Annual Meeting Agenda

November 23, 2026 8:30pm - 9:00pm EST
Eagle Branch Library, 3905 Moller Road, Indianapolis, Indiana 46254

The public is invited to view/listen to the Annual Meeting via a You Tube live stream link which will be available on the Library's website prior to the start of the Meeting as follows:

https://www.indypl.org/about-the-library/board-meeting-times-committees

START
8:30pm

1. **Call to Order**

8:30pm

2. **Roll Call**
3. **Election of Officers**
    a. **President**
    b. **Vice President**
    c. **Secretary**
    d. **Treasurer**
4. **Annual Resolution 53 - 2026 (enclosed)**

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5. **Adjournment**
6. **Board of Trustees Information: Mr. Ray Biederman, President, Appointed By: County Commissioners, Term Start: 01/01/24, Term End: 12/31/27; Dr. Khaula Murtadha, Vice President, Appointed By: Indianapolis Board of School Commissioners, Term Start: 02/29/24, Term End: 12/31/27; Dr. Lisa Riolo,**

Secretary, Appointed By: Indianapolis Board of School Commissioners, Term Start: 06/25/24, Term End: 12/31/26; Ms. Elizabeth N. Johnson, Member, Appointed By: County Commissioners, Term Start: 03/17/26, Term End: 12/31/29; Dr. Luis A. Palacio, Member, Appointed By: County Commissioners, Term Start: 04/18/23, Term End: 12/31/26; Dr. Eugene G. White, Member, Appointed By: City-County Council, Term Start: 02/03/25, Term End: 12/31/28; Ms. Natissa A. Woodard, Member, Appointed By: City-County Council, Term Start: 07/07/25, Term End: 07/07/29.

END
9:00pm

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 53 – 2026

Resolution Regarding: Annual Review and Approval of: The Library Board By-Laws; Policy Manual; Treasurer; Treasurer's Bond; Facsimile Signatures; Use of Facsimile Signatures; Distinguished Service Awards; Payment of Library Obligations; Continuing Resolution Regarding Finances and Personnel; Investment of Idle Funds; Transfer of Discarded Materials and Equipment; Library Board Attorney; Change Account and Petty Cash Account; Fines, Fees and Services Charges

NOVEMBER 23, 2026

BY-LAWS

BE IT RESOLVED that the By-Laws as most recently amended on July 22, 2024, are affirmed and approved in all respects.

POLICY MANUAL

BE IT FURTHER RESOLVED, that the Board re-affirms the Policy Manual as published in 1971 and subsequently revised.

TREASURER

BE IT FURTHER RESOLVED, that the Treasurer of the Board be Mary Rankin.

TREASURER'S BOND

BE IT FURTHER RESOLVED, that the bond of the Treasurer of the Board of the Indianapolis- Marion County Public Library in the amount of Three Hundred Thousand Dollars ($300,000.00) as required by statute, is approved and filed by the Library Board.

FACSIMILE SIGNATURES

BE IT FURTHER RESOLVED, that the designated depositories of this corporation be, and it is hereby requested, authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in this corporation's name, including those payable to the individual order of any person or persons whose name or names appear hereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature of the following officer:

Treasurer:_____
Mary Rankin

and the depositories shall be entitled to honor and to charge this corporation for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signature or signatures thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to and filed with the depository by the Chief Executive Officer, Treasurer or other officer of this corporation.

USE OF FACSIMILE SIGNATURES

BE IT FURTHER RESOLVED, that the Financial Administrative Assistant to the Library Board and Treasurer be, and hereby are, authorized to affix the facsimile signature of the Treasurer to all warrants approved by the Board Members of the Indianapolis-Marion County Public Library as agent for said officer as if said officer had affixed his or her own signature.

