



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
March 26, 2018**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Haughville Branch Library
2121 West Michigan Street
At 6:30 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 21st Day Of March, 2018**

**JOANNE M. SANDERS
President of the Library Board**

-- Regular Meeting Agenda --

- 1. Call to Order**
- 2. Roll Call**

3. **Branch Manager's Report** – Carol Schlake, Area Resource Manager, will provide an update on the services provided to the community by the Haughville Branch. (enclosed)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A **five**-minute limit will be allowed for each speaker.

b. Dear CEO Letters and Responses (at meeting)

c. Correspondence for the Board's general information. (at meeting)

5. Approval of Minutes

a. Regular Meeting, February 26, 2018 (enclosed)

COMMITTEE REPORTS

6. Finance Committee (Dr. David W. Wantz, Chair; Lillian L. Charleston, Joanne M. Sanders)

a. Report of the Treasurer – January 2018 (at meeting)

b. Report of the Treasurer – February 2018 (at meeting)

c. Resolutions for the 2018 AHS/ILS and Multi-Facility Improvement Project

- 1) **Resolution 9 – 2018** (Approval of Preliminary Bond-Reimbursement Resolution) (enclosed)

2) President Sanders will Convene a Public Hearing

- a) **To consider the Library's Appropriation Resolution as advertised on March 14, 2018 in the *Indianapolis Star* and the *Court and Commercial***
- b) **Invite Public Comment from the Audience**

President Sanders will Close the Public Hearing

3) Resolution 10 – 2018 (Appropriation Resolution) (enclosed)

- d. **Resolution 11 – 2018 (Recommendation for the Purchase of Firewall Equipment, Installation, Maintenance and Subscription Services from Presidio Networked Solutions Group, LLC) (enclosed)**

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)

- a. **Briefing Report – IndyPL Diversity Overview (enclosed)**

8. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders)

- a. **Briefing Report – Michigan Road Branch Construction Progress (enclosed)**
- b. **Briefing Report – April 2018 Action Item – Approval to Award a Construction Services Contract for the Central Library Garage Call Station Project (enclosed)**

9. Library Foundation Update (Dr. Terri Jett, Library Board Representative)

10. Report of the Chief Executive Officer

- a. **Dashboards and Statistics**

- 1) **Monthly Performance Dashboard – February 2018 – John Helling, Director, Public Services, will discuss the Dashboard. (enclosed)**

- b. **Progress Report on the Library's Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, will give the Report. (enclosed)
- c. **February Media Report** (enclosed)
- d. **Presentation of 2017 Annual Report** (at meeting)
- e. **Confirming Resolutions:**
 - 1) **Resolution Regarding Finances, Personnel and Travel (12 – 2018)**

Enclosed.

UNFINISHED BUSINESS

11.

12. NEW BUSINESS

DISCUSSION AND AGENDA BUILDING

- 13. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

April, 2018 - To Be Determined

INFORMATION

14. Materials

- a. **Joint Meeting of Library Board Committees Notes – March 13, 2018** (enclosed)

15. Board Meeting Schedule for 2018 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meetings for 2018** – *Current calendar will be updated each month, **as necessary**, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through April 22, 2018** (enclosed)
- c. **Joint Meeting of Library Board Committees** – Tuesday, April 10, 2018, at the Library Services Center, 2450 North Meridian Street, at **5:00 p.m.**

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, April 23, 2018, at the Nora Branch Library, 8625 Guilford Avenue, at 6:30 p.m.

18. Other Business

19. Adjournment





Haughville Branch Library

2121 West Michigan Street
Indianapolis, IN 46222
317-275-4420

Who we are:

- 2 FT Librarians
- 1 FT Circulation Supervisor
- 1 PT Librarian
- 1 FT Library Assistant
- 1 PT Library Assistant
- 1 FT Computer Lab Assistant
- 2 PT Pages
- 4 Volunteers

Who we serve:

Population:

Data from the SAVI Community Profile shows the population of the area as 13,606. The majority of the residents (64.3%) are ages 18-64. 27.13% are under age 18 and 8.57% are 65 and older.

The same SAVI Community Profile shows a racial breakdown of 32.34% African American and 50% Caucasian, 1.53% Multiple races, and 15.47% other race populations. The Hispanic population is 24% of the Caucasian population.

Education:

- 35.15% Population with high school diplomas only
- 33.8% Population without high school diplomas.
- 19.22% Population with some college, no degree.
- 6.69% Population with Bachelor's degree or higher.
- 8 schools; 2 charter, 1 private, 1 Parochial, 3 IPS and 1 Wayne Township MSD

Housing:

- 35.8% Owner Occupied Units
- 38.13% Renter Occupied Units
- 26.07% Vacant Housing Units

How we serve:

- 87,748 items checked-out 2017.
- 89,408 items checked-in 2017.
- 106,220 door count in 2017.

