



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
November 27, 2023**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Spades Park Branch Library
1801 Nowland Avenue
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items
Dated This 21st Day Of November, 2023**

**The public is invited to view/listen
to the Regular Meeting via a YouTube live stream link which will be
available on the Library's website prior to the start of the Meeting as follows:**

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Board Meeting.

**HOPE C. TRIBBLE
President of the Library Board**

-- Regular Meeting Agenda --

1. Call to Order

2. Roll Call

3. Branch Manager's Report

- a. Spades Park Branch Report – Ms. Carri Genovese, Manager, will report on their community and services. (enclosed)

4. Public Comment

The Public has been invited to the Board Meeting.

We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several individuals representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered.

Please note also that this public comment time is not the appropriate forum for commenting on matters related to employee charges, employee complaints, or alleged employee misconduct. Any such matters should be brought promptly to the attention of the CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. **EACH SPEAKER SHOULD GIVE THEIR NAME AND IF THEY ARE SPEAKING ON BEHALF OF A GROUP.**

5. Approval of Minutes

- a. **Regular Meeting, October 23, 2023** (enclosed)

COMMITTEE REPORTS

6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)

- a. **Report of the Treasurer – October 2023** (enclosed)
 - b. **Resolution 74 – 2023** (Resolution for the Basic Maintenance Existing Network Infrastructure) (enclosed)
 - c. **Resolution 75 – 2023** (Resolution for 2023 Basic Internet Access Crown Castle) (enclosed)
 - d. **Resolution 76 – 2023** (Resolution for 2023 Basic Internet Access AT&T) (enclosed)
 - e. **Resolution 77 – 2023** (Resolution to Transfer Between Accounts and Classifications) (enclosed)
- 7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)**
- a. **Resolution 78 – 2023** (Approval of Additional Payments to Employees for Year End) (enclosed)
 - b. **Resolution 79 – 2023** (Approval of By-Law Amendments) (enclosed)
- 8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)**
- a. **Resolution 80 – 2023** (Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Nora Branch) (enclosed)
 - b. **Resolution 81 – 2023** (Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Pike Branch) (enclosed)
 - c. **Resolution 82 – 2023** (Approval to Establish a Guaranteed Maximum Price for the Construction Manager as Constructor for the Learning Curve at Central Library) (enclosed)
 - d. **Resolution 83 – 2023** (Approval to Award a Construction Services Contract for the Nora Branch Renovation Project) (enclosed)
 - e. **Resolution 84 – 2023** (Approval of Sixth Amendment to Indenture Lease and Lease Agreement for the Glendale Branch) (enclosed)
 - f. **Resolution 85 – 2023** (Approval to Award a Services Contract for Security Services) (enclosed)

- g. **Resolution 86 – 2023** (Approval to Award a Services Contract for Snow and Ice Removal) (enclosed)

9. Library Foundation Update

10. Report of the CEO

- a. **Confirming Resolutions:**
 - 1) **Resolution Regarding Finances, Personnel and Travel (87 – 2023)** (enclosed)
- b. **CEO Report – November 2023** (enclosed)
- c. **Quarter 3 – Statistical Report on Operations** – Marianne McKenzie, Strategic Planning and Assessment Officer, will give the presentation. (enclosed)

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

- 13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

December 2023 –

INFORMATION

14. Materials

- a. **Notes of November 14, 2023 Diversity, Policy and Human Resources Committee Meetings** (enclosed)
- b. **Notes of November 14, 2023 Facilities Committee Meeting** (enclosed)
- c. **Notes of November 14, 2023 Finance Committee Meeting** (enclosed)

15. Board Meeting Schedule for 2023 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule for 2024** (enclosed)
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, December 18, 2023, at the Franklin Road Branch Library, 5550 South Franklin Road, at 6:30 p.m.

18. Other Business

19. Adjournment



Spades Park Branch Library

1801 Nowland Ave
Indianapolis, IN 46201
317.275.4520

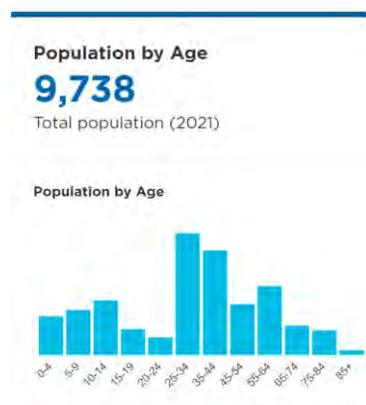


Who we are:

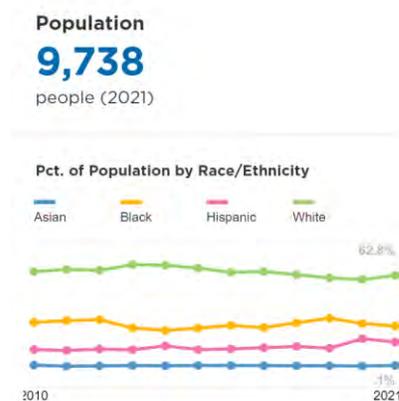
- 2 FT Librarians (incl. Manager)
- 1 Circulation Supervisor I
- 2 Computer Lab Assistant IIs (20 hrs. each)
- 1 PT Library Assistant II (20 hrs.)
- 1 Hourly Library Page (15 hrs.)

Who we serve:

Population Distribution



Racial Distribution



- **Total base population: 9,738.**¹
 - Racial Demographics: <1% Asian, 25% Black, 15% Hispanic, 56% non-Hispanic White
- **Housing:**
 - 50% Owner occupied, 50% Renter occupied ¹
- **Schools:**
 - **Five IPS Schools:** Arsenal Technical High School, Harshman Middle School, Brookside Elementary School 54, Theodore Potter Spanish Immersion School 74 (K-6), and Washington Irving School 14, an Innovation school (K-8).
 - **Two charter schools** – Paramount School of Excellence Brookside (K-8) and Paramount School of Excellence Cottage Home, (K-4).

¹ SAVI Data accessed May 2023

- **Two private schools** – The Oaks Academy-Brookside (PK-5; Christian), Holy Cross School (PK-8; Catholic).
- **Education:** 28% with a H.S. degree, 31% bachelor degree or higher¹.
- **Median Household income:** \$42,316¹
- **Unemployment rate:** 7.5%¹
- **No personal computer or internet access in the home:** 26.2%¹

How we serve:

- 25,507 door count for 2022²
- 56,782 agency circulation in 2022²
- 107 programs in 2022²
- 2,114 individuals participated in programs in 2022²

Our Story: Spades Park Library is one of the two remaining Carnegie libraries in the IndyPL system. The building was built on land donated by Michael H. Spades. The library was built in the Italianate Style with brick and a red tile roof. It was formally dedicated on March 22, 1912. Both libraries were given Historic Landmark status in 2016. The inside of the branch was last renovated in 1986, while the outside of the branch was refreshed in the summer of 2017.

We are working on rebuilding our partnerships after the pandemic and with staffing changes. Arthouse cinema and restaurant, Kan-Kan Cinema and Brasserie, opened during the pandemic. We have been cross-promoting events and they have offered to partner with us for a film screening/book club in the fall. We are also planning to table there on book related opening nights. We are across the street from Spades Park itself, which hosts the Feasts of Lanterns in August. The Circle City Industrial Complex is a large collective of shops, galleries, and restaurants. They are part of a First Friday event across the city and have agreed to let us table there. The Boner Center is in our service area and we often work with them for events and to share resources. Our Children’s Librarian works hard to promote our services and visit local schools and attends monthly meetings with Arsenal Tech staff. We are part of the Spades Park Neighborhood Association and they meet at our branch.

We are in a walkable neighborhood with many young families who love to come to our weekly storytime and other programs. We have six public computers and we also lend out Chromebooks and hotspots. Our seed library is very popular and we also have bird watching kits to check out for patrons to use at the parks located across the street and down the road. Our meeting room gets regular use from community groups and for parties and events. Spades Park is truly a neighborhood branch in that it is a beloved part of a vibrant neighborhood. We are hoping to build on our strengths in the coming year by increasing programming and outreach for adults and teens while continuing our success with children’s outreach and programming.

² Activities Database reports accessed May 2023

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
OCTOBER 23, 2023**

The Indianapolis-Marion County Public Library Board met in person at the Haughville Branch Library, 2121 West Michigan Street, Indianapolis, Indiana on Monday, October 23, 2023 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

In the absence of President Tribble, Vice President Biederman called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Murtadha, Dr. Palacio, Dr. Payne and Dr. White.

Members absent: Ms. Tribble.

The Chair recognized a quorum.

Mr. Ray Biederman, the Vice President of the Board, welcomed everyone to the Regular Meeting of the Indianapolis Public Library Board of Trustees. He noted that he was presiding this evening in the absence of our President. Mr. Biederman mentioned that we’re looking forward to an informative and productive meeting as we continue to advance the mission, vision, and goals of the Indianapolis Public Library.

He then congratulated the Library’s Chief Financial Officer, Ms. Lolita Campbell and our Director of Accounting, Ms. Mary Rankin, and the whole Finance team for their hard work on the Library’s 2024 Budget which was approved by the City-County Council on October 16, 2023. He also mentioned that the Library had hosted New York Times Bestselling Author and Freedom to Read Advocate John Green in promoting Banned Books Week.

3. Branch Manager’s Report and Department Overview

a. Haughville Branch Report

Ms. Monica Taboada, Manager, Haughville Branch, advised that the branch had been at its current location since 2003. In 2022, they checked out 41,000 items. They checked in 29,000 items. They had a door count of almost 59,000. They currently have 20 public computers, five educational AWE computers for children,

and they had 40 programs in 2022 that averaged about 2,595 patrons who attended. The Summer Reading Program reached great heights. Their readers logged a combined total of 91,000 minutes for juveniles and 56,000 for adults.

The Haughville Branch is one of the few libraries with not three, but actually four, Spanish-speaking staff who are available to serve their Spanish-speaking patrons.

A discussion then took place with Board members about the changing demographics of the neighborhood and providing culturally-aligned programs at the branch.

b. **IndyPL Shared System Overview**

Ms. Sarah Batt, Manager, Shared System, provided the following information:

1) IndyPL has the largest Shared System in the state; 2) 30,609 students currently; 3) 542,854 items owned by Shared System members; 4) Lawrence Township Schools – 15 schools; 5) IPS – A total of 36 schools as part of System by 2025; and 6) Explained the use of Sora instead of Libby for tracking of materials.

4. Public Comment and Communications

a. **Public Comment** (Name and summary of comments follows)

Sam James expressed concern about the proposed change to the By-Laws limiting the time available for public comment and the Library's CEO hiring process.

Michael Torres discussed the status of the progress on the Climate Study Recommendations, reallocation of budget allotment from the Personnel Category and expressed concern about reducing the time for individuals to make public comment at Board meetings.

b. **Communications** received, not requiring action.

There were no Communications received.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Executive Session, September 25, 2023**

The minutes of the Executive Session held September 25, 2023 were approved on the motion of Dr. White, seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Abstain	
Dr. Palacio – Aye	

b. **Regular Meeting, September 25, 2023**

The minutes from the Regular Meeting held September 25, 2023 were approved on the motion of Dr. White, seconded by Dr. Payne, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Abstain	
Dr. Palacio – Aye	

c. **Executive Session, October 5, 2023**

The minutes from the Executive Session held October 5, 2023 were approved on the motion of Dr. White, seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Abstain	
Dr. Palacio – Aye	

d. **Special Meeting, October 5, 2023**

The minutes from the Special Meeting of October 5, 2023 were approved on the motion of Dr. White, seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Abstain	
Dr. Palacio – Aye	

COMMITTEE REPORTS

6. **Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**

a. **Report of the Treasurer for Financial Activities During September 2023**

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer.

Significant items of note: As of September, 2023, the Library has received 60% of expected property tax revenue. Interest revenue continues to grow with a Year-to-Date total of \$107,523.

Expenditures in Personal Services to date were \$2.2 million more than last year. Supplies are slightly lower. There is a 9% increase in Other Services and Charges.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. Murtadha, seconded by Dr. Payne and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	
Dr. Palacio – Aye	

- b. **Resolution 66 – 2023** (Resolution for Transfer Between Classifications and Accounts)

After full discussion and careful consideration of Resolution 66 – 2023, it was noted that this resolution received a favorable recommendation from the Finance Committee. Dr. Murtadha seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

- c. **Resolution 67 – 2023** (Resolution for Annual OverDrive Magazines Subscription Renewal)

Ms. Deb Lambert, Director, Collection Management, presented the proposal on the annual renewal with Overdrive for a cost not to exceed \$80,000 for the period December 14, 2023 to December 13, 2024.

After full discussion and careful consideration of Resolution 67 – 2023, the resolution was approved on the motion by Dr. Murtadha and seconded by Dr. Payne and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

- d. **Resolution 68 – 2023** (Resolution for Annual Data Axle Database Renewal)

Ms. Lambert reviewed the resolution to approve the Annual Data Axle Database renewal for a cost not to exceed \$58,534.00 for the period January 31, 2024 to January 30, 2025.

After full discussion and careful consideration of Resolution 68 – 2023, the resolution was approved on the motion of Dr. White and seconded by Dr. Payne and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)

Mr. Biederman advised that the CEO evaluation process continues. Questions have been sent out to the Board members for their review and response.

Proposed revisions to the By-Laws are being reviewed and will be presented at the Board's Annual Meeting for final approval.

8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)

Vice President Biederman asked for the consent of the Board to simultaneously consider items a and b, Resolutions 69 and 70 – 2023.

The Board members gave their consent.

- a. **Resolution 69 – 2023** (Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Nora Branch)
- b. **Resolution 70 – 2023** (Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Pike Branch)

Mr. Adam Parsons, Facilities Director, presented the discussed Resolutions 69 and 70 – 2023 noting they had been reviewed and discussed in the Facilities Committee.

After full discussion and careful consideration of Resolutions 69 and 70 – 2023, the motion to approve the resolutions failed after Dr. White made the motion, which was seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Nay
Mr. Lane – Nay	Dr. White – Aye
Dr. Murtadha – Nay	
Dr. Palacio – Aye	

- c. **Resolution 71 – 2023** (Amendment to Design Services Contract for the Learning Curve at Central Library Renovation Project)

Mr. Parsons discussed the information about the changes for the renovation project of the Learning Curve at Central Library.

After full discussion and careful consideration of Resolution 71 – 2023, the

resolution was approved on the motion by Dr. Murtadha and seconded by Dr. White and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Nay	Dr. White – Aye
Dr. Murtadha – Aye	
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

- d. **Resolution 72 – 2023** (Approval to Establish a Guaranteed Maximum Price for the Construction Manager as Constructor for the Learning Curve at Central Library)

Mr. Parsons presented the resolution noting an RFP was sent out to 37 vendors but the Library only received one response. Board members expressed their concern about the lack of responses.

Dr. White, as Chair of the Facilities Committee, withdrew Resolution 72 – 2023 from consideration until the November Board Meeting.

9. **Library Foundation Updates**

Mr. Biederman, Library Board Representative to the Foundation, reviewed the highlights which included:

Marian McFadden Memorial Lecture given by Silvia Monroe-Garcia. He acknowledged the staff involved for making this year's Lecture such a success.

Congratulations to the Nina Mason Pulliam Indianapolis Special Collections Room Librarian Montoya Barker and Library Trustee Stephen Lane for their successful presentation and the announcement about the Lillian Childress Hall Scholarship Endowment Campaign on October 10, 2023. Ms. Hall was Indiana's first Black Librarian.

Donors and Program Support

Major Donors: The Indianapolis Foundation Library Fund and MacAllister Machinery Co., Inc.

Program Support in the amount of \$145,000 to the Library: Chromebook lending, Bunny Bag books and supplies, and Fall Fest 2023 Slammin Rhymes Challenge XVIII – Freedom.

The Library Foundation's 2023 Staff Campaign – Celebrating Lifelong Learning, runs through November 10, 2023.

10. Report of the CEO

a. Confirming Resolutions

1) Resolution Regarding Finances, Personnel and Travel (73 – 2023)

After full discussion and careful consideration of Resolution 73 – 2023, the motion was approved on the motion of Dr. Murtadha, which was seconded by Dr. Payne, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO – October 2023

In his CEO Report, Mr. Hill discussed the following:

- System-Wide Communications
- Juvenile Programming Highlights
- Adult Programming Highlights
- Community Partnerships and Initiatives

c. Presentation on Career Development Program

Ms. Peggy Wehr, Area Resource Manager and Ms. Elizabeth Schoettle, Area Resource Manager, presented on the Career Development Program.

This Program is designed to prepare staff for career development and leadership positions within IndyPL.

The presentation included discussion of program guidelines, goals, benefits, statistics and participant evaluations and comments.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

- 13. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

November 2023 – There were no items suggested.

INFORMATION

14. Materials

- a. **Notes of September 19, 2023 and October 17, 2023 Diversity, Policy and Human Resources Committee Meetings.**
- b. **Notes of October 10, 2023 Facilities Committee Meeting.**
- c. **Notes of October 10, 2023 Finance Committee Meeting.**

15. Board Meeting Schedule for 2023 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2023 will be updated as needed.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, November 27, 2023, at the Spades Park Branch Library, 1801 Nowland Avenue, at 6:30 p.m.

18. Other Business

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:45 p.m.

The October 23, 2023 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Patricia A. Payne, Secretary to the Board

Indianapolis-Marion County Public Library
Report of the Treasurer for October 2023
Prepared by Accounting for the November 27, 2023 Board Meeting

6a

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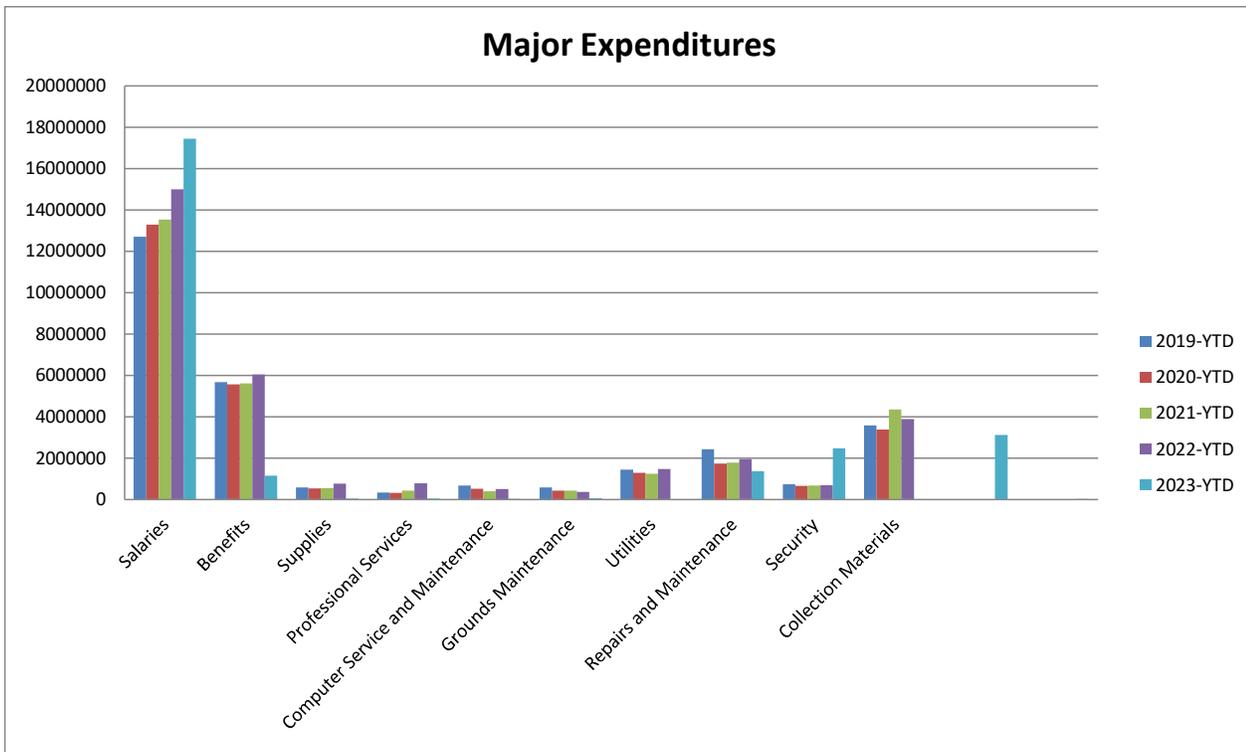
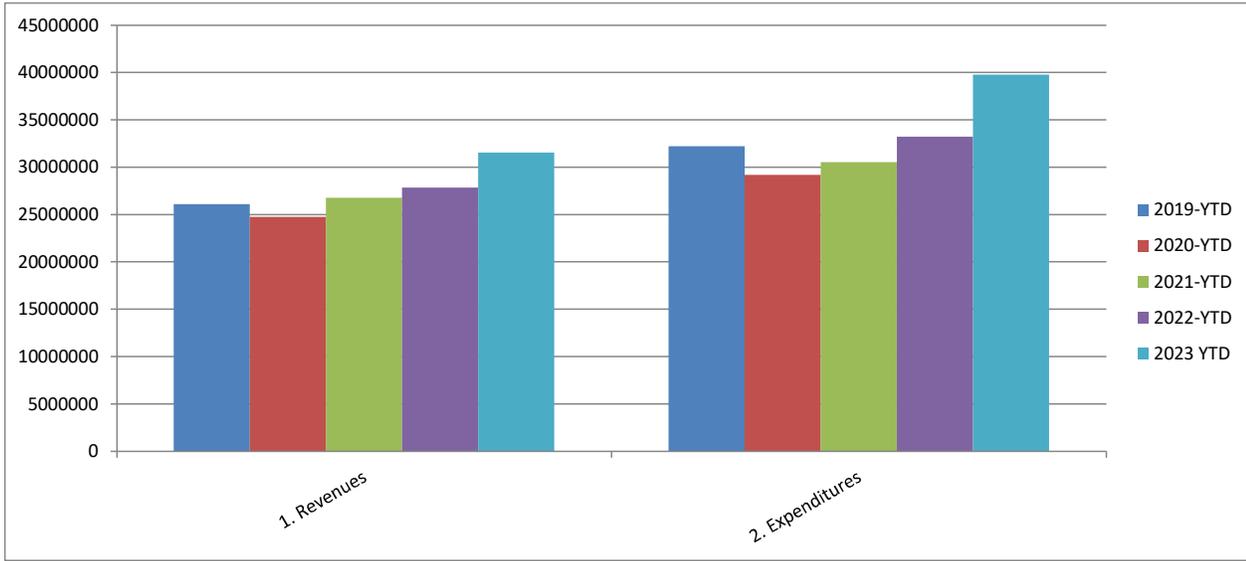
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**Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended October 31, 2023**

		Annual 2023 Revised Budget	Actual MTD 10/31/2023	Actual YTD 10/31/2023	% Budget Received
Revenue					
Property Taxes	31	36,871,032	1,579,000	23,706,952	64%
Intergovernmental	33	8,501,617	366,066	5,682,571	67%
Fines & Fees	35	133,313	7,104	88,683	67%
Charges for Services	34	582,908	60,743	564,255	97%
Miscellaneous	36	704,520	127,973	1,481,965	210%
Total		<u>46,793,390</u>	<u>2,140,886</u>	<u>31,524,426</u>	67%

		Annual 2023 Revised Budget	Actual MTD 10/31/2023	Actual YTD 10/31/2023	% Budget Spent
Expenditures					
Personal Services & Benefits	41	35,671,433	2,477,240	25,721,603	72%
Supplies	42	1,453,607	43,652	771,498	53%
Other Services and Charges	43	16,811,061	1,091,901	11,424,762	68%
Capital Outlay	44	3,085,544	213,475	1,859,248	60%
Total		<u>57,021,645</u>	<u>3,826,267</u>	<u>39,777,112</u>	70%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended October 31, 2023**



Indianapolis-Marion County Public Library
Fund 101- Operating Fund - Detailed Income Statement
Month Ended October 31, 2023

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE							
TAXES							
311000	PROPERTY TAX	50,208,312	50,208,312	1,579,000	23,706,952	-	26,501,360
311300	PROPERTY TAX CAPS	(13,337,280)	(13,337,280)	-	-	-	(13,337,280)
TAXES Total		36,871,032	36,871,032	1,579,000	23,706,952	-	13,164,080
INTERGOVERNMENTAL							
332200	E-RATE REVENUE	240,000	240,000	-	108,446	-	131,554
335100	FINANCIAL INSTITUTION TAX REV	443,294	443,294	-	212,891	-	230,403
335200	LICENSE EXCISE TAX REVENUE	3,111,698	3,111,698	-	1,479,752	-	1,631,946
335400	LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	3,212,153	-	642,431
335500	COUNTY OPTION INCOME TAX	523,541	523,541	44,851	507,510	-	16,031
335700	COMMERCIAL VEHICLE TAX REVENUE	303,422	303,422	-	150,414	-	153,008
339000	IN LIEU OF PROP. TAX	25,078	25,078	-	11,405	-	13,673
INTERGOVERNMENTAL Total		8,501,617	8,501,617	366,066	5,682,571	-	2,819,046
CHARGES FOR SERVICES							
347601	PUBLIC PRINTING REVENUE	280,000	280,000	26,831	285,544	-	(5,544)
347602	FAX TRANSMISSION REVENUE	74,468	74,468	7,445	74,080	-	388
347603	PROCTORING EXAMS	4,130	4,130	50	1,131	-	2,999
347604	PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	44,598	-	10,402
347605	USAGE FEE REVENUE	2,500	2,500	4,364	24,202	-	(21,702)
347606	SET-UP & SERVICE - TAXABLE	21,295	21,295	3,675	17,450	-	3,845
347607	SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	3,328	21,225	-	(4,058)
347608	SECURITY SERVICES REVENUE	33,183	33,183	2,630	13,665	-	19,518
347609	EVENT SECURITY	-	-	1,320	7,164	-	(7,164)
347620	CAFE REVENUE	16,325	16,325	-	-	-	16,325
347621	CATERING REVENUE	78,840	78,840	11,100	75,197	-	3,643
CHARGES FOR SERVICES Total		582,908	582,908	60,743	564,255	-	18,653
FINES							
351200	FINES	117,934	117,934	6,081	79,217	-	38,717
351201	OTHER CARD REVENUE	1,385	1,385	130	1,470	-	(85)
351202	HEADSET REVENUE	6,795	6,795	442	3,560	-	3,235
351203	USB REVENUE	5,332	5,332	375	3,432	-	1,900
351204	LIBRARY TOTES	1,867	1,867	76	1,003	-	864
FINES Total		133,313	133,313	7,104	88,683	-	44,630
MISCELLANEOUS							
360000	MISCELLANEOUS REVENUE	5,434	5,434	850	28,459	-	(23,025)
360001	REVENUE ADJUSTMENT	-	-	(6)	(92)	-	92
361000	INTEREST INCOME	69,610	69,610	110,954	991,665	-	(922,055)
362000	FACILITY RTL REV - TAXABLE	152,884	152,884	11,463	141,142	-	11,742
362001	FACILITY RENTAL REV - NONTAX	43,499	43,499	1,861	20,691	-	22,808
362002	EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	2,850	14,690	-	6,815
362003	EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	-	1,700	-	1,101
367004	OTHER GRANTS	225,000	225,000	-	225,000	-	-
MISCELLANEOUS Total		520,733	520,733	127,973	1,423,254	-	(902,521)
OTHER FINANCING SRCS							
392100	SALE OF SURPLUS PROPERTY	3,787	3,787	-	11,738	-	(7,951)
396000	REFUNDS	5,000	5,000	-	796	-	4,204
399000	REIMBURSEMENT FOR SERVICES	175,000	175,000	-	46,177	-	128,823
399001	INSURANCE REIMBURSEMENTS	-	-	-	-	-	-
OTHER FINANCING SRCS Total		183,787	183,787	-	58,711	-	125,076
REVENUE Total		46,793,390	46,793,390	2,140,886	31,524,426	-	15,268,964

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
EXPENSE							
PERSONAL SERVICES							
411000	SALARIES APPOINTED STAFF	22,448,882	21,867,715	1,627,733	17,445,095	-	4,422,620
412000	SALARIES HOURLY STAFF	1,935,968	1,935,968	105,104	1,152,844	-	783,124
413000	WELLNESS	117,278	109,878	1,235	33,438	1,904	74,536
413001	LONG TERM DISABILITY INSURANCE	55,500	55,500	4,247	41,093	-	14,407
413002	EMPLOYEE ASSISTANCE PROGRAM	19,500	21,100	1,600	17,600	1,600	1,900
413003	TUITION ASSISTANCE	30,750	30,750	1,434	47,120	-	(16,370)
413004	SALARY ADJUSTMENT	1,158,108	840,108	-	-	-	840,108
413100	FICA AND MEDICARE	1,877,407	1,877,407	126,906	1,366,009	-	511,398
413300	PERF/INPRS	3,370,765	3,370,765	342,586	2,468,871	-	901,894
413400	UNEMPLOYMENT COMPENSATION	20,500	20,500	-	-	-	20,500
413500	MEDICAL & DENTAL INSURANCE	5,500,000	5,500,000	263,677	3,123,154	12,500	2,364,346
413600	GROUP LIFE INSURANCE	41,741	41,741	2,719	26,378	-	15,363
PERSONAL SERVICES Total		36,576,400	35,671,433	2,477,240	25,721,603	16,004	9,933,826
SUPPLIES							
421500	OFFICE SUPPLIES - FAC/PURCH	585,780	711,846	(1,830)	315,775	121,640	274,431
421600	LIBRARY SUPPLIES	100,000	90,444	936	37,349	3,660	49,435
421700	DEPARTMENT OFFICE SUPPLIES	325,380	348,344	29,445	273,473	14,934	59,938
422210	GASOLINE	30,000	32,329	1,312	6,575	20,153	5,600
422250	UNIFORMS	16,320	20,214	70	4,860	2,170	13,184
422310	CLEANING & SANITATION	169,950	177,348	13,719	95,414	29,980	51,954
429001	NON CAPITAL FURNITURE & EQUIP	45,000	73,082	-	38,052	-	35,030
SUPPLIES Total		1,272,430	1,453,607	43,652	771,498	192,537	489,572
OTHER SERVICES AND							
431100	LEGAL SERVICES	251,850	501,850	55,931	412,353	-	89,497
431500	CONSULTING SERVICES	386,777	702,908	38,281	516,173	74,001	112,735
432100	FREIGHT & EXPRESS	9,750	17,941	1,677	9,585	2,162	6,194
432200	POSTAGE	57,638	42,638	-	27,886	-	14,752
432300	TRAVEL	29,300	29,100	698	4,714	-	24,386
432400	DATA COMMUNICATIONS	305,580	305,580	839	178,248	90	127,242
432401	CELLULAR PHONE	15,632	15,432	760	10,340	-	5,092
432500	CONFERENCES	76,800	79,850	174	44,565	3,050	32,235
432501	IN HOUSE CONFERENCE	260,000	148,570	6,670	30,460	17,090	101,020
433100	OUTSIDE PRINTING	106,000	115,753	11,247	94,810	2,497	18,446
433200	PUBLICATION OF LEGAL NOTICES	1,810	2,560	497	2,978	-	(418)
434100	WORKER'S COMPENSATION	99,470	99,470	-	68,150	-	31,320
434200	PACKAGE	190,051	189,851	-	154,539	-	35,312
434201	EXCESS LIABILITY	23,862	23,862	-	17,924	-	5,938
434202	AUTOMOBILE	28,000	28,000	-	19,386	-	8,614
434500	OFFICIAL BONDS	1,000	1,200	-	1,200	-	-
434501	PUBLIC OFFICIALS & EE LIAB	15,077	15,077	-	14,864	-	213
434502	BROKERAGE FEE	23,000	23,000	-	17,425	-	5,575
435100	ELECTRICITY	918,050	1,003,020	75,317	794,673	190,297	18,050
435200	NATURAL GAS	110,000	127,207	1,152	93,832	29,943	3,432
435300	HEAT/STEAM	301,000	327,250	11,038	158,406	117,844	51,000
435400	WATER	67,725	75,686	3,689	45,874	28,950	861
435401	COOLING/CHILLED WATER	575,000	596,470	-	338,694	200,457	57,319
435500	STORMWATER	30,100	30,156	12,843	26,249	226	3,682
435900	SEWAGE	97,825	105,621	3,318	49,181	56,076	364
436100	REP & MAINT-STRUCTURE	778,550	749,055	110,786	536,092	140,666	72,298
436101	ELECTRICAL	260,000	313,263	21,813	189,952	122,920	391
436102	PLUMBING	55,000	142,837	7,542	118,005	8,784	16,048
436103	PEST SERVICES	20,000	21,363	3,966	16,252	6,661	(1,550)
436104	ELEVATOR SERVICES	145,000	264,482	17,746	219,569	39,995	4,918
436110	CLEANING SERVICES	1,235,500	1,718,831	132,470	1,169,034	308,738	241,059
436200	REP & MAINT-EQUIPMENT	140,000	208,496	14,444	164,112	25,848	18,536
436201	REP & MAINT-HEATING & AIR	475,000	581,012	24,362	276,317	168,131	136,564
436202	REP & MAINT-AUTO	47,000	47,290	1,906	39,022	4,412	3,856
436203	REP & MAINT-COMPUTERS	522,151	647,708	4,058	482,726	161,371	3,611
437200	EQUIPMENT RENTAL	112,276	119,276	3,970	45,332	8,445	65,499
437300	REAL ESTATE RENTAL	192,825	307,825	1,008	233,802	-	74,023
439100	CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600	TRASH REMOVAL	83,200	110,700	7,914	78,254	9,375	23,071
439601	SNOW REMOVAL	370,000	337,731	-	93,545	194,276	49,910
439602	LAWN & LANDSCAPING	356,805	330,946	9,422	169,433	53,005	108,507
439800	DUES & MEMBERSHIPS	61,815	85,080	21,020	51,299	2,281	31,500
439901	COMPUTER SERVICES	536,098	579,458	60,693	494,379	64,188	20,891
439902	PAYROLL SERVICES	145,000	142,500	9,687	101,360	-	41,140
439903	SECURITY SERVICES	482,700	720,247	391	640,862	71,266	8,119
439904	BANK FEES/CREDIT CARD FEES	50,000	35,000	2,237	24,748	-	10,252
439905	OTHER CONTRACTUAL SERVICES	723,732	961,339	22,988	721,775	146,249	93,315
439906	RECRUITMENT EXPENSES	30,000	30,000	95	6,431	-	23,569
439907	EVENTS & PR	71,750	72,138	3,600	33,882	6,943	31,313
439910	PROGRAMMING	123,280	126,341	25,718	67,888	12,333	46,120

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439911	PROGRAMMING-JUV.	145,650	179,227	14,374	102,265	36,407	40,554
439913	PROGRAMMING EXHIBITS - CENTRAL	5,000	5,361	-	750	361	4,250
439930	MATERIALS CONTRACTUAL	3,325,502	3,325,502	345,563	2,215,168	-	1,110,334
451100	AUDIT FEES	15,000	15,000	-	-	-	15,000
452000	TRANSFERS IN/OUT	-	-	-	-	-	-
452002	TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND		14,515,131	16,811,061	1,091,901	11,424,762	2,315,340	3,070,959
CAPITAL							
445100	CAPITAL - FURNITURE	20,000	18,000	-	-	-	18,000
445301	COMPUTER EQUIPMENT	-	12,819	-	12,819	-	-
449000	BOOKS & MATERIALS	3,002,000	3,033,225	213,475	1,837,929	31,225	1,164,071
449200	ART & EXHIBITS	-	21,500	-	8,500	13,000	-
CAPITAL Total		3,022,000	3,085,544	213,475	1,859,248	44,225	1,182,071
EXPENSE Total		55,385,961	57,021,645	3,826,267	39,777,112	2,568,106	14,676,427

Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2023

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Actual August	Actual September	Actual October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
Beginning Balance	\$ 40,262,440	\$ 38,504,810	\$ 34,138,342	\$ 29,015,276	\$ 27,512,272	\$ 26,891,102	\$ 43,803,537	\$ 39,754,260	\$ 36,078,655	\$ 32,484,573	\$ 30,799,192	\$ 28,746,200	\$ 42,554,409	\$ 40,262,440	
Receipts:															
PROPERTY TAX	311000	-	-	1,554,000	2,423,000	18,150,952	-	-	-	1,579,000	1,843,552	16,223,254	41,773,758	36,871,032	4,902,726
PROPERTY TAX CAPS	311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	332200	13,151	18,537	30,455	18,523	-	27,781	27,781	-	-	20,000	20,000	176,227	240,000	(63,773)
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	212,891	-	-	-	-	-	221,647	434,538	443,294	(8,756)
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,479,752	-	-	-	-	-	1,555,849	3,035,601	3,111,698	(76,097)
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-
COUNTY OPTION INCOME TAX	335500	44,851	44,851	44,851	44,851	103,851	44,851	44,851	44,851	44,851	43,628	43,628	594,767	523,541	71,226
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	150,414	-	-	-	-	-	151,711	302,125	303,422	(1,297)
IN LIEU OF PROP. TAX	339000	-	-	-	-	11,405	-	-	-	-	-	12,539	23,944	25,078	(1,134)
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE	347601	23,445	25,886	32,628	29,138	29,367	29,966	28,807	30,669	28,809	26,831	23,333	23,333	280,000	52,211
FAX TRANSMISSION REVENUE	347602	7,262	7,320	7,862	7,014	6,970	7,523	7,847	8,283	6,554	7,445	6,206	6,206	74,468	12,023
PROCTORING EXAMS	347603	25	112	169	151	386	81	79	50	28	50	344	1,819	4,130	(2,311)
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	-	-	-	-	-	44,598	-	-	4,583	53,765	55,000	(1,235)
USAGE FEE REVENUE	347605	2,202	2,202	2,222	2,182	2,202	2,202	2,222	2,182	2,222	4,364	208	208	2,500	22,119
SET-UP & SERVICE - TAXABLE	347606	350	150	1,800	1,500	2,200	2,950	900	2,425	1,500	3,675	1,775	1,775	20,999	(2,96)
SET-UP & SERVICE - NON-TAXABLE	347607	-	750	1,370	2,160	3,727	3,429	1,495	2,454	2,512	1,431	1,431	24,086	17,167	6,919
SECURITY SERVICES REVENUE	347608	100	300	1,900	1,490	2,030	1,510	535	1,890	1,280	2,765	2,765	19,196	33,183	(13,988)
EVENT SECURITY	347609	120	120	840	720	1,044	480	840	720	1,320	-	-	7,164	-	7,164
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	347620	-	-	-	-	-	-	-	-	-	-	1,360	1,360	2,721	16,325
CATERING REVENUE	347621	25,051	-	-	2,541	6,992	-	16,234	7,987	5,291	11,100	6,570	6,570	88,337	9,497
FINES	351200	7,713	8,025	10,196	7,282	11,037	11,037	6,628	8,928	6,113	6,081	9,828	9,828	117,934	(19,061)
OTHER CARD REVENUE	351201	370	195	130	65	195	190	130	65	130	115	115	1,701	1,385	310
HEADSET REVENUE	351202	264	361	336	356	359	338	370	394	341	442	566	4,693	6,795	(2,102)
USB REVENUE	351203	268	364	322	446	304	293	252	402	407	375	444	444	4,321	(1,011)
LIBRARY TOTES	351204	95	95	92	93	118	97	153	97	86	76	156	1,314	1,867	(553)
MISCELLANEOUS REVENUE	360000	22,921	172	50	240	291	2,981	258	302	394	850	453	453	29,364	23,930
REVENUE ADJUSTMENT	360001	(1)	-	85	(85)	(1)	-	(86)	-	-	(6)	-	(92)	-	(92)
INTEREST INCOME	361000	86,585	82,861	92,075	95,185	101,384	100,595	104,614	109,889	107,523	110,954	5,801	5,801	1,003,266	69,610
FACILITY RTL REV - TAXABLE	362000	37,802	4,174	10,246	11,777	6,141	4,579	19,443	15,811	19,706	11,463	12,740	12,740	166,623	13,739
FACILITY RENTAL REV - NONTAX	362001	-	240	5,080	5,610	1,210	1,570	720	1,200	3,200	1,861	3,625	3,625	27,941	(15,558)
EQUIPMENT RENTAL REV - TAXABLE	362002	300	300	2,000	1,500	2,337	1,753	1,100	1,350	1,200	2,850	1,792	1,792	18,274	21,505
EQUIPMENT RENTAL REV - NONTAX	362003	-	100	-	300	400	-	300	-	600	-	233	233	2,167	(634)
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	367004	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	392100	4,800	6,500	-	438	-	-	-	-	-	-	316	316	12,369	8,582
REFUNDS	396000	-	-	-	150	-	520	-	126	-	-	417	417	5,000	(3,371)
REIMBURSEMENT FOR SERVICES	399000	2,590	6,685	-	-	-	36,902	-	-	-	-	14,583	14,583	75,344	(99,656)
INSURANCE REIMBURSEMENTS	399001	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	601,481	531,516	535,468	2,120,774	3,041,373	20,806,096	586,143	633,853	554,618	2,140,886	2,328,040	18,649,489	52,529,737	46,793,390	5,736,348
Expenditures:															
PERSONAL SERVICES & BENEFITS	41	2,026,339	2,031,512	3,789,006	2,173,558	2,314,161	2,525,052	2,650,842	2,392,852	3,340,969	2,477,240	2,813,569	2,813,569	31,348,669	4,322,765
SUPPLIES	42	181,810	81,447	36,217	81,178	58,575	70,038	75,840	65,769	113,781	43,652	106,036	1,020,378	1,453,607	433,229
OTHER SERVICES AND CHARGES	43	959,882	1,535,840	696,393	1,083,097	1,153,585	1,169,635	1,610,981	1,443,346	643,367	1,091,901	1,209,594	1,209,594	13,807,216	3,003,846
CAPITAL OUTLAY (Including Books & Collection Materials)	44	51,683	164,342	242,512	204,162	136,221	128,936	294,758	377,579	45,582	213,475	251,833	712,080	2,823,163	262,381
Total Expenditures	3,219,714	3,813,141	4,764,127	3,541,995	3,662,543	3,893,661	4,632,420	4,279,546	4,143,699	3,826,267	4,381,033	4,841,280	48,999,424	57,021,645	8,022,221
Change in Payables/Petty Cash/Correction*	860,602	(1,084,843)	(894,406)	(81,783)	-	-	(3,000)	(29,912)	(5,001)	-	-	-	(1,238,344)	-	-
Transfer Out (Rainy Day Fund/LRF)	-	-	-	-	-										
Ending Balance	\$ 38,504,810	\$ 34,138,342	\$ 29,015,276	\$ 27,512,272	\$ 26,891,102	\$ 43,803,537	\$ 39,754,260	\$ 36,078,655	\$ 32,484,573	\$ 30,799,192	\$ 28,746,200	\$ 42,554,409	\$ 44,846,377	\$ 30,034,185	

**Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended October 31, 2023**

FUND	CASH AND	RECEIPTS	DISBURSEMENTS	CASH AND
	INVESTMENTS			INVESTMENTS
	09/30/2023			10/31/2023
101 Total Operating	32,484,573	2,140,886	3,826,267	30,799,192
104 Total Fines	(3,272)	47,004	45,607	(1,875)
226 Total Parking Garage	687,260	24,307	15,290	696,277
230 Total Grant	178,713	11,619	3,212	187,120
245 Total Rainy Day	7,530,898	12,159	57,013	7,486,044
270 Total Shared System	166,350	793	28,702	138,441
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(999)	-	-	(999)
301 Total BIRF 1	754,984	-	-	754,984
321 Total BIRF 2	2,651,308	-	-	2,651,308
471 Total Library Improvement Reserve Fund	2,733,597	6,452	-	2,740,049
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	863,600	-	112,647	750,953
480 Total 2018 BBond - West Perry Branch	-	-	-	-
481 Total 2019 Bond - LAW WAY Renovation	-	-	-	-
482 Total 2020 Bond - Fac Renov Equip Acq	2,629,406	-	215,196	2,414,209
483 Total 2021A Bond Glendale BR	3,127,563	46,106	433,625	2,740,044
484 Total 2021B Bond FT Harrison BR	1,559,862	3,858	30,997	1,532,722
485 Total 2021C Bond Energy Cons	4,216,949	-	171,423	4,045,526
486 Total 2022 Bond Energy Cons LT MT	5,235,524	-	274,309	4,961,215
487 Total 2023A Bond Reconstruct Learning Curve		59,900		59,900
488 Total 2023B Bond Nora Renovation & Other		59,900		59,900
489 Total 2023 C Bond Pike Renovation & Other		59,900		59,900
701 Total Self-Insurance Fund	1,200,000	333,100	333,100	1,200,000
800 Total Gift	2,943,367	40,300	81,673	2,901,994
806 Total Payroll Liabilities	(168,079)	109,449	149,371	(208,001)
812 Total Foundation Agency Fund	4,213	659	-	4,872
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	1,740	1,536	1,740	1,536
815 Total PLAC Card Revenue Agency Fund	19,540	3,445	-	22,985
Grand Total	68,817,127	2,961,373	5,780,174	65,998,326

**Status of the Treasury
Investment Report
Month Ended October 31, 2023**

Chase Savings Account

	Balance October 31, 2023	Interest Earned October 31, 2023
Operating Fund	\$ 7,256,950	\$ 22,162
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 424,083	\$ 1,293
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 419,439	\$ 1,279
Gift Fund	\$ 7,092	\$ 611
2021A Bond (Glendale)	\$ 1,236,447	\$ 7,456
2021B Bond (Fort Harrison)	\$ 902,642	\$ 3,858
Total Chase Savings Account	\$ 10,453,433	\$ 36,658

The average savings account rate for October was 3.60%

Previous Month's Chase Savings Account Activity

	Balance September 30, 2023	Interest Earned September 30, 2023
Operating Fund	\$ 7,234,789	\$ 21,383
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 422,790	\$ 1,247
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 418,161	\$ 1,234
Gift Fund	\$ 6,481	\$ 590
2021A Bond (Glendale)	\$ 3,728,990	\$ 11,001
2021B Bond (Fort Harrison)	\$ 1,648,784	\$ 4,864
Total Chase Savings Account	\$ 13,666,775	\$ 40,319

The average savings account rate for September was 3.60%

Fifth Third Bank Investment Account

	Balance October 31, 2023	Interest Earned October 31, 2023
Library Improvement Reserve Fd	\$ 2,288,625	\$ 6,452
Rainy Day Fund	\$ 3,551,530	\$ 10,012
Total Fifth Third Bank	\$ 5,840,155	\$ 16,463

The average 5/3 investment account rate for October was 3.39%

Previous Month's Fifth Third Bank Investment Account

	Balance September 30, 2023	Interest Earned September 30, 2023
Library Improvement Reserve Fd	\$ 2,282,173	\$ 4,012
Rainy Day Fund	\$ 3,541,518	\$ 6,226
Total Fifth Third Bank	\$ 5,823,691	\$ 10,239

The average 5/3 investment account rate for September was 2.11%

Hoosier Fund Account Income

	Balance October 31, 2023	Interest Earned October 31, 2023
Operating Fund	\$ 9,313,248	\$ 42,717
Rainy Day Fund	\$ 190,319	\$ 869
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,548,380	\$ 43,586

The average Hoosier Fund account rate for October was 5.40%

Previous Month's Hoosier Fund Account Income

	Balance September 30, 2023	Interest Earned September 30, 2023
Operating Fund	\$ 9,270,531	\$ 41,162
Rainy Day Fund	\$ 189,451	\$ 837
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,504,794	\$ 41,999

The average Hoosier Fund account rate for September was 5.40%

TrustIndiana

	Balance October 31, 2023	Interest Earned October 31, 2023
Operating Fund	\$ 7,224,269	\$ 35,306
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,765,417	\$ 35,306

The average TrustIndiana account rate for October was 5.37%

Previous Month's TrustIndiana

	Balance September 30, 2023	Interest Earned September 30, 2023
Operating Fund	\$ 7,188,963	\$ 33,873
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,730,111	\$ 33,873

The average TrustIndiana account rate for September was 5.34%

U. S. Bank

	Balance October 31, 2023	Interest Earned October 31, 2023
Operating Fund	\$ 5,180,148	\$ 10,770
Total U. S. Bank	\$ 5,180,148	\$ 10,770

The average U. S. Bank account rate for October was 2.50%

Previous Month's U.S. Bank

	Balance September 30, 2023	Interest Earned September 30, 2023
Operating Fund	\$ 5,169,379	\$ 11,105
Total U. S. Bank	\$ 5,169,379	\$ 11,105

The average U. S. Bank account rate for September was 2.50%

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended October 31, 2023

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	17,485,888	17,485,888	-	9,325,957	-	8,159,931
Property Taxes Total	17,485,888	17,485,888	-	9,325,957	-	8,159,931
Intergovernmental						
335100 FINANCIAL INSTITUTION T	132,059	132,059		69,506	-	62,553
335200 LICENSE EXCISE TAX REVE	747,497	747,497		483,122	-	264,375
335700 COMMERCIAL VEHICLE TAX	94,513	94,513		49,109	-	45,404
339000 IN LIEU OF PROP. TAX	4,654	4,654		4,567	-	87
Intergovernmental Total	978,723	978,723	-	606,304	-	372,419
Miscellaneous						
361000 INTEREST INCOME	-	-	-	5,265	-	(5,265)
Miscellaneous Total	-	-	-	5,265	-	(5,265)
REVENUES Total	18,464,611	18,464,611	-	9,937,526	-	8,527,085
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	10,000	10,000	-	-	-	10,000
438100 PRINCIPAL	17,555,000	17,555,000		8,695,000	-	8,860,000
438200 INTEREST	1,713,281	1,713,281		942,713	-	770,568
Other Services and Charges Total	19,278,281	19,278,281	-	9,637,713	-	9,640,568
EXPENSES Total	19,278,281	19,278,281	-	9,637,713	-	9,640,568

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended October 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	12,159	78,809	-	(78,809)
MISCELLANEOUS Total	-	-	12,159	78,809	-	(78,809)
OTHER FINANCING SRCS						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	-	-	-
OTHER FINANCING SRCS Total	-	-	-	-	-	-
REVENUE Total	-	-	12,159	78,809	-	(78,809)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	-	-	-	-	-	-
431200 ENGINEERING & ARCHITECTURAL	-	6,621	-	-	650	5,971
431500 CONSULTING SERVICES	500,000	500,000	-	-	-	500,000
438400 ISSUANCE COSTS	-	-	1,820	6,368	-	(6,368)
OTHER SERVICES AND CHARGES TOTAL	500,000	506,621	1,820	6,368	650	499,603
CAPITAL						
441000 LAND	-	-	-	-	-	-
443500 BUILDING	500,000	500,000	-	-	-	500,000
444500 BUILDING IMPRVMENTS &	-	-	55,193	326,309	497,483	(823,793)
CAPITAL Total	500,000	500,000	55,193	326,309	497,483	(323,793)
EXPENSE Total	1,000,000	1,006,621	57,013	332,677	498,133	175,810

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended October 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	6,452	38,551	-	(38,551)
MISCELLANEOUS Total	-	-	6,452	38,551	-	(38,551)
REVENUE Total	-	-	6,452	38,551	-	(38,551)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
CAPITAL Total	250,000	250,000	-	-	-	250,000
EXPENSE Total	250,000	250,000	-	-	-	250,000

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended October 31, 2023

	MTD	YTD
REVENUE		
MISCELLANEOUS		
332205 EMERGENCY CONNECTIVITY FUND	11,008	27,326
334720 GRANTS - STATE	-	1,834
361000 INTEREST INCOME	611	5,414
367000 FOUNDATION CONTRIBUTION	40,300	2,072,482
367004 OTHER GRANTS	-	26,385
MISCELLANEOUS Total	51,919	2,133,440

REVENUE Total	51,919	2,133,440
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EXPENSE		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	306	3,526
00015001 - CENTRAL UNRESTRICTED GIFT	-	(369)
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	-	62,521
00025001 - COLLEGE UNRESTRICTED GIFT	-	331
00035001 - GLENDALE UNRESTRICTED GIFT	-	409
00045001 - IRVINGTON UNRESTRICTED GIFT	-	311
00055001 - BRIGHTWOOD UNRESTRICTED GIFT	-	658
00065001 -DECATUR UNRESTRICTED GIFT	-	533
00075001- EAGLE UNRESTRICTED GIFT	12	218
00085001 - E. 38TH STREET UNRESTRICTED GIFTS	67	969
00095001 - E. WASHINGTON UNRESTRICTED GIFT	-	44
00125001 - HAUGHVILLE UNRESTRICTED GIFT	-	1,395
00135001 - LAWRENCE UNRESTRICTED GIFTS	750	822
00145001- NORA UNRESTRICTED GIFT	-	1,455
00165001- GARFIELD PARK UNRESTRICTED GIFT	172	364
00175001- SOUTHPORT UNRESTRICTED GIFT	-	148
00185001- SPADES PRK UNRESTRICTED GIFT	200	400
00195001 - WAYNE UNRESTRICTED GIFTS	43	345
00205001 - W. INDIANAPOLIS UNRESTRICTED GIFTS	100	100
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	-	207
00225001 - WARREN UNRESTRICTED GIFTS	-	267
00275001 - MICHIGAN UNRESTRICTED GIFTS	54	181
00285001 - BEECH GROVE UNRESTRICTED GIFTS	-	2,584
00295001 - W. PERRY UNRESTRICTED GIFTS	74	1,027
00405001 - CEO UNRESTRICTED GIFTS	1,021	13,803
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	25,328	130,079
00425002 - LIBRARY MATERIALS MEMORIAL FUND	15	1,028
00425003 - LIBRARY MATERIALS ESTATE GIFTS	28,265	28,265
00425010 - LILLY CITY DIGITIZATION	-	29,795
18055010 - Grow with Google	-	1,691
19425013 - BOOKS FOR COLLECTION BY T. COATES	-	21
20015017 - RAINBOW READS (CEN)	-	210
20125011 - HVL DEVICE LENDING EXPANSION	-	2,537
20425012 - CATALOGING & PROCESSING EITELJORG	-	544

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended October 31, 2023

	MTD	YTD
20425017 - AXIS 360 HIGH SCHOOL EBOOKS	-	131
20425018 - AXIS 360 COVID EXPANSION EBOOKS	-	139
20455022 - SALUTE TO BLACK MEN IN WHITE COATS	150	5,212
21005038 - MONUMENT CIRCLE BOOK STAION TO CEN	-	7,250
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD	-	1,983
21425010 - CHRIS GONZALEZ 2020 INDIANA UTHORS	-	486
21425012 - MARION COUNTY INTERNET LBRARY CARD	-	(7,640)
21425023 - MINDTRUST HIGH SCHOOL EBOOKS	-	17,800
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	-	2,701
21455041 - A PLACE TO CALL HOME PODCAST	501	7,251
22005015 - FALL FEST SLAMMIN RHYMES CHALLENGE	-	791
22005029 - INDYPL SEED LIBRARY 2022	-	429
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R	-	-
22005037 - CONCERT SERIES	-	300
22015017 - SOCIAL WORKER SUPPORT	-	120
22015019 - TEEN ADVISORY GROUP AT THE CURVE	-	24
22165013 - DISCOVERY ARTS SERIES GPK	-	250
22225018 - TEEN AFTERNOONS AT WRN	-	10
22425012 -MARION COUNTY INTERNET LIBRARY 2223	-	7,890
22425019 - BOOK CLUB IN A BAG	-	182
22445011 - EMERGENCY CONNECTIVITY FUNDING ECF	3,212	29,177
22455014 - CAREER CENTER	-	4,500
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS	-	2,824
22455042 - CONVERSATION CIRCLES 2022	-	690
22455045 - PATHWAYS TO LITERACY	-	560
22455049 - BUILDING DIGITAL LITERACY SKILLS	-	500
22455051 - HOTSPOT FILTERING SFTWARE	-	2,917
22455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	-	17,971
22475015 - STAFF DEI TRAINING	-	2,125
23005013 - SUMMER READING PROGRAM	-	209,393
23005015 - FALL FEST SLAMMIN RHYMES CHALLENGE	1,247	15,247
23005029 - INDYPL SEED LIBRARY	-	76
23005034 - LGBTQ+ COMPETENCY TRAINING	-	1,500
23005036 - PRESCHOOL PACKAGED PROGRAMS	4,445	19,784
23005037 - CONCERT SERIES	-	9,000
23015011 - NONPROFIT WORKSHOPS	750	2,280
23015012 -SMALL BUINESS WORKSHOPS	-	74
23015013 -COFFEE AND CONVERSATIONS	-	257
23015016 -SIMPLE AND AFFORDABLE PLANT BASED C	-	1,000
23015018 - MAKER CRAFTS AT CENTRAL	33	583
23015020 - TREASURES OF THE ISCR	-	50
23015021 - CBLC BOOK FEST & JUNTEENTH CELEBRATION	-	9,773
23015022 - DRAG QUEEN STORY TIME	-	840
23015025 - CBLC BOK TALKS AND DISCUSSIONS	-	600
23035012 - EXPLORE THE WORLD CULTURAL PROGRAMS	467	2,030

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended October 31, 2023

	MTD	YTD
23075010 - WEST SIDE COMMUNITY APPRECIATION	673	673
23045010 - TEEN ZONE AT IRVINGTON	-	263
23085012 - E38 STREET ZINE COLLECTION	555	828
23085023 - E38TH ST COMMUNITY PANTRY	415	415
23085013 - E38 STREET CAREER CENTER	-	3,962
23135010 - ADULT BOOK DISCUSSION LAW	-	395
23205011 - HOMESCHOOL CAP 2023	-	575
23235010 - FORT BEN HARRISON GRAND OPENING EVE	-	(450)
23255015 - BUNNY BAG PROGRAM BOOKS AND SUPPLY	508	12,355
23255043 - SRP SUMMER GROUP BOOK COLLECTION	26	1,469
23295011 - HEALTH AND WELLNESS PROGRAMS WPR	50	2,040
23295013 - TEEN ADVISORY GROUP AT WEST PERRY	-	159
23415014 - MCFADDEN LECTURE 2023	7,712	12,132
23425012 - MARION COUNTY INTERNET LIBRARY 2324	-	609,919
23425014 - GENERAL DIGITIZATION 2023	-	3,057
23425015 - RELIGION ORAL HISTORY PROJECT	-	1,579
23425020 - INDYPL BRANCHES HISTORY	-	5,102
23425021 - 150th ANNIVERSARY	-	7,327
23455010 - MEET THE ARTIST XXXV #MASTERSEXHIBI	-	43,555
23455015 - WORLD LANGUAGE BOOK CLUB	-	800
23455028 - TEEN COMMUNITY BOOK CLUBS	-	573
23455035 - YA AUTHOR VISITS	-	1,200
23455038 - ANIMAL PROGRAMS	-	13,750
23455042 - CONVERSATION CIRCLES 2023	600	5,700
23455045 - PATHWAY TO LITERACY	-	4,560
23455047 - INTERNATIONAL FESTIVALS & CELEBRATION	-	5,000
23455048 - READING READY TIME	-	4,348
23455052 - ADULT SUMMER READING PROGRAM	1,800	16,784
23455053 - EARLY CHILDHOOD EDUCATOR WORKSHOP	-	8,066
23455054 - FAMILY AUTHOR VISITS	2,650	2,650
23455055 - REACH OUT AND READ ROAR DIA DE LOS	-	13,294
23455056 - BILINGUAL STORYTIME PDA	1,200	4,200
23455061 - WORLD LANGUAGE COMPUTER CLASSES	600	4,850
23455063 - FAMILY CONCERT SERIES	-	1,000
23455064 - HEALTHY BODY HEALTHY MIND	210	210
23455065 - SEED LIBRARY SUPPORT	-	1,000
23455066 - PROGRAM PRESENTATION LAPTOPS 2023	-	20,260
23475010 - IPS RACIAL EQUITY INSTITUTE TRAINING	-	8,400
23465012 - MARKETING BUCKETS	675	11,395
EXPENSE Total	84,885	1,498,868

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended October 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	120,000	120,000	21,010	113,347	-	6,653
347611 EVENTS PARKING	8,000	8,000	1,925	9,485	-	(1,485)
CHARGES FOR SERVICES Total	128,000	128,000	22,935	122,832	-	5,168
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	500	500	-	-	-	500
360001 REVENUE ADJUSTMENT	-	-	80	215	-	(215)
361000 INTEREST INCOME	-	-	1,293	11,452	-	(11,452)
MISCELLANEOUS Total	500	500	1,373	11,667	-	(11,167)
REVENUE Total	128,500	128,500	24,307	134,499	-	(5,999)
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,000	2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH	2,000	2,000	515	1,817	-	183
422250 UNIFORMS	-	-	110	110	-	(110)
422310 CLEANING & SANITATION	200	200	418	418	-	(218)
SUPPLIES Total	4,200	4,200	1,043	2,345	-	1,855
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	2,500	2,500	-	-	-	2,500
431500 CONSULTING SERVICES	5,000	7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	2,000	11,000	-	1,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	1,500	1,500	216	1,122	-	378
434201 EXCESS LIABILITY	6,500	6,500	813	4,455	-	2,045
436100 REP & MAINT-STRUCTURE	10,000	343,435	1,449	6,483	1,580	335,372
436110 CLEANING SERVICES	9,000	9,000	-	8,628	-	372
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR	12,500	53,000	-	40,500	15,510	(3,010)
439904 BANK FEES/CREDIT CARD FEES	6,000	6,000	260	5,338	-	662
439905 OTHER CONTRACTUAL SERVICES	60,000	60,000	9,510	55,580	-	4,420
OTHER SERVICES AND CHARGES TOTAL	129,100	505,949	14,247	133,105	20,005	352,840
CAPITAL						
445300 CAPITAL - EQUIPMENT	10,000	10,000	-	-	-	10,000
CAPITAL Total	10,000	10,000	-	-	-	10,000
EXPENSE Total	143,300	520,149	15,290	135,450	20,005	364,694

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended October 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	793	123,836	-	(123,836)
CHARGES FOR SERVICES Total	-	-	793	123,836	-	(123,836)
REVENUE Total	-	-	793	123,836	-	(123,836)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	77,897	77,897	9,512	82,340	-	(4,443)
413100 FICA AND MEDICARE	5,959	5,959	674	9,029	-	(3,070)
413300 PERF/INPRS	11,061	11,061	1,276	9,367	-	1,694
PERSONAL SERVICES Total	94,917	94,917	11,462	100,737	-	(5,820)
SUPPLIES						
421600 LIBRARY SUPPLIES	5,000	4,304		1,970	480	1,854
SUPPLIES Total	5,000	4,304	-	1,970	480	1,854
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	5,000	300	-	300	-	-
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	900	31,984	17,240	24,224	7,097	663
439907 EVENTS & PR	500	427	-	-	-	427
439909 REIMBURSEMENT FOR SERVI	75,000	50,000	-	-	-	50,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	-	-	14,000
OTHER SERVICES AND CHARGES TOTAL	97,150	98,461	17,240	24,524	7,097	66,840
EXPENSE Total	197,067	197,682	28,702	127,231	7,578	62,873

Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended October 31, 2023

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	750,952.95
Fund 482 - Restricted - Multiple Projects 2	2,414,209.37
Fund 483 - Restricted - Glendale Project	2,209,261.64
Fund 484 - Restricted - Fort Harrison Project	1,432,649.31
Fund 485 - Restricted - Multiple Projects 3	4,045,525.74
Fund 486 - Restricted - Multiple Projects 4	4,961,214.93
Fund 487 - Restricted - Curve & Other Projects	59,900.00
Fund 488 - Restricted - Nora Reno & Other Projects	59,900.00
Fund 489 - Restricted - Pike Reno & Other Projects	59,900.00
Total Construction Fund Cash Balances	<u>15,993,513.94</u>

Construction Fund Classification Breakdown

Fund 479 - Restricted - Multiple Projects	750,952.95
Fund 482 - Restricted - Multiple Projects 2	2,414,209.37
Fund 483 - Restricted - Glendale Project	2,209,261.64
Fund 484 - Restricted - Fort Harrison Project	1,432,649.31
Fund 485 - Restricted - Multiple Projects 3	4,045,525.74
Fund 486 - Restricted - Multiple Projects 4	4,961,214.93
Fund 487 - Restricted - Curve & Other Projects	59,900.00
Fund 488 - Restricted - Nora Reno & Other Projects	59,900.00
Fund 489 - Restricted - Pike Reno & Other Projects	59,900.00
Total Construction Fund Breakdown	<u>15,993,513.94</u>

Summary of Classifications

Total Restricted	15,993,513.94
Total Assigned	0.00
Total of All Classifications	<u>15,993,513.94</u>

Summary of Project Activity

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	112,647.20	177,747.03	4,249,047.05	216,064.80	534,888.15
* Fund 482 - Restricted - Multiple Projects 2	5,349,512.62	215,196.41	569,187.97	2,935,303.25	560,074.22	1,854,135.15
Fund 483 - Restricted - Glendale Project	15,733,988.70	433,624.61	7,277,224.91	13,524,727.06	1,409,360.51	799,901.13
Fund 484 - Restricted - Fort Harrison Project	14,450,148.57	30,997.34	4,845,513.29	13,017,499.26	703,403.32	729,245.99
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	171,423.10	1,041,507.44	1,528,590.71	18,084.57	4,027,441.17
Fund 486 - Restricted - Multiple Projects 4	5,573,456.60	274,309.18	517,583.27	612,241.67	1,173,923.95	3,787,290.98
**** Fund 487 - Restricted - Curve & Other Projects	0.00	0.00	0.00	0.00	0.00	0.00
**** Fund 488 - Restricted - Nora Reno & Other Projects	0.00	0.00	0.00	0.00	0.00	0.00
Fund 489 - Restricted - Pike Reno & Other Projects	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	<u>51,681,222.94</u>	<u>1,238,197.84</u>	<u>14,428,763.91</u>	<u>35,867,409.00</u>	<u>4,080,911.37</u>	<u>11,732,902.57</u>

	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
** Appropriated Interest Earnings - Fund 483	236,446.67	7,456.30	150,839.21	236,446.67	0.00
*** Appropriated Interest Earnings - Fund 484	152,641.87	3,857.65	82,215.75	152,641.87	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.

** Total interest went \$168,990.37 above estimated \$60,000.00 so added it to budget

*** Total interest went \$88,784.22 above estimated \$60,000 so added it to budget

**** Budget will be assigned when we receive the final 2023 bond funds.



Board Action Request

6b

To: IMCPL Board **Meeting Date:** November 27, 2023
From: Finance Committee **Approved by the**
Library Board:
Effective Date: November 27, 2023

Subject: Resolution 74-2023 – Approval for Basic Maintenance of Existing Network Infrastructure

Recommendation: IndyPL staff recommends Board approval to negotiate and award a contract with Logicalis, Inc for the total cost of \$229,909.20

Background: Annually the Indianapolis Public Library request proposals for the Basic Maintenance of Existing Network Infrastructure. This includes maintenance services for existing Cisco and Palo Alto equipment. The Cisco equipment service is called Smartnet (which includes both e-Rate eligible and e-Rate ineligible services). The Palo Alto equipment is IndyPL’s firewall.

The Library received (3) three Proposals from:

Vendors	Lump Sum Quote	Local Service	City and State
Diverse Tech Services *incomplete proposal	\$229909.20 est. <i>additional fees \$30240</i>	Yes	Indianapolis, IN
ESI Tech Advisors *incomplete proposal	\$229909.20 est. <i>additional fees \$5924.38</i>	Yes	Indianapolis, IN
Logicalis	\$229909.20 <i>no additional fees</i>	Yes	Indianapolis, IN

The scope of the Statement of Work included these three components:

- BMIC - Basic Maintenance of Existing Network Infrastructure Service Support** \$79,888.39 (the manufacture name is Cisco Base)- IndyPL to pay \$24,885.23 net, after eRate reimbursement \$55,003.16
- DNA Service Support:** \$54,155.60 - IndyPL to pay \$16,869.47 net, after eRate reimbursement \$37,286.13
- Palo Alto Firewall :** \$95,865.21 - IndyPL to pay \$61,726.10 net, after eRate reimbursement \$34,139.11 *please see the Logicalis Breakdown Pricing spreadsheet to see breakdown of e-Rate eligible vs. ineligible cost.*
 - The total for the Library to pay after expected eRate reimbursement is \$103,480.80.**
 - The grand total for USAC (e-Rate) to pay is \$126,428.40

The selection of the Offeror was based upon the criteria established in the SOW.

- Pricing:** eligible goods and services “cost-effective”
- Compliance:** specification State of Work and Technical Solutions
- Breakdown:** e-Rate eligible and e-Rate ineligible products and services by line item
- Submission:** proposal received by deadline 10/25/23

- **Reference:** supporting satisfactory performance of the service from the vendor

Diversity Impact Statement: Connectivity for all is part of our commitment to diversity, which is aligned with our Digital/Technology Strategic Objectives. By making the internet safe and accessible, we aim to ensure that all individuals have equal access to digital resources and opportunities. Our mission as a public institution is to create a world where opportunities, knowledge, and progress are accessible to all, regardless of background or circumstance, thus improving the quality of life for our patrons as lifelong learners, through breaking down digital barriers.

Strategic/Fiscal Impact: The Basic Maintenance of Existing Network Infrastructure contract with Logicalis for \$103,480.80 has been budgeted in the 2024 Operating budget for e-Rate Funding Year 2025.



Board Resolution

6b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 74- 2023
APPROVAL TO AWARD CONTRACT FOR BASIC
MAINTENANCE OF EXISTING NETWORK
INFRASTRUCTURE TO LOGICALIS INC.
November 27, 2023**

WHEREAS, the purpose of the Basic Maintenance of Existing Network Infrastructure is provide maintenance services coverage for network equipment, consisting of switches with redundant power supplies equivalent to Cisco Basic Maintenance to over 26 locations, and maintenance for Firewall software (Palo Alto) with redundant AC power supplies, to maintain and protect library's network infrastructure.

WHEREAS, all Library locations, including the Library branches are currently connected to the library's networks.

WHEREAS, the Library's current contract for Basic Maintenance of Existing Network Infrastructure is expiring, and the Library must have a new contract executed no later than July 1, 2024 to meet the Universal Services timeline to be eligible for e-Rate funding period (July 1, 2024 through June 30, 2025);

WHEREAS, the Library staff issued a Statement of Work for Basic Maintenance of Existing Network Infrastructure services, reviewed the responses, investigated references, reviewed financial information, and determined that the vendor, Logicalis Inc., is the vendor that best meets the criteria as outlined in the Statement of Work, and recommends that the Library award the contract to Logicalis Inc.