DISTINGUISHED SERVICE AWARDS

WHEREAS, the Indianapolis-Marion County Public Library Foundation ("Foundation") and friends of the Indianapolis-Marion County Public Library system have made cash gifts to the Indianapolis-Marion County Public Library Board with the understanding that the Board would use the income or principal (or both) of such cash gifts in making awards of cash prizes, for distinguished service, to persons employed in the public library system; and

WHEREAS, it is the opinion of the members of the Board that the use of the above mentioned cash gifts for the above mentioned purposes will contribute to the maintenance of high standards of service in the public library system and that accordingly, the Board should formally express its gratitude for such gifts and approve the use thereof for the above mentioned purposes.

IT IS THEREFORE RESOLVED that the Board hereby expresses its gratitude to the Foundation and friends of the public library system who have made cash gifts that are mentioned in the preambles to this resolution; and

IT IS FURTHER RESOLVED that there is hereby established the Indianapolis-Marion County Public Library Distinguished Service Award, each recipient of which shall receive a cash prize in an amount to be determined as hereinafter provided and a suitable inscribed certificate, and each of which prizes shall be made from the income or principal, or both, of monies heretofore or hereafter received by the Board and designated as funds to be used for such prizes; and

IT IS FURTHER RESOLVED that, for the purpose of administering the Award program, there is hereby established a committee that shall be composed of the Chief Executive Officer and five other persons holding staff positions in the public library system, which shall fix the amount of the cash prize and the wording of the certificate that shall be given each recipient of the Award and shall from time to time (at regular or irregular intervals) designate an employee of the public library to receive the Award and shall, further, make such other rules respecting the making of the Award as the members of the Award Committee shall deem proper and consistent with these preambles and resolutions; and

IT IS FURTHER RESOLVED that the funds from which the above-mentioned cash prizes shall be paid shall be kept separate and apart from other funds of the Board and shall be invested and disbursed by, and in accordance with instructions of, the Award Committee, in so far as such management of such fund is permitted by law; and

IT IS FURTHER RESOLVED that the cost of the above-mentioned certificate be paid out of the Gift Fund of the Board; and

IT IS FURTHER RESOLVED that the cost of certificates recognizing the service of former members of the Board be paid out of the Gift Fund of the Board.

PAYMENT OF LIBRARY OBLIGATIONS

BE IT RESOLVED, that the Chief Executive Officer of the Library and the Treasurer of the Library shall have the following powers, in addition to such other powers they now or hereafter may possess:

1. To approve the issuance of warrants in payment of expenses lawfully incurred on behalf of the Library in the ordinary course of the Library's affairs; provided, however, that the respective goods and/or services to be paid have been delivered and/or rendered in advance of payment therefor, unless payment may otherwise be made in advance as permitted by IC 36-12-3-16 or other applicable law, which such statutorily allowed advance payments are hereby authorized and approved to the extent the payments directly benefit the Library; and

2. In the case of necessity, in their good faith judgment, to temporarily approve, until the Board shall ratify the same, the appointment, promotion or suspension of personnel as may be necessary for the administration of the affairs of the Library, other than officers of the Library;

BE IT FURTHER RESOLVED, that the Chief Executive Officer and Treasurer shall jointly approve the action to be taken pursuant to subparagraphs 1 and/or 2 in advance of the action to be so taken and that they shall jointly certify to the Board on or before the next regular meeting of the Board the actions so taken;

BE IT FURTHER RESOLVED, that at each such regular meeting of the Board, the Board shall consider, and confirm, all acts lawfully taken by them as lawful acts taken for and on behalf of the Library;

BE IT FURTHER RESOLVED, that, as to any action so jointly approved, the Chief Executive Officer and Treasurer are authorized, empowered and directed on behalf of the Library to execute any writings and to take any action necessary to effectuate the intent and purposes of the action so approved.

INVESTMENT OF IDLE FUNDS

WHEREAS, IC 36-12-3-11(b) authorizes library boards to invest excess funds in accordance with IC 5-13-9, and the Board has adopted an Investment Policy consistent with IC 5-13-9; and

WHEREAS, the Board has idle funds from time to time in the various funds under the control of the Board.

THEREFORE, BE IT RESOLVED that the Chief Executive Officer and Treasurer are hereby authorized and directed to invest such funds in accordance with the applicable statutes of

the State of Indiana and consistent with the Investment Policy of the Board as may be amended from time to time.