- 25,160 items in collection 2017
- 23 computers: 22 Full-Service (1 hour sessions) and 1 Express (15 minute session)
- 43,105 computer users in 2017.

2017 SAVI Profile for Haughville Branch

Our Story:

In 2003, after over 100 years of continuous operation out of rented locations, the Haughville Branch moved into a new, 11,000 square foot building at the corner of Belmont Avenue and Michigan Street. This building was the culmination of efforts by various neighborhood groups, working with the library, to bring the branch back into the center of the service area, which encompasses the neighborhoods of Haughville, Stringtown, Hawthorne and WeCare. In the early 1900's, these neighborhoods provided housing for working people employed in small manufacturers and in the iron foundries owned by the Haugh family and others. This was especially a haven for immigrants—first Irish, then Slovenian, Serbian, Hungarian, and so on. In the 50's and 60's, African Americans from the South arrived in large numbers. Today we have new immigrants—Latino, Asian, Indian and North African.

We are an inner city branch, and our patrons confront many of the issues present in the inner city, including crime, unemployment, and limited education. Our customers include the working class and working poor of all races and backgrounds. They come from single parent families, large families, multi-cultural families, and families where no English is spoken. With the exception of the western edge of our service area, no official multi-family housing exists; however a number of the houses built for single family occupancy have been converted to apartment use. We also serve IUPUI students and faculty who live west of the river, and are seeing use by those commuters who travel the Michigan Street corridor to and from work downtown.

In a community where economic reality frequently makes it difficult to maintain home phone or mobile phone, let alone internet service, our 23 public internet computers enable our patrons to bridge the digital divide, even if only for an hour at a time. We provide programs for children, teens, and adults, and our community room fills the need for a meeting space for neighborhood groups.

We believe that our prominent presence along the Michigan Street corridor contributes to the development efforts of the Near Westside. Located within blocks of the businesses and organizations listed below, we have worked together with them to serve the residents and actively look for further opportunities to extend our reach in the community.

- Indianapolis Metropolitan Police Department—Southwest District
- Eiteljorg Museum of Native Americans and Western Art
- Indiana Medical History Museum
- Eskenazi Westside Health Clinic
- Goodwill Industries/Excel Center
- Christamore House
- Christamore Court Apartments
- Westside Community Development Corporation

- Hawthorne Community Center
- Lincoln Apartments
- Indy Convergence
- Indiana University-Purdue University of Indianapolis
- Providence Cristo Rey High School

Highlights:

The Haughville Branch Library underwent a small-scale renovation in 2017, which included:

- Replacing the Circulation and Information Desks with one Service Desk
- Adding another study room (removing the computers in the room and moving them with the other computers)
- Opening the quiet area behind the fireplace by adding windows to make the area more visible.
- Renovating the area across from the Circulation/Information Desk with seating and tables. A digital screen was also added in the area to promote library programs. We also moved the Hold and Display shelves to make room for the additional seating.
- More electrical outlets were added for easy access for our patrons' electronic devices.

Prepared by
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**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
FEBRUARY 26, 2018**

The Indianapolis-Marion County Public Library Board met at the College Avenue Branch Library, 4180 North College Avenue, Indianapolis, Indiana on Monday, February 26, 2018 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Ms. Sanders presided as Chairman. Ms. Charleston acted as Secretary.

2. Roll Call

Members present: Ms. Charleston, Dr. Jett, Ms. Payne, Rev. Robinson, Ms. Sanders and Dr. Wantz.

Members absent: Ms. Crenshaw.

3. Branch Manager's Report

Jessica Trinoskey, College Avenue Branch Manager, mentioned that her Report was in the packet for the Board's information and review.

At this time, Ms. Trinoskey recognized two new staff members, namely, Maggie Ward, a Children's Librarian and Shannon Bahle, an Adult Librarian. She then acknowledged Michelline Brandon, Circulation Supervisor, for her 30 years of service.

4. Public Comment and Communications

a. Public Comment

There were no petitions to come before the Board.

b. Dear CEO Letters and Responses were circulated for the Board's general information.

c. Correspondence was circulated for the Board's general information.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Executive Session, January 22, 2018

The minutes were approved on the motion of Ms. Payne, seconded by Rev. Robinson, and the “yes” votes of Ms. Charleston, Dr. Jett, Ms. Payne, Rev. Robinson, Ms. Sanders and Dr. Wantz.

b. Regular Meeting, January 22, 2018

The minutes were approved on the motion of Ms. Charleston, seconded by Dr. Wantz, and the “yes” votes of Ms. Charleston, Dr. Jett, Ms. Payne, Rev. Robinson, Ms. Sanders and Dr. Wantz.

