

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
FEBRUARY 26, 2024**

The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana for the Garfield Park Branch, on Monday, February 26, 2024 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble called the meeting to order. In the absence of Dr. Payne, Dr. Murtadha acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Murtadha, Dr. Palacio and Ms. Tribble.

Members absent: Dr. Payne and Dr. White.

The Chair recognized a quorum.

Ms. Tribble explained that since the Garfield Park Branch had no meeting room at their location, they were utilizing the Library Services Center for this monthly Board Meeting.

She then shared information about several current and upcoming events at the Library including:

- Meet the Artists Gala and exhibit has garnered 50 positive media stories.
- 45th Annual Marian McFadden Memorial Lecture, featuring Misty Copeland, on March 20, 2024 at 7 pm at the Madame Walker Legacy Center.
- Circulate: Night at the Library, the Indianapolis Public Library Foundation's fundraiser, takes place on March 16, 2024 at 7 pm at Central Library.
- The new Glendale Branch will open on March 30, 2024 at 3660 East 62nd Street.

3. Branch Manager's Report and Department Overview

a. Garfield Park Branch Report

Ms. Alexandria Oberhaus, Manager, Garfield Park Branch, explained that the branch

serves a population of 38,494 and they have 3,462 active cardholders. She noted even though the branch lacks a community room, they hold engaging programs for children, teens and adults. And also, the branch partners with organization such as Horizon House and the Salvation Army.

b. **IndyPL Social Work Update**

Ms. Yanna McGraw, IndyPL Social Worker, shared that between 2021 and 2023 the social work team (which included using Marcegui Vasquez-Osorio, an intern from IUPUI, to connect with the Spanish-speaking community) served 1,721 patrons at Central, Brightwood, Eagle, East 38th Street, Garfield Park, Haughville, Irvington, Michigan Road, Wayne, and West Indianapolis. Services included Basic Needs Assistance (Food, Clothing, Hygiene Items), Health/Mental Health Assistance, and Housing/Homelessness Assistance.

She advised their Resource Fair experienced a large increase in patron participation between 2022 and 2023. In 2024, the event will be much bigger and better by moving towards a systemwide approach with multiple resource fairs on various sides of town.

The IndyPL social work program is undergoing an evaluation by Dr. Beth Waller of IUPUI to learn how the Library can better support patron needs. The results are due soon.

4. Public Comment

a. **Public Comment** (Name and summary of comments follows)

There were no petitions to come before the Board.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Executive Session, January 20, 2024**

The minutes from the Executive Session held January 20, 2024 were approved on the motion of Mr. Biederman, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye

Dr. Palacio – Aye

Mr. Lane – Aye

Ms. Tribble – Aye

Dr. Murtadha – Aye

b. **Regular Meeting, January 22, 2024**

The minutes from the Regular Meeting held January 22, 2024 were approved on the motion of Dr. Murtadha, seconded by Mr. Lane, and the following roll call vote:

Mr. Biederman – Aye
 Mr. Lane – Aye
 Dr. Murtadha – Aye

Dr. Palacio – Aye
 Ms. Tribble – Aye

c. Executive Session, February 2, 2024

The minutes from the Executive Session held February 2, 2024 were approved on the motion of Dr. Murtadha, seconded by Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye
 Mr. Lane – Aye
 Dr. Murtadha – Aye

Dr. Palacio – Aye
 Ms. Tribble – Aye

COMMITTEE REPORTS

6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)

a. Report of the Treasurer

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that as of January 30, 2024, the year-to-date revenues were \$643,838 and the expenditures were \$3,325,046.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. Murtadha, seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye
 Mr. Lane – Aye
 Dr. Murtadha – Aye

Dr. Palacio – Aye
 Ms. Tribble – Aye

7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)

It was noted that the Committee did not have a report this month.

8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)

It was noted that the Committee did not have a report this month.

9. Library Foundation Update

Mr. Biederman reviewed the Foundation's Update as follows:

News

Circulate: Night at the Library is March 16, 2024 at Central Library. You can purchase tickets and find more information on our website: <https://indyplfoundation.org/circulate>. We encourage you to share the event information.

All Trustees have also received an email invitation to the McFadden Lecture with Misty Copeland that will be held on March 20, 2024.

Donors and Program Support

Major Donors: Blue & Co.; Indiana Education Savings Authority; IndyGo Foundation; Live Nation; Mattingly, Burke, Cohen & Biederman, LLP; Ritz Charles, Inc.; and Stenz Management Co., Inc.

Program Support in the amount of \$170,000 was provided to the Library for: Bunny Bags, Fall Fest, Paws to Read and the Summer Reading Program.

10. Report of the CEO

a. Confirming Resolutions

1) Resolution Regarding Finances, Personnel and Travel (11 – 2024)

After full discussion and careful consideration of Resolution 11 – 2024, the resolution was approved on the motion of Mr. Biederman, which was seconded Dr, Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Dr. Palacio – Aye
Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO – February 2024

Mr. Gregory Hill, the Library’s CEO, shared his Report which included information about IndyPL system-wide programs, such as the 2024 Family Concert Series, the Seed Library, and also branch-specific programs such as InfoZone’s “Seeing Themselves in STEAM” program and the Spades Park “Kid Librarian” book display. Every two weeks, a new local kid is responsible for creating a book display at Spades Park.

Mr. Hill then shared recent positive news coverage and recognized recent employee STAR award winners. His goals for the 1st Quarter 2024 include: Strategic Planning, Climate Improvement and Staff Engagement.

c. **Q4 2023 Statistical Report on Operations**

Ms. Marianne McKenzie, Strategic Planning and Assessment Officer, reviewed the Report which included various statistics for 2023 such as the following: Circulation had a 16.7% increase, the Library had 50,744 new cardholders, there were 2,515,625 branch visits, there were 6,963,326 website visits, there were 2,687 community room bookings, there were 40,039 study room bookings, and there were 7,856 programs with 177,043 attendees.

d. **Strategic Planning Update**

Ms. McKenzie mentioned there are 18 members on the Staff Committee for the Strategic Plan and shared what they're working on at this time. The proposed timeline for the Plan has shifted a bit but she stated everything is still on track for the April deadline.

A Request for Proposal was prepared and sent out to select a vendor for conducting the Focus Groups, etc. for the Strategic Plan. The Library received four proposals and a company will be recommended at a cost of \$30,000.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

March 2024 – 1) Dr. Murtadha wants to see the report on social work that Dr. Beth Waller from IUPUI is preparing for Ms. McGraw; 2) Dr. Murtadha wants information on other kinds of adult programming being done by IndyPL; 3) Dr. Murtadha asked how the trauma informed approach mentioned by Ms. McGraw intersects with the psychological safety mentioned by Mr. Hill; and 4) Mr. Lane asked to see a report on open positions and staffing levels.

INFORMATION

14. **Materials**

- a. **Notes of February 13, 2024 Diversity, Policy and Human Resources Committee Meeting.**
- b. **Notes of February 13, 2024 Finance Committee Meeting.**

15. Board Meeting Schedule for 2024 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2024 *will be updated as needed.*
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, March 25, 2024, at the Lawrence Branch Library, 7898 Hague Road, at 6:30 p.m.

18. Other Business

19. Adjournment

The Acting Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:25 p.m.

The February 26, 2024 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Khaula Murtadha, Acting Secretary to the Board