

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
JUNE 20, 2020**

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The Indianapolis-Marion County Public Library Board met electronically via Zoom and/or telephone on Monday, June 22, 2020 at 12:00 p.m., pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

Judge Salinas called the meeting to order. Mr. Biederman acted as Secretary.

**2. Roll Call**

Members present electronically: Mr. Biederman, Mr. Bigsbee, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas

Members absent: None

**3. Public Comment and Communications**

It is noted that the Public Hearing portion of the Meeting was open for limited in-person public attendance this afternoon at Central Library where they were invited to view/listen/comment via a YouTube Live stream link.

Additionally, the public was invited to view/listen to this Meeting via a YouTube live stream link which was available on the Library's website.

**4. Approval Of Minutes: Executive Session, Regular and Special Meetings**

**a. Regular Meeting, May 18, 2020**

The minutes were approved on the motion of Ms. Payne, seconded by Dr. Jett, and the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

## COMMITTEE REPORTS

### 5. Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Curtis Bigsbee)

#### a. Report of the Treasurer – May 2020

Ijeoma Dike-Young, Chief Financial Officer, discussed the Report of the Treasurer. She noted that everything in the Report is as expected. Due to COVID-19, revenues are less than originally expected. Property tax receipts through May 2020 are 12% of what was budgeted for that time period. Expenditures have also been reduced although it is anticipated that more funds than anticipated will be spent in the month of July.

Ms. Payne made the motion, which was seconded by Dr. Murtadha, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

#### b. Resolution 22 – 2020 (Approval of Preliminary Bond/Reimbursement Resolution – 2020 Multi-Facility Renovation and Equipment Acquisition Project Bonds)

Ms. Dike-Young noted that the Library will pursue the issuance of bonds this Fall in the amount of \$5.3 million for multi-facility renovations and equipment purchases. She then reviewed the items that the bond funds would be used for including: Opening day collection for the new West Perry Branch; the Center for Black Literature and Culture digital project; new technology for the Learning Curve at Central Library, boiler work at LSC; parking lot resurfacing at several branches; upgrades at the Pike and Nora branches; furniture at the West Perry and Lawrence branches; lighting upgrades at Central Library and the Spades Park Branch; solar panels at the West Perry Branch; and collection materials. Bonds would be paid off within two years and structured so that there would be no increase of the Library's debt service tax rate of \$0.0318. The resolution would authorize action to obtain approval of the bond issue by the City-County Council.

After full discussion and careful consideration, Ms. Payne made the motion, which was seconded by Dr. Jett, to approve Resolution 22 – 2020, the Preliminary Bond/Reimbursement Resolution – 2020 Multi-Facility Renovation and Equipment Acquisition Project Bonds.

Resolution 22 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

*At this time, Judge Salinas announced that he was adjourning the Regular Meeting and convening a Public Hearing.*

**c. President Salinas will Convene a Public Hearing**

*President Salinas adjourned the Regular Meeting and convened a Public Hearing.*

He announced that this Public Hearing was being held for the following purpose:

- 1) To consider the Library’s Appropriation Resolution and Financing of the 2020 Multi-Facility Renovation and Equipment Acquisition Project as Advertised on June 12, 2020 in the *Indianapolis Star* and the *Court and Commercial*.

At this time, Ms. Dike-Young advised that approving the resolution would authorize the appropriation in the Library’s budget of \$5.3 million in proceeds from the 2020 Multi-Facility Renovation and Equipment Acquisition Bonds to pay for the various projects identified.

**2) Invite Public Comment from the Audience**

There was no public comment.

**President Salinas Will Consider a Motion to Close the Public Hearing**

Rev. Robinson made a motion to close the Public Hearing. Ms. Payne seconded the motion.

Closing the Public Hearing was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

Motion carried.

The Public Hearing was closed at this time.

*President Salinas reconvened the Regular Meeting.*

d. **Resolution 23 – 2020** (Appropriation Resolution – 2020 Multi-Family Renovation and Equipment Acquisition Project Bonds)

After full discussion and careful consideration of Resolution 23 – 2020, the resolution was adopted on the motion of Ms. Payne, seconded by Dr. Jett, to approve Resolution 23 – 2020, the Appropriation Resolution – 2020 Multi-Family Renovation and Equipment Acquisition Project Bonds.

Resolution 23 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

e. **High Level Overview – 2021 Budget**

Ms. Dike-Young presented an overview of the proposed 2021 Budget. She described the challenge of budget planning due to delayed property tax receipts. She noted that the impact on the budget won't be immediately dramatic but would be spread out and felt over the course of several upcoming budget cycles. In 2021, \$1 million will be drawn from the physical materials budget and instead used for electronic materials due to higher demand. The plan is to devise two different budget scenarios, based on economic projections. More detailed information will be presented to the Library Board in July. A public hearing and final Board approval is scheduled for August. The budget would then go to the City-County Council for approval and then on to the Department of Local Government Finance for final approval.

6. **Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)**

a. **Resolution 24 – 2020** (Supplier Diversity Policy)

Jessica Moore, Diversity, Equity and Inclusion Officer, discussed the Supplier Diversity Policy.

Ms. Moore explained that the Board had reviewed the proposed policy at last month's meeting. As a reminder, this policy supports equity of opportunity and access by diverse suppliers in procuring Library goods and services, professional services, or in construction and renovation of facilities.

