

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
DECEMBER 16, 2024**

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The Indianapolis-Marion County Public Library Board met in person at the East 38<sup>th</sup> Street Branch Library, 5420 East 38<sup>th</sup> Street, Indianapolis, Indiana, on Monday, December 16, 2024, at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

President Tribble called the meeting to order. Dr. Payne acted as Secretary.

**2. Roll Call**

Members present: Dr. Palacio, Dr. Payne, Dr. Riolo, Ms. Tribble and Dr. White.

Members absent: Mr. Biederman and Dr. Muradha.

The Chair recognized a quorum.

Ms. Tribble thanked the staff of the East 38<sup>th</sup> Street Branch for hosting tonight's meeting and for their dedication and the invaluable services they provide to our community.

**3. Branch Manager's Report and Department Overview**

**a. East 38<sup>th</sup> Street Branch Report**

Ms. Bambi Pea, Branch Manager, provided the following information about the branch:

- The first library to serve the neighborhood opened in 1957 as the Emerson Branch. The current East 38<sup>th</sup> Street Branch located at 5420 East 38<sup>th</sup> Street opened on July 7, 2003.
- The branch started a community pantry due to the ongoing food crisis in the community. Community members make donations of food and/or money which is used to purchase food to place in the pantry.
- It was noted that 30.3% of households in this area have no internet or computer and many patrons utilize the Library's computers and Wi-Fi.
- The branch incorporated several new services this past year including: A language line; two parent/child workstations; a digital creativity station; a scanner/fax station; and an accessibility station.

b. Report on Center for Black Literature and Culture (“CBLC”)

Ms. Alexis Hunt, Manager, Center for Black Literature and Culture (“CBLC”) at Central Library, gave her Report which included the following information:

- The goals of the CBLC include increasing programming by 50%, increasing collection usage by 10%, increasing partnerships (internal and external) by 50% and continuing to host CBLC desk hours Monday through Friday.
- Some of the upcoming programs at the Center will include: Explore the Arts with Wavy Blayne, Media Arts and Science, National Poetry Month, Book Talks and Juneteenth Bookfest.

**4. Public Comment**

a. **Public Comment** (Name and summary of comments follows)

There were no petitions to come before the Board.

**5. Approval Of Minutes: Executive Session, Regular and Special Meetings**

a. **Executive Session, November 25, 2024**

The minutes from the Executive Session held November 25, 2024 were approved on the motion of Dr. Payne, seconded by Dr. White, and the following roll call vote:

Dr. Palacio – Aye	Ms. Tribble – Aye
Dr. Payne – Aye	Dr. White – Aye
Dr. Riolo – Aye	

b. **Regular Meeting, November 25, 2024**

At this time, Dr. Riolo made a motion to correct the Minutes of the Regular Meeting of November 25, 2024 to reflect that during the roll call vote on Resolution 85 – 2024, Dr. Murtadha voted “Nay” and Dr. Payne voted “Aye.” Dr. White seconded the motion and it was approved on the following roll call vote:

Dr. Palacio – Aye	Ms. Tribble – Aye
Dr. Payne – Aye	Dr. White – Aye
Dr. Riolo – Aye	

The minutes from the Regular Meeting held November 25, 2024, amended as noted, were approved on the motion of Dr. Payne, seconded by Dr. Riolo, and the following roll call vote:

Dr. Palacio – Aye	Ms. Tribble – Aye
Dr. Payne – Aye	Dr. White – Aye
Dr. Riolo – Aye	

c. **Annual Meeting, November 25, 2024**

The minutes from the Annual Meeting held November 25, 2024 were approved on the motion of Dr. White, seconded by Dr. Payne, and the following roll call vote:

Dr. Palacio – Aye  
 Dr. Payne – Aye  
 Dr. Riolo – Aye

Ms. Tribble – Aye  
 Dr. White – Aye

## COMMITTEE REPORTS

6. **Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**

a. **Report of the Treasurer**

Ms. Lolita Campbell, Chief Financial Officer, and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that the year-to-date revenue was \$37,134,508 and the year-to-date expenditures were \$47,761,223.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. Riolo, seconded by Dr. White, and the following roll call vote:

Dr. Palacio – Aye  
 Dr. Payne – Aye  
 Dr. Riolo – Aye

Ms. Tribble – Aye  
 Dr. White – Aye

b. **Resolution 86 – 2024 (Approval of Baker & Taylor Book Leasing/High Demand Services Renewal)**

Ms. Deb Lambert, Chief Collection Management Officer, noted that the referenced Leasing/High Demand program provides tools to manage and acquire high demand titles efficiently and quickly so the Library can meet public demand. In 2025, to reduce outsourcing costs and stretch collection funds further, the Collection Management Service Area is developing and planning a trial to test the ability to fast track in-house cataloging and processing.

