

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
MAY 19, 2025**

The Indianapolis-Marion County Public Library Board met in person at the Nora Branch Library, 8625 Guilford Avenue, Indianapolis, Indiana, on Monday, May 19, 2025 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Biederman called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Dr. Murtadha, Dr. Palacio, Dr. Payne and Dr. White.

Members absent: Dr. Riolo and Ms. Tribble.

The Chair recognized a quorum.

Mr. Biederman opened the meeting by congratulating the Nora staff on the recent grand re-opening of the branch. He went on to thank all the Library staff, including the Programming and Development Area, for the energy and creativity that goes into planning the annual Summer Reading Program. He reminded everyone that the kick-off for this year's Program will be on May 31, 2025.

3. Branch Manager's Report and Department Overview

a. Nora Branch Report

Mr. Josh Crain, Manager, Nora Branch Library, provided the following information:

- The branch originally opened on July 1, 1971 and today serves a growing population of 50,770.
- The recent renovation of the branch, completed on March 15, 2025, included roof repairs, upgraded design features, enhanced accessibility and new study rooms. Visitors have commented that the branch is now more bright, open, cozy and welcoming.
- Nora serves an ethnically diverse community where one in eight residents speaks a language other than English. The re-opening celebration on May 3, 2025 helped reintroduce the branch to the neighborhood. Popular programs now include a weekly story time for children and a Graphic Novel Book Club for adults.

- Mr. Crain also showed a video showcasing the re-opening celebration.

b. **Report on Information Technology Operations**

Mr. D. Green, Manager, Business Systems Analyst, provided the following information:

- Business Systems and Messaging is the operations department within IT responsible for defining the way our organization manages software, hardware, and security. Mr. Green has a team of seven employees who support these tasks.
- The department provides other IT support, such as system administration, device management, mobile contracting and Help Desk services.
- The department also supports services that the Library offers to the public, including PC usage and printing. These services are kept secure by diligent curation of access and permissions to both the Internet and the operating system and profiles. We had 171,574 PC sessions and 147,132 public print jobs between January 1, 2025 and April 1, 2025.
- Every interaction with the Business Systems and Messaging department generates a ticket. This can be anything from a password reset to request for new equipment. This allows the team to consistently and accurately resolve issues promptly.

4. Public Comment

a. **Public Comment** (Name and summary of comments follows)

There were no petitions to come before the Board.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Regular Meeting, April 28, 2025**

The minutes from the Regular Meeting held April 28, 2025, were approved on the motion of Dr. White, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

b. **Executive Session, May 8, 2025**

The minutes from the Executive Session held May 8, 2025, were approved on the motion of Dr. Payne, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

COMMITTEE REPORTS

6. **Finance Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtadha, Ms. Hope C. Tribble)**

a. **Report of the Treasurer**

Ms. Lolita Campbell, Chief Financial Officer, and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that as of April 30, 2025, the year-to-date revenue was \$3,451,934 and the year-to-date expenditures were \$17,796,159.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. White, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye
Dr. Murtadha – Aye
Dr. Palacio – Aye

Dr. Payne – Aye
Dr. White – Aye

7. **Diversity, Policy and Human Resources Committee (Dr. Luis A. Palacio, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)**

Dr. Palacio advised that the Committee did not have anything to present this month.

8. **Facilities Committee (Dr. Lisa Riolo, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)**

Mr. Biederman advised that the Committee did not have anything to present this month.

9. **Library Foundation Update**

Mr. Biederman reviewed the Foundation's Update as follows:

News

Thank you to all Library staff and Trustees who attended Circulate: Night at the Library. We will share more information on our results in next month's Update.

Congratulations to all staff involved in presenting the Library's Summer Reading Programs for adults and youth. We are proud to support both programs.

Congratulations to Nora and Pike on their grand re-openings. Discounted ceramic book tiles are available for each branch. The Pike sale goes through May 31, 2025 and the Nora sale goes through June 30, 2025.

