

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
MARCH 25, 2024**

The Indianapolis-Marion County Public Library Board met in person at the Lawrence Branch Library, 7898 Hague Road, Indianapolis, Indiana, on Monday, March 25, 2024 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Lane, Dr. Murtadha, Dr. Payne, Ms. Tribble and Dr. White.

Members absent: Mr. Biederman and Dr. Palacio.

The Chair recognized a quorum.

Ms. Tribble thanked the staff at the Lawrence Branch for hosting tonight's meeting. She then mentioned the Library's current Strategic Plan process and shared that she hopes the new Strategic Plan will strengthen us as a local and national leader in library science and public service. Ms. Tribble also reminded everyone about the opening of the new Glendale Branch, which is located at 3660 East 62nd Street, at 10:00 a.m. on March 30, 2024.

3. Branch Manager's Report and Department Overview

a. Lawrence Branch Report

Ms. Rhonda Oliver, Manager, Lawrence Branch, reviewed information about the branch's history, programs and service to the area. The branch, which originally opened in 1983, now serves a population of 41,406. Some statistics shared for 2023 included: 147,000 visitors; 12,183 computer sessions and 1,200 new borrowers. Ms. Oliver commented that the staff at Lawrence works continuously to offer interesting programs and a welcoming atmosphere.

b. **Presentation on IndyPL Adult Programming**

Ms. Michelle Sharp, Area Resource Manager – Adult Services, shared information about the programs, workshops, classes, concerts and festivals being offered to support adult and senior learners. They also support literacy advocacy through partnerships. She mentioned some upcoming adult programs including: Adobe classes on Photoshop; Sacred Friendships with the Greater Indianapolis Multifaith Alliance; and Conversation Circles which allows participants to practice their Spanish and English skills.

4. Public Comment

a. **Public Comment** (Name and summary of comments follows)

There were no petitions to come before the Board.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Regular Meeting, February 26, 2024**

The minutes from the Regular Meeting held February 26, 2024 were approved on the motion of Dr. Murtadha, seconded by Mr. Lane, and the following roll call vote:

Mr. Lane – Aye

Dr. Murtadha – Aye

Dr. Payne – Aye

Ms. Tribble – Aye

Dr. White – Aye

COMMITTEE REPORTS

6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)

a. **Report of the Treasurer**

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that the year-to-date revenue was \$1,226,085 and the year-to-date expenditures were \$7,590,025.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. White, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Lane – Aye

Dr. Murtadha – Aye

Dr. Payne – Aye

Ms. Tribble – Aye

Dr. White – Aye

b. **Presentation on Investment Report**

Ms. Campbell discussed the Investment Report for 2023 and pointed out some of the investments made by the Library which included accounts with JP Morgan Chase, Fifth Third Bank, Hoosier Fund, Trust Indiana and U.S. Bank. The goal is to invest public funds in a manner that will provide the highest return with the maximum security while meeting cash-flow demands.

7. **Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)**

a. **Resolution 12 – 2024** (Approval of Amendment to Policy 233, Emergency Closures)

Ms. Tisha Galarce, Chief Talent and Development Officer, explained that Policy 233, Emergency Closures, is being amended to conform to current practices of the Library when there is an emergency closure due to extreme situations, severe weather, fires, power failures or natural disasters.

After full discussion and careful consideration of Resolution 12 – 2024, it was noted that this resolution received a favorable recommendation from the Diversity, Policy and Human Resources Committee. Dr. White seconded the recommendation. The resolution was approved on the following roll call vote:

| | |
|--------------------|-------------------|
| Mr. Lane – Aye | Dr. Payne – Aye |
| Dr. Murtadha – Aye | Ms. Tribble – Aye |
| | Dr. White – Aye |

The resolution is appended to, and made a part of, these minutes.

8. **Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)**

a. **Resolution 13 – 2024** (Approval to Award a Construction Services Contract for the Central Library 4th Floor Study Rooms Renovation Project)

Dr. White advised that the Facilities Committee was recommending that a contract for the Central Library 4th Floor Study Room Renovation Project be awarded to Stenz Construction Corporation for a total cost of \$156,212.

After full discussion and careful consideration of Resolution 13 – 2024, it was noted that this resolution received a favorable recommendation from the Facilities Committee. Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Lane – Aye
Dr. Murtadha – Aye

Dr. Payne – Aye
Ms. Tribble – Aye
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

At this time, President Tribble asked for the consent of the Board to simultaneously consider items b, c and d, namely, Resolutions 14, 15 and 16 – 2024.

