



# Library Board Meeting Agenda

## Indianapolis-Marion County Public Library

Notice Of The Regular Meeting  
October 25, 2021

Library Board Members Are Hereby Notified That The Regular Meeting  
Of The Board Will Be Held At The

Library Services Center  
2450 North Meridian Street, Room 226  
At 6:30 P.M.

For The Purpose of Considering The Following Agenda Items  
Dated This 20th Day Of October, 2021

The public is invited to attend the Regular Meeting in-person or they may view/listen  
to the Regular Meeting via a YouTube  
live stream link which will be  
available on the Library's website prior to the start of the Meeting.

Public comment can be made in-person at the Library Services Center or submitted  
in writing in advance at [indypl.org/contact](http://indypl.org/contact).

JUDGE JOSE D. SALINAS  
President of the Library Board

### -- Regular Meeting Agenda --

1. Call to Order
2. Roll Call

### 3. Public Comment and Communications

#### a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

#### b. Dear CEO Letters and Responses (at meeting)

#### c. Correspondence for the Board's general information. (at meeting)

### 4. Approval of Minutes

#### a. Regular Meeting, September 27, 2021 (enclosed)

### COMMITTEE REPORTS

### 5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Hope C. Tribble)

#### a. Report of the Treasurer – September 2021 (enclosed)

#### b. Resolution 51 – 2021 (Approval of AT&T for WAN Services) (enclosed)

#### c. Resolution 52 – 2021 (Approval of Vendor for Reference Databases) (enclosed)

#### d. Resolution 53 – 2021 (Approval of Collection HQ Service Contract) (enclosed)

# Library Board Meeting Agenda

- e. **Resolution 54 – 2021** (Final Bond Resolution – Series 2021A Bonds) (enclosed)
  - f. **Resolution 55 – 2021** (Final Bond Resolution – Series 2021B Bonds) (enclosed)
  - g. **Resolution 56 – 2021** (Final Bond Resolution – Series 2021C Bonds) (enclosed)
- 6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**
- 7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**
- a. **Resolution 57 – 2021** (Approval to Award a Construction Services Contract for the East Washington Street Branch Waterproofing Repair and Drainage Project) (enclosed)
  - b. **DRAFT Facilities Schedule as of October 20, 2021** (enclosed)
- 8. Library Foundation Update – (Rev. T. D. Robinson, Library Board Representative)**
- 9. Report of the Interim Chief Executive Officer**
- a. **Confirming Resolutions:**
    - 1) **Resolution Regarding Finances, Personnel and Travel (58 – 2021)**  
  
Enclosed.
  - b. **Interim CEO Roadmap** (enclosed)

## UNFINISHED BUSINESS

**10.**

## NEW BUSINESS

**11. Election of Board Treasurer** (at meeting)

## DISCUSSION AND AGENDA BUILDING

**12. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**November 2021** –

## INFORMATION

### 13. Materials

### 14. Board Meeting Schedule for 2021 (Notice of Date and Place of Meeting) and Upcoming Events

a. **Board Meetings for 2021** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*

b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

### 15. Notice of Special Meetings

### 16. Notice of Next Regular Meeting

Monday, November 22, 2021, at the Library Services Center, 2450 North Meridian Street,  
at 6:30 p.m.

### 17. Other Business

### 18. Adjournment

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
SEPTEMBER 27, 2021

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, and electronically via Zoom on Monday, September 27, 2021 at 6:35 p.m., pursuant to notice given in accordance with the rules of the Board.

1. **Call To Order**

Judge Salinas called the meeting to order. Mr. Biederman acted as Secretary.

2. **Roll Call**

Members present in person and electronically: Mr. Biederman, Mr. Bigsbee, Dr. Murtadha, Ms. Payne, Rev. Robinson (Virtual), Judge Salinas and Ms. Tribble.

Members absent: None.

3. **Public Comment and Communications**

a. **Public Comment**

The Public was invited to the Board Meeting.

Judge Salinas shared that at every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

At this time, Nichelle M. Hayes, from IndyPL's Center for Black Literature & Culture, read the following letter:

September 27, 2021

My name is Nichelle M. Hayes, founding Leader of the Center for Black Literature & Culture - IndyPL.

The last few months have been one of incredible change within our organization. I sincerely hope that more change will occur in order to place us in the best possible position.

My colleagues, across the system, are an amazing group of people with tremendous talent and compassion. In order for us to rise to our true potential we need support from management, correct staffing models and increased compensation. I think that IndyPL can become an Employer of Choice in this community. I believe this can happen if we work together to honestly assess our current strengths and weaknesses and use that map to determine our next steps for success.

I look forward to seeing board members visit our branches, adult programs and get to know staff members across our systems. I think this will help you to adequately determine what the future holds for us.

Sincerely,

  
Nichelle M. Hayes MPA, MLS  
CBLC Founding Leader

Michael Torres, IndyPL staff member and Marion County taxpayer, read the following statement:

*Good evening board.*

*I'm here tonight as a taxpayer with a concern about the Diversity, Policy and Human Resources Committee's Resolution 47 – 2021 Approval to Award a Service Contract for a Climate Assessment and Improvement Process for Indianapolis-Marion County Public Library.*

*The principal responsibility for this Board of Trustees is to be good stewards of our money. I would wager and probably win in stating that 99.9% of the contracts this board has approved have been the lowest bids. Contracts for IT, contracts for services like landscaping, maintenance, building improvements, etc. so by not being able to know before a vote who this board is awarding the contract to facilitate the Climate Improvement Process leaves us taxpayers at a huge disadvantage. This project started at zero dollars and knowing other quotes have come in it would be irresponsible not to award it to the most cost effective company. To top it off, we know you went to go to the Municipal Corporations committee and ask for more money to finish the Glendale and Fort Ben branches.*

*The previous CEO gave the impression there was no alternative and that any lowering of cost by way of square footage would not make it feasible. I bet if you asked that community they would feel differently because they want their new branch. This board needs to make better use of our tax dollars and not waste them in what many opinions is not in the best interest of taxpayers.*

*Michael Torres, taxpayer  
Brookside Parkway*

**b. Dear CEO Letters and Responses**

Judge Salinas then asked for any comments received from patrons via the Library's website to be read at tonight's meeting.

There was one comment from Abigail Henke which was read to the Board as follows:

*Hi, I really don't like doing this. I am sending this in regards to a lady named Cathy who works at the Haughville branch. She was absolutely disgusting to me when I asked at 5:45 if she could fax documents that I needed faxed today or I would lose my health and food benefits. She told me she can't fax 15 minutes before the branch closes and that Kroger faxes. I had asked her how anyone would know that and also that it doesn't say that over the intercom like the message that the computers shut off 5 minutes before closing. She said I would've had to come to the desk and ask her when they stop faxing, which since there is no message or poster stating that, I assumed was 6pm. She was nasty to me and told me Kroger could help me. Well, today Kroger money services was closed (you can call to confirm). Due to Kathy (if that's even her name) I've lost and have to reapply for insurance and food benefits. There also was a bald guy who saw the entire conversation and didn't apologize for his coworker's attitude towards me. I was treated like less than a human by every employee in this library and I will never return to this branch again.*

Judge Salinas asked if this is branch practice.

Mr. Helling replied that he had seen the comment and had already followed up with Gregory Hill, the Interim Chief Public Services Officer. He reassured the Board that this is not IndyPL's policy. Staff stay for 15 minutes after closing and this task could have been accomplished during that time frame

**c. Correspondence** for the Board's general information was distributed.

#### 4. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

##### a. **Executive Session, August 12, 2021**

The minutes from the Executive Session held August 12, 2021 had been distributed to the Board.

The minutes were approved on the motion of Mr. Biederman, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

##### b. **Special Meeting, August 20, 2021**

The minutes from the Special Meeting held August 20, 2021 had been distributed to the Board.

The minutes were approved on the motion of Dr. Murtadha, seconded by Ms. Payne, and the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

##### c. **Regular Meeting, August 23, 2021**

The minutes from the Regular Meeting held August 23, 2021 had been distributed to the Board.

The minutes were approved on the motion of Ms. Payne, seconded by Mr. Bigsbee, and the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

### COMMITTEE REPORTS

#### 5. **Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Hope C. Tribble)**

##### a. **Report of the Treasurer – August 2021**

Carolyn Adams, Controller, reviewed the Report of the Treasurer that had been distributed to the Board.

She mentioned that as of August 31, 2021, the Library’s year-to-date revenue is at \$26.3 million and our year-to-date expenditures are \$26.9 million.

Ms. Adams noted that we are on target with the Budget. We have spent 52% of our Budget to date.

Ms. Payne made the motion, which was seconded by Dr. Murtadha, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

b. **Resolution 46 – 2021** (Transfers Between Accounts and Classifications)

At this time, Deb Lambert, Director, Collection Management Services Area, provided information to the Board about Resolution 46 – 2021, Transfers Between Accounts and Classifications.

She mentioned that the transfer in the Operating Fund is to shift funds from e-books to print books for adult non-function titles, this addresses a need for more copies of print books than e-books in this area. Purchases from these funds will focus on additional purchases of diversity titles.

Dr. Murtadha requested information about the allocation of these funds.

Ms. Lambert responded that the more diverse titles the Library is purchasing will go to such branches such as Martindale Brightwood and East 38<sup>th</sup> Street and then throughout the system. The purchase targets this year are African American, Hispanic/Latinx and LGBTQ+ this year.

After full discussion and careful consideration of Resolution 46 – 2021, the resolution was adopted on the motion of Ms. Payne, and seconded by Mr. Bigsbee, to approve Resolution 46 – 2021, the Transfers Between Accounts and Classifications).

Resolution 46 – 2021 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

**6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**

- a. **Resolution 47 – 2021** (Approval to Award a Services Contract for a Climate Assessment and Improvement Process for Indianapolis-Marion County Public Library)

Ms. Tribble advised that the Diversity, Policy and Human Resources Committee had held multiple meetings to review proposals and focus on the selection of a vendor to conduct the Climate Assessment and Improvement Process. She thanked Committee members, Ms. Payne and Mr. Bigsbee for their time and effort. There were five (5) vendors who made proposals. At this time, she advised that she was pleased to be able to make a recommendation for selection of the firm and answer questions about the CEO process. She advised that once we have the Climate Improvement Process underway, our next item for next month will be to start looking at the CEO selection process.

At this time, she read the Board Action Request that was before the Board, as follows:

The IndyPL Board Diversity, Policy and Human Resources Committee was tasked with identifying service providers with capacity and qualifications for conducting an organizational climate assessment and improvement process analysis for the Library. The Committee identified experienced practitioners and sought proposals from those practitioners identified. The Committee sought proposals from practitioners whose combination of experience, processes, and personnel will provide a comprehensive process that incorporates nearly 600 employees as well as all stakeholders, including the Board, administration, employee union and association, patrons and any other stakeholders appropriate to the process. The goal of the project is to assess, analyze and inform the Board on improving climate and effecting change in furtherance of a more welcoming and supportive place for patrons and staff, and with the additional objective of informing the impending CEO search and providing insight for Board governance opportunities.

The Committee received proposals from five (5) service providers including:

1. Black Women Wise Women, LLC
2. Ice Miller LLP
3. Whatever It Takes Consulting, Inc.
4. Performance 3, LLC
5. Great Lakes Equity Center – Indiana University School of Education-IUPUI

Following receipt of the proposals from the identified service providers, the Committee heard presentations from all the providers over the course of two (2) Committee meetings and the Committee also provided follow-up questions to the providers for which responses were received and considered. A tabulation sheet of the Proposals was provided to the Board in their packets.

The Committee considered the following criteria for the selection process:

1. Demonstrated track record in preparing, planning, coordination and support for similar assessment and improvement identification services sought;
2. Proven capabilities in performing and delivering the services for similarly sized organizations;
3. Appropriate resources to satisfy the requirements for the services sought;
4. Comprehensive process approach;
5. Processes for confidentiality of information gathered;
6. Demonstrated track record in overall client satisfaction;
7. Proposed overall cost;
8. Diversity of the proposed project team; and
9. Any other criteria considered relevant by the Committee.

Based on the review and consideration of all Proposals, responses to questions, and presentations by all responding providers, the IndyPL Diversity, Policy and Human Resources Committee recommends Board approval for Resolution 47 – 2021 to award a contract for a climate assessment and improvement process analysis to Ice Miller, LLP. The services cost of \$100,000 will be funded from the Operating Fund.

Ms. Tribble noted that Garrett Mason, the Library's Strategic Planning and Assessment Officer, provided a matrix/summary chart that was used by the Committee to assist in comparing information about the five firms.

All the vendors were highly recommended for their expertise in equity and inclusion and as organizational development practitioners. All of the presentations were impressive.

She then shared why the Committee selected Ice Miller. If you look at the chart, you'll see the Deliverables that they included in their proposal. The recommended firm, Ice Miller, provided a more comprehensive plan overall. Ice Miller also set itself apart by aligning its plan with the Library's Strategic Plan priority around racial equity. Ice Miller also proposed to use the Government Alliance and Racial Equity framework (GARE) that the Library is using in its racial equity work. The Committee also sought the insight of staff when evaluating the proposals. Staff also supported the selection of Ice Miller.

She mentioned that, even though Ice Miller is not a minority firm, their team is comprised of people of underrepresented groups. The team will be run by Myra Selby, who is a Partner in Charge of the Diversity and Inclusion Committee at Ice Miller. She is a former Justice on the Indiana Supreme Court. She is the first woman and the first African American to serve as the Associate Justice on the State's Supreme Court. She was also appointed by the Court to Chair the Commission on Race and Gender Fairness and she is trained and experienced in Commercial Mediation and Arbitration.

Ice Miller's Project Team is diverse in terms of subject matter expertise and spans multiple generations. The Team is made up of three attorneys who practice

substantially different areas of the law as well as an attorney who does not practice law but has focused her career on diversity and inclusion, as well as operations. The Team also includes the Director of Public Affairs for Ice Miller who's work includes representing clients in a wide range of policy matters at the State and local level and provides strategic advice. Most importantly, turning problems into opportunities. Two people on the team have specific experience with the Library and everyone on the Team identifies as a member of a diverse community. Finally, Ice Miller will engage with stakeholders at the Library by working on the Racial Equity Climate Study Action Team which will be comprised of IndyPL stakeholders and external community stakeholders to provide guidance during the process.

After full discussion and careful consideration of Resolution 47 – 2021, a motion was made by Mr. Bigsbee and seconded by Rev. Robinson, to approve Resolution 47 – 2021, the Approval to Award a Services Contract for a Climate Assessment and Improvement Process for Indianapolis-Marion County Public Library.

Before the full vote was taken, Ms. Payne noted that she objected to the choice of Ice Miller due to the high cost compared to the other vendors. She also pointed out that Ice Miller does not do training. She then moved to amend the motion and offer to award the contract to another vendor, namely, Performance 3. There was no second on the motion and the motion failed.

During the lengthy discussion process that followed, Dr. Murtadha asked many questions. She requested that the Committee conduct further due diligence on this matter and come back and ask questions about demonstrating track record working with climate improvement processes within 90 – 120 days. There is no way that you can get an adequate assessment with Focus Groups, with the kinds of instruments that are used and then turn around and say it's aligned with the Library's Strategic Plan, that the staff support it and that this process would improve the climate of the Library which when, back in June, we were told to act with urgency.

Mr. Bigsbee mentioned that he was one the Committee members that voted for Ice Miller to conduct the Climate Improvement Process. He took into account the organizational structure, what they wanted to do and how they wanted to improve the climate process. A lot of his decision was hinged on recruitment as the Library looks for a new CEO and the Library's compensation structure. Also, there is retention and development to consider. He understands that they had a substantially higher cost; however, they checked off a lot of the boxes that a lot of the other vendors did not. He thought that Ice Miller was one of the best suited for process. They offer to tackle everything we've been discussing over the past several months to make things better for Library staff. He thought Performance 3 was a very good choice as well. And, although Ice Miller didn't do the training component, Performance 3 was already doing training sessions with Library staff prior to the CEO leaving the organization and he felt that they might be best suited after we went through the whole process to look at the training component. He

feels that the timeline should be however long it takes. He is mindful of the budget but for the Library to encompass everything we need and have the security that we made it through the process, that's the reason he selected Ice Miller.

Dr. Murtadha commented that she fails to see anything that demonstrates a track record of experience with regard to a climate improvement process. She sees diversity, equity and inclusion discussed. That is not all that a climate improvement process entails. Back in June, Dr. Murtadha laid out very clearly a number of a different things that had to be addressed none of which have been tied to a climate improvement process which includes building capacity. What does this law firm have experience in doing that includes financial management, includes leadership development, that includes cohesiveness? All these things that have been indicated as critical so she feels that to agree to a contract and then afterwards say "Well, you didn't bid on these" is problematic. How much leeway was given to come back and say "We need to address this, this and this?" What timeframe was given for that? Dr. Murtadha feels she doesn't want to be suspicious. How were they able to check every box if they've never done a climate improvement process for an organization of this type? She doesn't see that they had that capability.

Upon further inquiry by Dr. Murtadha, Ms. Tribble confirmed that the Library staff that had supported the selection of Ice Miller was the Interim CEO, the Interim Human Resources Director and the Strategic Planning and Assessment Officer.

Judge Salinas mentioned that we need to take a good, hard look at ourselves as an organization. It was made clear that if we just go with any process without a full, comprehensive look, people might look at us and say "Well, they're just doing the same thing and just going through the motions." We cannot afford that. That's one thing this Board made clear for ourselves. We have one chance to make sure that we get a comprehensive look at ourselves. The Library has 600 employees. We need to make everyone happy. Not just one group or another. The community is looking at us. The Board members are looking at each other as well in terms of how are we going to approach this. He relies on the information received on the checkboxes and the information received. He feels confident that the recommendation from the Committee is made with their sincerest and honest opinion of how we should go forward.

Ms. Payne commented that there are three members of the Committee. She reconfirmed that she did not vote for that. She wanted to make that very clear. Even though she agrees with the rationale behind the selection, she doesn't think it has to cost \$100,000 for a firm to do this. They don't even do the training that goes with all of this. She wanted to make it clear that she does not want to pay anyone \$100,000 for this service.

Dr. Murtadha noted that early in the accountability for the Library's Climate Improvement Process, dated July 26, 2021, she was asked to not only give a timeline but to share far more information. She doesn't go by a checklist or a box.

She goes by the experiences of working with numerous school corporations and other public serving organizations to make sure we provide capacity building within the Library in order to effect change. As it is right now, our Library deserves, our staff deserves to have capacity building so that we are not dependent upon external forces in order to make a difference in terms of our climate. That capacity, within the staff and in working with community-based organizations to get to really look at how it builds capacity. She had met with Garrett Mason on more than one occasion in order to outline just what we needed. How well do the Library's strategies link? How do we effectively communicate? She decided to stop discussing the matter because she would continue to list a number of her objections to this approach

At the end of the discussion, it was determined that Ice Miller was the only vendor to match the criteria developed for the Committee and Resolution 47 – 2021 was approved on the following roll call vote:

Mr. Biederman – Abstain	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Nay	Ms. Tribble – Aye
Ms. Payne – Nay	

The resolution is appended to, and made a part of, these minutes.

**7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**

**President Salinas will Convene a Public Hearing**

Judge Salinas announced that he was adjourning the Regular Meeting and convening a Public Hearing to consider the disposal of Real Estate located at 3325 Lowry Road, Indianapolis, Indiana.

- 1) To consider the disposal of Real Estate located at 3325 Lowry Road, Indianapolis, IN.

Mike Coghlan, Interim Facilities Director, advised that the Library wished to sell the real estate located at 3325 Lowry Road, Indianapolis, Indiana to James D. Dixon III d/b/a Dixon Memorial Chapel and Cremation Services ("James D. Dixon III"), Indianapolis, Indiana for the sum of \$200,000 consistent with the terms and conditions of the real estate purchase agreement.

Mr. Coghlan reminded the Board that there had been a previous offer on the property, however at the completion of the due diligence period, the previous proposed sale was terminated.

He also noted that by selling the property to James D. Dixon III, IndyPL divests itself of a non-library asset and receives the market value for the

property. This also means that IndyPL will no longer need to provide utilities, monitoring services, maintenance services, or insurance on the property, thereby eliminating these expenses.

2) Invite Public Comment from the Audience

President Salinas invited public comment at this time.

There were no comments.

**President Salinas Will Consider a Motion to Close the Public Hearing**

Mr. Bigsbee made a motion to close the Public Hearing. Mr. Biederman seconded the motion.

Motion carried.

The Public Hearing was closed at this time and the Regular Meeting was reconvened.

a. **Resolution 48 – 2021** (Authorization to Sell Real Estate Located at 3325 Lowry Road, Indianapolis, IN)

After full discussion and careful consideration of Resolution 48– 2021, the resolution was adopted on the motion of Mr. Bigsbee and seconded by Mr. Biederman, to approve Resolution 48 – 2021, the Authorization to Sell Real Estate Located at 3325 Lowry Road, Indianapolis, IN.

Resolution 48 – 2021 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

b. **Resolution 49 – 2021** (Approval to Award a Services Contract for System-Wide Mechanical Maintenance Services)

Mr. Coghlan advised that the Facilities Committee was recommending Board approval to award a three-year contract to provide System-Wide Mechanical Services for IndyPL facilities to Ellis Mechanical, Inc., Indianapolis, Indiana.

After full discussion and careful consideration of Resolution 49– 2021, the resolution was adopted on the motion of Mr. Bigsbee and seconded by Ms.

Tribble, to approve Resolution 49 – 2021, the Approval to Award a Services Contract for System-Wide Mechanical Maintenance Services.

Resolution 49 – 2021 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

## **8. Library Foundation Update**

Rev. Robinson reviewed the information contained in the September 2021 Update.

### **News**

We received a grant from the Mind Trust as part of the eLearning Funding established in the community during COVID. The extended school closures highlighted where resource gaps existed for schools. Instead of all schools having to purchase their own ebook collections, the Axis 360 school share program allows schools to collaborate to build one collection of ebooks that multiple locations can access. Through the grant, high schools will buy ebooks to add to the school-share layer of the Axis 360 ebook platform. There are currently 116 sites set up with Axis 360, up from 82 site last summer. Many thanks to all Library staff who are working to increase high school students' access to the collection.

We were honored to partner with the CBLC to host Dr. Tyrone McKinley Freeman and Ms. A'Lelia Bundles for a lecture on Dr. Freeman's book "Madam C. J. Walker's Gospel of Giving." Nearly 90 participants joined the virtual lecture. We would like to say a special thank you to staff from the CBLC, Programming Department and Communications for their partnership on this event. Dr. Freeman will meet with the Foundation's Board and staff to have more conversations about how his research could help us improve our work with Black donors.

### **Donors**

The Foundation thanks 196 donors who made gifts last month. The following are our top corporate and foundation contributors:

Corteva  
Eli Lilly and Company Foundation, Inc.  
University of Indianapolis

**Program Support**

This month, the Library Foundation is proud to provide more than \$241,000 for Library programs and initiatives. Examples of major initiatives supported include:

McFadden Lecture  
 Early Literacy Specialist  
 On the Road to Reading  
 High School e-Books  
 Digitization

**9. Report of the Interim Chief Executive Officer****a. Confirming Resolutions:****1) Resolution Regarding Finances, Personnel and Travel (50 – 2021)**

Mr. Helling commented that this was a routine resolution this month.

Mr. Bigsbee made the motion, which was seconded by Mr. Biederman, to approve Resolution 50– 2021, the Resolution Regarding Finances, Personnel and Travel.

Resolution 50 – 2021 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Abstain	Ms. Tribble – Aye
Ms. Payne – Abstain	

The resolution is appended to, and made a part of, these minutes.

**b. Monthly CEO Report**

Mr. Helling discussed the actions that he has taken thus far and the goals he has as Interim Chief Executive Officer.

He mentioned that he has been pursuing several strategies to answer questions, gather feedback, and communicate.

His goal is to serve as a resource both to staff, patrons, stakeholders, and to the Library Board as we seek to make the transition to a permanent CEO.

He then explained the things he has been focusing on: Branch visits, Town Hall Meeting, and Stakeholder Meetings.

Mr. Helling noted that his goal is to come to the October Board Meeting with a list of action steps that he will propose to take during his time as Interim CEO which will include “lots of listening.”

**UNFINISHED BUSINESS**

10. None.

**AGENDA BUILDING**

12. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

October, 2021 - None

**INFORMATION**

13. **Materials**

- a. **September 1, 2021 Diversity, Policy and Human Resources Committee Meeting Notes**
- b. **September 13, 2021 Diversity, Policy and Human Resources Committee Meeting Notes**
- c. **September 15, 2021 Facilities Committee Meeting Notes**
- d. **September 21, 2021 Diversity, Policy and Human Resources Committee Meeting Notes**

14. **Board Meeting Schedule for 2021 (Notice and Place of Meeting) and Upcoming Events/Information**

- e. **Board Meetings for 2021**– *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

15. **Notice of Special Meetings**

None.

**16. Notice of Next Regular Meeting**

Monday, October 25, 2021, at the Library Services Center, 2450 North Meridian Street,  
at 6:30 p.m.

**17. Other Business**

At this time, Ms. Payne advised that she wished to offer the following response to a media article that attributed a very negative remark about black administrative staff to her.

“I want to apologize and clear this up right now. It is hard to believe that I would ever say anything negative about this group of employees because of the honor and respect I have for who they are, what they do, and the love that they demonstrate for the Library and community on a daily basis, and you do this despite the odds that the system continues to present. This, in fact, can be said about all employees of IndyPL. The work you do is beyond the call of duty so please know how much all of you mean to us, how much you are loved, and how much you are appreciated.”

**18. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:50 p.m.

---

Raymond Biederman, Secretary to the Board



**Indianapolis-Marion County Public Library**  
**Report of the Treasurer for September 2021**  
**Prepared by Accounting for the October 25, 2021 Board Meeting**

5a

Table of Contents

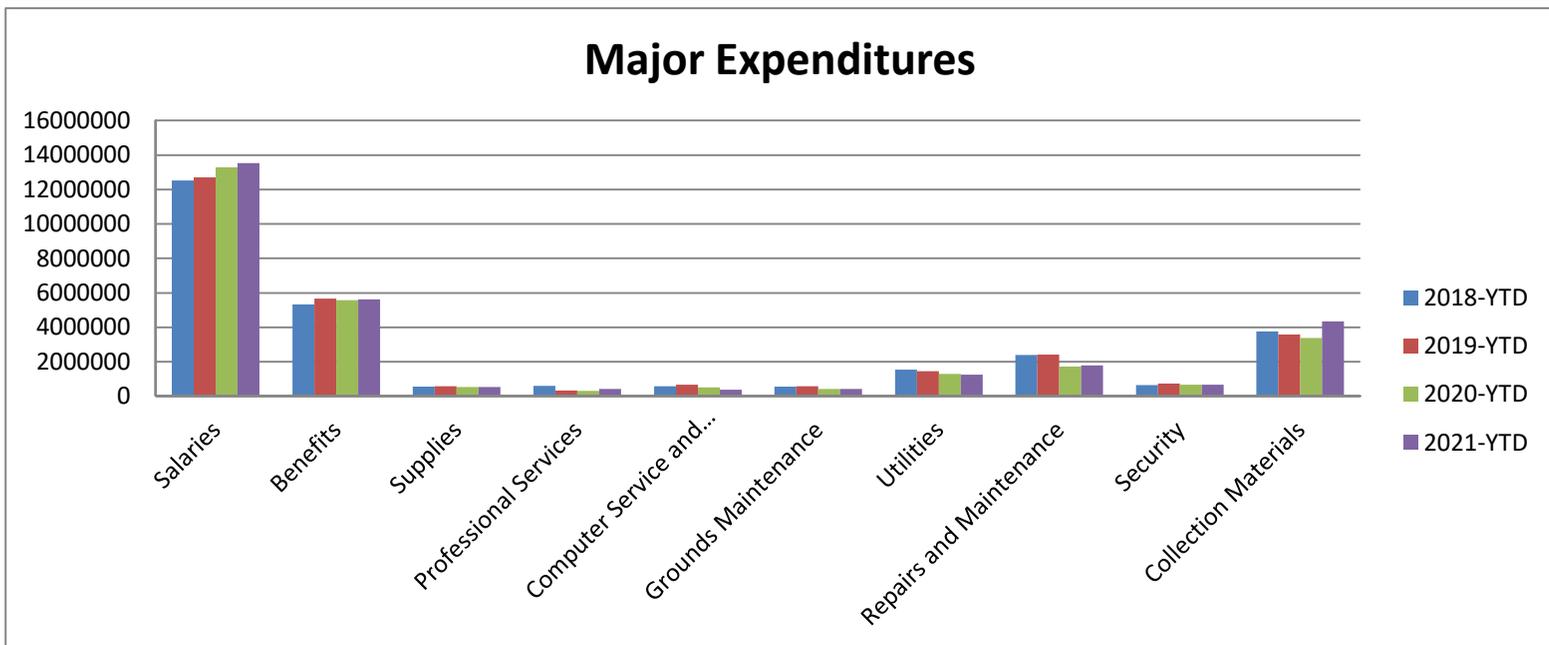
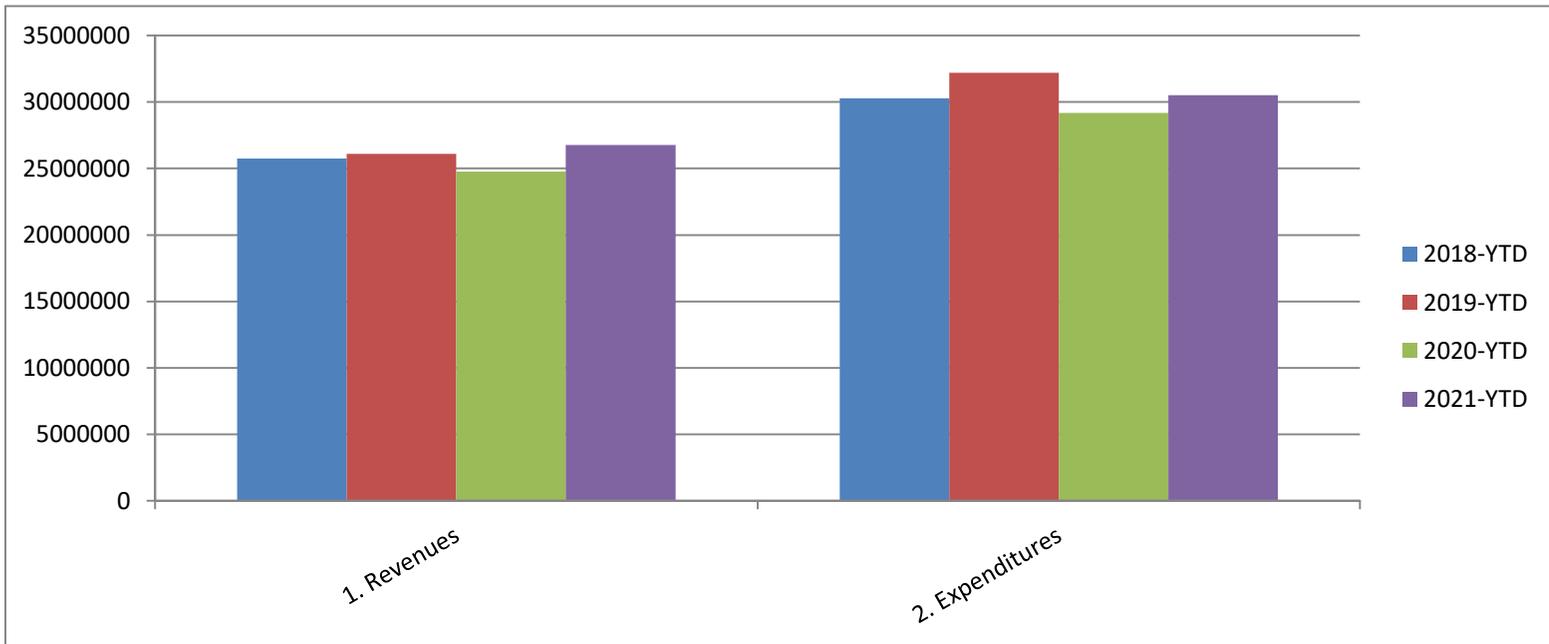
Operating Fund Revenues and Expenditures	1
Operating Fund – Charts	2
Operating Fund – Detailed Income Statement	3
Operating Fund – Cashflow Projections	6
Status of the Treasury – Cash Balances	7
Status of the Treasury – Investment Report	8
Bond and Interest Funds – Detailed Income Statement	9
Rainy Day Fund – Detailed Income Statement	10
Library Improvement Reserve Fund – Detailed Income Statement	11
Parking Garage – Detailed Income Statement	12
Shared System - Detailed Income Statement	13
Gift & Grant Fund - Detailed Income Statement	14
Summary of Construction Fund Cash Balances	17

**Indianapolis-Marion County Public Library  
Operating Fund Revenues and Expenditures  
Month Ended September 30, 2021**

<b>Revenue</b>		<b>Annual 2021 Revised Budget</b>	<b>Actual MTD 9/30/2021</b>	<b>Actual YTD 9/30/2021</b>	<b>% Budget Received</b>
Property Taxes	31	37,083,732	-	20,509,048	55%
Intergovernmental	33	7,436,719	382,457	5,343,360	72%
Fines & Fees	35	165,918	10,945	90,780	55%
Charges for Services	34	555,491	57,592	361,428	65%
Miscellaneous	36	882,878	9,270	471,546	53%
<b>Total</b>		<u>46,124,738</u>	<u>460,264</u>	<u>26,776,162</u>	58%

<b>Expenditures</b>		<b>Annual 2021 Revised Budget</b>	<b>Actual MTD 9/30/2021</b>	<b>Actual YTD 9/30/2021</b>	<b>% Budget Spent</b>
Personal Services & Benefits	41	29,499,876	2,146,855	19,145,765	65%
Supplies	42	1,533,026	103,515	542,326	35%
Other Services and Charges	43	16,925,866	1,031,482	8,758,080	52%
Capital Outlay	44	3,688,122	345,447	2,080,050	56%
<b>Total</b>		<u>51,646,890</u>	<u>3,627,299</u>	<u>30,526,222</u>	59%

**Indianapolis-Marion County Public Library  
Chart Overview  
Month Ended September 30, 2021**



**Indianapolis-Marion County Public Library**  
**Fund 101- Operating Fund - Detailed Income Statement**  
**Month Ended September 30, 2021**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>TAXES</b>						
311000 PROPERTY TAX	45,409,231	45,409,231	-	20,509,048	-	24,900,183
311300 PROPERTY TAX CAPS	(9,161,750)	(8,325,499)	-	-	-	(8,325,499)
<b>TAXES Total</b>	<b>36,247,481</b>	<b>37,083,732</b>	<b>-</b>	<b>20,509,048</b>	<b>-</b>	<b>16,574,684</b>
<b>INTERGOVERNMENTAL</b>						
332200 E-RATE REVENUE	395,000	395,000	18,846	212,904	-	182,096
335100 FINANCIAL INSTITUTION TAX REV	298,260	298,260	-	160,880	-	137,380
335200 LICENSE EXCISE TAX REVENUE	2,585,701	2,585,701	-	1,523,346	-	1,062,355
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	2,890,938	-	963,646
335500 COUNTY OPTION INCOME TAX	-	-	42,395	400,519	-	(400,519)
335700 COMMERCIAL VEHICLE TAX REVENUE	273,734	273,734	-	144,155	-	129,579
339000 IN LIEU OF PROP. TAX	29,440	29,440	-	10,619	-	18,821
<b>INTERGOVERNMENTAL Total</b>	<b>7,436,719</b>	<b>7,436,719</b>	<b>382,457</b>	<b>5,343,360</b>	<b>-</b>	<b>2,093,359</b>
<b>CHARGES FOR SERVICES</b>						
347601 PUBLIC PRINTING REVENUE	303,631	303,631	27,124	218,783	-	84,848
347602 FAX TRANSMISSION REVENUE	62,553	62,553	9,963	85,932	-	(23,379)
347603 PROCTORING EXAMS	3,469	3,469	60	438	-	3,031
347604 PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	20,257	-	34,743
347605 USAGE FEE REVENUE	2,520	2,520	8,963	9,223	-	(6,703)
347606 SET-UP & SERVICE - TAXABLE	17,888	17,888	2,100	6,180	-	11,708
347607 SET-UP & SERVICE - NON-TAXABLE	14,420	14,420	890	2,540	-	11,880
347608 SECURITY SERVICES REVENUE	19,784	19,784	750	3,280	-	16,504
347609 EVENT SECURITY	-	-	1,080	2,160	-	(2,160)
347620 CAFE REVENUE	10,000	10,000	555	2,798	-	7,202
347621 CATERING REVENUE	66,226	66,226	6,108	9,838	-	56,388
<b>CHARGES FOR SERVICES Total</b>	<b>555,491</b>	<b>555,491</b>	<b>57,592</b>	<b>361,428</b>	<b>-</b>	<b>194,063</b>
<b>FINES</b>						
351200 FINES	153,000	153,000	10,532	84,266	-	68,734
351201 OTHER CARD REVENUE	1,163	1,163	(268)	1,552	-	(389)
351202 HEADSET REVENUE	5,708	5,708	260	1,727	-	3,981
351203 USB REVENUE	4,479	4,479	318	2,500	-	1,979
351204 LIBRARY TOTES	1,568	1,568	103	735	-	833
<b>FINES Total</b>	<b>165,918</b>	<b>165,918</b>	<b>10,945</b>	<b>90,780</b>	<b>-</b>	<b>75,138</b>
<b>MISCELLANEOUS</b>						
360000 MISCELLANEOUS REVENUE	2,500	2,500	168	18,713	-	(16,213)
361000 INTEREST INCOME	90,000	90,000	2,624	28,423	-	61,577
362000 FACILITY RTL REV - TAXABLE	128,422	128,422	2,078	55,973	-	72,449
362001 FACILITY RENTAL REV - NONTAX	36,539	36,539	1,751	(1,174)	-	37,713
362002 EQUIPMENT RENTAL REV - TAXABLE	18,064	18,064	1,800	4,070	-	13,994
362003 EQUIPMENT RENTAL REV - NONTAX	2,353	2,353	-	-	-	2,353
367004 OTHER GRANTS	225,000	225,000	-	225,000	-	-
<b>MISCELLANEOUS Total</b>	<b>502,878</b>	<b>502,878</b>	<b>8,421</b>	<b>331,005</b>	<b>-</b>	<b>171,873</b>
<b>OTHER FINANCING SRCS</b>						
392100 SALE OF SURPLUS PROPERTY	-	-	-	6,004	-	(6,004)
396000 REFUNDS	5,000	5,000	-	46,064	-	(41,064)
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	850	88,472	-	86,528
399001 INSURANCE REIMBURSEMENTS	200,000	200,000	-	-	-	200,000
<b>OTHER FINANCING SRCS Total</b>	<b>380,000</b>	<b>380,000</b>	<b>850</b>	<b>140,541</b>	<b>-</b>	<b>239,459</b>