Donors

Major Donors last month: Allen Whitehall Clowes Charitable Foundation, Inc.; GenCon; Indiana State Museum and Historic Sites; Indianapolis Healthplex; Katz, Sapper & Miller; Ruoff Music Center; and Woodley Farra Manion Portfolio Management, Inc.

Program Support

This month the Foundation provided \$255,000 to the Library for: Summer Reading Program, special collections and discretionary funds for the Library CEO and branches.

10. Report of the CEO**a. Confirming Resolutions****1) Resolution Regarding Finances, Personnel and Travel (21 – 2025)**

After full discussion and careful consideration of Resolution 21 – 2025, the resolution was approved on the motion of Dr. Murtadha, which was seconded by Dr. Payne, and the following roll call vote:

Mr. Biederman – Aye
Dr. Murtadha – Aye
Dr. Palacio – Aye

Dr. Payne – Aye
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO – May 2025

Mr. Gregory Hill, the Library's CEO, discussed information contained in his Report which included the following:

- In April, on an average day, the Library welcomed 82 new cardholders and checked out 13,526 items across its 25 locations. The top branches visited were Glendale, Fort Ben, Michigan Road and Irvington.
- Some highlights from the 2024 Annual Report were that the Library had 289,375 cardholders and 86 shared system locations. New initiatives included new collection items that promote accessibility, such as Playaways and Quick Reads.
- On April 22, 2025, the Library honored the legacy of 12 influential authors by memorializing their names in the Atrium at Central Library. This renovation is the second phase of the Central Authors Project, an initiative to shine a light on the literary contributions of authors and writers from diverse backgrounds.

At this time, Mr. Hill invited Ms. Mary Barr, Chief Communications and Marketing Officer, to share information about the Library's new initiative: We Love Our Library campaign. The Library is partnering with the Indianapolis Public Library Foundation to raise public awareness about the many ways community members can support IndyPL. As part of the campaign, bookmarks will be available at branches, and a form on the website will allow users to share what the Library means to them. The website is indypl.org/love. Ms. Barr emphasized that sharing the Library's story

matters because as a public institution we are accountable to a wide range of stakeholders such as city leaders, community partners, donors and taxpayers, many of whom closely monitor our usage statistics. As the campaign expands, additional tools, materials and opportunities will be introduced to help connect with and celebrate the Library.

Dr. White then took the opportunity to speak about Mr. Hill. He expressed pride in Mr. Hill's accomplishments. He commented on Mr. Hill's growth over the past year and commended his strong leadership skills. Dr. White pointed out that Mr. Hill has held many roles within the Library, giving him insight and experience to make tough decisions when needed. He also emphasized Mr. Hill's appreciation for his Executive Leadership Team, his commitment to celebrating staff and his genuine care for the people he leads. Dr. White concluded by affirming that the Board is proud of Mr. Hill and the direction in which he is guiding the Library.

c. **2025-2027 Strategic Plan Progress Report: Quarter 1 – 2025**

Mr. Marianne McKenzie, Strategic Planning and Assessment Officer, shared information on the Plan and explained how updates will be presented going forward as follows:

- Key Performance Indicators (“KPIs”) will be closely monitored each quarter for significant changes. Following each reporting period, key actions will be shared alongside outcome measurements.
- Strategic Priorities will be assessed quarterly using the following scale:
 - o Positive Change: 5% or more increase compared to the previous period
 - o No Significant Change: Less than 5% change compared to the previous period
 - o Negative Change: 5% or more decrease compared to the previous period
- To ensure accuracy and consistency, all data used in reporting is calculated using unrounded decimal values for precise percentage analysis.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion of items not on the Agenda which are of interest to the Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

- There were no items suggested.

14. Notice of Special Meetings

None.

15. Notice of Next Regular Meeting

Monday, June 23, 2025, at the Pike Branch Library, 6525 Zionsville Road, at 6:30 p.m.

16. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:50 p.m.

INFORMATION

17. Materials

- a. **Notes of May 6, 2025 Finance Committee Meeting.**

18. Board Meeting Schedule for 2025 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2025 will be updated as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

The May 19, 2025 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Dr. Patrica A. Payne, Secretary to the Board