TRANSFER OF DISCARDED MATERIALS AND EQUIPMENT

WHEREAS, IC 36-12-3-5 authorizes library boards to acquire and accept gifts of personal property and to transfer personal property no longer needed for library purposes for no compensation or a nominal fee to an Indiana nonprofit library organization that is tax exempt and organized and operated for the exclusive benefit of the library disposing of the property; and

WHEREAS, the Board has a need to discard surplus or obsolete materials and equipment from time to time, including those acquired as gifts and donations.

THEREFORE BE IT RESOLVED, that the Chief Executive Officer be, and is hereby authorized to transfer such personal property no longer needed for library purposes to the Indianapolis-Marion County Public Library Foundation, Inc. in accordance with applicable statutes of the State of Indiana.

BOARD ATTORNEY

BE IT FURTHER RESOLVED by the Board that the firm of Clark, Quinn, Moses, Scott & Grahn, LLP, be retained as legal counsel, to serve at the pleasure of the Board, to be compensated at a rate of $295.00 per hour for service as required.

CHANGE & PETTY CASH FUNDS

WHEREAS, it is necessary for designated library agencies to have a "Petty Cash" Account for paying small or emergency items of operating expenses, as provided by IC 36-1-8-3; and

WHEREAS, it is necessary for designated library agencies to keep cash on hand for a "Change Account," as provided by IC 36-1-8-2.

BE IT RESOLVED, that the Chief Executive Officer be, and is hereby authorized and directed to deliver and pay from the Operating Fund for the Petty Cash Accounts for the system an aggregate amount not to exceed Two Thousand Five Hundred Dollars ($2,500); and

BE IT FURTHER RESOLVED, that the Chief Executive Officer be, and is hereby authorized and directed to deliver and pay (i) from the Operating Fund for Change Accounts for the Library systems an amount not to exceed Five Thousand Dollars ($5,000) in aggregate for the Library's branch system libraries, and (ii) from the Parking Garage Fund an amount not to exceed Two Thousand Dollars ($2,000) for the Central Library parking garage; and

BE IT FURTHER RESOLVED, that the manager of each of the designated agencies is hereby made strictly accountable for the sums paid over to them for the establishment of such accounts, and the Chief Executive Officer is hereby authorized and directed to require a full accounting from each manager at any such times as she may prescribe and authorize petty cash counts at the discretion of Accounting.

FINES, FEES AND SERVICES CHARGES

WHEREAS, the Library establishes certain fees, fines and service charges for damage or failure to return Library materials, debt collections, replacement library cards, and use of certain Library services, materials, resources and facilities.

BE IT RESOLVED, that the attached Schedule of Fines, Fees and Service Charges are hereby approved for the calendar year beginning January 1, 2027.

SCHEDULE OF FINES, FEES AND SERVICE CHARGES

The following fines, fees, and service charges are hereby affirmed and authorized by the Board of Trustees for the calendar year beginning January 1, 2027.

Fines, Fees & Service Charges

Lost or Damaged Material	The cost of the specific item at the price listed in our catalog record or the price of a new copy of the item on a retail website such as Amazon
Barcode/RFID Tag Replacement	$2.00
Debt Collection Fee	$10.00
Insufficient Funds Check	$25.00
Non-Resident Library Card	$65.00 annually
Public Library Access Card (PLAC)	As set annually by Indiana State Library
Black & White Copies on Photocopiers	$0.15 per page
Color Copies on Photocopiers	$0.25 per page
Black and White Printouts from Public Computers	$0.15 per page
Color Printouts from Public Computers	$0.25 per page
Prints on Microform Equipment	$0.15 per page
Copies Made by Library Staff	$1.00 per page
Headphones	$2.00 (includes tax)
Re-useable Totes	$2.00
Facility Usage Fee	$50.00 per hour plus other applicable fees
Tech Support	Per Hour (excludes Auditorium)-$20.00
Flash Drives	At cost
DVDs for Special Events	At cost
Bunny Book Bag Tote	$12.00 (includes tax)
Interlibrary Loan	All applicable fees
Proctoring Exam Fees	$25.00 for the first two (2) hours and $10.00 for each additional hour
Fax fee	$0.50 per page
Library Branded Items	At cost
Book Club Bags– Lost or Damaged	$25.00