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>Available Budget</b>
<b>REVENUE Total</b>	<b>45,288,487</b>	<b>46,124,738</b>	<b>460,264</b>	<b>26,776,162</b>	<b>-</b>	<b>19,348,576</b>
<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	18,522,517	18,581,795	1,485,453	12,824,002	-	5,757,793
412000 SALARIES HOURLY STAFF	1,805,589	1,784,497	75,048	710,747	-	1,073,750
413000 WELLNESS	45,000	45,000	1,238	15,153	2,969	26,879
413001 LONG TERM DISABILITY INSURANCE	44,957	44,957	6,489	41,580	-	3,377
413002 EMPLOYEE ASSISTANCE PROGRAM	23,970	23,970	1,600	14,400	4,800	4,770
413003 TUITION ASSISTANCE	30,000	30,000	-	8,449	-	21,551
413100 FICA AND MEDICARE	1,555,100	1,558,021	107,835	981,989	-	576,032
413300 PERF/INPRS	2,630,197	2,630,197	188,630	1,774,933	-	855,264
413400 UNEMPLOYMENT COMPENSATION	20,000	23,463	-	16,477	3,385	3,601
413500 MEDICAL & DENTAL INSURANCE	4,737,323	4,738,247	277,715	2,733,718	12,504	1,992,025
413600 GROUP LIFE INSURANCE	39,729	39,729	2,847	24,318	-	15,411
<b>PERSONAL SERVICES Total</b>	<b>29,454,382</b>	<b>29,499,876</b>	<b>2,146,855</b>	<b>19,145,765</b>	<b>23,657</b>	<b>10,330,453</b>
<b>SUPPLIES</b>						
421500 OFFICE SUPPLIES - FAC/PURCH	710,120	615,626	68,870	227,236	119,644	268,746
421600 LIBRARY SUPPLIES	106,000	111,364	21,627	38,309	28,560	44,494
421700 DEPARTMENT OFFICE SUPPLIES	320,020	327,761	(6,592)	179,716	13,894	134,151
422210 GASOLINE	44,880	46,197	1,945	10,560	14,682	20,956
422250 UNIFORMS	8,160	12,360	1,385	3,068	4,030	5,262
422310 CLEANING & SANITATION	169,950	179,358	16,280	62,210	7,608	109,540
429001 NON CAPITAL FURNITURE & EQUIP	240,360	240,360	-	21,227	186,995	32,138
<b>SUPPLIES Total</b>	<b>1,599,490</b>	<b>1,533,026</b>	<b>103,515</b>	<b>542,326</b>	<b>375,412</b>	<b>615,288</b>
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	219,000	279,000	43,370	175,824	10,840	92,336
431500 CONSULTING SERVICES	278,320	718,104	21,659	250,270	145,163	322,671
432100 FREIGHT & EXPRESS	7,070	7,674	415	4,471	1,543	1,660
432200 POSTAGE	65,265	73,448	-	35,712	1,925	35,811
432300 TRAVEL	33,280	33,280	82	1,630	-	31,650
432400 DATA COMMUNICATIONS	278,400	278,400	24,801	210,897	-	67,503
432401 CELLULAR PHONE	10,890	10,890	884	7,532	-	3,358
432500 CONFERENCES	132,000	55,900	581	3,042	2,500	50,358
432501 IN HOUSE CONFERENCE	78,000	158,000	10,932	77,231	18,270	62,499
433100 OUTSIDE PRINTING	154,000	134,698	3,543	59,857	15,937	58,903
433200 PUBLICATION OF LEGAL NOTICES	1,810	1,810	373	1,366	-	444
434100 WORKER'S COMPENSATION	172,612	112,612	20,829	64,648	19,429	28,535
434200 PACKAGE	268,854	187,812	51,124	130,823	39,146	17,844
434201 EXCESS LIABILITY	11,514	18,049	5,005	13,044	5,005	-
434202 AUTOMOBILE	21,797	21,967	5,599	16,368	5,599	-
434500 OFFICIAL BONDS	1,112	1,112	-	-	-	1,112
434501 PUBLIC OFFICIALS & EE LIAB	17,798	22,136	13,128	22,136	-	-
434502 BROKERAGE FEE	20,000	20,000	-	10,000	10,000	-
435100 ELECTRICITY	1,236,709	1,359,751	-	532,603	685,252	141,896
435200 NATURAL GAS	167,793	189,305	2,331	91,161	40,339	57,805
435300 HEAT/STEAM	408,194	434,418	12,387	174,019	202,205	58,194
435400 WATER	87,574	94,034	4,778	35,022	51,438	7,574
435401 COOLING/CHILLED WATER	564,737	587,190	64,416	356,408	196,045	34,737
435500 STORMWATER	28,512	28,512	56	11,925	11,798	4,790
435900 SEWAGE	100,725	106,497	4,766	32,608	69,344	4,545
436100 REP & MAINT-STRUCTURE	746,361	735,691	67,287	359,104	260,383	116,205
436101 ELECTRICAL	487,437	550,371	2,328	170,004	187,518	192,849
436102 PLUMBING	102,000	103,025	13,308	44,513	7,426	51,086
436103 PEST SERVICES	35,700	38,646	1,448	11,405	15,541	11,700
436104 ELEVATOR SERVICES	139,740	215,931	4,360	138,930	40,850	36,151
436110 CLEANING SERVICES	1,176,936	1,256,067	74,111	707,952	358,394	189,721
436200 REP & MAINT-EQUIPMENT	221,340	174,166	8,418	112,583	34,473	27,110
436201 REP & MAINT-HEATING & AIR	476,340	518,452	31,275	202,331	128,616	187,505
436202 REP & MAINT -AUTO	64,260	67,431	8,459	32,847	14,065	20,520

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>Available Budget</b>
436203 REP & MAINT-COMPUTERS	355,100	355,100	-	148,297	123,109	83,694
437200 EQUIPMENT RENTAL	86,908	86,908	4,963	49,866	9,399	27,644
437300 REAL ESTATE RENTAL	343,575	343,575	938	218,058	8,750	116,767
439100 CLAIMS, AWARDS, INDEMNITIES	25,750	25,750	-	-	-	25,750
439600 TRASH REMOVAL	71,404	74,293	4,724	62,783	11,344	166
439601 SNOW REMOVAL	419,910	443,284	-	235,600	46,509	161,175
439602 LAWN & LANDSCAPING	343,082	343,082	69,574	131,336	48,638	163,109
439800 DUES & MEMBERSHIPS	58,230	58,820	4,126	47,770	-	11,050
439901 COMPUTER SERVICES	366,100	440,600	10,782	154,332	62,917	223,351
439902 PAYROLL SERVICES	140,000	140,000	19,348	85,383	-	54,617
439903 SECURITY SERVICES	1,255,543	1,329,581	113,212	661,534	64,720	603,327
439904 BANK FEES/CREDIT CARD FEES	66,950	66,950	5,214	49,591	-	17,359
439905 OTHER CONTRACTUAL SERVICES	679,376	706,175	49,906	331,184	178,223	196,768
439906 RECRUITMENT EXPENSES	29,000	29,000	1,007	21,660	-	7,340
439907 EVENTS & PR	54,200	99,180	243	50,866	3,575	44,739
439910 PROGRAMMING	77,500	79,447	2,685	12,397	5,890	61,160
439911 PROGRAMMING-JUV.	150,000	151,963	835	18,005	12,050	121,908
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	-	-	25,000
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	3,100,000	3,497,780	241,871	2,381,156	492,780	623,844
451100 AUDIT FEES	15,000	30,000	-	-	15,000	15,000
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>15,483,708</b>	<b>16,925,866</b>	<b>1,031,482</b>	<b>8,758,080</b>	<b>3,661,947</b>	<b>4,505,839</b>
<b>CAPITAL</b>						
443500 BUILDING	-	9,481	-	3,049	-	6,432
445100 CAPITAL - FURNITURE	-	30,200	-	8,113	11,762	10,325
445200 VEHICLES	-	42,257	-	42,257	-	-
445301 COMPUTER EQUIPMENT	270,500	262,300	-	66,475	163,938	31,888
449000 BOOKS & MATERIALS	3,160,296	3,323,883	345,447	1,960,156	68,587	1,295,140
449001 PERIODICALS & NEWSPAPERS	-	-	-	-	-	-
449200 ART & EXHIBITS	-	20,000	-	-	19,500	500
<b>CAPITAL Total</b>	<b>3,430,796</b>	<b>3,688,122</b>	<b>345,447</b>	<b>2,080,050</b>	<b>263,787</b>	<b>1,344,284</b>
<b>EXPENSE Total</b>	<b>49,968,376</b>	<b>51,646,890</b>	<b>3,627,299</b>	<b>30,526,222</b>	<b>4,324,803</b>	<b>16,795,864</b>

**Indianapolis-Marion County Public Library  
Cashflow Projections - Operating Fund  
January 1 - December 31, 2021**

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Actual August	Actual September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
<b>Beginning Balance</b>	\$ 31,372,728	\$ 28,770,156	\$ 26,116,172	\$ 23,403,072	\$ 20,269,203	\$ 20,417,636	\$ 36,363,428	\$ 33,434,513	\$ 30,785,937	\$ 27,626,071	\$ 24,319,476	\$ 23,669,342	\$ 31,372,728	\$ 31,372,728	
<b>Receipts:</b>															
PROPERTY TAX 311000	-	-	-	1,011,209	2,765,965	16,731,874	-	-	-	928,523	3,181,295	11,628,614	36,247,481	36,247,481	-
PROPERTY TAX CAPS 311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE 332200	16,128	14,414	14,414	14,414	24,139	60,188	14,414	35,945	18,846	14,642	14,842	14,642	257,030	395,000	(137,970)
FINANCIAL INSTITUTION TAX REV 335100	-	-	-	-	-	160,880	-	-	-	-	-	-	166,430	327,310	298,260
LICENSE EXCISE TAX REVENUE 335200	-	-	-	-	-	1,523,346	-	-	-	-	-	-	1,347,376	2,870,722	2,585,701
LOCAL OPTION INCOME TAX 335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-
COUNTY OPTION INCOME TAX 335500	42,395	42,395	42,395	42,395	61,356	42,395	42,395	42,395	42,395	42,395	42,395	42,395	527,705	-	527,705
COMMERCIAL VEHICLE TAX REVENUE 335700	-	-	-	-	-	144,155	-	-	-	-	-	-	144,824	288,979	273,734
IN LIEU OF PROP. TAX 339000	-	-	-	-	-	10,619	-	-	-	-	-	-	13,768	24,386	29,440
COPY MACHINE REVENUE 347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE 347601	17,650	19,041	26,898	26,710	24,956	23,862	26,107	26,436	27,124	32,000	32,000	22,981	305,764	303,631	2,133
FAX TRANSMISSION REVENUE 347602	6,914	7,884	10,922	9,575	8,580	10,594	10,263	11,236	9,963	5,000	5,000	5,639	101,571	62,553	39,018
PROCTORING EXAMS 347603	-	25	4	131	26	77	100	15	60	400	400	669	1,907	3,469	(1,562)
PLAC CARD DISTRIBUTION REVENUE 347604	-	-	-	-	20,257	-	-	-	-	-	-	-	20,257	55,000	(34,743)
USAGE FEE REVENUE 347605	40	-	20	20	20	120	40	-	8,963	500	500	520	10,743	2,520	8,223
SET-UP & SERVICE - TAXABLE 347606	-	-	-	200	-	980	2,650	250	2,100	1,650	1,750	1,750	11,330	17,888	(6,558)
SET-UP & SERVICE - NON-TAXABLE 347607	-	-	-	300	-	350	750	250	890	600	250	-	3,390	14,420	(11,030)
SECURITY SERVICES REVENUE 347608	-	(200)	-	120	-	600	1,530	480	750	660	270	120	4,330	19,784	(15,454)
EVENT SECURITY 347609	-	-	-	-	-	240	840	-	1,080	-	-	-	2,160	-	2,160
PARKING REVENUE 347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE 347620	235	154	153	273	239	230	404	554	555	231	283	201	3,513	10,000	(6,487)
CATERING REVENUE 347621	-	-	-	-	-	199	2,426	1,105	6,108	3,638	-	4,630	18,105	66,226	(48,121)
FINES 351200	5,300	5,657	10,485	9,943	9,376	12,000	10,038	10,934	10,532	10,000	10,000	10,000	114,266	153,000	(38,734)
OTHER CARD REVENUE 351201	65	-	65	455	130	260	260	585	(268)	195	-	-	1,747	1,163	584
HEADSET REVENUE 351202	99	107	141	144	174	258	308	238	260	230	230	230	2,417	5,708	(3,291)
USB REVENUE 351203	229	187	336	322	243	248	246	372	318	300	300	300	3,400	4,479	(1,079)
LIBRARY TOTES 351204	2	21	69	73	105	200	82	81	103	70	70	70	945	1,568	(623)
MISCELLANEOUS REVENUE 360000	20	59	123	44	5,659	23	59	12,558	168	200	200	200	19,313	2,500	16,813
REVENUE ADJUSTMENT 360001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTEREST INCOME 361000	3,797	3,235	3,412	3,320	3,402	3,224	2,707	2,702	2,624	3,000	3,000	3,000	37,423	90,000	(52,577)
FACILITY RTL REV - TAXABLE 362000	1,119	7,510	4,395	9,017	2,903	5,743	14,254	8,954	2,078	14,000	9,500	5,800	85,273	128,422	(43,149)
FACILITY RENTAL REV - NONTAX 362001	-	(1,575)	(1,925)	-	-	-	-	575	1,751	2,725	5,510	2,055	9,116	36,539	(27,423)
EQUIPMENT RENTAL REV - TAXABLE 362002	200	-	-	-	-	570	1,500	-	1,800	3,185	1,900	1,110	10,265	18,064	(7,799)
EQUIPMENT RENTAL REV - NONTAX 362003	-	-	-	-	-	-	-	-	-	500	-	300	800	2,353	(1,553)
FOUNDATION CONTRIBUTION 367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS 367004	-	-	-	-	-	-	-	225,000	-	-	-	-	225,000	225,000	-
TRANSFER IN 391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY 392100	-	-	-	-	6,004	-	-	-	-	2,075	3,850	-	11,929	-	11,929
REFUNDS 396000	-	-	-	-	27,390	18,675	-	-	-	420	420	800	47,704	5,000	42,704
REIMBURSEMENT FOR SERVICES 399000	71,621	4,890	185	-	10,927	-	-	-	850	71,000	2,000	2,000	163,472	175,000	(11,528)
INSURANCE REIMBURSEMENTS 399001	-	-	-	-	-	-	-	-	-	-	-	-	-	200,000	(200,000)
<b>Total Receipts</b>	<b>487,030</b>	<b>425,019</b>	<b>433,308</b>	<b>1,449,882</b>	<b>3,293,067</b>	<b>19,073,125</b>	<b>452,588</b>	<b>701,880</b>	<b>460,264</b>	<b>1,459,356</b>	<b>3,637,181</b>	<b>13,741,640</b>	<b>45,614,338</b>	<b>45,288,487</b>	<b>325,850</b>
<b>Expenditures:</b>															
PERSONAL SERVICES & BENEFITS 41	2,010,731	2,240,418	1,985,043	2,824,513	1,967,224	1,940,637	1,997,192	2,033,152	2,146,855	3,088,800	2,220,735	2,223,235	26,678,534	29,499,876	2,821,341
SUPPLIES 42	45,318	48,724	51,912	38,991	52,233	87,684	67,185	46,764	103,515	181,858	181,858	188,268	1,094,311	1,687,573	593,262
OTHER SERVICES AND CHARGES 43	958,955	792,243	1,071,506	1,351,239	814,447	833,782	1,089,092	815,335	1,031,482	1,325,836	1,392,031	2,359,961	13,835,909	16,931,335	3,095,426
LIBRARY MATERIALS CAPITAL OUTLAY 44	74,598	1,325	105,787	301,013	311,900	264,682	227,362	447,936	345,447	169,457	492,691	808,923	3,551,122	3,551,122	-
<b>Total Expenditures</b>	<b>3,089,602</b>	<b>3,082,709</b>	<b>3,214,249</b>	<b>4,515,757</b>	<b>3,145,804</b>	<b>3,126,785</b>	<b>3,380,830</b>	<b>3,343,187</b>	<b>3,627,299</b>	<b>4,765,951</b>	<b>4,287,315</b>	<b>5,580,387</b>	<b>45,159,876</b>	<b>51,669,906</b>	<b>6,510,029</b>
<b>Change in Payables/Petty Cash/Correction* Transfer Out</b>	<b>-</b>	<b>3,707</b>	<b>67,842</b>	<b>(67,994)</b>	<b>1,170</b>	<b>(548)</b>	<b>(672)</b>	<b>(7,270)</b>	<b>7,170</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,404</b>	<b>-</b>	<b>-</b>
<b>Ending Balance</b>	<b>\$ 28,770,156</b>	<b>\$ 26,116,172</b>	<b>\$ 23,403,072</b>	<b>\$ 20,269,203</b>	<b>\$ 20,417,636</b>	<b>\$ 36,363,428</b>	<b>\$ 33,434,513</b>	<b>\$ 30,785,937</b>	<b>\$ 27,626,071</b>	<b>\$ 24,319,476</b>	<b>\$ 23,669,342</b>	<b>\$ 31,830,595</b>	<b>\$ 31,830,595</b>	<b>\$ 24,991,310</b>	

**Indianapolis-Marion County Public Library  
Receipts & Disbursements  
Month Ended September 30, 2021**

<b>FUND</b>	<b>CASH AND INVESTMENTS</b>			<b>CASH AND INVESTMENTS</b>
	<b>8/31/2021</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>9/30/2021</b>
101 Total Operating	30,785,937	460,264	3,620,130	27,626,072
104 Total Fines	(80)	52,605	52,521	4
226 Total Parking Garage	636,579	11,030	288	647,321
230 Total Grant	601,511	45,002	23,494	623,019
245 Total Rainy Day	4,379,244	193	23,332	4,356,106
270 Total Shared System	231,263	34	8,211	223,085
276 Total Cares Grant Fund	29,686	-	-	29,686
301 Total BIRF 1	721,486	185	-	721,671
321 Total BIRF 2	752,957	-	-	752,957
471 Total Library Improvement Reserve Fund	2,431,444	94	-	2,431,538
472 Total Construction	-	-	-	-
474 Total 2014 Multi-Branch Fac Improv	-	-	-	-
475 Total 2015 Bond RFID Books & Materials	155	-	-	155
476 Total 2016 Bond - Michigan Rd	3,986	-	-	3,986
477 Total 2017A Bond - Brightwood	18,719	-	1,317	17,401
478 Total 2017B Bond - Eagle	504,875	-	588	504,287
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	1,149,537	-	500	1,149,037
480 Total 2018 BBond - West Perry Branch	1,246,655	-	1,644	1,245,011
481 Total 2019 Bond - LAW WAY Renovation	11,457	-	-	11,457
482 Total 2020 Bond - Fac Renov Equip Acq	3,744,448	-	93,721	3,650,728
800 Total Gift	2,631,087	101,513	71,105	2,661,495
806 Total Payroll Liabilities	59,538	128,856	134,571	53,823
812 Total Foundation Agency Fund	1,399	346	-	1,745
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	226	1,114	735	606
815 Total PLAC Card Revenue Agency Fund	25,647	3,835	10,725	18,757
<b>Grand Total</b>	<b>53,626,724</b>	<b>805,071</b>	<b>4,042,881</b>	<b>46,729,978</b>

**Indianapolis Marion County Public Library**  
**Status of the Treasury**  
**Investment Report**  
**Month Ended September 30, 2021**

<u>Chase Savings Account</u>			<u>Previous Month's Chase Savings Account Activity</u>		
	Balance September 30, 2021	Interest Earned September 30, 2021		Balance August 31, 2021	Interest Earned August 31, 2021
Operating Fund	\$ 2,002,922	\$ 16	Operating Fund	\$ 2,002,906	\$ 17
Grant Fund	\$ 193,395	\$ -	Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,258	\$ 3	Parking Garage	\$ 409,255	\$ 3
Bond & Interest Redemption Fd	\$ -	\$ -	Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -	Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,777	\$ 3	Rainy Day Fund	\$ 404,774	\$ 3
Gift Fund	\$ 83	\$ 2	Gift Fund	\$ 82	\$ 2
<b>Total Chase Savings Account</b>	<b>\$ 3,023,821</b>	<b>\$ 24</b>	<b>Total Chase Savings Account</b>	<b>\$ 3,023,797</b>	<b>\$ 25</b>
<i>The average savings account rate for September was 0.01%</i>			<i>The average savings account rate for August was 0.01%</i>		
<u>Fifth Third Bank Investment Account</u>			<u>Previous Month's Fifth Third Bank Investment Account</u>		
	Balance September 30, 2021	Interest Earned September 30, 2021		Balance August 31, 2021	Interest Earned August 31, 2021
Library Improvement Reserve Fd	\$ 2,230,113	\$ 94	Library Improvement Reserve Fd	\$ 2,230,019	\$ 91
Rainy Day Fund	\$ 3,460,731	\$ 146	Rainy Day Fund	\$ 3,460,585	\$ 141
<b>Total Fifth Third Bank</b>	<b>\$ 5,690,844</b>	<b>\$ 240</b>	<b>Total Fifth Third Bank</b>	<b>\$ 5,690,605</b>	<b>\$ 232</b>
<i>The average investment account rate for September was 0.05%</i>			<i>The average investment account rate for August was 0.05%</i>		
<u>Hoosier Fund Account Income</u>			<u>Previous Month's Hoosier Fund Account Income</u>		
	Balance September 30, 2021	Interest Earned September 30, 2021		Balance August 31, 2021	Interest Earned August 31, 2021
Operating Fund	\$ 8,681,136	\$ 2,286	Operating Fund	\$ 8,678,850	\$ 2,361
Rainy Day Fund	\$ 179,816	\$ 44	Rainy Day Fund	\$ 179,772	\$ 46
2017A Brightwood Project Fund	\$ -	\$ -	2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 562,846	\$ -	2018B West Perry Project Fund	\$ 562,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -	2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 27,732	\$ 185	Bond & Interest Redemption Fd	\$ 27,546	\$ 192
2019 Lawrence/Wayne Project Fund	\$ -	\$ -	2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 10,203,325</b>	<b>\$ 2,515</b>	<b>Total Hoosier Fund Account</b>	<b>\$ 10,200,810</b>	<b>\$ 2,598</b>
<i>The average Hoosier Fund account rate for September was 0.30%</i>			<i>The average Hoosier Fund account rate for August was 0.30%</i>		
<u>TrustIndiana</u>			<u>Previous Month's TrustIndiana</u>		
	Balance September 30, 2021	Interest Earned September 30, 2021		Balance August 31, 2021	Interest Earned August 31, 2021
Operating Fund	\$ 6,427,804	\$ 318	Operating Fund	\$ 6,427,486	\$ 320
2015 RFID Project Fund	\$ -	\$ -	2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -	2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ 370,223	\$ -	2017B Eagle Project Fund	\$ 370,223	\$ -
2018B West Perry Project Fund	\$ -	\$ -	2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -	Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -	Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 7,339,175</b>	<b>\$ 318</b>	<b>Total TrustIndiana Account</b>	<b>\$ 7,338,857</b>	<b>\$ 320</b>
<i>The average TrustIndiana account rate for September was 0.05%</i>			<i>The average TrustIndiana account rate for August was 0.05%</i>		
<u>U. S. Bank</u>			<u>Previous Month's U.S. Bank</u>		
	Balance September 30, 2021	Interest Earned September 30, 2021		Balance August 31, 2021	Interest Earned August 31, 2021
Operating Fund	\$ 1,053,355	\$ 5	Operating Fund	\$ 1,053,351	\$ 5
<b>Total U. S. Bank</b>	<b>\$ 1,053,355</b>	<b>\$ 5</b>	<b>Total U. S. Bank</b>	<b>\$ 1,053,351</b>	<b>\$ 5</b>
<i>The average U. S. Bank account rate for September was 0.005%</i>			<i>The average U. S. Bank account rate for August was 0.005%</i>		

**Indianapolis-Marion County Public Library**  
**Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement**  
**Month Ended September 30, 2021**

	<b>ORIGINAL BUDGET</b>	<b>REVISED BUDG.</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>AVAILABLE BUDG.</b>
<b>REVENUES</b>						
<b>Property Taxes</b>						
311000 PROPERTY TAX	14,136,876	14,136,876	-	7,761,507	-	6,375,369
<b>Property Taxes Total</b>	<b>14,136,876</b>	<b>14,136,876</b>	<b>-</b>	<b>7,761,507</b>	<b>-</b>	<b>6,375,369</b>
<b>Intergovernmental</b>						
335100 FINANCIAL INSTITUTION T	97,302	97,302	-	46,425	-	50,877
335200 LICENSE EXCISE TAX REVE	810,160	810,160	-	437,751	-	372,409
335700 COMMERCIAL VEHICLE TAX	89,302	89,302	-	41,598	-	47,704
339000 IN LIEU OF PROP. TAX	8,521	8,521	-	3,798	-	4,723
<b>Intergovernmental Total</b>	<b>1,005,285</b>	<b>1,005,285</b>	<b>-</b>	<b>529,572</b>	<b>-</b>	<b>475,713</b>
<b>Miscellaneous</b>						
361000 INTEREST INCOME	-	-	185	2,418	-	(2,418)
<b>Miscellaneous Total</b>	<b>-</b>	<b>-</b>	<b>185</b>	<b>2,418</b>	<b>-</b>	<b>(2,418)</b>
<b>REVENUES Total</b>	<b>15,142,161</b>	<b>15,142,161</b>	<b>185</b>	<b>8,293,497</b>	<b>-</b>	<b>6,848,664</b>
<b>EXPENSES</b>						
<b>Other Services and Charges</b>						
439904 BANK FEES/CREDIT CARD F	14,750	14,750	-	2,250	-	12,500
438100 PRINCIPAL	15,385,000	15,385,000	-	10,250,000	-	5,135,000
438200 INTEREST	1,467,665	1,467,665	-	889,806	-	577,859
<b>Other Services and Charges Total</b>	<b>16,867,415</b>	<b>16,867,415</b>	<b>-</b>	<b>11,142,056</b>	<b>-</b>	<b>5,725,359</b>
<b>EXPENSES Total</b>	<b>16,867,415</b>	<b>16,867,415</b>	<b>-</b>	<b>11,142,056</b>	<b>-</b>	<b>5,725,359</b>

**Indianapolis-Marion County Public Library**  
**Fund 245 - Rainy Day Fund - Detailed Income Statement**  
**Month Ended September 30, 2021**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	30,000	30,000	193	2,897	-	27,103
<b>MISCELLANEOUS Total</b>	<b>30,000</b>	<b>30,000</b>	<b>193</b>	<b>2,897</b>	<b>-</b>	<b>27,103</b>
<b>REVENUE Total</b>	<b>30,000</b>	<b>30,000</b>	<b>193</b>	<b>2,897</b>	<b>-</b>	<b>27,103</b>
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	100,000	35,361	-	46,677	-	(11,316)
431200 ENGINEERING & ARCHITECTURAL	400,000	1,670,295	20,459	1,108,027	562,918	(650)
431500 CONSULTING SERVICES	-	94,560	2,645	58,697	35,863	-
433200 PUBLICATION OF LEGAL NOTICES	-	220	228	597	-	(377)
438400 ISSUANCE COSTS	-	-	-	113	-	(113)
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>500,000</b>	<b>1,800,436</b>	<b>23,332</b>	<b>1,214,110</b>	<b>598,781</b>	<b>(12,455)</b>
<b>CAPITAL</b>						
441000 LAND	1,000,000	1,000,000	-	934,968	-	65,032
443500 BUILDING	1,500,000	212,164	-	-	35,553	176,611
<b>CAPITAL Total</b>	<b>2,500,000</b>	<b>1,212,164</b>	<b>-</b>	<b>934,968</b>	<b>35,553</b>	<b>241,643</b>
<b>EXPENSE Total</b>	<b>3,000,000</b>	<b>3,012,600</b>	<b>23,332</b>	<b>2,149,078</b>	<b>634,334</b>	<b>229,188</b>

**Indianapolis-Marion County Public Library**  
**Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement**  
**Month Ended September 30, 2021**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	20,000	20,000	94	1,269	-	18,731
<b>MISCELLANEOUS Total</b>	<b>20,000</b>	<b>20,000</b>	<b>94</b>	<b>1,269</b>	<b>-</b>	<b>18,731</b>
<b>REVENUE Total</b>	<b>20,000</b>	<b>20,000</b>	<b>94</b>	<b>1,269</b>	<b>-</b>	<b>18,731</b>
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
436100 REP & MAINT-STRUCTURE	-	28,441	-	28,441	-	-
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>-</b>	<b>28,441</b>	<b>-</b>	<b>28,441</b>	<b>-</b>	<b>-</b>
<b>CAPITAL</b>						
444501 COMPUTER SOFTWARE	-	133,362	-	2,550	130,812	-
<b>CAPITAL Total</b>	<b>-</b>	<b>133,362</b>	<b>-</b>	<b>2,550</b>	<b>130,812</b>	<b>-</b>
<b>EXPENSE Total</b>	<b>-</b>	<b>161,803</b>	<b>-</b>	<b>30,991</b>	<b>130,812</b>	<b>-</b>

**Indianapolis-Marion County Public Library**  
**Fund 226 - Parking Garage - Detailed Income Statement**  
**Month Ended September 30, 2021**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347610 PARKING REVENUE	120,000	120,000	9,696	71,466	-	48,534
347611 EVENTS PARKING	8,000	8,000	1,400	3,490	-	4,510
<b>CHARGES FOR SERVICES Total</b>	<b>128,000</b>	<b>128,000</b>	<b>11,096</b>	<b>74,956</b>	<b>-</b>	<b>53,044</b>
<b>MISCELLANEOUS</b>						
360001 REVENUE ADJUSTMENT	-	-	(69)	(23)	-	23
361000 INTEREST INCOME	1,000	1,000	3	43	-	957
<b>MISCELLANEOUS Total</b>	<b>1,000</b>	<b>1,000</b>	<b>(66)</b>	<b>20</b>	<b>-</b>	<b>980</b>
<b>REVENUE Total</b>	<b>129,000</b>	<b>129,000</b>	<b>11,030</b>	<b>74,976</b>	<b>-</b>	<b>54,024</b>
<b>EXPENSE</b>						
<b>SUPPLIES</b>						
421200 PRINTER SUPPLIES	2,000	2,000	-	199	-	1,801
421500 OFFICE SUPPLIES - FAC/PURCH	6,000	6,000	-	751	-	5,249
422310 CLEANING & SANITATION	100	100	-	-	-	100
<b>SUPPLIES Total</b>	<b>8,100</b>	<b>8,100</b>	<b>-</b>	<b>951</b>	<b>-</b>	<b>7,149</b>
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	5,000	5,000	-	4,033	-	968
431500 CONSULTING SERVICES	-	10,280	-	-	10,280	-
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	-	7,000	-	5,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	6,000	6,000	20	2,861	-	3,139
434201 EXCESS LIABILITY	7,000	7,000	-	2,738	-	4,262
436100 REP & MAINT-STRUCTURE	15,000	15,000	-	3,600	-	11,400
436110 CLEANING SERVICES	8,000	8,000	-	-	-	8,000
436200 REP & MAINT-EQUIPMENT	8,000	8,000	-	49	-	7,951
436201 REP & MAINT-HEATING & AIR	123,062	112,782	-	-	-	112,782
439904 BANK FEES/CREDIT CARD FEES	7,000	7,000	269	1,400	-	5,600
439905 OTHER CONTRACTUAL SERVICES	52,000	52,000	-	24,434	-	27,566
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>243,162</b>	<b>243,162</b>	<b>288</b>	<b>46,115</b>	<b>10,280</b>	<b>186,767</b>
<b>CAPITAL</b>						
445300 CAPITAL - EQUIPMENT	184,446	309,732	-	128,746	-	180,985
<b>CAPITAL Total</b>	<b>184,446</b>	<b>309,732</b>	<b>-</b>	<b>128,746</b>	<b>-</b>	<b>180,985</b>
<b>EXPENSE Total</b>	<b>435,708</b>	<b>560,994</b>	<b>288</b>	<b>175,811</b>	<b>10,280</b>	<b>374,902</b>

**Indianapolis-Marion County Public Library**  
**Fund 270 - Shared System - Detailed Income Statement**  
**Month Ended September 30, 2021**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347640 SHARED SYSTEM REVENUE	-	-	34	95,047	-	(95,047)
<b>CHARGES FOR SERVICES Total</b>	<b>-</b>	<b>-</b>	<b>34</b>	<b>95,047</b>	<b>-</b>	<b>(95,047)</b>
<b>REVENUE Total</b>	<b>-</b>	<b>-</b>	<b>34</b>	<b>95,047</b>	<b>-</b>	<b>(95,047)</b>
<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	62,942	62,942	4,842	45,996	-	16,946
413100 FICA AND MEDICARE	4,815	4,815	339	3,215	-	1,600
413300 PERF/INPRS	8,938	8,938	1,375	6,531	-	2,407
<b>PERSONAL SERVICES Total</b>	<b>76,695</b>	<b>76,695</b>	<b>6,556</b>	<b>55,742</b>	<b>-</b>	<b>20,953</b>
<b>SUPPLIES</b>						
421600 LIBRARY SUPPLIES	5,000	4,310	2,343	4,226	-	84
<b>SUPPLIES Total</b>	<b>5,000</b>	<b>4,310</b>	<b>2,343</b>	<b>4,226</b>	<b>-</b>	<b>84</b>
<b>OTHER SERVICES AND CHARGES</b>						
431500 CONSULTING SERVICES	5,000	5,000	-	-	-	5,000
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	916	1,916	-	120	1,250	546
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVICES EXP	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	9,488	-	4,512
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>97,166</b>	<b>98,166</b>	<b>-</b>	<b>9,608</b>	<b>1,250</b>	<b>87,308</b>
<b>EXPENSE Total</b>	<b>178,861</b>	<b>179,171</b>	<b>8,899</b>	<b>69,576</b>	<b>1,250</b>	<b>108,345</b>

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended September 30, 2021**

	MTD	YTD
<b>REVENUE</b>		
<b>MISCELLANEOUS</b>		
334700 GRANTS - LSTA	-	12,680
334720 GRANTS - STATE	-	2,288
360000 MISCELLANEOUS REVENUE	-	179
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	2	21
367000 FOUNDATION CONTRIBUTION	101,513	2,086,653
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	45,000	334,338
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	(4,795)
<b>MISCELLANEOUS Total</b>	<b>146,515</b>	<b>2,431,363</b>

<b>REVENUE Total</b>	<b>146,515</b>	<b>2,431,363</b>
----------------------	----------------	------------------