IT IS THEREFORE RESOLVED, that the Board approves the selection of Logicalis as the vendor for Basic Maintenance of Existing Network Infrastructure for a term of one (1) year, and authorizes the Chief Executive Officer ("CEO") of the Library to negotiate and enter into an agreement with Logicalis Inc. on terms as the CEO deems necessary or advisable based on the recommendations of Library legal counsel, and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF TRUSTEES OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

**RESOLUTION 74- 2023
APPROVAL TO AWARD CONTRACT FOR BASIC
MAINTENANCE OF EXISTING NETWORK
INFRASTRUCTURE TO LOGICALIS INC.**

AYE

NAY

Adopted this 27th day of November 2023.

ATTEST: _____
Secretary of the Board

Diversity Impact Statement: Our commitment to diversity goes hand in hand with our Digital/Technology Strategic Objectives outline in our Strategic Plan and extends to accessibility. We strive to make internet technologies inclusive and adaptable, ensuring that all individuals have equal access to digital resources and opportunities. We believe that by breaking down digital barriers, we as a public institution can contribute to a world where opportunities, knowledge, and progress are accessible to all, regardless of background or circumstance, hopefully improving our patrons' quality of life as life-long learners.

Strategic/Fiscal Impact: The pricing for internet services results in a reduction from what the Library is currently paying, while doubling the bandwidth. The annual contract cost for AT&T for internet service at Central is \$11,644.80, with a 36 month contract term, and the annual contract cost for Crown Castle for internet services at LSC is \$11,400, with a 36 month contract term. All services have been budgeted in the 2024 Operating Budget. It is anticipated that USF e-Rate Funds will reimburse the Library at 90 percent of the cost of all services, as long as we are in compliance with their guidelines.

In order for our telecommunications expenses to be eligible for Universal Services funds in Fund Year 24 (7/1/24 to 6/30/25), the Library must have approved contracts in place no later than March 1, 2024.



Board Resolution

6c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 75-2023**

**APPROVAL TO SIGN CONTRACT FOR BASIC INTERNET ACCESS SERVICES
(Crown Castle)**

November 27th, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“Library”) utilizes and continues to require basic internet access services for library operations, and deems it prudent to utilize more than one internet provider to meet the goal of having redundant internet services for disaster recovery purposes; and

WHEREAS, the Library must meet the Universal Services guidelines to be eligible for e-Rate Funding Year 24 (July 1, 2024 through June 30, 2025), and pursuant to that schedule, the Library staff solicited competitive proposals for basic internet access at the Library Service Center and Central, and received proposals from five (5) vendors; and

WHEREAS, based on a review of the proposals, Library staff has determined Crown Castle to be one of the lowest, responsive and responsible proponents, and recommends the Library Board of Trustees (“Board”) award a contract to Crown Castle for basic internet access services installed at the Library Services Center.

IT IS THEREFORE RESOLVED that the Board approves the signing of the 36-month contract with Crown Castle for Basic Internet Access Services at the Library Services Center and authorizes the Chief Executive Officer of the Library to enter into an agreement with Crown Castle for the services for a total cost not to exceed **\$34,200.00** over the 36 month term, and upon such other terms as the Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 75-2023**

**APPROVAL TO SIGN CONTRACT FOR BASIC INTERNET ACCESS SERVICES
(Crown Castle)**

AYE

NAY

Adopted this _____ day of November 2023.

ATTEST: _____
Secretary of the Board



Board Resolution

6d

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 76-2023**

**APPROVAL TO SIGN CONTRACTS FOR BASIC INTERNET ACCESS SERVICES
(AT&T)**

November 27th, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“Library”) utilizes and continues to require basic internet access services for library operations, and deems it prudent to utilize more than one internet provider to meet the goal of having redundant internet services for disaster recovery purposes; and

WHEREAS, the Library must meet the Universal Services guidelines to be eligible for e-Rate Funding Year 24 (July 1, 2024 through June 30, 2025), and pursuant to that schedule, the Library staff solicited competitive proposals for basic internet access at the Library Service Center and Central, and received proposals from five (5) vendors; and

WHEREAS, based on a review of the proposals, Library staff has determined AT&T to be one of the lowest, responsive and responsible proponents, and recommends the Library Board of Trustees (“Board”) award a contract to AT&T for basic internet access services installed at the Library Services Center.

IT IS THEREFORE RESOLVED that the Board approves the signing of the 36-month contract with AT&T for Basic Internet Access Services at the Central Library and authorizes the Chief Executive Officer of the Library to enter into an agreement with AT&T for the services for a total cost not to exceed **\$34,934.40** over the 36 month term, and upon such other terms as the Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 76-2023**

**APPROVAL TO SIGN CONTRACT FOR BASIC INTERNET ACCESS SERVICES
(AT&T)**

AYE

NAY

Adopted this _____ day of November 2023.

ATTEST: _____
Secretary of the Board



Board Action Request

6e

To: IMCPL Board

Meeting Date: November 27, 2023

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: November 27, 2023

Subject: Resolution 77-2023 – Transfer between Classifications and Accounts

Recommendation: Authorize the adoption of Resolution 77-2023

Background: The transfer in the Operating Fund is to move funds from Characters 1, 2, and 4 to Characters 2 and 3. The funds being transferred from Character 1 to Character 3 will be used to cover Security Services expenses through the end of 2023.

The funds being transferred from Character 2 to Character 3 will be used to renew technology subscriptions for InfoZone Branch programs.

The funds being transferred from Character 4 to Character 2 will be used to purchase replacement furniture for branches.

Strategic/Fiscal Impact: This transfer has no impact on the total budget for 2023 as the funds are moving from one account to another.



Board Resolution

6e

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 77-2023
TRANSFER BETWEEN CLASSIFICATIONS AND ACCOUNTS
November 27, 2023

WHEREAS, certain conditions have developed since the Adoption of the 2023 Annual Budget,

WHEREAS, it is necessary to transfer funds between Budget Classifications and Accounts, therefore

BE IT RESOLVED that the following transfer and re-appropriation be made via:

OPERATING FUND

Decrease

FROM:

1. PERSONAL SERVICES	10126170-413004	SALARY ADJUSTMENT	\$ (150,000.00)
2. SUPPLIES	10126110-421700	DEPARTMENT OFFICE SUPPLIES	(2,000.00)
4. CAPITAL OUTLAY	10126180-445100	CAPITAL - FURNITURE	<u>(18,000.00)</u>
			<u>(170,000.00)</u>

Increase

TO:

2. SUPPLIES	10126180-421500	OFFICE SUPPLIES - FACILITIES	11,000.00
	10126180-421700	DEPARTMENT OFFICE SUPPLIES	7,000.00
3. OTHER CHARGES & SERVICES	10126180-439903	SECURITY SERVICES	150,000.00
	10102024-439905	OTHER CONTRACTUAL SERVICES	<u>2,000.00</u>
			<u>\$ 170,000.00</u>

LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 77-2023
TRANSFER BETWEEN CLASSIFICATIONS AND ACCOUNTS
November 27, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

7a

To: IMCPL Board

Meeting Date: November 27, 2023

From: Diversity, Policy and Human Resources Committee

Approved by the Library Board: November 27, 2023

Effective Date: December 2, 2023

Subject: Resolution 78 - 2023 (Approval of Additional Compensation)

Recommendation: Approval of Resolution 78 - 2023 (Approval of Additional Compensation)

Background: Resolution 78 - 2023 is an action to provide a one-time, end of the year payment of additional compensation to employees currently on the active payroll based on each employee's status as full time, part time, non-exempt, or exempt in amounts determined by management.

The Library has accumulated a surplus in the Personal Services category of the Operating Fund due to the accumulated balances from vacant positions and related benefits not expended during the year. Based on the identified surplus, management recommends to the Board that the Library make a one-time payment of additional compensation for 2023 to employees currently on the active payroll based on each employee's status as full time, part time, non-exempt, or exempt in amounts approximately of \$626,618.05 surplus (\$520,500.00 payment amount to employees, plus appropriate amounts for FICA and PERF as applicable) be used to provide an end of year. Management has determined and proposes that the 2023 additional compensation payments be made according to the list of employees attached to the resolution subject to all applicable wage withholding for taxes, FICA, PERF and other benefits.

Benefit: The employees will receive a payment on December 8th, 2023.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2023.



Board Resolution

7a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 78 - 2023

APPROVAL OF ADDITIONAL PAYMENTS TO EMPLOYEES FOR YEAR END

WHEREAS, the Library has generated a surplus in the Personal Services category of its Operating Fund for 2023 due to the accumulated balances from vacant positions and related benefits not expended during the year; and

WHEREAS, due to the 2023 surplus, management has determined that funding for additional compensation is available and recommends that one-time additional compensation for 2023 be made available to all active staff with final gross payments to vary depending on whether an employee is full time, part time or an hourly employee; now therefore,

BE IT RESOLVED, that \$626,618.05 (\$520,500.00 payment amount to employees, plus appropriate amounts for FICA and PERF) of those funds, already appropriated in the Personal Section of the 2023 Operating Fund Budget, be allocated according to the attached list of employees and distributed through the end of year process, with payments to be made via direct deposit or check, subject to all applicable withholding for taxes, and subject to the appropriate PERF contribution if a PERF covered position.

Adopted this 27 day of November 2023.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

**RESOLUTION 78 – 2023
APPROVAL OF ADDITIONAL PAYMENTS TO EMPLOYEES FOR YEAR END**

NOVEMBER 27, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board

Job Title	Amount	Schedule
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Mgr., Community Branch	\$ 1,100.00	Full time
Mgr., Community Branch	\$ 1,100.00	Full time
Project Manager	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Cataloging and Metadata Librarian	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Processing Assistant II	\$ 1,100.00	Full time
Dir., Communications	\$ 1,100.00	Full time
PC/Lan Specialist	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Mgr., Shared Systems	\$ 1,100.00	Full time
Public Services Associate II - Floater	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Bkmo Driver/Clerk	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Control Room Technician	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Technical Training Specialist	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Team Member, Shipping and Receiving	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Processing Accounts Assistant	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Administrative Assistant I	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Mgr., Organizational Learning and Development	\$ 1,100.00	Full time
Supervisor, Youth Multimedia Specialist	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Mgr., Digital Marketing	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time

Chief Financial Officer	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Mgr., Processing	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Mgr., Budget	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Collection Development Librarian	\$ 1,100.00	Full time
Mgr., Accounting	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Mgr., Facilities Projects	\$ 1,100.00	Full time
Computer Assistant II	\$ 1,100.00	Full time
Library Security Assistant	\$ 1,100.00	Full time
Administrative Assistant I	\$ 1,100.00	Full time
Mgr., Community Branch	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Bkmo Driver/Clerk	\$ 1,100.00	Full time
Mgr., Neighborhood Branch	\$ 1,100.00	Full time
Technology Learning Specialist	\$ 1,100.00	Full time
Control Room Technician	\$ 1,100.00	Full time
Supervisor, Building Systems	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Computer Assistant II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Computer Assistant II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Office Assistant	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Digital Media Specialist	\$ 1,100.00	Full time
Mgr., Regional Branch	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Network Systems Analyst	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Software Engineer	\$ 1,100.00	Full time
Cataloging and Metadata Librarian	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Mgr., Data & Web Services	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time

Program Specialist	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Indy Library Store Coordinator	\$ 1,100.00	Full time
Project Assistant, Shared System	\$ 1,100.00	Full time
Control Room Technician	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Diversity & Inclusion Officer	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Digital Projects Coordinator	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Administrative Assistant II	\$ 1,100.00	Full time
Control Room Technician	\$ 1,100.00	Full time
Editorial Associate	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Electronic Resources Librarian	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Program Specialist	\$ 1,100.00	Full time
Dir., Human Resources	\$ 1,100.00	Full time
Mgr., Neighborhood Branch	\$ 1,100.00	Full time
Mgr., Events	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Executive Assistant	\$ 1,100.00	Full time
Mgr., Community Branch	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Team Member, Shipping and Receiving	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Mgr., Business System Analyst	\$ 1,100.00	Full time
Circulation Coordinator	\$ 1,100.00	Full time
Control Room Technician	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Control Room Technician	\$ 1,100.00	Full time
Technology Learning Specialist	\$ 1,100.00	Full time
Mgr., Community Branch	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Supervisor, Digital Inclusion	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Venue Coordinator	\$ 1,100.00	Full time

Library Assistant II	\$ 1,100.00	Full time
Library Security Assistant	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Chief Public Services Officer	\$ 1,100.00	Full time
Accounts Payable Assistant	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Mgr., Acquisitions	\$ 1,100.00	Full time
Human Resources Assistant	\$ 1,100.00	Full time
Dir., Information Technology	\$ 1,100.00	Full time
Chief Executive Officer	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Mgr., Regional Branch	\$ 1,100.00	Full time
Senior Accountant	\$ 1,100.00	Full time
Mgr., Digital Projects	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Public Services Associate II - Floater	\$ 1,100.00	Full time
Team Member, Shipping and Receiving	\$ 1,100.00	Full time
Library Assistant II-Outreach	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Administrative Assistant II	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Mgr., Shipping and Receiving	\$ 1,100.00	Full time
Library Security Assistant - LSC Front Desk	\$ 1,100.00	Full time
Supervisor, Volunteer Resources	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Mgr., Central Adult Services	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Organizational Learning&Develpmnt Coordinator	\$ 1,100.00	Full time
Area Resource Manager-Branches	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Dir., Collection Management	\$ 1,100.00	Full time
Human Resources Generalist	\$ 1,100.00	Full time

Collection Development Librarian	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Program Billing and Budget Specialist	\$ 1,100.00	Full time
Lan Administrator	\$ 1,100.00	Full time
Mgr., Community Branch	\$ 1,100.00	Full time
Office Assistant	\$ 1,100.00	Full time
Mgr., Community Branch	\$ 1,100.00	Full time
Library Security Supervisor-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Mgr., Regional Branch	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Public Relations Specialist	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Inter-Library Loan Assistant	\$ 1,100.00	Full time
Social Worker	\$ 1,100.00	Full time
Strategic Planning & Assessment Officer	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Team Member, Shipping and Receiving	\$ 1,100.00	Full time
Public Services Associate II - Floater	\$ 1,100.00	Full time
Special Collections Librarian	\$ 1,100.00	Full time
Auditorium Technician	\$ 1,100.00	Full time
Library Assistant I	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Cataloging and Metadata Librarian	\$ 1,100.00	Full time
Team Lead, Shipping & Receiving	\$ 1,100.00	Full time
Network PC Technician	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Technical Support Assistant	\$ 1,100.00	Full time
Technology Learning Specialist	\$ 1,100.00	Full time
Technology Learning Specialist	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Processing Assistant II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Administrative Assistant II	\$ 1,100.00	Full time
Mgr., Regional Branch	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Interim-Mgr., Regional Branch	\$ 1,100.00	Full time
Collection Development Librarian	\$ 1,100.00	Full time

Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Program Specialist	\$ 1,100.00	Full time
Human Resources Generalist	\$ 1,100.00	Full time
Computer Assistant II	\$ 1,100.00	Full time
Program Specialist	\$ 1,100.00	Full time
Mgr., Community Branch	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Collection Development Librarian	\$ 1,100.00	Full time
Purchasing Order Specialist	\$ 1,100.00	Full time
Youth Multimedia Learning Specialist	\$ 1,100.00	Full time
Mgr., Regional Branch	\$ 1,100.00	Full time
Processing Assistant II (Shared System)	\$ 1,100.00	Full time
Front End Web Developer	\$ 1,100.00	Full time
Public Services Associate II - Floater	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Dir., Facilities	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II-Outreach	\$ 1,100.00	Full time
Mgr., Sys/Network Infrastructure	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Mgr., Regional Branch	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Computer Assistant II	\$ 1,100.00	Full time
Safety and Security Officer	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Dir., Accounting	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Mgr., Learning Curve	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Team Member, Shipping and Receiving	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Order Specialist	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Project Manager, Innovation & Technology	\$ 1,100.00	Full time
Library Security Assistant	\$ 1,100.00	Full time

Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Public Services Associate II - Floater	\$ 1,100.00	Full time
Area Resource Manager-Branches	\$ 1,100.00	Full time
Mgr., Regional Branch	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Area Resource Manager-Adult Services	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Hrly Events Assistant	\$ 1,100.00	Full time
Mgr., Purchasing and Supplier Diversity	\$ 1,100.00	Full time
Administrative Assistant I	\$ 1,100.00	Full time
Team Member, Shipping and Receiving	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Mgr., Community Branch	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Collection Development Librarian	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Business Analyst	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Order Specialist	\$ 1,100.00	Full time
Technology Learning Specialist	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Mgr., Neighborhood Branch	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Computer Assistant II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Cataloging and Metadata Librarian	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Mgr., Cataloging and Metadata	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Mgr., Neighborhood Branch	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Youth Multimedia Learning Specialist	\$ 1,100.00	Full time
Serials Specialist	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Mgr., Neighborhood Branch	\$ 1,100.00	Full time
Public Services Associate II - Floater	\$ 1,100.00	Full time
Project Coordinator	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Mgr., Buildings and Grounds	\$ 1,100.00	Full time

Technology Learning Specialist	\$ 1,100.00	Full time
Circulation Supervisor II, OS&VR	\$ 1,100.00	Full time
Staff Accountant	\$ 1,100.00	Full time
Mgr., Regional Branch	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Library Assistant II	\$ 1,100.00	Full time
Circulation Supervisor II	\$ 1,100.00	Full time
Library Security Assistant	\$ 1,100.00	Full time
Mgr., Editor	\$ 1,100.00	Full time
Computer Assistant II	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Assistant Managing Editor	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Library Assistant III	\$ 1,100.00	Full time
Mgr., Outreach Services & Volunteer Resources	\$ 1,100.00	Full time
Supervisor Librarian	\$ 1,100.00	Full time
Mgr., Website	\$ 1,100.00	Full time
Mgr., Circulation	\$ 1,100.00	Full time
Web Developer	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Program Specialist	\$ 1,100.00	Full time
Strategy and Equity Specialist	\$ 1,100.00	Full time
Area Resource Manager-Branches	\$ 1,100.00	Full time
Area Resource Manager-Youth Services	\$ 1,100.00	Full time
Mgr., Regional Branch	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Mgr., Special Projects	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Mgr., Central Services	\$ 1,100.00	Full time
Payroll Specialist	\$ 1,100.00	Full time
Public Services Associate II - Floater	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Accounting Assistant	\$ 1,100.00	Full time
Public Services Librarian-E	\$ 1,100.00	Full time
Computer Assistant II	\$ 1,100.00	Full time
Processing Assistant I	\$ 1,100.00	Full time
Youth Multimedia Learning Specialist	\$ 1,100.00	Full time
Public Services Associate II	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Circulation Supervisor I	\$ 1,100.00	Full time
Mgr., Payroll	\$ 1,100.00	Full time
Program Associate-Outreach	\$ 600.00	Part time
Public Services Associate II	\$ 600.00	Part time
Library Security Assistant	\$ 600.00	Part time

Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Security Assistant	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Security Assistant	\$ 600.00	Part time
Program Associate-Outreach	\$ 600.00	Part time
Public Services Librarian-NE	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Public Services Librarian-NE	\$ 600.00	Part time
Library Security Assistant	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Security Assistant	\$ 600.00	Part time
Public Services Associate II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Public Services Associate II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant I	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Indy Library Store Assistant Coordinator	\$ 600.00	Part time
Library Assistant III	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant I	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Public Services Librarian-NE	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Team Member, Shipping and Receiving	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Public Services Associate II	\$ 600.00	Part time
Public Services Librarian-NE	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Security Assistant	\$ 600.00	Part time
Administrative Assistant I	\$ 600.00	Part time
Library Assistant I	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Lead Office Assistant	\$ 600.00	Part time

Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Processing Assistant I	\$ 600.00	Part time
Public Services Librarian-NE	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Security Assistant	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Public Services Librarian-NE	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Assistant III	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Supervisor Librarian-NE	\$ 600.00	Part time
Public Services Associate II	\$ 600.00	Part time
Library Security Assistant	\$ 600.00	Part time
Public Services Associate II	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Supervisor Librarian-NE	\$ 600.00	Part time
Program Associate-Outreach	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Public Services Librarian-NE	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Public Services Associate II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Public Services Librarian-NE	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Security Assistant	\$ 600.00	Part time
Facilities Technical Assistant	\$ 600.00	Part time
Computer Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Security Supervisor-NE	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Program Associate-Outreach	\$ 600.00	Part time
Public Services Associate II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time
Library Assistant II	\$ 600.00	Part time



Board Resolution

7b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 79-2023

APPROVAL OF BY-LAW AMENDMENTS

NOVEMBER 27, 2023

WHEREAS, during 2023, the Indianapolis-Marion County Public Library Board of Trustees (“Board”), in consultation with legal counsel, has taken a review of the By-laws for the Board;

WHEREAS, such review has included a review of relevant Indiana Code, recommendations from the Indiana State Library and modernization of the use of internal references within the By-laws;

WHEREAS, following this review, the Board is desirous of making updates the By-laws;

IT IS THEREFORE RESOLVED that the modifications included in Exhibit A attached hereto are incorporated into the By-Laws with an effective date as of the date of this adoption;

IT IS FURTHER RESOLVED, that the updated By-laws be utilized by the Board on a going-forward basis and that a copy of these updated By-laws be provided to the Indiana State Library;

Adopted this 27 day of November, 2023.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

RESOLUTION 79-2023

APPROVAL OF BY-LAW AMENDMENTS

NOVEMBER 27, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board

Amended and Considered November 27, 2023
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY BOARD
BY-LAWS

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INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY BOARD

BY-LAWS

ARTICLE I

IDENTIFICATION AND AUTHORITY

Section 1. Name

The name of the library district shall be known and designated as "Indianapolis-Marion County Public Library."

Section 2. Authority

The authority for the activities and business of the Indianapolis-Marion County Public Library is the Indiana Public Library Law of 1947 (IC 36-12-1), the Indiana Library and Historical Department (IC 4-23-7), the State Library law (IC 4-23-7,1), the state UNIGOV statute (IC 36-3, Government of Indianapolis and Marion County), and the Municipal Code of Indianapolis and Marion County as pertaining to municipal corporations, as each of the aforementioned may be amended from time to time.

ARTICLE II

PURPOSE AND DISTRICT LIMITS

Section 1. Purpose

The purpose of the library district shall be to promote the establishment, maintenance and development of public library service to individuals and groups, such library service to be provided by a library supported by public funds and operated for the benefit and use of individuals and groups of all ages in the community in the meeting of their educational, informational and recreational interests and needs.

Section 2. District Limits

The territory included in this library district shall consist of Marion County (excluding the Town of Speedway) State of Indiana.

ARTICLE III

POWERS AND GOVERNING BODY

Section 1. Public Corporation

The Indianapolis-Marion County Public Library shall be a public and municipal corporation for library purposes, separate and distinct from other civil or municipal corporations comprising said library district.

Section 2. Governing Body

- a. The official governing body of the Indianapolis-Marion County Public Library shall be the Board of Trustees of the Indianapolis-Marion County Library ("Library Board"), who shall manage and control the affairs of the library district in accordance with the Statutes of the State of Indiana,

subject to the limitations of the Public Library Law of 1947, as amended, and subject to these By-Laws.

b. Individuals serving on the governing body shall be known as Library Board Members or Trustees.

Section 3. Powers

The Indianapolis-Marion County Public Library acting by and through the Library Board shall have and enjoy all powers, rights and privileges granted to and shall perform all duties required of a library district and its Board under the Public Library Law of 1947, as amended. Generally, the Board shall govern and set policy for all of the affairs of the Indianapolis-Marion County Public Library. It may make rules for the discharge of its responsibilities and it may manage and insure all real and personal property belonging to the Indianapolis-Marion County Public Library.

ARTICLE IV

MEMBERS OF THE LIBRARY BOARD

Section 1. Qualifications Of Members

All members of the Library Board shall be resident citizens who have resided in the library district for at least two (2) years.

Section 2. Appointment Of Members

The Library Board shall consist of seven (7) members who shall be appointed as follows:

- a. Two (2) members shall be appointed by the City-County Council.
- b. Two (2) members shall be appointed by the Board of School Commissioners of the School City of Indianapolis.
- c. Three (3) members shall be appointed by the Auditor, Treasurer, and Assessor serving as the Board of County Commissioners.

Section 3. Vacancies

A vacancy shall occur by death, resignation, expiration of term, ineligibility due to residency outside the library district or when a member is absent from six consecutive regular Board meetings for any cause other than illness.

Whenever a vacancy in the membership of the Library Board shall occur, such vacancy shall be filled by the appointing authority that shall have appointed the member whose seat on the Library Board shall have become vacant; such appointing authority's appointment of a successor shall be for the unexpired term only.

Section 4. Limitation On Appointment; Limitation On Reappointment

The term of a Library Board member is four (4) years. Notwithstanding the foregoing, a Board member whose term has expired, and who has not been re-appointed, shall continue to serve until a successor is appointed.

Any member of the Library Board shall be eligible to be appointed for not more than four (4) consecutive terms.

Section 5. Removal Of Board Members

A member of the Library Board may be removed at any time by the appointing authority, after public hearing, for any cause which interferes with the proper discharge of duties as a member of such Board or for cause which jeopardizes public confidence in the member. A vacancy shall occur whenever a member is absent from six (6) consecutive regular Board meetings for any cause, other than illness, and the appointing authority shall be notified by the Secretary of the Board of the occurrence of such vacancy.

Section 6. Compensation, Prohibition Of Employment And Nepotism

All members of the Library Board shall serve without compensation and no Board member shall serve as a paid employee of the library.

Except as otherwise may be allowed by Indiana statute or regulation specifically addressing nepotism, relatives (as defined below) of a Board member shall be excluded from consideration for employment by the Library. Employees shall not hold a position of employment with the Library while they or any of their relatives serve on the Board or any Committee of the Board.

“Relative” shall include any person related as grandfather, grandmother, father, mother, stepfather, stepmother, brother, sister, stepbrother, stepsister, uncle, aunt, husband, wife, son, daughter, stepchild, father-in-law, mother-in-law, son-in-law, daughter-in-law, grandchild, step grandchild, niece, nephew, or an individual who resides or shares a residence with a Board member for at least six (6) months of the calendar year.

Section 7. Certificate Of Appointment And Oath Of Office

The appointing authority shall issue to each appointee a signed certificate of appointment. Within ten (10) days after the receipt of the certificate of appointment, the appointee shall qualify for office by taking an oath of office before any person authorized by law to administer the same to the effect that the appointee will faithfully discharge the appointee’s duties to the best of the appointee’s ability, and shall file the certificate of appointment, with the oath endorsed thereon, with the records of the Library, which shall be preserved as a public record.

Section 8. Indemnification Of Members

The Board shall indemnify any member or former member made a party to any action, suit or proceeding in tort or contract, or for violation of any of the civil rights laws, State, Federal or local, under which the member or former member is or could be subject to personal civil liability for a loss occurring because of a non-criminal act or omission within the scope of their membership on the Board. This indemnification shall include any judgement, compromise, or settlement of the action, suit or proceeding; and reasonable expenses, including attorneys' fees actually and reasonably incurred by the member or former member in connection with the defense of such action, suit or proceeding, or in connection with any appeal therein, except in relation to matters as to which it shall be adjudged in such action, suit or proceeding that he or she is liable for gross negligence or willful misconduct in the performance of their duties. The rights of indemnification and reimbursement contained in the By-Laws shall not be deemed exclusive of any other rights to which a member or former member may be entitled by Statute or otherwise.

Section 9. Representation On The Public Library Foundation

The President shall appoint one member of the Library Board to serve as the Board's representative on the Board of the Indianapolis-Marion County Public Library Foundation, Inc.

Section 10. Conflicts of Interest

Library Board members, in the capacity of trust imposed upon them, shall observe ethical standards with absolute truth, integrity, and honor.

Library Board members shall promote a high level of service while observing ethical standards.

Library Board members shall avoid situations in which personal interests are served or financial benefits gained at the expense of library users, colleagues, or the institution.

Library Board members will not use the Library or their position with the Library for personal advantage or the personal advantage of friends or relatives.

Library Board members will declare any conflict of interest between their personal life and their position on the Library Board and avoid voting on issues that appear to be a conflict of interest.

It is incumbent upon any Library Board member to disqualify or recuse himself or herself immediately whenever the appearance of a conflict of interest exists.

If the possibility of a long-term conflict of interest exists, the Library Board member shall complete the Uniform Conflict of Interest Disclosure Form annually.

Library Board members shall conduct themselves in accordance with the conflicts of interest principles set forth in these By-Laws and with the established *Code of Ethics for IMCPL Board of Trustees and Employees*, as may be amended from time to time.

ARTICLE V

OFFICERS OF THE LIBRARY BOARD

Section 1. Officers

The officers shall be President, Vice-President, and Secretary, all of whom shall be elected from the members of the Library Board. The Treasurer may be a Board Member. The Chief Executive Officer is not eligible to be designated as Treasurer.

Section 2. Tenure Of Office

The current term of office for Board members, except for the Treasurer, will be one (1) year with a maximum of three (3) consecutive terms. Normally, the term of office shall be from January 1 thru December 31.

Section 3. Election Of Officers

All elections shall be by nomination and roll call. A majority of the entire Board shall be necessary to elect any officer of the Board (four votes).

Section 4. Removal Of Officers

Any officer may be removed from office before the expiration of term of office for cause, by affirmative vote of at least a majority of the members of the Board (four votes) at any regular meeting of the Board or at any special meeting of the Board called for that purpose. Notwithstanding the foregoing, the Treasurer may be removed by the Board, with or without cause, at any regular or special meeting, by a majority vote of the entire membership of the Board.

Section 5. Vacancies

When a vacancy occurs during the term of any officer, the Board will elect a successor at the next regular meeting of the Board after the vacancy occurs to fill out the unexpired term of the office.

Section 6. President

The President shall:

- a. Preside at all meetings.
- b. Appoint members of committees, including Chairmen.
- c. Authorize calls for any special meeting.
- d. Generally perform the duties of a presiding officer.
- e. Serve as ex-officio member of all committees.
- f. Enforce the performance of these By-Laws.

Section 7. Vice-President

The Vice-President shall:

- a. Perform the duties of the President in the latter's absence.
- b. In case of a vacancy in the Presidency through death, disability, absence from the country, or other cause, the Vice-President shall serve as acting President until a President shall be elected or the disability shall be removed.

Section 8. Secretary

The Secretary shall:

- a. See that a record of attendance at Board meetings is kept. The record of attendance shall reflect members who were physically present at the meeting, members who participated by a means allowed under Article VII, Section 5(a), and members absent.
- b. See that a true and accurate account of all proceedings of the Board meetings is maintained.
- c. When a Board vacancy occurs, the Secretary shall inform the officer or body that appointed said member of such vacancy.
- d. See that Board members are notified of all meetings, and of changes in the hour, and/or date, and/or place of the regular meeting.

Section 9. Treasurer

The Treasurer shall:

- a. Receive, have custody of, and see that a true and accurate record is kept of all money and securities of the Library.

- b. Disburse the funds of the Library as authorized by the Board upon a warrant signed by the Treasurer.
- c. See that a true and accurate financial report is made each month and presented to the Board.
- d. Be bonded in an amount determined by the Board, the cost of said bond shall be paid from the Library Operating Fund.

ARTICLE VI

COMMITTEES

Section 1. Standing Committees

The following Standing Committees shall be appointed by the President in January of each year. At least two (2) Library Board members will be appointed to each committee, and an appropriate Library staff member will be assigned by the Library's Chief Executive Officer to serve as a liaison for administrative support.

- a. Facilities
- b. Finance
- c. Diversity, Policy and Human Resources

Section 2. Special Committees; Tenure of Special Committees

- a. Special committees for the study and investigation of special problems may be appointed by the President.
- b. Such committees are to serve until the completion of the work for which they were appointed, or until the completion of the term of the Board Member, whichever shall first occur.

Section 3. Advisory Powers

No committee will have other than advisory powers unless, by suitable action of the Board, it is granted specific power to act.

ARTICLE VII

MEETINGS

Section 1. Regular Meeting

- a. The regular meeting of the Public Library Board shall be held on the fourth Monday of each month at 6:30 p.m. at the various branch or administrative facilities within the I-MCPL system.
- b. The Board may, by resolution adopted at any regular or special meeting, change the date and/or hour and/or place, of any subsequent regular meeting of the Board.
- c. Regular, special and executive session meetings will be publicized and conducted in accordance with the Open Door Law of Indiana (IC 5-14-1.5)

Section 2. Annual Meeting

The annual meeting of the Board for the election of officers shall be held following the regular monthly meeting held in November of each year.

Section 3. Special Meeting

- a. Special meetings may be called by the President, or upon the written request of two members to the President. Only such business may be transacted as shall be stated in the call of such special meeting, except that additional items of business may be acted upon if all members of the Board give their consent.
- b. Forty-eight (48) hours notice of a special meeting shall be given all Board members. Such notice may be given by telephone call, facsimile transmission or in writing, provided that if all members of the Board are present, or sign a waiver of notice and consent to hold such a special meeting, no notice shall be necessary.

Section 4. Quorum

Four (4) members shall constitute a quorum at any regular, annual or special meeting. Only members who are physically present at the meeting location and, except in the case of “Excluded Meetings” as defined in Article VII, Section 5(b), a limited number of members who participate in a meeting by permitted electronic means of communication may be considered present for the purpose of establishing a quorum.

Section 5. Voting

- a. Except in the case of “Excluded Meetings,” as defined in herein, and subject to the limitations imposed by the Board *Electronic Communications Meetings Policy*, participation by Board members in a regular or special meeting of the Board may be through the use of any means of electronic communication by which all members participating may simultaneously communicate with each other during the meeting (i.e. telephone, computer, videoconferencing, or any other electronic means of communication) and by which members of the public may simultaneously attend and observe the meeting. However, a Board member participating by such permitted means of electronic communication may only participate in any final action taken at such meeting if the member can be both seen and heard.
- b. A Board member who participates in an Excluded Meeting by means of electronic communication may not (i) be considered present for purposes of establishing a quorum, or (ii) participate in any final action taken at the Excluded Meeting. An “Excluded Meeting” means a meeting of the Board if the Board is attempting to take final action to:
 - (1) Adopt a budget
 - (2) Make a reduction in personnel
 - (3) Initiate a referendum;
 - (4) Establish or increase a fee;
 - (5) Establish or increase a penalty;
 - (6) Use the Board’s eminent domain authority; or
 - (7) Establish, raise, or renew a tax.
- c. Voting on all matters of business may be verbal ayes and nays or by show of hands, unless a record of votes is required. When a record is required or desired, the vote shall be by a roll call response. When a member of the Board participates in a regular, annual or special meeting by permitted means of electronic communication, all votes taken during the meeting must be taken by roll call vote.
- d. All resolutions eligible for vote in a regular meeting of the Board shall require the “yes” votes of a majority of those Board members present in order to pass. All resolutions eligible for vote in a Special Meeting of the Board shall require at least four “yes” votes in order to pass.
- e. The order of voting of a recorded vote shall be by roll call in alphabetical order, except for the President who shall vote last.

