

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
MARCH 24, 2025**

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The Indianapolis-Marion County Public Library Board met in person at Central Library, 40 East St. Clair Street, Riley Room, Indianapolis, Indiana, on Monday, March 24, 2025 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

In the absence of Mr. Biederman, Dr. Murtadha acted as Chair and called the meeting to order. In the absence of Dr. Payne, Dr. Riolo acted as Secretary.

**2. Roll Call**

Members present: Dr. Murtadha, Dr. Palacio, Dr. Riolo and Dr. White.

Members absent: Mr. Biederman, Dr. Payne and Ms. Tribble.

The Chair recognized a quorum.

Dr. Murtadha thanked the staff at Central Library for their service to community. She also noted that there isn't always recognition of the person who prepares the Board and gets us ready for all of these meetings. In that regard, she requested acknowledgment for Ms. Angie Gilbert, the Executive Assistant to the CEO, and Library Board of Trustees and the Chief Public Services Officer. Dr. Murtadha then mentioned the recent soft opening held at the Nora Branch on March 12, 2025. Additionally, she invited the public to attend the Grand Opening of the Pike Branch which will take place on Saturday, March 29, 2025.

**3. Branch Manager's Report and Department Overview**

**a. Central Library Report**

Ms. Elizabeth Schoettle, Director, Central Library, provided the following information:

Ms. Schoettle oversees six departments at Central: Central Adult Services, The Learning Curve (Youth Area), Central Services, The Center for Black Literature & Culture, Security and Events. Central holds 668,976 items in 35 languages, and between March 14, 2024 and December 12, 2024, the door count was 338,316. After hours, the Library transforms into an event space for weddings, proms, and corporate events.

b. **Program Development Area (“PDA”) Report**

Ms. Shael Weidenbach, Area Resource Manager, Youth Services, and Ms. Katelyn Coyne, Area Resource Manager, Adult Services, provided an update on the Program Development Area. In 2024, PDA hosted 8,614 programs with 194,037 attendees. They shared insights into how programs are developed, from identifying community needs to managing logistics and training staff to facilitate programs. They highlighted their support for frontline staff, including monthly Children’s Services and Adult Services programs. They also discussed how each program aligns with IndyPL’s strategic priorities. Some upcoming programs mentioned included Dia del Nino at Be My Neighbor Day on April 26, 2025 and the Summer Reading Program which will run from May 31 to August 2, 2025.

4. **Public Comment**

a. **Public Comment** (Name and summary of comments follows)

Mr. Nick Johnstone, a frequent patron of Central Library, addressed the Board. He shared that he has been bringing his children to Central for six months. They have experienced some turbulence in their personal lives and the Library provides them with stability. His one child participated in the STEM Club and it sparked a passion for robotics which led to the child’s acceptance into his school’s robotics club. Mr. Johnstone also praised the Library’s culture where children are encouraged to explore and push boundaries in a supportive environment.

5. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

a. **Regular Meeting, February 24, 2025**

The minutes from the Regular Meeting held February 24, 2025, were approved on the motion of Dr. White, seconded by Dr. Palacio, and the following roll call vote:

Dr. Murtadha – Aye	Dr. Riolo – Aye
Dr. Palacio – Aye	Dr. White – Aye

b. **Special Meeting, March 6, 2025**

The minutes from the Special Meeting held March 6, 2025, were approved on the motion of Dr. Riolo, seconded by Dr. White, and the following roll call vote:

Dr. Murtadha – Aye	Dr. Riolo – Aye
Dr. Palacio – Aye	Dr. White – Aye

c. **Executive Session, March 6, 2025**

The minutes from the Executive Session held March 6, 2025, were approved on the motion of Dr. Riolo, seconded by Dr. Palacio, and the following roll call vote:

Dr. Murtadha – Aye  
Dr. Palacio – Aye

Dr. Riolo – Aye  
Dr. White – Aye

## COMMITTEE REPORTS

### 6. **Finance Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtadha, Ms. Hope C. Tribble)**

#### a. **Report of the Treasurer**

Ms. Lolita Campbell, Chief Financial Officer, and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that as of February 28, 2025, the year-to-date revenue was \$1,207,487 and the year-to-date expenditures were \$9,153,761.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. White, seconded by Dr. Riolo, and the following roll call vote:

Dr. Murtadha – Aye  
Dr. Palacio – Aye

Dr. Riolo – Aye  
Dr. White – Aye

### 7. **Diversity, Policy and Human Resources Committee (Dr. Luis A. Palacio, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)**

Dr. Palacio advised that the Committee and the Library's attorney are reviewing proposed policies. Additionally, the Committee is in the midst of the CEO evaluation which should be completed in April.

### 8. **Facilities Committee (Dr. Lisa Riolo, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)**

#### a. **Resolution 12 – 2025 (Approval of Second Amendment to Landscaping Services Contract with The Davey Tree Expert Company)**

Mr. Adam Parsons, Chief Operational Services Officer, advised that the Facilities Committee recommended approving the Second Amendment to Landscaping Services Contract with The Davey Tree Expert Company through April 1, 2026. The company has proposed a 2% price increase for their services.