<b>EXPENSE</b>		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	962	4,304
00015001 - CENTRAL UNRESTRICTED GIFT	-	-
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	14,390	90,821
00025001 - COLLEGE UNRESTRICTED GIFT	-	-
00045001 - IRVINGTON UNRESTRICTED GIFT	-	316
00055001 - BRIGHTWOOD UNRESTRICTED GIFT	-	34
00065001 - DECATUR UNRESTRICTED GIFT	-	54
00075001 - EAGLE UNRESTRICTED GIFT	-	61
00095001 - E. WASHINGTON UNRESTRICTED GIFT	-	164
00125001 - HAUGHVILLE UNRESTRICTED GIFT	36	36
00135001 - LAWRENCE UNRESTRICTED GIFTS	-	773
00145001 - NORA UNRESTRICTED GIFTS	1,402	2,425
00155001 - PIKE UNRESTRICTED GIFTS	-	-
00155005 - PIKE AQUARIUM	-	930
00165001 - GARFIELD PARK UNRESTRICTED GIFTS	-	251
00185001 - SPADES PRK UNRESTRICTED GIFTS	-	592
00195001 - WAYNE UNRESTRICTED GIFTS	88	169
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	-	1,316
00285001 - BEECH GROVE UNRESTRICTED GIFTS	-	158
00405001 - CEO UNRESTRICTED GIFTS	-	8,316
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	-	355,730
00425002 - LIBRARY MATERIALS MEMORIAL FUND	-	(1,443)
00425003 - LIBRARY MATERIALS ESTATE GIFTS	-	26,664
00425010 - LILLY CITY DIGITIZATION	-	65,031
00425015 - LSTA DIGITIZING LA VOZ DE INDIANA	-	10,680
17005012 - READY TO READ 2017	-	-
18005012 - READY TO READ	-	-
18015015 - CURVESIDE RIDE - LEARNING CURVE	-	-
18015018 - #CODECAFE AT CENTRAL MAKERSPACE	-	-
18015025 - IMAGINE IT! WINNER-QUIET CAVE	-	-

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended September 30, 2021**

	MTD	YTD
18055010 - GROW WITH GOOGLE	-	26,771
18085010 - NE CORRIDOR COMMUNITY READERS E38	-	-
18245013 - POCKET PARK STORYWALK TCM	-	278
18455012 - SONS MODERN AFRICAN AMERICAN MALE	-	-
18455014 - WORLD LANGUAGE BOOK GIVEAWAYS 2018	-	-
18465011 - SCHOOL LIBRARY CARDS	-	10,901
19155001 - LAUNDROMAT PROGRAMMING PIKE	-	169
19420515 - COMMUNITY CORE COLLECTION CMSA	-	1,434
19425022 - SIMON LOVE OF READING	-	180
20005010 - TEEN ADVISORY GRP MULTI-BRANCH	-	327
20005012 - READY TO READ 2020	-	5
20005013 - SUMMER READING PROGRAM 2020	-	2,300
20005014 - CAREER CENTER 2020	-	185
20005026 - TEEN SPACES MULTI-BRANCH	-	1,102
20005027 - ADULT BOOK DISCUSSIONS MULTI-BRANCH	-	138
20005028 - CODING & TECH FOR ADULTS MULTI BRAN	-	2,185
20015016 - SIMPLE AFFORDABLE PLANT BASED COOKI	-	182
20015032 - CONSERVATION PRESERVATION CENTRAL	-	500
20015033 - ISCR LECTURE SERIES CENTRAL	-	500
20015035 - LGBTQ+ ORAL HISTORY PROJECT	-	6,000
20065010 - ART FOR FAMILIES DECATUR	-	332
20065011 - STEAM PRESCHOOL STORYTIME DECATUR	-	56
20125011 - HVL DEVICE LENDING EXPANSION	13,807	43,521
20225010 - SNACKS & STORIES WARREN	-	324
20245010 - READ TO ME PLEASE INFOZONE	-	-
20275010 - MICHIGAN ROAD BRANCH ART	-	3,000
20425010 - GENERAL DIGITIZATION 2020	-	7,764
20425011 - MARION CTY INTERNET LIBRARY 20-21	-	500
20425015 - ANTI-RACISM BOOKS	1,624	17,321
20425017 - AXIS 360 HIGH SCHOOL EBOOKS	1,634	51,361
20425018 - AXIS 360 COVID EXPANSION EBOOKS	14,203	39,085
20455011 - LUNCH AND LEARN PDA	-	1,000
20455014 - WORLD LANGUAGE BOOK GIVEAWAYS	-	-
20455023 - 100 BOOKS BEFORE GRADUATION	-	2,542
20455024 - CIVIC SWITCHBOARD	-	8,450
20455028 - TEEN COMMUNITY BOOK CLUBS	-	2,650
20455030 - FOLKLORIC DANCE DEMOS	-	1,000
20465011 - BRANDED GIVEAWAYS	-	6,076
21005010 - FREE COMIC BOOK DAY 2021	200	800
21005013 - SUMMER READING PROGRAM 2021	9,273	167,856
21005015 - FALL FEST 2021 SLAMMIN RHYMES CHALL	-	-
21005016 - ADULT SUMMER READING PROGRAM	472	9,869
21005026 - TEEN ZONE WRN IRV PIK	-	28
21005027 - TEAM TREEHOUSE CEN E38TH	-	9,405
21005029 - INDYPL SEED LIBRARY	1,345	2,685

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended September 30, 2021**

	MTD	YTD
21005033 - MENTAL HEALTH AND WELL BEING	-	683
21005036 - PRESCHOOL PACKAGED PROGRAMS	100	7,759
21005037 - CONCERT SERIES	-	12,250
21005038 - MONUMENT CIRCLE BOOK STATION TO CEN	-	20,000
21005039 - ON THE ROAD TO READING R2R	4,672	4,672
21015011 - NONPROFIT WORKSHOPS AT CENTRAL	-	1,500
21015016 - SIMPLE AND AFFORDABLE PLANT BASED C	-	606
21015037 - CENTRAL LIBRARY BOOK CLUB	-	184
21015038 - POP UP COMPUTER LAB CEN/E38	1,470	(2,147)
21015039 - CODING AND TECHNOLOGY FOR ADULTS CE	-	198
21085018 - ZINE COLLECTION	-	1,240
21085022 - GRAB AND GO CRAFTS E38	35	518
21135010 - ADULT BOOK DISCUSSIONS - LAW	-	607
21135011 - CULTURE HISTORY AND SOCIETY LAW	-	575
21225010 - SNACKS AND STORIES	27	27
21225013 - EXPRESS YOURSELF	10	10
21225015 - TEEN GAMING AND ART	-	61
21225016 - FANDOM AT THE LIBRARY	-	76
21245011 - GROWING GLOBAL CITIZENS	-	-
21295010 - WEST PERRY GRAND OPENING	64	963
21415015 - THE PUBLIC COLLECTION ART STRATEGIE	-	1,909
21425011 - INDYPL HISTORIC DOCUMENT DIGITIZATI	629	629
21425014 - GENERAL DIGITIZATION 2021	-	3,283
21425019 - BOOK CLUB IN A BAG CMSA	-	1,012
21425021 - BRANCHES MAGAZINE DIGITIZATION PROJ	-	-
21425022 - LSTA HERRON MORTON NEIGHBORH'D ASOC	-	-
21455010 - MEET THE ARTIST XXXIII 2021 ALL STA	-	15,504
21455014 - CAREER CENTER	400	2,283
21455018 - FIT LIT BOOK DISCUSSION AND LECTURE	-	613
21455028 - TEEN COMMUNITY BOOK CLUBS	-	58
21455032 - DUNGEONS AND DRAGONS CLUB	-	853
21455034 - INTERNATIONAL FESTIVALS AND CELEBRA	-	974
21455035 - YA AUTHOR VISITS	-	1,500
21455038 - ANIMAL PROGRAMS	-	14,950
21455039 - SUMMER WORKSHOPS	2,668	11,533
21455042 - CONVERSATION CIRCLES	-	1,200
<b>EXPENSE Total</b>	<b>69,510</b>	<b>1,102,244</b>

**Indianapolis-Marion County Public Library  
Summary of Construction Fund Cash Balances  
Month Ended September 30, 2021**

**Construction Fund Cash Balances - Does Not Include Retainage Withheld**

Fund 475 - Restricted - RFID Project	155.33
Fund 476 - Restricted - Michigan Road Project	3,986.47
Fund 477 - Restricted - Brightwood Project	17,401.48
Fund 478 - Restricted - Eagle Project	504,287.05
Fund 479 - Restricted - Multiple Projects	1,143,477.21
Fund 480 - Restricted - West Perry Project	450,173.47
Fund 481 - Restricted - Lawrence/ Wayne Projects	11,456.96
Fund 482 - Restricted - Multiple Projects II	3,650,727.73
<b>Total Construction Fund Cash Balances</b>	<b><u>5,781,665.70</u></b>

**Construction Fund Classification Breakdown**

Fund 475 - Restricted - RFID Project	155.33
Fund 476 - Restricted - Michigan Road Project	3,986.47
Fund 477 - Restricted - Brightwood Project	17,401.48
Fund 478 - Restricted - Eagle Project	504,287.05
Fund 479 - Restricted - Multiple Projects	1,143,477.21
Fund 480 - Restricted - West Perry Project	450,173.47
Fund 481 - Restricted - Lawrence/ Wayne Projects	11,456.96
Fund 482 - Restricted - Multiple Projects II	3,650,727.73
<b>Total Construction Fund Breakdown</b>	<b><u>5,781,665.70</u></b>

**Summary of Classifications**

Total Restricted	5,781,665.70
Total Assigned	0.00
<b>Total of All Classifications</b>	<b><u>5,781,665.70</u></b>

**Summary of Project Activity**

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
* Fund 475 - Restricted - RFID Project	2,000,000.00	0.00	0.00	1,999,844.67	155.33	0.00
* Fund 476 - Restricted - Michigan Road Project	7,719,554.17	0.00	2,834.50	7,715,567.70	0.00	3,986.47
* Fund 477 - Restricted - Brightwood Project	6,100,000.00	1,317.20	20,370.95	6,082,598.52	2,968.23	14,433.25
* Fund 478 - Restricted - Eagle Project	7,800,000.00	588.00	19,413.18	7,295,712.95	28,503.00	475,784.05
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	749.78	484,267.09	3,856,522.79	16,968.43	1,126,508.78
* Fund 480 - Restricted - West Perry Project	9,600,000.00	37,353.10	4,326,298.53	9,149,826.53	318,280.06	131,893.41
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	0.00	41,498.94	3,172,171.88	0.00	11,456.96
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	93,720.55	1,589,726.84	1,698,784.89	235,125.31	3,415,602.42
<b>Total Expenditures</b>	<b><u>46,752,695.63</u></b>	<b><u>133,728.63</u></b>	<b><u>6,484,410.03</u></b>	<b><u>40,971,029.93</u></b>	<b><u>602,000.36</u></b>	<b><u>5,179,665.34</u></b>

	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
Appropriated Interest Earnings - Fund 476	154,554.17	0.00	0.00	154,554.17	0.00
Appropriated Interest Earnings - Fund 477	155,000.00	0.00	0.00	155,000.00	0.00
Appropriated Interest Earnings - Fund 478	83,372.45	0.00	0.00	83,372.45	0.00
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,917.50	0.00	0.00	9,917.50	0.00

\* This is the original maximum budget for the Bond including interest that was appropriated for use.



and The Indianapolis Star on 9/20/21 and 9/27/21. The Pre-Proposal Conference for vendors to ask questions was held on 8/30/21. The Proposal Submission deadline was 9/27/21 at 9am (eastern time); we received four quotes from Crown Castle, Spectrum, WANRack, and AT&T. AT&T was the most reasonable offer with no construction fee.

Vendors were evaluated on the following seven criteria:

1. Cost of the e-Rate ELIGIBLE goods and services; as defined by e-Rate: price must be given more weight than any other single factor and cost-effective.
2. Compliance with Required Proposal
3. Satisfaction level of current and former clients of the vendor under contracts similar to the requirements of The Library
4. Proposal overall cost
5. Effectiveness of the Work Plan
6. XBE Participation
7. Contractor agreed to have service up and running by July 1, 2022, if awarded

**Strategic/Fiscal Impact:** This has been budgeted in the 2022 Budget. The Library will receive 90% reimbursement from e-Rate for PY25 and FY2022 - 2023: July 2022- June 2023. Monthly cost for AT&T service after e-Rate 90% reimbursement is \$9,400.00.



## Board Resolution

5b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 51-2021  
APPROVAL TO AWARD WIDE AREA NETWORK (WAN)  
October 25, 2021**

**WHEREAS**, the purpose of the Wide Area Network (WAN) is to allow high speed network communications between the physical locations operated by the Indianapolis-Marion County Public Library ("Library");

**WHEREAS**, all Library locations, including the Library branches are currently connected by AT&T Switched Ethernet (ASE) that provides a high speed way for each location to talk to the others; application servers and phones are supported at each hub location and at the branches over the Wide Area Network (WAN);

**WHEREAS**, the Library's current contract for WAN services is expiring, and the Library must have a new contract executed no later than July 1, 2022, to meet the Universal Services timeline to be eligible for e-Rate funding for Plan Year 25 (July 1, 2022 through June 30, 2023);

**WHEREAS**, the Library staff issued an RFP for WAN services, reviewed the responses, investigated references, reviewed financial information, and made a recommendation to the Board of Finance Committee on October 12<sup>th</sup>, 2021, and the Finance Committee determined that the recommended vendor, AT&T, is the vendor that best meets the criteria as outlined in the RFP, and recommends that the Library award the contract to AT&T.

**IT IS THEREFORE RESOLVED**, that the Board approves the selection of AT&T as the provider of requested Wide Area Network (WAN) services for a term of up to five (5) years, and authorizes the Interim Chief Executive Officer of the Library to enter into an agreement with AT&T for the services for a monthly cost not to exceed \$9,400.00, and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

ATTEST: \_\_\_\_\_  
Secretary of the Board





## Board Resolution

5c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 52-2021  
APPROVAL OF REFERENCE DATABASE CONTRACT  
October 25, 2021**

**WHEREAS**, the Indianapolis-Marion County Public Library ("IndyPL") provides online reference tools through its web site;

**WHEREAS**, the Reference Solutions Premium+ database is one of a kind in its class of databases; therefore

**BE IT RESOLVED** that the Board of Trustees approves the selection of Data Axle through MCLS (Midwest Consortium Library Services) for the Reference database services and authorizes the Interim Chief Executive Officer of the Library to enter into an agreement for the services for an annual cost of \$58,534 for the period January 31, 2022 - January 30, 2023, and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

5d

**To:** IMCPL Board

**Meeting Date:** October 25, 2021

**From:** Finance Committee

**Approved by the  
Library Board:** October 25, 2021

**Effective Date:** October 25, 2021

**Subject:** Resolution 53-2021 – Approval to Award the service contract for the collection weeding, redistribution and analysis service

**Recommendation:** Library Management recommends Board approval for the attached action (Resolution 53-2021) to award the service contract for collection weeding, redistribution and analysis service to Bridgeall Libraries Limited, for CollectionHQ, at the cost of \$27,476 per annum.

**Background:** Prior to the library's migration from Horizon to Polaris, the library used collectionHQ for 6 years as a tool to provide data-driven information for redistribution, weeding and collection analysis for efficient collection management at all locations. The library is now ready to reimplement collectionHQ with Polaris for the same usage. Additionally, the library plans to utilize newly developed collectionHQ tools for diversity, equity and inclusion (DEI) analysis that will help the library to identify gaps in DEI content at a system wide and branch level. collectionHQ is a one-of-a-kind service used by most large multi-branch library systems, with Bridgeall Libraries Ltd. as a sole source provider.

Subscription period: November 1, 2021 – November 24, 2024, paid annually

**Strategic/Fiscal Impact:**

The Services cost of \$27,476 will be funded from the Operating Fund (10126120-439930 MATERIALS CONTRACTUAL) annually.



## Board Resolution

5d

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 53-2021  
APPROVAL OF COLLECTIONHQ SERVICE CONTRACT  
October 25, 2021**

**WHEREAS**, the Indianapolis-Marion County Public Library ("IndyPL") needs robust tools to manage efficient redistribution, weeding and collection analysis for all library locations;

**WHEREAS**, collectionHQ is one-of-a-kind service that has been a successful tool for IndyPL in the past, therefore

**IT IS THEREFORE RESOLVED** that the Board of Trustees approves the selection of collectionHQ service, and authorizes the Interim Chief Executive Officer of the Library to enter into an agreement with Bridgeall Libraries Limited for the services for an annual cost not to exceed \$27,476.00 for the period November 1, 2021 to November 24, 2024, and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

5e-5f

**To:** IMCPL Board

**Meeting Date:** October 25, 2021

**From:** Finance Committee

**Approved by  
Library Board:** October 25, 2021

**Effective Date:** October 25, 2021

**Subject:** Final Bond Resolutions for the Bonds Financing the Glendale and Fort Benjamin Harrison Branch Facility Improvement Projects and Expenses Related Thereto

**Recommendation:** Authorize the Adoption of Final Bond Resolutions Related to the Glendale and Fort Benjamin Harrison Branch Facility Improvement Projects

**Background:** The Library Board authorized, on August 25, 2014, Preliminary Determination resolutions to approve the Glendale Branch and the Fort Benjamin Harrison Branch Facility Improvement project through the issuance of one or more series of general obligation bonds a principal amount not to exceed \$10,215,000 and \$9,690,000, respectively.

Due to delays as well as unanticipated and unforeseen significant and rapid rise in the cost of materials and labor, due in large part to the pandemic, the costs increased and exceeded original approved amounts and thus re-authorization was necessary. The Library approved amended and restated preliminary determination resolutions for the increased principal amounts not to exceed of \$14,850,000 and \$13,660,000 for the Glendale and Fort Benjamin Harrison Branch Facility Improvement Projects, respectively, on August 23, 2021.

The Municipal Corporations Committee of the City-County Council recommended a do pass for bond issues for the new approval amounts and the related additional appropriation on September 29, 2021. The ordinances will go to the full City-County Council for approval on October 18, 2021.

Management recommends approval of the final bond resolutions by the Library Board.

**Strategic/Fiscal Impact:**

These bond issues are incorporated into our long term debt plan which keeps the debt tax rate at or below \$0.0318.



## Board Resolution

5e

**RESOLUTION OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
AUTHORIZING ISSUANCE OF BONDS FOR THE PURPOSE OF PROVIDING FUNDS  
TO PAY FOR THE GLENDALE BRANCH FACILITY IMPROVEMENT PROJECT  
AND EXPENSES RELATED THERETO**

**RESOLUTION 54-2021**

**WHEREAS**, the Indianapolis-Marion County Public Library (the “Public Library”) is a municipal corporation of the State of Indiana; and

**WHEREAS**, the Library Board of the Public Library (the “Board”) has given consideration to the new construction and equipping of a new facility that will replace the existing Glendale Branch Library to maximize the public’s access to Library services, collections, and technology, which facility as currently anticipated will be located near the existing Glendale Branch Library, will consist of a facility containing approximately 20,000 square feet and sited on approximately six (6) acres with on-site parking (collectively, the “Glendale Branch Facility Improvement Project”); and

**WHEREAS**, on August 25, 2014, subsequent to a public hearing on the Glendale Branch Facility Improvement Project and the financing of the Glendale Branch Facility Improvement Project through the issuance of one or more series of general obligation bonds of the Public Library, the Board adopted Resolution 37-2014 (the “2014 Preliminary Bond Resolution”), which preliminarily determined to approve the Glendale Branch Facility Improvement Project and the financing of the Glendale Branch Facility Improvement Project through the issuance of one or more series of general obligation bonds of the Public Library in an original aggregate principal amount not to exceed \$10,215,000, with a maximum term not to exceed fifteen (15) years from the date of issuance and other terms and conditions set forth in the 2014 Preliminary Bond Resolution; and

**WHEREAS**, in accordance with Indiana Code § 6-1.1-20-3.1, as amended, subsequent to the adoption of the 2014 Preliminary Bond Resolution, the Public Library published the notice of these preliminary determinations in two local newspapers, and at the conclusion of thirty (30) days after such notices were published, the Marion County Voter Registration Office had not received any petitions under Indiana Code § 6-1.1-20-3.1, as amended, that were signed by any registered voters or owners of real property in the geographical boundaries of the Public Library requesting the application of the petition-remonstrance process to the Glendale Branch Facility Improvement Project or the financing of the Glendale Branch Facility Improvement Project as set forth in the 2014 Preliminary Bond Resolution; and

**WHEREAS**, in accordance with Indiana Code § 36-3-6-9, as amended, the City-County Council of the City of Indianapolis and of Marion County, Indiana, adopted an ordinance on November 10, 2014, that approved the issuance of the general obligation bonds of the Public Library in accordance with the terms and conditions set forth in the 2014 Preliminary Bond Resolution for the purpose of financing the Glendale Branch Facility Improvement Project; and

**WHEREAS**, due to extensive delays in the commencement of the Glendale Branch Facility Improvement Project beyond the control of the Public Library as well as unanticipated and unforeseen significant and rapid increases in the costs of materials and labor due in large part to the pandemic, the current cost of the Glendale Branch Facility Improvement Project together with all costs associated therewith, including, but not limited to, the costs of issuing the Glendale Branch Facility Improvement Bonds, is anticipated to be Fourteen Million Eight Hundred Fifty Thousand Dollars (\$14,850,000); and

**WHEREAS**, because of historically low interest rates, the Board has been presented with information showing that even at the increased cost for the Glendale Branch Facility Improvement Project, the Public Library is able to finance all of the cost of the Glendale Branch Facility Improvement Project with no anticipated increase in the current debt service fund tax rate of the Public Library, and therefore, the Board continues to give consideration to the Glendale Branch Facility Improvement Project and the Glendale Branch Facility Improvement Bonds; and

**WHEREAS**, on August 23, 2021, subsequent to public hearings on the Glendale Branch Facility Improvement Project and the financing of the Glendale Branch Facility Improvement Project through the issuance of one or more series of general obligation bonds of the Public Library held on August 10, 2021, and again on August 23, 2021, the Board adopted Resolution 31-2021 (the “Amended and Restated Preliminary Bond Resolution”), which amended and restated the preliminary determination to approve the Glendale Branch Facility Improvement Project and the financing of the Glendale Branch Facility Improvement Project through the issuance of one or more series of general obligation bonds of the Public Library in an original aggregate principal amount not to exceed \$14,850,000, with a maximum term not to exceed eight (8) years from the date of issuance instead of fifteen (15) years as set forth in the 2014 Preliminary Bond Resolution and other terms and conditions set forth in the Amended and Restated Preliminary Bond Resolution; and

**WHEREAS**, in accordance with Indiana Code § 6-1.1-20-3.5, as amended, subsequent to the adoption of the Amended and Restated Preliminary Bond Resolution, the Public Library published the notice of these preliminary determinations in two local newspapers, and at the conclusion of thirty (30) days after such notices were published, the Marion County Voter Registration Office had not received any petitions under Indiana Code § 6-1.1-20-3.5, as amended, that were signed by any registered voters or owners of real property in the geographical boundaries of the Public Library requesting the application of the referendum process to the Glendale Branch Facility Improvement Project or the financing of the Glendale Branch Facility Improvement Project as set forth in the Amended and Restated Preliminary Bond Resolution; and

**WHEREAS**, in accordance with Indiana Code § 36-3-6-9, as amended, the City-County Council of the City of Indianapolis and of Marion County, Indiana, adopted an ordinance on October 18, 2021, that approved the issuance of the general obligation bonds of the Public Library in accordance with the terms and conditions set forth in the Amended and Restated Preliminary Bond Resolution for the purpose of financing the Glendale Branch Facility Improvement Project; and

**WHEREAS**, the Board has determined it is necessary to proceed with the Glendale Branch Facility Improvement Project; and

**WHEREAS**, based on the foregoing the Board now deems it advisable to issue, pursuant to Indiana Code § 36-12-3-9, as amended, and other applicable provisions of the Indiana Code, the “Indianapolis-Marion County Public Library General Obligation Bonds, Series [to include the year of issuance and other distinguishing designation]” (the “Glendale Branch Bonds”) in one or more series and in an original aggregate principal amount not to exceed Fourteen Million Eight Hundred Fifty Thousand Dollars (\$14,850,000) (the “Authorized Amount”) for the purpose of providing for the payment of (i) all or a portion of the costs of the Glendale Branch Facility Improvement Project, (ii) the reimbursement of preliminary expenses related thereto and all incidental expenses incurred in connection therewith, including necessary engineering, design, and related activities (all of which are deemed to be a part of the Glendale Branch Facility Improvement Project), and (iii) the costs of selling and issuing the Glendale Branch Bonds; and

**WHEREAS**, the original aggregate principal amount of the Glendale Branch Bonds, together with the anticipated aggregate principal amount of all bonds anticipated to be issued by the Public Library this year which will constitute a debt of the Public Library and the outstanding principal amount of previously issued bonds which constitute a debt of the Public Library, is no more than two percent (2%) of one-third (1/3) of the total net assessed valuation of the Public Library; and

**WHEREAS**, the amount of proceeds of the Glendale Branch Bonds allocated to pay costs of the Glendale Branch Facility Improvement Project, together with estimated investment earnings thereon, does not exceed the cost of the Glendale Branch Facility Improvement Project as estimated by the Board; and

**WHEREAS**, all conditions precedent to the adoption of a resolution authorizing the issuance of the Glendale Branch Bonds have been complied with in accordance with the applicable provisions of the Indiana Code 36-12-3, as amended (the “Act”).

**NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, AS FOLLOWS:**

**Section 1. Authorization for Bonds and Appropriation of Proceeds.** In order to provide financing for all or any portion of the Glendale Branch Facility Improvement Project as described above and the costs of selling and issuing the Glendale Branch Bonds, the Public Library shall borrow money, and shall issue the Glendale Branch Bonds as herein authorized. An appropriation in the amount not to exceed the Authorized Amount, together with all investment

earnings thereon, has been previously made in a separate resolution to pay for the governmental purposes to be financed by the Glendale Branch Bonds, and the funds to meet said appropriation shall be provided out of the proceeds of the Glendale Branch Bonds in the original principal amount not to exceed the Authorized Amount and such investment earnings. Said appropriation is in addition to all other appropriations provided for in the existing budget and tax levy. The Public Library covenants that the proceeds of the Glendale Branch Bonds will not be used for any purpose except as described in this Resolution.

## **Section 2. General Terms of Bonds.**

(a) **Issuance of Glendale Branch Bonds.** In order to procure said loan for such purposes, the Public Library hereby authorizes the issuance of the Glendale Branch Bonds as described herein. The President of the Board (the "President") is hereby authorized and directed to have prepared and to issue and sell the Glendale Branch Bonds in one or more series as negotiable, fully registered bonds of the Public Library in an amount not to exceed the Authorized Amount. Total debt service payments (principal and interest) to final maturity on the Glendale Branch Bonds shall not exceed \$16,320,000.

The Glendale Branch Bonds shall be executed in the name of the Public Library by the manual or facsimile signature of the President and attested by the manual or facsimile signature of the Secretary of the Board (the "Secretary"). In case any officer whose signature appears on the Glendale Branch Bonds shall cease to be such officer before the delivery of Glendale Branch Bonds, such signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in office until delivery thereof. The Glendale Branch Bonds also shall be, and will not be valid or become obligatory for any purpose or entitled to any benefit under this resolution unless and until, authenticated by the manual signature of the Registrar (as defined in Section 4 hereof). Subject to the provisions of this Resolution regarding the registration of the Glendale Branch Bonds, the Glendale Branch Bonds shall be fully negotiable instruments under the laws of the State of Indiana.

Each series of the Glendale Branch Bonds shall be numbered consecutively from [year of issuance and other distinguishing designation]R-1 upward, shall be issued in denominations of Five Thousand Dollars (\$5,000) or any integral multiple thereof or in a minimum denomination of One Hundred Thousand Dollars (\$100,000) and denominations of One Thousand Dollars (\$1,000) or any integral multiple thereof above such minimum denomination, as determined by the President at the time of issuance of each series of the Glendale Branch Bonds, shall be originally dated as of the first day or the fifteenth day of the month in which such series of the Glendale Branch Bonds are sold or delivered or the date of issuance, as determined by the President, based upon the recommendation of the Public Library's municipal advisor, and shall bear interest payable semi-annually on each January 1 and July 1, commencing not earlier than July 1 in the year after such series of the Glendale Branch Bonds are issued, at a rate or rates not exceeding three percent (3.00%) per annum (the exact rate or

rates to be determined by bidding pursuant to Section 6 of the Resolution), calculated on the basis of a 360-day year comprised of twelve 30-day months.

Each series of the Glendale Branch Bonds shall mature on the dates and shall be issued in the principal amounts as determined by the President, the Chief Executive Officer of the Public Library/Interim Chief Executive Officer of the Public Library (collectively, the “Chief Executive Officer”) or the Chief Financial Officer of the Public Library (the “Chief Financial Officer”), based upon the recommendation of the Public Library’s municipal advisor, at the time of sale or issuance of each series of the Glendale Branch Bonds in order to achieve approximate level debt service on all of the Public Library’s indebtedness and contemplated indebtedness subsequent to the issuance of such series of the Glendale Branch Bonds.

(b) **Source of Payment.** The Glendale Branch Bonds are as to all the principal thereof, and as to all interest due thereon, general obligations of the Public Library, payable from ad valorem property taxes on all taxable property within the Public Library, to be levied beginning no earlier than 2021 for collection beginning no earlier than 2022.

(c) **Payments.** All payments of interest on the Glendale Branch Bonds shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the registered owners thereof as of the fifteenth (15th) day of the month preceding the month in which interest is payable (the “Record Date”) at the addresses as they appear on the registration and transfer books of the Public Library kept for that purpose by the Registrar (the “Registration Record”) or at such other address as is provided to the Paying Agent (as defined in Section 4 hereof) in writing by such registered owner. All principal payments on the Glendale Branch Bonds shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

Interest on Glendale Branch Bonds shall be payable from the interest payment date to which interest has been paid next preceding the authentication date thereof unless such Glendale Branch Bonds are authenticated after the Record Date for an interest payment date and on or before such interest payment date in which case they shall bear interest from such interest payment date, or unless authenticated on or before the Record Date for the first interest payment date, in which case they shall bear interest from the original date, until the principal shall be fully paid.

(d) **Transfer and Exchange.** Each Glendale Branch Bond shall be transferable or exchangeable only upon the Registration Record, by the registered owner thereof in writing, or by the registered owner’s attorney duly authorized in writing, upon surrender of such Glendale Branch Bond together with a written instrument of transfer or exchange satisfactory to the Registrar

duly executed by the registered owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the registered owner, as the case may be, in exchange therefor. The costs of such transfer or exchange shall be borne by the Public Library. The Public Library, Registrar and Paying Agent may treat and consider the persons in whose name such Glendale Branch Bonds are registered as the absolute owners thereof for all purposes including for the purpose of receiving payment of, or on account of, the principal thereof and interest due thereon.

(e) **Mutilated, Lost, Stolen or Destroyed Bonds.** In the event any Glendale Branch Bond is mutilated, lost, stolen or destroyed, the Public Library may execute, and the Registrar may authenticate a new bond of like date, maturity and denomination as that mutilated, lost, stolen or destroyed, which new bond shall be marked in a manner to distinguish it from the bond for which it was issued, provided that, in the case of any mutilated bond, such mutilated bond shall first be surrendered to the Registrar, and in the case of any lost, stolen or destroyed bond there shall be first furnished to the Registrar evidence of such loss, theft or destruction satisfactory to the Chief Financial Officer and the Registrar, together with indemnity satisfactory to them. In the event any such bond shall have matured, instead of issuing a duplicate bond, the Public Library and the Registrar may, upon receiving indemnity satisfactory to them, pay the same without surrender thereof. The Public Library and the Registrar may charge the owner of such Glendale Branch Bond with their reasonable fees and expenses in this connection. Any Glendale Branch Bond issued pursuant to this paragraph shall be deemed an original, substitute contractual obligation of the Public Library, whether or not the lost, stolen or destroyed Glendale Branch Bond shall be found at any time, and shall be entitled to all the benefits of this Resolution, equally and proportionately with any and all other Glendale Branch Bonds issued hereunder.

(f) **Book-Entry-Only Requirements.** If requested by the purchaser of any series of the Glendale Branch Bonds, such series of the Glendale Branch Bonds will initially be issued and held in book-entry form on the books of the central depository system, The Depository Trust Company, its successors, or any successor central depository system appointed by the Public Library from time to time (the "Clearing Agency"), without physical distribution of such series of the Glendale Branch Bonds to the public. The following provisions of this Section apply in such event.

One definitive Glendale Branch Bond of each maturity for such series shall be delivered to the Clearing Agency and held in its custody. The Public Library, the Registrar and the Paying Agent may, in connection therewith, do or perform or cause to be done or performed any acts or things not adverse to the rights of the holders of such series of the Glendale Branch Bonds as are necessary or appropriate to accomplish or recognize such book-entry form bonds.

So long as such series of the Glendale Branch Bonds remain and are held in book-entry form on the books of a Clearing Agency, then (1) any such Glendale Branch Bond may be registered upon the registration record in the name of such Clearing Agency, or any nominee thereof, including Cede & Co.; (2) the Clearing Agency in whose name such Glendale Branch Bond is so registered shall be, and the Public Library, the Registrar and the Paying Agent may deem and treat such Clearing Agency as, the absolute owner and holder of such Glendale Branch Bond for all purposes of this resolution, including, without limitation, receiving payment of the principal of and interest and premium, if any, on such Glendale Branch Bond, the receiving of notice and the giving of consent; (3) neither the Public Library, the Registrar nor the Paying Agent shall have any responsibility or obligation hereunder to any direct or indirect participant, within the meaning of Section 17A of the Securities Exchange Act of 1934, as amended, of such Clearing Agency, or any person on behalf of which, or otherwise in respect of which, any such participant holds any interest in any such Glendale Branch Bond, including, without limitation, any responsibility or obligation hereunder to maintain accurate records of any interest in any such Glendale Branch Bond or any responsibility or obligation hereunder with respect to the receiving of payment of principal of or interest or premium, if any, on any such Glendale Branch Bond, the receiving of notice or the giving of consent; and (4) the Clearing Agency is not required to present any such Glendale Branch Bond called for partial redemption, if any, prior to receiving payment so long as the Paying Agent and the Clearing Agency have agreed to the method for noting such partial redemption.

If the Public Library receives notice from the Clearing Agency which is currently the registered owner of any series of the Glendale Branch Bonds to the effect that such Clearing Agency is unable or unwilling to discharge its responsibility as a Clearing Agency for such series of the Glendale Branch Bonds or the Public Library elects to discontinue its use of such Clearing Agency as a Clearing Agency for such series of the Glendale Branch Bonds, then the Public Library, the Registrar and the Paying Agent each shall do or perform or cause to be done or performed all acts or things, not adverse to the rights of the holders of such series of the Glendale Branch Bonds, as are necessary or appropriate to discontinue use of such Clearing Agency as a Clearing Agency for such series of the Glendale Branch Bonds and to transfer the ownership of each of such Glendale Branch Bonds to such person or persons, including any other Clearing Agency, as the holders of such series of the Glendale Branch Bonds may direct in accordance with this Resolution. Any expenses of such discontinuance and transfer, including expenses of printing new certificates to evidence such series of the Glendale Branch Bonds, shall be paid by the Public Library.

So long as such series of the Glendale Branch Bonds remain and are held in book-entry form on the books of a Clearing Agency, the Registrar and the Paying Agent shall be entitled to request and rely upon a certificate or other written representation from the Clearing Agency or any participant or indirect participant with respect to the identity of any beneficial owner of such series of

the Glendale Branch Bonds as of a record date selected by the Registrar or Paying Agent. For purposes of determining whether the consent, advice, direction or demand of a registered owner of any such Glendale Branch Bonds has been obtained, the Registrar shall be entitled to treat the beneficial owners of such Glendale Branch Bonds as the bondholders and any consent, request, direction, approval, objection or other instrument of such beneficial owner may be obtained in the fashion described in this Resolution.

So long as any series of the Glendale Branch Bonds remain and are held in book-entry form on the books of the Clearing Agency, the provisions of its standard form of Letter of Representations, if executed in connection with the issuance of such Glendale Branch Bonds, as amended and supplemented, or any successor agreement shall control on the matters set forth therein. Each of the Registrar and the Paying Agent agrees that it will (i) undertake the duties of agent set forth therein and that those duties to be undertaken by either the agent or the issuer shall be the responsibility of the Registrar and the Paying Agent, and (ii) comply with all requirements of the Clearing Agency, including without limitation same day funds settlement payment procedures. Further, so long as any series of the Glendale Branch Bonds remain and are held in book-entry form, the provisions of Section 2(f) of this Resolution shall control over conflicting provisions in any other section of this Resolution with respect to such series of the Glendale Branch Bonds.

**Section 3. Terms of Redemption.** Unless otherwise determined by the President, the Chief Executive Officer or the Chief Financial Officer at or before the sale of the Glendale Branch Bonds to the contrary, the Glendale Branch Bonds shall not be subject to optional redemption prior to final maturity.