- f. The presiding officer shall announce the result of the vote.
- g. Proxy voting shall be prohibited.

ARTICLE VIII

PERSONNEL

Section 1. Chief Executive Officer

- a. The Library Board shall select a Chief Executive Officer who holds a certificate under IC 36-12-11 to serve as the director of the Library. The selection shall be made solely upon the basis of the candidates training and proficiency in the science of library administration.
- b. The terms of employment for the Chief Executive Officer shall be set forth in a written agreement approved by the Board.
- c. The Chief Executive Officer shall be considered the Executive Officer of the Indianapolis-Marion County Public Library and shall be solely responsible for the management and operation of the Library under the direction and review of the Board.
- d. The Chief Executive Officer shall be responsible for the care of the buildings and equipment, for the employment and direction of the staff, for the efficiency of the Library's service to the public, for administration of the long range plan and short term goals, and for the operation of the Library under the financial conditions set forth in the annual budget.
- e. The Chief Executive Officer or a delegated representative shall attend all meetings of the Board and present a quarterly statistical report on the operation of the Library.
- f. The Chief Executive Officer shall make recommendations to the Board for the annual budget of the Library.
- g. The Chief Executive Officer shall present an annual report to the Board.
- h. The Chief Executive Officer is not a member of the Board of Trustees of the Library.

Section 2. Attorney

- a. The Board may engage legal counsel as needed for legal advice.
- b. The President of the Board or the Chief Executive Officer may at any time request the legal opinions of legal counsel upon any matter coming within the jurisdiction of the Board. In all cases, the matter as to which such opinion is asked shall be stated in writing, and a copy of such written statement shall be returned by legal counsel with legal counsel's opinion to the Board.

ARTICLE IX

EXPENDITURES

Section 1.

The Chief Executive Officer is authorized to incur indebtedness, to the extent consistent with the approved budget, without prior approval of the Board as follows:

- a. Up to \$1,000 for travel outside Marion County;
- b. Up to \$50,000 per contract year for any single contract for services;
- c. Up to \$50,000 for any single purchase of materials, goods, and/or supplies; or
- d. Up to \$50,000 for any single building alteration or repair.

Section 2.

No indebtedness in excess of the expenditure thresholds set forth in **Section 1** of this **Article IX** shall

be incurred by the Chief Executive Officer for purchase of materials, goods, and/or supplies or for building alteration or repair without seeking requests for quotes, requests for proposals or advertising for bids and following the respective procedures for same as required by law.

Section 3.

The Chief Executive Officer of the Library and the Treasurer of the Library shall approve the issuance of warrants in payment of expenses lawfully incurred on behalf of the Library in the ordinary course of the Library's affairs; provided, however, that the respective goods and/or services to be paid have been delivered and/or rendered in advance of payment therefor, unless payment may otherwise be made in advance as permitted by I.C. 36-12-3-16 or other applicable law.

Section 4.

The Chief Executive Officer and Treasurer shall jointly approve the action to be taken pursuant to Section 5 in advance of the action to be so taken and they shall jointly certify to the Board on or before the next regular meeting of the Board the actions so taken by presenting a resolution showing each warrant number, name of claimant and amount allowed.

Section 5.

At each such regular meeting of the Board, the Board shall consider, and confirm, all acts lawfully taken by the Chief Executive Officer and Treasurer as lawful acts taken for and on behalf of the Library.

Section 6.

As to any action so jointly approved, the Chief Executive Officer and Treasurer are authorized, empowered and directed on behalf of the Library to execute any writings and to take any action necessary to effectuate the intent and purposes of the action so approved.

Section 7.

Board Members will be reimbursed for all necessary registration, transportation, hotel, meals, and miscellaneous expenses while traveling on Library business upon the presentation of invoices and receipts so long as said reimbursement is consistent with and does not conflict with state statute, with accounting and compliance guidelines established or promulgated by the Indiana State Board of Accounts, or with written travel policy adopted by the Board.

Section 8.

Notwithstanding the provisions of Section 2. of this Article IX, when the Board has approved the construction or remodeling of a Library facility (a "Project") and has approved the total amount to be expended for such Project, the Chief Executive Officer need not procure the further approval of the Board for the purchase of the materials, goods and supplies in connection with the completion of the Project or in connection with changes in the scope of or the items utilized in the Project, so long as the total of all such purchases does not exceed the amount to be expended on the Project as previously approved by the Board and so long as any such changes have been reviewed and approved by the Committee of the Board responsible for overseeing such Projects.

ARTICLE X ORDER

OF BUSINESS

Section 1. Agenda

Board members are to submit to the President, items they want included on the Agenda at least seven (7) days prior to the meeting. Copies of the Agenda shall be in the hands of the Board Members at least forty-eight (48) hours before meeting time (except for special meetings).

Section 2. Order of Business

- a. Call to order and roll call.
- b. Hearing of petitions of individuals or delegations.
Only one member may speak for a delegation.
Three minute limit allowed for each speaker.
- c. Communications received, not requiring action.
- d. Verification and approval of minutes.
- e. Report of committees (including Report of the Treasurer).
- f. Report of the Chief Executive Officer.
- g. Approval of the resolution regarding finances, personnel and travel.
- h. Unfinished business.
- i. New business.
- j. Next meeting date, place, and time.
- k. Adjournment.

ARTICLE XI

AMENDMENT, SUSPENSION, REVIEW

Section 1.

These By-Laws may be amended at any regular meeting of the Board, provided the Board members were notified fourteen (14) days prior to the meeting, or by unanimous vote of all seven (7) members of the Board present.

Section 2.

Any provision of the By-Laws, including the provisions of this article, which does not embody the provisions of an applicable statute, may be suspended by a vote of at least five members of the Board, but not otherwise, and no action of the Board in conflict with the By-Laws shall be valid and effectual unless, as a part of said action, said rules have been suspended as above provided.

Section 3.

Any section of the By-Laws may be amended or repealed and any new and additional rules may be adopted by vote of at least five members of the Board, and not otherwise.

Section 4.

All new and additional By-Laws, and all amendments of the By-Laws shall be by written resolution, stating the full text and indicating specifically affected sections of the By-Laws. The resolution as originally presented, or as amended by majority vote, shall then be voted upon and adopted or refused.

ARTICLE XII

PARLIAMENTARY GUIDANCE

The rules of parliamentary practice as found in Robert's Rules Of Order, newly revised, shall govern the proceedings of this Board, subject to the By-Laws, Procedures, and Policies, which have been or may be adopted by the Board.

Proposed 2023 By-Law Changes

<u>Change #</u>	<u>SECTION</u>	<u>Page #</u>	<u>CHANGE MADE</u>	<u>EXPLANATION</u>
1	Table of Contents; Article VI – Committees Section	1	Added – 3. Advisory Powers	Conforming edit only.
2	Article III, Section 2. Governing Body, Section “a”	3	Added – Board of Trustees of the Indianapolis-Marion County Library	Clarifying addition, giving proper name of Board.
3	Article III, Section 2. Governing Body, Section “b”	4	Added – “or Trustees”	Adding term regularly utilized to refer to members of the Board in by-laws or every day vernacular.
4	Article IV, Section 7. Cert. of Appt. and Oath of Office	5	Deleted – “his, he” and replaced with the “appointee” and the “appointee’s”	Modernizing language to utilize gender neutral nouns in lieu of gender specific pronouns.
5	Article IV, Section 10. Conflicts of Interest	6	Added – Library Board members will declare any conflict of interest between their personal life and their position on the Library Board and avoid voting on issues that appear to be a conflict of interest.	Enhances/clarifies purpose of conflict of interest provisions and requirements. Language is recommended by State Library.
6	Article IV, Section 10. Conflicts of Interest	6	Added – “or recuse”	Provides clarification of acceptable action by Board members when faced with conflict of interest.
7	Article IV, Section 10. Conflicts of Interest	6	Added – If the possibility of a long-term conflict of interest exists, the Library Board member shall complete the Uniform Conflict of Interest Disclosure Form (annually)	Clarifies actions of Board member’s use of conflict of interest disclosure form. Language is recommended by State Library.
8	Article V, Section 6. President	7	Added – “f. Enforce the performance of these By-Laws”	Adds duties of Board President previously only implied. Language is recommended by State Library.
9	Article VI, <u>Added</u> Section 3. Advisory Powers	8	Added Section 3. – No committee will have other than advisory powers unless, by suitable action of the Board, it is granted specific power to act.	Clarifies that role of committees is not to act independent of the Board as a whole. Language is recommended by State Library.

10	Article VII, Section 1. Regular Meetings	8	Added – or administrative	Clarifies that meeting at LSC is permissible given that it is not a branch location.
11	Article VII, Section 1. Regular Meetings	8	Added – c. Regular, special and executive session meetings will be publicized and conducted in accordance with the Open Door Law of Indiana (IC 5-14-1.5)	Explicitly provides that regular meetings must comply with Open Door Law requirements. Does not alter requirements, previously existing. Language is recommended by State Library.
12	Article VII, Section 5. Voting	9	Replaces term “directors” with “members”	Corrective change, making proper reference to members of Board.
13	Article VIII, Section 1. Chief Executive Officer	10	Added – new section “a”. The Library Board shall select a Chief Executive Officer who holds a certificate under IC 36-12-11 to serve as the director of the Library. The selection shall be made solely upon the basis of the candidates training and proficiency in the science of library administration.	Clarifies that Board has an obligation to select a director/chief executive officer under Indiana Statute. Provides explicit guidance included in statute and administrative code. Language is required in State Library guidance.
14	Article VIII, Section 1. Chief Executive Officer	10	Sub-section d added duties of CEO to provide “for administration of the long range plan and short term goals”	Provides additional guidance on role of CEO in guiding organization in both administration of long term plan and accomplishments of short term goals. Conforming to job description of CEO.
15	Article VIII, Section 2. Attorney, Sub-section “a”	10	Deleted – (The Board may) retain an Attorney and establish a retainer rate for the attorney, but for litigated cases extra compensation shall be allowed to be determined by the reasonable worth of such service and replaced with: “(The Board may) engage legal counsel as needed for legal advice.”	Language modified to conform with previous practices of IndyPL and to conform with recommended language from State Library.
16	Article VIII, Section 2. Attorney, Sub-section “b”	10	Deleted – the Attorney and replaced with legal counsel; Deleted – the Attorney with his and replaced with legal counsel with legal counsel’s	Change of reference to conform with changes above.
17	Article IX, Section 1., Sub-section “b”	10	Added – per contract year	Provides clarification of CEO’s authority to act without Board action. Previous language implied that any contract over \$50,000 required board approval, regardless if annual expenditures were less than \$50,000 per year. Modification

				clarifies that threshold is annual amount of \$50,000 per contract year, not \$50,000 total.
18	Article X, Section 2. Order of Business, sub-section "b"	12	Deleted – Five and replaced with Three	Modifies time allotted to each individual speaker during public comment section from five minutes to three minutes per speaker. No limit on number of speakers or length of overall public comment period is included.



Board Action Request

8a

To: IndyPL Board

Meeting Date: November 27, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 80-2023**
Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at the Nora Branch

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 80-2023) to award a construction services contract for the Nora Branch Window Replacement Project to **Holladay Construction Group, LLC, Indianapolis, Indiana**, for the total cost of \$169,755.00.

Strategic/Fiscal Impact:

Combined with the replacement windows at Pike Branch, this work is within the total Project budget of \$375,854. The Project will be funded by the 2020 Facilities Improvements Projects 2 Bond Fund (Fund 482.)

DEI Impact:

Holladay Construction Group is not a city-certified Minority/Women/Veteran/ Disability Owned Business Enterprise and will self-perform 99% of the work.

Greene's Roll Off Services, LLC is included as a city-certified WBE vendor.

The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-quote supporting documentation for the Waiver provided by **Holladay Construction Group** and approved their good faith effort to achieve the IndyPL utilization goals.

Background:

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. IndyPL staff and the architect, Luminaut, prepared documents to solicit open, competitive, and sealed quotes for the Project. The Documents were issued to invited vendors and sent to business development contracts on September 22, 2023.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 80-2023 Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at the Nora Branch

Date: November 27, 2023

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services. The Project requires compliance with Requirements for Contractors on Public Works Projects including liability insurance, qualification, E-Verify, drug testing, and records retention.

The Invitation to Quote was sent to twenty-six (26) vendors, including thirteen (13) XBE vendors, and two (2) business development entities. The ITQ was also publicly advertised in two local newspapers and made available on IndyPL's website.

Below is a list of vendors and business development entities that were sent the ITQ.

City Certifications	Vendor
	Alderson Commercial Group
	Alt Construction
	Amos Exteriors
MBE	Apogee Construction
VBE	ARCHITECTURAL GLASS & METAL CO., INC.
	BCMI
MBE	C & K UNITED SHEET METAL AND MECHANICAL INC
	Compass Commercial Group
	CPM
WBE	DOOR SERVICES OF INDIANA, INC.
VBE	ENVOY CONSTRUCTION SERVICES LLC
MBE	FAM CONSTRUCTION LLC
	Foster Contracting
MBE	GENERAL RESTORATION AND CONSTRUCTION LLC
MBE	HEARTLAND CONSTRUCTION GROUP LLC, DBA THE HEARTLAND BUILDERS, DBA THE HEARTLAND EXTERIORS
	Holladay Construction Group, LLC
	K.P. Meiring Company
MBE	L.G.C. CONTRACTORS, INC.
	Marten Construction Management, Inc.
MBE	OAK AND STONE CONSTRUCTION COMPANY LLC
MBE;#VBE	VICTOR BISHOP DBA PLUS CONSTRUCTION
	SPG Roofing and Exteriors
	Stenz Construction
WBE	T&H CONSTRUCTION PROPERTIES, LLC
MBE	TURNER HOUSING ASSOCIATION LLC DBA THA CONSTRUCTION
	White Oak Construction
	ConstructConnect

Board Action Request

RE: Facilities Committee, Item 8a
Resolution 80-2023 Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at the Nora Branch
Date: November 27, 2023

	Dodge Data
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A Pre-Quote Conference and Site Tour was held on September 27, 2023. One (1) vendor attended the Conference: Holladay Construction Group.

One (1) quote was received by the deadline of 2:00 pm local time on October 6, 2023. A tabulation of the quote is included below:

Vendor	Holladay Construction Group, LLC.
Lump Sum Quote	\$ 169,755.00
Non-Collusion Affidavit	Yes
E-Verify Affidavit	Yes
Acknowledge Addendum 1	Yes
Written Drug Testing Plan	Yes
Vendor XBE Status	None
XBE Goals Plan Submitted	Yes
Proposed MBE Utilization %	0%
Proposed WBE Utilization %	<1%
Proposed VBE Utilization %	0%
Proposed DOBE Utilization %	0%

Pursuant to IC § 36-1-12-4.7(b)(3), IndyPL shall award the Project to the lowest, responsible, and responsive quoter.

Holladay Construction Group has not completed any work for IndyPL to date. The architect has checked references and is satisfied **Holladay Construction Group** can successfully complete the work as described in the documents.



Board Resolution

8a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 80-2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE REPLACEMENT EXTERIOR WINDOWS AT THE NORA BRANCH

NOVEMBER 27, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) maintains facilities in a safe manner; and

WHEREAS, the windows of the Nora Branch are at the end of their useful life; and

WHEREAS, IndyPL staff and the architect, Luminaut, prepared documents to solicit open, competitive, and sealed public quotes for the Project. The documents were issued to Vendors on September 22, 2023; and

WHEREAS, IndyPL received one (1) quote by the deadline on October 6, 2023; and

WHEREAS, based on the review of the quote, IndyPL and the architect have determined **Holladay Construction Group, LLC, Indianapolis, Indiana** to be the lowest, responsive, and responsible quoter and recommends award of the contract to **Holladay Construction Group**.

IT IS THEREFORE RESOLVED the Nora Branch Window Replacement Project contract, as quoted describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Holladay Construction Group, LLC**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Invitation to Quote Documents dated September 22, 2023, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Holladay Construction Group, LLC** will be for the total cost of One Hundred Sixty-Nine Thousand Seven Hundred Fifty-Five Dollars (\$169,755.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 80-2023

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT
FOR THE REPLACEMENT EXTERIOR WINDOWS
AT THE NORA BRANCH**

November 27, 2023

AYE

NAY

Adopted this 27th day of November 2023.

ATTEST: _____
Secretary of the Board



Board Action Request

8b

To: IndyPL Board

Meeting Date: November 27, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 81-2023**
Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at the Pike Branch

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 81-2023) to award a construction services contract for the Pike Branch Window Replacement Project to **Holladay Construction Group, LLC, Indianapolis, Indiana**, for the total cost of \$199,269.00.

Strategic/Fiscal Impact:

Combined with the replacement windows at Nora Branch, this work is within the total Project budget of \$375,854. The Project will be funded by the 2020 Facilities Improvements Projects 2 Bond Fund (Fund 482.)

DEI Impact:

Holladay Construction Group is not a city-certified Minority/Women/Veteran/ Disability Owned Business Enterprise and will self-perform 99% of the work.

Greene's Roll Off Services, LLC is included as a city-certified WBE vendor.

The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-quote supporting documentation for the Waiver provided by **Holladay Construction Group** and approved their good faith effort to achieve the IndyPL utilization goals.

Background:

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. IndyPL staff and the architect, Luminaut, prepared documents to solicit open, competitive, and sealed quotes for the Project. The Documents were issued to invited vendors and sent to business development contracts on September 22, 2023.

Board Action Request

RE: Facilities Committee, Item 8b
 Resolution 81-2023 Approval to Award a Construction Services Contract for the
 Replacement of Exterior Windows at the Pike Branch
 Date: November 27, 2023

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services. The Project requires compliance with Requirements for Contractors on Public Works Projects including liability insurance, qualification, E-Verify, drug testing, and records retention.

The Invitation to Quote was sent to twenty-six (26) vendors, including thirteen (13) XBE vendors, and two (2) business development entities. The ITQ was also publicly advertised in two local newspapers and made available on IndyPL’s website.

Below is a list of vendors and business development entities that were sent the ITQ.

City Certifications	Vendor
	Alderson Commercial Group
	Alt Construction
	Amos Exteriors
MBE	Apogee Construction
VBE	ARCHITECTURAL GLASS & METAL CO., INC.
	BCMI
MBE	C & K UNITED SHEET METAL AND MECHANICAL INC
	Compass Commercial Group
	CPM
WBE	DOOR SERVICES OF INDIANA, INC.
VBE	ENVOY CONSTRUCTION SERVICES LLC
MBE	FAM CONSTRUCTION LLC
	Foster Contracting
MBE	GENERAL RESTORATION AND CONSTRUCTION LLC
MBE	HEARTLAND CONSTRUCTION GROUP LLC, DBA THE HEARTLAND BUILDERS, DBA THE HEARTLAND EXTERIORS
	Holladay Construction Group, LLC
	K.P. Meiring Company
MBE	L.G.C. CONTRACTORS, INC.
	Marten Construction Management, Inc.
MBE	OAK AND STONE CONSTRUCTION COMPANY LLC
MBE;#VBE	VICTOR BISHOP DBA PLUS CONSTRUCTION
	SPG Roofing and Exteriors
	Stenz Construction
WBE	T&H CONSTRUCTION PROPERTIES, LLC
MBE	TURNER HOUSING ASSOCIATION LLC DBA THA CONSTRUCTION
	White Oak Construction
	ConstructConnect

Board Action Request

RE: Facilities Committee, Item 8b
Resolution 81-2023 Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at the Pike Branch
Date: November 27, 2023

	Dodge Data
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A Pre-Quote Conference and Site Tour was held on September 27, 2023. One (1) vendor attended the Conference: Holladay Construction Group.

One (1) quote was received by the deadline of 2:00 pm local time on October 6, 2023. A tabulation of the quote is included below:

Vendor	Holladay Construction Group, LLC.
Lump Sum Quote	\$ 199,269.00
Non-Collusion Affidavit	Yes
E-Verify Affidavit	Yes
Acknowledge Addendum 1	Yes
Written Drug Testing Plan	Yes
Vendor XBE Status	None
XBE Goals Plan Submitted	Yes
Proposed MBE Utilization %	0%
Proposed WBE Utilization %	<1%
Proposed VBE Utilization %	0%
Proposed DOBE Utilization %	0%

Pursuant to IC § 36-1-12-4.7(b)(3), IndyPL shall award the Project to the lowest, responsible, and responsive quoter.

Holladay Construction Group has not completed any work for IndyPL to date. The architect has checked references and is satisfied **Holladay Construction Group** can successfully complete the work as described in the documents.



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 81-2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE REPLACEMENT EXTERIOR WINDOWS AT THE PIKE BRANCH

NOVEMBER 27, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) maintains facilities in a safe manner; and

WHEREAS, the windows of the Pike Branch are at the end of their useful life; and

WHEREAS, IndyPL staff and the architect, Luminaut, prepared documents to solicit open, competitive, and sealed public quotes for the Project. The documents were issued to Vendors on September 22, 2023; and

WHEREAS, IndyPL received one (1) quote by the deadline on October 6, 2023; and

WHEREAS, based on the review of the quote, IndyPL and the architect have determined **Holladay Construction Group, LLC, Indianapolis, Indiana** to be the lowest, responsive, and responsible quoter and recommends award of the contract to **Holladay Construction Group**.

IT IS THEREFORE RESOLVED the Pike Branch Window Replacement Project contract, as quoted describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Holladay Construction Group, LLC**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Invitation to Quote Documents dated September 22, 2023, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Holladay Construction Group, LLC** will be for the total cost of One Hundred Ninety-Nine Thousand Two Hundred Sixty-Nine Dollars (\$199,269.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA

RESOLUTION 81-2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT
FOR THE REPLACEMENT EXTERIOR WINDOWS
AT THE PIKE BRANCH

November 27, 2023

AYE

NAY

Adopted this 27th day of November 2023.

ATTEST: _____
Secretary of the Board



Board Action Request

8c

To: IMCPL Board

Meeting Date: November 27, 2023

From: Facilities Committee

Approved by
The Library Board:

Effective Date:

Subject: Resolution 82-2023
Approval to Award a Construction Manager as Constructor Services
Contract for the Learning Curve at Central Library Renovation Project

Recommendation:

The IndyPL Board Facilities Committee recommends Board approval of the attached action (Resolution 82-2023) Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project to **Stenz Corporation**, Indianapolis, Indiana.

Fiscal Impact:

Stenz Corporation will complete these Services on a negotiated lump-sum basis consistent with the RFP and the Proposal. The approximate cost is \$454,000, which is included in the overall project cost of \$6,253,957.

This project will be paid from Series 2023A Bond Fund (Fund number to be determined.)

DEI Impact:

Stenz Corporation is not a City certified XBE entity, and will self-perform 100% of the work described in the RFP. As the CMC, Stenz will endeavor to draw XBE business to submit bid packages for the construction work and has outlined its efforts in the RFP response.

Board Action Request

RE: Facilities Committee, Item 8c

Resolution 82 – 2023 Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project

Date: November 27, 2023

Background:

The Project is next in the implementation of the 2021-2023 Strategic Plan. The use of the Construction Manager as Constructor (“CMc”) delivery method allows for enhanced bidding and contracting efforts for local business development.

IndyPL staff used the Request for Proposals (“RFP”) process pursuant to IC § 5-32 to solicit Proposals from Offerors for the Services.

Indy PL sought Offerors whose combination of experience, processes, and personnel will provide timely, cost-effective and exemplary professional services to IndyPL for the Project. The selected Offeror shall have the following qualifications:

- A sound business reputation and registered as a business in the State of Indiana.
- All required licenses with the City of Indianapolis necessary to provide the Services.
- Proven capabilities in delivering Services on time and on budget.
- Appropriate resources to satisfy the requirements for the Services requested by the RFP.
- Demonstrated track record in planning, coordination, implementation, and support for similar service relationships.
- Demonstrated track record in overall client satisfaction.

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of an Offeror will be on the basis of provisions of the required services, experience, cost, and any other factors deemed appropriate to the services being secured.

To secure the Services, an RFP was prepared and issued on August 15, 2023. IndyPL staff utilized the City’s Department of Minority & Women Business Development website to identify certified Offerors capable of providing the Services.

Thirty-seven (37) known Offerors were contacted (fifteen (15) XBE Offerors), ten (10) business development organizations were contacted, public notices were placed in the newspapers on August 15 and August 22, 2023, and the RFP was posted to the IndyPL website. A virtual pre-proposal conference was held for all prospective Offerors on August 21, 2023, with fourteen (14) Offerors in attendance.

Board Action Request

RE: Facilities Committee, Item 8c

Resolution 82 – 2023 Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project

Date: November 27, 2023

City Certification	Vendor
MBE	Apogee Construction
	AIS Construction Services
WBE	B&E CONTRACTING, LLC
WBE	BAF CORPORATION
M/WBE	BLACK & WHITE INVESTMENTS, LLC (BWI)
	Boyle Construction Management
	Brandt Construction
MBE	CMID
	CORE Construction
MBE	CORNERSTONE CONSTRUCTION GROUP, LLC
MBE	DAVIS & ASSOCIATES, INC
	Hagerman Group
MBE	Harmon Construction
	Hunt Construction
MBE	J. BEARD MANAGEMENT, INC.
	J.S. Held
MBE	KEYSTONE CONSTRUCTION CORPORATION
WBE	LP PLANNING AND DEVELOPMENT LLC
	MacDougall Pierce
	Marten Construction Management
	Mattcon General Contractors
	Messer Construction
	Meyer Najem
	Pepper Construction
MBE	POWERS & SONS CONSTRUCTION, INC.
MBE	REVIVE CONSTRUCTION GROUP
	SHK
	Skillman Corporation
	Smoot Construction
	Stenz Construction Management
	Summit Construction
MBE	THE CARPENTER'S SON, LLC
	Turner Construction
	Weddle Brothers
	Wilhelm Construction
WBE	ZURBUCH DEVELOPMENT CONSTRUCTION
	W.R. Dunkin

Board Action Request

RE: Facilities Committee, Item 8c

Resolution 82 – 2023 Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project

Date: November 27, 2023

The Library received Proposals from one (1) Offerors by the deadline of September 13, 2023.

The selection of the Offeror was based upon the criteria established in the RFP. The criteria includes:

- A sound business reputation and required licensures in the State of Indiana necessary to provide the Services;
- Proven capabilities in delivering Services on time and on budget;
- Appropriate resources to satisfy the requirements for the Services requested by this RFP;
- Demonstrated track record in planning, coordination, implementation, and support for similar service relationships;
- Demonstrated track record in minority, women, disability, and veteran-owned business enterprises utilization;
- Demonstrated track record in overall client satisfaction.

After completing their review, the Evaluation Committee proposes the Facilities Committee recommend **Stenz Corporation**. be awarded the contract as the Offeror that best meets the criteria as defined in the Request for Proposal.



Board Resolution

8c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 82 – 2023

APPROVAL TO AWARD A CONSTRUCTION MANAGER AS CONSTRUCTOR SERVICES CONTRACT FOR THE LEARNING CURVE AT CENTRAL LIBRARY RENOVATION PROJECT

NOVEMBER 27, 2023

WHEREAS, in support of the Strategic Plan, Construction Management as Constructor Services are desired by the Indianapolis-Marion County Public Library (“IndyPL”) during the bidding, construction, and post-occupancy phases of the Learning Curve at Central Library Renovation Project; and

WHEREAS, IndyPL issued a Request for Proposal (RFP) on August 15, 2023, seeking Offerors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional construction management services for the Project; and

WHEREAS, IndyPL received one (1) Proposal by the submission deadline of September 13, 2023 from qualified Offerors; and

WHEREAS, the IndyPL Facilities staff and the Project architect, krM+ Architecture, reviewed all Proposals received; and

WHEREAS, IndyPL has determined that **Stenz Corporation**, Indianapolis, Indiana is the Offeror that best meets the criteria as outlined in the RFP and recommends IndyPL award the contract to **Stenz Corporation**.

IT IS THEREFORE RESOLVED that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **Stenz Corporation** for Construction Manager as Constructor Services for the Learning Curve at Central Library Renovation Project, substantially in the form of the terms and conditions included in the RFP and the received Proposal and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 82-2023

**APPROVAL TO AWARD A
CONSTRUCTION MANAGER AS CONSTRUCTOR
SERVICES CONTRACT
FOR
THE LEARNING CURVE AT CENTRAL LIBRARY
RENOVATION PROJECT**

NOVEMBER 27, 2023

AYE

NAY

Adopted this 27th day of November 2023.

ATTEST: _____
Secretary of the Board



Board Action Request

8d

To: IndyPL Board

Meeting Date: November 27, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: Resolution 83-2023
Approval to Award a Construction Services Contract for the
Nora Branch Renovation Project

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 83-2023) to award a general construction services contract for the Nora Branch Renovation Project to **Gilliatte General Contractors, Inc., Indianapolis, Indiana**, for the total cost of \$2,879,000.00. The total cost is inclusive of the four (4) add alternates included with the Bid.

Strategic/Fiscal Impact:

This work is within the overall Project budget of \$5,409,808. The architect's estimate for the work as bid was \$3,161,000. The Project will be funded by the 2023 Bond Fund (Fund 488.)

DEI Impact:

Gilliatte General Contractors is not a city-certified Minority/Women/Veteran/ Disability-Owned Business Enterprise and will self-perform 67% of the work.

To add context for this contract for construction services towards meeting our 2023 utilization goals, through September 2023 IndyPL payments to XBE vendors is \$6,135,027 representing 54% of expenditures. This contract exceeds our utilization goal for MBE vendors, but falls short for WBE, VBE, and DOBE vendors.

Chisholm Millwork, JG Case, Office Works, and Xceed Electric are included as City-certified MBE vendors with a total sub-contract value of \$919,300, representing 32% of the contract amount. A Letter of Intent to Perform as Subcontractor/Supplier have been received from these vendors.

Midwest Specialties and Essential Architectural Signs are included as a City-certified WBE vendors with a total sub-contract value of \$30,500, representing 1% of the contract amount. A Letter of Intent to Perform as Subcontractor/Supplier has been received from this vendor.

Board Action Request

RE: Facilities Committee, Item 8d
Resolution 83-2023 Approval to Award a Construction Services Contract for the
Nora Branch Renovation Project
Date: November 27, 2023

The IndyPL Manager of Purchasing and Supplier Diversity has reviewed the supporting documentation for the Waiver provided by Gilliatte General Contractors. We have requested additional information on efforts to reach VBE and DOBE vendors.

Background:

The Project was bid and will be completed using the requirements of the Public Works Statute IC § 36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The bidding documents were issued to bidders on October 10, 2023.

IndyPL staff and the architect, Luminaut, prepared bidding documents to solicit open, competitive, and sealed public bids for the Nora Branch Renovation Project. Public Notice to prospective bidders was advertised per the Public Notice Statute IC § 5-3 on September 15 and September 22, 2023. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors in the construction industry.

The Bidding Documents were available for pick-up or delivery through the online planroom operated by ReproGraphix at www.reprographix.com.

The Notice to Bidders for the Project was emailed directly to these vendors:

City Certifications	Vendor
	3D Professional Contracting
WMBE	Act Development
MBE	Apogge Construction
WBE	B&E CONTRACTING, LLC
WBE	BAF CORPORATION
	Boyle Construction Management
	Brandt Construction
	Capital Construction
	C-Cat
MBE	Cliff's Construction
MBE;#WBE	Commercial Construction Solutions Inc
VBE	Complete Construction Solutions LLC
	Connect Electric
	CORE Construction
MBE	CORNERSTONE CONSTRUCTION GROUP, LLC
MBE	Davis & Associates
	FH Paschen
MBE	Garcia Construction
	Gilliatte General Contractors, Inc.

Board Action Request

RE: Facilities Committee, Item 8d

Resolution 83-2023 Approval to Award a Construction Services Contract for the
Nora Branch Renovation Project

Date: November 27, 2023

MBE	H&H Construction and Services LLC
MBE	Harmon Construction
	Hoffacker-Birnbaum Associates
	Impact Construction
	InHerent Construction
MBE	J-A- Bonilla, Inc-
	JBM Contractors Corporation
	JM Rowland
	Jungclaus-Campbell
	Kemna Restoration
	K-P- Meiring Company
	MacDougall Pierce Construction
	Marten Construction Management
	Mattcon General Contractors
MBE	MBC Construction
	Messer Construction
	Meyer Najem
MBE	Powers and Sons
MBE	Price Construction
MBE	REVIVE CONSTRUCTION GROUP
	RL Turner
	S&B Construction
MBE	Smoot Construction
	Stenz Construction Corporation
	Sub-Surface Indiana
	Summit Construction
MBE	Supreme Remodeling Services, Inc
MBE	The Carpenter's Son
	White Oak Construction

An on-site Pre-bid Conference was held on October 17, 2023. Four (4) vendors attended the Conference: ATEC, Shambaugh & Sons, Gilliatte General Contractors, and Holladay Construction Group.

Board Action Request

RE: Facilities Committee, Item 8d

Resolution 83-2023 Approval to Award a Construction Services Contract for the Nora Branch Renovation Project

Date: November 27, 2023

Four (4) sealed bids were received at the Library Services Center by the deadline of 2:00 PM EDT time on October 31, 2023. The bids were opened and read aloud publicly. A tabulation of the bids is included below.

Bidder	Verkler, Inc.	SCS Construction Services, Inc.	Holladay Construction Group, LLC	Gilliatte General Contractors, Inc.
Lump Sum Bid	\$2,948,000.00	\$2,495,200.00	\$2,470,491.00	\$2,410,000.00
Alternate 1 - Exterior Ramp	\$43,300.00	\$41,000.00	\$35,922.00	\$33,000.00
Alternate 2 - Decorative Wall and Plant Shelf	\$48,900.00	\$43,500.00	\$47,496.00	\$58,000.00
Alternate 3 - Recessed Lighting plus Accent Lighting	\$5,600.00	\$3,400.00	\$664.00	\$2,000.00
Alternate 4 - Steel Library Shelving, Canopies, and End Panels	\$391,000.00	\$364,000.00	\$386,553.00	\$376,000.00
Total Bid with all 4 Alternates	\$3,436,800.00	\$2,947,100.00	\$2,941,126.00	\$2,879,000.00
Vendor XBE Status	None	None	None	None
Proposed MBE Utilization %	5%	20%	23%	32%
Proposed WBE Utilization %	0%	1%	1%	1%
Proposed VBE Utilization %	0%	0%	0%	0%
Proposed DOBE Utilization %	0%	0%	0%	0%

IndyPL shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12-14 (b)(8). The lowest, responsive, and responsible bidder was **Gilliatte General Contractors**, and they provided the 72-hour post-bid information including the Application for MBE/WBE/VBE/DOBE Program Waiver. IndyPL has requested additional information from the bidder.

Gilliatte General Contractors is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the bidding documents. They most recently completed the general construction work for the Fort Ben Branch in under the construction management services agreement with the Skillman Davis Team. Gilliatte also completed the renovation of the Wayne Branch in 2020.

Board Action Request

RE: Facilities Committee, Item 8d
Resolution 83-2023 Approval to Award a Construction Services Contract for the
Nora Branch Renovation Project

Date: November 27, 2023

The Project requires compliance with Requirements for Contactors on Public Works Projects IC § 5-16-13 including contractor self-performance of work, liability insurance, qualification, E-Verify, employee training, and records retention.

