

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
FEBRUARY 24, 2020**

The Indianapolis-Marion County Public Library Board met at the East 38th Street Branch, Indianapolis, Indiana on Monday, February 24, 2020 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Judge Salinas presided as Chairman. Dr. Jett acted as Secretary.

2. Roll Call

Members present: Mr. Bigsbee, Mr. Biederman, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas.

Members absent: None.

3. Branch Manager's Report

Kimberly Brown-Harden, East 38th Branch Manager, reported on the branch's services to the community. The branch, which opened in 2003, has become a "third place" in the community. Current projects include the branch serving as an official VITA tax help site. One of its upcoming initiatives will be a "Chat with Dad," an opportunity for men to talk to young black males to help curb violence in the 46218 area. In partnership with other community organizations, the branch is pursuing a Lilly Endowment grant to improve the quality of life in the neighborhood.

4. Public Comment and Communications

a. Public Comment

Andrew Goodin, a local high school teacher and parent, expressed his view that the arrangement with Indy Reads to occupy the Fountain Square space when the branch closes is the best case scenario. He hoped, however, that a Library presence could remain in the neighborhood to pick up holds and other activities.

Staff Association President Mollie Beaumont showed off the new Read in Any Language t-shirt and encouraged anyone with an interest to purchase one to let her know soon. Supplies are going fast.

- b. **Dear CEO Letters and Responses** – There were none to be circulated this month for the Board’s general information.
 - c. **Correspondence** was circulated for the Board’s general information.
5. **Approval Of Minutes: Executive Session, Regular and Special Meetings**
- a. **Regular Meeting, December 16, 2019**

The minutes were approved on the motion of Dr. Murtadha, seconded by Ms. Payne and the “yes” votes of Mr. Bigsbee, Mr. Biederman, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas.

COMMITTEE REPORTS

6. **Finance Committee (Patricia A. Payne, Chair; Ray Biederman, Curtis Bigsbee)**
- a. **Report of the Treasurer – December 2019**

The Report of the Treasurer was reviewed. It was noted that January Operating Fund revenues of \$528,372 were in line with those in January 2019. Expenditures of \$3.8 million were also close to those in January 2019. The Board approved the report.

Ms. Payne made the motion, which was seconded by Mr. Bigsbee, that the Report of the Treasurer be filed for audit.

The Report is attached to, and made a part of, these minutes.

- b. **Resolution 7 – 2020 (Approving Ordinance to be Introduced at City-County Council Requesting Annual Incremental Increases in Allocation of LIT Certified Shares)**

Discussion took place on authorizing the introduction of an ordinance at the City-County Council to request annual incremental increases in the Library’s allocation of LIT (Local Income Tax, formerly known as COIT, County Option Income Tax) certified shares of LIT revenues. Currently, IndyPL receives a relatively small amount compared to other libraries in the state that receive funding based on their share of the property tax levy. If Marion County distributed such funds similarly, IndyPL’s LIT revenue in 2020 would be approximately \$11.5 million instead of \$467,320.

After full discussion and careful consideration of Resolution 7 – 2020, the resolution was adopted on the motion of Ms. Payne and the “yes” votes of Mr. Bigsbee, Mr. Biederman, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)

There were no items to come before the Committee. The next meeting of the Committee will take place on March 3, 2020 at 11:30 a.m.

8. Facilities Committee (Dr. Terri Jett, Chair; Curtis Bigsbee, Dr. Khuala Murtadha)

Mike Coghlan, Manager, Facilities Projects, presented the information to the Board.

- a. **Resolution 8 – 2020** (Authorization to Enter Into an Access Easement Agreement with IndyGo for the Purple Line Bus Rapid Transit Project at the East Thirty-Eighth Street Branch Library)

Mr. Coghlan provided information on Resolution 8-2020 which authorizes the CEO to take the necessary action to grant a permanent right of way and temporary easement to the Indianapolis Public Transportation Corporation (IndyGo) for the construction of the new Purple Line Bus Rapid Transit. The parties have agreed on the fair market value of the affected property, and funds received will be allocated to the Operating Fund.

After full discussion and careful consideration of Resolution 8 – 2020, the resolution was adopted on the motion of Dr. Jett and the “yes” votes of Mr. Bigsbee, Mr. Biederman, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 9 – 2020** (Authorization for the CEO to Terminate the Lease for Fountain Square Branch Library)

Mr. Coghlan noted that the Committee is seeking approval to authorize the CEO to terminate the lease for the Fountain Square Branch. The last day of service for the branch will be May 8, 2020, after which time Indy Reads will occupy the space. The move by Indy Reads is expected to be completed by September. The branch had been scheduled for closure at the end of its current lease in August prior to the move into the new West Perry Branch next summer. Plans are for the Bookmobile to schedule regular visits to the Fountain Square area, for Indy Reads to offer programs for children and adults, and for Southeast Community Services to provide computer classes for neighborhood residents. It was announced that a farewell to the Fountain Square Branch and its staff, open to the public, will be held on Friday, May 1, 2020.