Upon the election of the successful bidder at the time of sale of each series of the Glendale Branch Bonds, any of the Glendale Branch Bonds of such series may be issued as term bonds subject to mandatory sinking fund redemption on January 1 and July 1 at 100% of the face value in accordance with Section 2(a) of this Resolution. If any Glendale Branch Bonds are subject to mandatory sinking fund redemption, the Paying Agent shall credit against the mandatory sinking fund requirement for any term bonds and corresponding mandatory redemption obligation, in the order determined by the Public Library, any term bonds maturing on the same date which have previously been redeemed (otherwise than as a result of a previous mandatory redemption requirement) or delivered to the Registrar or Paying Agent for cancellation or purchased for cancellation by the Registrar and not theretofore applied as a credit against any redemption obligation. Each term bond so delivered or canceled shall be credited by the Registrar or Paying Agent at 100% of the principal amount thereof against the mandatory sinking fund obligation on such mandatory obligations and the principal amount of that term bond to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Registrar and Paying Agent shall only credit such term bonds to the extent received on or before forty-five days preceding the applicable mandatory redemption date.

Notice of redemption shall be mailed by first-class mail or by registered or certified mail to the address of each registered owner of a Glendale Branch Bond to be redeemed as shown on the Registration Record not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption except to the extent such redemption notice is waived by owners of Glendale Branch Bonds to be redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any Glendale Branch Bond shall not affect the validity of any proceedings for the redemption of any other Glendale Branch Bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers of the Glendale Branch Bonds called for redemption. The place of redemption may be determined by the President. Interest on the Glendale Branch Bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such Glendale Branch Bonds shall no longer be protected by this Resolution and shall not be deemed to be outstanding hereunder, and the holders thereof shall have the right only to receive the redemption price.

All Glendale Branch Bonds which have been redeemed shall be canceled and shall not be reissued; provided, however, that one or more new registered bonds shall be issued for the unredeemed portion of any Glendale Branch Bond without charge to the holder thereof.

With respect to any optional redemption of any of the Glendale Branch Bonds pursuant to this Section 3, unless moneys sufficient to pay the principal of, and premium, if any, and interest on the Glendale Branch Bonds to be redeemed shall have been received by the Registrar and Paying Agent prior to the giving of such notice of redemption, such notice shall state that said redemption shall be conditional upon the receipt of such moneys by the Registrar and Paying Agent on or prior to the date fixed for redemption. If such moneys are not received by the redemption date, such notice shall be of no force and effect, the Registrar and Paying Agent shall not redeem such Glendale Branch Bonds, the redemption price shall not be due and payable and the Registrar and Paying Agent shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such Glendale Branch Bonds will not be redeemed and that the failure to redeem such Glendale Branch Bonds shall not constitute an Event of Default under this resolution. Moneys need not be on deposit with the Registrar and Paying Agent prior to the mailing of the notice of redemption of the Glendale Branch Bonds pursuant to the provisions of this Section.

No later than the date fixed for redemption, funds shall be deposited with the Paying Agent or another paying agent to pay, and such agent is hereby authorized and directed to apply such funds to the payment of, the Glendale Branch Bonds or portions thereof called for redemption, including accrued interest thereon to the redemption date. No payment shall be made upon any Glendale Branch Bond or portion thereof called for redemption until such bond shall have been delivered for payment or cancellation or the Registrar shall have received the items required by this Resolution with respect to any mutilated, lost, stolen or destroyed bond.

**Section 4. Appointment of Registrar and Paying Agent.** Each of the President, the Chief Executive Officer and the Chief Financial Officer is hereby authorized to select the financial institution, entity or person to be appointed to serve as registrar and paying agent for each series of the Glendale Branch Bonds, and each of the President, the Chief Executive Officer

and the Chief Financial Officer shall have the option of appointing a successor registrar and paying agent at any time (together with any successor, the “Registrar” or “Paying Agent”). The Registrar is hereby charged with the responsibility of authenticating such applicable series of the Glendale Branch Bonds, and shall keep and maintain the Registration Record at its office. The President is hereby authorized to enter into such agreements or understandings with any institution hereafter serving in such capacities as will enable the institution to perform the services required of the Registrar and Paying Agent. The President is authorized to pay such fees as the institution may charge for the services it provides as Registrar and Paying Agent.

The Registrar and Paying Agent may at any time resign as Registrar and Paying Agent by giving thirty (30) days written notice by first-class mail to the President, the Chief Executive Officer or the Chief Financial Officer and to each registered owner of such series of the Glendale Branch Bonds then outstanding, and such resignation will take effect at the end of such thirty (30) days or upon the earlier appointment of a successor Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer. Such notice to the President, the Chief Executive Officer or the Chief Financial Officer may be served personally or be sent by registered mail. The Registrar and Paying Agent may be removed at any time as Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer, in which event the President, the Chief Executive Officer or the Chief Financial Officer may appoint a successor Registrar and Paying Agent. The President, Chief Executive Officer or the Chief Financial Officer shall notify each registered owner of such series of the Glendale Branch Bonds then outstanding by first-class mail of the removal of the Registrar and Paying Agent. Notices to registered owners of the Glendale Branch Bonds shall be deemed to be given when mailed by first-class mail to the addresses of such registered owners as they appear on the Registration Record. Any predecessor Registrar and Paying Agent shall deliver all the Glendale Branch Bonds of such series, cash related thereto in its possession and the Registration Record to the successor Registrar and Paying Agent. At all times, the same entity shall serve as Registrar and as Paying Agent.

**Section 5. Form of Bonds.** The form and tenor of each series of the Glendale Branch Bonds shall be substantially as follows, all blanks to be filled in properly prior to delivery thereof:

(Form of Bond)

No. [Year of Issuance and Other Distinguishing Designation]R-\_\_\_

UNITED STATES OF AMERICA

STATE OF INDIANA

COUNTY OF MARION

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

GENERAL OBLIGATION BOND, SERIES 20\_\_\_[Year of Issuance and Other Distinguishing Designation]

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Original Date</u>	<u>Authentication Date</u>	<u>CUSIP</u>
----------------------	----------------------	----------------------	----------------------------	--------------

Registered Owner:

Principal Sum:

The Indianapolis-Marion County Public Library (the "Public Library"), for value received, hereby promises to pay to the Registered Owner set forth above, the Principal Sum set forth above on the Maturity Date set forth above (unless this bond is called for redemption prior to maturity as hereafter provided), and to pay interest thereon until the Principal Sum shall be fully paid at the Interest Rate per annum specified above from the interest payment date to which interest has been paid next preceding the Authentication Date of this bond unless this bond is authenticated after the fifteenth day of the month immediately preceding the month in which interest is payable (the "Record Date") and on or before such interest payment date in which case interest shall be paid from such interest payment date, or unless this bond is authenticated on or before June 15, 20\_\_, in which case it shall bear interest from the Original Date, which interest is payable semi-annually on January 1 and July 1 of each year, beginning on July 1, 20\_\_. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

The principal of this bond is payable at the designated corporate trust office of \_\_\_\_\_ (the "Registrar" or "Paying Agent"), which is currently in \_\_\_\_\_, \_\_\_\_\_. All payments of interest on this bond shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the Registered Owner as of the Record Date at the address as it appears on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by the Registered Owner. All payments of principal of this bond shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the preparation and complete execution, issuance and delivery of this bond have been done and performed in regular and due form as provided by law.

This bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been executed by an authorized representative of the Registrar.

This bond is one of an authorized issue of bonds of the Public Library of like original date, tenor and effect, except as to denominations, numbering, interest rates, and dates of maturity, in the total amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_), numbered from \_\_\_\_\_R-1 up, issued for the purpose of providing funds to pay for a portion of the costs with respect to the new construction and equipping of a new facility that will replace the existing Glendale Branch Library to maximize the public's access to Library services, collections, and technology, which facility as currently anticipated will be located near the existing Glendale Branch Library, will consist of a facility containing approximately 25,000 square feet and sited on approximately six (6) acres with on-site parking and for the purpose of paying incidental expenses to be incurred in connection therewith and on account of the sale and issuance of bonds therefor, as authorized by a resolution adopted by the Board of Trustees of the Public Library on the 25<sup>th</sup> day of October, 2021, entitled "Resolution of the Indianapolis-Marion County Public

Library Authorizing Issuance of Bonds for the Purpose of Providing Funds to Pay for the Glendale Branch Facility Improvement Project and Expenses Related Thereto” (the “Resolution”), and in strict compliance with Indiana Code § 36-12-3-9, as amended, and other applicable provisions of the Indiana Code, as amended (collectively, the “Act”), all as more particularly described in the Resolution. The owner of this bond, by the acceptance hereof, agrees to all the terms and provisions contained in the Resolution and the Act.

PURSUANT TO THE PROVISIONS OF THE ACT AND THE RESOLUTION, THE PRINCIPAL OF THIS BOND AND ALL OTHER BONDS OF SAID ISSUE AND THE INTEREST DUE THEREON ARE PAYABLE AS A GENERAL OBLIGATION OF THE PUBLIC LIBRARY, FROM AN AD VALOREM PROPERTY TAX TO BE LEVIED ON ALL TAXABLE PROPERTY WITHIN THE PUBLIC LIBRARY.

[Insert applicable optional redemption paragraph.]

[Insert applicable mandatory sinking fund redemption paragraphs.]

[Notice of such redemption shall be mailed by first-class mail or by registered or certified mail not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption to the address of the registered owner of each bond to be redeemed as shown on the registration record of the Public Library except to the extent such redemption notice is waived by owners of the bond or bonds redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any bond shall not affect the validity of any proceedings for the redemption of any other bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers, if any, of the bonds called for redemption. The place of redemption may be determined by the President of the Board of Trustees of the Public Library. Interest on the bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such bonds shall no longer be protected by the Resolution and shall not be deemed to be outstanding thereunder.]

[With respect to any optional redemption of the bonds of this issue, unless moneys sufficient to pay the principal of, and premium, if any, and interest on such bonds of this issue to be redeemed shall have been received by the Registrar and Paying Agent prior to the giving of such notice of redemption, such notice shall state that said redemption shall be conditional upon the receipt of such moneys by the Registrar and Paying Agent on or prior to the date fixed for redemption. If such moneys are not received by the redemption date, such notice shall be of no force and effect, the Registrar and Paying Agent shall not redeem such bonds of this issue, the redemption price shall not be due and payable and the Registrar and Paying Agent shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such bonds of this issue will not be redeemed and that the failure to redeem such bonds of this issue shall not constitute an Event of Default under the Resolution. Moneys need not be on deposit with the Registrar and Paying Agent prior to the mailing of the notice of redemption of the bonds of this issue pursuant to the provisions of Section 3 of the Resolution.]

This bond is subject to defeasance prior to payment as provided in the Resolution.

If this bond shall not be presented for payment or redemption on the date fixed therefor, the Public Library may deposit in trust with the Paying Agent or another paying agent, an amount sufficient to pay such bond or the redemption price, as the case may be, and thereafter the Registered Owner shall look only to the funds so deposited in trust for payment and the Public Library shall have no further obligation or liability in respect thereto.

This bond is transferable or exchangeable only upon the registration record kept for that purpose at the office of the Registrar by the Registered Owner in person, or by the Registered Owner's attorney duly authorized in writing, upon surrender of this bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the Registered Owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the Registered Owner, as the case may be, in exchange therefor. The Public Library, any registrar and any paying agent for this bond may treat and consider the person in whose name this bond is registered as the absolute owner hereof for all purposes including for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon.

The bonds maturing on any maturity date are issuable only in the [denomination of \$5,000 or any integral multiple thereof/minimum denomination of \$100,000 or any integral multiple of \$1,000 above such minimum denomination] not exceeding the aggregate principal amount of the bonds maturing on such date.

[A Continuing Disclosure Contract from the Public Library to each registered owner or holder of any bonds of this issue, dated as of the date of initial issuance of the bonds of this issue (the "Contract"), has been executed by the Public Library, a copy of which is available from the Public Library and the terms of which are incorporated herein by this reference. The Contract contains certain promises of the Public Library to each registered owner or holder of any bonds of this issue, including a promise to provide certain continuing disclosure. By its payment for and acceptance of this bond, the registered owner or holder of this bond assents to the Contract and to the exchange of such payment and acceptance for such promises.]

IN WITNESS WHEREOF, the Indianapolis-Marion County Public Library, has caused this bond to be executed in the name of such Public Library, by the manual or facsimile signature of the president of the board of trustees of said Public Library, and attested by manual or facsimile signature by the secretary of the board of trustees of said Public Library.

INDIANAPOLIS-MARION COUNTY PUBLIC  
LIBRARY

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:



FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
(please print or typewrite name and address of transferee)

\_\_\_\_\_  
(please insert social security or  
other identifying number of assignee)

\$\_\_\_\_\_ in principal amount (must be a [multiple of \$5,000/minimum of \$100,000 or a multiple of \$1,000 above such minimum amount]) of the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_, attorney, to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Signature Guaranteed:

\_\_\_\_\_  
NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

\_\_\_\_\_  
NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

(End of Bond Form)

**Section 6. Sale of Bonds.** With respect to each series of the Glendale Branch Bonds, the Chief Financial Officer shall cause to be published a notice of sale once each week for two consecutive weeks in accordance with Indiana Code § 5-3-1-2. The date fixed for the sale shall not be earlier than fifteen (15) days after the first of such publications and not earlier than three (3) days after the second of such publications. Said bond sale notice shall state the time and place of sale, the purpose for which each series of the Glendale Branch Bonds are being issued, the total amount thereof, the amount and date of each maturity, the maximum rate or rates of interest thereon, their denominations, the time and place of payment, the terms and conditions upon which bids will be received and the sale made and such other information as is required by law or as the President, the Chief Executive Officer or the Chief Financial Officer shall deem necessary.

As an alternative to the publication of a notice of sale for all or any series of the Glendale Branch Bonds, the Chief Financial Officer may sell all or any series of the Glendale Branch Bonds through the publication of a notice of intent to sell such series of the Glendale Branch Bonds and compliance with related procedures, pursuant to Indiana Code § 5-1-11-2(b).

All bids for each series of the Glendale Branch Bonds shall be presented to the Chief Financial Officer or the Public Library's municipal advisor in accord with the terms set forth in the bond sale notice. Bidders for each series of the Glendale Branch Bonds shall be required to name the rate or rates of interest which such series of the Glendale Branch Bonds are to bear,

which shall be the same for all Glendale Branch Bonds of such series maturing on the same date, the interest rate bid on any maturity of all series of the Glendale Branch Bonds must not exceed three percent (3.00%) per annum, and such interest rate or rates shall be in multiples of one eighth or one hundredth of one percent. The President, the Chief Executive Officer or the Chief Financial Officer shall award each series of the Glendale Branch Bonds to the bidder for such series who offers the lowest net interest cost, to be determined by computing the total interest on all the Glendale Branch Bonds of such series to their maturities and deducting therefrom the premium bid, if any, or adding thereto the amount of the discount, if any. No bid for less than ninety-nine and three quarters percent (99.75%) of the par value of each series of the Glendale Branch Bonds, plus accrued interest, shall be considered. The President, the Chief Executive Officer or the Chief Financial Officer may require that all bids be accompanied by certified or cashier's checks payable to the order of the Public Library, or a surety bond, in an amount not to exceed one percent of the aggregate principal amount of such series of the Glendale Branch Bonds as a guaranty of the performance of said bid, should it be accepted. In the event no satisfactory bids are received on the day named in the sale notice, the sale may be continued from day to day thereafter for a period of thirty (30) days without readvertisement; provided, however, that if said sale is continued, no bid shall be accepted which offers an interest cost which is equal to or higher than the best bid received at the time fixed for sale in the bond sale notice. The President, the Chief Executive Officer and the Chief Financial Officer shall have full right to reject any and all bids.

The President is hereby authorized and directed to have each series of the Glendale Branch Bonds prepared, the President and Secretary are hereby authorized and directed to execute each series of the Glendale Branch Bonds in substantially the form and the manner herein provided. The President is hereby authorized and directed to deliver each series of the Glendale Branch Bonds to the applicable purchaser; thereupon, the President shall be authorized to receive from the applicable purchaser the purchase price for such series of the Glendale Branch Bonds and take the purchaser's receipt for such series of the Glendale Branch Bonds. The amount to be collected by the President shall be the full amount which the purchaser of such series of the Glendale Branch Bonds has agreed to pay therefor, which shall be not less than ninety-nine and three quarters percent (99.75%) of the face value of such series of the Glendale Branch Bonds plus accrued interest to the date of delivery.

The proceeds from the sale of each series of the Glendale Branch Bonds shall be deposited in an account or accounts of the Public Library established by the Chief Financial Officer and held or invested as permitted by law.

The President is hereby authorized and directed to obtain a legal opinion as to the validity of each series of the Glendale Branch Bonds from Barnes & Thornburg LLP, and to furnish such opinion to the purchaser of such series of the Glendale Branch Bonds. The cost of such opinion shall be paid out of the proceeds of such series of the Glendale Branch Bonds.

**Section 7. Defeasance.** If, when the Glendale Branch Bonds or any portion thereof shall have become due and payable in accordance with their terms or shall have been duly called for redemption or irrevocable instructions to call the Glendale Branch Bonds or any portion thereof for redemption have been given, and the whole amount of the principal and the interest so due and payable upon such Glendale Branch Bonds or any portion thereof then outstanding shall be paid,

or (i) cash, or (ii) direct non-callable obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America, and securities fully and unconditionally guaranteed as to the timely payment of principal and interest by the United States of America, the principal of and the interest on which when due without reinvestment will provide sufficient money, or (iii) any combination of the foregoing, shall be held irrevocably in trust for such purpose, and provision shall also be made for paying all fees and expenses for the payment, then and in that case the Glendale Branch Bonds or such designated portion thereof shall no longer be deemed outstanding or secured by this Resolution.

**Section 8. Tax Matters.** In order to preserve the exclusion of interest on the Glendale Branch Bonds from gross income for federal income tax purposes and as an inducement to purchasers of the Glendale Branch Bonds, the Public Library represents, covenants and agrees that:

(a) No person or entity, other than the Public Library or another state or local governmental unit, will use proceeds of the Glendale Branch Bonds or property financed by the Glendale Branch Bond proceeds other than as a member of the general public. No person or entity other than the Public Library or another state or local governmental unit will own property financed by Glendale Branch Bond proceeds or will have actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract, an arrangement such as a take-or-pay or output contract, or any other type of arrangement that differentiates that person's or entity's use of such property from the use by the public at large.

With respect to any management or service contracts with respect to the Glendale Branch Facility Improvement Project or any portion thereof, the Public Library will comply with Revenue Procedure 2017-13, as the same may be amended or superseded from time to time.

(b) No Glendale Branch Bond proceeds will be loaned to any entity or person other than a state or local governmental unit. No Glendale Branch Bond proceeds will be transferred, directly or indirectly, or deemed transferred to a non-governmental person in any manner that would in substance constitute a loan of the Glendale Branch Bond proceeds.

(c) The Public Library will not take any action or fail to take any action with respect to the Glendale Branch Bonds that would result in the loss of the exclusion from gross income for federal income tax purposes of interest on the Glendale Branch Bonds pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations thereunder as applicable to the Glendale Branch Bonds, including, without limitation, the taking of such action as is necessary to rebate or cause to be rebated arbitrage profits on Glendale Branch Bond proceeds or other monies treated as Glendale Branch Bond proceeds to the federal government as provided in Section 148 of the Code, and will set aside such monies, which may be paid from investment

income on funds and accounts notwithstanding anything else to the contrary herein, in trust for such purposes.

(d) The Public Library will file an information report on Form 8038-G with the Internal Revenue Service as required by Section 149 of the Code for each series of the Glendale Branch Bonds.

(e) The Public Library will not make any investment or do any other act or thing during the period that any Glendale Branch Bond is outstanding hereunder which would cause any Glendale Branch Bond to be an "arbitrage bond" within the meaning of Section 148 of the Code and the regulations thereunder as applicable to the Glendale Branch Bonds.

Notwithstanding any other provisions of this Resolution, the foregoing covenants and authorizations (the "Tax Sections") which are designed to preserve the exclusion of interest on the Glendale Branch Bonds from gross income under federal income tax law (the "Tax Exemption") need not be complied with if the Public Library receives an opinion of nationally recognized bond counsel that any Tax Section is unnecessary to preserve the Tax Exemption.

To the extent permitted by Section 265(b)(3) of the Code and the Public Library's ability to accurately certify at the time of issuance of any and/or all series of the Glendale Branch Bonds all of the certifications set forth in this paragraph, the Public Library designates any and/or all series of the Glendale Branch Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code. In connection with this designation, the Public Library will certify at the time such series of the Glendale Branch Bonds are issued as follows: (a) such series of the Glendale Branch Bonds are not private activity bonds as defined in Section 141 of the Code; (b) the Public Library has designated such series of the Glendale Branch Bonds as qualified tax-exempt obligations for the purposes of Section 265(b) of the Code; and (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds) which will be issued by the Public Library, together with all entities issuing bonds on behalf of the Public Library, all entities subordinate to the Public Library and all entities created or availed by the Public Library to avoid the requirements of this limitation during the calendar year in which such series of the Glendale Branch Bonds are issued will not exceed \$10,000,000. To the extent the Public Library makes such certifications and such certifications are factually correct, such series of the Glendale Branch Bonds will qualify for the exception provided in Section 265(b)(3) of the Code.

**Section 9. Amendments.** Subject to the terms and provisions contained in this section, and not otherwise, the owners of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the Glendale Branch Bonds then outstanding shall have the right, from time to time, anything contained in this Resolution to the contrary notwithstanding, to consent to and approve the adoption by the Public Library of such resolution or resolutions supplemental hereto as shall be deemed necessary or desirable by the Public Library for the purpose of amending in any particular manner any of the terms or provisions contained in this Resolution, or in any supplemental resolution; provided, however, that nothing herein contained shall permit or be construed as permitting without the consent of all affected owners of the Glendale Branch Bonds:

(a) An extension of the maturity of the principal of or interest on any Glendale Branch Bond without the consent of the holder of each Glendale Branch Bond so affected; or

(b) A reduction in the principal amount of any Glendale Branch Bond or the rate of interest thereon or a change in the monetary medium in which such amounts are payable, without the consent of the holder of each Glendale Branch Bond so affected; or

(c) A preference or priority of any Glendale Branch Bond over any other Glendale Branch Bond, without the consent of the holders of all Glendale Branch Bonds then outstanding; or

(d) A reduction in the aggregate principal amount of the Glendale Branch Bonds required for consent to such supplemental resolution, without the consent of the holders of all Glendale Branch Bonds then outstanding.

If the Public Library shall desire to obtain any such consent, it shall cause the Registrar to mail a notice, postage prepaid, to the addresses appearing on the Registration Record. Such notice shall briefly set forth the nature of the proposed supplemental resolution and shall state that a copy thereof is on file at the office of the Registrar for inspection by all owners of the Glendale Branch Bonds. The Registrar shall not, however, be subject to any liability to any owners of the Glendale Branch Bonds by reason of its failure to mail such notice, and any such failure shall not affect the validity of such supplemental resolution when consented to and approved as herein provided.

Whenever at any time within one year after the date of the mailing of such notice, the Public Library shall receive any instrument or instruments purporting to be executed by the owners of the Glendale Branch Bonds of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the Glendale Branch Bonds then outstanding, which instrument or instruments shall refer to the proposed supplemental resolution described in such notice, and shall specifically consent to and approve the adoption thereof in substantially the form of the copy thereof referred to in such notice as on file with the Registrar, thereupon, but not otherwise, the Public Library may adopt such supplemental resolution in substantially such form, without liability or responsibility to any owners of the Glendale Branch Bonds, whether or not such owners shall have consented thereto.

No owner of any Glendale Branch Bond shall have any right to object to the adoption of such supplemental resolution or to object to any of the terms and provisions contained therein or the operation thereof, or in any manner to question the propriety of the adoption thereof, or to enjoin or restrain the Public Library or its officers from adopting the same, or from taking any action pursuant to the provisions thereof. Upon the adoption of any supplemental resolution pursuant to the provisions of this section, this Resolution shall be, and shall be deemed, modified and amended in accordance therewith, and the respective rights, duties and obligations under this Resolution of the Public Library and all owners of Glendale Branch Bonds then outstanding shall thereafter be determined, exercised and enforced in accordance with this Resolution, subject in all respects to such modifications and amendments.

Notwithstanding anything contained in the foregoing provisions of this Resolution, the rights, duties and obligations of the Public Library and of the owners of the Glendale Branch Bonds, and the terms and provisions of the Glendale Branch Bonds and this Resolution, or any supplemental resolution, may be modified or amended in any respect with the consent of the Public Library and the consent of the owners of all the Glendale Branch Bonds then outstanding.

Without notice to or consent of the owners of the Glendale Branch Bonds, the Public Library may, from time to time and at any time, adopt such resolutions supplemental hereto as shall not be inconsistent with the terms and provisions hereof (which supplemental resolutions shall thereafter form a part hereof),

(a) to cure any ambiguity or formal defect or omission in this Resolution or in any supplemental resolution; or

(b) to grant to or confer upon the owners of the Glendale Branch Bonds any additional rights, remedies, powers, authority or security that may lawfully be granted to or conferred upon the owners of the Glendale Branch Bonds; or

(c) to procure a rating on the Glendale Branch Bonds from a nationally recognized securities rating agency designated in such supplemental resolution, if such supplemental resolution will not adversely affect the owners of the Glendale Branch Bonds; or

(d) to provide for the refunding or advance refunding of the Glendale Branch Bonds; or

(e) to make any other change which, in the determination of the Board in its sole discretion, is not to the prejudice of the owners of the Glendale Branch Bonds.

**Section 10. Continuing Disclosure Contract.** The Continuing Disclosure Contract, dated as of the date each series of the Glendale Branch Bonds are issued (each, the “Undertaking”), executed by the Public Library, substantially in the form satisfactory to the President, be and hereby is, ratified and approved.

If necessary, the President or any other officer of the Board, be, and hereby is, authorized and directed to execute and deliver the Undertaking, with such changes to the form thereof as such officer deems necessary or advisable, in the name and on behalf of the Public Library, and the Secretary or any other officer of the Board be, and hereby is, authorized and directed to attest such execution, and any such execution and delivery and any such attestation heretofore effected be, and hereby are, ratified and approved.

**Section 11. Official Statement/Offering Circular.** The President is hereby authorized and directed to approve the Preliminary Official Statement for the purposes of selling each series of the Glendale Branch Bonds, and the President is further authorized to deem and determine each such Preliminary Official Statement as the near final Official Statement with respect to such series of the Glendale Branch Bonds for purposes of SEC Rule 15c2-12, subject to completion in

accordance with such rule and in a manner acceptable to the President, and to place such Preliminary Official Statement into final form as the Final Official Statement of the Public Library for such series of the Glendale Branch Bonds. The President is authorized to sign each such Final Official Statement and by such signature approve its distribution. In addition, to the extent the Public Library determines to use a Preliminary Offering Circular and/or a Final Offering Circular in lieu of a Preliminary Official Statement and/or a Final Official Statement in connection with the sale and issuance of one or more series of the Glendale Branch Bonds, the foregoing approvals and authorizations in this Section 11 apply to such Preliminary Offering Circular and/or Final Offering Circular, the use thereof by the Public Library and the signature thereof by the President.

**Section 12. Multiple Series of Bonds.** Notwithstanding the foregoing authorizations and approvals, the President is hereby authorized to issue the Glendale Branch Bonds in multiple series at any particular time, if, in the judgment of the President, based on the recommendation of the Public Library's municipal advisor, such actions would be advantageous for the Public Library. In the event that the President makes this determination, (a) the aggregate principal amount of the Glendale Branch Bonds to be issued at any one time shall be reduced accordingly provided that in no event shall the aggregate principal amount of all of the Glendale Branch Bonds be issued in an amount exceeding the Authorized Amount, (b) all of the documents approved herein shall be modified accordingly, (c) the officers of the Public Library identified in this Resolution, as appropriate, are authorized to execute, attest and deliver such documents as so modified, and (d) the Board hereby authorizes the issuance of each such series of the Glendale Branch Bonds with such series or issue notations as appropriate.

**Section 13. Other Actions and Documents.** The officers of the Board, the Chief Executive Officer and the Chief Financial Officer are hereby authorized and directed, for and on behalf of the Public Library, to execute, attest and seal all such documents, instruments, certificates, closing papers and other papers and do all such acts and things as may be necessary or desirable to carry out the intent of this Resolution. In addition, any and all actions previously taken by any officers of the Board, the Chief Executive Officer or the Chief Financial Officer, in connection with this Resolution, be, and hereby are, ratified and approved. In addition to the foregoing, the President and the Secretary, based on the advice of the Public Library's municipal advisor or at the request of the purchaser of any series of the Glendale Branch Bonds, may modify the dates of the semi-annual interest payment dates to be such other dates which are at least six (6) months apart, and if such interest payment dates are changed, the President and the Secretary may modify the Record Date to such other date that is at least fourteen (14) days prior to each such interest payment date.

**Section 14. No Conflict.** All resolutions and orders or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed. After the issuance of each series of the Glendale Branch Bonds authorized by this Resolution and so long as any of the Glendale Branch Bonds or interest thereon remains unpaid, except as expressly provided herein, this Resolution shall not be repealed or amended in any respect which will adversely affect the rights of the holders of the Glendale Branch Bonds except as expressly provided by this Resolution, nor shall the Public Library adopt any law which in any way adversely affects the rights of such holders.

**Section 15. Severability.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**Section 16. Non-Business Days.** If the date of making any payment or the last date for performance of any act or the exercising of any right, as provided in this Resolution, shall be a legal holiday or a day on which banking institutions in the Public Library or the jurisdiction in which the Registrar or Paying Agent is located are typically closed, such payment may be made or act performed or right exercised on the next succeeding day not a legal holiday or a day on which such banking institutions are typically closed, with the same force and effect as if done on the nominal date provided in this Resolution, and no interest shall accrue for the period after such nominal date.

**Section 17. Interpretation.** Unless the context or laws clearly require otherwise, references herein to statutes or other laws include the same as modified, supplemented or superseded from time to time.

**Section 18. Effectiveness.** This Resolution shall be in full force and effect from and after its passage. Upon payment in full of the principal and interest respecting the Glendale Branch Bonds authorized hereby or upon deposit of an amount sufficient to pay when due such amounts in accord with the defeasance provisions herein, all pledges, covenants and other rights granted by this Resolution shall cease.

ADOPTED this 25<sup>th</sup> day of October, 2021.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

ATTEST: \_\_\_\_\_  
Secretary of the Board



## Board Resolution

5f

**RESOLUTION OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
AUTHORIZING ISSUANCE OF BONDS FOR THE PURPOSE OF PROVIDING FUNDS  
TO PAY FOR THE FORT BENJAMIN HARRISON BRANCH FACILITY  
IMPROVEMENT PROJECT AND EXPENSES RELATED THERETO**

**RESOLUTION 55-2021**

**WHEREAS**, the Indianapolis-Marion County Public Library (the “Public Library”) is a municipal corporation of the State of Indiana; and

**WHEREAS**, the Library Board of the Public Library (the “Board”) has given consideration to the new construction and equipping of a new facility to reduce a service area gap in Lawrence Township and improve the public’s access to Library services, collections, and technology, which facility as currently anticipated will be located in the area being developed by the Fort Harrison Reuse Authority, will consist of a facility containing approximately 20,000 square feet and sited on approximately two and one-half (2.5) acres with on-site parking (collectively, the “Fort Benjamin Harrison Branch Facility Improvement Project”); and

**WHEREAS**, on August 25, 2014, subsequent to a public hearing on the Fort Benjamin Harrison Branch Facility Improvement Project and the financing of the Fort Benjamin Harrison Branch Facility Improvement Project through the issuance of one or more series of general obligation bonds of the Public Library, the Board adopted Resolution 36-2014 (the “2014 Preliminary Bond Resolution”), which preliminarily determined to approve the Fort Benjamin Harrison Branch Facility Improvement Project and the financing of the Fort Benjamin Harrison Branch Facility Improvement Project through the issuance of one or more series of general obligation bonds of the Public Library in an original aggregate principal amount not to exceed \$9,690,000, with a maximum term not to exceed fifteen (15) years from the date of issuance and other terms and conditions set forth in the 2014 Preliminary Bond Resolution; and

**WHEREAS**, in accordance with Indiana Code § 6-1.1-20-3.1, as amended, subsequent to the adoption of the 2014 Preliminary Bond Resolution, the Public Library published the notice of these preliminary determinations in two local newspapers, and at the conclusion of thirty (30) days after such notices were published, the Marion County Voter Registration Office had not received any petitions under Indiana Code § 6-1.1-20-3.1, as amended, that were signed by any registered voters or owners of real property in the geographical boundaries of the Public Library requesting the application of the petition-remonstrance process to the Fort Benjamin Harrison Branch Facility Improvement Project or the financing of the Fort Benjamin Harrison Branch Facility Improvement Project as set forth in the 2014 Preliminary Bond Resolution; and

**WHEREAS**, in accordance with Indiana Code § 36-3-6-9, as amended, the City-County Council of the City of Indianapolis and of Marion County, Indiana, adopted an ordinance on November 10, 2014, that approved the issuance of the general obligation bonds of the Public Library in accordance with the terms and conditions set forth in the 2014 Preliminary Bond Resolution for the purpose of financing the Fort Benjamin Harrison Branch Facility Improvement Project; and

**WHEREAS**, due to extensive delays in the commencement of the Fort Benjamin Harrison Branch Facility Improvement Project beyond the control of the Public Library as well as unanticipated and unforeseen significant and rapid increases in the costs of materials and labor due in large part to the pandemic, the current cost of the Fort Benjamin Harrison Branch Facility Improvement Project together with all costs associated therewith, including, but not limited to, the costs of issuing the Fort Benjamin Harrison Branch Facility Improvement Bonds, is anticipated to be Thirteen Million Six Hundred Sixty Thousand Dollars (\$13,660,000); and

**WHEREAS**, because of historically low interest rates, the Board has been presented with information showing that even at the increased cost for the Fort Benjamin Harrison Branch Facility Improvement Project, the Public Library is able to finance all of the cost of the Fort Benjamin Harrison Branch Facility Improvement Project with no anticipated increase in the current debt service fund tax rate of the Public Library, and therefore, the Board continues to give consideration to the Fort Benjamin Harrison Branch Facility Improvement Project and the Fort Benjamin Harrison Branch Facility Improvement Bonds; and

**WHEREAS**, on August 23, 2021, subsequent to public hearings on the Fort Benjamin Harrison Branch Facility Improvement Project and the financing of the Fort Benjamin Harrison Branch Facility Improvement Project through the issuance of one or more series of general obligation bonds of the Public Library held on August 10, 2021, and again on August 23, 2021, the Board adopted Resolution 32-2021 (the “Amended and Restated Preliminary Bond Resolution”), which amended and restated the preliminary determination to approve the Fort Benjamin Harrison Branch Facility Improvement Project and the financing of the Fort Benjamin Harrison Branch Facility Improvement Project through the issuance of one or more series of general obligation bonds of the Public Library in an original aggregate principal amount not to exceed \$13,660,000, with a maximum term not to exceed eight (8) years from the date of issuance instead of fifteen (15) years as set forth in the 2014 Preliminary Bond Resolution and other terms and conditions set forth in the Amended and Restated Preliminary Bond Resolution; and

**WHEREAS**, in accordance with Indiana Code § 6-1.1-20-3.5, as amended, subsequent to the adoption of the Amended and Restated Preliminary Bond Resolution, the Public Library published the notice of these preliminary determinations in two local newspapers, and at the conclusion of thirty (30) days after such notices were published, the Marion County Voter Registration Office had not received any petitions under Indiana Code § 6-1.1-20-3.5, as amended, that were signed by any registered voters or owners of real property in the geographical boundaries of the Public Library requesting the application of the referendum process to the Fort Benjamin Harrison Branch Facility Improvement Project or the financing of the Fort Benjamin Harrison Branch Facility Improvement Project as set forth in the Amended and Restated Preliminary Bond Resolution; and

**WHEREAS**, in accordance with Indiana Code § 36-3-6-9, as amended, the City-County Council of the City of Indianapolis and of Marion County, Indiana, adopted an ordinance on October 18, 2021, that approved the issuance of the general obligation bonds of the Public Library in accordance with the terms and conditions set forth in the Amended and Restated Preliminary Bond Resolution for the purpose of financing the Fort Benjamin Harrison Branch Facility Improvement Project; and

**WHEREAS**, the Board has determined it is necessary to proceed with the Fort Benjamin Harrison Branch Facility Improvement Project; and

**WHEREAS**, based on the foregoing the Board now deems it advisable to issue, pursuant to Indiana Code § 36-12-3-9, as amended, and other applicable provisions of the Indiana Code, the “Indianapolis-Marion County Public Library General Obligation Bonds, Series [to include the year of issuance and other distinguishing designation]” (the “Fort Benjamin Harrison Branch Bonds”) in one or more series and in an original aggregate principal amount not to exceed Thirteen Million Six Hundred Sixty Thousand Dollars (\$13,660,000) (the “Authorized Amount”) for the purpose of providing for the payment of (i) all or a portion of the costs of the Fort Benjamin Harrison Branch Facility Improvement Project, (ii) the reimbursement of preliminary expenses related thereto and all incidental expenses incurred in connection therewith, including necessary engineering, design, and related activities (all of which are deemed to be a part of the Fort Benjamin Harrison Branch Facility Improvement Project), and (iii) the costs of selling and issuing the Fort Benjamin Harrison Branch Bonds; and

**WHEREAS**, the original aggregate principal amount of the Fort Benjamin Harrison Branch Bonds, together with the anticipated aggregate principal amount of all bonds anticipated to be issued by the Public Library this year which will constitute a debt of the Public Library and the outstanding principal amount of previously issued bonds which constitute a debt of the Public Library, is no more than two percent (2%) of one-third (1/3) of the total net assessed valuation of the Public Library; and

**WHEREAS**, the amount of proceeds of the Fort Benjamin Harrison Branch Bonds allocated to pay costs of the Fort Benjamin Harrison Branch Facility Improvement Project, together with estimated investment earnings thereon, does not exceed the cost of the Fort Benjamin Harrison Branch Facility Improvement Project as estimated by the Board; and

**WHEREAS**, all conditions precedent to the adoption of a resolution authorizing the issuance of the Fort Benjamin Harrison Branch Bonds have been complied with in accordance with the applicable provisions of the Indiana Code 36-12-3, as amended (the “Act”).

**NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, AS FOLLOWS:**

**Section 1. Authorization for Bonds and Appropriation of Proceeds.** In order to provide financing for all or any portion of the Fort Benjamin Harrison Branch Facility Improvement Project as described above and the costs of selling and issuing the Fort Benjamin Harrison Branch Bonds, the Public Library shall borrow money, and shall issue the Fort Benjamin Harrison Branch Bonds as herein authorized. An appropriation in the amount not to exceed the

Authorized Amount, together with all investment earnings thereon, has been previously made in a separate resolution to pay for the governmental purposes to be financed by the Fort Benjamin Harrison Branch Bonds, and the funds to meet said appropriation shall be provided out of the proceeds of the Fort Benjamin Harrison Branch Bonds in the original principal amount not to exceed the Authorized Amount and such investment earnings. Said appropriation is in addition to all other appropriations provided for in the existing budget and tax levy. The Public Library covenants that the proceeds of the Fort Benjamin Harrison Branch Bonds will not be used for any purpose except as described in this Resolution.

## **Section 2. General Terms of Bonds.**

(a) **Issuance of Fort Benjamin Harrison Branch Bonds.** In order to procure said loan for such purposes, the Public Library hereby authorizes the issuance of the Fort Benjamin Harrison Branch Bonds as described herein. The President of the Board (the "President") is hereby authorized and directed to have prepared and to issue and sell the Fort Benjamin Harrison Branch Bonds in one or more series as negotiable, fully registered bonds of the Public Library in an amount not to exceed the Authorized Amount. Total debt service payments (principal and interest) to final maturity on the Fort Benjamin Harrison Branch Bonds shall not exceed \$15,010,000.

The Fort Benjamin Harrison Branch Bonds shall be executed in the name of the Public Library by the manual or facsimile signature of the President and attested by the manual or facsimile signature of the Secretary of the Board (the "Secretary"). In case any officer whose signature appears on the Fort Benjamin Harrison Branch Bonds shall cease to be such officer before the delivery of Fort Benjamin Harrison Branch Bonds, such signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in office until delivery thereof. The Fort Benjamin Harrison Branch Bonds also shall be, and will not be valid or become obligatory for any purpose or entitled to any benefit under this resolution unless and until, authenticated by the manual signature of the Registrar (as defined in Section 4 hereof). Subject to the provisions of this Resolution regarding the registration of the Fort Benjamin Harrison Branch Bonds, the Fort Benjamin Harrison Branch Bonds shall be fully negotiable instruments under the laws of the State of Indiana.

Each series of the Fort Benjamin Harrison Branch Bonds shall be numbered consecutively from [year of issuance and other distinguishing designation]R-1 upward, shall be issued in denominations of Five Thousand Dollars (\$5,000) or any integral multiple thereof or in a minimum denomination of One Hundred Thousand Dollars (\$100,000) and denominations of One Thousand Dollars (\$1,000) or any integral multiple thereof above such minimum denomination, as determined by the President at the time of issuance of each series of the Fort Benjamin Harrison Branch Bonds, shall be originally dated as of the first day or the fifteenth day of the month in which such series of the Fort Benjamin Harrison Branch Bonds are sold or delivered or the date of issuance, as determined by the President, based upon the recommendation of the Public

Library's municipal advisor, and shall bear interest payable semi-annually on each January 1 and July 1, commencing not earlier than July 1 in the year after such series of the Fort Benjamin Harrison Branch Bonds are issued, at a rate or rates not exceeding three percent (3.00%) per annum (the exact rate or rates to be determined by bidding pursuant to Section 6 of the Resolution), calculated on the basis of a 360-day year comprised of twelve 30-day months.

Each series of the Fort Benjamin Harrison Branch Bonds shall mature on the dates and shall be issued in the principal amounts as determined by the President, the Chief Executive Officer of the Public Library/Interim Chief Executive Officer of the Public Library (collectively, the "Chief Executive Officer") or the Chief Financial Officer of the Public Library (the "Chief Financial Officer"), based upon the recommendation of the Public Library's municipal advisor, at the time of sale or issuance of each series of the Fort Benjamin Harrison Branch Bonds in order to achieve approximate level debt service on all of the Public Library's indebtedness and contemplated indebtedness subsequent to the issuance of such series of the Fort Benjamin Harrison Branch Bonds.

(b) **Source of Payment.** The Fort Benjamin Harrison Branch Bonds are as to all the principal thereof, and as to all interest due thereon, general obligations of the Public Library, payable from ad valorem property taxes on all taxable property within the Public Library, to be levied beginning no earlier than 2021 for collection beginning no earlier than 2022.

(c) **Payments.** All payments of interest on the Fort Benjamin Harrison Branch Bonds shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the registered owners thereof as of the fifteenth (15th) day of the month preceding the month in which interest is payable (the "Record Date") at the addresses as they appear on the registration and transfer books of the Public Library kept for that purpose by the Registrar (the "Registration Record") or at such other address as is provided to the Paying Agent (as defined in Section 4 hereof) in writing by such registered owner. All principal payments on the Fort Benjamin Harrison Branch Bonds shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

Interest on Fort Benjamin Harrison Branch Bonds shall be payable from the interest payment date to which interest has been paid next preceding the authentication date thereof unless such Fort Benjamin Harrison Branch Bonds are authenticated after the Record Date for an interest payment date and on or before such interest payment date in which case they shall bear interest from such interest payment date, or unless authenticated on or before the Record Date for the first interest payment date, in which case they shall bear interest from the original date, until the principal shall be fully paid.

(d) **Transfer and Exchange.** Each Fort Benjamin Harrison Branch Bond shall be transferable or exchangeable only upon the Registration Record, by the registered owner thereof in writing, or by the registered owner's attorney duly authorized in writing, upon surrender of such Fort Benjamin Harrison Branch Bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the registered owner, as the case may be, in exchange therefor. The costs of such transfer or exchange shall be borne by the Public Library. The Public Library, Registrar and Paying Agent may treat and consider the persons in whose name such Fort Benjamin Harrison Branch Bonds are registered as the absolute owners thereof for all purposes including for the purpose of receiving payment of, or on account of, the principal thereof and interest due thereon.

(e) **Mutilated, Lost, Stolen or Destroyed Bonds.** In the event any Fort Benjamin Harrison Branch Bond is mutilated, lost, stolen or destroyed, the Public Library may execute, and the Registrar may authenticate a new bond of like date, maturity and denomination as that mutilated, lost, stolen or destroyed, which new bond shall be marked in a manner to distinguish it from the bond for which it was issued, provided that, in the case of any mutilated bond, such mutilated bond shall first be surrendered to the Registrar, and in the case of any lost, stolen or destroyed bond there shall be first furnished to the Registrar evidence of such loss, theft or destruction satisfactory to the Chief Financial Officer and the Registrar, together with indemnity satisfactory to them. In the event any such bond shall have matured, instead of issuing a duplicate bond, the Public Library and the Registrar may, upon receiving indemnity satisfactory to them, pay the same without surrender thereof. The Public Library and the Registrar may charge the owner of such Fort Benjamin Harrison Branch Bond with their reasonable fees and expenses in this connection. Any Fort Benjamin Harrison Branch Bond issued pursuant to this paragraph shall be deemed an original, substitute contractual obligation of the Public Library, whether or not the lost, stolen or destroyed Fort Benjamin Harrison Branch Bond shall be found at any time, and shall be entitled to all the benefits of this Resolution, equally and proportionately with any and all other Fort Benjamin Harrison Branch Bonds issued hereunder.

(f) **Book-Entry-Only Requirements.** If requested by the purchaser of any series of the Fort Benjamin Harrison Branch Bonds, such series of the Fort Benjamin Harrison Branch Bonds will initially be issued and held in book-entry form on the books of the central depository system, The Depository Trust Company, its successors, or any successor central depository system appointed by the Public Library from time to time (the "Clearing Agency"), without physical distribution of such series of the Fort Benjamin Harrison Branch Bonds to the public. The following provisions of this Section apply in such event.

One definitive Fort Benjamin Harrison Branch Bond of each maturity for such series shall be delivered to the Clearing Agency and held in its custody. The Public Library, the Registrar and the Paying Agent may, in connection therewith, do or perform or cause to be done or performed any acts or things not adverse to the rights of the holders of such series of the Fort Benjamin Harrison Branch Bonds as are necessary or appropriate to accomplish or recognize such book-entry form bonds.

So long as such series of the Fort Benjamin Harrison Branch Bonds remain and are held in book-entry form on the books of a Clearing Agency, then (1) any such Fort Benjamin Harrison Branch Bond may be registered upon the registration record in the name of such Clearing Agency, or any nominee thereof, including Cede & Co.; (2) the Clearing Agency in whose name such Fort Benjamin Harrison Branch Bond is so registered shall be, and the Public Library, the Registrar and the Paying Agent may deem and treat such Clearing Agency as, the absolute owner and holder of such Fort Benjamin Harrison Branch Bond for all purposes of this resolution, including, without limitation, receiving payment of the principal of and interest and premium, if any, on such Fort Benjamin Harrison Branch Bond, the receiving of notice and the giving of consent; (3) neither the Public Library, the Registrar nor the Paying Agent shall have any responsibility or obligation hereunder to any direct or indirect participant, within the meaning of Section 17A of the Securities Exchange Act of 1934, as amended, of such Clearing Agency, or any person on behalf of which, or otherwise in respect of which, any such participant holds any interest in any such Fort Benjamin Harrison Branch Bond, including, without limitation, any responsibility or obligation hereunder to maintain accurate records of any interest in any such Fort Benjamin Harrison Branch Bond or any responsibility or obligation hereunder with respect to the receiving of payment of principal of or interest or premium, if any, on any such Fort Benjamin Harrison Branch Bond, the receiving of notice or the giving of consent; and (4) the Clearing Agency is not required to present any such Fort Benjamin Harrison Branch Bond called for partial redemption, if any, prior to receiving payment so long as the Paying Agent and the Clearing Agency have agreed to the method for noting such partial redemption.

If the Public Library receives notice from the Clearing Agency which is currently the registered owner of any series of the Fort Benjamin Harrison Branch Bonds to the effect that such Clearing Agency is unable or unwilling to discharge its responsibility as a Clearing Agency for such series of the Fort Benjamin Harrison Branch Bonds or the Public Library elects to discontinue its use of such Clearing Agency as a Clearing Agency for such series of the Fort Benjamin Harrison Branch Bonds, then the Public Library, the Registrar and the Paying Agent each shall do or perform or cause to be done or performed all acts or things, not adverse to the rights of the holders of such series of the Fort Benjamin Harrison Branch Bonds, as are necessary or appropriate to discontinue use of such Clearing Agency as a Clearing Agency for such series of the Fort Benjamin Harrison Branch Bonds and to transfer the ownership of each of such Fort Benjamin Harrison Branch Bonds to such person or persons, including any other

Clearing Agency, as the holders of such series of the Fort Benjamin Harrison Branch Bonds may direct in accordance with this Resolution. Any expenses of such discontinuance and transfer, including expenses of printing new certificates to evidence such series of the Fort Benjamin Harrison Branch Bonds, shall be paid by the Public Library.

So long as such series of the Fort Benjamin Harrison Branch Bonds remain and are held in book-entry form on the books of a Clearing Agency, the Registrar and the Paying Agent shall be entitled to request and rely upon a certificate or other written representation from the Clearing Agency or any participant or indirect participant with respect to the identity of any beneficial owner of such series of the Fort Benjamin Harrison Branch Bonds as of a record date selected by the Registrar or Paying Agent. For purposes of determining whether the consent, advice, direction or demand of a registered owner of any such Fort Benjamin Harrison Branch Bonds has been obtained, the Registrar shall be entitled to treat the beneficial owners of such Fort Benjamin Harrison Branch Bonds as the bondholders and any consent, request, direction, approval, objection or other instrument of such beneficial owner may be obtained in the fashion described in this Resolution.

So long as any series of the Fort Benjamin Harrison Branch Bonds remain and are held in book-entry form on the books of the Clearing Agency, the provisions of its standard form of Letter of Representations, if executed in connection with the issuance of such Fort Benjamin Harrison Branch Bonds, as amended and supplemented, or any successor agreement shall control on the matters set forth therein. Each of the Registrar and the Paying Agent agrees that it will (i) undertake the duties of agent set forth therein and that those duties to be undertaken by either the agent or the issuer shall be the responsibility of the Registrar and the Paying Agent, and (ii) comply with all requirements of the Clearing Agency, including without limitation same day funds settlement payment procedures. Further, so long as any series of the Fort Benjamin Harrison Branch Bonds remain and are held in book-entry form, the provisions of Section 2(f) of this Resolution shall control over conflicting provisions in any other section of this Resolution with respect to such series of the Fort Benjamin Harrison Branch Bonds.

**Section 3. Terms of Redemption.** Unless otherwise determined by the President, the Chief Executive Officer or the Chief Financial Officer at or before the sale of the Fort Benjamin Harrison Branch Bonds to the contrary, the Fort Benjamin Harrison Branch Bonds shall not be subject to optional redemption prior to final maturity.

Upon the election of the successful bidder at the time of sale of each series of the Fort Benjamin Harrison Branch Bonds, any of the Fort Benjamin Harrison Branch Bonds of such series may be issued as term bonds subject to mandatory sinking fund redemption on January 1 and July 1 at 100% of the face value in accordance with Section 2(a) of this Resolution. If any Fort Benjamin Harrison Branch Bonds are subject to mandatory sinking fund redemption, the Paying Agent shall credit against the mandatory sinking fund requirement for any term bonds

and corresponding mandatory redemption obligation, in the order determined by the Public Library, any term bonds maturing on the same date which have previously been redeemed (otherwise than as a result of a previous mandatory redemption requirement) or delivered to the Registrar or Paying Agent for cancellation or purchased for cancellation by the Registrar and not theretofore applied as a credit against any redemption obligation. Each term bond so delivered or canceled shall be credited by the Registrar or Paying Agent at 100% of the principal amount thereof against the mandatory sinking fund obligation on such mandatory obligations and the principal amount of that term bond to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Registrar and Paying Agent shall only credit such term bonds to the extent received on or before forty-five days preceding the applicable mandatory redemption date.

Notice of redemption shall be mailed by first-class mail or by registered or certified mail to the address of each registered owner of a Fort Benjamin Harrison Branch Bond to be redeemed as shown on the Registration Record not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption except to the extent such redemption notice is waived by owners of Fort Benjamin Harrison Branch Bonds to be redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any Fort Benjamin Harrison Branch Bond shall not affect the validity of any proceedings for the redemption of any other Fort Benjamin Harrison Branch Bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers of the Fort Benjamin Harrison Branch Bonds called for redemption. The place of redemption may be determined by the President. Interest on the Fort Benjamin Harrison Branch Bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such Fort Benjamin Harrison Branch Bonds shall no longer be protected by this Resolution and shall not be deemed to be outstanding hereunder, and the holders thereof shall have the right only to receive the redemption price.

All Fort Benjamin Harrison Branch Bonds which have been redeemed shall be canceled and shall not be reissued; provided, however, that one or more new registered bonds shall be issued for the unredeemed portion of any Fort Benjamin Harrison Branch Bond without charge to the holder thereof.

With respect to any optional redemption of any of the Fort Benjamin Harrison Branch Bonds pursuant to this Section 3, unless moneys sufficient to pay the principal of, and premium, if any, and interest on the Fort Benjamin Harrison Branch Bonds to be redeemed shall have been received by the Registrar and Paying Agent prior to the giving of such notice of redemption, such notice shall state that said redemption shall be conditional upon the receipt of such moneys by the Registrar and Paying Agent on or prior to the date fixed for redemption. If such moneys are not received by the redemption date, such notice shall be of no force and effect, the Registrar and Paying Agent shall not redeem such Fort Benjamin Harrison Branch Bonds, the redemption price shall not be due and payable and the Registrar and Paying Agent shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such Fort Benjamin Harrison Branch Bonds will not be redeemed and that the failure to redeem such Fort Benjamin Harrison Branch Bonds shall not constitute an Event of Default under this resolution. Moneys need not be on deposit with the Registrar and Paying

Agent prior to the mailing of the notice of redemption of the Fort Benjamin Harrison Branch Bonds pursuant to the provisions of this Section.

No later than the date fixed for redemption, funds shall be deposited with the Paying Agent or another paying agent to pay, and such agent is hereby authorized and directed to apply such funds to the payment of, the Fort Benjamin Harrison Branch Bonds or portions thereof called for redemption, including accrued interest thereon to the redemption date. No payment shall be made upon any Fort Benjamin Harrison Branch Bond or portion thereof called for redemption until such bond shall have been delivered for payment or cancellation or the Registrar shall have received the items required by this Resolution with respect to any mutilated, lost, stolen or destroyed bond.

**Section 4. Appointment of Registrar and Paying Agent.** Each of the President, the Chief Executive Officer and the Chief Financial Officer is hereby authorized to select the financial institution, entity or person to be appointed to serve as registrar and paying agent for each series of the Fort Benjamin Harrison Branch Bonds, and each of the President, the Chief Executive Officer and the Chief Financial Officer shall have the option of appointing a successor registrar and paying agent at any time (together with any successor, the “Registrar” or “Paying Agent”). The Registrar is hereby charged with the responsibility of authenticating such applicable series of the Fort Benjamin Harrison Branch Bonds, and shall keep and maintain the Registration Record at its office. The President is hereby authorized to enter into such agreements or understandings with any institution hereafter serving in such capacities as will enable the institution to perform the services required of the Registrar and Paying Agent. The President is authorized to pay such fees as the institution may charge for the services it provides as Registrar and Paying Agent.

The Registrar and Paying Agent may at any time resign as Registrar and Paying Agent by giving thirty (30) days written notice by first-class mail to the President, the Chief Executive Officer or the Chief Financial Officer and to each registered owner of such series of the Fort Benjamin Harrison Branch Bonds then outstanding, and such resignation will take effect at the end of such thirty (30) days or upon the earlier appointment of a successor Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer. Such notice to the President, the Chief Executive Officer or the Chief Financial Officer may be served personally or be sent by registered mail. The Registrar and Paying Agent may be removed at any time as Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer, in which event the President, the Chief Executive Officer or the Chief Financial Officer may appoint a successor Registrar and Paying Agent. The President, Chief Executive Officer or the Chief Financial Officer shall notify each registered owner of such series of the Fort Benjamin Harrison Branch Bonds then outstanding by first-class mail of the removal of the Registrar and Paying Agent. Notices to registered owners of the Fort Benjamin Harrison Branch Bonds shall be deemed to be given when mailed by first-class mail to the addresses of such registered owners as they appear on the Registration Record. Any predecessor Registrar and Paying Agent shall deliver all the Fort Benjamin Harrison Branch Bonds of such series, cash related thereto in its possession and the Registration Record to the successor Registrar and Paying Agent. At all times, the same entity shall serve as Registrar and as Paying Agent.

**Section 5. Form of Bonds.** The form and tenor of each series of the Fort Benjamin Harrison Branch Bonds shall be substantially as follows, all blanks to be filled in properly prior to delivery thereof:

(Form of Bond)

No. [Year of Issuance and Other Distinguishing Designation]R-\_\_\_

UNITED STATES OF AMERICA

STATE OF INDIANA

COUNTY OF MARION

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
GENERAL OBLIGATION BOND, SERIES 20\_\_\_[Year of Issuance and Other Distinguishing Designation]

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Original Date</u>	<u>Authentication Date</u>	<u>CUSIP</u>
----------------------	----------------------	----------------------	----------------------------	--------------

Registered Owner:

Principal Sum:

The Indianapolis-Marion County Public Library (the “Public Library”), for value received, hereby promises to pay to the Registered Owner set forth above, the Principal Sum set forth above on the Maturity Date set forth above (unless this bond is called for redemption prior to maturity as hereafter provided), and to pay interest thereon until the Principal Sum shall be fully paid at the Interest Rate per annum specified above from the interest payment date to which interest has been paid next preceding the Authentication Date of this bond unless this bond is authenticated after the fifteenth day of the month immediately preceding the month in which interest is payable (the “Record Date”) and on or before such interest payment date in which case interest shall be paid from such interest payment date, or unless this bond is authenticated on or before June 15, 20\_\_\_, in which case it shall bear interest from the Original Date, which interest is payable semi-annually on January 1 and July 1 of each year, beginning on July 1, 20\_\_\_. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

The principal of this bond is payable at the designated corporate trust office of \_\_\_\_\_ (the “Registrar” or “Paying Agent”), which is currently in \_\_\_\_\_, \_\_\_\_\_. All payments of interest on this bond shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the Registered Owner as of the Record Date at the address as it appears on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by the Registered Owner. All payments of principal of this bond shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the preparation and complete execution, issuance and delivery of this bond have been done and performed in regular and due form as provided by law.

This bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been executed by an authorized representative of the Registrar.

This bond is one of an authorized issue of bonds of the Public Library of like original date, tenor and effect, except as to denominations, numbering, interest rates, and dates of maturity, in the total amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), numbered from \_\_\_\_\_R-1 up, issued for the purpose of providing funds to pay for a portion of the costs with respect to the new construction and equipping of a new facility to reduce a service area gap in Lawrence Township and improve the public's access to Library services, collections, and technology, which facility as currently anticipated will be located in the area being developed by the Fort Harrison Reuse Authority, will consist of a facility containing approximately 20,000 square feet and sited on approximately two and one-half (2.5) acres with on-site parking and for the purpose of paying incidental expenses to be incurred in connection therewith and on account of the sale and issuance of bonds therefor, as authorized by a resolution adopted by the Board of Trustees of the Public Library on the 25<sup>th</sup> day of October, 2021, entitled "Resolution of the Indianapolis-Marion County Public Library Authorizing Issuance of Bonds for the Purpose of Providing Funds to Pay for the Fort Benjamin Harrison Branch Facility Improvement Project and Expenses Related Thereto" (the "Resolution"), and in strict compliance with Indiana Code § 36-12-3-9, as amended, and other applicable provisions of the Indiana Code, as amended (collectively, the "Act"), all as more particularly described in the Resolution. The owner of this bond, by the acceptance hereof, agrees to all the terms and provisions contained in the Resolution and the Act.

PURSUANT TO THE PROVISIONS OF THE ACT AND THE RESOLUTION, THE PRINCIPAL OF THIS BOND AND ALL OTHER BONDS OF SAID ISSUE AND THE INTEREST DUE THEREON ARE PAYABLE AS A GENERAL OBLIGATION OF THE PUBLIC LIBRARY, FROM AN AD VALOREM PROPERTY TAX TO BE LEVIED ON ALL TAXABLE PROPERTY WITHIN THE PUBLIC LIBRARY.

[Insert applicable optional redemption paragraph.]

[Insert applicable mandatory sinking fund redemption paragraphs.]

[Notice of such redemption shall be mailed by first-class mail or by registered or certified mail not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption to the address of the registered owner of each bond to be redeemed as shown on the registration record of the Public Library except to the extent such redemption notice is waived by owners of the bond or bonds redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any bond shall not affect the validity of any proceedings for the redemption of any other bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers, if any, of the bonds called for redemption. The place of redemption may be determined by the President of the Board of Trustees of the Public Library. Interest on the bonds so called for redemption shall cease on the

redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such bonds shall no longer be protected by the Resolution and shall not be deemed to be outstanding thereunder.]

[With respect to any optional redemption of the bonds of this issue, unless moneys sufficient to pay the principal of, and premium, if any, and interest on such bonds of this issue to be redeemed shall have been received by the Registrar and Paying Agent prior to the giving of such notice of redemption, such notice shall state that said redemption shall be conditional upon the receipt of such moneys by the Registrar and Paying Agent on or prior to the date fixed for redemption. If such moneys are not received by the redemption date, such notice shall be of no force and effect, the Registrar and Paying Agent shall not redeem such bonds of this issue, the redemption price shall not be due and payable and the Registrar and Paying Agent shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such bonds of this issue will not be redeemed and that the failure to redeem such bonds of this issue shall not constitute an Event of Default under the Resolution. Moneys need not be on deposit with the Registrar and Paying Agent prior to the mailing of the notice of redemption of the bonds of this issue pursuant to the provisions of Section 3 of the Resolution.]

This bond is subject to defeasance prior to payment as provided in the Resolution.

If this bond shall not be presented for payment or redemption on the date fixed therefor, the Public Library may deposit in trust with the Paying Agent or another paying agent, an amount sufficient to pay such bond or the redemption price, as the case may be, and thereafter the Registered Owner shall look only to the funds so deposited in trust for payment and the Public Library shall have no further obligation or liability in respect thereto.

This bond is transferable or exchangeable only upon the registration record kept for that purpose at the office of the Registrar by the Registered Owner in person, or by the Registered Owner's attorney duly authorized in writing, upon surrender of this bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the Registered Owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the Registered Owner, as the case may be, in exchange therefor. The Public Library, any registrar and any paying agent for this bond may treat and consider the person in whose name this bond is registered as the absolute owner hereof for all purposes including for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon.

The bonds maturing on any maturity date are issuable only in the [denomination of \$5,000 or any integral multiple thereof/minimum denomination of \$100,000 or any integral multiple of \$1,000 above such minimum denomination] not exceeding the aggregate principal amount of the bonds maturing on such date.

[A Continuing Disclosure Contract from the Public Library to each registered owner or holder of any bonds of this issue, dated as of the date of initial issuance of the bonds of this issue (the "Contract"), has been executed by the Public Library, a copy of which is available from the

Public Library and the terms of which are incorporated herein by this reference. The Contract contains certain promises of the Public Library to each registered owner or holder of any bonds of this issue, including a promise to provide certain continuing disclosure. By its payment for and acceptance of this bond, the registered owner or holder of this bond assents to the Contract and to the exchange of such payment and acceptance for such promises.]

IN WITNESS WHEREOF, the Indianapolis-Marion County Public Library, has caused this bond to be executed in the name of such Public Library, by the manual or facsimile signature of the president of the board of trustees of said Public Library, and attested by manual or facsimile signature by the secretary of the board of trustees of said Public Library.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Trustees

(Form of Registrar's Certificate of Authentication)

It is hereby certified that this bond is one of the bonds described in the within-mentioned Resolution duly authenticated by the Registrar.

\_\_\_\_\_, as Registrar

By: \_\_\_\_\_  
Authorized Representative

The following abbreviations, when used in the inscription on the face of this bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN. COM. as tenants in common

TEN. ENT. as tenants by the entireties

JT. TEN. as joint tenants with right of survivorship and not as tenants in common

UNIF. TRANS.  
MIN. ACT

\_\_\_\_\_ Custodian \_\_\_\_\_  
(Cust.) (Minor)

under Uniform Transfers to Minors Act of

\_\_\_\_\_  
(State)

Additional abbreviations may also be used, although not contained in the above list.

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
(please print or typewrite name and address of transferee)

\_\_\_\_\_  
(please insert social security or  
other identifying number of assignee)

\$\_\_\_\_\_ in principal amount (must be a [multiple of \$5,000/minimum of \$100,000 or a multiple of \$1,000 above such minimum amount]) of the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_, attorney, to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Signature Guaranteed:

\_\_\_\_\_  
NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

\_\_\_\_\_  
NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

(End of Bond Form)

**Section 6. Sale of Bonds.** With respect to each series of the Fort Benjamin Harrison Branch Bonds, the Chief Financial Officer shall cause to be published a notice of sale once each week for two consecutive weeks in accordance with Indiana Code § 5-3-1-2. The date fixed for the sale shall not be earlier than fifteen (15) days after the first of such publications and not earlier than three (3) days after the second of such publications. Said bond sale notice shall state the time and place of sale, the purpose for which each series of the Fort Benjamin Harrison Branch Bonds are being issued, the total amount thereof, the amount and date of each maturity, the maximum rate or rates of interest thereon, their denominations, the time and place of payment, the terms and conditions upon which bids will be received and the sale made and such other information as is

required by law or as the President, the Chief Executive Officer or the Chief Financial Officer shall deem necessary.

As an alternative to the publication of a notice of sale for all or any series of the Fort Benjamin Harrison Branch Bonds, the Chief Financial Officer may sell all or any series of the Fort Benjamin Harrison Branch Bonds through the publication of a notice of intent to sell such series of the Fort Benjamin Harrison Branch Bonds and compliance with related procedures, pursuant to Indiana Code § 5-1-11-2(b).

All bids for each series of the Fort Benjamin Harrison Branch Bonds shall be presented to the Chief Financial Officer or the Public Library's municipal advisor in accord with the terms set forth in the bond sale notice. Bidders for each series of the Fort Benjamin Harrison Branch Bonds shall be required to name the rate or rates of interest which such series of the Fort Benjamin Harrison Branch Bonds are to bear, which shall be the same for all Fort Benjamin Harrison Branch Bonds of such series maturing on the same date, the interest rate bid on any maturity of all series of the Fort Benjamin Harrison Branch Bonds must not exceed three percent (3.00%) per annum, and such interest rate or rates shall be in multiples of one eighth or one hundredth of one percent. The President, the Chief Executive Officer or the Chief Financial Officer shall award each series of the Fort Benjamin Harrison Branch Bonds to the bidder for such series who offers the lowest net interest cost, to be determined by computing the total interest on all the Fort Benjamin Harrison Branch Bonds of such series to their maturities and deducting therefrom the premium bid, if any, or adding thereto the amount of the discount, if any. No bid for less than ninety-nine and three quarters percent (99.75%) of the par value of each series of the Fort Benjamin Harrison Branch Bonds, plus accrued interest, shall be considered. The President, the Chief Executive Officer or the Chief Financial Officer may require that all bids be accompanied by certified or cashier's checks payable to the order of the Public Library, or a surety bond, in an amount not to exceed one percent of the aggregate principal amount of such series of the Fort Benjamin Harrison Branch Bonds as a guaranty of the performance of said bid, should it be accepted. In the event no satisfactory bids are received on the day named in the sale notice, the sale may be continued from day to day thereafter for a period of thirty (30) days without readvertisement; provided, however, that if said sale is continued, no bid shall be accepted which offers an interest cost which is equal to or higher than the best bid received at the time fixed for sale in the bond sale notice. The President, the Chief Executive Officer and the Chief Financial Officer shall have full right to reject any and all bids.

The President is hereby authorized and directed to have each series of the Fort Benjamin Harrison Branch Bonds prepared, the President and Secretary are hereby authorized and directed to execute each series of the Fort Benjamin Harrison Branch Bonds in substantially the form and the manner herein provided. The President is hereby authorized and directed to deliver each series of the Fort Benjamin Harrison Branch Bonds to the applicable purchaser; thereupon, the President shall be authorized to receive from the applicable purchaser the purchase price for such series of the Fort Benjamin Harrison Branch Bonds and take the purchaser's receipt for such series of the Fort Benjamin Harrison Branch Bonds. The amount to be collected by the President shall be the full amount which the purchaser of such series of the Fort Benjamin Harrison Branch Bonds has agreed to pay therefor, which shall be not less than ninety-nine and three quarters percent (99.75%) of the face value of such series of the Fort Benjamin Harrison Branch Bonds plus accrued interest to the date of delivery.

The proceeds from the sale of each series of the Fort Benjamin Harrison Branch Bonds shall be deposited in an account or accounts of the Public Library established by the Chief Financial Officer and held or invested as permitted by law.

The President is hereby authorized and directed to obtain a legal opinion as to the validity of each series of the Fort Benjamin Harrison Branch Bonds from Barnes & Thornburg LLP, and to furnish such opinion to the purchaser of such series of the Fort Benjamin Harrison Branch Bonds. The cost of such opinion shall be paid out of the proceeds of such series of the Fort Benjamin Harrison Branch Bonds.

**Section 7. Defeasance.** If, when the Fort Benjamin Harrison Branch Bonds or any portion thereof shall have become due and payable in accordance with their terms or shall have been duly called for redemption or irrevocable instructions to call the Fort Benjamin Harrison Branch Bonds or any portion thereof for redemption have been given, and the whole amount of the principal and the interest so due and payable upon such Fort Benjamin Harrison Branch Bonds or any portion thereof then outstanding shall be paid, or (i) cash, or (ii) direct non-callable obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America, and securities fully and unconditionally guaranteed as to the timely payment of principal and interest by the United States of America, the principal of and the interest on which when due without reinvestment will provide sufficient money, or (iii) any combination of the foregoing, shall be held irrevocably in trust for such purpose, and provision shall also be made for paying all fees and expenses for the payment, then and in that case the Fort Benjamin Harrison Branch Bonds or such designated portion thereof shall no longer be deemed outstanding or secured by this Resolution.

**Section 8. Tax Matters.** In order to preserve the exclusion of interest on the Fort Benjamin Harrison Branch Bonds from gross income for federal income tax purposes and as an inducement to purchasers of the Fort Benjamin Harrison Branch Bonds, the Public Library represents, covenants and agrees that:

(a) No person or entity, other than the Public Library or another state or local governmental unit, will use proceeds of the Fort Benjamin Harrison Branch Bonds or property financed by the Fort Benjamin Harrison Branch Bond proceeds other than as a member of the general public. No person or entity other than the Public Library or another state or local governmental unit will own property financed by Fort Benjamin Harrison Branch Bond proceeds or will have actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract, an arrangement such as a take-or-pay or output contract, or any other type of arrangement that differentiates that person's or entity's use of such property from the use by the public at large.

With respect to any management or service contracts with respect to the Fort Benjamin Harrison Branch Facility Improvement Project or any portion thereof, the Public Library will comply with Revenue Procedure 2017-13, as the same may be amended or superseded from time to time.

(b) No Fort Benjamin Harrison Branch Bond proceeds will be loaned to any entity or person other than a state or local governmental unit. No Fort Benjamin Harrison Branch Bond proceeds will be transferred, directly or indirectly, or deemed transferred to a non-governmental person in any manner that would in substance constitute a loan of the Fort Benjamin Harrison Branch Bond proceeds.

(c) The Public Library will not take any action or fail to take any action with respect to the Fort Benjamin Harrison Branch Bonds that would result in the loss of the exclusion from gross income for federal income tax purposes of interest on the Fort Benjamin Harrison Branch Bonds pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations thereunder as applicable to the Fort Benjamin Harrison Branch Bonds, including, without limitation, the taking of such action as is necessary to rebate or cause to be rebated arbitrage profits on Fort Benjamin Harrison Branch Bond proceeds or other monies treated as Fort Benjamin Harrison Branch Bond proceeds to the federal government as provided in Section 148 of the Code, and will set aside such monies, which may be paid from investment income on funds and accounts notwithstanding anything else to the contrary herein, in trust for such purposes.

(d) The Public Library will file an information report on Form 8038-G with the Internal Revenue Service as required by Section 149 of the Code for each series of the Fort Benjamin Harrison Branch Bonds.

(e) The Public Library will not make any investment or do any other act or thing during the period that any Fort Benjamin Harrison Branch Bond is outstanding hereunder which would cause any Fort Benjamin Harrison Branch Bond to be an "arbitrage bond" within the meaning of Section 148 of the Code and the regulations thereunder as applicable to the Fort Benjamin Harrison Branch Bonds.

Notwithstanding any other provisions of this Resolution, the foregoing covenants and authorizations (the "Tax Sections") which are designed to preserve the exclusion of interest on the Fort Benjamin Harrison Branch Bonds from gross income under federal income tax law (the "Tax Exemption") need not be complied with if the Public Library receives an opinion of nationally recognized bond counsel that any Tax Section is unnecessary to preserve the Tax Exemption.