The Board members gave their consent.

- b. **Resolution 14 – 2024** (Approval of First Amendment of the Services Contract for Lawn and Landscaping Services to Providence Outdoor, Inc.)
- c. **Resolution 15 – 2024** (Approval of First Amendment of the Services Contract for Lawn and Landscaping Services to The Davey Tree Expert Company)
- d. **Resolution 16 – 2024** (Approval of First Amendment of the Services Contract for Lawn and Landscaping Services to Schoolboy Landscaping and More, LLC)

At this time, Dr. White discussed Resolutions 14, 15 and 16 – 2024. He advised that the resolutions have previously been reviewed and discussed in the Facilities Committee.

After full discussion and careful consideration of Resolutions 14, 15 and 16 – 2024, it was noted that these resolutions all received a favorable recommendation from the Facilities Committee. Dr. Payne seconded the recommendation. The resolutions were approved on the following roll call vote:

Mr. Lane – Aye
Dr. Murtadha – Aye

Dr. Payne – Aye
Ms. Tribble – Aye
Dr. White – Aye

The resolutions are appended to, and made a part of, these minutes.

- e. **Resolution 17 – 2024** (Approval to Purchase Updated Hardware for Vocera System at Central Library)

Dr. White noted that the Committee recommended the contract for the purchase of updated hardware for the Vocera system be awarded to Vocera Communications, Inc. for a cost of \$69,970.

After full discussion and careful consideration of Resolution 17 – 2024, it was noted that this resolution received a favorable recommendation from the Facilities Committee. Dr. Murtadha seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Lane – Aye
Dr. Murtadha – Aye

Dr. Payne – Aye
Ms. Tribble – Aye
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

9. Library Foundation Update

Dr. Payne reviewed the Foundation’s Update as follows:

News

With Glendale opening, the public will see the tribute to Harrison Connor Strader Wood, whose parents raised money from friends and family to honor him.

Thank you to all who attended Circulate: Night at the Library. We are grateful to the many Library employees who attended and partnered with us to make the event possible. More information will be provided during April’s report.

Congratulations to Library staff on a successful Marian McFadden Memorial Lecture featuring Misty Copeland. We are proud to partner with the Library on this esteemed annual lecture series.

Donors and Program Support

Major Donors: Barnes & Thornburg LLP; Citizens Energy Group; Indiana State Museum Foundation; Indianapolis Indians; Lilly Endowment Inc.; Luminant; RATIO Architects, LLC; Shrewsbury & Associates; The Glick Fund and Woodley Farra Manion Portfolio Management, Inc.

Program Support in the amount of \$100,000 was provided to the Library for: Library Express Patron Bags, Books and Rooks Chess Club, CBLC Juneteenth Bookfest Celebration and Everyday Artists.

10. Report of the CEO

a. Confirming Resolutions

1) Resolution Regarding Finances, Personnel and Travel (18 – 2024)

After full discussion and careful consideration of Resolution 18 – 2024, the resolution was approved on the motion of Dr. White, which was seconded Dr. Payne, and the following roll call vote:

| | |
|--------------------|-------------------|
| Mr. Lane – Aye | Dr. Payne – Aye |
| Dr. Murtadha – Aye | Ms. Tribble – Aye |
| | Dr. White – Aye |

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO – March 2024

Mr. Gregory Hill, the Library’s CEO, discussed his Report which included information on the diverse adult and juvenile programs and events at several Library locations.

The Star Awards highlighted contributions from Library staff in patron services, peer support, community involvement, and team and page excellence.

Also, the Library’s earned media summary emphasized our role as a community hub dedicated to uplifting patrons through programs and exceptional service.

It was noted that 374 out of 602 staff responded to a staff survey. The majority of staff are satisfied or very satisfied with their job and the support and resources provided to them.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

April 2024 – Dr. Murtadha requested that Ms. Sakura Fuqua, Immigrant Outreach Specialist, speak at the April Board Meeting.

INFORMATION

14. Materials

- a. **Notes of March 4, 2024 Special Facilities Committee Meeting.**
- b. **Notes of March 12, 2024 Diversity, Policy and Human Resources Committee Meeting.**
- c. **Notes of March 12, 2024 Facilities Committee Meeting.**

15. Board Meeting Schedule for 2024 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2024 *will be updated as needed.*
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, April 22, 2024, at the Eagle Branch Library, 3905 Moller Road, at 6:30 p.m.

18. Other Business

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:35 p.m.

The March 25, 2024 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Patricia A. Payne, Secretary to the Board