

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
JUNE 24, 2019**

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The Indianapolis-Marion County Public Library Board met at Central Library, 40 East St. Clair Street, Indianapolis, Indiana on Monday, June 24, 2019 at 6:35 p.m., pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

In the absence of Ms. Sanders, Rev. Robinson presided as Chairman. Dr. Jett acted as Secretary.

**2. Roll Call**

Members present: Mr. Andrews, Ms. Carlino, Dr. Jett, Ms. Payne, Rev. Robinson and Judge Salinas.

Members absent: Ms. Sanders.

**3. Branch Manager's Report**

Mike Williams, Area Resource Manager, Central Library, discussed his Report that had been distributed to the Board. He mentioned some new services being offered at Central including 3D printing on the recently acquired large 3D printer. He also discussed the Library's continued role of providing content and services through various formats and platforms. Central recently hosted IndyVolved in partnership with Indy Hub, which attracted over 1,000 individuals in their 20's and 30's and 100 Indy organizations that need volunteers. Other major events at Central included this past weekend's Indy Book Fest in the Center for Black Literature and Culture ("CBLC") and Congressman Andre Carson's Youth Opportunity Fair.

**4. Public Comment and Communications**

**a. Public Comment**

Staff Associations representatives Shelby Peak, Melinda Mullican and Deb Ehret presented checks to the Association's recent scholarship winners as follows: Sindu Pathak (undergraduate studies), Katie Farmer (MLS) and Naomi Allensworth (undergraduate).

Ms. Peak reminded everyone about the Association's 4<sup>th</sup> of July celebration that will be held at Central Library beginning at 7 p.m. In addition to fireworks, several other fun activities are planned.

Blake Johnson, Indianapolis City-County Councillor and President of Indy Hub, complimented IndyPL for hosting the recent IndyVolved event at Central Library. He noted that the event couldn't have been accomplished at its current level without partnership with the Library.

Stacey Moore of Delta Sigma Theta offered kudos to the Nichelle Hayes, IndyPL Special Collections Librarian in the CBLC, for the work she has provided to benefit the sorority and added that the many CBLC activities have been important to the community.

Michael Torres, IndyPL staff member and President of AFSCME Local 3395, made the following statement to the Board:

*Good evening,*

*My name is Michael Torres, president of AFSCME Local 3395, frequent attendee to board meetings and council meetings. Tonight I want to acknowledge our members in the audience. Will you please stand and be recognized?*

*I always encourage members to attend these meetings because being aware of what's going on is important, but we know everyone has a life outside of work. I also encourage members to attend the Joint Committee meetings, those meetings are actually the meat and potatoes of what's happening in our library. I like to know what's going on because it's important. Let's hope we can continue to show up for more meetings.*

*Thank you.*

Hollis Thomas, retired local educator, commented that he is a proud Library patron and praised IndyPL for opening the new Michigan Road Branch. He also complimented the CBLC for its good work which he says has led to growth and diversity in the community.

- b. **Dear CEO Letters and Responses** were circulated for the Board's general information.
- c. **Correspondence** was circulated for the Board's general information.

**5. Approval Of Minutes: Executive Session, Regular and Special Meetings**

**a. Regular Meeting, May 20, 2019**

The minutes were approved on the motion of Mr. Andrews, seconded by Ms. Carlino and the “yes” votes of Mr. Andrews, Ms. Carlino, Dr. Jett, Ms. Payne, Rev. Robinson and Judge Salinas.

**COMMITTEE REPORTS**

**6. Finance Committee (Patricia A. Payne, Chair; John Andrews, Joanne Sanders)**

**a. Report of the Treasurer – May 2019**

M. Jacqueline Nytes, Chief Executive Officer, reviewed the Report of the Treasurer that had been distributed to the Board. She pointed out that personnel expenditures are higher than normal in May due to the three pay periods. Ms. Nytes also mentioned that revenue from Fines has been on a downward trend and probably wouldn't meet Budget projections for the year. Interest income is already exceeding the projection for the year and may actually double the projection. Also, \$676,396 was brought forward from the 2019 Budget to fulfill the funding needed to complete the Brightwood building project.

Dr. Jett advised that she has some changes and corrections to the Finance Committee notes from the June Joint Board Committee Meeting. She noted that with regard to the \$416,000 for Security and her questions regarding that item were not accurately reflected in the notes.

Ms. Nytes replied that Ije Dike-Young, the Library's Chief Financial Officer, had recorded those minutes and asked if Dr. Jett could work with Ms. Dike-Young to make any necessary changes.