After full discussion and careful consideration of Resolution 12 – 2025, it was noted this resolution received a favorable recommendation from the Facilities Committee. Dr. White seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Murtadha – Aye  
Dr. Palacio – Aye

Dr. Riolo – Aye  
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 13 – 2025** (Approval of Second Amendment to Landscaping Services Contract with Providence Outdoor, Inc.)

Mr. Parsons advised that the Facilities Committee recommended approving the Second Amendment to Landscaping Services Contract with Providence Outdoor, Inc. through April 1, 2026. There will be no increase in the cost for their services.

After full discussion and careful consideration of Resolution 13 – 2025, it was noted this resolution received a favorable recommendation from the Facilities Committee. Dr. Palacio seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Murtadha – Aye  
Dr. Palacio – Aye

Dr. Riolo – Aye  
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

- c. **Resolution 14 – 2025** (Approval to Award a Construction Services Contract for the Haughville Branch RTU-2 and RTU-3 Replacement Project)

Mr. Parsons noted that the Facilities Committee recommended Board approval to Award a Construction Services Contract for the Haughville Branch RTU-2 and RTU-3 Replacement Project to Ellis Mechanical, Inc. for a total cost of \$139,900. The Project should be completed in October 2025.

After full discussion and careful consideration of Resolution 14 – 2025, it was noted this resolution received a favorable recommendation from the Facilities Committee. Dr. White seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Murtadha – Aye  
Dr. Palacio – Aye

Dr. Riolo – Aye  
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

## 9. **Library Foundation Update**

Dr. Lisa Riolo reviewed the Foundation's Update as follows:

### **News**

Circulate: Night at the Library tickets are on sale now! Please join us for our annual fundraiser on Friday, May 9, 2025, at Central Library. You can purchase tickets here: <https://onecau.se/circulate2025>

### **Donors**

Major Donors last month: Allen Whitehall Clowes Charitable Foundation, Inc.; Indiana Farm Bureau Insurance; Lilly Endowment, Inc.; Nina Mason Pulliam Charitable Trust; Paganelli Law Group; Stenz Corporation; and the Summer Youth Program Fund.

### **Program Support**

This month the Foundation provided \$100,000 to the Library for: World Language Book Club, Seeing Themselves in STEAM, Dia del Nino (Reach Out and Read) and the Summer Reading Program.

## **10. Report of the CEO**

### **a. Confirming Resolutions**

#### **1) Resolution Regarding Finances, Personnel and Travel (15 – 2025)**

After full discussion and careful consideration of Resolution 15 – 2025, the resolution was approved on the motion of Dr. White, which was seconded by Dr. Riolo, and the following roll call vote:

Dr. Murtadha – Aye  
Dr. Palacio – Aye

Dr. Riolo – Aye  
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

### **b. Report of the CEO – March 2025**

Mr. Gregory Hill, the Library's CEO, discussed information contained in his Report which included the following:

- On an average day in February 2025 at IndyPL, 228 new cardholders were signed up and patrons checked out 13,360 items across our 25 Library locations.
- The most-visited branches in February were Glendale, Michigan Road, Fort Ben, and Central Library.
- Lawrence Branch's Culinary Book Club participated in a virtual conference hosted in Spain, expanding their culinary and cultural perspectives.
- In February, 567 youth programs attracted 13,380 visitors, while 243 adult programs brought in 2,669 attendees, demonstrating IndyPL's broad community reach.
- A video highlighting the importance of study rooms and their impact on students and educators was shown. In the video, a local tutor noted that study rooms with whiteboards create an engaging environment that provides a break for students while also mirroring a small classroom setting.

At this time, Mr. Hill presented CEO Coins to the following staff members to honor their dedication to IndyPL: Ms. Shael Wiedenbach, Ms. Elizabeth Schoettle, Ms. Katelyn Coyne and Ms. Danielle Girton..

Mr. Hill then shared some of the Library's key initiatives which included:

- Good Wage Initiative;
- Bell Seal for Workplace Mental Health;
- Wellness Days; and
- Paid Employee Medical, Parental and Disability Leave (PEMPD Leave).

## **UNFINISHED BUSINESS**

11. None.

## **NEW BUSINESS**

12. None.

## **DISCUSSION AND AGENDA BUILDING**

13. **Future Agenda Items** – This time is made available for discussion of items not on the Agenda which are of interest to the Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

- There were no items suggested.

At this time, Dr. White commended Mr. Hill and the Executive Leadership Team for the work they've done to make IndyPL better. He also commended Mr. Parsons for his ongoing responsiveness to facility issues. And, he commended Dr. Murtadha for her attention to the esthetic needs of our Library branches.

14. **Notice of Special Meetings**

None.

15. **Notice of Next Regular Meeting**

Monday, April 28, 2025, at the Franklin Road Branch Library, 5550 South Franklin Road, at 6:30 p.m.

16. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:50 p.m.

## **INFORMATION**

17. **Materials**

- a. **Notes of March 11, 2025 Finance Committee Meeting.**

b. **Notes of March 11, 2025 Facilities Committee Meeting.**

**18. Board Meeting Schedule for 2025 (Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Board Meeting Schedule** for 2025 will be updated as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](https://attend.indypl.org).

The March 24, 2025 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

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Dr. Lisa Riolo, Acting Secretary to the Board