To the extent permitted by Section 265(b)(3) of the Code and the Public Library's ability to accurately certify at the time of issuance of any and/or all series of the Fort Benjamin Harrison Branch Bonds all of the certifications set forth in this paragraph, the Public Library designates any and/or all series of the Fort Benjamin Harrison Branch Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code. In connection with this designation, the Public Library will certify at the time such series of the Fort Benjamin Harrison Branch Bonds are issued as follows: (a) such series of the Fort Benjamin Harrison Branch Bonds are not private activity bonds as defined in Section 141 of the Code; (b) the Public Library has

designated such series of the Fort Benjamin Harrison Branch Bonds as qualified tax-exempt obligations for the purposes of Section 265(b) of the Code; and (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds) which will be issued by the Public Library, together with all entities issuing bonds on behalf of the Public Library, all entities subordinate to the Public Library and all entities created or availed by the Public Library to avoid the requirements of this limitation during the calendar year in which such series of the Fort Benjamin Harrison Branch Bonds are issued will not exceed \$10,000,000. To the extent the Public Library makes such certifications and such certifications are factually correct, such series of the Fort Benjamin Harrison Branch Bonds will qualify for the exception provided in Section 265(b)(3) of the Code.

**Section 9. Amendments.** Subject to the terms and provisions contained in this section, and not otherwise, the owners of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the Fort Benjamin Harrison Branch Bonds then outstanding shall have the right, from time to time, anything contained in this Resolution to the contrary notwithstanding, to consent to and approve the adoption by the Public Library of such resolution or resolutions supplemental hereto as shall be deemed necessary or desirable by the Public Library for the purpose of amending in any particular manner any of the terms or provisions contained in this Resolution, or in any supplemental resolution; provided, however, that nothing herein contained shall permit or be construed as permitting without the consent of all affected owners of the Fort Benjamin Harrison Branch Bonds:

(a) An extension of the maturity of the principal of or interest on any Fort Benjamin Harrison Branch Bond without the consent of the holder of each Fort Benjamin Harrison Branch Bond so affected; or

(b) A reduction in the principal amount of any Fort Benjamin Harrison Branch Bond or the rate of interest thereon or a change in the monetary medium in which such amounts are payable, without the consent of the holder of each Fort Benjamin Harrison Branch Bond so affected; or

(c) A preference or priority of any Fort Benjamin Harrison Branch Bond over any other Fort Benjamin Harrison Branch Bond, without the consent of the holders of all Fort Benjamin Harrison Branch Bonds then outstanding; or

(d) A reduction in the aggregate principal amount of the Fort Benjamin Harrison Branch Bonds required for consent to such supplemental resolution, without the consent of the holders of all Fort Benjamin Harrison Branch Bonds then outstanding.

If the Public Library shall desire to obtain any such consent, it shall cause the Registrar to mail a notice, postage prepaid, to the addresses appearing on the Registration Record. Such notice shall briefly set forth the nature of the proposed supplemental resolution and shall state that a copy thereof is on file at the office of the Registrar for inspection by all owners of the Fort Benjamin Harrison Branch Bonds. The Registrar shall not, however, be subject to any liability to any owners of the Fort Benjamin Harrison Branch Bonds by reason of its failure to mail such

notice, and any such failure shall not affect the validity of such supplemental resolution when consented to and approved as herein provided.

Whenever at any time within one year after the date of the mailing of such notice, the Public Library shall receive any instrument or instruments purporting to be executed by the owners of the Fort Benjamin Harrison Branch Bonds of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the Fort Benjamin Harrison Branch Bonds then outstanding, which instrument or instruments shall refer to the proposed supplemental resolution described in such notice, and shall specifically consent to and approve the adoption thereof in substantially the form of the copy thereof referred to in such notice as on file with the Registrar, thereupon, but not otherwise, the Public Library may adopt such supplemental resolution in substantially such form, without liability or responsibility to any owners of the Fort Benjamin Harrison Branch Bonds, whether or not such owners shall have consented thereto.

No owner of any Fort Benjamin Harrison Branch Bond shall have any right to object to the adoption of such supplemental resolution or to object to any of the terms and provisions contained therein or the operation thereof, or in any manner to question the propriety of the adoption thereof, or to enjoin or restrain the Public Library or its officers from adopting the same, or from taking any action pursuant to the provisions thereof. Upon the adoption of any supplemental resolution pursuant to the provisions of this section, this Resolution shall be, and shall be deemed, modified and amended in accordance therewith, and the respective rights, duties and obligations under this Resolution of the Public Library and all owners of Fort Benjamin Harrison Branch Bonds then outstanding shall thereafter be determined, exercised and enforced in accordance with this Resolution, subject in all respects to such modifications and amendments.

Notwithstanding anything contained in the foregoing provisions of this Resolution, the rights, duties and obligations of the Public Library and of the owners of the Fort Benjamin Harrison Branch Bonds, and the terms and provisions of the Fort Benjamin Harrison Branch Bonds and this Resolution, or any supplemental resolution, may be modified or amended in any respect with the consent of the Public Library and the consent of the owners of all the Fort Benjamin Harrison Branch Bonds then outstanding.

Without notice to or consent of the owners of the Fort Benjamin Harrison Branch Bonds, the Public Library may, from time to time and at any time, adopt such resolutions supplemental hereto as shall not be inconsistent with the terms and provisions hereof (which supplemental resolutions shall thereafter form a part hereof),

(a) to cure any ambiguity or formal defect or omission in this Resolution or in any supplemental resolution; or

(b) to grant to or confer upon the owners of the Fort Benjamin Harrison Branch Bonds any additional rights, remedies, powers, authority or security that may lawfully be granted to or conferred upon the owners of the Fort Benjamin Harrison Branch Bonds; or

(c) to procure a rating on the Fort Benjamin Harrison Branch Bonds from a nationally recognized securities rating agency designated in such supplemental resolution, if such supplemental resolution will not adversely affect the owners of the Fort Benjamin Harrison Branch Bonds; or

(d) to provide for the refunding or advance refunding of the Fort Benjamin Harrison Branch Bonds; or

(e) to make any other change which, in the determination of the Board in its sole discretion, is not to the prejudice of the owners of the Fort Benjamin Harrison Branch Bonds.

**Section 10. Continuing Disclosure Contract.** The Continuing Disclosure Contract, dated as of the date each series of the Fort Benjamin Harrison Branch Bonds are issued (each, the “Undertaking”), executed by the Public Library, substantially in the form satisfactory to the President, be and hereby is, ratified and approved.

If necessary, the President or any other officer of the Board, be, and hereby is, authorized and directed to execute and deliver the Undertaking, with such changes to the form thereof as such officer deems necessary or advisable, in the name and on behalf of the Public Library, and the Secretary or any other officer of the Board be, and hereby is, authorized and directed to attest such execution, and any such execution and delivery and any such attestation heretofore effected be, and hereby are, ratified and approved.

**Section 11. Official Statement/Offering Circular.** The President is hereby authorized and directed to approve the Preliminary Official Statement for the purposes of selling each series of the Fort Benjamin Harrison Branch Bonds, and the President is further authorized to deem and determine each such Preliminary Official Statement as the near final Official Statement with respect to such series of the Fort Benjamin Harrison Branch Bonds for purposes of SEC Rule 15c2-12, subject to completion in accordance with such rule and in a manner acceptable to the President, and to place such Preliminary Official Statement into final form as the Final Official Statement of the Public Library for such series of the Fort Benjamin Harrison Branch Bonds. The President is authorized to sign each such Final Official Statement and by such signature approve its distribution. In addition, to the extent the Public Library determines to use a Preliminary Offering Circular and/or a Final Offering Circular in lieu of a Preliminary Official Statement and/or a Final Official Statement in connection with the sale and issuance of one or more series of the Fort Benjamin Harrison Branch Bonds, the foregoing approvals and authorizations in this Section 11 apply to such Preliminary Offering Circular and/or Final Offering Circular, the use thereof by the Public Library and the signature thereof by the President.

**Section 12. Multiple Series of Bonds.** Notwithstanding the foregoing authorizations and approvals, the President is hereby authorized to issue the Fort Benjamin Harrison Branch Bonds in multiple series at any particular time, if, in the judgment of the President, based on the recommendation of the Public Library’s municipal advisor, such actions would be advantageous for the Public Library. In the event that the President makes this determination, (a) the aggregate principal amount of the Fort Benjamin Harrison Branch Bonds to be issued at any one time shall be reduced accordingly provided that in no event shall the aggregate principal amount of all of

the Fort Benjamin Harrison Branch Bonds be issued in an amount exceeding the Authorized Amount, (b) all of the documents approved herein shall be modified accordingly, (c) the officers of the Public Library identified in this Resolution, as appropriate, are authorized to execute, attest and deliver such documents as so modified, and (d) the Board hereby authorizes the issuance of each such series of the Fort Benjamin Harrison Branch Bonds with such series or issue notations as appropriate.

**Section 13. Other Actions and Documents.** The officers of the Board, the Chief Executive Officer and the Chief Financial Officer are hereby authorized and directed, for and on behalf of the Public Library, to execute, attest and seal all such documents, instruments, certificates, closing papers and other papers and do all such acts and things as may be necessary or desirable to carry out the intent of this Resolution. In addition, any and all actions previously taken by any officers of the Board, the Chief Executive Officer or the Chief Financial Officer, in connection with this Resolution, be, and hereby are, ratified and approved. In addition to the foregoing, the President and the Secretary, based on the advice of the Public Library's municipal advisor or at the request of the purchaser of any series of the Fort Benjamin Harrison Branch Bonds, may modify the dates of the semi-annual interest payment dates to be such other dates which are at least six (6) months apart, and if such interest payment dates are changed, the President and the Secretary may modify the Record Date to such other date that is at least fourteen (14) days prior to each such interest payment date.

**Section 14. No Conflict.** All resolutions and orders or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed. After the issuance of each series of the Fort Benjamin Harrison Branch Bonds authorized by this Resolution and so long as any of the Fort Benjamin Harrison Branch Bonds or interest thereon remains unpaid, except as expressly provided herein, this Resolution shall not be repealed or amended in any respect which will adversely affect the rights of the holders of the Fort Benjamin Harrison Branch Bonds except as expressly provided by this Resolution, nor shall the Public Library adopt any law which in any way adversely affects the rights of such holders.

**Section 15. Severability.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**Section 16. Non-Business Days.** If the date of making any payment or the last date for performance of any act or the exercising of any right, as provided in this Resolution, shall be a legal holiday or a day on which banking institutions in the Public Library or the jurisdiction in which the Registrar or Paying Agent is located are typically closed, such payment may be made or act performed or right exercised on the next succeeding day not a legal holiday or a day on which such banking institutions are typically closed, with the same force and effect as if done on the nominal date provided in this Resolution, and no interest shall accrue for the period after such nominal date.

**Section 17. Interpretation.** Unless the context or laws clearly require otherwise, references herein to statutes or other laws include the same as modified, supplemented or superseded from time to time.

**Section 18. Effectiveness.** This Resolution shall be in full force and effect from and after its passage. Upon payment in full of the principal and interest respecting the Fort Benjamin Harrison Branch Bonds authorized hereby or upon deposit of an amount sufficient to pay when due such amounts in accord with the defeasance provisions herein, all pledges, covenants and other rights granted by this Resolution shall cease.

ADOPTED this 25<sup>th</sup> day of October, 2021.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

5g

**To:** IMCPL Board

**Meeting Date:** October 25, 2021

**From:** Finance Committee

**Approved by  
Library Board:** October 25, 2021

**Effective Date:** October 25, 2021

**Subject:** Final Bond Resolution for 2021C Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project

**Summary:** The Indianapolis Public Library is requesting final bond approval for the issuance of the 2021C Bonds in the amount of \$5,575,000.

**Overview:** The bond issue will finance the following projects:

Series 2021C	Estimated Cost
Opening Day Collection for the Fort Benjamin Harrison Branch	\$1,000,000
Bilingual Children's Computers for Branches	300,000
Upgrade Projects for Pike and Nora	3,500,000
Facilities Improvement Projects	660,000
Cost of Issuance	115,000
<b>TOTAL</b>	<b>\$5,575,000</b>

The Municipal Corporations Committee of the City-County Council recommended a do pass for the 2021C and 2022 bond issues and the related additional appropriation ordinances on September 23, 2021 and the full City-County Council approved the ordinances on September 27, 2021.

Management recommends approval of the final bond resolutions by the Library Board.

**Financial Impact:** This bond issue is incorporated into our long term debt plan which keeps the debt tax rate at or below \$0.0318.



## Board Resolution

5g

**RESOLUTION OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
AUTHORIZING ISSUANCE OF BONDS FOR THE PURPOSE OF PROVIDING FUNDS  
TO PAY FOR THE 2021-2022 ENERGY CONSERVATION AND DISTRICT-WIDE  
LONG-TERM CAPITAL MAINTENANCE AND EQUIPPING PROJECT AND  
EXPENSES RELATED THERETO**

**RESOLUTION 56-2021**

**WHEREAS**, the Indianapolis-Marion County Public Library (the “Public Library”) is a municipal corporation of the State of Indiana; and

**WHEREAS**, the Library Board of the Public Library (the “Board”) has given consideration to (a)(i) the renovation, remodeling and/or facility upgrades at one or more existing facilities operated by the Public Library, including, but not limited to, the existing Pike Branch and the existing Nora Branch, (ii) the installation of solar panels and other energy conservation measures at one or more of the existing facilities operated by the Public Library, (iii) the acquisition of equipment, computers (including children-based computers), related technology equipment, furniture and collection materials for use in one or more of the facilities operated by the Public Library, and (iv) one or more projects related to any portion of the projects listed in clause (i) through and including (iii), all of which will be done in 2021 and 2022, and (b) the payment of all of the costs related to any of the foregoing projects, including, but not limited to, the costs of issuance related to the 2021C Bonds (as hereinafter defined)(clauses (a) and (b), collectively, the “2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project”); and

**WHEREAS**, on August 23, 2021, the Board adopted Resolution 35-2021 (the “Preliminary Bond Resolution”), which preliminarily determined to approve the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project and the financing of the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project through the issuance of one or more series of general obligation bonds of the Public Library in an original aggregate principal amount not to exceed \$5,575,000, with a maximum term not to exceed five (5) years from the date of issuance and other terms and conditions set forth in the Preliminary Bond Resolution; and

**WHEREAS**, in accordance with Indiana Code § 36-3-6-9, as amended, the City-County Council of the City of Indianapolis and of Marion County, Indiana, adopted an ordinance on September 27, 2021, that approved the issuance of the general obligation bonds of the Public Library in accordance with the terms and conditions set forth in the Preliminary Bond Resolution

for the purpose of financing the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project; and

**WHEREAS**, the Board has determined it is necessary to proceed with the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project; and

**WHEREAS**, based on the foregoing the Board now deems it advisable to issue, pursuant to Indiana Code § 36-12-3-9, as amended, and other applicable provisions of the Indiana Code, the “Indianapolis-Marion County Public Library General Obligation Bonds, Series 2021C” (the “2021C Bonds”) in an original aggregate principal amount not to exceed Five Million Five Hundred Seventy-Five Thousand Dollars (\$5,575,000) (the “Authorized Amount”) for the purpose of providing for the payment of (i) all or a portion of the costs of the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project, (ii) the reimbursement of preliminary expenses related thereto and all incidental expenses incurred in connection therewith, including necessary engineering, design, and related activities (all of which are deemed to be a part of the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project), and (iii) the costs of selling and issuing the 2021C Bonds; and

**WHEREAS**, the original principal amount of the 2021C Bonds, together with the outstanding principal amount of previously issued bonds which constitute a debt of the Public Library, is no more than two percent (2%) of one-third (1/3) of the total net assessed valuation of the Public Library; and

**WHEREAS**, the amount of proceeds of the 2021C Bonds allocated to pay costs of the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project, together with estimated investment earnings thereon, does not exceed the cost of the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project as estimated by the Board; and

**WHEREAS**, all conditions precedent to the adoption of a resolution authorizing the issuance of the 2021C Bonds have been complied with in accordance with the applicable provisions of the Indiana Code 36-12-3, as amended (the “Act”).

**NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, AS FOLLOWS:**

**Section 1. Authorization for Bonds and Appropriation of Proceeds.** In order to provide financing for all or any portion of the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project as described above and the costs of selling and issuing the 2021C Bonds, the Public Library shall borrow money, and shall issue the 2021C Bonds as herein authorized. An appropriation in the amount not to exceed the Authorized Amount, together with all investment earnings thereon, has been previously made in a separate resolution to pay for the governmental purposes to be financed by the 2021C Bonds, and the funds to meet said appropriation shall be provided out of the proceeds of the 2021C Bonds in the original principal amount not to exceed the Authorized Amount and such investment earnings.

Said appropriation is in addition to all other appropriations provided for in the existing budget and tax levy. The Public Library covenants that the proceeds of the 2021C Bonds will not be used for any purpose except as described in this Resolution.

## **Section 2. General Terms of Bonds.**

(a) **Issuance of 2021C Bonds.** In order to procure said loan for such purposes, the Public Library hereby authorizes the issuance of the 2021C Bonds as described herein. The President of the Board (the "President") is hereby authorized and directed to have prepared and to issue and sell the 2021C Bonds as negotiable, fully registered bonds of the Public Library in an amount not to exceed the Authorized Amount. Total debt service payments (principal and interest) to final maturity on the 2021C Bonds shall not exceed \$5,791,894.

The 2021C Bonds shall be executed in the name of the Public Library by the manual or facsimile signature of the President and attested by the manual or facsimile signature of the Secretary of the Board (the "Secretary"). In case any officer whose signature appears on the 2021C Bonds shall cease to be such officer before the delivery of the 2021C Bonds, such signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in office until delivery thereof. The 2021C Bonds also shall be, and will not be valid or become obligatory for any purpose or entitled to any benefit under this resolution unless and until, authenticated by the manual signature of the Registrar (as defined in Section 4 hereof). Subject to the provisions of this Resolution regarding the registration of the 2021C Bonds, the 2021C Bonds shall be fully negotiable instruments under the laws of the State of Indiana.

The 2021C Bonds shall be numbered consecutively from 2021CR-1 upward, shall be issued in denominations of Five Thousand Dollars (\$5,000) or any integral multiple thereof or in a minimum denomination of One Hundred Thousand Dollars (\$100,000) and denominations of One Thousand Dollars (\$1,000) or any integral multiple thereof above such minimum denomination, as determined by the President at the time of issuance of the 2021C Bonds, shall be originally dated as of the first day or the fifteenth day of the month in which the 2021C Bonds are sold or delivered or the date of issuance, as determined by the President, based upon the recommendation of the Public Library's municipal advisor, and shall bear interest payable semi-annually on each January 1 and July 1, commencing not earlier than July 1, 2022, at a rate or rates not exceeding three percent (3.00%) per annum (the exact rate or rates to be determined by bidding pursuant to Section 6 of the Resolution), calculated on the basis of a 360-day year comprised of twelve 30-day months.

The 2021C Bonds shall mature on the dates and shall be issued in the principal amounts as determined by the President, the Chief Executive Officer of the Public Library/Interim Chief Executive Officer of the Public Library (collectively, the "Chief Executive Officer") or the Chief Financial Officer of the Public Library (the "Chief Financial Officer"), based upon the recommendation of

the Public Library's municipal advisor, at the time of sale or issuance of the 2021C Bonds in order to achieve approximate level debt service on all of the Public Library's indebtedness and contemplated indebtedness subsequent to the issuance of the 2021C Bonds.

(b) **Source of Payment.** The 2021C Bonds are as to all the principal thereof, and as to all interest due thereon, general obligations of the Public Library, payable from ad valorem property taxes on all taxable property within the Public Library, to be levied beginning in 2021 for collection beginning in 2022.

(c) **Payments.** All payments of interest on the 2021C Bonds shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the registered owners thereof as of the fifteenth (15th) day of the month preceding the month in which interest is payable (the "Record Date") at the addresses as they appear on the registration and transfer books of the Public Library kept for that purpose by the Registrar (the "Registration Record") or at such other address as is provided to the Paying Agent (as defined in Section 4 hereof) in writing by such registered owner. All principal payments on the 2021C Bonds shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

Interest on 2021C Bonds shall be payable from the interest payment date to which interest has been paid next preceding the authentication date thereof unless such 2021C Bonds are authenticated after the Record Date for an interest payment date and on or before such interest payment date in which case they shall bear interest from such interest payment date, or unless authenticated on or before the Record Date for the first interest payment date, in which case they shall bear interest from the original date, until the principal shall be fully paid.

(d) **Transfer and Exchange.** Each 2021C Bond shall be transferable or exchangeable only upon the Registration Record, by the registered owner thereof in writing, or by the registered owner's attorney duly authorized in writing, upon surrender of such 2021C Bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the registered owner, as the case may be, in exchange therefor. The costs of such transfer or exchange shall be borne by the Public Library. The Public Library, Registrar and Paying Agent may treat and consider the persons in whose name such 2021C Bonds are registered as the absolute owners thereof for all purposes including for the purpose of receiving payment of, or on account of, the principal thereof and interest due thereon.

(e) **Mutilated, Lost, Stolen or Destroyed Bonds.** In the event any 2021C Bond is mutilated, lost, stolen or destroyed, the Public Library may execute, and the Registrar may authenticate a new bond of like date, maturity and denomination as that mutilated, lost, stolen or destroyed, which new bond shall be marked in a manner to distinguish it from the bond for which it was issued, provided that, in the case of any mutilated bond, such mutilated bond shall first be surrendered to the Registrar, and in the case of any lost, stolen or destroyed bond there shall be first furnished to the Registrar evidence of such loss, theft or destruction satisfactory to the Chief Financial Officer and the Registrar, together with indemnity satisfactory to them. In the event any such bond shall have matured, instead of issuing a duplicate bond, the Public Library and the Registrar may, upon receiving indemnity satisfactory to them, pay the same without surrender thereof. The Public Library and the Registrar may charge the owner of such 2021C Bond with their reasonable fees and expenses in this connection. Any 2021C Bond issued pursuant to this paragraph shall be deemed an original, substitute contractual obligation of the Public Library, whether or not the lost, stolen or destroyed 2021C Bond shall be found at any time, and shall be entitled to all the benefits of this Resolution, equally and proportionately with any and all other 2021C Bonds issued hereunder.

(f) **Book-Entry-Only Requirements.** If requested by the purchaser of the 2021C Bonds, the 2021C Bonds will initially be issued and held in book-entry form on the books of the central depository system, The Depository Trust Company, its successors, or any successor central depository system appointed by the Public Library from time to time (the "Clearing Agency"), without physical distribution of 2021C Bonds to the public. The following provisions of this Section apply in such event.

One definitive 2021C Bond of each maturity shall be delivered to the Clearing Agency and held in its custody. The Public Library, the Registrar and the Paying Agent may, in connection therewith, do or perform or cause to be done or performed any acts or things not adverse to the rights of the holders of the 2021C Bonds as are necessary or appropriate to accomplish or recognize such book-entry form bonds.

So long as the 2021C Bonds remain and are held in book-entry form on the books of a Clearing Agency, then (1) any such 2021C Bond may be registered upon the registration record in the name of such Clearing Agency, or any nominee thereof, including Cede & Co.; (2) the Clearing Agency in whose name such 2021C Bond is so registered shall be, and the Public Library, the Registrar and the Paying Agent may deem and treat such Clearing Agency as, the absolute owner and holder of such 2021C Bond for all purposes of this resolution, including, without limitation, receiving payment of the principal of and interest and premium, if any, on such 2021C Bond, the receiving of notice and the giving of consent; (3) neither the Public Library, the Registrar nor the Paying Agent shall have any responsibility or obligation hereunder to any direct or indirect participant, within the meaning of Section 17A of the Securities Exchange Act of

1934, as amended, of such Clearing Agency, or any person on behalf of which, or otherwise in respect of which, any such participant holds any interest in any 2021C Bond, including, without limitation, any responsibility or obligation hereunder to maintain accurate records of any interest in any 2021C Bond or any responsibility or obligation hereunder with respect to the receiving of payment of principal of or interest or premium, if any, on any 2021C Bond, the receiving of notice or the giving of consent; and (4) the Clearing Agency is not required to present any 2021C Bond called for partial redemption, if any, prior to receiving payment so long as the Paying Agent and the Clearing Agency have agreed to the method for noting such partial redemption.

If the Public Library receives notice from the Clearing Agency which is currently the registered owner of the 2021C Bonds to the effect that such Clearing Agency is unable or unwilling to discharge its responsibility as a Clearing Agency for the 2021C Bonds or the Public Library elects to discontinue its use of such Clearing Agency as a Clearing Agency for the 2021C Bonds, then the Public Library, the Registrar and the Paying Agent each shall do or perform or cause to be done or performed all acts or things, not adverse to the rights of the holders of the 2021C Bonds, as are necessary or appropriate to discontinue use of such Clearing Agency as a Clearing Agency for the 2021C Bonds and to transfer the ownership of each of the 2021C Bonds to such person or persons, including any other Clearing Agency, as the holders of the 2021C Bonds may direct in accordance with this Resolution. Any expenses of such discontinuance and transfer, including expenses of printing new certificates to evidence the 2021C Bonds, shall be paid by the Public Library.

So long as the 2021C Bonds remain and are held in book-entry form on the books of a Clearing Agency, the Registrar and the Paying Agent shall be entitled to request and rely upon a certificate or other written representation from the Clearing Agency or any participant or indirect participant with respect to the identity of any beneficial owner of 2021C Bonds as of a record date selected by the Registrar or Paying Agent. For purposes of determining whether the consent, advice, direction or demand of a registered owner of a 2021C Bonds has been obtained, the Registrar shall be entitled to treat the beneficial owners of the 2021C Bonds as the bondholders and any consent, request, direction, approval, objection or other instrument of such beneficial owner may be obtained in the fashion described in this Resolution.

So long as the 2021C Bonds remain and are held in book-entry form on the books of the Clearing Agency, the provisions of its standard form of Letter of Representations, if executed in connection with the issuance of such 2021C Bonds, as amended and supplemented, or any successor agreement shall control on the matters set forth therein. Each of the Registrar and the Paying Agent agrees that it will (i) undertake the duties of agent set forth therein and that those duties to be undertaken by either the agent or the issuer shall be the responsibility of the Registrar and the Paying Agent, and (ii) comply with all requirements of the Clearing Agency, including without limitation same day funds settlement

payment procedures. Further, so long as the 2021C Bonds remain and are held in book-entry form, the provisions of Section 2(f) of this Resolution shall control over conflicting provisions in any other section of this Resolution.

**Section 3. Terms of Redemption.** Unless otherwise determined by the President, the Chief Executive Officer or the Chief Financial Officer at or before the sale of the 2021C Bonds to the contrary, the 2021C Bonds shall not be subject to optional redemption prior to final maturity.

Upon the election of the successful bidder at the time of sale of the 2021C Bonds, any of the 2021C Bonds may be issued as term bonds subject to mandatory sinking fund redemption on January 1 and July 1 at 100% of the face value in accordance with the schedules set forth above. If any 2021C Bonds are subject to mandatory sinking fund redemption, the Paying Agent shall credit against the mandatory sinking fund requirement for any term bonds and corresponding mandatory redemption obligation, in the order determined by the Public Library, any term bonds maturing on the same date which have previously been redeemed (otherwise than as a result of a previous mandatory redemption requirement) or delivered to the Registrar or Paying Agent for cancellation or purchased for cancellation by the Registrar and not theretofore applied as a credit against any redemption obligation. Each term bond so delivered or canceled shall be credited by the Registrar or Paying Agent at 100% of the principal amount thereof against the mandatory sinking fund obligation on such mandatory obligations and the principal amount of that term bond to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Registrar and Paying Agent shall only credit such term bonds to the extent received on or before forty-five days preceding the applicable mandatory redemption date.

Notice of redemption shall be mailed by first-class mail or by registered or certified mail to the address of each registered owner of a 2021C Bond to be redeemed as shown on the Registration Record not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption except to the extent such redemption notice is waived by owners of 2021C Bonds redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any 2021C Bond shall not affect the validity of any proceedings for the redemption of any other 2021C Bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers of the 2021C Bonds called for redemption. The place of redemption may be determined by the President. Interest on the 2021C Bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such 2021C Bonds shall no longer be protected by this Resolution and shall not be deemed to be outstanding hereunder, and the holders thereof shall have the right only to receive the redemption price.

All 2021C Bonds which have been redeemed shall be canceled and shall not be reissued; provided, however, that one or more new registered bonds shall be issued for the unredeemed portion of any 2021C Bond without charge to the holder thereof.

With respect to any optional redemption of any of the 2021C Bonds pursuant to this Section 3, unless moneys sufficient to pay the principal of, and premium, if any, and interest on the 2021C Bonds to be redeemed shall have been received by the Registrar and Paying Agent

prior to the giving of such notice of redemption, such notice shall state that said redemption shall be conditional upon the receipt of such moneys by the Registrar and Paying Agent on or prior to the date fixed for redemption. If such moneys are not received by the redemption date, such notice shall be of no force and effect, the Registrar and Paying Agent shall not redeem such 2021C Bonds, the redemption price shall not be due and payable and the Registrar and Paying Agent shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such 2021C Bonds will not be redeemed and that the failure to redeem such 2021C Bonds shall not constitute an Event of Default under this resolution. Moneys need not be on deposit with the Registrar and Paying Agent prior to the mailing of the notice of redemption of the 2021C Bonds pursuant to the provisions of this Section.

No later than the date fixed for redemption, funds shall be deposited with the Paying Agent or another paying agent to pay, and such agent is hereby authorized and directed to apply such funds to the payment of, the 2021C Bonds or portions thereof called for redemption, including accrued interest thereon to the redemption date. No payment shall be made upon any 2021C Bond or portion thereof called for redemption until such bond shall have been delivered for payment or cancellation or the Registrar shall have received the items required by this Resolution with respect to any mutilated, lost, stolen or destroyed bond.

**Section 4. Appointment of Registrar and Paying Agent.** Each of the President, the Chief Executive Officer and the Chief Financial Officer is hereby authorized to select the financial institution, entity or person to be appointed to serve as registrar and paying agent for the 2021C Bonds, and each of the President, the Chief Executive Officer and the Chief Financial Officer shall have the option of appointing a successor registrar and paying agent at any time (together with any successor, the “Registrar” or “Paying Agent”). The Registrar is hereby charged with the responsibility of authenticating the 2021C Bonds, and shall keep and maintain the Registration Record at its office. The President is hereby authorized to enter into such agreements or understandings with any institution hereafter serving in such capacities as will enable the institution to perform the services required of the Registrar and Paying Agent. The President is authorized to pay such fees as the institution may charge for the services it provides as Registrar and Paying Agent.

The Registrar and Paying Agent may at any time resign as Registrar and Paying Agent by giving thirty (30) days written notice by first-class mail to the President, the Chief Executive Officer or the Chief Financial Officer and to each registered owner of the 2021C Bonds then outstanding, and such resignation will take effect at the end of such thirty (30) days or upon the earlier appointment of a successor Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer. Such notice to the President, the Chief Executive Officer or the Chief Financial Officer may be served personally or be sent by registered mail. The Registrar and Paying Agent may be removed at any time as Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer, in which event the President, the Chief Executive Officer or the Chief Financial Officer may appoint a successor Registrar and Paying Agent. The President, Chief Executive Officer or the Chief Financial Officer shall notify each registered owner of the 2021C Bonds then outstanding by first-class mail of the removal of the Registrar and Paying Agent. Notices to registered owners of the 2021C Bonds shall be deemed to be given when mailed by first-class mail to the

addresses of such registered owners as they appear on the Registration Record. Any predecessor Registrar and Paying Agent shall deliver all the 2021C Bonds, cash related thereto in its possession and the Registration Record to the successor Registrar and Paying Agent. At all times, the same entity shall serve as Registrar and as Paying Agent.

**Section 5. Form of Bonds.** The form and tenor of the 2021C Bonds shall be substantially as follows, all blanks to be filled in properly prior to delivery thereof:

(Form of Bond)

No. 2021CR-\_\_\_

UNITED STATES OF AMERICA

STATE OF INDIANA

COUNTY OF MARION

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
GENERAL OBLIGATION BOND, SERIES 2021C

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Original Date</u>	<u>Authentication Date</u>	<u>CUSIP</u>
--------------------------	--------------------------	--------------------------	--------------------------------	--------------

Registered Owner:

Principal Sum:

The Indianapolis-Marion County Public Library (the "Public Library"), for value received, hereby promises to pay to the Registered Owner set forth above, the Principal Sum set forth above on the Maturity Date set forth above (unless this bond is called for redemption prior to maturity as hereafter provided), and to pay interest thereon until the Principal Sum shall be fully paid at the Interest Rate per annum specified above from the interest payment date to which interest has been paid next preceding the Authentication Date of this bond unless this bond is authenticated after the fifteenth day of the month immediately preceding the month in which interest is payable (the "Record Date") and on or before such interest payment date in which case interest shall be paid from such interest payment date, or unless this bond is authenticated on or before \_\_\_\_\_15, 20\_\_, in which case it shall bear interest from the Original Date, which interest is payable semi-annually on January 1 and July 1 of each year, beginning on \_\_\_\_\_1, 20\_\_. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

The principal of this bond is payable at the designated corporate trust office of \_\_\_\_\_ (the "Registrar" or "Paying Agent"), which is currently in \_\_\_\_\_, \_\_\_\_\_. All payments of interest on this bond shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the Registered Owner as of the Record Date at the address as it appears on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by the Registered Owner. All

payments of principal of this bond shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the preparation and complete execution, issuance and delivery of this bond have been done and performed in regular and due form as provided by law.

This bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been executed by an authorized representative of the Registrar.

This bond is one of an authorized issue of bonds of the Public Library of like original date, tenor and effect, except as to denominations, numbering, interest rates, and dates of maturity, in the total amount of \_\_\_\_\_Dollars (\$\_\_\_\_\_), numbered from 2021CR-1 up, issued for the purpose of providing funds for (i) the renovation, remodeling and/or facility upgrades at one or more existing facilities operated by the Public Library, including, but not limited to, the existing Pike Branch and the existing Nora Branch, (ii) the installation of solar panels and other energy conservation measures at one or more of the existing facilities operated by the Public Library, (iii) the acquisition of equipment, computers (including children-based computers), related technology equipment, furniture and collection materials for use in one or more of the facilities operated by the Public Library, (iv) one or more projects related to any portion of the projects listed in clause (i) through and including (iii), all of which will be done in 2021 and 2022, and (v) the payment of all of the costs related to any of the foregoing projects, including, but not limited to, the costs of issuance related to the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project Bonds (as hereinafter defined)(clauses (i) through and including (v), collectively, the “2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project”), as authorized by a resolution adopted by the Board of Trustees of the Public Library on the 25<sup>th</sup> day of October, 2021, entitled “Resolution of the Indianapolis-Marion County Public Library Authorizing Issuance of Bonds for the Purpose of Providing Funds to Pay for the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project and Expenses Related Thereto” (the “Resolution”), and in strict compliance with Indiana Code § 36-12-3-9, as amended, and other applicable provisions of the Indiana Code, as amended (collectively, the “Act”), all as more particularly described in the Resolution. The owner of this bond, by the acceptance hereof, agrees to all the terms and provisions contained in the Resolution and the Act.

PURSUANT TO THE PROVISIONS OF THE ACT AND THE RESOLUTION, THE PRINCIPAL OF THIS BOND AND ALL OTHER BONDS OF SAID ISSUE AND THE INTEREST DUE THEREON ARE PAYABLE AS A GENERAL OBLIGATION OF THE PUBLIC LIBRARY, FROM AN AD VALOREM PROPERTY TAX TO BE LEVIED ON ALL TAXABLE PROPERTY WITHIN THE PUBLIC LIBRARY.

[Insert applicable optional redemption paragraph.]

[Insert applicable mandatory sinking fund redemption paragraphs.]

[Notice of such redemption shall be mailed by first-class mail or by registered or certified mail not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption to the address of the registered owner of each bond to be redeemed as shown on the registration record of the Public Library except to the extent such redemption notice is waived by owners of the bond or bonds redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any bond shall not affect the validity of any proceedings for the redemption of any other bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers, if any, of the bonds called for redemption. The place of redemption may be determined by the President of the Board of Trustees of the Public Library. Interest on the bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such bonds shall no longer be protected by the Resolution and shall not be deemed to be outstanding thereunder.]

[With respect to any optional redemption of the bonds of this issue, unless moneys sufficient to pay the principal of, and premium, if any, and interest on such bonds of this issue to be redeemed shall have been received by the Registrar and Paying Agent prior to the giving of such notice of redemption, such notice shall state that said redemption shall be conditional upon the receipt of such moneys by the Registrar and Paying Agent on or prior to the date fixed for redemption. If such moneys are not received by the redemption date, such notice shall be of no force and effect, the Registrar and Paying Agent shall not redeem such bonds of this issue, the redemption price shall not be due and payable and the Registrar and Paying Agent shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such bonds of this issue will not be redeemed and that the failure to redeem such bonds of this issue shall not constitute an Event of Default under the Resolution. Moneys need not be on deposit with the Registrar and Paying Agent prior to the mailing of the notice of redemption of the bonds of this issue pursuant to the provisions of Section 3 of the Resolution.]

This bond is subject to defeasance prior to payment as provided in the Resolution.

If this bond shall not be presented for payment or redemption on the date fixed therefor, the Public Library may deposit in trust with the Paying Agent or another paying agent, an amount sufficient to pay such bond or the redemption price, as the case may be, and thereafter the Registered Owner shall look only to the funds so deposited in trust for payment and the Public Library shall have no further obligation or liability in respect thereto.