Dr. Jett mentioned that there had been discussion about security at Warren and the expenditure there and about how we come to determine how we're going to use those funds. It was incorrectly stated in the notes that the schools within proximity to the branches where there were concerns, that everyone should get together and have a conversation. She had said that all the schools, not only those that had security concerns, should get together and discuss best practices. There was also a question and some confusion about the cost of security and compensation for those individuals and whether or not the Library's Budget should be increased to meet those salary needs.

Ms. Nytes advised that she would communicate that to Ms. Dike-Young. She also noted that she is working with the Security staff at the Library to prepare a more thorough report on what's our experience with security and what we are looking at and will bring that to the next Joint Board Committee Meeting.

Rev. Robinson confirmed that Ms. Nytes would work with Ms. Dike-Young on the necessary revisions to the referenced minutes.

Ms. Carlino made the motion, which was seconded by Ms. Payne, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

**7. Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)**

Rev. Robinson advised that the Committee did not have a report this month.

**8. Facilities Committee (Dr. Terri Jett, Chair; Rev. T. D. Robinson, Crista L. Carlino)**

**a. Briefing Report – Eagle Branch Project Update**

Mike Coghlan, Manager, Facilities Projects, discussed the Eagle Branch. He shared that the branch had celebrated its grand opening on June 1, 2019. Work has continued to finalize installation of exterior metal panels, landscaping and punch list items. Eagle staff was commended for their efforts to get the branch ready for opening day.

**b. Briefing Report – Brightwood Branch Project Update**

Mr. Coghlan noted that major milestone work was completed in June, such as installation of under-slab plumbing and electrical items and pouring of the concrete floor slab has been delayed due to the amount of rain we've received. Exterior framing will begin after the metal roof decking is completed. Work on the south entrance drive will continue. Substantial completion, previously scheduled for November 15, 2019, may need to be pushed back because of the current weather-related delay.

**c. Briefing Report – Wayne Branch Project Update**

Mr. Coghlan commented that the Wayne renovation design plans are scheduled to be presented in July. The \$1.5 million project will go out to bid in September. Construction will begin in December, with completion scheduled in May 2020.

**d. Briefing Report – West Perry Branch Project Update**

Mr. Coghlan provided information on the new West Perry Branch. A third and final community engagement meeting will be held on July 18, 2019 at 7:00 p.m. at the Southport Branch Library. At this meeting, the schematic design for the \$9.4 million project will be presented for community review. Construction is scheduled to begin in April 2020 with completion in May 2021.

Dr. Jett inquired if the process for the upcoming community meeting would be the same as it has been at the previous meetings.

Mr. Coghlan replied that it would be different in that we'll have a design to present but right now he's unsure of the exact format for the meeting.

Following an inquiry from Ms. Payne, an update was provided on Library services at the Flanner House Community Center. Ms. Nytes noted that Bookmobile visits continue and Chromebooks and Hot Spots are available for checkout at the Center. The Library is looking at ways to facilitate transportation from the Flanner House neighborhood to the Michigan Road Branch, along with possible programming options at the Center.

## **9. Library Foundation Update**

### **June 2019 Library Foundation Update**

Dr. Jett announced that this would be her last Foundation Update because another Board member will be appointed to serve as the Library Board's liaison to the Foundation. She has been happy to serve in this capacity for the last few years.

Rev. Robinson thanked Dr. Jett for her service.

She then mentioned that it was important for the public to know about the Library's programming and public funding for various programs. The funding for the programs comes from private donors to the Foundation. When people ask about use of their public dollars, then please understand that the public dollars actually go for the operation of the Library and it is the private funding that actually supports the programming. She encouraged the public to contribute to the programs we have throughout the system because we really do depend on your funding.

Dr. Jett then provided the Update for June 2019.

Congratulations to all staff on the launch of the 100<sup>th</sup> Summer Reading Program! This year's major Summer Reading Program donors are: OneAmerica, 92.3 WTTS, Carrier Corporation, Haddad Foundation, The Indianapolis Foundation Library Fund, the Kroger Co., Mary Frances Rubly and Jerry Hummer, Nina Mason Pulliam Charitable Trust and Samerian Foundation. Please join us in thanking them for their support.

You are invited to celebrate the Summer Reading Program at Library Night at Victory Field. The game is Monday, July 15, 2019 at 7:00 p.m. with pre-game ceremonies at 6:30 p.m. To RSVP, please contact the Foundation by July 1, 2019 at 317-275-4700 or at [foundation@indyplfoundation.org](mailto:foundation@indyplfoundation.org).