It is recommended that the Library renew the subscription with Baker & Taylor for a total of \$59,119 for approximately 3,342 items during the period of February 1, 2025 to July 3, 2025.

After full discussion and careful consideration of Resolution 86 – 2024, it was noted this resolution received a favorable recommendation from the Finance Committee. Dr. White seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Palacio – Aye  
 Dr. Payne – Aye  
 Dr. Riolo – Aye

Ms. Tribble – Aye  
 Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 87 – 2024** (Approval to Close Bond Fund #1 – BIRF 1)

Ms. Campbell advised that Bond Fund #1 is no longer needed. The obligations paid from Bond Fund #1 are no longer outstanding. Ms. Campbell noted that it is requested that Bond Fund #1 be closed and that any monies from that Fund be transferred to Bond Fund #2, which will allow the Library to utilize those funds for other capital projects.

After full discussion and careful consideration of Resolution 87 – 2024, it was noted this resolution received a favorable recommendation from the Finance Committee. Dr. Riolo seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Palacio – Aye  
 Dr. Payne – Aye  
 Dr. Riolo – Aye

Ms. Tribble – Aye  
 Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 88 – 2024** (Approval of Transfer Between Classifications and Accounts)

Ms. Campbell explained that it was necessary to transfer from the Operating Fund \$9,000 from Appointed Salaries to the Other Contractual Services budget line in 2024 for our Collection Management Services Area. The second transfer is for \$192,100 to cover the increased cost of security and cleaning services for Facilities.

After full discussion and careful consideration of Resolution 88 – 2024, it was noted this resolution received a favorable recommendation from the Finance Committee. Dr. Riolo seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Palacio – Aye  
 Dr. Payne – Aye  
 Dr. Riolo – Aye

Ms. Tribble – Aye  
 Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

e. **Resolution 89 – 2024** (Approval of Basic Maintenance of Existing Network Infrastructure)

Ms. Shanika Heyward, Chief Innovation and Technology Officer, explained that it is recommended that the Library approve the awarding of a contract to Logicalis, Inc. for a total cost of \$180,647 for the basic maintenance of existing network infrastructure, including maintenance services for some other existing equipment.

After full discussion and careful consideration of Resolution 89 – 2024, it was noted this resolution received a favorable recommendation from the Finance Committee. Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Palacio – Aye	Ms. Tribble – Aye
Dr. Payne – Aye	Dr. White – Aye
Dr. Riolo – Aye	

The resolution is appended to, and made a part of, these minutes.

f. **Resolution 90 – 2024** (Approval to Award Contract for Purchase of Access Points)

Ms. Heyward advised that the Library is seeking to replace Access Points at eligible locations to provide faster and more reliable Wi-Fi for our patrons and staff. It is being recommended that the Library enter into a contract with Logicalis, Inc. for the purchase of Access Points at a total cost of \$131,254.

After full discussion and careful consideration of Resolution 90 – 2024, it was noted this resolution received a favorable recommendation from the Finance Committee. Dr. Palacio seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Palacio – Aye	Ms. Tribble – Aye
Dr. Payne – Aye	Dr. White – Aye
Dr. Riolo – Aye	

The resolution is appended to, and made a part of, these minutes.

g. **Resolution 91 – 2024** (Approval to Renew a Contract to Technology Integration Group)

Ms. Heyward advised that the company the Library had dealt with previously had been bought out and the cost of the contract renewal had risen from \$1,400 to \$92,926. She recommends that the Library sign the contract with Technology Integration Group for VMRenewal 2024 at the cost of \$92,926. Ms. Heyward noted that they will plan to go out before next year's renewal to locate a different company that can offer a better price for this service.

After full discussion and careful consideration of Resolution 91 – 2024, it was noted this resolution received a favorable recommendation from the Finance Committee. Dr. Palacio seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Palacio – Aye	Ms. Tribble – Aye
Dr. Payne – Aye	Dr. White – Aye
Dr. Riolo – Aye	

The resolution is appended to, and made a part of, these minutes.

**7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Luis A. Palacio, Dr. Patricia A. Payne)**

a. **Resolution 92 – 2024** (Approval for Annual Review of IMCPL Acceptable Use Policy)

Ms. Heyward explained that pursuant to Indiana Code 36-12-1-12, which covers the policy for Internet or other computer network use for libraries, requires that the Board of a public library annually review the policy concerning the appropriate use of the Internet or other computer networks by library users in all areas of the library.