COMMITTEE REPORTS

6. Finance Committee (Dr. David W. Wantz, Chair; Lillian L. Charleston, Joanne M. Sanders)

a. Report of the Treasurer – Update

Ije Dike-Young, Chief Financial Officer, advised that she did not have the January Report of the Treasurer to present to the Board this month. The Finance/Accounting Department is still working through the details of MUNIS, the Library’s new accounting software and it is anticipated that both the January and February Reports will be presented at the March Board Meeting.

Dr. Wantz asked how things were going with the new software.

Ms. Dike-Young requested that Dr. Wantz ask her that question again in March.

b. Briefing Report – 2018 AHS/ILS Equipment Bonds

Ms. Dike-Young mentioned that the Library plans to request approval for the issuance of bonds in the amount of \$4.6 million to finance several initiatives, namely: New Integrated Library System; Opening Day Collections for the new Brightwood, Michigan Road and Eagle Branches; Sorters for Central Library, Southport, Michigan Road, West Perry and Lawrence branches; and Removal and Replacement of Window Flashing at the Library Services Center. The bond issue is incorporated into the Library’s long-term debt plan which keeps the debt tax rate at or below \$0.0318. The interest expense is estimated at \$310,147, with an estimated repayment term of 3.5 years. Also, the bonds will be issued as taxable.

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)

- a. **Resolution 7 – 2018** (Approval of Resolution 7 – 2018 Approving Joint Written Recommendations of IMCPL Management and AFSCME Local 3395)

Katherine Lerg, Human Resources Director, advised that the Library's management team and the Library's union, AFSCME 3395, had reached an agreement on a new contract that will extend through December 31, 2020.

At this time, Ms. Sanders recognized that Michael Torres, Library staff member and President of AFSCME 3395, was in the audience this evening. She thanked him for continuously attending meetings and for his ongoing input.

She also expressed appreciation that the Library's management team and the union were able to bring a single resolution before the Board for approval.

After full discussion and careful consideration of Resolution 7 – 2018, the resolution was adopted on the motion of Dr. Wantz, seconded by Ms. Charleston, and the "yes" votes of Ms. Charleston, Dr. Jett, Ms. Payne, Rev. Robinson, Ms. Sanders and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

8. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders)

- a. **Briefing Report –Michigan Road Branch Construction Progress**

Jackie Nytes, the Library's Chief Executive Officer, reviewed the Report that had been presented to the Board. She mentioned that additional work has been required to remove unsuitable soils as construction of the foundation progresses on the project. The process of selection of furniture has begun and the Library is in discussions for the design and fabrication of study tables made from lumber harvested from the building site. Substantial completion is projected by November 2018.

It was also announced that the groundbreaking for the new Eagle Branch will take place on March 23, 2018 at 11:00 a.m. at 3905 Moller Road (vacant lot next to Meijer).

9. Library Foundation Update

February 2018 Library Foundation Update

Dr. Jett provided the Update for February 2018.

Congratulations to the African-American History Committee, the Center for Black Literature & Culture and all other staff members involved in Meet the Artists. The private reception on February 9, 2018 and public celebration on February 10, 2018 were wonderful events! Special thanks to Dr. Terri Jett for speaking on behalf of the Library Foundation at both events. The Library Foundation is proud to support this outreach!

Nominations for the tenth annual Eugene & Marilyn Glick Indiana Authors Award opened on Monday, February 5, 2018 and runs through Friday, March 16, 2018. Awards will be given in three categories: National, Regional and Emerging. We will also be presenting James Alexander Thom with a Lifetime Achievement Award. If you know a deserving Hoosier author, we encourage you to complete a quick nomination form online at www.indianaauthorsaward.org. Last year's Award Dinner and Silent Action raised over \$125,000 for Library programs.

Within the past several months, we have welcomed four new Directors: Dr. Amparo de la Pena (Eli Lilly & Company), Mr. Brad Holtz (92.3 WTTS), Mr. Phillip List (Smith-Amundsen) and Ms. Shiv O'Neill (Cummins). We are excited about the enthusiasm, passion and expertise they bring to our work. For a list of Directors, visit <https://www.indyplfoundation.org/about/team>.