Meeting Room Fees- Non-Profit and For-Profit Groups

Fees are based on a minimum of four hours for branch meeting rooms. Fees are the daily rates at Central Library. Prevailing sales tax will be charged to for-profit organizations and individuals. Rental fees may be waived for city and county governmental entities and designated Library affiliates. This exemption requires the approval of the CEO. Expenses for additional security, auditorium technician, food and beverage will be charged.

Branch Fee Schedule

No fees are charged for Branch meeting rooms under the following circumstances:

- Meetings held by qualified nonprofit organizations.
- Meetings held by small community-based organizations.
- City or other governmental agency educational institution meetings or hearings.

Fees are charged for Branch meeting room under the following circumstances:

- Meetings of profit-making groups or businesses.
- Fund-raising events.
- Meetings which require payment of tuition or other fees (except for government or library agencies).
- Meetings where products or services are promoted or sold.
- Meetings which are designed to further the specific goals of an individual or group, such as recitals, political campaigns, or paid tutoring classes.
- Events of a personal nature- birthday or anniversary parties, reunions, showers, etc.

Branch Fee Schedules	**Non-Profit**	**For-Profit**
a. Branch Library meeting room (up to 4 hours)	$0.00	$80.00
b. Smaller size room – up to 25 people	$0.00	$40.00
c. Branch Library meeting room (over 4 hours)	$0.00	$160.00
d. Smaller size room – up to 25 people	$0.00	$80.00

Central Library Fee Schedules for Meetings and Corporate/Non-Profit Events (not including weddings)	**Non-Profit *Non- Profit discount only offered before or during Library public hours, not for after-hours events.**	**For-Profit**
a. Goodrich/Houk Meeting Room -Includes parking and set-up	$400.00	$500.00
b. Knall Meeting Room -Includes parking and set-up	$500.00	$600.00
c. Riley Meeting Room -Includes parking and set-up	$600.00	$700.00
d. Indianapolis Special Collections Room -Includes parking, dance floor and set-up	$900.00	$1,000.00

e.	Center for Black Literature and Culture -Includes Parking, dance floor and set-up *This space can only be rented after-hours, so no Non-Profit discount.	$2,000.00	$2,000.00
f.	Easter Garden (all users) -Includes parking and set-up and security *This space can only be rented after-hours, so no Non-Profit discount.	$4,000.00	$4,000.00
g.	Simon Reading Room (all users) -Includes parking, dance floor, set-up and security *This space can only be rented after-hours, so no Non-Profit discount	$5,000.00	$5,000.00
h.	Atrium -Includes info desk bar, parking, dance floor, set-up and security *This space can only be rented after-hours, so no Non-Profit discount	$7,000.00	$7,000.00
i.	Clowes Auditorium (all users) -Includes AV equipment, AV Technician, 1 hour set-up and ½ tear down and parking	$1,800.00	$2,000.00
j.	Vista Concourse (6th Floor) -Includes parking and set-up	$2,350.00	$2,850.00

Central Library Fee Schedules for Weddings

a. April-October (peak wedding season) $15,000.00
b. November-March (cold months/off-season for weddings) $13,000.00

***One all-inclusive fee for the use of all Event Spaces; weddings typically use the Atrium, East Garden, and Simon Reading Room in peak months (April-October). If they wanted to use the CBLC, Special Collections Room, East Reading Room or another space there would be no additional charge.**

-Includes security, parking, restroom attendants, Information Desk bar, pre/post-event cleaning, ceremony rehearsal space, two bridal suites, two vendor rooms, and event coordinator. Items such as ceremony chairs, 20x20 dance floor, baby grand piano, amber uplighting for Atrium, etc. There will be no additional fees (except taxes) or a la carte items.