After full discussion and careful consideration of Resolution 92 – 2024, it was noted that the resolution received a favorable recommendation from the Diversity, Policy and Human Resources Committee. Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Palacio – Aye  
Dr. Payne – Aye  
Dr. Riolo – Aye

Ms. Tribble – Aye  
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

**8. Facilities Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtadha, Dr. Lisa Riolo)**

Dr. White advised that the Facilities Committee did not have any items to report this month.

**9. Library Foundation Update**

Mr. Biederman reviewed the Foundation's Update as follows:

**News**

Save the Date for Circulate: Night at the Library, the Library Foundation's annual fundraiser, set for Friday, May 9, 2025 at Central Library. Tickets go on sale in January.

**Donors**

Major Donors last month: Corteva, Griffith Family Foundation, Inc., McAdams Foundation, PNC Bank and Ritz Charles, Inc.

**10. Report of the CEO**

a. **Confirming Resolutions**

1) **Resolution Regarding Finances, Personnel and Travel (93 – 2024)**

After full discussion and careful consideration of Resolution 93 – 2024, the

resolution was approved on the motion of Dr. White, which was seconded by Dr. Payne, and the following roll call vote:

Dr. Palacio – Aye  
 Dr. Payne – Aye  
 Dr. Riolo – Aye

Ms. Tribble – Aye  
 Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

**b. Report of the CEO – December 2024**

Mr. Gregory Hill, the Library’s CEO, discussed information contained in his Report which included the following:

- Staff Day was a huge success, with employees from various locations coming together to enjoy a day of connection, relaxation and professional development.
- On November 16, 2024, Fall Fest was held in support of the African American History Committee offering a community-driven event to enjoy the season while contributing to a great cause. The special guest speaker was Yolanda Renee King, granddaughter of the late Dr. Martin Luther King, Jr. and Coretta Scott King.
- The CBLC Gurl Code events, held on November 2 and 30, 2024, allowed young women to explore coding, equipping them with valuable technical skills.
- In November, we had 445 youth programs and 250 adult programs. We also circulated 14,710 items.

**c. Resolution 94 – 2024 (Resolution to Adopt a Long-Range Strategic Plan for the Period 2025 – 2027)**

Ms. Marianne McKenzie, Strategic Planning and Assessment Officer, recommended Board approval to adopt the 2025 – 2027 Strategic Plan’s Strategic Priorities, Goals, and Key Performance Indicators. She noted that the current Strategic Plan expires at the end of 2024. The proposed Plan is for three (3) years with an annual update and revision planned for 2026 – 2027. Below is the information on the Mission, Vision and Values found in the new Plan:

Mission – The Indianapolis Public Library enriches and supports communities by inspiring lifelong learning through stewardship and engaging service.

Vision – To be a premier urban public library that delivers world-class service and champions equitable access to knowledge and resources for all.

Values – Access, Communication, Champion Diversity, Equity, Inclusion and Accessibility, Exceptional Experiences, Support Intellectual Freedom and Sustainable Choices.

After full discussion and careful consideration of Resolution 94 – 2024, it was noted that the resolution received a favorable recommendation from the Strategic Planning Committee, Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Dr. Palacio – Aye  
Dr. Payne – Aye  
Dr. Riolo – Aye

Ms. Tribble – Aye  
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

#### **UNFINISHED BUSINESS**

11. None.

#### **NEW BUSINESS**

12. None.

#### **DISCUSSION AND AGENDA BUILDING**

13. **Future Agenda Items** – This time is made available for discussion of items not on the Agenda which are of interest to the Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

- There were no items suggested.

#### **14. Notice of Special Meetings**

None.

#### **15. Notice of Next Regular Meeting**

Monday, January 27, 2025, at the Warren Branch Library, 9701 East 21<sup>st</sup> Street,  
at 6:30 p.m.

At this time, Ms. Tribble reflected on her experiences over the 42 months she has been on the Library Board. She thanked members of the City-County Council, CEO Gregory Hill, the Library's Executive Leadership Team, Library staff members, the Library's legal counsel, the members of the Library Board and others.

#### **16. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:45 p.m.



**INFORMATION**

**17. Materials**

- a. **Notes of December 3, 2024 Diversity, Policy and Human Resources Committee Meeting.**
- b. **Notes of November 12, 2024 Strategic Planning Committee Meeting.**

**18. Board Meeting Schedule for 2025 (Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Board Meeting Schedule** for 2025 will be updated as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](https://www.indypl.org/attend).

The December 16, 2024 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

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Dr. Patrica A. Payne, Secretary to the Board