

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
MARCH 23, 2020**

The Indianapolis-Marion County Public Library Board met electronically via ZOOM and/or telephone from the Garfield Park Branch, 2502 Shelby Street, Indianapolis, Indiana on Monday, March 23, 2020 at 12:05 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Judge Salinas presided as Chairman.

2. Roll Call

Members present electronically: Mr. Biederman, Mr. Bigsbee, Dr. Jett, Ms. Payne, Rev. Robinson and Judge Salinas

Members absent: Dr. Murtadha

3. Public Comment and Communications

In view of the extreme emergency facing our city, and in keeping with the Executive Order issued by the Governor, the public was not invited to physically attend the meeting but had the ability to view/listen to the Regular Meeting via a live stream YouTube link.

4. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Regular Meeting, February 24, 2020

The minutes were approved on the motion of Ms. Payne, seconded by Dr. Robinson, and the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

COMMITTEE REPORTS

5. Finance Committee (Patricia A. Payne, Chair; Ray Biederman, Curtis Bigsbee)

a. Report of the Treasurer – February 2020

The Report of the Treasurer was reviewed. It was noted that it did not reflect anything unusual.

Ms. Payne made the motion, which was seconded by Mr. Bigsbee, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

- b. **Resolution 11 – 2020** (Approving a Transfer from Character 4 to Character 3 of the Operating Budget for 2020 to Allow for Purchase of Additional eMaterials)

It was noted that this item reflects the action to increase the money available in Character 3 of the Budget for the purchase of electronic materials for the public during this time by transferring money from Character 4 of the Budget for physical items.

After full discussion and careful consideration, Mr. Bigsbee made the motion, which was seconded by Mr. Biederman, to approve Resolution 11 – 2020, Approving a Transfer from Character 4 to Character 3 of the Operating Budget for 2020 to Allow for Purchase of Additional eMaterials.

Resolution 11 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)

- a. **Resolution 12 – 2020** (Authorizing the Emergency Closing of the Libraries and the Authorization of Pay for Non-Exempt Staff Beyond that Allowed in Current Library Policy)

This resolution is in keeping with the Governor’s Executive Order and provides for how the Library is dealing directly with the COVID-19 crisis. It confirms what the Library has done so far, gives authority for the next decisions to the Library Board President and Chief Executive Officer in consultation, and for any subsequent closed time after April 5, 2020, and pays non-exempt staff in accordance with the Library’s Emergency Closing policies.

After full discussion and careful consideration, Ms. Payne made the motion, which was seconded by Dr. Jett, to approve Resolution 12 – 2020, Authorizing the Emergency Closing of Libraries and the Authorization of Pay for Non-Exempt Staff Beyond that Allowed in Current Library Policy.

Resolution 12 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

7. Facilities Committee (Dr. Terri Jett, Chair; Curtis Bigsbee, Dr. Khuala Murtadha)

- a. **Resolution 13 – 2020** (Approval to Establish the Guaranteed Maximum Price with Powers and Sons Serving as the Construction Manager as Constructor for the West Perry Branch Project)

It was noted that this item had been discussed at the March Committee Meeting and included a presentation by Mammon Powers of Powers Construction.

After full discussion and careful consideration, Dr. Jett made the motion to approve Resolution 13 – 2020, Approval to Establish the Guaranteed Maximum Price with Powers and Sons Serving as the Construction Manager as Constructor for the West Perry Branch Project.

Resolution 13 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 14 – 2020** (Approval to Award a Construction Services Contract for the Lawrence Branch Roof Replacement Project)

It was noted that this item had been discussed at the March Committee Meeting.

After full discussion and careful consideration, Dr. Jett made the motion to approve Resolution 14 – 2020, Approval to Award a Construction Services Contract for the Lawrence Branch Roof Replacement Project.

Resolution 14 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

8. Report Of The Chief Executive Officer

a. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (15 – 2020)**

After full discussion and careful consideration, Dr. Jett made the motion, which was seconded by Mr. Biederman, to approve Resolution 15 – 2020, Resolution Regarding Finances, Personnel and Travel.

Resolution 15 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

UNFINISHED BUSINESS

9. None.

NEW BUSINESS

10. None.

AGENDA BUILDING

11. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

April, 2020 – There were no items suggested.

INFORMATION

12. **Materials**

a. **Joint Meeting of Library Board Committees Notes – March 10, 2020**

13. Board Meeting Schedule for 2020 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2020** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events** – All Programs and Events are canceled through April 5, 2020. Information will be updated as necessary.
- c. **Joint Meeting of Library Board Committees** – Tuesday, April 14, 2020, at the Library Services Center, 2450 North Meridian Street, at 5:30 p.m. It is noted that this meeting may be canceled.

14. Notice of Special Meetings

None.

15. Notice of Next Regular Meeting

Monday, April 27, 2020, at the Nora Branch Library, 8625 Guilford Avenue, at 6:30 p.m. It is noted that this meeting might be changed to a ZOOM meeting depending on circumstances at the time.

16. Other Business

None.

17. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 12:30 p.m.

Ray Biederman, Secretary to the Board

