

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
MAY 20, 2024**

The Indianapolis-Marion County Public Library Board met in person at the Beech Grove Branch Library, 1102 Main Street, Beech Grove, Indiana, on Monday, May 20, 2024 at 6:35 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Dr. Palacio, Dr. Payne, Ms. Tribble and Dr. White.

Members absent: Dr. Murtadha.

The Chair recognized a quorum.

Ms. Tribble announced that the Library’s Summer Reading Program is only 62 days away. It begins on June 1st. This year’s theme is “Our Animal Friends – Pets.” She expressed her gratitude to the Library’s Foundation, staff and supporters who make this Program the best it can be.

3. Branch Manager’s Report and Department Overview

a. Beech Grove Branch Report

Mr. Todd Gilbert, Manager, Beech Grove Branch, and Jill Laker, Circulation Supervisor, showed a video and highlighted information about the branch. Beech Grove merged with IndyPL in 2016 and is now the largest branch in the IndyPL system. Approximately 7,769 patrons call this branch “home.” Their collection numbers 58,000 items. Their community partners include Beech Grove City Schools, Keenan-Stahl Boys and Girls club, and the Beech Grove Historical Society.

4. Public Comment

a. **Public Comment** (Name and summary of comments follows)

Micheal Torres, Indianapolis Public Library staff member and President of AFSCME Local 962 – 3395, requested that the Board consider his previous request to move the Board Meetings to Wednesdays or Thursdays so more Library staff could attend.

Mr. Torres also shared the hope of staff that the Sunday pay schedule proposal would soon be approved by the full Board.

Peggy Wehr, Area Resource Manager and Melinda Mullican, Manager, Wayne Branch, both representing the IndyPL Staff Association, awarded checks to four Library staff members that are attaining their undergraduate/graduate degrees.

Dr. Payne mentioned that she had recently attended the Staff Association's May Breakfast and it was amazing.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Regular Meeting, April 22, 2024

The minutes from the Regular Meeting held April 22, 2024 were approved on the motion of Dr. White, seconded Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye
Dr. Palacio – Aye
Dr. Payne – Aye

Ms. Tribble – Aye
Dr. White – Aye

b. Executive Session, May 13, 2024

The minutes from the Executive Session held May 13, 2024 were approved on the motion of Dr. White, seconded Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye
Dr. Palacio – Aye
Dr. Payne – Aye

Ms. Tribble – Aye
Dr. White – Aye

COMMITTEE REPORTS

6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)

a. Report of the Treasurer

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that the year-to-date revenue was \$3,890,368 and the year-to-date expenditures were \$17,104,803.

The Report of the Treasurer was approved for filing for audit on the motion of Dr.

Payne, seconded by Dr. White, and the following roll call vote:

Mr. Biederman – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	Dr. White – Aye
Dr. Payne – Aye	

- b. **Resolution 21 – 2024** (Resolution for Transfer Between Classifications and Accounts)

Ms. Campbell explained that the purpose of this resolution was to move funds from Appointed Salaries to the Repair and Maintenance Structure budget line. The funds, in the amount of \$180,000, were unspent due to vacant positions.

After full discussion and careful consideration of Resolution 21 – 2024, it was noted that this resolution received a favorable recommendation from the Finance Committee. Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	Dr. White – Aye
Dr. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

7. **Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)**

Mr. Biederman advised that the Committee had no report at this time but will be bringing several items for approval next month.

8. **Facilities Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtadha)**

- a. **Resolution 22 – 2024** (Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Nora Branch Renovation Project)

Dr. White explained that the Committee was recommending funds for this Project be awarded as follows:

- Commercial Office Environments - \$9,296.28
- Officeworks Services LLC - \$113,456.11
- RJE Business Interiors - \$232,805.45

After full discussion and careful consideration of Resolution 22 – 2024, it was noted that this resolution received a favorable recommendation from the Facilities Committee. Mr. Biederman seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye
Dr. Palacio – Aye
Dr. Payne – Aye

Ms. Tribble – Aye
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 23 – 2024** (Approval to Award a Services Contract for Fixtures, Furniture, and Equipment for the Pike Branch Renovation Project)