This bond is transferable or exchangeable only upon the registration record kept for that purpose at the office of the Registrar by the Registered Owner in person, or by the Registered Owner's attorney duly authorized in writing, upon surrender of this bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the Registered Owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the Registered Owner, as the case may be, in exchange therefor. The Public Library, any registrar and any paying agent for this bond may treat and consider the person in whose name this bond is registered as the absolute owner hereof for all

purposes including for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon.

The bonds maturing on any maturity date are issuable only in the [denomination of \$5,000 or any integral multiple thereof/minimum denomination of \$100,000 or any integral multiple of \$1,000 above such minimum denomination] not exceeding the aggregate principal amount of the bonds maturing on such date.

[A Continuing Disclosure Contract from the Public Library to each registered owner or holder of any bonds of this issue, dated as of the date of initial issuance of the bonds of this issue (the "Contract"), has been executed by the Public Library, a copy of which is available from the Public Library and the terms of which are incorporated herein by this reference. The Contract contains certain promises of the Public Library to each registered owner or holder of any bonds of this issue, including a promise to provide certain continuing disclosure. By its payment for and acceptance of this bond, the registered owner or holder of this bond assents to the Contract and to the exchange of such payment and acceptance for such promises.]

IN WITNESS WHEREOF, the Indianapolis-Marion County Public Library, has caused this bond to be executed in the name of such Public Library, by the manual or facsimile signature of the president of the board of trustees of said Public Library, and attested by manual or facsimile signature by the secretary of the board of trustees of said Public Library.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Trustees

(Form of Registrar's Certificate of Authentication)

It is hereby certified that this bond is one of the bonds described in the within-mentioned Resolution duly authenticated by the Registrar.

\_\_\_\_\_, as Registrar

By: \_\_\_\_\_  
Authorized Representative

The following abbreviations, when used in the inscription on the face of this bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN. COM. as tenants in common

TEN. ENT. as tenants by the entireties

JT. TEN. as joint tenants with right of survivorship and not as tenants in common

UNIF. TRANS.

MIN. ACT \_\_\_\_\_ Custodian \_\_\_\_\_  
(Cust.) (Minor)

under Uniform Transfers to Minors Act of

\_\_\_\_\_  
(State)

Additional abbreviations may also be used, although not contained in the above list.

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
(please print or typewrite name and address of transferee)

\_\_\_\_\_  
(please insert social security or other identifying number of assignee)

\$\_\_\_\_\_ in principal amount (must be a [multiple of \$5,000/minimum of \$100,000 or a multiple of \$1,000 above such minimum amount]) of the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_, attorney, to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Signature Guaranteed:

\_\_\_\_\_  
NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

\_\_\_\_\_  
NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

(End of Bond Form)

**Section 6. Sale of Bonds.** The Chief Financial Officer shall cause to be published a notice of sale once each week for two consecutive weeks in accordance with Indiana Code § 5-3-1-2. The date fixed for the sale shall not be earlier than fifteen (15) days after the first of such publications and not earlier than three (3) days after the second of such publications. Said bond sale notice shall state the time and place of sale, the purpose for which the 2021C Bonds are being issued, the total amount thereof, the amount and date of each maturity, the maximum rate or rates of interest thereon, their denominations, the time and place of payment, the terms and conditions upon which bids will be received and the sale made and such other information as is required by law or as the President, the Chief Executive Officer or the Chief Financial Officer shall deem necessary.

As an alternative to the publication of a notice of sale, the Chief Financial Officer may sell the 2021C Bonds through the publication of a notice of intent to sell the 2021C Bonds and compliance with related procedures, pursuant to Indiana Code § 5-1-11-2(b).

All bids for the 2021C Bonds shall be presented to the Chief Financial Officer or the Public Library's municipal advisor in accord with the terms set forth in the bond sale notice. Bidders for the 2021C Bonds shall be required to name the rate or rates of interest which the 2021C Bonds are to bear, which shall be the same for all 2021C Bonds maturing on the same date, not exceeding three percent (3.00%) per annum, and such interest rate or rates shall be in multiples of one eighth or one hundredth of one percent. The President, the Chief Executive Officer or the Chief Financial Officer shall award the 2021C Bonds to the bidder who offers the lowest net interest cost, to be determined by computing the total interest on all the 2021C Bonds to their maturities and deducting therefrom the premium bid, if any, or adding thereto the amount of the discount, if any. No bid for less than ninety-nine and three quarters percent (99.75%) of the par value of the 2021C Bonds, plus accrued interest, shall be considered. The President, the Chief Executive Officer or the Chief Financial Officer may require that all bids be accompanied by certified or cashier's checks payable to the order of the Public Library, or a surety bond, in an amount not to exceed one percent of the aggregate principal amount of the 2021C Bonds as a guaranty of the performance of said bid, should it be accepted. In the event no satisfactory bids are received on the day named in the sale notice, the sale may be continued from day to day thereafter for a period of thirty (30) days without readvertisement; provided, however, that if said sale is continued, no bid shall be accepted which offers an interest cost which is equal to or higher than the best bid received at the time fixed for sale in the bond sale notice. The President, the Chief Executive Officer and the Chief Financial Officer shall have full right to reject any and all bids.

The President is hereby authorized and directed to have the 2021C Bonds prepared, the President and Secretary are hereby authorized and directed to execute the 2021C Bonds in substantially the form and the manner herein provided. The President is hereby authorized and directed to deliver the 2021C Bonds to the purchaser; thereupon, the President shall be authorized to receive from the purchaser the purchase price and take the purchaser's receipt for the 2021C Bonds. The amount to be collected by the President shall be the full amount which the purchaser has agreed to pay therefor, which shall be not less than ninety-nine and three

quarters percent (99.75%) of the face value of the 2021C Bonds plus accrued interest to the date of delivery.

The proceeds from the sale of the 2021C Bonds shall be deposited in an account or accounts of the Public Library established by the Chief Financial Officer and held or invested as permitted by law.

The President is hereby authorized and directed to obtain a legal opinion as to the validity of the 2021C Bonds from Barnes & Thornburg LLP, and to furnish such opinion to the purchasers of the 2021C Bonds. The cost of such opinion shall be paid out of the proceeds of the 2021C Bonds.

**Section 7. Defeasance.** If, when the 2021C Bonds or any portion thereof shall have become due and payable in accordance with their terms or shall have been duly called for redemption or irrevocable instructions to call the 2021C Bonds or any portion thereof for redemption have been given, and the whole amount of the principal and the interest so due and payable upon such 2021C Bonds or any portion thereof then outstanding shall be paid, or (i) cash, or (ii) direct non-callable obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America, and securities fully and unconditionally guaranteed as to the timely payment of principal and interest by the United States of America, the principal of and the interest on which when due without reinvestment will provide sufficient money, or (iii) any combination of the foregoing, shall be held irrevocably in trust for such purpose, and provision shall also be made for paying all fees and expenses for the payment, then and in that case the 2021C Bonds or such designated portion thereof shall no longer be deemed outstanding or secured by this Resolution.

**Section 8. Tax Matters.** In order to preserve the exclusion of interest on the 2021C Bonds from gross income for federal income tax purposes, but only to the extent the 2021C Bonds are not issued bearing taxable interest, and as an inducement to purchasers of the 2021C Bonds, the Public Library represents, covenants and agrees that if the 2021C Bonds are issued by the Public Library with the intent that the interest on the 2021C Bonds be excludable from gross income for federal income tax purposes under Section 103 of the Code, then:

(a) No person or entity, other than the Public Library or another state or local governmental unit, will use proceeds of the 2021C Bonds or property financed by the 2021C Bond proceeds other than as a member of the general public. No person or entity other than the Public Library or another state or local governmental unit will own property financed by 2021C Bond proceeds or will have actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract, an arrangement such as a take-or-pay or output contract, or any other type of arrangement that differentiates that person's or entity's use of such property from the use by the public at large.

With respect to any management or service contracts with respect to the 2021-2022 Energy Conservation and District-Wide Long-Term Capital Maintenance and Equipping Project or any portion thereof, the Public Library will

comply with Revenue Procedure 2017-13, as the same may be amended or superseded from time to time.

(b) No 2021C Bond proceeds will be loaned to any entity or person other than a state or local governmental unit. No 2021C Bond proceeds will be transferred, directly or indirectly, or deemed transferred to a non-governmental person in any manner that would in substance constitute a loan of the 2021C Bond proceeds.

(c) The Public Library will not take any action or fail to take any action with respect to the 2021C Bonds that would result in the loss of the exclusion from gross income for federal income tax purposes of interest on the 2021C Bonds pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations thereunder as applicable to the 2021C Bonds, including, without limitation, the taking of such action as is necessary to rebate or cause to be rebated arbitrage profits on 2021C Bond proceeds or other monies treated as 2021C Bond proceeds to the federal government as provided in Section 148 of the Code, and will set aside such monies, which may be paid from investment income on funds and accounts notwithstanding anything else to the contrary herein, in trust for such purposes.

(d) The Public Library will file an information report on Form 8038-G with the Internal Revenue Service as required by Section 149 of the Code.

(e) The Public Library will not make any investment or do any other act or thing during the period that any 2021C Bond is outstanding hereunder which would cause any 2021C Bond to be an "arbitrage bond" within the meaning of Section 148 of the Code and the regulations thereunder as applicable to the 2021C Bonds.

Notwithstanding any other provisions of this Resolution, the foregoing covenants and authorizations (the "Tax Sections") which are designed to preserve the exclusion of interest on the 2021C Bonds from gross income under federal income tax law (the "Tax Exemption") need not be complied with if the Public Library receives an opinion of nationally recognized bond counsel that any Tax Section is unnecessary to preserve the Tax Exemption.

To the extent permitted by Section 265(b)(3) of the Code and the Public Library's ability to accurately certify at the time of issuance of any and/or all series of the 2021C Bonds all of the certifications set forth in this paragraph, the Public Library designates any and/or all series of the 2021C Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code. In connection with this designation, the Public Library will certify at the time such series of the 2021C Bonds are issued as follows: (a) such series of the 2021C Bonds are not private activity bonds as defined in Section 141 of the Code; (b) the Public Library has designated such series of the 2021C Bonds as qualified tax-exempt obligations for the purposes of Section 265(b) of the Code; and (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds) which will be issued by the Public Library, together with all entities issuing bonds on behalf of the Public Library, all entities subordinate to the Public Library and all

entities created or availed by the Public Library to avoid the requirements of this limitation during the calendar year in which such series of the 2021C Bonds are issued will not exceed \$10,000,000. To the extent the Public Library makes such certifications and such certifications are factually correct, such series of the 2021C Bonds will qualify for the exception provided in Section 265(b)(3) of the Code.

**Section 9. Amendments.** Subject to the terms and provisions contained in this section, and not otherwise, the owners of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the 2021C Bonds then outstanding shall have the right, from time to time, anything contained in this Resolution to the contrary notwithstanding, to consent to and approve the adoption by the Public Library of such resolution or resolutions supplemental hereto as shall be deemed necessary or desirable by the Public Library for the purpose of amending in any particular manner any of the terms or provisions contained in this Resolution, or in any supplemental resolution; provided, however, that nothing herein contained shall permit or be construed as permitting without the consent of all affected owners of the 2021C Bonds:

(a) An extension of the maturity of the principal of or interest on any 2021C Bond without the consent of the holder of each 2021C Bond so affected;  
or

(b) A reduction in the principal amount of any 2021C Bond or the rate of interest thereon or a change in the monetary medium in which such amounts are payable, without the consent of the holder of each 2021C Bond so affected;  
or

(c) A preference or priority of any 2021C Bond over any other 2021C Bond, without the consent of the holders of all 2021C Bonds then outstanding; or

(d) A reduction in the aggregate principal amount of the 2021C Bonds required for consent to such supplemental resolution, without the consent of the holders of all 2021C Bonds then outstanding.

If the Public Library shall desire to obtain any such consent, it shall cause the Registrar to mail a notice, postage prepaid, to the addresses appearing on the Registration Record. Such notice shall briefly set forth the nature of the proposed supplemental resolution and shall state that a copy thereof is on file at the office of the Registrar for inspection by all owners of the 2021C Bonds. The Registrar shall not, however, be subject to any liability to any owners of the 2021C Bonds by reason of its failure to mail such notice, and any such failure shall not affect the validity of such supplemental resolution when consented to and approved as herein provided.

Whenever at any time within one year after the date of the mailing of such notice, the Public Library shall receive any instrument or instruments purporting to be executed by the owners of the 2021C Bonds of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the 2021C Bonds then outstanding, which instrument or instruments shall refer to the proposed supplemental resolution described in such notice, and shall specifically consent to and approve the adoption thereof in substantially the form of the copy thereof referred to in such notice as on file with the Registrar, thereupon, but not otherwise,

the Public Library may adopt such supplemental resolution in substantially such form, without liability or responsibility to any owners of the 2021C Bonds, whether or not such owners shall have consented thereto.

No owner of any 2021C Bond shall have any right to object to the adoption of such supplemental resolution or to object to any of the terms and provisions contained therein or the operation thereof, or in any manner to question the propriety of the adoption thereof, or to enjoin or restrain the Public Library or its officers from adopting the same, or from taking any action pursuant to the provisions thereof. Upon the adoption of any supplemental resolution pursuant to the provisions of this section, this Resolution shall be, and shall be deemed, modified and amended in accordance therewith, and the respective rights, duties and obligations under this Resolution of the Public Library and all owners of 2021C Bonds then outstanding shall thereafter be determined, exercised and enforced in accordance with this Resolution, subject in all respects to such modifications and amendments.

Notwithstanding anything contained in the foregoing provisions of this Resolution, the rights, duties and obligations of the Public Library and of the owners of the 2021C Bonds, and the terms and provisions of the 2021C Bonds and this Resolution, or any supplemental resolution, may be modified or amended in any respect with the consent of the Public Library and the consent of the owners of all the 2021C Bonds then outstanding.

Without notice to or consent of the owners of the 2021C Bonds, the Public Library may, from time to time and at any time, adopt such resolutions supplemental hereto as shall not be inconsistent with the terms and provisions hereof (which supplemental resolutions shall thereafter form a part hereof),

- (a) to cure any ambiguity or formal defect or omission in this Resolution or in any supplemental resolution; or
- (b) to grant to or confer upon the owners of the 2021C Bonds any additional rights, remedies, powers, authority or security that may lawfully be granted to or conferred upon the owners of the 2021C Bonds; or
- (c) to procure a rating on the 2021C Bonds from a nationally recognized securities rating agency designated in such supplemental resolution, if such supplemental resolution will not adversely affect the owners of the 2021C Bonds; or
- (d) to provide for the refunding or advance refunding of the 2021C Bonds; or
- (e) to make any other change which, in the determination of the Board in its sole discretion, is not to the prejudice of the owners of the 2021C Bonds.

**Section 10. Continuing Disclosure Contract.** The Continuing Disclosure Contract, dated as of the date the 2021C Bonds are issued (the “Undertaking”), executed by the Public Library, substantially in the form satisfactory to the President, be, and hereby is, ratified and approved.

If necessary, the President or any other officer of the Board, be, and hereby is, authorized and directed to execute and deliver the Undertaking, with such changes to the form thereof as such officer deems necessary or advisable, in the name and on behalf of the Public Library, and the Secretary or any other officer of the Board be, and hereby is, authorized and directed to attest such execution, and any such execution and delivery and any such attestation heretofore effected be, and hereby are, ratified and approved.

**Section 11. Official Statement/Offering Circular.** The President is hereby authorized and directed to approve the Preliminary Official Statement for the purposes of selling the 2021C Bonds, and the President is further authorized to deem and determine the Preliminary Official Statement as the near final Official Statement with respect to the 2021C Bonds for purposes of SEC Rule 15c2-12, subject to completion in accordance with such rule and in a manner acceptable to the President, and to place the Preliminary Official Statement into final form as the Final Official Statement of the Public Library. The President is authorized to sign the Final Official Statement and by such signature approve its distribution. In addition, to the extent the Public Library determines to use a Preliminary Offering Circular and/or a Final Offering Circular in lieu of a Preliminary Official Statement and/or a Final Official Statement in connection with the sale and issuance of 2021C Bonds, the foregoing approvals and authorizations in this Section 11 apply to such Preliminary Offering Circular and/or Final Offering Circular, the use thereof by the Public Library and the signature thereof by the President.

**Section 12. Multiple Series of Bonds.** Notwithstanding the foregoing authorizations and approvals, the President is hereby authorized to issue the 2021C Bonds in multiple series at any particular time, if, in the judgment of the President, based on the recommendation of the Public Library's municipal advisor, such actions would be advantageous for the Public Library. In the event that the President makes this determination, (a) the aggregate principal amount of the 2021C Bonds to be issued at any one time shall be reduced accordingly provided that in no event shall the aggregate principal amount of all of the 2021C Bonds be issued in an amount exceeding the Authorized Amount, (b) all of the documents approved herein shall be modified accordingly, (c) the officers of the Public Library identified in this Resolution, as appropriate, are authorized to execute, attest and deliver such documents as so modified, and (d) the Board hereby authorizes the issuance of each such series of the 2021C Bonds with such series or issue notations as appropriate.

**Section 13. Other Actions and Documents.** The officers of the Board, the Chief Executive Officer and the Chief Financial Officer are hereby authorized and directed, for and on behalf of the Public Library, to execute, attest and seal all such documents, instruments, certificates, closing papers and other papers and do all such acts and things as may be necessary or desirable to carry out the intent of this Resolution. In addition, any and all actions previously taken by any officers of the Board, the Chief Executive Officer or the Chief Financial Officer, in connection with this Resolution, be, and hereby are, ratified and approved. In addition to the foregoing, the President and the Secretary, based on the advice of the Public Library's municipal advisor or at the request of the purchaser of the 2021C Bonds, may modify the dates of the semi-annual interest payment dates to be such other dates which are at least six (6) months apart, and if such interest payment dates are changed, the President and the Secretary may modify the Record Date to such other date that is at least fourteen (14) days prior to each such interest payment date.

**Section 14. No Conflict.** All resolutions and orders or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed. After the issuance of the 2021C Bonds authorized by this Resolution and so long as any of the 2021C Bonds or interest thereon remains unpaid, except as expressly provided herein, this Resolution shall not be repealed or amended in any respect which will adversely affect the rights of the holders of the 2021C Bonds, nor shall the Public Library adopt any law which in any way adversely affects the rights of such holders.

**Section 15. Severability.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**Section 16. Non-Business Days.** If the date of making any payment or the last date for performance of any act or the exercising of any right, as provided in this Resolution, shall be a legal holiday or a day on which banking institutions in the Public Library or the jurisdiction in which the Registrar or Paying Agent is located are typically closed, such payment may be made or act performed or right exercised on the next succeeding day not a legal holiday or a day on which such banking institutions are typically closed, with the same force and effect as if done on the nominal date provided in this Resolution, and no interest shall accrue for the period after such nominal date.

**Section 17. Interpretation.** Unless the context or laws clearly require otherwise, references herein to statutes or other laws include the same as modified, supplemented or superseded from time to time.

**Section 18. Effectiveness.** This Resolution shall be in full force and effect from and after its passage. Upon payment in full of the principal and interest respecting the 2021C Bonds authorized hereby or upon deposit of an amount sufficient to pay when due such amounts in accord with the defeasance provisions herein, all pledges, covenants and other rights granted by this Resolution shall cease.

ADOPTED this 25<sup>th</sup> day of October, 2021.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

# 7a

**To:** IndyPL Board

**Meeting Date:** October 25, 2021

**From:** Facilities Committee

**Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** **Resolution 57-2021**  
**Approval to Award a Construction Services Contract for the**  
**East Washington Street Branch Waterproofing Repair and Drainage Project**

**Recommendation:**

IndyPL Facilities Staff recommends Board approval for the attached action (Resolution 57-2021) to award a construction services contract for the East Washington Street Branch Waterproofing Repair and Drainage Project to **3D-Professional Contracting, Lebanon, Indiana**, for the total cost of \$187,420.00.

**Background:**

The East Washington Street Branch continues to experience water in the lower level when rain exceeds the capacity of the local combined sewers. Immediate and permanent remedial action is needed to eliminate future water damage to the facility. The Project will repair the waterproofing membrane on the exterior of the lower level, install a perimeter foundation drain, install a sump pit and pump, bore a drain line to a manhole at the southwest corner of the site, and repair the interior wall finish. IndyPL has contracted with ARSEE Engineers to prepare the documents used to solicit the quotes.

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. The Documents were issued to invited vendors and business development contracts on September 22, 2021. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide general construction and/or waterproofing services.

The Project requires compliance with Requirements for Contactors on Public Works Projects including liability insurance, qualification, E-Verify, employee training, and records retention.

## Board Action Request

RE: Facilities Committee, Item 7a

Resolution 57-2021 Approval to Award a Construction Services Contract for the East Washington Street Branch Waterproofing Repair and Drainage Project

Date: October 25, 2021

Below is a list of vendors and business development entities which were sent the Invitation to Quote via e-mail:

City Certifications	Vendor
	3D Professional Contracting
	Advanced Restoration Contractors
MBE	Apogee Construction
	Boyle Construction Management
MBE	Cliff's Construction
VBE	Complete Construction Solutions LLC
	Gilliatte General Contractors, Inc.
	Glenroy Construction
MBE	J-A- Bonilla, Inc
	JBM Contractors Corporation
	Kemna Restoration
	Marten Construction Management
	Mattcon General Contractors
	The New Group
MBE	Powers & Sons
MBE	Price Construction
	S&B Construction
	Stenz Construction Corporation
	Sub-Surface Indiana
	Summit Construction
	Western Waterproofing
	The Blue Book
	Construct Connect
	Dodge Data & Analytics
	Indy Black Chamber of Commerce
	Office of Minority and Women Business Development
	Indy Hispanic Chamber of Commerce
	State Minority and Women Business Enterprises
	Great Lakes Women's Business Council
	Indy Chamber of Commerce
	Conexus Indiana
	National Association of Women Business Owners
	Indiana Minority Suppliers
	Mid-States Minority Suppliers

**Board Action Request**

RE: Facilities Committee, Item 7a

Resolution 57-2021 Approval to Award a Construction Services Contract for the  
East Washington Street Branch Waterproofing Repair and Drainage Project

Date: October 25, 2021

IndyPL shall award the Project to the lowest, responsible, and responsive vendor pursuant to IC § 36-1-12-4.7.

The preliminary Project schedule targets a starting in November 2021, with substantial completion by March 31, 2022.

Three (3) quotes were received at the Library Services Center by the deadline of 4:00 pm local time on October 5, 2021. A tabulation of the quotes is included below:

Vendor	3D-Professional Contacting	Advanced Restoration	Glenroy Construction
Received Add. #1	X	X	X
Lump Sum Quote	\$ 187,420.00	\$ 216,200.00	\$ 314,500.00
Non-Collusion Affidavit	X	X	X
E-Verify Affidavit	X	X	X
Vendor XBE Status	-	-	-
XBE Goal Waiver Submitted	X	X	X
XBE Goals Plan Submitted	X	X	X
.pdf Version Submitted	X	X	X
Proposed MBE Utilization %	14.5%	5.0%	53.89%
Proposed WBE Utilization %	-	17.0%	-
Proposed VBE Utilization %	-	-	-
Proposed DOBE Utilization %	-	-	-

**Board Action Request**

RE: Facilities Committee, Item 7a  
Resolution 57-2021 Approval to Award a Construction Services Contract for the  
East Washington Street Branch Waterproofing Repair and Drainage Project

Date: October 25, 2021

All of the Vendors submitted an Application for MBE/WBE/VBE/DOBE Program Waiver. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post quote supporting documentation for the Waiver provided by **3D-Professional Contracting** and approved their good faith effort to achieve the IndyPL participation goals.

The utilization of MBE/WBE/VBE/DOBE vendors will be tracked during the term of the contract to ensure continuation of the good faith effort to meet IndyPL utilization goals.

**Strategic/Fiscal Impact:**

The project will be funded by the Multiple Facilities Projects II Fund (Fund 482.)



## Board Resolution

7a

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 57-2021

#### APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE EAST WASHINGTON STREET BRANCH WATERPROOFING REPAIR AND DRAINAGE PROJECT

OCTOBER 25, 2021

**WHEREAS**, the Indianapolis-Marion County Public Library (“IndyPL”) East Washington Street Branch continues to experience water in the lower level of the facility when rain exceeds the capacity of the local combined sewers; and

**WHEREAS**, immediate action is need to implement a permanent solution to the water infiltration to remediate the problem and eliminate future water damage to the facility; and

**WHEREAS**, IndyPL staff and the engineer, ARSEE Engineers, prepared documents to solicit open, competitive, and sealed quotes for the East Washington Street Branch Waterproofing Repair and Drainage Project. Lump-sum quotes were solicited beginning on September 22, 2021, with the contractor responsible for all construction activities; and

**WHEREAS**, IndyPL received sealed quotes from three (3) vendors by the October 5, 2021 deadline; and

**WHEREAS**, based on the review of the quotes and the post-quote submitted information, IndyPL and the engineer have determined **3D-Professional Contracting, Lebanon, Indiana** to be the lowest, responsive, and responsible quoter and recommends award of the contract to **3D-Professional Contracting**.

**IT IS THEREFORE RESOLVED** the East Washington Street Branch Waterproofing Repair and Drainage Project contract, as quoted describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **3D-Professional Contracting**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Invitation to Quote Documents as Attachment H dated September 22, 2021, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **3D-Professional Contracting** will be for the total cost of One Hundred Eighty Seven Thousand Four Hundred

Twenty Dollars (\$187,420.00) and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
INDIANAPOLIS, INDIANA**

AYE

NAY

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

ATTEST: \_\_\_\_\_  
Secretary of the Board





## Board Briefing Report

8

**To:** IndyPL Board **Meeting Date:** 10/25/2021  
**From:** The Indianapolis Public Library Foundation  
**Subject:** October 2021 Update

**Background:** Every month, the Library Foundation provides an update to the Library Board.

### News

Many thanks to all Library staff members who made 2021 Staff Day possible. The Library Foundation's staff was delighted to attend and grateful for the opportunity to address our Library colleagues. Congratulations to Mike Williams for winning the Helen Norris Award, as well as all Library employees who received Star Awards and/or reached year-of-service milestones. The Library Foundation was pleased to recognize Randy Starks and Nancy Stephenson as the recipients of this year's Beth Tindel Award. This award is given to a Library staff member who, like former Library employee and Foundation supporter Beth Tindel, volunteers at or attends Foundation events, is an advocate for the Foundation, goes above and beyond for the Foundation in their daily work at the Library and provides financial support. Randy and Nancy have helped the Foundation in many ways – by helping produce video content or helping with the book sale, attending our events, and being donors for the past 25 years. Congratulations, Randy and Nancy!

Congratulations to the Center for Black Literature & Culture on celebrating their 4<sup>th</sup> anniversary with keynote speaker A'Lelia Bundles and CBLC poet laureate Januarie York. The CBLC also unveiled a new interactive website and digital kiosks available.

Many of our donors enjoy supporting the Summer Reading Program. Once the program's evaluation is completed, we send our donors a letter informing them of the results. We are enclosing this year's letter with this month's briefing report. We are grateful to everyone at the Library who has a hand in planning, implementing and evaluating the Summer Reading Program.

### Donors

The Foundation thanks 70 donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank these donors, we would be grateful.

- Clark, Quinn, Moses, Scott & Grahn, LLP
- The Mind Trust

### **Program Support**

This month, the Library Foundation is proud to provide more than \$258,000 for Library programs and initiatives. Examples of major initiatives supported include:

- Center for Black Literature & Culture
- Digital Encyclopedia of Indianapolis
- Fall Fest 2021/Slammin' Rhymes Challenge XV
- IPS Racial Equity Institute Training



## Board Action Request

9a1

**To:** IMCPL Board **Meeting Date:** October 25, 2021

**From:** John Helling, Interim CEO **Approved by the Library Board:**

**Effective Date:** October 25, 2021

**Subject:** Finances, Personnel and Travel Resolution 58-2021

**Recommendation:** Approve Finances, Personnel and Travel Resolution 58-2021

**Background:** The Finances, Personnel and Travel Resolution 58-2021 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

**Strategic/Fiscal Impact:** The financial impact has already been accounted for in the budget for 2021.



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**OPERATING ACCOUNTS**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
1525	EFT	09/17/2021	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	107,668.83
1526	EFT	09/18/2021	INDIANA DEPARTMENT OF REVENUE	723.79
1527	EFT	09/02/2021	AMERICAN UNITED LIFE INSURANCE CO	3,190.69
1528	EFT	09/17/2021	AMERICAN UNITED LIFE INSURANCE CO	29,790.69
1529	EFT	09/29/2021	AMERICAN UNITED LIFE INSURANCE CO	2,090.69
1530	EFT	09/02/2021	FIDELITY INVESTMENTS	4,535.13
1531	EFT	09/15/2021	FIDELITY INVESTMENTS	4,535.13
1532	EFT	09/03/2021	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	106,787.52
1533	EFT	09/30/2021	FIDELITY INVESTMENTS	4,535.13
1534	EFT	09/17/2021	ADP, INC.	5,680.27
1535	EFT	09/17/2021	ADP, INC.	895.50
74945	CHECK	09/02/2021	ADP, INC.	2,029.57
74946	CHECK	09/02/2021	ADTEC	3,145.00
74947	CHECK	09/02/2021	AIR WORX	487.50
74948	CHECK	09/02/2021	AT&T MOBILITY	695.94
74949	CHECK	09/02/2021	BEECH GROVE SEWAGE WORKS	194.04
74950	CHECK	09/02/2021	CITIZENS ENERGY GROUP	1,418.74
74951	CHECK	09/02/2021	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	8,479.50
74952	CHECK	09/02/2021	DACO GLASS & GLAZING INC	480.28
74953	CHECK	09/02/2021	IBJ MEDIA	123.05
74954	CHECK	09/02/2021	INDIANAPOLIS STAR	71.18
74955	CHECK	09/02/2021	INDIANA STATE LIBRARY	10,725.00
74956	CHECK	09/02/2021	JEREMY NORRIS	8,124.00
74957	CHECK	09/02/2021	KIYANA TYREE THOMAS	200.00
74958	CHECK	09/02/2021	OFFICEWORKS	67,760.62
74959	CHECK	09/02/2021	PAYPAL	108.20
74960	CHECK	09/02/2021	IMCPL - POWERS & SONS - RETAINAGE - WPR	35,959.14
74961	CHECK	09/02/2021	PROVIDENCE OUTDOOR	34,210.00
74962	CHECK	09/02/2021	RIVERS RESOURCES	217.98
74963	CHECK	09/02/2021	SECURITAS ELECTRONIC SECURITY, INC.	437.50
74964	CHECK	09/02/2021	SIGNARAMA DOWNTOWN INDIANAPOLIS	1,758.78
74965	CHECK	09/02/2021	THE DAVEY TREE EXPERT COMPANY	3,415.00
74966	CHECK	09/02/2021	UNIFORM HOUSE INC. THE	994.68
74967	CHECK	09/02/2021	VANCO	530.00
74968	CHECK	09/02/2021	VICTORIA DAVIS	500.00
74969	VOID	09/02/2021	NOT USED	-
74970	CHECK	09/03/2021	MONISHA JOHNSON	85.60
74971	CHECK	09/09/2021	AT&T MOBILITY	3,638.75
74972	CHECK	09/09/2021	BONDRY MANAGEMENT CONSULTANTS LLC	11,000.00
74973	CHECK	09/09/2021	CHARGEPOINT, INC	588.00
74974	CHECK	09/09/2021	CITIZENS ENERGY GROUP	2,974.21
74975	CHECK	09/09/2021	CITY OF INDIANAPOLIS	450.00
74976	CHECK	09/09/2021	DACO GLASS & GLAZING INC	1,370.60
74977	CHECK	09/09/2021	EBONY MARIE CHAPPEL	500.00
74978	CHECK	09/09/2021	ESSENTIAL ARCHITECTURAL SIGNS, INC	3,764.00
74979	CHECK	09/09/2021	EXPO ARTS LLC	9,987.90
74980	CHECK	09/09/2021	FACILITY COMMISSIONING GROUP, INC	1,625.00
74981	CHECK	09/09/2021	GREEN PLAQUE, LLC	721.20
74982	CHECK	09/09/2021	INDIANAPOLIS FLEET SERVICES	1,945.15
74983	CHECK	09/09/2021	MATTHEW BENDER & CO.	591.61
74984	CHECK	09/09/2021	OCLC INC	10,228.42
74985	CHECK	09/09/2021	IMCPL - POWERS & SONS - RETAINAGE - WPR	35,550.00
74986	CHECK	09/09/2021	SEND THIS FILE, INC	999.95
74987	CHECK	09/09/2021	SONDHI SOLUTIONS	637.45
74988	CHECK	09/09/2021	THE INDIANA STATE LIBRARY FOUNDATION, INC.	350.00
74989	CHECK	09/16/2021	ADP, INC.	2,047.42
74990	CHECK	09/16/2021	AMERICAN UNITED LIFE INSURANCE CO	1,402.46
74991	CHECK	09/16/2021	AMERICAN UNITED LIFE INSURANCE CO	3,016.12
74992	CHECK	09/16/2021	ANTHEM INSURANCE COMPANIES, INC	310,500.00
74993	CHECK	09/16/2021	ARAB TERMITE AND PEST CONTROL INC	107.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
74994	CHECK	09/16/2021	AT&T	1,910.58
74995	CHECK	09/16/2021	AT&T	1,461.18
74996	CHECK	09/16/2021	AT&T	190.38
74997	CHECK	09/16/2021	CITIZENS ENERGY GROUP	2,336.81
74998	CHECK	09/16/2021	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	978.24
74999	CHECK	09/16/2021	GUARDIAN	20,304.02
75000	CHECK	09/16/2021	IBJ MEDIA	67.61
75001	CHECK	09/16/2021	ICC FLOORS	5,998.00
75002	CHECK	09/16/2021	GREATER INDIANAPOLIS PROGRESS COMMITTEE	1,000.00
75003	CHECK	09/16/2021	LEHMAN'S INC. OF ANDERSON	3,001.50
75004	CHECK	09/16/2021	LIGHTNING TWO WAY RADIO, INC	66.00
75005	CHECK	09/16/2021	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
75006	CHECK	09/16/2021	BUTTON UP GRAPHIC DESIGNS, INC.	596.00
75007	CHECK	09/16/2021	REPUBLIC WASTE SERVICES	4,724.44
75008	CHECK	09/16/2021	ROBIN YOUNGWORTH	5.35
75009	CHECK	09/16/2021	SMITH SECKMAN REID, INC	2,645.00
75010	CHECK	09/16/2021	JOHNSON CONTROLS FIRE PROTECTION, LP	720.00
75011	CHECK	09/16/2021	UNIFORM HOUSE INC. THE	46.25
75012	CHECK	09/16/2021	UNITED PARCEL SERVICE	414.66
75013	CHECK	09/17/2021	CHARISSE BURDEN-STELLY	200.00
75014	CHECK	09/17/2021	MANON BULLOCK	1,800.00
75015	CHECK	09/23/2021	ADVANCE PROTECTIVE COATINGS, INC.	1,535.00
75016	CHECK	09/23/2021	AFSCME COUNCIL IKOC 962	2,277.14
75017	CHECK	09/23/2021	ARAB TERMITE AND PEST CONTROL INC	1,341.00
75018	CHECK	09/23/2021	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	95,685.00
75019	CHECK	09/23/2021	AT&T	439.20
75020	CHECK	09/23/2021	BLACKMORE & BUCKNER ROOFING	487.22
75021	CHECK	09/23/2021	C & J PROMOTIONS	1,058.65
75022	CHECK	09/23/2021	CHRISTOPHER B. BURKE ENGINEERING, LLC	18.75
75023	CHECK	09/23/2021	CITIZENS ENERGY GROUP	478.54
75024	CHECK	09/23/2021	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	34,890.00
75025	CHECK	09/23/2021	CMID	5,500.00
75026	CHECK	09/23/2021	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,600.00
75027	CHECK	09/23/2021	COMPLETE WELLNESS SOLUTIONS LLC	923.00
75028	CHECK	09/23/2021	DUDE SOLUTIONS INC	2,328.94
75029	CHECK	09/23/2021	DYNAMARK GRAPHICS GROUP	1,385.37
75030	CHECK	09/23/2021	ESSENTIAL ARCHITECTURAL SIGNS, INC	146.00
75031	CHECK	09/23/2021	FLASHBAY, INC.	4,919.00
75032	CHECK	09/23/2021	GEYER FIRE PROTECTION, LLC	1,310.03
75033	CHECK	09/23/2021	IBJ MEDIA	16.04
75034	CHECK	09/23/2021	TALKING TECH	8,539.86
75035	CHECK	09/23/2021	INDIANA BUREAU OF MOTOR VEHICLES	15.00
75036	CHECK	09/23/2021	INDIANA CHAMBER OF COMMERCE	247.95
75037	CHECK	09/23/2021	INDIANA HISTORICAL SOCIETY	200.00
75038	CHECK	09/23/2021	INDIANA NEWSPAPERS, INC.	3,146.10
75039	CHECK	09/23/2021	INDY FLOOR RESTORE, LLC	2,975.00
75040	CHECK	09/23/2021	LAURA ESTALA LOZA MARTINEZ	150.00
75041	CHECK	09/23/2021	LEGALSHIELD	261.85
75042	CHECK	09/23/2021	LUNA LANGUAGE SERVICES	106.44
75043	CHECK	09/23/2021	LYNGSOE SYSTEMS INC.	13,949.00
75044	CHECK	09/23/2021	MARGARET WARD	59.08
75045	CHECK	09/23/2021	MATTHEW BENDER & CO.	2,633.79
75046	CHECK	09/23/2021	OFFICEWORKS	353.96
75047	CHECK	09/23/2021	PFM TRUCK CARE CENTER	4,839.90
75048	CHECK	09/23/2021	PUBLICATION POINT LLC	95.46
75049	CHECK	09/23/2021	RED OXYGEN INC	17.69
75050	CHECK	09/23/2021	RJE BUSINESS INTERIORS	1,217.66
75051	CHECK	09/23/2021	SECURITAS ELECTRONIC SECURITY, INC.	350.00
75052	CHECK	09/23/2021	SHOWCASES	1,404.54
75053	CHECK	09/23/2021	STERLING INFOSYSTEMS INC	126.00
75054	CHECK	09/23/2021	THE HARMON HOUSE L.L.C.	1,170.00
75055	CHECK	09/23/2021	TINT KING L.L.C.	2,300.00
75056	CHECK	09/23/2021	YOUR AUTOMATIC DOOR COMPANY	721.00
75057	CHECK	09/30/2021	ACORN DISTRIBUTORS, INC	2,868.58