We received a thank you letter from a patron and we would like to share an excerpt: I would like to take the time to express my pleasure at which the Indianapolis Public Library System is ran. This is especially true at the Irvington Branch location. What a great bunch of people work at this location. Helpful, considerate, friendly and all seem to enjoy their jobs. They are a pleasure to do business with and to be around. – Mark Hebble

The Library Foundation thanks 172 donors who made gifts last month. The following are our top contributors who made gifts last month:

- Griffith Family Foundation, Inc.
- Indiana Oxygen
- Sign Craft Industries
- St. Vincent Health
- The D. J. Angus/Scientech Educational Foundation
- Kiwanis Foundation of Indianapolis, Inc.
- The Glick Fund (CICF)
- Katz, Sapper & Miller

This month, the Foundation provided funding for the following Library programs. All programs are system-wide unless otherwise noted:

Children's Programs

- Ready to Read – On the Road to Reading

- Ready to Read – Packaged Programs
- Ready to Read – Early Literacy Specialist
- Ready to Read – Reach Out and Read IN (ROAR) Children’s Day
- Summer Reading Program
- Pop-Up Literacy Program (E38)
- Storytime Creations (E38)

Cultural Programs

- McFadden Lecture
- Snack Chats (WRN)
- Lilly Center for Black Literature and Culture

Collections and Technology

- General Digitization
- Lilly City Digitization

Lifelong Learning

- The Job Centers
- Spanish Language Computer

Capital Projects

- STEAM Storytime & Programming: Aquarium Maintenance (E38)
- Aquarium (PIK)
- Maintenance of thinmanlittlebird

10. Report Of The Chief Executive Officer

a. Dashboards and Statistics

1) Monthly Performance Dashboard – January 2018

John Helling, Public Services Director, gave the following report on the Dashboard:

Introduction

The purpose of this presentation is to present IndyPL’s monthly statistical dashboard in the context of larger public library trends. In other words, to look at this snapshot as part of the larger whole. We’ll do this by looking at our data alongside data presented by the [Public Library Data Service Report](#) (PLDS).

What is PLDS? An annual survey carried out each year by the Public Library Association. This year’s survey included responses from 3,055 public libraries in the United States and Canada (roughly 30% of all public libraries).

This month’s goal is to discuss the Library in general. Going forward, we will take a look at more of this data in context and explore what it means in terms of “on the ground” service.

Circulation

Circulation of library materials is declining nationally. PLDS chalks this up to the improving economy and lower unemployment rate. We are seeing a similar (although steeper) decline in circulation. Nationwide, circulation of library materials has declined by 11%, whereas ours has declined by 23%. However, our circulation per capita (11.8) is higher than the national average (8.25).

Our percentage of circulation from print materials (60%) is almost exactly the national average. Our percentage of circulation from e-materials (16%) is higher than the national average (10.4%). The difference seems to come from our DVD/CD circulation (22%) which is lower than the national average (29.4%).

Note that in 2013 we restored our hours and saw a huge spike in circ – so a trend that goes back to 2012 would show an increase, but a trend that goes back to 2013 shows a decline.

Programming

As libraries across the country observe decreasing circulation, we are reimagining our role in our communities. This has led to increased programming.

We carried out 912 programs in January 2018, compared to 740 in December 2011 – a 23% increase (compared to 27.5% nationally).

We saw 15,070 attendees in January 2018, compared to 12,734 in December 2011 – an 18% increase (compared to 17% nationally).

Active Borrowers

Nationally, libraries saw a 4.4% decrease in library card holders. By contrast, we have almost 3% more active borrowers now (167,117) than we did in December 2012 (162,373).

We have achieved this by intentionally seeking out new audiences and signing them up for library cards. We created 3,080 new library cards in January 2018 as opposed to 1,930 in December of 2011.

General Takeaways and Conclusion

The Indianapolis Public Library is seeing usage trends that are very similar to national trends. We are responding, like many libraries, by trying to match demand, especially in the programming and e-materials areas. In the areas where we are most proactive we see ourselves meeting or even beating the national averages.

One major suggestion that PLDS makes is for libraries to get better about how they plan and execute programs. Our service plan system is fairly unique in the public library world, as far as we can tell, and places us ahead of the curve in terms of tracking initiatives, their successes, and their costs. A Return on Investment study that the Library is planning to carry out this year in partnership with Thomas P. Miller and Associates should also place us among libraries who are forward thinking about how to achieve the highest impact on a per dollar basis.

Dr. Wantz inquired about the increase in the Door Count number. Did the number increase in the branches we renovated? He would like to see a “before” and “after” report.

Mr. Helling offered to pull those numbers and provide that information to Dr. Wantz.

Ms. Payne wanted to know how the Library’s program was going with incarcerated individuals.

Mr. Helling mentioned that the Outreach Department had experienced some turnover but he would obtain this information from the new Outreach Manager for Ms. Payne.