The Library Foundation thanks 219 donors who made gifts last month. The following are our top corporate and foundation contributors:

92.3 WTTS  
 Bright Ideas  
 Nina Mason Pulliam Charitable Trust  
 Teachers Credit Union  
 The Kroger Co.

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's Programs

Ready to Read – On the Road to Reading  
 Ready to Read – Packaged Programs  
 Pop Up Literacy Program (E38)  
 Snacks and Stories Teen Book Club (WRN)  
 Welcome Baby Bags (SOU)

Cultural Programs

Hot Jazz for Cook Kids (CEN)  
 Program Food (PDA)  
 Ready to Read – Preschool Packaged Program

Collections/IT

Book Club in a Bag  
 Downey Collection Digitization  
 Grow With Google Grant  
 Lilly City Digitization  
 NEH Digitization  
 The Public Collection

Lifelong Learning

Aging Well (CEN)  
 Library Resources for Entrepreneurs (CEN)

**10. Report Of The Chief Executive Officer**

Ms. Nytes offered the following items:

a. **Public Services Update and Statistics**

- 1) **Public Services Update** – June 2019 – Ms. Nytes shared that the Summer Reading Program is in full swing and we are excited to report that the Southport Branch is already surpassing its entire registration for the 2018 season,

At Michigan Road there has been an unexpected jump in registrations but it's especially interesting to see that registrations from the 46268 zip code have increased from 670 at this time last year to 1,107 this year. This is an indicator of the increased access provided for families by this location.

At the Eagle Branch, they had 593 participants at this time last year, and today they have 1,058 participants registered.

Our Summer Reading materials were translated into eight different languages this year, targeting populations in the Southport and Eagle areas especially.

The Library was very pleased to receive the Community Involvement Award from WFYI last week at their annual recognition program..

Our Public Library Volunteer Dinner has been scheduled for Wednesday, July 17, 2019 and will be held at the Children's Museum. Over the course of the year, we had 849 volunteers offer up 18,141 hours of assistance to our programs.

Lastly, we received a request this past weekend to assist our friends at the City-County Council with a survey that they are conducting in the community. This is in keeping with our Strategic Plan efforts to be a welcoming, one-stop source for access to online government resources especially given our public computers so we are working to do what we can to spread the word during this last week of the survey. Ms. Nytes distributed copies of the survey flyer and advised that a link to the survey will be posted on the Library's website to raise awareness.

## **2) Photography Gift to IndyPL and Indianapolis Special Collections Room ("ISCR") Update**

Stephen Lane, Special Collections Librarian, discussed a large panoramic photo of downtown Indianapolis that was on display at the meeting. The photo was taken from Riley Towers in 1975 and was donated to IndyPL by former Deputy Mayor John Krauss. A copy will be displayed in the Nina Mason Pulliam Indianapolis Special Collections Room ("ISCR"). Mr. Lane also mentioned the recent event held in the ISCR Lecture Series entitled "Drag Queens on Indiana Avenue During the Jazz Era." Upcoming programs in the Series include a look at the Latino migration to Indiana and a Kwanzaa celebration involving a virtual tour of the Bethel AME Church.

## **3) Update on the Center for Black Literature and Culture ("CBLC")**

Mr. Williams provided the following statement:

As Nichelle Hayes, Special Collections Librarian for CBLC is attending the American Library Association annual conference in Washington D.C. I will offer a few highlights in her place.

The first thing I need to mention is the generosity of the Lilly Endowment that has funded the CBLC in cooperation with the Indianapolis Public Library Foundation since its inception. In 2018 the door counters show that the CBLC welcomed over 62,000 visitors. We of course don't know exactly what each of these visits entailed but they

could have been here to attend a book talk by A'Lelia Bundles about her book about Madame C J Walker, her great-great grandmother, or Rochelle Riley for a discussion of "The Burden: African Americans and the Enduring Impact of Slavery", or Hoosier sports and broadcasting legend Jerry Harkness or one of many other author talks. They could have been to discuss community concerns and give voice to them through poetry and song through the ongoing monthly series called "That Peace Open Mic." They may have attended a writers workshop hosted by Indiana's poet laureate Adrian Matejka. They may have dropped by to view an exhibit including African American Trailblazers in Auto Racing, or Black Music Matters, or "A Place for All People a traveling exhibit from the National Museum of African American History and Culture, or own Meet the Artists exhibition hosted by the Library's African American History Committee and curated by our Artist in Residence, Tony Radford. They may have come for the Catch The Stars Foundation Back To School event in partnership with Tameka Catchings. Or they may have come to use their computer or read a book and contemplate the imagery and history that surrounds them in the inspiring space.

