

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
FEBRUARY 24, 2025**

The Indianapolis-Marion County Public Library Board met in person at the West Perry Branch Library, 6650 South Harding Street, Indianapolis, Indiana, on Monday, February 24, 2025 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Biederman called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Dr. Murtadha, Dr. Palacio, Dr. Payne, Dr. Riolo and and Dr. White.

Members absent: Ms. Tribble and Dr. White.

The Chair recognized a quorum.

Mr. Biederman thanked the West Perry staff for their service to the community. He mentioned the nonprofit workshop series and the Lunar New Year Festival that took place at Central Library over the weekend, as well as the 25th Anniversary celebration at the Franklin Road Branch. He also took a moment to champion the value of public libraries, librarians and library workers.

3. Branch Manager's Report

a. West Perry Branch Report

Ms. Lindsay Haddix, Branch Manager, provided the following information about the branch:

- The West Perry Branch opened on July 17, 2021. In 2024, the Door Count was 78,537 and Circulation was 207,740.
- The branch partners with Perry Township Schools to promote library services by offering literacy nights and bringing students and their families into the branch.
- The branch focuses on meeting the needs of loyal regular adult patrons who seek community at the branch. They also focus on improving the lives of the large Chin community that resides in Perry Township. They offer various citizen classes.

- The branch has a photo of “Perry the Pangolin” that they hide for children to find as a fun game for the youth of the area. Additionally, storytime at the branch is popular with children and families. Adults who visit the branch enjoy programs like yoga, crafts, gardening and meditation.

4. **Public Comment**

a. **Public Comment** (Name and summary of comments follows)

Ms. Ilene Sandhu, a regular patron at West Perry, advised that she attends one of their recurring craft programs. She knits and crochets at the branch and has built a community of nine to ten regulars who knit together. She commented that people come from across the city to attend programs at the branch and thanked the Library and the Library Foundation for providing the funding for the programs

Ms. Jenne Lee, a West Perry patron, noted that she is a member of the Gardening Club at West Perry. She referred to the gardening classes as her “gateway program” which made her interested in visiting the Library. She is appreciative of the new friendships she has fostered by attending the Library programs.

5. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

a. **Regular Meeting, January 27, 2025**

The minutes from the Regular Meeting held January 27, 2025, were approved on the motion of Dr. Murtadha, seconded by Dr. Payne, and the following roll call vote:

Mr. Biederman – Aye
Dr. Murtadha – Aye
Dr. Palacio – Aye

Dr. Payne – Aye
Dr. Riolo – Abstain

COMMITTEE REPORTS

6. **Finance Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtadha, Ms. Hope C. Tribble)**

a. **Report of the Treasurer**

Ms. Lolita Campbell, Chief Financial Officer, and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that as of January 31, 2025, the year-to-date revenue was \$631,078 and the year-to-date expenditures were \$4,407,830.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. Riolo, seconded by Dr. Payne, and the following roll call vote:

Mr. Biederman – Aye
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. Riolo – Aye

7. Diversity, Policy and Human Resources Committee (Dr. Luis A. Palacio, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)

Dr. Palacio noted that the Diversity, Policy and Human Resources Committee did not have any items to report this month.

8. Facilities Committee (Dr. Lisa Riolo, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)

a. Resolution 8 – 2025 (Approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Library Learning Curve Renovation Shelving Project)

Mr. Adam Parsons, Chief Operational Services Officer, explained that the Facilities Committee recommended awarding the Furniture, Furnishings, and Equipment Contract for the Central Library Learning Curve Renovation Shelving Project to KPC Architectural Products, Inc. for \$295,925.02 for shelving and \$298,884.04 for furniture. The total cost is within the project budget of \$750,000.

After full discussion and careful consideration of Resolution 8 – 2025, it was noted this resolution received a favorable recommendation from the Facilities Committee. Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. Riolo – Aye

The resolution is appended to, and made a part of, these minutes.

b. Resolution 9 – 2025 (Approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Library Learning Curve Renovation Project)

Mr. Parsons advised that the Facilities Committee recommended awarding the Furniture, Furnishings, and Equipment Contracts for the Central Library Learning Curve Renovation Project to two vendors -- Commercial Office Environments for \$71,433.61 and Officeworks Services LLC for \$227,450.44.