Dr. Jett noted that she wished to receive that information from Outreach as well.

b. Progress Report on the Library’s Strategic Plan

Chris Cairo, Director, Strategic Planning and Assessment, discussed her Report. She noted that it focused on staff participation in the life of the community. A new Activities database is intended to better capture such staff activity in the areas of contacts with people, promotional activity and programs for the public, all connected to Strategic Plan categories. This will help measure institutional performance based on community interaction. Efforts will continue to hire staff who enjoy taking such active roles and to encourage managers to serve on boards or get involved in community-based projects.

c. January Media Report

Ms. Nytes pointed out that the January Media Report that focused on various Library activities which were covered in traditional and social media, was included for the Board’s information and review.

She commended the Communications Department for the efforts they made in getting many good contacts for us leading up to our Meet the Artists program. The coverage for the program was extensive.

d. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (8 – 2018)**

After full discussion and careful consideration of Resolution 8 – 2018, the resolution was adopted on the motion of Ms. Charleston, seconded by Rev. Robinson, and the “yes” votes of Ms. Charleston, Dr. Jett, Ms. Payne, Rev. Robinson, Ms. Sanders and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

UNFINISHED BUSINESS

11. None.

12. NEW BUSINESS

a. **Invitation to Present at Library Journal Symposium in Omaha, Nebraska**

Ms. Nytes announced that in addition to herself, Library staff members Mr. Helling, Deb Lambert, the Director of Collection Management, and Sarah Batt, Manager of Partnership Development, are scheduled to make a presentation in May at the Library Journal Symposium in Omaha, Nebraska. Other representatives from Indianapolis that will join them include Brian Payne of CICF and Lawrence Township Schools Superintendent Dr. Shawn Smith. They will describe the partnerships created with local schools and the project to provide library cards for all students.

b. **Indianapolis Immigrant Integration Plan**

Jessica Moore, IndyPL Program Specialist, presented a report on the Indianapolis Immigration Plan intended to further integrate new immigrants into the community. Ms. Moore, who serves on the Plan’s Education Committee, said that efforts are being made to improve access to English language services and transportation. One activity that the Library has focused on is the English Conversation Circles held at various branches to provide English speaking opportunities for those who need to improve their skills.

AGENDA BUILDING

13. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

March, 2018 – Ms. Sanders advised Dr. Jett that the employee survey would likely be an item on the March Board Meeting Agenda.

INFORMATION

14. Materials

- a. **Joint Meeting of Library Board Committee Notes – February 13, 2018** were distributed to the Board members for their general information.

15. Board Meeting Schedule for 2017 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2018** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through March 25, 2018.**
- c. **Joint Meeting of Library Board Committees** – Tuesday, March 13, 2018, at Central Library, Knall Meeting Room, 40 East St. Clair Street, at **5:00 p.m.** **Please note change in location.**

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, March 26, 2018 at the Haughville Branch Library, 2121 West Michigan Street, at 6:30 p.m.

18. Other Business

None.

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:45 p.m.

A DVD of this meeting is on file in the Library's administration office.

Lillian L. Charleston, Secretary to the Board

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**Indianapolis-Marion County Public Library
Report of the Treasurer for January 2018
Prepared by Accounting for March 26, 2018 Board Meeting**

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**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED JANUARY 2018**

	Annual			
	2018 Revised	Actual YTD	Actual YTD	% Budget
Revenue	Budget	1/31/2017	1/31/2018	Received
Property Taxes	33,405,356	-	-	0%
Intergovernmental	7,536,265	323,299	353,847	5%
Fines & Fees	788,340	69,045	65,743	8%
Charges for Services	536,140	19,764	34,380	6%
Miscellaneous	671,000	119,577	24,026	4%
Total	<u>42,937,101</u>	<u>531,685</u>	<u>477,996</u>	1%