After full discussion and careful consideration of Resolution 9 – 2020, the resolution was adopted on the motion of Ms. Payne and the “yes” votes of Mr. Bigsbee, Mr. Biederman, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

9. Library Foundation Update

February 2020 Library Foundation Update

News

The Foundation’s Library Impact Committee awarded the Aspire Fellowship last month to Elizabeth Tarr of the InfoZone. The Aspire Fellowship is a new professional development opportunity for a Library staff member to access training, implement a program, and then share the outcomes with colleagues. The Foundation received an \$8,000 grant from The Indianapolis Foundation Fund to make the Fellowship possible. The Foundation received seven applications and invited four staff members to present to the Library Impact Committee. Ms. Tarr’s project will focus on teaching children design learning.

The Foundation congratulates the African-American History Committee on a successful Meet the Artists gala celebration. The Foundation is proud to support the event.

The Foundation contributed over \$2.8 million to the Library in 2019.

Circulate: Night at the Library is Saturday, April 18. Please visit <https://indyplfoundation.org/circulate> for more information and to purchase tickets.

Donors

The Foundation thanks 238 donors who made gifts last month. The following is our top corporate and foundation contributors:

- CD-COM Systems Midwest, Inc.
- Christel DeHaan Family Foundation
- Faegre Drinker Biddle & Reath LLP (formerly Faegre Baker Daniels)
- Sign Craft Industries

Program Support

This month, the Foundation is proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children’s Programs

- 100 Books Before Graduation
- On the Road to Reading
- Summer Reading Program

Collections/IT

2020 General Digitization
Lilly Digital Encyclopedia of Indianapolis

Lifelong Learning

Adult Summer Reading Program
Career Center
IndyPL Seed Library – Glendale, Spades Park
Simple and Affordable Plant-Based Cooking
USB Technology
World Language Computer Classes

Cultural

Adult Summer Reading Program
Center for Black Literature & Culture
Conservation and Preservation of Your Historical Material
Free Comic Book Day 2020 – Beech Grove
Indy Public Library Book Bike – Decatur
IWC Natural Helpers; Lunch and Learn
Preschool Packaged Programs
Reach Out and Read Children's Day
Salute to 'Black Men in White Coats'
World Language Book Giveaways
Aspire Fellowship

Capital/Branch

Aquarium Maintenance – College Avenue, East Thirty-Eighth Street and Pike
Capital improvements – Eagle, Warren.

10. Report Of The Chief Executive Officer

Jackie Nytes, Chief Executive Officer, announced that the Library has received the 2020 Chancellor's Community Award for Excellence in Civic Engagement from IUPUI. An awards event will be held on April 17, 2020 at IUPUI.

a. Public Services Update and Statistics

- 1) **Public Services Update** – February 2020 – John Helling, Public Services Director, provided the Update as follows:

A focus group meeting will be held Friday, February 28, 2020 at the Library Services Center for Library employees who have received or are pursuing an MLS degree. The purpose is to learn what obstacles students face and the Library can support them.

- 2) **2019 Dashboard and Program Evaluation Data** – Garrett Mason, Strategic Planning and Assessment Officer, provided the data as follows:

New standard program evaluations were put into place on September 16, 2019, and 1,096 program evaluations were submitted by patrons for the rest

of the year. Analysis included breakdowns on attendance demographics, what patrons liked and how they heard about the programs. He also discussed the 2019 patron use statistics, which were generally lower due to more standardized reporting, inaccuracies in door counters, and the change in allowed renewals that went into effect in January 2019.

b. January Media Report

The January Media Report was presented, highlighting activities to promote Library programs and services in traditional and social media, digital signage, blogging and printing.

c. CEO Love Your Library Tour Reminder – The CEO’s Love Your Library Tour continues through Tuesday, March 3, 2020. The next visit is Tuesday, February 25, 2020 at 6:00 p.m. at the West Indianapolis Branch.

d. Confirming Resolutions:

1) Resolution Regarding Finances, Personnel and Travel (10 – 2020)

Ms. Nytes explained that this is a routine resolution that includes bills that have been paid as well as staff training and travel that has been authorized. It also includes a recap for the Board of various staffing changes over the last few months.

After full discussion and careful consideration of Resolution 10 – 2020, the resolution was adopted on the motion of Ms. Payne, seconded by Rev. Robinson, and the “yes” votes of Mr. Biederman, Mr. Bigsbee, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. Election of New Board Secretary

Judge Salinas announced that a new Board Secretary was needed and that Mr. Biederman had indicated his willingness to serve in that capacity.

At this time, a roll call vote was taken of the Board members and in a vote of six ayes and one abstention, Mr. Biederman was elected the new Board Secretary.

AGENDA BUILDING

- 13. Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

March, 2020 – There were no items suggested.

INFORMATION

14. Materials

- a. **Joint Meeting of Library Board Committees Notes – February 11, 2020**
(enclosed)

15. Board Meeting Schedule for 2020 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2020** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through March 22, 2020.**
- c. **Joint Meeting of Library Board Committees** – Tuesday, March 10, 2020, at the Library Services Center, 2450 North Meridian Street, at 5:30 p.m.

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, March 23, 2020, at Beech Grove Branch Library, 1102 Main Street, Beech Grove, Indiana, at 6:30 p.m.

18. Other Business

None.

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:00 p.m.

A DVD of this meeting is on file in the Library's Communications Office.

Dr. Terri Jett, Secretary to the Board