After full discussion and careful consideration of Resolution 9 – 2025, it was noted this resolution received a favorable recommendation from the Facilities Committee. Dr. Murtadha seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. Riolo – Aye

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 10 – 2024** (Approval to Award a Purchase Order for the Pike Branch Paving Project)

Mr. Parsons shared that the Facilities Committee recommended Board approval to award a Purchase Order for the Pike Branch Paving Project to Globe Asphalt Paving Co., Inc. for the total cost of \$82,750. The work is within the project budget of \$95,000. He pointed out that the company is not an XBE.

After full discussion and careful consideration of Resolution 10 – 2025, it was noted this resolution received a favorable recommendation from the Facilities Committee. Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Recused from the vote
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. Riolo – Aye

The resolution is appended to, and made a part of, these minutes.

9. **Library Foundation Update**

Dr. Lisa Riolo reviewed the Foundation’s Update as follows:

News

The Library Foundation Board of Directors approved our 2025 – 2027 Strategic Plan.

Congratulations to all staff and volunteers who made Meet the Artists a success! We thank The Indianapolis Foundation Library Fund, FHLBank Indianapolis and Friends of the Library for their generous support.

Circulate: Night at the Library tickets are on sale now! Please join us at our annual fundraiser on Friday, May 9, 2025, at Central Library. You can purchase tickets here:

<https://onecau.se/circulate2025>

Donors

Major Donors last month: AARP Indiana; Barnes & Thornburg, LLP; Blue & Co.; Charles Schwab Foundation; FHLBank Indianapolis; Hiron & Company; Indiana Education Savings Authority; Indiana Trust Wealth Management; Kiwanis Foundation of Indianapolis, Inc.; Linde; Microsoft; PNC Foundation; Ritz Charles Inc.; Shrewsbury & Associates; and Stenz Corporation.

Program Support

This month the Foundation provided \$100,000 to the Library for: Preschool Packaged Programs, Adult Summer Reading Program, Teen Community Book Club and Growing Global Citizens.

10. Report of the CEO**a. Confirming Resolutions****1) Resolution Regarding Finances, Personnel and Travel (11 – 2025)**

After full discussion and careful consideration of Resolution 11 – 2025, the resolution was approved on the motion of Dr. Riolo, which was seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye
Dr. Murtadha – Aye
Dr. Palacio – Aye

Dr. Payne – Aye
Dr. Riolo – Aye

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO – February 2025

Mr. Gregory Hill, the Library's CEO, discussed information contained in his Report which included the following:

- On an average day in January 2025 at IndyPL, we welcomed 152 new cardholders. Our patrons circulated 15,303 physical items and we welcomed 5,490 visitors to our buildings.
- Glendale was the top circulating branch in January.
- Highlighted the programs at Spades Park and East Washington branches and the story times and computer classes at College Avenue.
- Spoke about the Meet Your Neighbor program and the naturalization ceremonies held at Central Library.
- Upcoming Events – McFadden Lecture on March 20, 2025 and the Pike Branch Grand Reopening on March 29, 2025.

c. Statistical Report for Fourth Quarter 2024

Ms. Marianne McKenzie, Strategic Planning and Assessment Officer, shared the following circulation and collection usage highlights:

- A new, more accurate door count system resulted in a reported 5% decrease in branch visits.
- The 1% decrease in physical circulation is due to the temporary closures of Nora and Pike branches.
- We offered 8,638 programs in 2024, an increase from previous years.
- Each program averaged 22 attendees.

- New measurement guidelines led to higher e-circulation numbers and lower counts for databases, learning platforms and other electronic materials.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion of items not on the Agenda which are of interest to the Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

- Dr. Murtadha requested information on youth programming.

14. Notice of Special Meetings

None.

15. Notice of Next Regular Meeting

Monday, March 24, 2025, at Central Library, 40 East St. Clair Street, at 6:30 p.m.

16. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:00 p.m.

INFORMATION

17. Materials

- Notes of February 11, 2025 Diversity, Policy and Human Resources Committee Meeting.**
- Notes of February 11, 2025 Facilities Committee Meeting.**
- Notes of February 11, 2025 Finance Committee Meeting.**

18. Board Meeting Schedule for 2025 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2025 will be updated as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

The February 24, 2025 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Dr. Patrica A. Payne, Secretary to the Board