Like all parts of Central Library the story of the CBLC is still being written. Highlights of this year's many events include a monthly Black Women's Writing Group hosted by Tami Winfrey Harris and Ebony Marie Chappel. Rhythm Ritual & Resistance a panel discussion featuring Robin Ligon Williams and Big Chief Kevin Turner happened in May along with a great display featuring garments on loan from Big Chief Kevin Turner. Saturday we hosted the second annual Indy Book Fest showcasing author and comedian Patricia "Ms. Pat" Williams and Dr. Anna-Lisa Cox. We're only half way thru 2019 and there are lots more things happening. On July 2<sup>nd</sup> from 6 to 7:30 pm Reading Frederick Douglass Together will take place. This event will have community members taking turns reading Douglass' "What to the Slave Is the 4<sup>th</sup> of July?" speech aloud. On July 28<sup>th</sup> we'll host the Catch The Stars Back To School Celebration to help students prepare for the new school year with new backpacks along with information, food, and fun. The CBLC 2<sup>nd</sup> anniversary event will take place on October 19<sup>th</sup> from 1:00 to 4:00. Fall Fest will be held on November 17<sup>th</sup> from Noon to 4:00 and then the Kwanzaa Celebration will take place on December 26<sup>th</sup> from 5:30 to 9:00 pm.

Mr. Williams expressed his thanks and appreciation for the work done by both Mr. Lane and Ms. Hayes, as Special Collection Librarians at Central. They always work hard to share information with the children who come to Central for a field trip and everyone is working hand-in-hand to show off all the wonders of Central Library.

Dr. Jett requested that Mr. Williams provide more information on CBLC 2.0.



He advised that the Library is working with the original designer of the CBLC, Rod Reid and his RLR firm. We're trying to figure out what 2.0 looks like. It will probably involve things that are much more digital so that you will be able to walk around and touch something in a kiosk and it will spring to life and talk to you. In other words, it will be a more digital, interactive experience.

Judge Salinas commented that when he speaks at various schools, he's surprised how many children don't come downtown for various reasons. We need to think about getting our exhibits out to our other branches.

Ms. Nytes stated that there is potential for this idea.

Dr. Jett pointed out that the five-year grant that funded the CBLC is coming to an end soon and we need to consider how we're going to continue the funding and also, because of the level of programming, we need to think about staffing additions that need to occur.

**b. May Media Report**

Ms. Nytes noted that the Report highlighted coverage of IndyPL in traditional and social media, blogs and print. She also mentioned that installation of digital signage is almost complete at the branches.

**c. Confirming Resolutions:**

**1) Resolution Regarding Finances, Personnel and Travel (18 – 2019)**

After full discussion and careful consideration of Resolution 18 – 2019, the resolution was adopted on the motion of Mr. Andrews, seconded by Ms. Payne, and the "yes" votes of Mr. Andrews, Ms. Carlino, Dr. Jett, Ms. Payne, Rev. Robinson and Judge Salinas.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

**UNFINISHED BUSINESS**

- 11.** Dr. Jett noted that the Board still needs to address the 360 Evaluation for the Library's CEO. It was brought up previously but we still need to finish that discussion. Also, further discussion is needed on the Diversity Strategic Plan.

Rev. Robinson advised that these items would be referred to the Diversity, Policy and Human Resources Committee for further discussion.

**NEW BUSINESS**

12. None.

**AGENDA BUILDING**

13. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**July, 2019** – None

**INFORMATION**

14. **Materials**

- a. **Joint Meeting of Library Board Committees Notes – June 11, 2019** (enclosed)

15. **Board Meeting Schedule for 2019 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings for 2019** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through July 21, 2019.**
- c. **Joint Meeting of Library Board Committees** – Tuesday, July 9, 2019, at the Library Services Center, 2450 North Meridian Street, at 5:00 p.m.

16. **Notice of Special Meetings**

None.

17. **Notice of Next Regular Meeting**

Monday, July 22, 2019, at the East Washington Branch Library, 2822 East Washington Street, at 6:30 p.m.

18. **Other Business**

None.

**19. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:20 p.m.

A DVD of this meeting is on file in the Library's Communications Office.

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Dr. Terri Jett, Secretary to the Board