After full discussion and careful consideration, Rev. Robinson made the motion, which was seconded by Mr. Bigsbee, to approve Resolution 24 – 2020, the Supplier Diversity Policy.

Resolution 24 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

- b. **Briefing Report** – Disparity Results and Adoption of Annual Minority, Women, Veteran, and Disability-Owned Business Enterprise (XBE) Utilization Goals

Ms. Moore introduced Camille Blunt, Director of the Office of Minority and Women Business Development (OMWBD), who addressed the Board.

Ms. Blunt discussed the Disparity Study conducted by the City of Indianapolis. She advised that the results contained in the 628-page Study indicate that there are disparities in access to business opportunities for XBE’s across city departments and municipal corporations. Overall disparities for Black-owned and Native American-owned businesses were significant. The Study’s results are leading to revised aspirational goals and processes for the City to implement.

A recommendation was made that large contracts be unbundled which will create more opportunities for XBE’s.

Ms. Moore noted that the Library will align itself with such goals, which will be presented for approval at a future Board Meeting.

7. **Facilities Committee (Dr. Terri Jett, Chair; Curtis Bigsbee, Dr. Khuala Murtadha)**

Dr. Jett advised that the Committee did not have any items to report.

8. **Strategic Planning Committee (Dr. Terri Jett, Chair; Dr. Khuala Murtadha, Judge Jose D. Salinas)**

Dr. Jett advised that the Committee did not have any items to report.

9. **Library Foundation Update**

**June 2020 Library Foundation Update**

Rev. Robinson provided the Update for June 2020.

**News**

The Foundation’s new annual fundraising event, Circulate: Night at the Library, has been postponed until next year. Please mark your calendars for April 17, 2021!

The Foundation congratulates all IndyPL staff who worked on the opening of the new Martindale-Brightwood Branch on June 19, 2020. Thank you to Curtis Bigsbee for commemorating the occasion with a ceramic book tile to be displayed at the branch.

The Foundation would also like to thank all IndyPL staff on adapting to a new format for this year's Summer Reading Program. The staff has turned a challenging situation into another successful year. One Summer Reading Program donor had this to say to us – "I'm just so amazed and encouraged at the extreme amount of planning and commitment that you and other Indianapolis organizations have accomplished to make sure that beloved programs such as the Summer Reading Program can go forth, not as normal, but in a new, special way. After such a challenging year, it's so good to hear that the Kids will still be reaching new reading goals to help keep them on track educationally...and have fun doing it!"

### **Donors**

The Foundation thanks 127 donors who made gifts last month. The following are our top corporate and Foundation contributors:

Eskenazi Health  
 Herbert Simon Family Foundation  
 Jewish Federation of Greater Indianapolis  
 Lewis Wagner, LLP  
 Office of the Lawrence Township Trustee Steve Talley  
 Riley Bennett & Egloff, LLP  
 Teachers Credit Union

### **Program Support**

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

#### **Children's Programs**

Herbert Simon Early Literacy Specialist

#### **Cultural**

Center for Black Literature and Culture (CEN)  
 El Tendedero/The Clothesline Project  
 Humanities Staffing (via IN Humanities CARES Grant)

#### **Collections/IT**

General Digitization  
 Axis 360  
 Digital Encyclopedia of Indianapolis

#### **Lifelong Learning**

Simple and Affordable Plant-Based Booking (CEN)

#### **Capital/Branch**

Aquarium Maintenance (PIK, E38, COL)  
 Capital Improvements (WRN)

## 10. Report Of The Chief Executive Officer

### a. Confirming Resolutions:

#### 1) Resolution Regarding Finances, Personnel and Travel (25 – 2020)

Ms. Nytes advised that everything in the resolution is routine this month.

After full discussion and careful consideration, Rev. Robinson made the motion, which was seconded by Ms. Payne, to approve Resolution 25 – 2020, Resolution Regarding Finances, Personnel and Travel.

Resolution 25 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

## UNFINISHED BUSINESS

11. None.

## NEW BUSINESS

12. Several Board members commented on the recent opening of the Library's new Martindale-Brightwood Branch Library. They mentioned that the building was beautiful and welcoming. They also noted that the staff should be complimented.

## AGENDA BUILDING

13. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**July, 2020** – There were no items suggested.

## INFORMATION

14. There were no materials distributed to the Board Members at the Meeting.

**15. Board Meeting Schedule for 2020 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings for 2020** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events** – All Programs and Events are canceled until further notice.

**16. Notice of Special Meetings**

None.

**17. Notice of Next Regular Meeting**

Monday, July 27, 2020, at the Martindale-Brightwood Branch Library, 2434 North Sherman Drive, at 6:30 p.m.

It is noted that this meeting might be changed to a ZOOM meeting depending on circumstances at the time.

There was a discussion among the Board members about the possibility of holding all future Board meetings at Noon and doing them as ZOOM meetings and having them live streamed for the public.

Ms. Nytes commented that, based on the current order from the Governor, the Library is allowed to hold its Board meetings virtually. We will have to research the legality of doing this going forward once the Governor’s order expires.

**18. Other Business**

None.

**19. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 1:25 p.m.

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Raymond Biederman, Secretary to the Board