The Project also requires compliance with Requirements for Contactors on Public Works Projects IC § 4-13-18 including contractor's drug testing of employees.

The contractor will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of the contract. Bonds shall be maintained in accordance with IC § 36-1-12-12 and IC § 36-1-12-14.



Board Resolution

8d

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 83 - 2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE NORA BRANCH RENOVATION PROJECT

NOVEMBER 27, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the IndyPL Strategic Plan; and

WHEREAS, IndyPL staff and the architect, Luminaut, prepared bidding documents to solicit open, competitive, and sealed public bids for the Nora Branch Renovation Project. Bids were solicited from vendors beginning on October 10, 2023; and

WHEREAS, IndyPL received sealed bids from four (4) contractors by the deadline on October 31, 2023; and

WHEREAS, based on the review of the bids, IndyPL and the architect have determined to **Gilliatte General Contractors, Inc., Indianapolis, Indiana** to be the lowest, responsive, and responsible bidder and recommends award of the contract to **Gilliatte General Contractors, Inc.**

IT IS THEREFORE RESOLVED the Nora Branch Renovation Project contract, as bid describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Gilliatte General Contractors, Inc.** The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents as Section 00 05 00 dated October 10, 2023, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Gilliatte General Contractors, Inc.** will be for the total cost of Two Million Eight Hundred Seventy-Nine Thousand Dollars (\$2,879,000.00), inclusive of the four (4) Add Alternates included in the bid, and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 83-2023

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT
FOR THE NORA BRANCH RENOVATION PROJECT**

NOVEMBER 27, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8e

To: IndyPL Board

Meeting Date: November 27, 2023

From: Facilities Committee

**Approved by the
Library Board:
Effective Date:**

Subject: Resolution 84-2023 Approval of Sixth Amendment to Indenture Lease and Lease Agreement for the Glendale Branch

Recommendation:

The IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 84-2023) to amend and extend the lease agreement for space currently occupied by the Glendale Branch with **Glendale Centre, LLC**.

Strategic/Fiscal Impact:

The additional cost of this service, \$18,750/month, will be funded from the Operating Fund (Fund 101) and is within the approval appropriation for 2024.

DEI Impact:

N/A

Background:

The Library currently has a lease with Glendale Centre, LLC to provide space for IndyPL to operate the Glendale Branch. The lease agreement for the current Glendale Branch, as previously extended, expires on December 31, 2023. The Library Board of Trustees previously concluded, based upon staff analysis of branch facilities, branch usage, and input from patrons, that the Library needs to maintain branch locations at or near the existing Glendale Branch Library facility. Based on this analysis, in 2011 the Board of Trustees re-initiated and completed the process of proceeding to lease the current Glendale Branch facility pursuant to Indiana Code § 36-1-10, et seq.

Since that time, the Library Board subsequently authorized the acquisition of real property and the financing for construction of a new facility for the Glendale Branch operations. Due to increases in materials and supplies cost for construction, financing for the project was delayed and other construction scheduling matters resulted in the delay of the anticipated construction completion and opening of the new Glendale Branch facility as originally planned. As a result,

Board Action Request

RE: Facilities Committee, Item 8e
Resolution 84-2023

Approval of Sixth Amendment to Indenture Lease and Lease Agreement for the Glendale Branch

Date: November 27, 2023

the Library is desirous of extending the lease term for the current Glendale Branch facility for an additional six (6) months ending June 30, 2024.

Barring unforeseen circumstances, this will be the final lease extension for the current Glendale Branch facility, as the new building to house the Glendale Branch is currently under construction, with occupancy targeted for Q1 2024. To assist with the move to the new building, the Sixth Amendment to Indenture of Lease and Lease Agreement continues the suspension of the occupancy requirement at the current location until the end of the lease. Management recommends that we keep operating the current Glendale Branch location through at least February 24, 2024, providing our patrons with the services they readily use and rely upon. The rental rate for the term of the lease extension remains unchanged at \$18,750/month.

The attached Resolution authorizes the Chief Executive Officer to take all steps necessary or desirable to execute the Sixth Amendment to Indenture of Lease and Lease Agreement for the Glendale Branch library facility for the term ending June 30, 2024.



Board Resolution

8e

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 84-2023

APPROVAL OF SIXTH AMENDMENT TO INDENTURE OF LEASE AND LEASE AGREEMENT FOR THE GLENDALE BRANCH

NOVEMBER 27, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“Library”) occupies and operates the current Glendale Branch Library facility under a certain Indenture of Lease and Lease Agreement dated as of January 21, 2000, as amended by that certain First Amendment to Indenture of Lease and Lease Agreement dated as of February 1, 2007, by that certain Second Amendment to Indenture of Lease and Lease Amendment dated as of June 29, 2010, by that certain Third Amendment to Indenture of Lease and Lease Amendment dated as of September 22, 2011, by that certain Fourth Amendment to Indenture of Lease and Lease Amendment dated as of August 1, 2013, and by that certain Fifth Amendment to Indenture of Lease and Lease Amendment dated as of November 1, 2022 (collectively, the “Lease”), pursuant to which the Glendale Centre, LLC (“Landlord”) leased to Library, and Library leased from Landlord, certain premises consisting of approximately 25,000 square feet (the “Premises”) in Glendale Town Center in Indianapolis, Indiana; and

WHEREAS, the Lease is scheduled to expire December 31, 2023 unless renewed, and the Landlord is agreeable to extending the lease term at the same rental rate currently paid by the Library for the Premises; and

WHEREAS, the Board of Trustees is desirous of extending the Lease with respect to the Glendale Branch Library facility, and deems it in the best interest of the Library to extend the Lease of the Premises pursuant to the terms of the Sixth Amendment to Indenture of Lease and Lease Agreement attached hereto as Exhibit A; and

IT IS THEREFORE RESOLVED that the Chief Executive Officer, on behalf of the Library, be, and hereby is, authorized to execute the Sixth Amendment to Indenture of Lease and Lease Agreement in substantially the form attached hereto as Exhibit A, to, among other matters, extend the term of the Lease for the Premises for a period of six (6) months ending

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 84-2023**

**APPROVAL OF SIXTH AMENDMENT TO INDENTURE OF LEASE
AND
LEASE AGREEMENT FOR THE GLENDALE BRANCH**

NOVEMBER 27, 2023

June 30, 2024, and at the current monthly rental of \$18,750 to be paid by the Library during the extended term; and

IT IS RESOLVED FURTHER, that the Chief Executive Officer of the Library be, and hereby is, authorized to take any and all steps necessary or desirable to carry out the terms and conditions of the Sixth Amendment to Indenture of Lease and Lease Amendment and to take any and all actions required of the Library under the Fifth Amendment to Indenture of Lease and Lease Amendment.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 84-2023**

**APPROVAL OF SIXTH AMENDMENT TO INDENTURE OF LEASE
AND
LEASE AGREEMENT FOR THE GLENDALE BRANCH**

NOVEMBER 27, 2023

EXHIBIT A

SIXTH AMENDMENT TO INDENTURE OF LEASE AND LEASE AGREEMENT

THIS SIXTH AMENDMENT TO INDENTURE OF LEASE AND LEASE AGREEMENT (the "Amendment") is made by and between **GLENDALE CENTRE, LLC**, an Indiana limited liability company ("Landlord"), and **INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY** d/b/a The Indianapolis Public Library ("Tenant") as of the date of last execution hereof by, and delivery to, Landlord and Tenant (the "Effective Date").

WITNESSES THAT:

WHEREAS, Landlord and Tenant are parties to that certain Indenture of Lease and Lease Agreement dated January 21, 2000, as amended by that certain First Amendment to Indenture of Lease and Lease Agreement dated February 1, 2007, that certain Second Amendment to Indenture of Lease and Lease Amendment dated June 29, 2010, that certain Third Amendment to Indenture of Lease and Lease Agreement dated September 22, 2011, and that certain Fourth Amendment to Indenture of Lease and Lease Agreement dated August 15, 2013, and that certain Fifth Amendment to Indenture of Lease and Lease Agreement dated October 26, 2022 (collectively, the "Lease"), pursuant to which Landlord let and demised to Tenant, and Tenant leased from Landlord certain space consisting of approximately 25,000 square feet (the "Premises") in Glendale Town Center in Indianapolis, Indiana (the "Shopping Center"); and

WHEREAS, Landlord and Tenant now desire to amend the Lease upon the terms and conditions more particularly set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements set forth herein and in the Lease, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. Incorporation of Recitals and Defined Terms. The foregoing recitals are hereby incorporated into this Amendment and made a part hereof as though set forth herein verbatim. Any term used herein which is not specifically defined herein shall have the meaning ascribed thereto in the Lease.

2. Premises Accepted By Tenant "As Is", Etc. Tenant acknowledges and agrees: (a) that Tenant has been in occupancy of the Premises; (b) that Tenant is familiar with the Premises and accepts the same in their "AS IS" condition, (c) that Landlord has no responsibility or liability for making any renovations, alterations or improvements in or to the Premises (except for on-going maintenance obligations, repair obligations, or any other obligation of Landlord expressly set forth

in the Lease); and (d) that all further renovations, alterations or improvements in or to the Premises, if any (except for on-going maintenance obligations, repair obligations, or any other obligation of Landlord expressly set forth in the Lease), are the responsibility of Tenant and shall be undertaken and completed at Tenant's expense and in accordance with the provisions of the Lease.

3. Term. Notwithstanding anything contained in the Lease to the contrary, the Term of the Lease is hereby extended for a period of six months commencing on January 1, 2024 and ending on June 30, 2024 (the "Sixth Extension Period"), upon the same terms and conditions contained in the Lease, as amended herein. Tenant acknowledges that it has no right to extend the Term of the Lease beyond the last day of the Sixth Extension Period. Any reference in the Lease to the "Original Term" or "Term" shall include the Sixth Extension Period.

4. Fixed Minimum Rent. The Fixed Minimum Rent for the Sixth Extension Period shall be as follows:

Sixth Extension Period	Annual Amount PSF	Monthly Rent
1/1/2024 through 6/30/2024	\$9.00	\$18,750.00

Tenant shall remain responsible for the payment of all other charges under the Lease, including without limitation the HVAC Charge, during the Sixth Extension Period.

5. Pylon Panel. Notwithstanding anything contained in the Lease to the contrary, Landlord shall have the right, at any time after December 31, 2023, to remove Tenant's sign panels from any pylon and/or monument signs at the Shopping Center, and to dispose of same without liability to Tenant.

6. Occupancy and Hours of Operation. The parties hereby extend the relief from Tenant's obligation to remain open to the public, as included in Section 5 of the Fifth Amendment to Indenture of Lease and Lease Agreement dated October 26, 2022, through the expiration of the Sixth Extension Period.

7. Brokers. Tenant does hereby represent that no real estate brokers, other than KRG Management, LLC, are involved in the negotiation and execution of this Amendment. Tenant shall indemnify Landlord from any and all liability for the breach of this representation and shall pay any compensation due to any broker or person who may be entitled thereto, other than KRG Management, LLC.

8. Ratification of Amended Lease. Except as otherwise modified or amended by this Amendment, all other terms and conditions of the Lease shall remain unmodified, unamended, and in full force and effect and the Lease shall continue to be and remain in full force and effect in accordance with its terms, covenants, conditions, and provisions. In the Lease, or any instrument, document or other consideration executed or delivered in connection therewith, any reference to the "Lease," shall be deemed and construed to be a reference to the Lease as amended

hereby. In the event of a conflict between the terms of the Lease and this Amendment, the terms of this Amendment shall control.

9. No Landlord Defaults. Tenant has no knowledge of any default by Landlord of any of the terms or conditions of the Lease, as amended, as of the Effective Date and knows of no facts which, given the passage of time, would constitute a default by Landlord under the Lease.

10. Entire Agreement. This Amendment and any attachments hereto set forth all of the covenants, promises, agreements, conditions and understandings between Landlord and Tenant concerning the transactions contemplated herein and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between Landlord and Tenant other than as are herein set forth.

11. Execution Authority. The individual signing this Amendment on behalf of Tenant represents and warrants that he or she has the full power and authority to execute this Amendment and that upon such execution, Tenant shall be fully bound by each and every provision of the Lease, as amended by this Amendment. The individual signing this Amendment on behalf of Landlord represents and warrants that he or she has the full power and authority to execute this Amendment and that upon such execution, Landlord shall be fully bound by each and every provision of the Lease, as amended by this Amendment.

12. Counterparts; Electronic Signatures. This Amendment may be executed in any number of identical counterparts, all of which, when taken together, shall constitute the same instrument. A copy of the executed Amendment (in electronic form or otherwise) shall be deemed an original for all relevant purposes. The exchange of copies of the executed Amendment by electronic mail or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document shall constitute effective execution and delivery of this Amendment. Signatures of any parties hereto transmitted electronically shall be deemed to be their original signatures for all purposes.

[Signatures appear on following page.]

IN WITNESS WHEREOF, Landlord and Tenant have executed this Amendment as of the dates set forth below.

“LANDLORD”

GLENDALE CENTRE, LLC,
an Indiana limited liability company

Signature: _____

Printed
Name: _____

Title: _____

Executed by Landlord on _____

“TENANT”

**INDIANAPOLIS-MARION COUNTY PUBLIC
LIBRARY**

Signature: _____

Printed
Name: _____

Title: _____

Executed by Tenant on _____



Board Action Request

8f

To: IndyPL Board

Meeting Date: November 27, 2023

From: Facilities Director

Approved by
The Library Board:
Effective Date:

Subject: Resolution 85-2023
Approval to Award a Services Contract for Security Services

Recommendation:

The IndyPL Facilities Director recommends Board approval of the attached action (Resolution 85–2023), Approval to Award Services Contract for Security Services to Marshall Security, LLC, Bloomington, Indiana.

Fiscal and Strategic Impact:

The estimated annual cost for security services is \$350,000, which includes two (2) security personnel at Central Library during closed hours, emergency response to all branches, and as-needed security patrols at branches. Other variable costs (e.g., hourly costs for additional personnel for events and supplemental security during open hours) are not included in the figure above.

The cost of these services will be funded from the Operating Fund (Fund 101).

The 2024 operating budget for Security Services is \$500,000.

DEI Impact:

Marshall Security, LLC is a city-certified MBE/VBE and will self-perform 100% of the contract.

Background:

Security services primarily entails occupying and monitoring security at Central Library during closed hours and visiting all of facilities twice each night; once after closing and once before opening. Other duties requested include filling in for LSA absences due to sickness, PTO, etc., during open hours and supplementing LSA staff at special events.

Board Action Request

RE: Facilities Committee, Item 8f

Resolution 85-2023 Approval to Award Services Contract for Security Services

Date: November 27, 2023

The scheduled start date for the new security vendor is January 1, 2024. This will allow 5 weeks for the vendor to prepare for and set up correct scheduling for Library facilities.

Security services are required by IndyPL for daily functioning of Library operations. IndyPL has sought Vendors whose combination of experiences, processes, and personnel will provide timely, cost-effective, and exemplary security services to IndyPL. The Vendor shall have the following qualifications.

- A sound business reputation and required licensures in the State of Indiana necessary to provide the Services
- Proven capabilities in delivering Services on time and in budget
- Appropriate resources to satisfy the requirements for the Services required of this RFP
- Demonstrated track record in planning, coordination, implementation, and support for similar service relationships
- Demonstrated track record in overall client satisfaction

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of a Vendor will be on the basis of provisions of the required services, experience, cost, and any other factors deemed appropriate to the services being secured.

IndyPL staff used the Request for Proposals (“RFP”) process pursuant to IC § 5-22-6-1 to solicit Proposals from vendors for the Services.

Included in the RFP were the IndyPL Utilization Goals for Goods and Services adopted as Policy by the IndyPL Board with Resolution 28-2020.

Per the Board Bylaws, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board.

To secure the needed services, an RFP was prepared and issued on October 16, 2023. IndyPL staff utilized the City’s Department of Minority & Women Business Development website to identify certified vendors capable of providing the Services.

Twenty-Eight (28) known vendors, including twenty-two (22) XBE vendors, were directly contacted, public notices per Statute were placed in the newspapers on October 17 and 24, 2023, and the RFP was posted to the IndyPL website. A virtual Pre-Proposal conference was held for all prospective vendors on October 26, 2023, with six (6) vendors in attendance (GardaWorld, MSI Security, Allied Universal, Andy Frain Security, Aegis Protective Services, Securatex).

Board Action Request

RE: Facilities Committee, Item 8f

Resolution 85-2023 Approval to Award Services Contract for Security Services

Date: November 27, 2023

The IndyPL RFP Evaluation Committee consisted of these persons:

- Robin Kelley – Manager, Central Adult Services
- Brandi Winston – Manager, Central Services
- Marianne Kruppa – Area Resource Manager, Branches (East Region)
- Marcus Quebedeaux – Manager, Safety & Security
- Kevin Thomas – Manager, Buildings and Grounds

Facilitating the evaluation was Adam Parsons – Director, Facilities.

Board Action Request

RE: Facilities Committee, Item 8f

Resolution 85-2023 Approval to Award Services Contract for Security Services

Date: November 27, 2023

The Library received RFPs from five (5) vendors by the deadline of November 9, 2023. A tabulation sheet of the received RFPs is included below.

Vendor	Introduction and Cover Letter	Vendor Qualification Sheet	Receive Addendum 1	E-Verify Affidavit	Company Profile	Vendor Experiences	Company References	Conflicts of Interest and Claims	Financial Documentation	Basis for the Range of Fees	Attachment C Utilization Goals Plan	Proposed MBE Utilization	Proposed WBE Utilization	Proposed VBE Utilization	Proposed DOBE Utilization
Kinsey Christian Security	x	x	x	x	x	x	x	x	x	x	x	100.0%	0.0%	0.0%	0.0%
Allied Universal	x	x	x	x	x	x	x	x	x	x	x	19.0%	0.0%	0.0%	0.0%
Indy Protective Services, LLC	x	x	x	x	x	x	x	x	x	x	x	100.0%	0.0%	0.0%	0.0%
Securitas	x	x	x	x	x	x	x	x	x	x	x	15.0%	8.0%	3.0%	0.0%
Marshall Security, LLC	x	x	x	x	x	x	x	x	x	x	x	100.0%	0.0%	0.0%	0.0%

Board Action Request

RE: Facilities Committee, Item 8f

Resolution 85-2023 Approval to Award Services Contract for Security Services

Date: November 27, 2023

The IndyPL RFP Evaluation Committee reviewed all the RFPs received.

Per Statute the selection of the Vendor was based upon the criteria established in the RFP. The criteria include:

- The satisfaction level of current and former clients of the Vendor under contracts similar to the requirements of IndyPL
- Minority, women, disability, and veteran-owned business enterprise utilization
- Proposed overall cost
- Effectiveness and ability of the proposed Work Plan to satisfy IndyPL requirements
- Any other criteria deemed relevant by IndyPL staff

After completing their review, the RFP Evaluation Committee recommends **Marshall Security, LLC** be awarded the contract as the Vendor that best meets the criteria as defined in the Request for Proposals.



Board Resolution

8f

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 85-2023

APPROVAL TO AWARD A SECURITY SERVICES CONTRACT

NOVEMBER 27, 2023

WHEREAS, Security Services (“Services”) for the Indianapolis-Marion County Public Library (“IndyPL”) are required to provide an environment of safety and security for patrons and staff; and

WHEREAS, IndyPL issued a Request for Proposals (“RFP”) on October 16, 2023, seeking vendors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional Services for Housekeeping and Janitorial services; and

WHEREAS, IndyPL received five (5) Proposals in response to the RFP by the submission deadline of November 9, 2023, from qualified vendors; and

WHEREAS, the IndyPL Proposal Evaluation Committee has reviewed the responses and requested additional information from five (5) selected Vendors; and

WHEREAS, the IndyPL Proposal Evaluation Committee has determined that **Marshall Security, LLC**, Bloomington, Indiana is the vendor that best meets the criteria as outlined in the RFP and recommends IndyPL award the contract to **Marshall Security, LLC**.

IT IS THEREFORE RESOLVED that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **Marshall Security, LLC** for Security Services for all IndyPL facilities, substantially in the form of the terms and conditions included in the RFP and the Proposal and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA

RESOLUTION 85-2023
(Continued)

APPROVAL TO AWARD A
SERVICES CONTRACT FOR
HOUSEKEEPING AND JANITORIAL SERVICES

NOVEMBER 27, 2023

AYE

NAY

Adopted this 27th day of November 2023.

ATTEST: _____
Secretary of the Board



Board Action Request

8g

To: IndyPL Board

Meeting Date: November 27, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: Resolution 86 - 2023
Approval to Award a Services Contract for Snow and Ice Removal Services

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution ??-2023) to award a services contract for snow and ice removal services to **Providence Outdoor, Inc., Carmel, Indiana.**

Strategic/Fiscal Impact:

The RFP includes provisions for a three-year contract with the option for three (3) additional one-year renewals (3+1+1+1.) The cost of this service will be funded from the Operating Fund (Fund 101) during the contract term. The required services vary significantly from year to year. The 2023 line item budget for snow and ice removal services is \$357,775. To date in 2023 we have expended \$86,873.

DEI Impact:

Providence Outdoor is not a city-certified Minority/Women/Veteran/ Disability-Owned Business Enterprise and will self-perform 75% of the work.

To add context for this contract for snow removal services towards meeting our 2023 utilization goals, through September 2023 IndyPL payments to XBE vendors is \$9,750 representing 11% of expenditures. This contract meets our utilization goals for MBE and WBE vendors but falls short for VBE and DOBE vendors.

Mercy Father and Son, LLC, Me and My Diddy Lawn Care, LLC, and Phil Livers “Phil’s Lawncare” are included as City-certified MBE vendors. Providence has meet with the proposed subcontractors to confirm their capabilities, equipment, and staffing. It is important that the subcontractors be matched to their capabilities so Providence Outdoor, Inc. can position everyone for success. The City-certified MBE vendors included have a total sub-contract value of \$30,000, representing 15% of the contract amount.

Board Action Request

RE: Facilities Committee, Item 8g

Resolution 86 - 2023 Approval to Award a Services Contract for Snow and Ice Removal Services

Date: November 27, 2023

AG Maas is included as a City-certified WBE vendor with an estimated total sub-contract value of \$20,000, representing 10% of the contract amount.

We requested and received additional supporting information on the subcontractors from the Vendor. The IndyPL Manager of Purchasing and Supplier Diversity has reviewed the supporting documentation for the Waiver requested by Providence Outdoor and has determined they exhibited good faith efforts to meet our utilization goals.

Background:

In accordance with the policies of the Board, Facilities Staff used the Request for Proposals (“RFP”) process pursuant to IC § 5-22-9-1 to solicit Proposals for the Services.

The RFP seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The purpose of the Services is to maintain safe access to IndyPL facilities for patrons and staff. Snow and ice removal services included in the RFP are for all 25 IndyPL owned facilities. Services include clearing of walks, entrances, and steps; clearing of public sidewalks, curb ramps, and bus access areas; clearing of parking lots and drives; application of snow and ice melt treatments; and Services during holidays, weekends, days, evenings, and overnight.

The RFP is for a time and materials services contract. Vendors were requested to submit proposals for these items at each location:

Snow and Ice Removal			Snow and Ice Melt Material and Labor		
0" to 1.5" for Steps, Walks, Entrances, and Public Sidewalks	1.5" to 3" for Drives, Drive Lanes, Parking Spaces, Steps, Walks, Entrances, and Public Sidewalks	Per Inch Above 3" for Drives, Drive Lanes, Parking Spaces, Steps, Walks, Entrances, and Public Sidewalks	Snow/Ice Melt (Salt) to Parking Lot per Treatment	Snow/Ice Melt (Salt) to Walks per Treatment	Snow/Ice Melt (Calcium Chloride) to Walks per Treatment

Board Action Request

RE: Facilities Committee, Item 8g

Resolution 86 - 2023 Approval to Award a Services Contract for Snow and Ice Removal Services

Date: November 27, 2023

Copies of the RFP were sent to vendors known to have the required capabilities, public notices were placed in the newspapers, and the RFP was posted to the IndyPL website.

City Cert	Company Name	City Cert	Company Name
MBE	A & J SNOW SERVICES LLC	MBE	ME AND MY DIDDY LAWN CARE, LLC
MBE, WBE	ATL ENTERPRISE	MBE	NO LIMIT ENTERPRISE LLC DBA NO LIMIT REO CLEAN UP
WBE	B&E CONTRACTING, LLC	WBE	PARKS OUTDOOR MAINTENANCE, INC
MBE	DKM CONSTRUCTIVE MAINTENANCE LLC	MBE	PHIL'S LAWN SERVICES DBA PHILLIP D LIVERS
	HURM SNOW REMOVAL		PROVIDENCE OUTDOOR
MBE	GLS, INC.	MBE	Quality Lawn Care
	KEY LAWN CARE		RASK
WBE	GREEN EARTH LAWN SERVICES, INC.	WBE	SMOOT LANDSCAPING LLC
VBE	HAMHED,LLC	MBE	TJ MACK BUILDING & GROUNDS SERVICE
	JCOS	WBE	Via Excavating LLC
MBE	LAND LOVER LLC	MBE	WILKINS AND SON LAWN CARE
WBE	LAURA KOPETSKY TRI-AX, INC.	MBE	WILLIAM J. PETTY DBA MR. GREEN JEANS LANDSCAPE
	MAINSCAPE		

A virtual Pre-Proposal Conference was held on October 31, 2023. One (1) vendor attended the Conference: Providence Outdoor, Inc.

The selection of the Vendor is based upon the criteria established in the RFP, including the Vendor's overall cost for labor and materials, satisfaction level of current customers of the Vendor, demonstrated expertise in the areas of snow and ice removal services, perceived effectiveness of the proposed work plan, and other criteria determined by IndyPL.

Board Action Request

RE: Facilities Committee, Item 8g

Resolution 86 - 2023 Approval to Award a Services Contract for Snow and Ice Removal Services

Date: November 27, 2023

Two (2) proposals were received at the Library Services Center by the deadline of 2:00 PM EDT time on November 9, 2023. The proposals were opened and read aloud publicly. A tabulation of the proposals is included below.

Vendor	Certifications	Exceptions	Total for All Locations					
			Snow and Ice Removal			Snow and Ice Melt Material and Labor		
			0" to 1.5" for Steps, Walks, Entrances, and Public Sidewalks	1.5" to 3" for Drives, Drive Lanes, Parking Spaces, Steps, Walks, Entrances, and Public Sidewalks	Per Inch Above 3" for Drives, Drive Lanes, Parking Spaces, Steps, Walks, Entrances, and Public Sidewalks	Snow/Ice Melt (Salt) to Parking Lot per Treatment	Snow/Ice Melt (Salt) to Walks per Treatment	Snow/Ice Melt (Calcium Chloride) to Walks per Treatment
Providence Outdoor	None	None	\$ 5,935	\$ 11,795	\$ 2,840	\$ 7,930	\$ 5,340	\$ 7,643
R.A.S.K.	None	None	\$ 9,480	\$ 20,515	\$ 6,827	\$ 6,510	N/A	\$ 7,207

The Evaluation Committee recommends the Vendor with these comments:

- No vendor submitting a proposal are certified XBE entities.
- The work plan submitted by Providence Outdoor will meet our requirements for services during significant daytime weather events.

Per the Bylaws of the IndyPL Board, all service agreements over \$50,000 in value are to be approved by the Board.



Board Resolution

8g

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 86 - 2023

APPROVAL TO AWARD A SERVICES CONTRACT FOR SNOW AND ICE REMOVAL SERVICES

NOVEMBER 27, 2023

WHEREAS, Snow and Ice Removal Services for the Indianapolis-Marion County Public Library (“IndyPL”) are required to maintain safe access to Library owned facilities; and

WHEREAS, IndyPL issued a Request for Proposals (“RFP”) on October 24, 2023, to provide snow and ice removal services for IndyPL owned properties including Central Library, Library Services Center and twenty-three (23) branch library facilities; and

WHEREAS, IndyPL received two (2) responses to the RFP by the submission deadline of November 9, 2023, from qualified Vendors, and has reviewed the responses, investigated references, and reviewed the proposed work plans from the submitting vendors; and

WHEREAS, IndyPL has determined that **Providence Outdoor, Inc.**, Carmel, Indiana is the Vendor that best meets the criteria as outlined in the RFP and recommends IndyPL award a contract to Providence Outdoor Services.

IT IS THEREFORE RESOLVED that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a three-year services contract with **Providence Outdoor, Inc.** for Snow and Ice Removal Services, with options for three (3) additional one-year renewals, substantially in the form of the contract and conditions included in the RFP and the received Proposal, and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 86 - 2023

**APPROVAL TO AWARD A SERVICES CONTRACT
FOR SNOW AND ICE REMOVAL SERVICES**

NOVEMBER 27, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 11/27/23
From: The Indianapolis Public Library Foundation
Subject: November 2023 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

The Library Foundation Board of Directors elected a slate of new members: Denise Herd, Paul Peaper, Lizzie Schuerman and Berthran Ugeh.

The Board of Directors passed the Foundation's 2024 budget. The Foundation is proud to support the Library with \$2.18 million in 2024.

We appreciated the opportunity to participate in this year's Staff In-Service Day. Congratulations to Olanike and Timi Olaniyi for receiving the Library Foundation's Beth Tindel Award, Amy Spurrier for receiving the Library's Helen Norris Award and everyone who reached years of service milestones. We were proud to underwrite the staff awards.

The Library Foundation's 2023 Staff Campaign: Celebrating Memories of Lifelong Learning wrapped up on Friday, November 10. This year's campaign raised \$26,018, a 20% increase from last year, from 114 participants. Nearly \$4,000 was directed to the Lillian Childress Hall Scholarship Fund. Thank you to all staff who participated. A special thanks to staff campaign committee members Kelsey Abernathy, Naomi Allensworth, Katie Bulloff, Mike Coghlan, Christopher Hogsett, Natasha Hollenbach, Leah Kim, Olanike Olaniyi and Staci Terrell for their leadership.

Donors

We thank the 201 donors who made gifts last month. The following are our top corporate and foundation donors: Eli Lilly and Company Foundation; Live Nation Worldwide, Inc. and MacAllister Machinery Co., Inc.

Program Support

This month, we are proud to provide more than \$13,000 to the Library. Examples of major initiatives supported include Addressing the Digital Divide: Chromebook Lending, Bilingual Storytime and Healthy Body, Healthy Mind.