Dr. White explained that the Committee was recommending funds for this Project be awarded as follows:

- Commercial Officeworks LLC - \$267,986.86
- Officeworks Services LLC - \$83,792.75
- RJE Business Interiors - \$20,671.28

After full discussion and careful consideration of Resolution 23 – 2024, it was noted that this resolution received a favorable recommendation from the Facilities Committee. Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye
Dr. Palacio – Aye
Dr. Payne – Aye

Ms. Tribble – Aye
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

9. **Library Foundation Update**

Mr. Biederman reviewed the Foundation’s Update as follows:

News

The Foundation was proud to sponsor the May Breakfast.

During the Library Foundation’s May 14 Annual Meeting, we elected new officers: Brad Holtz, Chair; Keri Jeter Lewis, Vice Chair; Amparo de la Pena, Secretary; Berthran Ugeh, Treasure; Angela Mager, Immediate Past Chair.

Donors and Program Support

Major Donors last month: Blue & Co.; First Merchants Bank; Indy Star; Ritz Charles Inc.; and Salesforce.

Program Support in the amount of \$250,000 was provided to the Library this month for: Summer Reading Program, Seed Library, Adult Art Program, Concert Series and Preschool Packaged Programs.

10. Report of the CEO

a. Confirming Resolutions

1) Resolution Regarding Finances, Personnel and Travel (24 – 2024)

After full discussion and careful consideration of Resolution 24 – 2024, the resolution was approved on the motion of Dr. White, which was seconded Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	Dr. White – Aye
Dr. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

b. Video/Report of the CEO – June 2024

Mr. Gregory Hill, the Library’s CEO, shared a video of the Glendale Branch Grand Opening and then discussed information contained in his Report which included:

- Summer Reading Program is showing strong early registration numbers. As of May 10th, 2,080 children and 602 have registered.
- Dia del Nino at Central Library attracted 1,235 attendees. The program draws inspiration from the Mexican holiday “Day of the Child.”

Mr. Hill then shared his current priorities for IndyPL:

- Good Wage Initiative
- Climate Improvement Process Interpretation
- Annual Comprehensive Financial Report

c. Quarter 1 Statistical Report on Operations

Ms. Marianne McKenzie, Strategic Planning and Assessment Officer, reviewed information contained in her Report which included the following:

- Slight decrease in physical circulation.
- At the end of Quarter 1, 55.4% of cardholders were active and 9,091 new cardholders had registered.
- In Quarter 1 there has been an increase in program attendance, which is higher than our increase in programs. Young families attend quite a few of the programs, such as story times. Some of the new programs being offered are a disability resource fair at Fort Ben and an African-American film and archive series at the Center for Black Literature and Culture at Central.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion of items not on the Agenda which are of interest to the Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

At this time, Dr. Payne commented that, as the only librarian on the Library Board, Stephen Lane’s presence will be missed and thanked him for always speaking his truth.

Mr. Biederman also thanked Mr. Lane for his service to the Board.

Dr. White noted that the Board has been concerned about pay for IndyPL staff. IndyPL has not received its fair share of tax dollars compared to other libraries in the state. He encouraged the public to contact their City-County Councilors and others to share information that IndyPL is a great library system.

Dr. Palacio thanked Dr. White for bringing up the topic of staff pay and thanked Mr. Hill for keeping it a priority.

Ms. Tribble thanked all Board members for their comments.

14. **Notice of Special Meetings**

None.

15. **Notice of Next Regular Meeting**

Monday, June 24, 2024, at the Michigan Road Branch Library, 6201 Michigan Road, at 6:30 p.m.

16. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:45 p.m.

INFORMATION**17. Materials**

- a. **Notes of May 7, 2024 Facilities Committee Meeting.**
- b. **Notes of May 7, 2024 Finance Committee Meeting.**
- c. **Notes of May 7, 2024 Strategic Planning Committee Meeting.**

18. Board Meeting Schedule for 2024 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2024 *will be updated as needed.*
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](https://www.indypl.org/attend).

The May 20, 2024 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Patricia A. Payne, Secretary to the Board