	Annual			
	2018 Revised	Actual YTD	Actual YTD	% Budget
Expenditures	Budget	1/31/2017	1/31/2018	Spent
Personal Services & Benefits	25,820,562	1,862,896	2,045,240	8%
Supplies	1,522,491	63,939	72,458	5%
Other Services and Charges	15,458,917	891,742	1,422,247	9%
Capital Outlay	4,121,199	348,581	179,926	4%
Total	<u>46,923,169</u>	<u>3,167,158</u>	<u>3,719,871</u>	8%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED JANUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	\$40,974,356	\$40,974,356	\$0	\$0	\$0	\$40,974,356
311300 PROPERTY TAX CAPS	(7,569,000)	(7,569,000)	-	-	-	(7,569,000)
Property Taxes Total	33,405,356	33,405,356	-	-	-	33,405,356
Intergovernmental						
332200 E-RATE REVENUE	250,000	250,000	25,618	25,618	-	224,382
335100 FINANCIAL INSTITUTION T	299,868	299,868	-	-	-	299,868
335200 LICENSE EXCISE TAX REVE	2,766,458	2,766,458	-	-	-	2,766,458
335400 LOCAL OPTION INCOME TAX	3,733,649	3,733,649	311,137	311,137	-	3,422,512
335500 COUNTY OPTION INCOME TA	205,100	205,100	17,092	17,092	-	188,008
335700 COMMERCIAL VEHICLE TAX	255,818	255,818	-	-	-	255,818
339000 IN LIEU OF PROP. TAX	25,372	25,372	-	-	-	25,372
Intergovernmental Total	7,536,265	7,536,265	353,847	353,847	-	7,182,418
Charges for Services						
347600 COPY MACHINE REVENUE	-	-	58	58	-	(58)
347601 PUBLIC PRINTING REVENUE	275,000	275,000	25,763	25,763	-	249,237
347602 FAX TRANSMISSION REVENU	32,000	32,000	5,035	5,035	-	26,965
347603 PROCTORING EXAMS	3,500	3,500	435	435	-	3,065
347604 PLAC CARD DISTRIBUTION	83,000	83,000	-	-	-	83,000
347605 USAGE FEE REVENUE	14,000	14,000	1,550	1,550	-	12,450
347606 SET-UP & SERVICE - TAXA	12,000	12,000	300	300	-	11,700
347607 SET-UP & SERVICE - NON-	15,000	15,000	399	399	-	14,601
347608 SECURITY SERVICES REVEN	18,000	18,000	840	840	-	17,160
347610 PARKING REVENUE	2,640	2,640	-	-	-	2,640
347620 CAFE REVENUE	6,000	6,000	-	-	-	6,000
347621 CATERING REVENUE	75,000	75,000	-	-	-	75,000
Charges for Services Total	536,140	536,140	34,380	34,380	-	501,760
Fines & Fees						
351200 FINES	761,840	761,840	64,155	64,155	-	697,685
351201 OTHER CARD REVENUE	12,000	12,000	285	285	-	11,716
351202 HEADSET REVENUE	6,000	6,000	617	617	-	5,383
351203 USB REVENUE	6,000	6,000	537	537	-	5,463
351204 LIBRARY TOTES	2,500	2,500	149	149	-	2,351
Fines & Fees Total	788,340	788,340	65,743	65,743	-	722,597
Miscellaneous						
360000 MISCELLANEOUS REVENUE	6,000	6,000	194	194	-	5,806
361000 INTEREST INCOME	35,000	35,000	4,977	4,977	-	30,023
362000 FACILITY RTL REV - TAXA	125,000	125,000	10,885	10,885	-	114,115
362001 FACILITY RENTAL REV - N	72,500	72,500	3,310	3,310	-	69,190
362002 EQUIPMENT RENTAL REV -	-	-	93	93	-	(93)
362003 EQUIPMENT RENTAL REV -	2,500	2,500	80	80	-	2,420
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
392100 SALE OF SURPLUS PROPERT	5,000	5,000	-	-	-	5,000
396000 REFUNDS	5,000	5,000	4,487	4,487	-	513
399000 REIMBURSEMENT FOR SERVI	175,000	175,000	-	-	-	175,000
399001 INSURANCE REIMBURSEMENT	20,000	20,000	-	-	-	20,000
Miscellaneous Total	671,000	671,000	24,026	24,026	-	646,974
REVENUES Total	\$42,937,101	\$42,937,101	\$477,996	\$477,996	\$0	\$42,459,105