Board Action Request

10a1

To: IMCPL Board

Meeting Date: November 27, 2023

From: Gregory Hill, CEO

**Approved by the
Library Board:**

Effective Date: November 27, 2023

Subject: Finances, Personnel and Travel Resolution 87-2023

Recommendation: Approve Finances, Personnel and Travel Resolution 87-2023

Background: The Finances, Personnel and Travel Resolution 87-2023 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2023.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 87 - 2023**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of October 2023 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

<u>Bank Account for:</u>	<u>Payment Type</u>	<u>Beginning #</u>	<u>Ending #</u>	<u>Count</u>	<u>Total Amount</u>
Operating	Warrant	78281	78380	100	\$ 714,962.99
Operating	EFT	1847	1857	11	\$ 415,665.15
Operating	EFT	307604	307650	47	\$ 824,913.45
	EFT Void	307651	307651	1	\$ (1,500.00)
	EFT	307652	307652	1	\$ 1,030.85
	EFT	307664	307684	21	\$ 190,084.30
	EFT Void	307685	307685	1	\$ (1,500.00)
	EFT	307688	307729	42	\$ 1,125,374.56
	EFT	307734	307760	27	\$ 169,409.60
Fines	Warrant	1074	1078	5	\$ 284.53
Gift	Warrant	9258	9294	37	\$ 45,415.95
Gift	EFT	307653	307663	11	\$ 3,168.34
	EFT	307686	307687	2	\$ 25,305.95
	EFT	307730	307733	4	\$ 1,737.87
	EFT	307761	307771	11	\$ 6,044.55
Employee Payroll	Warrant	269903	269930	28	\$ 9,001.41
	Direct Deposit	410001	410586	586	\$ 647,098.39
	Direct Deposit	430001	430586	586	\$ 637,671.04
Payroll Taxes, Garnishments	Electronic Transfer				\$ 472,437.30

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the 2023 Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Mr. Raymond J. Biederman

Ms. Hope C. Tribble

Mr. Stephen Lane

Dr. Patricia A. Payne

Dr. Khaula Murtadha

Dr. Eugene White

I have examined the within claims and certify they are accurate:

Dr. Luis A. Palacio

Mrs. Mary Rankin CPA
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No	Type	Date	Reference	Amount	
1847	EFT	10/2/2023	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	129,938.14	
1848	EFT	10/11/2023	FIDELITY INVESTMENTS	4,656.56	
1849	EFT	10/12/2023	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	
1850	EFT	10/13/2023	ADP, INC.	6,478.75	
1851	EFT	10/13/2023	ADP, INC.	2,264.71	
1852	EFT	10/13/2023	ADP, INC.	944.02	
1853	EFT	10/16/2023	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	129,976.49	
1854	EFT	10/23/2023	INDIANA DEPARTMENT OF REVENUE	1,727.58	
1855	EFT	10/26/2023	FIDELITY INVESTMENTS	4,656.56	
1856	EFT	10/26/2023	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	
1857	EFT	10/30/2023	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	130,106.34	415,665.15
78281	CHECK	10/05/2023	A CLASSIC PARTY RENTAL CO	2,860.00	
78282	CHECK	10/05/2023	ADAM PARSONS	43.87	
78283	CHECK	10/05/2023	INDIANAPOLIS POWER & LIGHT COMPANY	75,316.66	
78284	CHECK	10/05/2023	ALLEN IRRIGATION COMPANY, INC.	342.00	
78285	CHECK	10/05/2023	AMBIUS	2,073.24	
78286	CHECK	10/05/2023	AMERICAN UNITED LIFE INSURANCE CO	2,961.76	
78287	CHECK	10/05/2023	AT&T MOBILITY	3,212.15	
78288	CHECK	10/05/2023	B&H FOTO & ELECTRONICS CORP	1,441.76	
78289	CHECK	10/05/2023	BACKSTAGE LIBRARY WORKS	17,240.12	
78290	CHECK	10/05/2023	INDIANAPOLIS PUBLIC SCHOOLS	2,450.00	
78291	CHECK	10/05/2023	BOWEN TECHNOVATION	2,050.00	
78292	CHECK	10/05/2023	BRIGHT IDEAS IN BROAD RIPPLE	353.38	
78293	CHECK	10/05/2023	CARDINAL WIRELESS	5,880.00	
78294	CHECK	10/05/2023	CHARGEPOINT, INC	1,380.00	
78295	CHECK	10/05/2023	CITIZENS ENERGY GROUP	1,283.75	
78296	CHECK	10/05/2023	CONNOR FINE PAINTING	16,920.00	
78297	CHECK	10/05/2023	CREATIVE AQUATIC SOLUTIONS, LLC	210.00	
78298	CHECK	10/05/2023	DENA EL SAFFAR	1,000.00	
78299	CHECK	10/05/2023	ELLIS MECHANICAL & ELECTRICAL	4,922.50	
78300	CHECK	10/05/2023	FORVIS, LLP	3,000.00	
78301	CHECK	10/05/2023	GARFIELD PARK (PETTY CASH)	16.67	
78302	CHECK	10/05/2023	GLOBAL VILLAGE WELCOME CENTER	100.00	
78303	CHECK	10/05/2023	GREGORY MONZEL	150.00	
78304	CHECK	10/05/2023	GUARDIAN	15,600.48	
78305	CHECK	10/05/2023	INDIANAPOLIS FLEET SERVICES	1,311.80	
78306	CHECK	10/05/2023	INDY CURB APPEAL ASPHALT, INC	36,640.00	
78307	CHECK	10/05/2023	INFORMATION TODAY, INC.	395.31	
78308	CHECK	10/05/2023	JACKSON SYSTEMS, LLC	2,609.50	
78309	CHECK	10/05/2023	KANOPY LLC	49,000.00	
78310	CHECK	10/05/2023	KOORSEN FIRE & SECURITY	433.91	
78311	CHECK	10/05/2023	LAWRENCE UTILITIES	517.34	
78312	CHECK	10/05/2023	LEVERUP FINANCIAL SOLUTIONS LLC	1,800.00	
78313	CHECK	10/05/2023	LUMINAUT, INC.	55,192.75	
78314	CHECK	10/05/2023	PFM TRUCK CARE CENTER	526.73	
78315	CHECK	10/05/2023	PLYMOUTH ROCKET, INC	650.00	
78316	CHECK	10/05/2023	PRIORITY PRESS INC	1,596.75	
78317	CHECK	10/05/2023	REISS ORNAMENTAL & STRUCTURAL PRODUCTS, INC	3,250.00	
78318	CHECK	10/05/2023	REPUBLIC WASTE SERVICES	7,914.38	
78319	CHECK	10/05/2023	RFS GROUP LLC	257.80	
78320	CHECK	10/05/2023	RIVERS RESOURCES	919.60	

78321	CHECK	10/05/2023	SAFEGUARD BUSINESS SYSTEMS	464.04
78322	CHECK	10/05/2023	SHARP SCHOOL SERVICES INC	559.00
78323	CHECK	10/05/2023	SHOEMAKER MOTION PICTURE COMPANY, LLC	29,030.00
78324	CHECK	10/05/2023	THE DAVEY TREE EXPERT COMPANY	2,232.00
78325	CHECK	10/05/2023	JOHNSON CONTROLS FIRE PROTECTION, LP	1,382.32
78326	CHECK	10/05/2023	VISIT INDY	675.00
78327	CHECK	10/05/2023	ZOOBEAN, INC.	9,695.15
78328	CHECK	10/12/2023	ARAB TERMITE AND PEST CONTROL INC	3,881.00
78329	CHECK	10/12/2023	AVANT ENTERPRISES LLC	90,412.50
78330	CHECK	10/12/2023	ELLIS MECHANICAL & ELECTRICAL	5,609.50
78331	CHECK	10/12/2023	GLENDALE (PETTY CASH)	24.60
78332	CHECK	10/12/2023	INDIANAPOLIS STAR	145.05
78333	CHECK	10/12/2023	LEGALSHIELD	210.45
78334	CHECK	10/12/2023	MADER DESIGN LLC	1,548.54
78335	CHECK	10/12/2023	PURDUE EXTENSION - MARION COUNTY	300.00
78336	CHECK	10/12/2023	RFS GROUP LLC	4,902.80
78337	CHECK	10/12/2023	UNITED PARCEL SERVICE	1,676.95
78338	CHECK	10/12/2023	VERNON LIBRARY SUPPLIES	1,013.98
78339	CHECK	10/12/2023	WILSON ELSER MOSKOWITZ EDLEMAN & DICKER LLP	9,388.00
78340	CHECK	10/19/2023	BLACKMORE & BUCKNER ROOFING	1,483.55
78341	CHECK	10/19/2023	CHILDREN'S PLUS INC.	666.76
78342	CHECK	10/19/2023	CHRISTIAN BOOK DISTRIBUTORS	860.70
78343	CHECK	10/19/2023	CITIZENS ENERGY GROUP	6,020.64
78344	CHECK	10/19/2023	CITIZENS ENERGY GROUP	11,037.86
78345	CHECK	10/19/2023	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	36,682.00
78346	CHECK	10/19/2023	DELL MARKETING L.P.	39,960.00
78347	CHECK	10/19/2023	ELLIS MECHANICAL & ELECTRICAL	10,895.00
78348	CHECK	10/19/2023	FACILITY COMMISSIONING GROUP, INC	3,977.50
78349	CHECK	10/19/2023	INDIANAPOLIS STAR	231.40
78350	CHECK	10/19/2023	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	775.57
78351	CHECK	10/19/2023	HOOSIER AQUATIC CARE	920.00
78352	CHECK	10/19/2023	INDY CURB APPEAL ASPHALT, INC	5,200.00
78353	CHECK	10/19/2023	INFOR (US), INC	4,237.70
78354	CHECK	10/19/2023	LAWRENCE UTILITIES	337.30
78355	CHECK	10/19/2023	LIBRARY IDEAS	1,544.13
78356	CHECK	10/19/2023	WFYI TV FYI PRODUCTIONS	3,500.00
78357	CHECK	10/19/2023	MULTI CULTURAL BOOKS AND VIDEO	11,037.66
78358	CHECK	10/19/2023	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	95.00
78359	CHECK	10/19/2023	PAPERPIE LEARNING	9,019.97
78360	CHECK	10/19/2023	PHOENIX PRESS	2,110.00
78361	CHECK	10/19/2023	PLAYAWAY PRODUCTS LLC	4,680.02
78362	CHECK	10/19/2023	IMCPL - POWERS & SONS - RETAINAGE - GLD	17,836.07
78363	CHECK	10/19/2023	PURDUE EXTENSION - MARION COUNTY	600.00
78364	CHECK	10/19/2023	SECURITAS ELECTRONIC SECURITY, INC.	1,448.75
78365	CHECK	10/19/2023	SONDHI SOLUTIONS, LLC	572.44
78366	CHECK	10/19/2023	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,645.62
78367	CHECK	10/19/2023	WILSON ELSER MOSKOWITZ EDLEMAN & DICKER LLP	2,464.70
78368	CHECK	10/25/2023	ALGOLIA, INC.	5,172.96
78369	CHECK	10/25/2023	AMBIUS	342.00
78370	CHECK	10/25/2023	ARAB TERMITE AND PEST CONTROL INC	85.00
78371	CHECK	10/25/2023	AT&T	291.74
78372	CHECK	10/25/2023	AVANT ENTERPRISES LLC	150.00
78373	CHECK	10/25/2023	BLACKMORE & BUCKNER ROOFING	1,462.36
78374	CHECK	10/25/2023	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	9,372.00
78375	CHECK	10/25/2023	GREEN PLAQUE, LLC	28.50
78376	CHECK	10/25/2023	JAGER PALAD	100.00
78377	CHECK	10/25/2023	MARION CTY STORMWATER MGMT DISTRICT	12,843.00

78378	CHECK	10/25/2023	MICHAEL A. REUTER CONSULTING SERVICES, INC.	710.00	
78379	CHECK	10/25/2023	PATRON POINT, INC.	17,500.00	
78380	CHECK	10/25/2023	TIMOTHY P. BOWLING	90.00	\$ 714,962.99
307604	EFT	10/02/2023	GREATER TALENT NETWORK, INC.	12,500.00	
307605	EFT	10/05/2023	ACORN DISTRIBUTORS, INC	893.80	
307606	EFT	10/05/2023	ALSCO	802.45	
307607	EFT	10/05/2023	BAKER & TAYLOR	417.57	
307608	EFT	10/05/2023	BAKER & TAYLOR	83,805.10	
307609	EFT	10/05/2023	BRODART COMPANY	82.21	
307610	EFT	10/05/2023	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	132,655.46	
307611	EFT	10/05/2023	CDW GOVERNMENT, INC.	320.84	
307612	EFT	10/05/2023	CENTRAL SECURITY & COMMUNICATIONS	1,892.41	
307613	EFT	10/05/2023	CENTRAL SECURITY & COMMUNICATIONS	3,899.90	
307614	EFT	10/05/2023	COMPLETE WELLNESS SOLUTIONS LLC	965.25	
307615	EFT	10/05/2023	DACO GLASS & GLAZING INC	3,549.35	
307616	EFT	10/05/2023	DENISON PARKING	6,738.69	
307617	EFT	10/05/2023	DYNAMARK GRAPHICS GROUP	480.08	
307618	EFT	10/05/2023	EBSCO INFORMATION SERVICES	72,901.66	
307619	EFT	10/05/2023	ETI PERFORMANCE IMPROVEMENT	5,950.00	
307620	EFT	10/05/2023	FINELINE PRINTING GROUP	220.00	
307621	EFT	10/05/2023	FLEET CARE, INC.	879.96	
307622	EFT	10/05/2023	GALE/CENGAGE LEARNING	20,345.00	
307623	EFT	10/05/2023	GEYER FIRE PROTECTION, LLC	1,713.53	
307624	EFT	10/05/2023	GORDON PLUMBING, INC.	1,361.05	
307625	EFT	10/05/2023	INDIANA PLUMBING AND DRAIN LLC	1,271.50	
307626	EFT	10/05/2023	INGRAM LIBRARY SERVICES	49,865.56	
307627	EFT	10/05/2023	J&G CARPET PLUS	475.00	
307628	EFT	10/05/2023	JEREMY NORRIS	2,400.00	
307629	EFT	10/05/2023	KRM ARCHITECTURE+ INC	198,643.43	
307630	EFT	10/05/2023	LORALYNN E EADES	1,216.00	
307631	EFT	10/05/2023	MAIN EVENT SOUND & LIGHTING	5,145.20	
307632	EFT	10/05/2023	MIDWEST REMEDIATION, INC.	12,774.66	
307633	EFT	10/05/2023	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	21,623.35	
307634	EFT	10/05/2023	MOORE INFORMATION SERVICES, INC	1,503.53	
307635	EFT	10/05/2023	MOUNTAIN GLACIER, LL	118.25	
307636	EFT	10/05/2023	NEXT GREAT ARCHITECTS	350.00	
307637	EFT	10/05/2023	ORACLE ELEVATOR HOLDCO, INC.	5,838.20	
307638	EFT	10/05/2023	OVERDRIVE INC	83,397.91	
307639	EFT	10/05/2023	REGIONS BANK PURCHASING CARD	21,128.51	
307640	EFT	10/05/2023	RICHARD LOPEZ ELECTRICAL, LLC	240.00	
307641	EFT	10/05/2023	RICHARD LOPEZ ELECTRICAL, LLC	21,572.71	
307642	EFT	10/05/2023	SHAY WILLIS	300.00	
307643	EFT	10/05/2023	STAPLES	14,976.40	
307644	EFT	10/05/2023	STENZ MANAGEMENT COMPANY, INC	11,828.22	
307645	EFT	10/05/2023	STREAM SOURCE LLC	270.00	
307646	EFT	10/05/2023	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,287.00	
307647	EFT	10/05/2023	THE ART GROUP, LLC	13,500.00	
307648	EFT	10/05/2023	THE HARMON HOUSE L.L.C.	1,375.00	
307649	EFT	10/05/2023	ULINE	47.67	
307650	EFT	10/05/2023	UNIVERSAL PROTECTION SERVICE, LP	391.04	
307652	EFT	10/05/2023	YOUR AUTOMATIC DOOR COMPANY	1,030.85	
307664	EFT	10/12/2023	ACORN DISTRIBUTORS, INC	1,900.00	
307665	EFT	10/12/2023	AFSCME COUNCIL IKOC 962	4,479.37	
307666	EFT	10/12/2023	APOGEE CONSTRUCTION, LLC	112,647.20	
307667	EFT	10/12/2023	AUSTIN BOOK SALES	318.24	
307668	EFT	10/12/2023	BAKER & TAYLOR	15,354.42	
307669	EFT	10/12/2023	BAKER & TAYLOR	22,767.79	

307670	EFT	10/12/2023 BAKER & TAYLOR	237.25
307671	EFT	10/12/2023 DACO GLASS & GLAZING INC	452.00
307672	EFT	10/12/2023 GRAINGER	69.73
307673	EFT	10/12/2023 J&G CARPET PLUS	925.00
307674	EFT	10/12/2023 MARKET STREET GROUP, INC	4,000.00
307675	EFT	10/12/2023 MIDWEST TAPE - PROCESSED DVDS	1,356.48
307676	EFT	10/12/2023 MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	450.13
307677	EFT	10/12/2023 MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	6,954.72
307678	EFT	10/12/2023 MIDWEST TAPE, LLC	7,764.29
307679	EFT	10/12/2023 ORACLE ELEVATOR HOLDCO, INC.	262.50
307680	EFT	10/12/2023 PROVIDENCE OUTDOOR	450.00
307681	EFT	10/12/2023 AMERICAN UNITED LIFE INSURANCE CO	1,354.80
307682	EFT	10/12/2023 STENZ MANAGEMENT COMPANY, INC	4,062.38
307683	EFT	10/12/2023 THE ETICA GROUP, INC	2,428.00
307684	EFT	10/12/2023 VEREGY IN, LLC	1,850.00
307688	EFT	10/19/2023 ANTHEM INSURANCE COMPANIES, INC	333,100.00
307689	EFT	10/19/2023 APOGEE CONSTRUCTION, LLC	141,508.68
307690	EFT	10/19/2023 BAKER & TAYLOR	2,450.56
307691	EFT	10/19/2023 BAKER & TAYLOR	420.30
307692	EFT	10/19/2023 BAKER & TAYLOR	10,242.18
307693	EFT	10/19/2023 BAKER & TAYLOR	28,260.29
307694	EFT	10/19/2023 BLACKSTONE AUDIO INC	153.38
307695	EFT	10/19/2023 BRODART COMPANY	6,920.57
307696	EFT	10/19/2023 CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	1,743.65
307697	EFT	10/19/2023 CENTRAL SECURITY & COMMUNICATIONS	2,228.21
307698	EFT	10/19/2023 CENTRAL SECURITY & COMMUNICATIONS	44,438.93
307699	EFT	10/19/2023 COMMUNITY HEALTH NETWORK	1,600.00
307700	EFT	10/19/2023 DRIESSEN WATER INC	4,499.87
307701	EFT	10/19/2023 DANCORP INC. DBA DANCO	325.00
307702	EFT	10/19/2023 DELTA DENTAL	25.13
307703	EFT	10/19/2023 DEMCO, INC.	556.91
307704	EFT	10/19/2023 DENISON PARKING	109.65
307705	EFT	10/19/2023 DYNAMARK GRAPHICS GROUP	2,560.31
307706	EFT	10/19/2023 ETI PERFORMANCE IMPROVEMENT	3,551.00
307707	EFT	10/19/2023 FINELINE PRINTING GROUP	5,363.00
307708	EFT	10/19/2023 FLEET CARE, INC.	29.68
307709	EFT	10/19/2023 GORDON PLUMBING, INC.	410.00
307710	EFT	10/19/2023 HEALTH & HOSPITALS CORP. OF MARION CNTY.	1,600.00
307711	EFT	10/19/2023 IBJ CORPORATION	120.96
307712	EFT	10/19/2023 INGRAM LIBRARY SERVICES	9,301.44
307713	EFT	10/19/2023 INSIGHT PUBLIC SECTOR, INC	42,440.31
307714	EFT	10/19/2023 JEREMY NORRIS	600.00
307715	EFT	10/19/2023 MAIN EVENT SOUND & LIGHTING	1,409.60
307716	EFT	10/19/2023 MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	9,214.04
307717	EFT	10/19/2023 MIDWEST TAPE, LLC	8,656.68
307718	EFT	10/19/2023 ORACLE ELEVATOR HOLDCO, INC.	1,618.75
307719	EFT	10/19/2023 OVERDRIVE INC	72,268.67
307720	EFT	10/19/2023 POWERS & SONS CONSTRUCTION	338,885.46
307721	EFT	10/19/2023 PROQUEST INFORMATION AND LEARNING	7,773.68
307722	EFT	10/19/2023 PROVIDENCE OUTDOOR	7,930.00
307723	EFT	10/19/2023 RATIO ARCHITECTS, LLC	17,576.00
307724	EFT	10/19/2023 STENZ MANAGEMENT COMPANY, INC	7,711.64
307725	EFT	10/19/2023 STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	391.75
307726	EFT	10/19/2023 THE HARMON HOUSE L.L.C.	210.00
307727	EFT	10/19/2023 THOMSON REUTERS-WEST PUBLISHING CORPORATION	6,423.02
307728	EFT	10/19/2023 SAMANTHA PUREVICH	70.00
307729	EFT	10/19/2023 TSAI FONG BOOKS INC	675.26

307734	EFT	10/25/2023 BAKER & TAYLOR	7,971.37	
307735	EFT	10/25/2023 BAKER & TAYLOR	0.60	
307736	EFT	10/25/2023 BAKER & TAYLOR	15,181.52	
307737	EFT	10/25/2023 BAKER & TAYLOR	7,779.47	
307738	EFT	10/25/2023 BAKER TILLY VIRCHOW KRAUSE, LLP	1,382.50	
307739	EFT	10/25/2023 BRODART COMPANY	3,174.24	
307740	EFT	10/25/2023 CDW GOVERNMENT, INC.	1,877.08	
307741	EFT	10/25/2023 DRIESSEN WATER INC	97.75	
307742	EFT	10/25/2023 DENISON PARKING	6,733.64	
307743	EFT	10/25/2023 INGRAM LIBRARY SERVICES	3,623.75	
307744	EFT	10/25/2023 IRVINGTON PRESBYTERIAN CHURCH	1,008.33	
307745	EFT	10/25/2023 J&G CARPET PLUS	945.00	
307746	EFT	10/25/2023 LORALYNN E EADES	608.00	
307747	EFT	10/25/2023 MACMILLAN HOLDINGS, LLC	10,350.00	
307748	EFT	10/25/2023 MAIN EVENT SOUND & LIGHTING	4,545.20	
307749	EFT	10/25/2023 MARK'S VACUUM & JANITORIAL SUPPLIES	1,040.00	
307750	EFT	10/25/2023 MIDWEST TAPE - PROCESSED DVDS	6,043.30	
307751	EFT	10/25/2023 MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	5,253.55	
307752	EFT	10/25/2023 MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	23,450.71	
307753	EFT	10/25/2023 MIDWEST TAPE, LLC	2,277.45	
307754	EFT	10/25/2023 MOUNTAIN GLACIER, LL	59.24	
307755	EFT	10/25/2023 NEXT GREAT ARCHITECTS	1,225.00	
307756	EFT	10/25/2023 ORACLE ELEVATOR HOLDCO, INC.	10,026.25	
307757	EFT	10/25/2023 OVERDRIVE INC	50,405.65	
307758	EFT	10/25/2023 RICOH USA, INC. - 12882	3,970.00	
307759	EFT	10/25/2023 SHAY WILLIS	100.00	
307760	EFT	10/25/2023 THE HARMON HOUSE L.L.C.	280.00	
			<u>Total</u>	<u>3,441,440.90</u>
				\$ 2,310,812.76

Summary by Transaction Type:

Computer Check	714,962.99
EFT Check	2,726,477.91
Total Payments	3,441,440.90
Total Voided Items	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

FINES ACCOUNT

No.	Type	Date	Reference	Amount
1074	CHECK	10/12/2023	ANNALISE TURNER	13.95
1075	CHECK	10/19/2023	CARLA SHEREKA HINDS	137.60
1076	CHECK	10/19/2023	JACOB GUSSERT	70.00
1077	CHECK	10/19/2023	JESSE ROBERT BEVERIDGE	20.00
1078	CHECK	10/19/2023	RICHARD J ROBERTS	42.98
			Total	<u>\$ 284.53</u>

Summary by Transaction Type:

Computer Check	\$ 284.53
EFT Check	\$ -
Total Payments	\$ 284.53
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

GIFT ACCOUNT

No.	Type	Date	Reference	Amount	
9258	CHECK	10/05/2023	AMAZON CAPITAL SERVICES, INC	48.66	
9259	CHECK	10/05/2023	BOLLYWOOD BEATS	300.00	
9260	CHECK	10/05/2023	CAMPGIRL LLC	455.00	
9261	CHECK	10/05/2023	CYNTHIA REINHARD	75.00	
9262	CHECK	10/05/2023	FALICIA BREWER, MA PRESIDENT	375.00	
9263	CHECK	10/05/2023	JAGER PALAD	100.00	
9264	CHECK	10/05/2023	JEREMY SOUTH	800.00	
9265	CHECK	10/05/2023	JOANNA CONRAD	139.71	
9266	CHECK	10/05/2023	KELSEY ELAINE SIMPSON	250.00	
9267	CHECK	10/05/2023	LUNA LANGUAGE SERVICES	200.00	
9268	CHECK	10/05/2023	MASANGE BIREGEYA	200.00	
9269	CHECK	10/05/2023	NATALIE ROBBINS	100.00	
9270	CHECK	10/05/2023	PARTEC CONSULTING GROUP	375.00	
9271	CHECK	10/05/2023	PROFESSIONAL BOWLING BALL SERVICE	68.50	
9272	CHECK	10/05/2023	RE-GENERATION INDY	200.00	
9273	CHECK	10/05/2023	SCOTT ALAN SOLTYS-CURRY	1,000.00	
9274	CHECK	10/05/2023	UNBOUND EVENTS INC	7,250.00	
9275	CHECK	10/05/2023	WEST PERRY (PETTY CASH)	24.89	
9276	CHECK	10/12/2023	CARRIE ARNOLD	327.60	
9277	CHECK	10/12/2023	CHASE MARTIN	172.07	
9278	CHECK	10/12/2023	SARAH WOODRUFF	11.97	
9279	CHECK	10/12/2023	WILLIAM SMITHER	53.60	
9280	CHECK	10/19/2023	BETHANY ALLISON	672.83	
9281	CHECK	10/19/2023	CAREY INTERNATIONAL, INC.	461.86	
9282	CHECK	10/19/2023	JOANNA CONRAD	232.65	
9283	CHECK	10/19/2023	NAOMI ALLENSWORTH	415.37	
9284	CHECK	10/19/2023	WAYNE (PETTY CASH)	24.76	
9285	CHECK	10/25/2023	AMY ADRIAN	32.56	
9286	CHECK	10/25/2023	JAGER PALAD	100.00	
9287	CHECK	10/25/2023	JENA MATTIX	167.07	
9288	CHECK	10/25/2023	JEREMY SOUTH	400.00	
9289	CHECK	10/25/2023	KRISTEN NICHOLLS	100.00	
9290	CHECK	10/25/2023	MASANGE BIREGEYA	400.00	
9291	CHECK	10/25/2023	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	28,265.00	
9292	CHECK	10/25/2023	SKYLINE CLUB	848.67	
9293	CHECK	10/25/2023	TANORRIA'S TABLE	750.00	
9294	CHECK	10/25/2023	WAYNE (PETTY CASH)	18.18	\$ 45,415.95
307653	EFT	10/05/2023	BAKER & TAYLOR	26.14	
307654	EFT	10/05/2023	HEALTH & HOSPITALS CORP. OF MARION CNTY.	600.00	
307655	EFT	10/05/2023	INDIANA WRITER'S CENTER	200.00	
307656	EFT	10/05/2023	INDY COMMUNITY YOGA	50.00	
307657	EFT	10/05/2023	LORALYNN E EADES	75.00	
307658	EFT	10/05/2023	MARIAN CELIS MARSHALL	600.00	
307659	EFT	10/05/2023	SILVIA LOPEZ	100.00	

307660	EFT	10/05/2023	STAPLES	172.20	
307661	EFT	10/05/2023	THE HARMON HOUSE L.L.C.	1,075.00	
307662	EFT	10/05/2023	THOMAS KNEELAND LLC	200.00	
307663	EFT	10/05/2023	SAMANTHA PUREVICH	70.00	
307686	EFT	10/12/2023	CREATIVE AQUATIC SOLUTIONS, LLC	305.95	
307687	EFT	10/12/2023	DAVID J BODENHAMER	25,000.00	
307730	EFT	10/19/2023	DYNAMARK GRAPHICS GROUP	278.71	
307731	EFT	10/19/2023	INDPLS-MARION COUNTY PUBLIC LIBRARY	501.30	
307732	EFT	10/19/2023	INGRAM LIBRARY SERVICES	507.86	
307733	EFT	10/19/2023	THE HARMON HOUSE L.L.C.	450.00	
307761	EFT	10/25/2023	ARTS FOR LEARNING INDIANA	1,460.00	
307762	EFT	10/25/2023	BAKER & TAYLOR	14.55	
307763	EFT	10/25/2023	CAMPGIRL LLC	130.00	
307764	EFT	10/25/2023	CYNTHIA REINHARD	75.00	
307765	EFT	10/25/2023	HEALTH & HOSPITALS CORP. OF MARION CNTY.	600.00	
307766	EFT	10/25/2023	INDIANA WRITER'S CENTER	200.00	
307767	EFT	10/25/2023	JULIA LOHLA	300.00	
307768	EFT	10/25/2023	LORALYNN E EADES	75.00	
307769	EFT	10/25/2023	MACMILLAN HOLDINGS, LLC	2,650.00	
307770	EFT	10/25/2023	MARIAN CELIS MARSHALL	400.00	
307771	EFT	10/25/2023	SAMANTHA PUREVICH	140.00	\$ 36,256.71
			Total	<u><u>81,672.66</u></u>	

Summary by Transaction Type:

Computer Check	45,415.95
EFT Check	<u>36,256.71</u>
Total Payments	81,672.66
Total Voided Items	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOVEMBER 27, 2023
PERSONNEL ACTIONS
RESOLUTION 87-2023

NEW HIRES:

- Kevin Laster, Computer Assistant II, Wayne Branch, \$15.92 per hour, Effective: October 18, 2023
- Paris Brady, Page, Warren Branch, \$15.00 per hour, Effective: October 18, 2023
- Reginald Edwards, Public Services Associate II, Central Adult Reference, \$17.70 per hour, Effective: November 30, 2023
- Faith Zettler, Public Services Associate II – Floater, Pike Branch, \$18.50 per hour, Effective: November 15, 2023
- Justine Trauner, Page, West Perry Branch, \$15.00 per hour, Effective: November 15, 2023
- Jenna Wetnight, Page, Irvington Branch, \$15.00 per hour, Effective: November 15, 2023
- Jade Gutierrez, Public Services Associate II, West Perry Branch, \$17.70 per hour, Effective: November 15, 2023
- Robin Blankenship, Supervisor Librarian, Lawrence Branch, \$23.65 per hour, Effective: November 30, 2023

INTERNAL CHANGES:

- Karen Moore from Interim Supervisor, Digital Inclusion, Program Development Area, \$27.60 per hour to Technology Learning Specialist, Program Development Area, \$19.84 per hour, Effective: November 5, 2023
- Alexander Hampton from Technology Learning Specialist, Program Development Area, \$19.84 per hour to Supervisor, Digital Inclusion, Program Development Area, \$27.60 per hour, Effective: November 5, 2023
- Sydney Coffman from Page, West Perry Branch, \$15.00 per hour to Library Assistant II, Warren Branch, \$15.32 per hour, Effective: October 22, 2023
- Charles Black from Hourly Control Room Technician, Facilities Management Services Area to Control Room Technician, Facilities Management Services Area, No Change in Pay, Effective: November 19, 2023
- Laura Cooper from Hourly Library Assistant II, Glendale Branch, \$15.32 per hour to Library Assistant II, Glendale Branch, \$16.00 per hour, Effective: November 5, 2023
- Caroline Whaley from Page, Southport Branch, \$15.00 per hour to Library Assistant II, Southport Branch, \$15.32 per hour, Effective: November 5, 2023
- Emilia Warren from Library Assistant II, Full-Time, Central Borrowers Service Section to Library Assistant II, Part-Time, East Washington Branch, No Change in Pay, Effective: November 19, 2023
- Kasey Panighetti from Public Services Librarian, Warren Branch to Public Services Librarian, Irvington Branch, No Change in Pay, Effective: November 5, 2023

- Kristen Foland from Public Services Librarian, Central Adult Reference, \$24.12 per hour to Supervisor Librarian, Central Adult Reference, \$26.50 per hour, Effective: November 5, 2023
- Rachel Weasner from Public Services Librarian NE, Wayne Branch to Public Services Librarian – Juvenile, Decatur Branch, No Change in Pay, Effective: October 22, 2023

RE-HIRES: (None Reported)

SEPARATION:

- Khadejah Rouldson, Page, Fort Benjamin Harrison Branch, 3 months, Effective: October 10, 2023
- Aria Piper, Page, The Learning Curve, 2 years and 4 months, Effective: October 31, 2023
- Brooke Goffinet, Library Assistant II, Fort Benjamin Harrison Branch, 1 year and 4 months, Effective: November 11, 2023
- Caress Graham, Hourly Library Assistant II, Lawrence Branch, 7 months, Effective: November 5, 2023
- Kali Cravens, Page, The Learning Curve, 2 years and 2 months, Effective: November 9, 2023
- Lashelle Bilal, Processing Assistant I, Processing Service Station, 3 years and 10 months, Effective: October 27, 2023
- Nancy Koehring, Page, College Avenue Branch, 7 years and 4 months, Effective: October 27, 2023
- Cheryl Dillenback, Library Assistant II, Garfield Park Branch, 6 years and 11 months, Effective: December 16, 2023
- Lillian Prawat, Page, The Learning Curve, 1 year, Effective: December 1, 2023

INACTIVE: (None Reported)

RE-ACTIVATE: (None Reported)

PAY ADJUSTMENT:

- Nathaniel Weber, Strategy & Equity Specialist, Strategic Planning and Assessment, from \$27.14 per hour to \$24.68 per hour, Effective: December 17, 2023

RECLASSIFICATION: (None Reported)

CORRECTION: (None Reported)

The Indianapolis Public Library

October 2023 Highlights

November 2023 | CEO Report

Good evening,

The Staff of the Indianapolis Public Library continues to focus on **“Supporting Lifelong Learning in the City of Indianapolis.”**

System-Wide Communication

We continue to hold meetings with staff at branch locations as well as departments. In November, the Executive Committee met at the Beech Grove Branch.

Town Hall Q&A, we had 153 participants join.

The executive leadership met recently to discuss the progress of our branch liaison visits. In this initiative, each executive committee (EC) member is assigned three locations to serve as a liaison, facilitating communication with the staff at these specific locations. The primary goals of these visits are to bolster communication, encourage collaboration, and gather feedback on various aspects, including processes, procedures, and the overall well-being of the Indianapolis Public Library.

During the meeting, feedback from these visits was comprehensively discussed. The focus was on addressing concerns, comments, and observations shared during the liaison interactions. Notably, one of the predominant themes revolved around the safety of both staff and patrons. In response to feedback and previous ongoing dialog, training sessions were conducted for system managers, specifically covering Crisis Communication and Mental Health 101. The training aimed to help equip managers with the necessary skills to handle safety-related issues effectively.

As a result of these efforts, staff members expressed an overall improvement in communication. Many found the liaison initiative to be a valuable mechanism for fostering dialogue and enhancing collaboration. The positive reception underscores the significance of this initiative in maintaining a healthy and communicative environment within the Indianapolis Public Library.

Media/Press Release/News Coverage

[Indianapolis Public Library presents ‘Meet an Author, Be an Author - Life Style Live](#)

[IndyPL’s annual author meet-and-greet is back this fall - Indianapolis Recorder](#)

[Indianapolis Public Library hosts free book fair this Saturday, Oct. 21 - South Side Times](#)

[Library Celebrates Black Literature and Culture Oct. 14 - Weekly View](#)

[Celebrating Black literature: The Center for Black Literature and Culture's 6th anniversary](#)

[John Green talks to Indy fans about banned books access and other things close to his heart](#) – Indy Star

[John Green urges communities to stand against censorship in libraries, schools](#) - WFYI

[John Green talks 'freedom to read' at IndyPL](#) – Indy Recorder

[It's Banned Books Week in America](#) - WIBC

[John Green hosting discussion on banned books, intellectual freedom at Indianapolis Public Library](#) - WTHR

Featured Program: IndyPL Celebrates the Freedom to Read with John Green

On October 2, IndyPL welcomed acclaimed young adult (YA) author John Green to Central Library for a discussion about banned books. The event followed Green's recent experiences with censorship of his bestselling books *The Fault in Our Stars* and *Looking for Alaska*.

By the numbers:

- Over 275 guests joined us for the exclusive event in Central Library's Clowes Auditorium, which has a room capacity of 300
- More than 800 patrons signed up for a spot on our waitlist to indicate their interest in attending the event
- 60 patrons participated in our Banned Books reading challenge on Beanstack, which kicked off during the John Green event



Above left: John Green in conversation with Indiana State Sen. Andrea Hunley on the Clowes Auditorium stage at Central Library Oct. 2. **Above right:** A full audience listens to author John Green and Indiana State Sen. Andrea Hunley in Central Library's Clowes Auditorium.

Juvenile Programs

Just one week after the John Green author visit, we welcomed another nationally acclaimed author to IndyPL. October 10 featured a visit from Gene Luen Yang, author of the bestselling graphic novel *American Born Chinese*, now a major television series on Disney Plus.

By the numbers:

- 114 guests joined us for the evening conversation in Central Library's Clowes Auditorium, which has a room capacity of 300
- Fourth, fifth, and sixth grade students interacted with Gene Luen Yang during his visit to Harrison Hill Elementary School in Lawrence Township



Above: Gene Luen Yang discusses coding with a student in His presentation at Harrison Hill Elementary School Oct. 10.

Adult Programs

The Meet an Author, Be an Author experience took place on Saturday, October 21 at Central Library. This annual event features a local book fair by Indiana authors and workshops where writers of all levels can practice their craft.

New this year, we also offered a Readings Room where authors could sign up to read selections from their work across multiple genres like children's literature, poetry, and non-fiction.

By the numbers:

- 313 total patrons attended the event
- 47 local authors were featured in the book fair, hosted front & center in Central Library's Atrium
- Popular workshops offered include Writing About Your Life with Barbara Shoup and a panel about The Writing Process—A Scary But Ultimately Rewarding Journey



Above left: Author Alyssa Roat speaks with patrons at her table during the local book fair hosted at the 2023 Meet an Author, Be an Author experience at Central Library. **Above right:** 47 authors engaged in our local book fair at the Meet an Author, Be an Author experience on Oct. 21 at Central Library. They sold books and spoke about their writing experiences with patrons.

In the months leading up to Meet an Author, numerous library locations offered one-time programs on writing topics. This year we saw increased interest in the writing class opportunity. 135 patrons joined us for writing workshops held at 23 library locations, a 140% increase from our 2022 attendance (96 total patrons)

The **CBLC 6th-anniversary celebration** is a momentous occasion commemorating the notable achievements of the Center for Black Literature & Culture (CBLC). Serving as an inclusive space, the CBLC

remains dedicated to providing opportunities for everyone to delve into the rich heritage of the African Diaspora. Particularly, it stands as a meaningful reflection point for individuals of African roots, offering them powerful and positive representations.

This year's anniversary event was marked by a diverse range of engaging activities, including a captivating performance by songwriter Jamie Johnson. The celebration also featured a compelling spoken word performance by Januarie York, who holds the esteemed position of CBLC Poet Laureate. Additionally, a thought-provoking panel discussion took center stage, focusing on women's culture and its intersectionality with health and wellness, entrepreneurship, and community building.