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
75058	CHECK	09/30/2021	ALA	564.88
75059	CHECK	09/30/2021	AT&T	1.10
75060	CHECK	09/30/2021	AT&T	190.38
75061	CHECK	09/30/2021	BIBLIOTHECA	657.00
75062	CHECK	09/30/2021	BLACK CAUCUS OF THE AMERICAN LIBRARY ASSOCIATION,	1,000.00
75063	CHECK	09/30/2021	INDIANAPOLIS PUBLIC SCHOOLS	10,500.00
75064	CHECK	09/30/2021	CITIZENS ENERGY GROUP	3,551.64
75065	CHECK	09/30/2021	CONTINENTAL BOOK COMPANY	5,291.67
75066	CHECK	09/30/2021	DRIESSEN WATER INC	58.10
75067	CHECK	09/30/2021	DACO GLASS & GLAZING INC	2,360.40
75068	CHECK	09/30/2021	DELL MARKETING L.P.	48,906.00
75069	CHECK	09/30/2021	ESSENTIAL ARCHITECTURAL SIGNS, INC	74.00
75070	CHECK	09/30/2021	GEYER FIRE PROTECTION, LLC	235.00
75071	CHECK	09/30/2021	IBJ MEDIA	227.55
75072	CHECK	09/30/2021	INDIANA NEWSPAPERS, INC.	635.55
75073	CHECK	09/30/2021	INNOVATIVE CONSTRUCTION SERVICES INC.	17,202.00
75074	CHECK	09/30/2021	JEREMY NORRIS	5,503.00
75075	CHECK	09/30/2021	KANOPY LLC	60,000.00
75076	CHECK	09/30/2021	LIGHTNING TWO WAY RADIO, INC	30.00
75077	CHECK	09/30/2021	NRP DIRECT	395.55
75078	CHECK	09/30/2021	NEIGHBORHOOD DOWNTOWN ZONING ASSISTANCE INC	1,300.00
75079	CHECK	09/30/2021	OFFICEWORKS	1,472.22
75080	CHECK	09/30/2021	PITNEY BOWES, INC.	264.00
75081	CHECK	09/30/2021	PROVIDENCE OUTDOOR	10,692.00
75082	CHECK	09/30/2021	THE DAVEY TREE EXPERT COMPANY	6,050.00
75083	CHECK	09/30/2021	UNIFORM HOUSE INC. THE	242.64
75084	CHECK	09/30/2021	VANCO	210.00
75085	CHECK	09/30/2021	WILLIAMS CREEK MANAGEMENT CORPORATION	1,580.00
304618	VOID	09/02/2021	ACORN DISTRIBUTORS, INC	-
304619	VOID	09/02/2021	BAKER & TAYLOR	-
304620	VOID	09/02/2021	BAKER & TAYLOR	-
304621	VOID	09/02/2021	BAKER & TAYLOR	-
304622	VOID	09/02/2021	BLACKSTONE AUDIO INC	-
304623	VOID	09/02/2021	BRODART COMPANY CONTINUATIONS	-
304624	VOID	09/02/2021	DEMCO, INC.	-
304625	VOID	09/02/2021	EBSCO INFORMATION SERVICES	-
304626	VOID	09/02/2021	G4S SECURE SOLUTIONS (USA) INC.	-
304627	VOID	09/02/2021	INDIANA PLUMBING AND DRAIN LLC	-
304628	VOID	09/02/2021	J&G CARPET PLUS	-
304629	VOID	09/02/2021	JACKSON OIL & SOLVENTS, INC	-
304630	VOID	09/02/2021	KLINES QUALITY WATER, INC	-
304631	VOID	09/02/2021	MARK'S VACUUM & JANITORIAL SUPPLIES	-
304632	VOID	09/02/2021	MIDWEST TAPE - AUDIOBOOKS ONLY	-
304633	VOID	09/02/2021	MIDWEST TAPE - PROCESSED DVDS	-
304634	VOID	09/02/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	-
304635	VOID	09/02/2021	MIDWEST TAPE NON PROCESSED	-
304636	VOID	09/02/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	-
304637	VOID	09/02/2021	MIDWEST TAPE, LLC	-
304638	VOID	09/02/2021	OFFICE360	-
304639	VOID	09/02/2021	OVERDRIVE INC	-
304640	VOID	09/02/2021	RYAN FIRE PROTECTION, INC	-
304641	VOID	09/02/2021	STAPLES	-
304642	VOID	09/02/2021	STENZ MANAGEMENT COMPANY, INC	-
304643	VOID	09/02/2021	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	-
304644	VOID	09/02/2021	ULINE	-
304645	EFT	09/02/2021	ACORN DISTRIBUTORS, INC	2,692.30
304646	EFT	09/02/2021	BAKER & TAYLOR	20,536.98
304647	EFT	09/02/2021	BAKER & TAYLOR	3,468.20
304648	EFT	09/02/2021	BAKER & TAYLOR	2,036.46
304649	EFT	09/02/2021	BLACKSTONE AUDIO INC	384.39
304650	EFT	09/02/2021	BRODART COMPANY CONTINUATIONS	791.90
304651	EFT	09/02/2021	DEMCO, INC.	1,034.90
304652	EFT	09/02/2021	EBSCO INFORMATION SERVICES	6.23
304653	EFT	09/02/2021	G4S SECURE SOLUTIONS (USA) INC.	39,193.42

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
304654	EFT	09/02/2021	INDIANA PLUMBING AND DRAIN LLC	658.25
304655	EFT	09/02/2021	J&G CARPET PLUS	425.00
304656	VOID	09/02/2021	JACKSON OIL & SOLVENTS, INC	-
304657	EFT	09/02/2021	KLINES QUALITY WATER, INC	51.60
304658	EFT	09/02/2021	MARK'S VACUUM & JANITORIAL SUPPLIES	3,504.00
304659	EFT	09/02/2021	MIDWEST TAPE - AUDIOBOOKS ONLY	693.06
304660	EFT	09/02/2021	MIDWEST TAPE - PROCESSED DVDS	3,965.45
304661	EFT	09/02/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	6,931.51
304662	EFT	09/02/2021	MIDWEST TAPE NON PROCESSED	629.78
304663	EFT	09/02/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	8,914.64
304664	EFT	09/02/2021	MIDWEST TAPE, LLC	1,267.63
304665	EFT	09/02/2021	OFFICE360	400.28
304666	EFT	09/02/2021	OVERDRIVE INC	30,161.97
304667	EFT	09/02/2021	RYAN FIRE PROTECTION, INC	608.50
304668	EFT	09/02/2021	STAPLES	10,090.29
304669	EFT	09/02/2021	STENZ MANAGEMENT COMPANY, INC	9,393.55
304670	EFT	09/02/2021	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	355.25
304671	EFT	09/02/2021	ULINE	92.16
304672	EFT	09/09/2021	ACORN DISTRIBUTORS, INC	3,845.08
304673	EFT	09/09/2021	BAKER & TAYLOR	4,102.42
304674	EFT	09/09/2021	BAKER & TAYLOR	8,913.92
304675	EFT	09/09/2021	BAKER & TAYLOR	30,044.81
304676	EFT	09/09/2021	BAKER & TAYLOR	439.56
304677	EFT	09/09/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	30,741.70
304678	EFT	09/09/2021	BLACKSTONE AUDIO INC	512.16
304679	EFT	09/09/2021	DEMCO, INC.	3,946.46
304680	EFT	09/09/2021	INDIANA PLUMBING AND DRAIN LLC	1,051.00
304681	EFT	09/09/2021	INGRAM LIBRARY SERVICES	847.16
304682	EFT	09/09/2021	IRISH MECHANICAL SERVICES, INC.	2,231.00
304683	EFT	09/09/2021	J&G CARPET PLUS	2,380.00
304684	EFT	09/09/2021	JACKSON OIL & SOLVENTS, INC	424.15
304685	EFT	09/09/2021	MIDWEST TAPE - PROCESSED DVDS	764.94
304686	EFT	09/09/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	423.14
304687	EFT	09/09/2021	MIDWEST TAPE NON PROCESSED	1,469.58
304688	EFT	09/09/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	539.86
304689	EFT	09/09/2021	MIDWEST TAPE, LLC	159.80
304690	EFT	09/09/2021	ORACLE ELEVATOR HOLDCO, INC.	2,610.00
304691	EFT	09/09/2021	OVERDRIVE INC	37,233.90
304692	EFT	09/09/2021	RATIO ARCHITECTS, LLC	20,459.00
304693	EFT	09/09/2021	STENZ MANAGEMENT COMPANY, INC	6,178.94
304697	EFT	09/16/2021	BAKER & TAYLOR	24,094.41
304698	EFT	09/16/2021	BAKER & TAYLOR	13,669.33
304699	EFT	09/16/2021	BLACKSTONE AUDIO INC	4,087.23
304700	EFT	09/16/2021	CITIZENS THERMAL ENERGY	76,803.43
304701	EFT	09/16/2021	GRAINGER	101.35
304702	EFT	09/16/2021	INDIANA PLUMBING AND DRAIN LLC	3,609.00
304703	EFT	09/16/2021	INDPLS-MARION COUNTY PUBLIC LIBRARY	2,745.64
304704	EFT	09/16/2021	INGRAM LIBRARY SERVICES	12,125.24
304705	EFT	09/16/2021	MICHAEL R. TWYMAN	3,000.00
304706	EFT	09/16/2021	MIDWEST TAPE - AUDIOBOOKS ONLY	713.07
304707	EFT	09/16/2021	MIDWEST TAPE - PROCESSED DVDS	673.23
304708	EFT	09/16/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	4,871.34
304709	EFT	09/16/2021	MIDWEST TAPE NON PROCESSED	62.94
304710	EFT	09/16/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	4,666.03
304711	EFT	09/16/2021	MIDWEST TAPE, LLC	150.66
304712	EFT	09/16/2021	ORACLE ELEVATOR HOLDCO, INC.	656.25
304713	EFT	09/16/2021	OVERDRIVE INC	8,037.93
304714	EFT	09/16/2021	RICOH USA, INC. - 12882	4,699.42
304715	EFT	09/16/2021	ULINE	279.38
304717	EFT	09/21/2021	REGIONS BANK PURCHASING CARD	24,711.03
304718	EFT	09/23/2021	ADP, INC.	2,054.56
304719	EFT	09/23/2021	BAKER & TAYLOR	5,986.05
304720	EFT	09/23/2021	BAKER & TAYLOR	7,976.01
304721	EFT	09/23/2021	BAKER & TAYLOR	18,263.23

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
304722	EFT	09/23/2021	BAKER & TAYLOR	1,814.58
304723	EFT	09/23/2021	BLACKSTONE AUDIO INC	329.45
304724	EFT	09/23/2021	BRODART COMPANY CONTINUATIONS	784.62
304725	EFT	09/23/2021	CDW GOVERNMENT, INC.	496.74
304726	EFT	09/23/2021	DAMIEN SOLODOW	391.00
304727	EFT	09/23/2021	DELTA DENTAL	11,369.01
304728	EFT	09/23/2021	DEMCO, INC.	757.56
304729	EFT	09/23/2021	FINELINE PRINTING GROUP	2,878.00
304730	EFT	09/23/2021	G4S SECURE SOLUTIONS (USA) INC.	73,888.98
304731	EFT	09/23/2021	GRAINGER	288.24
304732	EFT	09/23/2021	INDIANAPOLIS ARMORED CAR, INC	3,602.90
304733	EFT	09/23/2021	INGRAM LIBRARY SERVICES	2,350.10
304734	EFT	09/23/2021	LEVEL (3) COMMUNICATIONS, LLC	3,437.23
304735	EFT	09/23/2021	MIDWEST TAPE NON PROCESSED	335.82
304736	EFT	09/23/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	85.97
304737	EFT	09/23/2021	MIDWEST TAPE, LLC	75.24
304738	EFT	09/23/2021	MOORE INFORMATION SERVICES, INC	952.75
304739	EFT	09/23/2021	PERFECTION GROUP, INC.	5,724.94
304740	EFT	09/23/2021	RECORD AUTOMATIC DOORS, INC	315.00
304741	EFT	09/23/2021	RICOH USA, INC. - 12882	10,749.11
304742	EFT	09/23/2021	TITAN ASSOCIATES	73,764.88
304743	EFT	09/23/2021	TSAI FONG BOOKS INC	857.94
304744	EFT	09/23/2021	ULINE	360.99
304747	EFT	09/30/2021	ACORN DISTRIBUTORS, INC	552.24
304748	EFT	09/30/2021	ALSCO	1,097.04
304749	EFT	09/30/2021	AUSTIN BOOK SALES	24,047.07
304750	EFT	09/30/2021	BAKER & TAYLOR	2,850.16
304751	EFT	09/30/2021	BAKER & TAYLOR	36,371.56
304752	EFT	09/30/2021	BAKER & TAYLOR	10,487.68
304753	EFT	09/30/2021	BAKER & TAYLOR	1,849.60
304754	EFT	09/30/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	12,056.99
304755	EFT	09/30/2021	BLACKSTONE AUDIO INC	6,613.91
304756	EFT	09/30/2021	BRODART COMPANY CONTINUATIONS	1,250.64
304757	EFT	09/30/2021	CDW GOVERNMENT, INC.	1,028.95
304758	EFT	09/30/2021	CENTRAL SECURITY & COMMUNICATIONS	5,587.08
304759	EFT	09/30/2021	DANCORP INC. DBA DANCO	500.00
304760	EFT	09/30/2021	DEMCO, INC.	27.94
304761	EFT	09/30/2021	EBSCO INFORMATION SERVICES	1,447.22
304762	EFT	09/30/2021	G4S SECURE SOLUTIONS (USA) INC.	129.71
304763	EFT	09/30/2021	INDIANA PLUMBING AND DRAIN LLC	7,990.00
304764	EFT	09/30/2021	INGRAM LIBRARY SERVICES	5,338.06
304765	EFT	09/30/2021	INSIGHT PUBLIC SECTOR, INC	58.32
304766	EFT	09/30/2021	IRVINGTON PRESBYTERIAN CHURCH	937.50
304767	EFT	09/30/2021	J&G CARPET PLUS	3,793.00
304768	EFT	09/30/2021	KLINES QUALITY WATER, INC	102.05
304769	EFT	09/30/2021	MIDWEST TAPE - AUDIOBOOKS ONLY	2,342.38
304770	EFT	09/30/2021	MIDWEST TAPE - PROCESSED DVDS	5,073.18
304771	EFT	09/30/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	20,441.70
304772	EFT	09/30/2021	MIDWEST TAPE NON PROCESSED	62.94
304773	EFT	09/30/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	20,988.49
304774	EFT	09/30/2021	MIDWEST TAPE, LLC	593.54
304775	EFT	09/30/2021	ORACLE ELEVATOR HOLDCO, INC.	1,093.75
304776	EFT	09/30/2021	OVERDRIVE INC	123,638.06
304777	EFT	09/30/2021	PERFECTION GROUP, INC.	22,048.27
304778	EFT	09/30/2021	RECORD AUTOMATIC DOORS, INC	310.00
304779	EFT	09/30/2021	RICHARD LOPEZ ELECTRICAL, LLC	2,328.00
304780	EFT	09/30/2021	STAPLES	12,072.10
304781	EFT	09/30/2021	STENZ MANAGEMENT COMPANY, INC	4,603.23
304782	EFT	09/30/2021	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,184.75
304783	EFT	09/30/2021	THOMSON REUTERS-WEST PUBLISHING CORPORATION	5,558.17
304784	EFT	09/30/2021	TITAN ASSOCIATES	414.50
304785	EFT	09/30/2021	VALUE LINE PUBLISHING INC.	1,103.00
			<b>Total</b>	<b>\$ 2,365,255.22</b>

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
			Summary by Transaction Type:	
			Computer Check	\$ 1,018,594.98
			EFT Check	\$ 1,346,660.24
			Total Payments	\$ 2,365,255.22
			Total Voided Items	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**FINES ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
864	CHECK	9/16/2021	ELEANOR L. LIVELY	29.00
865	CHECK	9/23/2021	BRIDGET STARKS	154.95
866	CHECK	9/23/2021	JOEL ROELLGEN	27.07
867	CHECK	9/23/2021	KIMBERLY DONOVAN	26.44
868	CHECK	9/23/2021	LEEANN WRIGHT	16.95
			<b>Total</b>	<u>\$ 254.41</u>

**Summary by Transaction Type:**

Computer Check	\$ 254.41
EFT Check	\$ -
<b>Total Payments</b>	<b>\$ 254.41</b>
<b>Total Voided Items</b>	<b>\$ -</b>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**GIFT ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
8034	CHECK	09/02/2021	HOTBOX PIZZA	1,401.55
8035	CHECK	09/09/2021	AT&T MOBILITY	1,690.28
8036	CHECK	09/09/2021	COMIC BOOK UNIVERSITY	600.00
8037	CHECK	09/09/2021	FUN EXPRESS, LLC	2,840.00
8038	CHECK	09/09/2021	LAKESHORE EQUIPMENT COMPANY	124.17
8039	CHECK	09/09/2021	MONTOYA MEGERLE BARKER	292.60
8040	CHECK	09/09/2021	PAULA SCOTT-FRANZ	150.00
8041	CHECK	09/09/2021	SILLY SAFARI SHOWS, INC	14,200.00
8042	CHECK	09/16/2021	BETH MENG	50.00
8043	CHECK	09/16/2021	DAMITA JO HARVEY	400.00
8044	CHECK	09/16/2021	LOGIKA INNOVATION, INC.	242.00
8045	CHECK	09/16/2021	LUSK ENTERTAINMENT GROUP, INC	400.00
8046	CHECK	09/16/2021	SAKURA FUQUA	150.00
8047	CHECK	09/16/2021	SARAH S WALKER	39.86
8048	CHECK	09/23/2021	ALESSANDRA GENEVIEVE HOLMES	375.00
8049	CHECK	09/23/2021	ASHLEY L ROBERTSON	375.00
8050	CHECK	09/23/2021	BETH MENG	150.00
8051	CHECK	09/23/2021	CATHERINE BOWIE	50.00
8052	CHECK	09/23/2021	ERIN MURPHY	21.38
8053	CHECK	09/23/2021	FINE PROMOTIONS, INC	253.36
8054	CHECK	09/23/2021	JEREMY SOUTH	1,000.00
8055	CHECK	09/23/2021	KIRSTEN WEAVER	35.97
8056	CHECK	09/23/2021	LORALYNN E EADES	50.00
8057	CHECK	09/23/2021	MONTOYA MEGERLE BARKER	72.72
8058	CHECK	09/23/2021	NINJA ZONE GEIST ACADEMY	800.00
8059	CHECK	09/23/2021	SAKURA FUQUA	200.00
8060	CHECK	09/23/2021	SCHOLASTIC	1,104.47
8061	CHECK	09/23/2021	VLADIMIR KRAKOVICH	600.00
8062	CHECK	09/23/2021	WAYNE (PETTY CASH)	43.85
8063	CHECK	09/23/2021	YEFIM PASTUKH	600.00
8064	CHECK	09/30/2021	ARTS FOR LEARNING INDIANA	180.00
8065	CHECK	09/30/2021	CREATIVE AQUATIC SOLUTIONS, LLC	672.75
8066	CHECK	09/30/2021	INDIANAPOLIS PRIVATE INDUSTRY COUNCIL	2,500.00
8067	CHECK	09/30/2021	FINE PROMOTIONS, INC	235.94
8068	CHECK	09/30/2021	HEALTH & HOSPITALS CORP. OF MARION CNTY.	600.00
8069	CHECK	09/30/2021	MARIANNE MCKENZIE	197.88
8070	CHECK	09/30/2021	NORA (PETTY CASH)	20.23
8071	CHECK	09/30/2021	ROBIN HANKS	97.84
8072	CHECK	09/30/2021	SILLY SAFARI SHOWS, INC	750.00
8073	CHECK	09/30/2021	TREEHOUSE ISLAND INC	9,405.00
304694	EFT	09/09/2021	BAKER & TAYLOR	1,948.24
304695	EFT	09/09/2021	BAKER & TAYLOR	275.31
304696	EFT	09/09/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	382.68
304716	EFT	09/16/2021	BAKER & TAYLOR	1,012.37
304745	EFT	09/23/2021	BAKER & TAYLOR	117.16
304746	EFT	09/23/2021	INGRAM LIBRARY SERVICES	5,807.93
304786	EFT	09/30/2021	INDPLS-MARION COUNTY PUBLIC LIBRARY	13,033.42
304787	EFT	09/30/2021	INGRAM LIBRARY SERVICES	4,316.65
304788	EFT	09/30/2021	OVERDRIVE INC	1,239.60
			<b>Total</b>	<b>\$ 71,105.21</b>

Summary by Transaction Type:

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
			Computer Check	\$ 42,971.85
			EFT Check	\$ 28,133.36
			Total Payments	\$ 71,105.21
			Total Voided Items	-

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**

**October 25, 2021**

**PERSONNEL ACTIONS**

**RESOLUTION 58-2021**

**NEW HIRES:**

- Jeremy Stanish, Computer Assistant II, Martindale Brightwood, \$15.02 per hour, Effective: September 24, 2021
- Thomas Myers, Page, Warren, \$10.00 per hour, Effective: September 27, 2021
- Priest Webb, Page, Pike, \$10.00 per hour, Effective: September 27, 2021
- Jena Mattix, Manager, Martindale Brightwood, \$26.79 per hour, Effective: September 27, 2021
- Mychael Gordon, Page, Lawrence, \$10.00 per hour, Effective: September 27, 2021
- Sean Warner, Library Assistant II, Part-Time, \$13.97 per hour, Effective: September 27, 2021
- William House, Library Assistant II, Central, \$13.97 per hour, Effective: September 27, 2021
- Tammy Skaggs, Library Security Assistant, Public Services, \$15.02 per hour, Effective: September 27, 2021
- Marie Haddax, Public Services Librarian, Southport, \$21.56 per hour, Effective: October 4, 2021
- Keesha Hughes, Diversity, Equity & Inclusion Officer, Chief Executive Office, \$44.23 per hour, Effective: November 1, 2021
- Rakiya Johnson, Page, Michigan Road, \$10.00 per hour, Effective: October 13, 2021
- Samantha Kimsey, Hourly Computer Assistant II (FTE), East 38<sup>th</sup> St, \$15.02 per hour, Effective: October 13, 2021
- Riya Shrestha, Computer Assistant II, Southport, \$15.02 per hour, Effective: October 13, 2021
- Annabella Habegger, Youth Multimedia Learning Specialist, InfoZone, \$18.66 per hour, Effective: October 13, 2021
- Sarah Vitello, Page, Franklin Road, \$10.00 per hour, Effective: October 13, 2021

**INTERNAL CHANGES:**

- Jill Laker from Circulation Supervisor I, Beech Grove, \$21.07 per hour to Interim Circulation Supervisor II, Glendale, \$22.13 per hour, Effective: September 26, 2021
- Kiersten Drosos from Computer Assistant II, Pike, \$15.02 per hour to Circulation Supervisor I, Beech Grove, \$20.06 per hour, Effective: September 26, 2021
- Rebecca Blandford from Library Assistant III, Central, \$17.47 per hour to Circulation Supervisor II, Central, \$21.57 per hour, Effective: September 12, 2021
- Alexandria Moore from Manager, Martindale Brightwood, \$26.79 per hour to Circulation Supervisor I, Martindale Brightwood, \$20.06 per hour, Effective: September 26, 2021
- Orsolya Munkacsi from Library Assistant II, Nora, \$14.25 per hour to Circulation Supervisor I, East Washington, \$20.46 per hour, Effective: October 10, 2021
- Jackie Berry from Hourly Library Assistant II, Wayne to Library Assistant II, Full-Time, Haughville, No Change in Pay, Effective: October 24, 2021

- Stephen McKenzie from Interim Circulation Supervisor I, Haughville, \$16.85 per hour to Computer Assistant II, Haughville, \$15.32 per hour, Effective: September 17, 2021
- Dianne Corbin from Bookmobile Driver/Clerk, Outreach, \$16.63 per hour to Library Assistant II – Outreach, \$15.12 per hour, Effective: October 10, 2021
- Jay Albertson from Public Services Librarian, Glendale, \$21.56 per hour to Bookmobile Driver/Clerk, Outreach, \$15.32 per hour, Effective: October 10, 2021

**RE-HIRES:**

- Linda Tegmeyer, Library Assistant II, Lawrence, \$13.97 per hour, Effective: October 24, 2021
- Phung Ling, Hourly Library Assistant II (FTE), Southport, \$16.50 per hour, Effective: October 8, 2021

**SEPARATIONS:**

- Marisa Volino, Library Assistant II, Nora, 2 years and 4 months, Effective: August 14, 2021
- Mollie Beaumont, Public Services Librarian, East Washington, 5 years and 10 months, Effective: October 16, 2021
- Riley Swisher, Computer Assistant II, East 38<sup>th</sup> Street, 3 years and 5 months, Effective: October 9, 2021
- Abigail Yohler, Page, Beech Grove, 2 years, Effective: June 23, 2021
- Fibi Kim, Hourly Library Assistant II, Southport, 3 years and 1 month, Effective: September 30, 2021
- Walt Click, Page, Franklin Road, 3 years, Effective: September 25, 2021

**INACTIVE: (None Reported)**

**RE-ACTIVATE: (None Reported)**

**RECLASSIFICATION:**

- Administrative Assistant II, Human Resources PG 7 to Human Resources Assistant, PG 8

**PAY ADJUSTMENT:**

- Amber Sabo, Circulation Supervisor I, East 38<sup>th</sup> Street, \$21.07 per hour, Effective: September 26, 2021

# Interim CEO Roadmap

---

## Summary

This document intends to lay out things that can be either set in motion or accomplished in a period of several months while IndyPL carries out its search for a new CEO. It puts forward several guiding themes, followed by practical initiatives that are intended to build on those themes.

The items below are largely the result of direct feedback from staff. They were identified over a period of several weeks as the CEO visited branch meetings, held office hours, and solicited town hall questions, among other feedback mechanisms. Some are “big picture” items and some are simply outstanding/longstanding issues that staff members do not feel that EC has effectively “heard.” They range in size from large systemic changes to smaller “mechanical” issues that may not be as urgent but are still important and affect overall staff engagement and morale. In some cases progress has already been made toward these goals.

## Themes

- Relationship building
- Internal customer service/employee support
- Effective communication with a focus on listening
- Transparency
- Servant Leadership
- Focus on strategic plan/Shared Goal/Re-energize staff

## Initiatives

### *CEO/Executive Committee*

- **Listening efforts**
  - *Context: A recurring theme that has come up over the last few months is that staff do not feel that the members of the Executive Committee are truly listening to their concerns. The bullet points below attempt to provide several new pathways for staff to communicate to EC.*
    - **Ongoing town halls** – *regular opportunities for the CEO and other EC members to answer questions verbally*
    - **Office hours in branches** – *regular opportunities for staff to have face-to-face interaction with the CEO and/or EC members, intended for less formal communication and relationship building*

- **Advisory Panel** – *this tool is modeled after Columbus Public Library, where a heterogeneous group of staff brings issues to EC in a semi-formal way. The panel meets by themselves one month, then together with EC the following month.*
  - **Q&A form** – *note: this is another tool taken from Columbus Public Library. It is a more formal mechanism for staff to put questions to EC in writing, and will receive responses in writing. At Columbus, the Advisory Panel also provides a written response.*
  - **Directors working in branches** – *similar to the “office hours” tool, members of EC will find opportunities to spend time outside of their offices and simply work from a branch location.*
- **Improve Union relationship/communication** – *staff have observed that the relationship between the union and library administration has been strained or confrontational. We need to reset this relationship and show a commitment to being open to new ideas and to long term change.*
- **Servant leadership readings/training** – *to improve the ability of EC to effectively communicate with the organization and to generate trust, EC will commit to the idea of service leadership, including group readings and trainings.*
- **Get the organization focused on the strategic plan** – *an observation that has been made often in the last few weeks is the organization does not yet feel as connected to its current strategic plan as it did to its former plan. We need to provide more opportunities for staff to communicate how they are “living” the strategic plan and how we as an organization are progressing toward our goals. This could include a “friendly competition” where branches are rewarded for coming up with creative ways to pursue our strategic plan goals.*
- **EC matrix** – *EC keeps a list of organizational projects and initiatives that we call “the matrix.” It is intended to serve as a sort of dashboard to show overlapping project schedules and overall “busy-ness” levels at the library. It can also be a valuable communication tool for staff who want a birds-eye view of the organization. At points in the past we have committed to sharing this tool with staff more often but we need to recommit to that.*
- **Quarterly reports** – *it has been a longstanding practice for branch managers to produce quarterly reports, and it is not always clear to them who uses the reports and for what purpose. Being asked to complete this task so regularly without a clear goal in mind reduces morale. We need to identify the stakeholders of these reports and make sure the reports are filling their needs, adjust them if necessary, or drop them as a requirement if appropriate.*
- **Café contract** – *Our café vendor at Central Library has indicated a desire to revisit their contract document and add some significant dimensions to their relationship with the library. We need to explore the potential benefit and liability in these changes.*

## Human Resources

- **Appraisal format** – *our system of performance appraisals has been a source of frustration for a variety of reasons. Ideally, the appraisal tool should provide valuable feedback to both staff and managers, and we should adjust our process to meet that goal.*
  - **360 for managers** – *A 360 review, in which a person receives feedback not only from their supervisor but from their colleagues and/or direct reports (anonymously) as well, can add valuable context to the appraisal process. This is standard practice in some organizations.*
  - **Self-appraisal** – *A self-appraisal component of performance reviews can often highlight specific areas where a staff person’s self-perception does not align with the manager’s perception, and can be useful in guiding an appraisal conversation to the points where it can be most helpful. Self-appraisals also provide staff members the opportunity to reflect on their own performance and “speak to” things they think are obstacles or hindrances to them.*
- **Incident of bias flowchart** – *A big part of the reason why incidents of bias may have gone unaddressed (or under-addressed) in the past is because our procedure for addressing such incidents was not specific enough. We would also benefit from a “third party” pathway for feedback/complaints (this has been referred to as a “whistleblower” or “ombudsperson” pathway).*
- **Formalizing interview panel guidelines** – *We do not, as an organization, have formal/written guidelines for how interview panels should be created, resulting in missed opportunities to provide representation on crucial decision making bodies. These guidelines need to be created immediately.*
- **Student Assistant page position** – *The nature of the page position has come up in several discussions, including equitable pay but also how we might use these positions to give opportunities to students, specifically those from the communities surrounding our branch locations and how we might use these positions to highlight librarianship as a potential career path. We will explore the creation of a certain number of page positions that could specifically be reserved for students/youth.*
- **Diversity Fellow** – *Our Diversity Fellow positions, which have been year-long, project-based positions that we reserve specifically for demographics that are underrepresented in our larger staff, have been very valuable. We will continue to use these positions both to address project needs but to increase representation on our staff.*
- **Training/onboarding** – *Our training/onboarding process needs to be more robust and needs to also serve as a process that helps to set and reinforce our organizational culture, in addition to the nuts and bolts of working at IndyPL.*
- **Mentorship** – *We need a formal mentorship structure to ensure that staff are able to take advantage of the opportunity to learn from more experienced staff and help them set and follow their career paths.*

- **Health care costs** – *Our health care costs are expensive for our employees, especially those on our family health insurance plan. We need to explore creative ways of reducing these costs to the extent that we can.*

## *Public Services*

- **CAP process** – *The process for seeking program funding, called a Community Action Plan or CAP, can be cumbersome and confusing, especially for programs seeking only small financial support. We need to continue to improve this process so that it is easy for staff to create, track, and complete a CAP. Additionally, we need to explore ways to support programming efforts in branches that do not have large Foundation gift fund balances with which to fund programming.*
- **Patron Incident reporting tool** – *Our current tool for logging patron behavior incidents was built in-house many years ago and did not foresee our current need to be able to create reports on things like patron demographics. We need a more robust tool to ensure we are able to ask questions of our data and how our patrons are interacting with our security procedures/staff.*
- **Teen Services** – *We need to be more intentional in the way we provide services to our teen patrons. We need to create some teen-specific librarian positions, whose job is specifically to serve teen patrons. Currently, it tends to fall to whichever staff are naturally inclined to work with teens, and our teen patrons deserve more intentionality.*
- **Security transition** – *We will continue our efforts to bring our security function in-house so that we are able to work with our security staff in a more engaged way and so that all staff that a patron might encounter in a branch are library staff.*
- **Reorganize Central library management to match current strategic plan** – *Currently, the organization of Central Library is set up to match the previous strategic plan. We need to make sure that our structure matches our current goals, and that areas like the CBLC and the ISCR, which are projected to grow in impact, are supported with adequate resources.*
- **Digital Encyclopedia of Indianapolis** – *Before the end of 2021 the library has agreed to take ownership of the Digital Encyclopedia of Indianapolis. We need to create a departmental structure (within the Indianapolis Special Collections Room) that matches this need and incorporate this initiative into ongoing business.*

## *Facilities*

- **Addressing branch-level facilities issues** – *many staff are unaware of how facilities issues are addressed. We need to improve the transparency of this process and help people understand how their requests are processed and completed, and what they should do if they need a progress update.*
  - Facility Dude tool – needs to be placed on intranet
  - Response time goals – we need to set a target for response times and track our progress
  - Staff permissions – we need to survey staff to make sure the appropriate individuals have permissions

## *CMISA*

- **Representation into the collection** – *We need to continue to make progress on our ability to increase representation in the collection, which has a significant impact for our patrons. It has been suggested that this become a focus of an Equity Council subcommittee.*
- **Collection HQ implementation timeline** – *Staff are eager to resume use as we work to re-implement after the transition to Polaris from Horizon, utilizing new DEI functionality and a different account structure. We need to build a transparent project structure around CollectionHQ, which is a significant tool that many staff rely on to do their jobs.*
- **Collection Diversity Audit** (co-owned by Public Services) – *We will continue to build measurable data for how representative our collection is.*
- **Axis360** – *We will explore how we can pursue our goal of providing a shared e-resource platform with our school partners, while at the same time ensuring that the tool we use to build this platform is robust and can do all of the things we need it to do.*

## *Comms*

- **Website transition timeline/plan** – *Based on staff and patron feedback, we need to begin considering what our next website might look like. There is frustration from both staff and patrons with the way our search function works and how it presents results. The website could also be more smoothly integrated with our catalog, and other tools like our calendar of events.*
- **Intranet revamp project (co-owned with IT)** – *Our intranet is currently an underutilized tool for internal communication, which makes it a missed opportunity. Staff have identified several ways they would like to see this tool improved, such as a clearinghouse for standard procedures as well as forums for staff discussions that are not best suited to email exchanges.*

## *IT*

- **Support for public-facing technology initiatives** – *Staff have asked for the IT department to play an increased role in certain public facing technology projects, like the circulation of laptops and hotspots for patrons. Historically the IT department has focused on more structural systems. This shift may require additional or refocused resources for IT.*

## *Finance*

- **Procedures/FAQ document** – *Staff are not always sure how to complete foundational accounting processes, or how to check on things like the status of a reimbursement or a check made in payment to a program presenter. We need to develop a simple FAQ document/site where staff can go for answers.*

## *DEI Officer*

- **Equity Council** – *The Equity Council was in its infancy when our previous DEI Officer left the organization. The new DEI Officer will need to take ownership of this group, ensure an effective*

*culture of communication and collaboration on the group, and help determine whether the group is structured well (whether the subcommittee system needs to be adjusted, for example).*