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED JANUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
EXPENSES						
Personal Services & Benefits						
411000 SALARIES APPOINTED STAF	\$16,106,437	\$16,160,732	\$1,230,695	\$1,230,695	\$54,295	\$14,875,742
412000 SALARIES HOURLY STAFF	1,770,890	1,770,890	98,651	98,651	-	1,672,239
413000 WELLNESS	30,000	30,000	-	-	-	30,000
413001 LONG TERM DISABILITY IN	35,000	35,000	3,254	3,254	-	31,746
413002 EMPLOYEE ASSISTANCE PRO	22,020	22,020	-	-	-	22,020
413003 TUITION ASSISTANCE	8,000	8,000	405	405	-	7,595
413100 FICA AND MEDICARE	1,367,616	1,371,770	95,328	95,328	4,154	1,272,288
413300 PERF/INPRS	2,272,649	2,280,359	369,705	369,705	7,710	1,902,944
413400 UNEMPLOYMENT COMPENSATI	7,000	7,792	-	-	792	7,000
413500 MEDICAL & DENTAL INSURA	4,100,000	4,100,000	244,307	244,307	-	3,855,693
413600 GROUP LIFE INSURANCE	34,000	34,000	2,894	2,894	-	31,106
Personal Services & Benefits Total	25,753,612	25,820,562	2,045,240	2,045,240	66,950	23,708,372
Supplies						
421500 OFFICE SUPPLIES - FAC/P	477,599	564,003	58,010	58,010	46,024	459,969
421501 PUBLIC DEVICES	149,000	149,256	-	-	256	149,000
421502 STAFF DEVICES	27,000	27,000	-	-	3,865	23,135
421600 LIBRARY SUPPLIES	219,210	228,671	3,636	3,636	24,808	200,227
421700 DEPARTMENT OFFICE SUPPL	190,350	237,784	1,924	1,924	49,024	186,836
422210 GASOLINE	40,000	42,498	1,452	1,452	21,000	20,047
422250 UNIFORMS	8,000	8,214	-	-	214	8,000
422310 CLEANING & SANITATION	165,000	187,412	6,285	6,285	31,638	149,489
429001 NON CAPITAL FURNITURE &	76,500	77,652	1,152	1,152	4,171	72,329
Supplies Total	1,352,659	1,522,491	72,458	72,458	181,000	1,269,032
Other Services and Charges						
431100 LEGAL SERVICES	219,000	256,488	5,265	5,265	37,488	213,735
431500 CONSULTING SERVICES	299,150	693,767	28,448	28,448	367,982	297,337
432100 FREIGHT & EXPRESS	5,500	7,069	216	216	4,854	2,000
432200 POSTAGE	68,150	68,874	-	-	724	68,150
432300 TRAVEL	38,830	38,830	2,223	2,223	-	36,607
432400 DATA COMMUNICATIONS	303,300	303,300	19,508	19,508	-	283,792
432401 CELLULAR PHONE	11,610	11,610	520	520	-	11,090
432500 CONFERENCES	100,000	100,000	-	-	760	99,240
432501 IN HOUSE CONFERENCE	45,000	45,180	180	180	-	45,000
433100 OUTSIDE PRINTING	259,789	279,526	113	113	23,170	256,243
433200 PUBLICATION OF LEGAL NC	1,550	1,550	-	-	-	1,550
434100 WORKER'S COMPENSATION	157,000	157,000	26,072	26,072	26,072	104,856
434200 PACKAGE	236,485	236,485	42,129	42,129	42,184	152,173
434201 EXCESS LIABILITY	10,001	10,001	1,779	1,779	1,783	6,439
434202 AUTOMOBILE	18,750	18,750	3,754	3,754	3,754	11,242
434500 OFFICIAL BONDS	1,000	1,000	-	-	-	1,000
434501 PUBLIC OFFICIALS & EE L	16,000	16,000	15,266	15,266	-	734
434502 BROKERAGE FEE	17,000	17,000	4,250	4,250	4,250	8,500
435100 ELECTRICITY	997,500	1,117,309	69,993	69,993	49,816	997,500
435200 NATURAL GAS	118,450	166,381	11,345	11,345	146,587	8,450
435300 HEAT/STEAM	382,200	451,694	37,396	37,396	414,298	-
435400 WATER	68,250	82,096	6,121	6,121	75,972	3
435401 COOLING/CHILLED WATER	475,860	500,860	23,268	23,268	477,592	-
435500 STORMWATER	20,330	20,330	-	-	20,330	-
435900 SEWAGE	77,040	93,767	7,987	7,987	83,341	2,438
436100 REP & MAINT-STRUCTURE	1,900,000	2,268,820	136,377	136,377	361,368	1,771,075
436110 CLEANING SERVICES	1,064,228	1,195,124	85,008	85,008	47,922	1,062,194