The vibrant atmosphere was further enhanced by the musical prowess of DJ Duke, who added a rhythmic touch to the festivities. Attendees also had the opportunity to capture memorable moments in a 360 photobooth, adding a dynamic and interactive element to the anniversary celebration.

As the CBLC continues to thrive, this event underscored its commitment to cultural enrichment, artistic expression, and community engagement.

Training/Conferences

The Executive Leadership Team actively participated in commemorating the 25th Anniversary of the Diversity Roundtable of Central Indiana. They attended the 25th Annual DRTCI Conference, DEI: Engagement and Bottom-line Impact, held at Martin University, where leadership team members engaged in a highly impactful session titled "Fostering Psychological Safety in the Workplace." This session was facilitated by Andrew Adeniyi, Founder & CEO of AAA Solutions, Fractional Chief DEI Officer, and Author of "The Circle of Leadership."

During the session, Andrew delved into the critical topic of fostering psychological safety in the workplace. Leveraging his extensive experience and insights shared in "The Circle of Leadership," Adeniyi explored strategies aimed at creating a work environment that prioritizes psychological safety, inclusivity, and the overall well-being of employees.

The Executive Leadership team expressed their appreciation for the invaluable insights gained during this session, emphasizing their

contribution to the ongoing dialogue surrounding diversity, equity, and inclusion within our organization.

This conference has provided our leadership team with ideas, knowledge, and diverse perspectives. These insights will play a pivotal role in shaping our steadfast commitment to fostering an inclusive and equitable workplace.

Staff day

Staff day was held on November 6, 2023, at the Central Library. We had a full day of activities, sessions, and a keynote speaker, Raphael Sanchez. Deputy Mayor, Judith Thomas joined us to read and present proclamation designating November 6, 2023, The Indianapolis Public Library Day! Thank you to Dr. Payne, Dr. Murtadha, Dr. Palacio, and Mr. Stephen Lane for joining us for staff day 2023!

Submitted by:
Gregory A. Hill, Sr. CEO
The Indianapolis Public Library



Library Operations Statistics

Quarter 3 + October 2023

Statistics Preview Disclaimer

The information and data presented here are provided as a preliminary view of year-to-date (YTD) numbers that may be included in the annual report. They are subject to change during the annual report's data cleaning process.

We make every effort to ensure the accuracy and quality of the data but the information you see here may be incomplete, using different measurements than are ultimately used for annual reporting, or contain errors that will be addressed prior to the annual report.

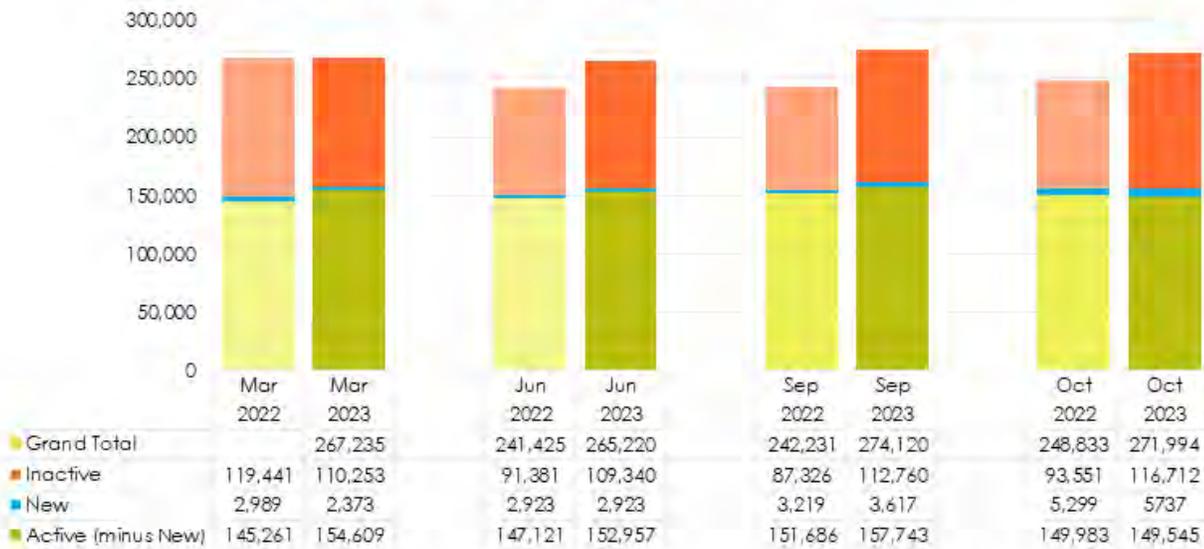


Cardholders

16.5% of total service area were active cardholders in October 2023.

40,185 New Cardholders (YTD), **34%** registered online.

1,154 cards issued had Fort Ben as their Primary Branch.

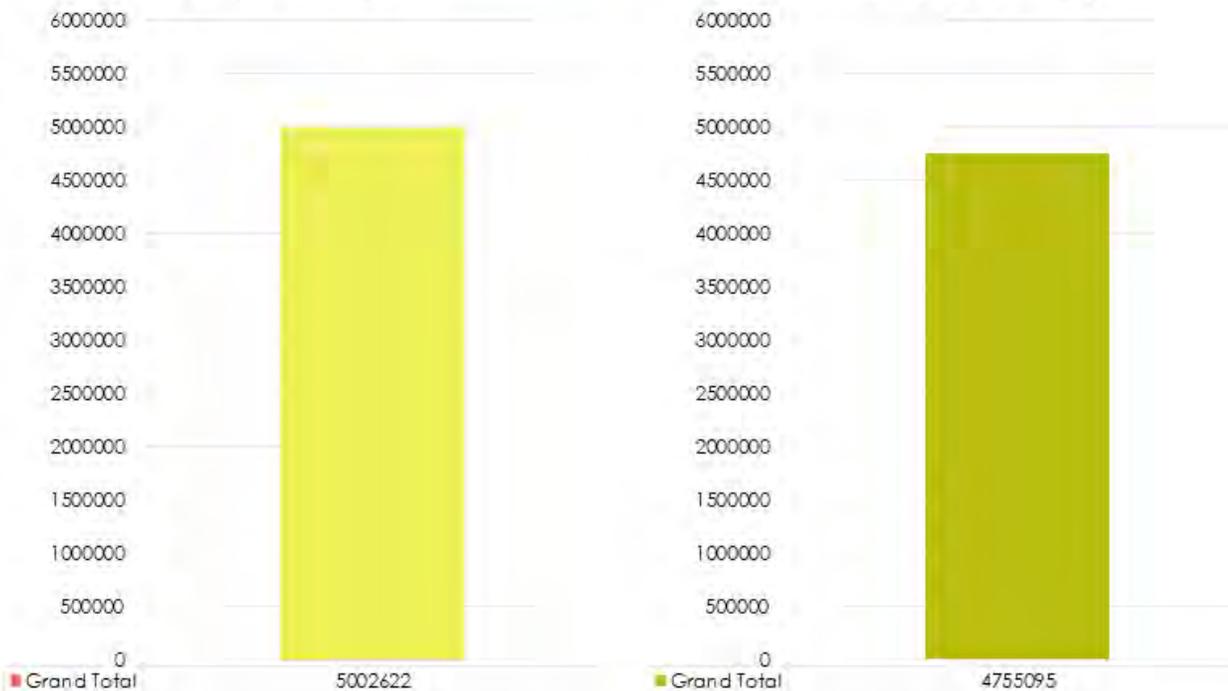


Physical Circulation*

*includes Inter-Library Loans from Shared System that are not reported in in annual circulation

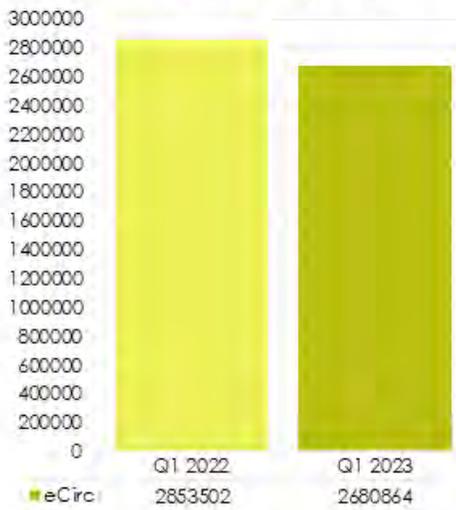
2022 – Full Year

2023 – YTD (October)

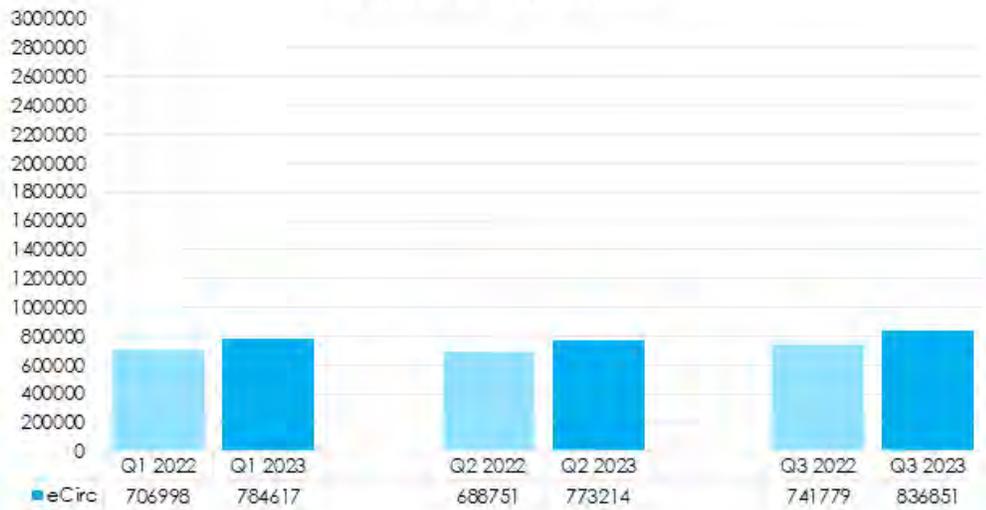


eCirc - eBooks, eAudiobooks, Streaming, and More

Annual 2022 vs YTD 2023

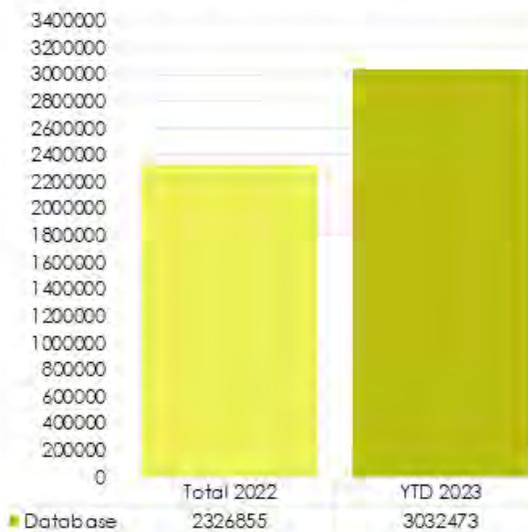


Circulation by Quarter

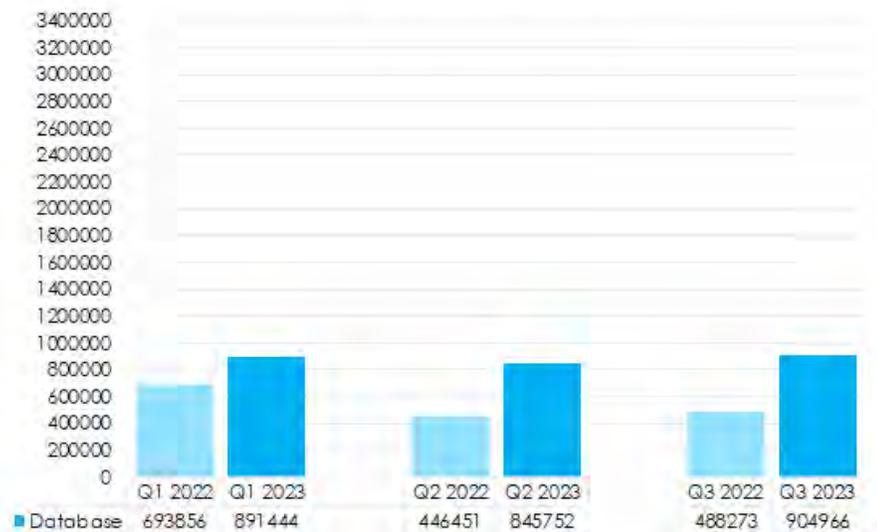


Database Access 2023

Annual 2022 vs YTD 2023 (October)



Access by Quarter



2023 Statistical Report – Quarter 3 + October

COMMUNITY IMPACT HIGHLIGHTS

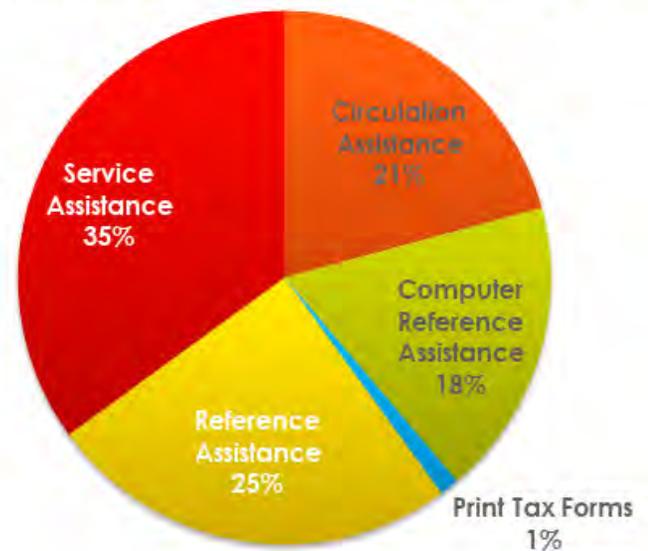
Service Point Assistance*

*This is a lower bound for interactions during the quarter, not every interaction is captured here

311,725 patron service point interactions

37,948 by phone

2523 by Ask-a-Librarian (Text, E-mail, etc.)

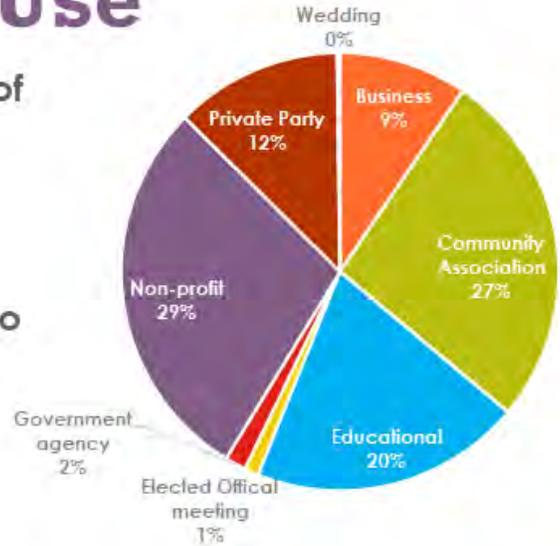


Community Room Use

22,452 Community Room Bookings by end of October 2023.

Community rooms generated \$30,274 in revenue from branch bookings.

Nonprofit organizations have an opportunity to book branch spaces at no costs and Central event spaces at a reduce rate.



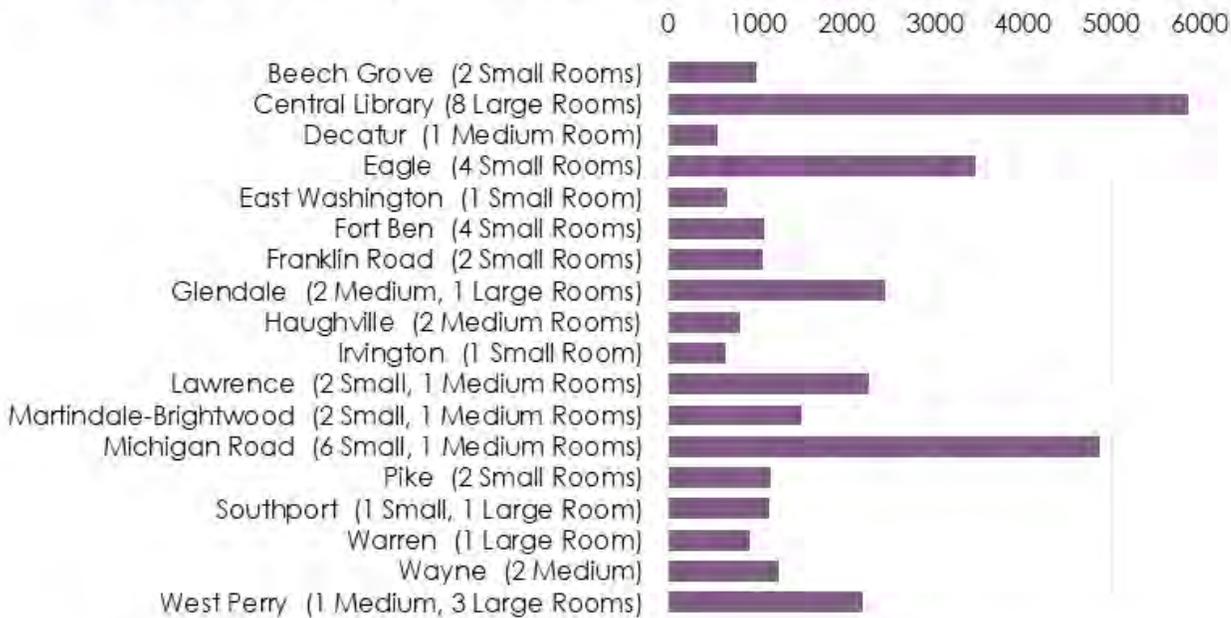
Events

Central generated \$260,087 in revenue from event spaces by end of October 2023.

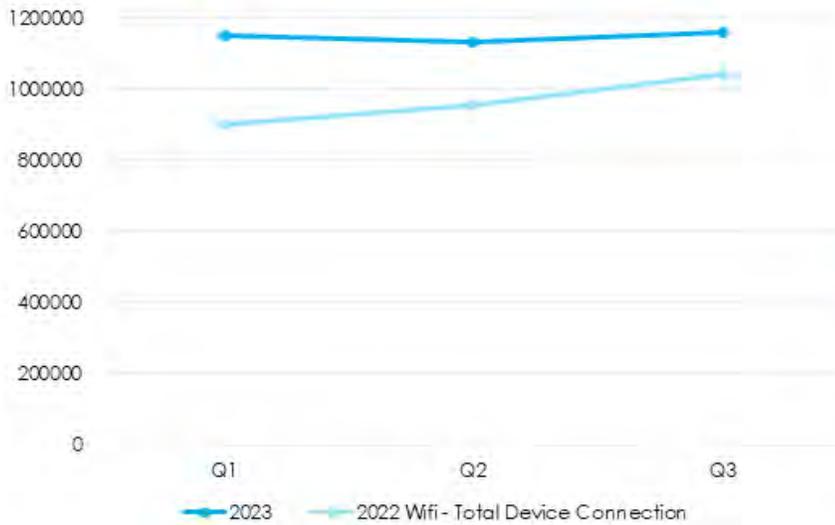


Study Room Usage

32,905 Study Room Bookings impacting 54,939 patrons by end of October 2023



Wi-Fi Utilization – Total Connections

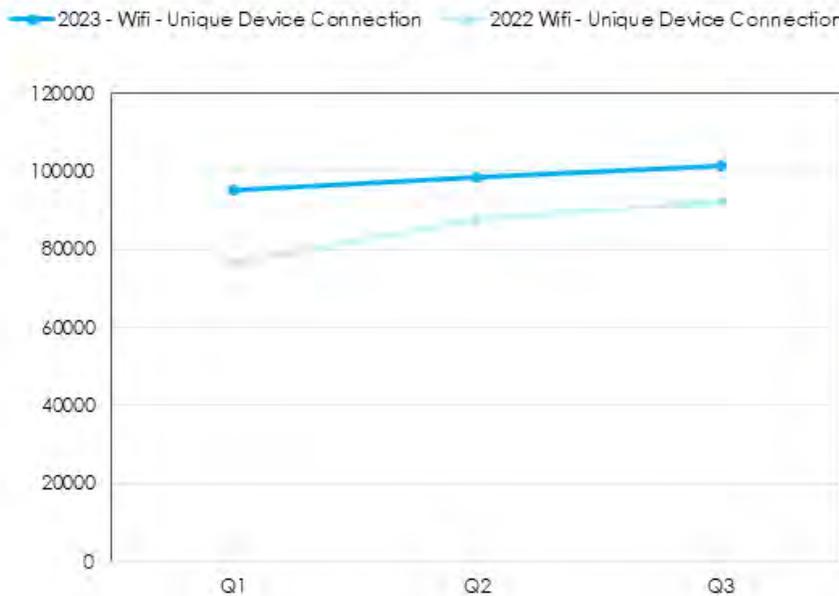


Total Wi-fi connections is a capacity measure that shows the total demand for Wi-fi. PC Usage is measured per sessions, so this is a comparable measure for Wi-fi. However, we know that devices will automatically connect multiple times in a single visit, so this is an upward bound of demand not a direct measure.

Wi-Fi – Total Connections			
	2023	% Change	2022
Q1	1,150,581	28%	902,382
Q2	1,132,518	19%	953,879
Q3	1,157,029	11%	1,040,562



Wi-Fi Utilization

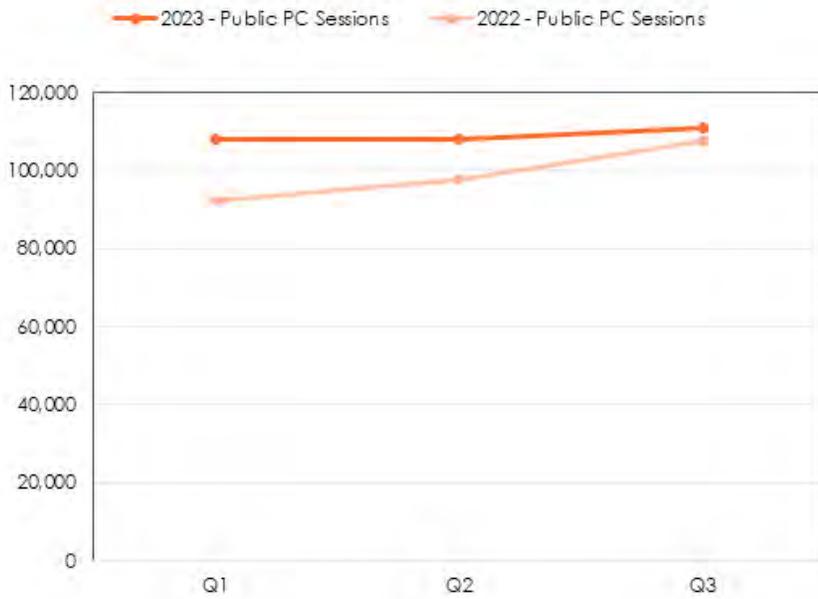


A single device may connect multiple times during a single visit or during repeat visits, so examining only unique devices connected is a more reliable measure of number of patron using Wi-Fi.

Wi-Fi – Unique Device Connections			
	2023	% Change	2022
Q1	95,022	24%	95,022
Q2	98,405	12%	98,405
Q3	101,243	10%	101,243



Public PC Utilization



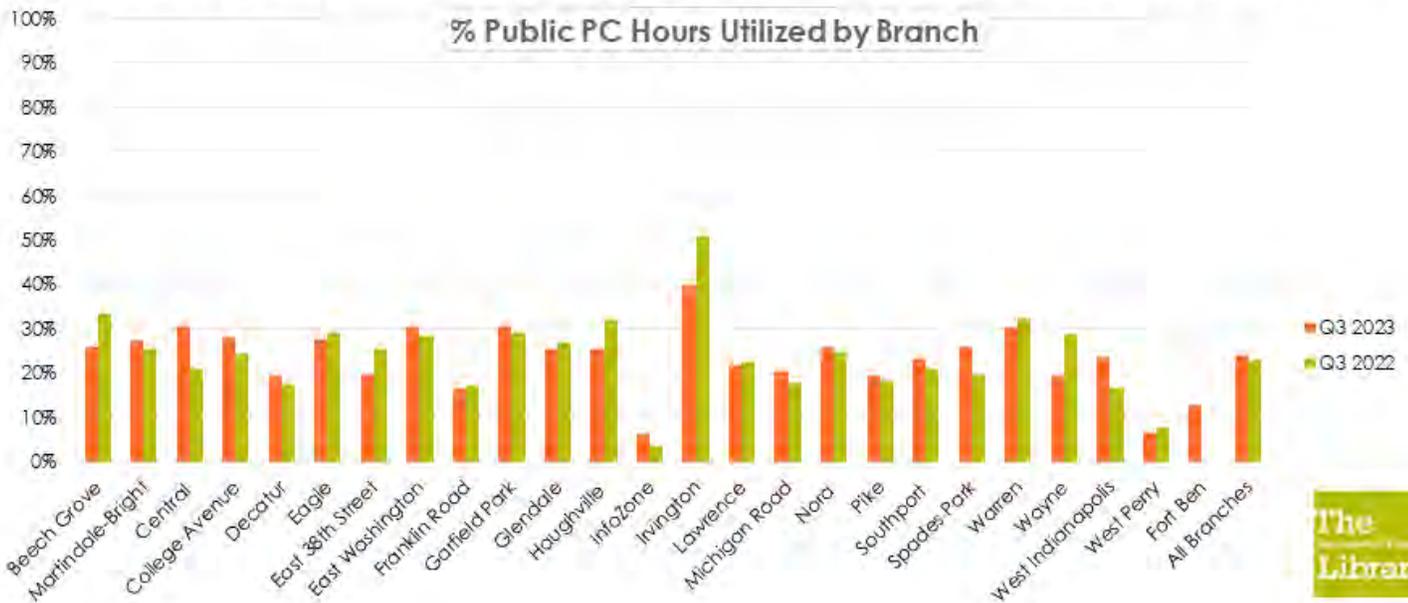
	2023	% Change	2022
Q1	108,068	17%	92,290
Q2	107,902	10%	97,700
Q3	110,993	3%	107,696



Public PC Utilization

% of the branch's total available public PC hours during which a public PC was in use.

A new public PC management system is being piloted which will allow for more accurate measurements and to identify peak usage hours. Combined this will allow for identify if branches have sufficient public PC capacity.



2023 Statistical Report – Quarter 3 + October

PROGRAM IMPACT HIGHLIGHTS

Strategic Priorities for Programs	Key Quote from Strategic Plan	Example Programs from Q3
Racial Equity - General	<i>"...to improve racial equity efforts within the organization and in the community by listening and providing a platform to continue the conversation and improve opportunities and outcomes for everyone."</i>	Growing Global Citizens at InfoZone Rasheeda's Freedom Day Watch Party at Martindale-Brightwood
Digital/Technology Inclusion - General	<i>"...ensuring all possible resources are used to maximize access to technology, promote technology education, and create informed technology users"</i>	Career Center Multilingual Computer Classes at Michigan Road
Digital/Technology Inclusion 1	<i>"Expand support for digital literacy and skills training by delivering at least 600 technology and computer training sessions annually across the system..."</i>	Senior Tech Academy at Southport Building Digital Literacy Skills with Northstar Digital Literacy
Digital/Technology Inclusion 4	<i>"Continue to provide high-quality STEAM programs system-wide." Science, technology, engineering, art, and mathematics (STEAM)</i>	Block Party (Lego and more) Seeing Themselves in STEAM at Infozone
Education - General	<i>"The Indianapolis Public Library continues to provide an array of programs and resources to promote lifelong learning of every kind"</i>	Nonprofit Workshops at Central Conversation Circles (English and Spanish)
Education 3	<i>"...annually deliver at least 15 sessions of high-quality professional development for educators through engagement with various community partners."</i>	Homeschool Meet-Up at Haughville Develop a Diverse Home Library at Franklin Road
Reading and Writing - General	<i>"...strive to create innovative reading programs, inform more community members of the reading resources available, and serve as a connector for the literacy needs of everyone"</i>	On the Road to Reading Pathway to Literacy Storytimes
Health and Wellness – General	<i>"...improve the sharing of important wellness information through innovative programs, resources, and collaboration with local health and wellness partners."</i>	Foodie Friends Approaching Medicare Age? Considering Retirement? What you Need to Know Now!
Health and Wellness 1	<i>"Expand the health and wellness offerings to at least 15 class sessions annually by making internally available classes available to the public."</i>	Tai Chi Flow Stretch for the Stars: Yoga and Stories
Financial Literacy – General	<i>"The Indianapolis Public Library will collaborate with area partners and provide resources to the Indianapolis community and small businesses to promote financial literacy for all."</i>	Small Business Workshops at Central Library Bilingual Financial Literacy Workshops



Programs Offered by Strategic Plan Goal

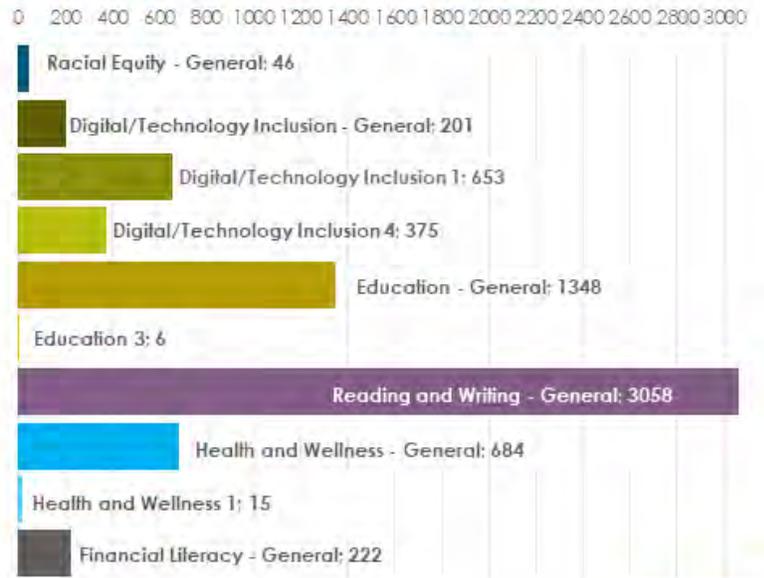
6608 programs by October 2023

193 Online

1342 at community sites

5073 in branches

Programs mapped to the strategic priorities of **Reading and Writing** and **Health and Wellness** were offered at every branch, online, and through outreach.



Program Attendance by October 2023

143,196 attendees at programs

32% early childhood (0-5)

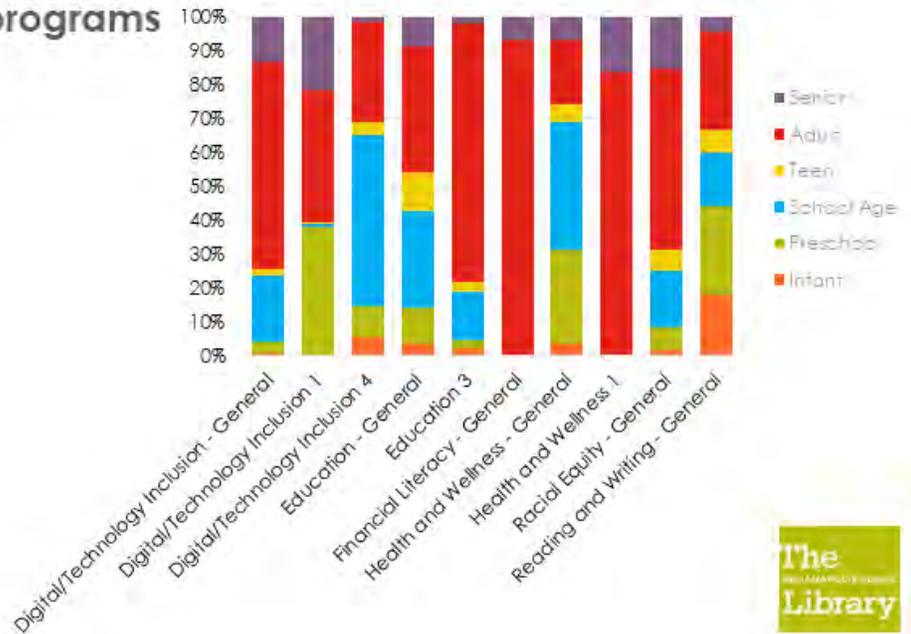
23% school age (6-11)

7% teen (12-18)

32% adults (19-55)

6% seniors (56+)

Strategic Plan Goal Program Interest by Age



Program Evaluation Trends

Evaluations collected by October 2023, showed a strong positive response to the following statements:

- *"I (or my child) will be able to use the knowledge gained from the program"*
92% Strongly Agree or Agree
- *"The program will help improve my (or my child's) confidence on the program's subject."*
92% Strongly Agree or Agree
- *"I (or my child or group) enjoyed the program"*
94% Strongly Agree or Agree



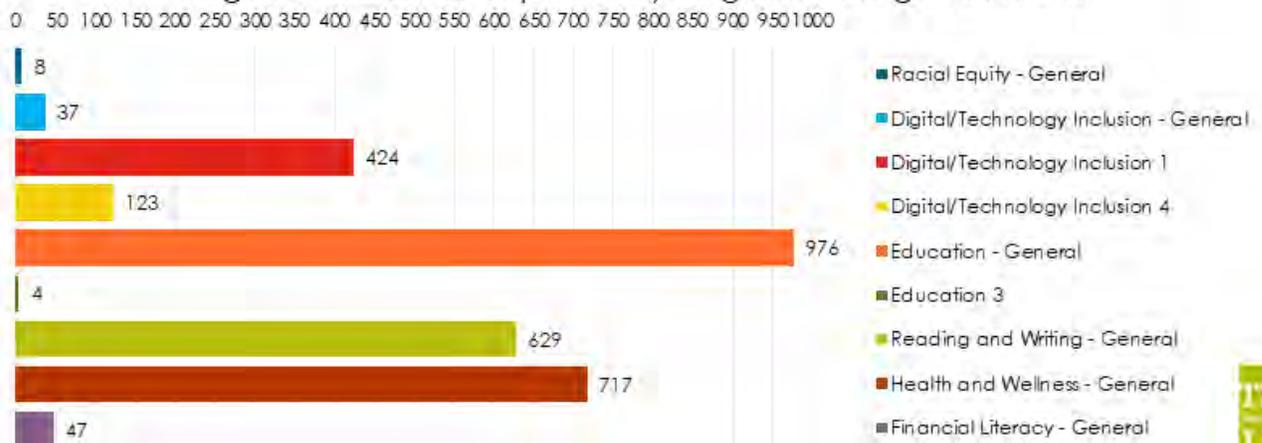
Program Evaluation Trends

2966 Evaluations collected by October 2023, which is a total response rate of **2%** with a high response rate for programs that mapped to the Education – General and Health and Wellness strategic priorities.