Set-up/Tear Down fees **(charged only when fees for event space is waived or comp'd, all attendees will self-pay for parking)**	**Fee**
Meeting Rooms	$100.00 (tables and chairs for meetings only
Simon Reading Room	$200.00 (wedding chair set-up and moving heavy furniture)

Center for Black Literature and Culture	$200.00 (moving heavy furniture)
Indianapolis Special Collections Room	$200.00
Clowes Auditorium	$100.00
Atrium	$600.00 (moving heavy furniture)
East Garden	$200.00
Vista Concourse (6th Floor)	$600.00 (moving heavy furniture)

Central Library Services Fee Schedules		**Non-Profit**	**For-Profit**
a.	Computer Lab – per hour 4 hour minimum	$45.00	$75.00
b.	Staff Trainer for Computer Lab – per hour 4 hour minimum	$25.00	$25.00
c.	After Hours Tour Guides -per Tour Guide Maximum 25 people per tour	$25.00	$25.00
d.	Piano – Fees based on market rates for tuning and moving		
e.	A/V Technician Fee (charged only when fees for event space is comp'd)	$45.00	$45.00
f.	Security for after-hours private events in spaces where security is not included in the room rental fees (Goodrich-Houk Meeting Room, Knall Meeting Room, Riley Meeting Room, Special Collections Room, and CBLC)	$1,000.00	$1,000.00
g.	Security for morning private events (before Library public hours)	$200.00	$200.00
h.	Security for internal events that require security $30/hour – **External events held during business hours that require security $200.00**		
i.	Early Access Bridal Suites (entry prior to Library opening to the public) $200.00/hour		

Central Library Services Fee Schedules for The Learning Curve
There is a 1 hour minimum, 4 hour maximum for the use of The Learning Curve

- Rental of The Curve must include "laboratory for learners" components.
- Each component is one hour in length and is led by a skilled activity guide. Components can be repeated to accommodate larger crowds; groups can also select a different component each hour.

		Non-Profit	**For-Profit**
a.	Basic Fee	$500.00	$500.00
b.	Cost per child (fee covers the cost of the skilled activity guides)	$20.00	$20.00
c.	Laptop component – up to 60	$200.00	$200.00

d.	Tech Lab	$100.00	$100.00
e.	Media Workshop (8 maximum, 13 - 18 year olds)	$100.00	$100.00
f.	Theater	$50.00	$50.00
g.	Baby space and baby computers	$50.00	$50.00
h.	Group Coves	$50.00	$50.00
i.	Braille Wall (per day Wall is a personalization option)	$50.00	$50.00
j.	Director Wall/Pasma Screens – each per day Wall is a personalization option	$100.00	$100.00
k.	Green Screen Animations – per day Screen is a personalization option	$100.00	$100.00
l.	Think Tank	No charge	No charge

Premium Rates and Marketing/Promotional Discounts

The Library has the ability to add a premium charge for unique events and to offer discounts for marketing and promotional purposes.

Central Garage Rates

Volunteers working at Central will be allowed to park at no charge during the time they are scheduled to work at Central. Volunteers that visit Central when not assigned to work will pay the normal parking fees charged to all patrons.

Length of Time	Fee
0 - .5	No charge
.5 – 1 hour	$1.00
1 – 2 hours	$2.00
2 – 4 hours	$3.00
4 – 8 hours	$5.00
8 – 12 hours	$12.00
12 – 24 hours	$24.00
24 – 36 hours	$36.00
Over 36 hours	Towed Away
Banquets and Special Events	$5.00 per vehicle

Professional Still Photo Shoot at Libraries for personal photos Per Hour $50.00

Commercial Photo or Video Shoot at Libraries: Up to 1 Hour $50.00
2-5 Hours $375
6+ Hours $750

*Minimum additional fee of $120.00 will apply for projects during non-Library hours.
Applicable room rental fees will be added for projects that restrict patron access in prescribed public spaces.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 53 – 2026

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NOVEMBER 23, 2026

LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, INDIANA

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ATTEST:_____
Dr. Lisa Riolo, Secretary of the Board