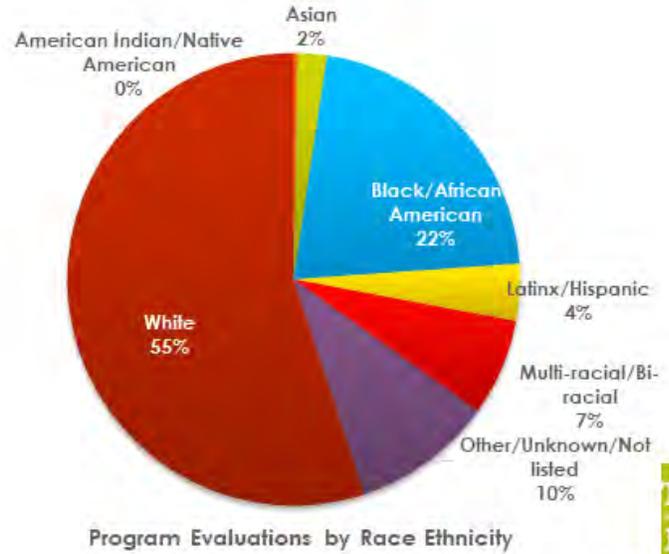
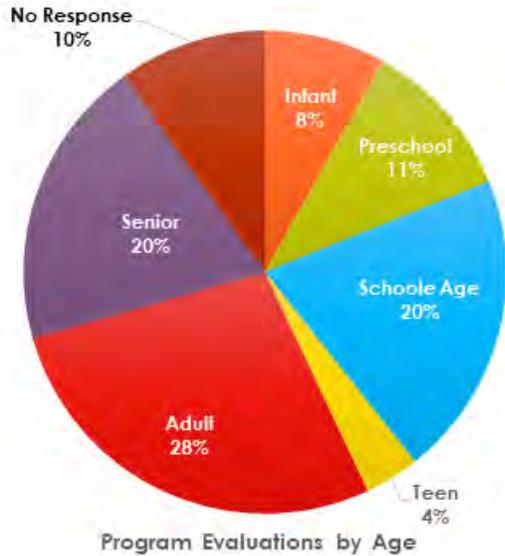
25% of all program surveys were gathered at the Central Library.

Although the response rate is low, the evaluation response to age (or average age for a group) showed a similar age breakdown when compared to staff reported attendee ages.

Program Evaluation Responses by Program Strategic Plan Goal



Program Evaluation Trends



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE MEETING
NOVEMBER 14, 2023**

The Indianapolis-Marion County Public Library Board Diversity, Policy and Human Resources Committee met in-person at LSC Room 226 and via Microsoft Teams on Tuesday, November 14, 2023, at 11:30 a.m. pursuant to notice given.

Committee Members Present: Chairman Raymond Biederman, Dr. Patricia Payne, Dr. Luis Palacio, Dr. Eugene White

Other Attendees Present: Gregory Hill, Tisha Galarce, Jackie Hernandez, Michael Torres, Russell Brown: IndyPL Legal Counsel, Marianne McKenzie, Shanika Heyward

Virtual Attendees: Dr. Khaula Murtadha

Chairman Biederman called the meeting to order at 11:30am.

1. Resolution for Additional Compensation – Tisha Galarce

- Tisha introduces the additional Payment for employees that are in active status by December 2, 2023.
- The funds have come from a surplus in the Operating Fund due to vacant positions and related benefits not expended during the year. Thus, management has recommended to the Board that the Library make a one-time payment of additional compensation for 2023 to qualifying staff.
- Full-Time Employees will receive \$1,100, Part-Time Employees will receive \$600, and Hourly and Page Employees will receive \$500. Employees will receive the additional payment on December 8, 2023.
- The financial impact has already been accounted for in the budget for 2023.
- Dr. Payne, Dr. Palacio, and Chairman Biederman approved the resolution for Additional Payment.

2. IT Resolutions – Shanika Heyward

- Ms. Shanika Heyward introduced the Revised IT Department Policies Board Action Request for approval to begin the changes January 2024.
- The policies presented by Shanika are deemed necessary to have up-to-date policies that meet industry standards.
- Russell Brown indicated that this month, November, the policies be reviewed by all Committee Board members and approved during the December Board Meeting.
- The policies to be reviewed for consideration are the Cyber Security Policy, Purchases of Software Licenses Policy, and the Annual Review of IndyPL Acceptable Use Policy for 2024.

3. By-Laws Review

- Revisions to By-laws as presented in last month’s DPHR meeting were reviewed by Committee on this day.
- Dr. Murtadha and Dr. Payne would like to leave the public comments at 5 minutes instead of reducing to 3 minutes.
- Chairman Biederman stated that other public institutions that have public comment are limited to 2 or 3 minutes per person, including the City-County Council which is 2 minutes per person. He explains that this is where the recommendation to reduce public comment came from to align with other public institutions.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE MEETING
NOVEMBER 14, 2023

- Dr. Palacio, Dr. White, Dr. Payne, Dr. Murtadha, and Chairman Biederman all agreed to strike section 18 to keep the original 5 minutes for public comment and not reduce the time. Sections 1 through 17 of the By-Laws were fully approved by the Committee.

4. Proposed Next Meeting

Tuesday, December 5, 2023, at 11:30 a.m. EDT at the Library Services Center.

5. Adjournment

Chairman Biederman adjourned the meeting at 11:50am

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
November 14, 2023

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at LSC Room 226 and electronically via TEAMS on Tuesday, November 14, 2023, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairman Dr. Eugene White, Dr. Khuala Murtadha, Stephen Lane

Other Attendees Present: Gregory Hill, Adam Parsons, Lolita Campbell, Russell Brown, Michael Torres, Robert Morrison

Attended Virtually: N/A

1. Presentation by Schmidt Associates on Long-Term Patron Services Plan

Schmidt Associates gave a PowerPoint and detailed verbal presentation of 3 of 4 phases completed for the IndyPL Long-Term Patron Services Plan and phase 4 work still to be completed. The project was slated to be completed in time for the January 2024 Board meeting.

The Committee members had several questions about the community outreach portion of the project, specifically about engaging with the branch managers and reaching out to marginalized groups. It was agreed that the project deadline will be extended to the end of February to ensure maximum community outreach.

For presentation to the Board, Adam Parsons will call for a special Facilities Committee meeting during the evening sometime during the first week of March, with invitations sent to all Board members and the community at large.

2. Review of XBE Utilization Goals

Adam Parsons reported on XBE Utilization Goals successes and challenges as they apply to evaluation criteria for current and future IndyPL/Facilities projects. Adam reported that IndyPL/Facilities has met or exceeded expectations in 3 out of 4 XBE Utilization Goals for YTD 2023.

Future Board meetings will contain at least 1 slide of XBE utilization information, presented during the Finance Committee portion of the Board meeting.

3 Review of Purchasing Procedures

Adam Parsons reported on the State Purchasing Requirements, Indiana Code 5-22 and Public Works Law, Indiana Code 36-1-12, as the building principles by which IndyPL/Facilities can conduct business. He informed the Board that he works closely with Purchasing to ensure all processes and procedures are followed.

4. Resolution xx-2023 – Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Nora Branch

At the request of the Facilities Committee, Adam Parsons re-introduced Resolution xx-2023 - Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Nora Branch. Luminaut, the architects recommended the NOR exterior windows be replaced prior to the upcoming NOR renovation project.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

5. Resolution xx-2023 – Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Pike Branch

At the request of the Facilities Committee, Adam Parsons re-introduced Resolution xx-2023 - Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Pike Branch. Luminaut, the architects recommended the NOR exterior windows be replaced prior to the upcoming Pike renovation project.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

6. Resolution xx-2023 –Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project

This resolution was initially presented to the Facilities Committee on October 10, 2023, and received a do pass recommendation. It was then presented to the full Board on October 23, 2023, where it was tabled until the next Board meeting.

Due to the motion to table, Adam Parsons re-introduced this Resolution xx-2023 – Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project.

- IndyPL Facilities Committee recommends Board approval to Award a Construction Manager as Construction Services Contract for the Learning Curve at Central Library Renovation Project to Stenz Corporation, Indianapolis, Indiana.
- The use of the Construction Manager as Constructor (“CMc”) delivery method allows for enhanced bidding and contracting efforts for local business development.
- Stenz Corporation will complete these Services on a negotiated lump-sum basis consistent with the RFP and the Proposal. The expense for the Services will be charged to the Rainy-Day Fund (Fund 245) during the pre-construction phase of the Project. Once the Series 2023A Bond Fund sale is completed, the Rainy-Day Fund will be replenished and all

expenses for the Project will be charged to the Series 2023A Bond Fund (Fund number to be determined).

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

7. Resolution xx-2023 –Approval to Award a Construction Services Contract for the Nora Branch Renovation Project

- IndyPL Facilities Committee recommends Board approval to Award a general construction services contract for the Nora Branch Renovation Project to **Gilliatte General Contractors, Inc., Indianapolis, Indiana**, for the total cost of \$2,879,000.00. The total cost is inclusive of the four (4) add alternates included in the bid.
- The work is within the Project budget of \$5,409,808. The architects estimate for the work is \$3,161,000. The Project will be funded by the 2023 Bond Fund (Fund 488).
- Gilliatte General Contractors is not a city-certified Minority/Women/Veteran/Disability-Owned Business Enterprise and will self-perform 67% of the work. There were several sub-contractors identified as City certified MBE vendors which are part of the contract.
- The IndyPL Manager of Purchasing and Supplier Diversity continues to review the supporting documentation for the Waiver provided by Gilliatte General Contractors. No determination on the waiver has been issued.
- The bidding documents were issued to bidders on October 10, 2023.
- An on-site Pre-bid Conference was held on October 17, 2023. Four (4) vendors attended the Conference.
- Four (4) sealed bids were received at LSC by the deadline of 2:00 PM EDT time on October 31, 2023.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

8. Resolution xx-2023 –Approval of Sixth Amendment to Indenture Lease and Lease Agreement for the Glendale Branch

- IndyPL Facilities Committee recommends Board approval to amend and extend the lease agreement for space currently occupied by the Glendale Branch with **Glendale Centre, LLC**.
- The lease agreement for the current Glendale Branch, as previously extended, will expire December 31, 2023.
- The amendment would extend the lease term for the current Glendale Branch facility for and additional six (6) months ending June 30, 2024.
- The additional cost of this service, \$18,750/month, will be funded from the Operating Fund (Fund 101) and is within the approval appropriation for 2024.
- Barring unforeseen circumstances, this will be the final lease extension for the current Glendale Branch facility, as the new building to house the Glendale Branch is currently under construction, with occupancy targeted for Q1 2024.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

9. Resolution xx-2023 –Approval to Award a Service Contract for Security Services
(at 11/27 Board Meeting)

- IndyPL Evaluation Committee is still gathering additional information. The final recommendation will be made to the full Board at the 11/27 Board Meeting.

10. Resolution xx-2023 –Approval to Award a Service Contract for Security Services
(at 11/27 Board Meeting)

- IndyPL Evaluation Committee is still gathering additional information. The final recommendation will be made to the full Board at the 11/27 Board Meeting.

11. Updates on Facilities projects and upcoming Board Items

N/A

6. Proposed Next Meeting

December 5, 2023, at 1:00 PM EDT at the Library Services Center

5. Adjournment

The meeting adjourned at 2:35 PM

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FINANCE COMMITTEE MEETING
November 14, 2023

The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Tuesday, November 14, 2023, at 10:00 am pursuant to notice given.

Committee Members Present: Chairperson Dr. Pat Payne, Dr. Eugene White, and Dr. Luis Palacio

Other Attendees: Mrs. Lolita Campbell, Mr. Gregory Hill, Mr. Russell Brown, Mrs. Mary Rankin, Mr. Michael Torres, Mr. Adam Parsons, and Ms. Shanika Heyward.

Briefing – Resolution for Basic Maintenance Existing Network Infrastructure – Resolution XX-2023.

Shanika Heyward presented the Basic Maintenance Existing Network infrastructure resolutions. This is a warranty on the network and the additional maintenance charges are for the Firewall, which covers the licensing, filtering, software, and the subscription. This proposal goes to the board every year because we get E-Rate reimbursement for these services. Annually the Indianapolis Public Library request proposals for the Basic Maintenance of Existing Network Infrastructure. This includes maintenance services for existing Cisco and Palo Alto equipment. The Cisco equipment service is called Smartnet (which includes both E-rate eligible and E-rate ineligible services). The equipment is IndyPL’s firewall. This year we received proposals from Diverse Tech Services, ESI Tech Advisors and Logicalis, Inc. Shanika recommended the library goes with Logicalis, Inc. for the total cost of \$229,909.20. Because Logicalis bid was most successful meeting our needs plus they are cost efficiency which is what we always look for in our new vendors. Also, the vendors need to be able to get the e-rate reimbursement. Shanika has shared all the proposals and the evaluation for all the vendors with Lolita if you need more review of the vendors who has submitted proposals and any additional information that help with our choice. This company has no additional fees outside the contract. The expense is reimbursed through the program of E-rates reimbursements. Dr. Palacio asked this was the only reason you choose Logicalis? Shanika said “no, the other 2 vendors did not provide some of the services that IndyPI needed, and there were extra fees and Logicalis did met all the requirements with no extra fees”. Lolita Campbell stated that this resolution has been review by our legal counselor. Dr. Eugene White recommends the motion approval to the board and Dr. Luis Palacio seconded.

Briefing – Resolution for 2023 Basic Internet Access Crown Castle and the Resolution for 2023 Basic Internet Access ATT.

Shanika Heyward presented the information for the basic internet access we currently use which is (2), AT&T and Lumen. We use two services in case one service goes down we have backup. We are asking the board to change one of the internet providers to Crown Point because the service will double our speed of the internet and we would get 2Gb instead of 1Gb. Dr. Palacio ask how will this effect the service for upload or downloads? The current provider, Lumen, which will give us only 1Gb where Crown Point would give us 2Gb, for both uploads and downloads, which would give us faster internet services. Crown would be more cost effective. Current contracts for existing basic internet access services expire 6/30/24, coinciding with the Universal Service Administrative Company (USAC) E-Rate plan year. The library issued an RFP for “Basic Internet Access” August 1, 2023. In addition, the library posted an FCC form 470 to the USAC website to nationally open a competitive bidding process. Service providers can then review the posted FCC form 470 information and submit bids. There were 5 vendors that submitted proposals to provide our internet service. Crown Point was the most cost effective and doubling our speed with internet. Dr. Eugene White recommends the motion approval to the board and Dr. Luis Palacio seconded.

Briefing – Resolution to Transfer Between Accounts Classifications.

Lolita Campbell requested the transfer in the operating fund so to move fund from Character 1, 2, and 4, to Characters 2 and 3. The funds being transferred from Character 1 to Character 3 will be

used to cover Security Services expenses through the end of 2023. The funds being transferred from Character 2 to Character 3 will be used to renew technology subscriptions for InfoZone Branch programs. The funds being transferred from Character 4 to Character 2 will be used to purchase replacement furniture for branches.

The decrease transfer amounts are \$150,000 from personal services/salary adjustments, \$2,000 from supplies/department office supplies, and \$18,000 capital outlay/capital – furniture. These amounts will be increasing the accounts; \$11,000 Supplies/office supplies-facilities, \$7,000 supplies/department office supplies, \$150,000 other charges & services security services, and \$2,000 other charges & services/other contractual services. Lolita stated she received a list of open positions from HR to support the personal services transfer. This transfer from personal services will not affect current positions because this money is from open salary positions not filled plus its benefits. Dr. Eugene White recommends the motion approval to the board and Dr. Luis Palacio seconded.

Briefing – Updates on Purchasing Procedures, review of XBE Utilization Goals; and Revised Travel policy. Lolita Campbell stated at the last board meeting there were a few concerns on the Facilities contracts not meeting XBE goals. Lolita provided the committee with a package that includes a power point from the SBOA website on IC 5-22; the State Purchasing Requirements, spreadsheet summary of the power point, IndyPL current process for RFP, and the YTD XBE percentage for 2023. On pages 6 - 11 of the State board package all Indiana agencies including IndyPL must follow IC 5-22-7 code, shows the best description of the bids to purchasing process. This gives you a little background of what Gwen and Adams process for inviting companies to bid on our projects. Comment from Dr. White, the process of purchasing was not under question but the selection process of vendors. Dr. White stated that during the last board meeting, Dr. Murtadha had a question of the selection of minority vendors for the library. Dr. White then stated we made a mistake last time because we did not look at the percentage of meeting the goals of using minority vendor being used by the library. The XBE goals have been met for this year for the selection of minority vendors and it exceeded our goals for XBE utilization. Lolita stated that she thought it was best to provide the purchasing procedure to the committee to become familiar with the process and its oversight. The committee agrees to provide quarterly XBE updates at the board meeting and that the facilities committee will provide rolling YTD XBE totals.

Lolita also updated the committee that the current library's travel policy is still in a work in progress status. She also indicated that the City of Indianapolis also updated their policy Lolita plans to have the revised prepaid travel policy by the December 2023 Finance Committee meeting to review and discuss.

Next meeting.

Tuesday, December 5, 2023, at the location Library Service Center (LSC) at 10am.

Adjournment.

Dr. White declared the meeting adjourned at 11:05 a.m.



2024 Board Meeting Calendar

January 22	Decatur 5301 Kentucky Avenue
February 26	Garfield Park at Library Services Center 2450 North Meridian Street
March 25	Lawrence 7898 North Hague Road
April 22	Eagle 3905 Moller Road
May 20 *	Beech Grove 1102 Main Street Beech Grove, Indiana
June 24	Michigan Road 6201 Michigan Road
July 22	Glendale 3860 East 62nd Street
August 26	Fort Benjamin Harrison 9330 East 56 th Street
September 23	East Washington 2822 East Washington
October 28	Wayne 198 South Girls School Road
November 25	InfoZone at Library Services Center 2450 North Meridian Street
December 23	East Thirty-Eighth Street 5420 East 38 th Street

* Meetings are held at 6:30 pm on the fourth Monday of each month except for May. That meeting will be held on the third Monday.



Annual Meeting Agenda

**Notice Of The Annual Meeting
November 27, 2023**

**Library Board Members Are Hereby Notified That The Annual Meeting
Of The Board Will Be Held At The**

**Spades Park Branch
1801 Nowland Avenue
Immediately Following the Regular Meeting**

**For The Purpose of Considering The Following Agenda Items
Dated This 21st Day Of November, 2023**

**The public is invited to attend the Annual Meeting in-person or they may view/listen
to the Annual Meeting via a YouTube
live stream link which will be
available on the Library's website prior to the start of the Meeting
as follows:**

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

**HOPE C. TRIBBLE
President of the Library Board**

-- Annual Meeting Agenda--

- 1. Call to Order**
- 2. Roll Call**
- 3. Election of Officers**
 - a. President**
 - b. Vice President**
 - c. Secretary**
 - d. Treasurer**
- 4. Annual Resolution 88 – 2023**

Enclosed.
- 5. Adjournment**



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 88 – 2023**

Resolution Regarding: Annual Review and Approval of: Policy Manual; Treasurer; Treasurer's Bond; Facsimile Signatures; Use of Facsimile Signatures; Distinguished Service Awards; Payment of Library Obligations; Continuing Resolution Regarding Finances and Personnel; Investment of Idle Funds; Transfer of Discarded Materials and Equipment; Library Board Attorney; Change Account and Petty Cash Account; Fines, Fees and Services Charges

NOVEMBER 27, 2023

POLICY MANUAL

BE IT FURTHER RESOLVED, that the Board re-affirms the Policy Manual as published in 1971 and subsequently revised.

TREASURER

BE IT FURTHER RESOLVED, that the Treasurer of the Board be Mary Rankin.

TREASURER'S BOND

BE IT FURTHER RESOLVED, that the bond of the Treasurer of the Board of the Indianapolis- Marion County Public Library in the amount of Three Hundred Thousand Dollars (\$300,000.00) as required by statute, is approved and filed by the Library Board.

FACSIMILE SIGNATURES

BE IT FURTHER RESOLVED, that the designated depositories of this corporation be, and it is hereby requested, authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear hereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature of the following officer:

Treasurer: _____
Mary Rankin

and the depositories shall be entitled to honor and to charge this corporation for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signature or signatures thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to and filed with the depository by the Chief Executive Officer, Treasurer or other officer of this corporation.

USE OF FACSIMILE SIGNATURES

BE IT FURTHER RESOLVED, that the Financial Administrative Assistant to the Library Board and Treasurer be, and hereby are, authorized to affix the facsimile signature of the Treasurer to all warrants approved by the Board Members of the Indianapolis-Marion County Public Library as agent for said officer as if said officer had affixed his or her own signature.

DISTINGUISHED SERVICE AWARDS

WHEREAS, the Indianapolis-Marion County Public Library Foundation ("Foundation") and friends of the Indianapolis-Marion County Public Library system have made cash gifts to the Indianapolis-Marion County Public Library Board with the understanding that the Board would use the income or principal (or both) of such cash gifts in making awards of cash prizes, for distinguished service, to persons employed in the public library system; and

WHEREAS, it is the opinion of the members of the Board that the use of the above mentioned cash gifts for the above mentioned purposes will contribute to the maintenance of high standards of service in the public library system and that accordingly, the Board should formally express its gratitude for such gifts and approve the use thereof for the above mentioned purposes.

IT IS THEREFORE RESOLVED that the Board hereby expresses its gratitude to the Foundation and friends of the public library system who have made cash gifts that are mentioned in the preambles to this resolution; and

IT IS FURTHER RESOLVED that there is hereby established the Indianapolis-Marion County Public Library Distinguished Service Award, each recipient of which shall receive a cash prize in an amount to be determined as hereinafter provided and a suitable inscribed certificate, and each of which prizes shall be made from the income or principal, or both, of monies heretofore or hereafter received by the Board and designated as funds to be used for such prizes; and

IT IS FURTHER RESOLVED that, for the purpose of administering the Award program, there is hereby established a committee that shall be composed of the Chief Executive Officer and five other persons holding staff positions in the public library system, which shall fix the amount of the cash prize and the wording of the certificate that shall be given each recipient of the Award and shall from time to time (at regular or irregular intervals) designate an employee of the public library to receive the Award and shall, further, make such other rules respecting the making of the Award as the members of the Award Committee shall deem proper and consistent with these preambles and resolutions; and

IT IS FURTHER RESOLVED that the funds from which the above-mentioned cash prizes shall be paid shall be kept separate and apart from other funds of the Board and shall be invested and disbursed by, and in accordance with instructions of, the Award Committee, in so far as such management of such fund is permitted by law; and

IT IS FURTHER RESOLVED that the cost of the above-mentioned certificate be paid out of the Gift Fund of the Board; and

IT IS FURTHER RESOLVED that the cost of certificates recognizing the service of former members of the Board be paid out of the Gift Fund of the Board.

PAYMENT OF LIBRARY OBLIGATIONS

BE IT RESOLVED, that the Chief Executive Officer of the Library and the Treasurer of the Library shall have the following powers, in addition to such other powers they now or hereafter may possess:

1. To approve the issuance of warrants in payment of expenses lawfully incurred on behalf of the Library in the ordinary course of the Library's affairs; provided, however, that the respective goods and/or services to be paid have been delivered and/or rendered in advance of payment therefor, unless payment may otherwise be made in advance as permitted by IC 36-12-3-16 or other applicable law, which such statutorily allowed advance payments are hereby authorized and approved to the extent the payments directly benefit the Library; and
2. In the case of necessity, in their good faith judgment, to temporarily approve, until the Board shall ratify the same, the appointment, promotion or suspension of personnel as may be necessary for the administration of the affairs of the Library, other than officers of the Library;

BE IT FURTHER RESOLVED, that the Chief Executive Officer and Treasurer shall jointly approve the action to be taken pursuant to subparagraphs 1 and/or 2 in advance of the action to be so taken and that they shall jointly certify to the Board on or before the next regular meeting of the Board the actions so taken;

BE IT FURTHER RESOLVED, that at each such regular meeting of the Board, the Board shall consider, and confirm, all acts lawfully taken by them as lawful acts taken for and on behalf of the Library;

BE IT FURTHER RESOLVED, that, as to any action so jointly approved, the Chief Executive Officer and Treasurer are authorized, empowered and directed on behalf of the Library to execute any writings and to take any action necessary to effectuate the intent and purposes of the action so approved.

INVESTMENT OF IDLE FUNDS

WHEREAS, IC 36-12-3-11(b) authorizes library boards to invest excess funds in accordance with IC 5-13-9, and the Board has adopted an Investment Policy consistent with IC 5-13-9; and

WHEREAS, the Board has idle funds from time to time in the various funds under the control of the Board.

THEREFORE, BE IT RESOLVED that the Chief Executive Officer and Treasurer are hereby authorized and directed to invest such funds in accordance with the applicable statutes of

the State of Indiana and consistent with the Investment Policy of the Board as may be amended from time to time.

TRANSFER OF DISCARDED MATERIALS AND EQUIPMENT

WHEREAS, IC 36-12-3-5 authorizes library boards to acquire and accept gifts of personal property and to transfer personal property no longer needed for library purposes for no compensation or a nominal fee to an Indiana nonprofit library organization that is tax exempt and organized and operated for the exclusive benefit of the library disposing of the property; and

WHEREAS, the Board has a need to discard surplus or obsolete materials and equipment from time to time, including those acquired as gifts and donations.

THEREFORE BE IT RESOLVED, that the Chief Executive Officer be, and is hereby authorized to transfer such personal property no longer needed for library purposes to the Indianapolis-Marion County Public Library Foundation, Inc. in accordance with applicable statutes of the State of Indiana.

BOARD ATTORNEY

BE IT FURTHER RESOLVED by the Board that the firm of Clark, Quinn, Moses, Scott & Grahn, LLP, be retained as legal counsel, to serve at the pleasure of the Board, to be compensated at a rate of \$265 per hour for service as required.

CHANGE & PETTY CASH FUNDS

WHEREAS, it is necessary for designated library agencies to have a "Petty Cash" Account for paying small or emergency items of operating expenses, as provided by IC 36-1-8-3; and

WHEREAS, it is necessary for designated library agencies to keep cash on hand for a "Change Account," as provided by IC 36-1-8-2.

BE IT RESOLVED, that the Chief Executive Officer be, and is hereby authorized and directed to deliver and pay from the Operating Fund for the Petty Cash Accounts for the system an aggregate amount not to exceed Two Thousand Five Hundred Dollars (\$2,500); and

BE IT FURTHER RESOLVED, that the Chief Executive Officer be, and is hereby authorized and directed to deliver and pay (i) from the Operating Fund for Change Accounts for the Library systems an amount not to exceed Five Thousand Dollars (\$5,000) in aggregate for the Library's branch system libraries, and (ii) from the Parking Garage Fund an amount not to exceed Two Thousand Dollars (\$2,000) for the Central Library parking garage; and

BE IT FURTHER RESOLVED, that the manager of each of the designated agencies is hereby made strictly accountable for the sums paid over to them for the establishment of such accounts, and the Chief Executive Officer is hereby authorized and directed to require a full accounting from each manager at any such times as she may prescribe and authorize petty cash counts at the discretion of Accounting.

FINES, FEES AND SERVICES CHARGES

WHEREAS, the Library establishes certain fees, fines and service charges for damage or failure to return Library materials, debt collections, replacement library cards, and use of certain Library services, materials, resources and facilities.

BE IT RESOLVED, that the attached Schedule of Fines, Fees and Service Charges are hereby approved for the calendar year beginning January 1, 2024.

SCHEDULE OF FINES, FEES AND SERVICE CHARGES

The following fines, fees, and service charges are hereby affirmed and authorized by the Board of Trustees for the calendar year beginning January 1, 2024.

Fines, Fees & Service Charges

Lost or Damaged Material	The cost of the specific item at the price listed in our catalog record or the price of a new copy of the item on a retail website such as Amazon
Barcode/RFID Tag Replacement	\$2.00
Debt Collection Fee	\$10.00
Insufficient Funds Check	\$25.00
Non-Resident Library Card	\$65.00 annually
Public Library Access Card (PLAC)	As set annually by Indiana State Library
Black & White Copies on Photocopiers	\$0.15 per page
Color Copies on Photocopiers	\$0.25 per page
Black and White Printouts from Public Computers	\$0.15 per page
Color Printouts from Public Computers	\$0.25 per page
Prints on Microform Equipment	\$0.15 per page
Copies Made by Library Staff	\$1.00 per page
Headphones	\$2.00 (includes tax)
Re-useable Totes	\$2.00
Facility Usage Fee	\$50.00 per hour plus other applicable fees
Tech Support	Per Hour (excludes Auditorium)-\$20.00
Flash Drives	At cost
DVDs for Special Events	At cost
Bunny Book Bag Tote	\$12.00 (includes tax)
Interlibrary Loan	All applicable fees
Proctoring Exam Fees	\$25.00 for the first two (2) hours and \$10.00 for each additional hour
Fax fee	\$0.50 per page
Library Branded Items	At cost
Book Club Bags – Lost or Damaged	\$25.00

Meeting Room Fees- Non-Profit and For-Profit Groups

Fees are based on a minimum of four hours. Prevailing sales tax will be charged to for-profit organizations and individuals. Rental fees may be waived for city and county governmental entities and designated Library affiliates. This exemption requires the approval of the CEO. Expenses for additional security, auditorium technician, food and beverage will be charged. Discounts are available for multiple bookings.

Branch Fee Schedule

No fees are charged for Branch meeting rooms under the following circumstances:

- Meetings held by qualified nonprofit organizations.
- Meetings held by small community-based organizations.
- City or other governmental agency educational institution meetings or hearings.

Fees are charged for Branch meeting room under the following circumstances:

- Meetings of profit-making groups or businesses.
- Fund-raising events.
- Meetings which require payment of tuition or other fees (except for government or library agencies).
- Meetings where products or services are promoted or sold.
- Meetings which are designed to further the specific goals of an individual or group, such as recitals, political campaigns, or paid tutoring classes.
- Events of a personal nature- birthday or anniversary parties, reunions, showers, etc.

Branch Fee Schedules

	Non-Profit	For-Profit
a. Branch Library meeting room (up to 4 hours)	\$0.00	\$80.00
b. Smaller size room – up to 25 people	\$0.00	\$40.00
c. Branch Library meeting room (over 4 hours)	\$0.00	\$160.00
d. Smaller size room – up to 25 people	\$0.00	\$80.00

Central Library Fee Schedules

	Non-Profit	For-Profit
a. Goodrich/Houk Meeting Room -Includes parking and set-up	\$280.00	\$360.00
b. Knall Meeting Room -Includes parking and set-up	\$300.00	\$400.00
c. Riley Meeting Room -Includes parking and set-up	\$420.00	\$540.00
d. Indianapolis Special Collections Room -Evening Rate (starting at 5:00 p.m.) -Includes parking, dance floor and set-up	\$575.00 \$1,025.00	\$725.00 \$1,225.00
e. Center for Black Literature and Culture -Includes parking, dance floor and set-up		
f. East Garden (all users) -Includes parking and set-up	\$1,200.00	\$1,400.00
g. Simon Reading Room (all users)	\$1,500.00	\$2,000.00

	-Includes parking, dance floor and set-up		
h.	Atrium	\$4,500.00	\$5,000.00
	-Includes info desk bar, parking, dance floor and set-up		
i.	Clowes Auditorium (all users)		
	-Includes AV equipment, AV Technician 1 hour set-up and ½ tear down and parking	\$1,100.00	\$1,600.00
j.	Vista Concourse (6 th Floor)	\$2,350.00	\$2,850.00
	-Includes parking and set-up		

Set-up/Tear Down fees

(charged only when fees for event space is waived or comp'd, all attendees will self-pay for parking)

Fee

Meeting rooms	\$102 (tables and chairs for meetings only)
Simon Reading Room	\$204.00 (wedding chair set-up and moving heavy furniture)
Center for Black Literature and Culture	\$204.00 (moving heavy furniture)
Indianapolis Special Collections Room	\$204.00
Clowes Auditorium	\$102.00
Atrium	\$600.00 (moving heavy furniture)
East Garden	\$204.00
Vista Concourse (6 th Floor)	\$600.00 (moving heavy furniture)

Central Library Services Fee Schedules

	Non-Profit	For-Profit
a. Computer Lab – Per Hour 4 hour minimum	\$45.00	\$75.00
b. Staff Trainer for Computer Lab -per hour 4 hour minimum	\$25.00	\$25.00
c. After Hours Tour Guides – per Tour Guide Maximum 25 people per tour	\$25.00	\$25.00
d. Piano -fees based on market rates for tuning and moving		
e. A/V Technician Fee (charged only when fees for event space is comp'd)	\$45.00	\$45.00
f. Security for after-hours private events	\$500.00	\$500.00
g. Security for internal events or events held during business hours that requirement security \$30/hour – minimum 4 hrs		
h. Early Access Bridal Suites (entry prior to Library opening to the public) - \$200.00/hour		

Central Library Services Fee Schedules for The Learning Curve

There is a 1 hour minimum, 4 hour maximum for the use of The Learning Curve.

- Rental of The Curve must include “laboratory for learners” components.
- Each component is one hour in length and is led by a skilled activity guide. Components can be repeated to accommodate larger crowds; groups can also select a different component each hour.

	Non-Profit	For-Profit
a. Basic Fee	\$500.00	\$500.00
b. Cost per child (fee covers the cost of the skilled activity guides)	\$20.00	\$20.00
c. Laptop component – up to 60	\$200.00	\$200.00
d. Tech Lab	\$100.00	\$100.00

e. Media Workshop 8 maximum, 13-18 year-olds	\$100.00	\$100.00
f. Theater	\$50.00	\$50.00
g. Baby space and baby computers	\$50.00	\$50.00
h. Group Coves	\$50.00	\$50.00
i. Braille Wall Per day Wall is a personalization option	\$50.00	\$50.00
j. Directory Wall/Plasma Screens – each per day Wall is a personalization option	\$100.00	\$100.00
k. Green Screen animations – per day Screen is a personalization option	\$100.00	\$100.00
l. Think Tank	No Charge	No Charge
Library Services Center Fee Schedules	Non-Profit	For-Profit
a. Auditorium	\$240.00	\$440.00
An hourly fee will apply after 4 hours	\$50.00	\$100.00

Premium Rates and Marketing/Promotional Discounts

The Library has the ability to add a premium charge for unique events and to offer discounts for marketing and promotional purposes.

Central Garage Rates

Volunteers working at Central will be allowed to park at no charge during the time they are scheduled to work at Central. Volunteers that visit Central when not assigned to work will pay the normal parking fees charged to all patrons.

0 - .5	No Charge
.5- 1 Hour	\$1.00
1 - 2 Hours	\$2.00
2-4 Hours	\$3.00
4-8 Hours	\$5.00
8- 12 Hours	\$12.00
12-24 Hours	\$24.00
24- 36 Hours	\$36.00
Over 36 Hours	Towed Away
Banquets and Special Events	\$5.00 per vehicle

Professional Still Photo Shoot at Libraries for personal photos Per Hour \$50.00

Commercial Photo or Video Shoot at Libraries:

Up to 1 Hour	\$50.00
2-5 Hours	\$375
6+ Hours	\$750

*Minimum additional fee of \$120.00 will apply for projects during non-Library hours. Applicable room rental fees will be added for projects that restrict patron access in prescribed public spaces.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 88 – 2023**

Resolution Regarding: Annual Review and Approval of: Policy Manual; Treasurer; Treasurer's Bond; Facsimile Signatures; Use of Facsimile Signatures; Distinguished Service Awards; Payment of Library Obligations; Continuing Resolution Regarding Finances and Personnel; Investment of Idle Funds; Transfer of Discarded Materials and Equipment; Library Board Attorney; Change Account and Petty Cash Account; Fines, Fees and Services Charges.

NOVEMBER 27, 2023

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY
PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board