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED JANUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
436200 REP & MAINT-EQUIPMENT	196,500	201,370	1,881	1,881	5,576	193,914
436201 REP & MAINT-HEATING & A	455,000	859,053	322,810	322,810	236,047	300,195
436202 REP & MAINT -AUTO	59,475	60,682	2,299	2,299	-	58,383
436203 REP & MAINT-COMPUTERS	439,620	443,295	24,900	24,900	220,314	198,081
437200 EQUIPMENT RENTAL	68,070	69,220	9,663	9,663	43,445	16,112
437300 REAL ESTATE RENTAL	470,271	470,271	46,263	46,263	-	424,008
439100 CLAIMS, AWARDS, INDEMN	25,000	25,000	-	-	-	25,000
439600 TRASH REMOVAL	56,372	64,872	5,410	5,410	3,090	56,372
439601 SNOW REMOVAL	354,080	413,948	99,193	99,193	265,448	49,306
439602 LAWN & LANDSCAPING	283,365	305,509	1,686	1,686	20,853	282,970
439800 DUES & MEMBERSHIPS	55,875	55,875	24,267	24,267	-	31,608
439901 COMPUTER SERVICES	91,790	133,066	1,160	1,160	50,601	81,305
439902 PAYROLL SERVICES	120,000	159,623	8,287	8,287	39,623	111,713
439903 SECURITY SERVICES	1,004,721	1,049,976	122,811	122,811	804,565	122,601
439904 BANK FEES/CREDIT CARD F	65,000	65,000	2,835	2,835	-	62,165
439905 OTHER CONTRACTUAL SERV	544,237	581,763	10,888	10,888	220,633	350,243
439906 RECRUITMENT EXPENSES	20,500	20,500	687	687	-	19,813
439907 EVENTS & PR	34,200	35,700	245	245	1,500	33,955
439910 PROGRAMMING	75,500	77,900	6,775	6,775	4,650	66,475
439911 PROGRAMMING-JUV.	145,000	147,209	22,204	22,204	26,474	98,531
439912 PROGRAMMING ADULT - CEN	25,000	35,935	11,435	11,435	4,000	20,500
439913 PROGRAMMING EXHIBITS -	5,000	7,706	775	775	1,950	4,981
439930 MATERIALS CONTRACTUAL	2,000,000	2,000,000	-	-	-	2,000,000
439931 E-BOOKS	-	16,632	61,034	61,034	16,632	(61,034)
439932 E-AUDIO	-	-	24,358	24,358	-	(24,358)
439934 DATABASES	-	-	83,163	83,163	-	(83,163)
Other Services and Charges Total	13,506,549	15,458,917	1,422,247	1,422,247	4,155,647	9,881,024
Capital Outlay						
445200 VEHICLES	50,000	50,000	244	244	-	49,756
445300 CAPITAL - EQUIPMENT	55,000	63,972	3,575	3,575	8,972	51,425
445301 COMPUTER EQUIPMENT	290,000	290,000	-	-	-	290,000
449000 BOOKS & MATERIALS	2,165,000	2,167,000	140,127	140,127	2,000	2,024,873
449001 PERIODICALS & NEWSPAPER	120,000	120,000	1,142	1,142	-	118,858
449002 NON-PRINT	115,000	115,000	-	-	-	115,000
449003 CD'S	210,000	210,000	5,595	5,595	-	204,405
449004 DVD'S	940,000	940,000	26,580	26,580	-	913,420
449100 UNPROCESSED PAPERBACK B	137,000	150,227	2,663	2,663	10,564	137,000
451100 AUDIT FEES	15,000	15,000	-	-	-	15,000
Capital Outlay Total	4,097,000	4,121,199	179,926	179,926	21,535	3,919,738
EXPENSES Total	\$44,709,820	\$46,923,169	\$3,719,871	\$3,719,871	\$4,425,133	\$38,778,165

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
MONTH ENDED JANUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	\$12,168,828	\$12,168,828	\$-	\$-	\$-	\$12,168,828
Property Taxes Total	12,168,828	12,168,828	-	-	-	12,168,828
Intergovernmental						
335100 FINANCIAL INSTITUTION T	89,605	89,605	-	-	-	89,605
335200 LICENSE EXCISE TAX REVE	732,478	732,478	-	-	-	732,478
335700 COMMERCIAL VEHICLE TAX	76,445	76,445	-	-	-	76,445
339000 IN LIEU OF PROP. TAX	7,556	7,556	-	-	-	7,556
Intergovernmental Total	906,084	906,084	-	-	-	906,084
Miscellaneous						
361000 INTEREST INCOME	5,000	5,000	3,072	3,072	-	1,928
Miscellaneous Total	5,000	5,000	3,072	3,072	-	1,928
REVENUES Total	13,079,912	13,079,912	3,072	3,072	-	13,076,840
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	4,750	4,750	1,500	1,500	-	3,250
438100 PRINCIPAL	10,450,000	10,450,000	2,985,000	2,985,000	-	7,465,000
438200 INTEREST	2,357,485	2,357,485	457,699	457,699	-	1,899,786
Other Services and Charges Total	12,812,235	12,812,235	3,444,199	3,444,199	-	9,368,036
EXPENSES Total	\$12,812,235	\$12,812,235	\$3,444,199	\$3,444,199	\$-	\$9,368,036

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 245 - Rainy Day Fund - Detailed Income Statement
MONTH ENDED JANUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Miscellaneous						
361000 INTEREST INCOME	30,000	30,000	5,360	5,360	-	24,640
Miscellaneous Total	30,000	30,000	5,360	5,360	-	24,640
REVENUES Total	30,000	30,000	5,360	5,360	-	24,640
EXPENSES						
Other Services and Charges						
431100 LEGAL SERVICES	75,000	75,000	-	-	-	75,000
431200 ENGINEERING & ARCHITECT	500,000	763,591	-	-	-	763,591
431500 CONSULTING SERVICES	203,000	234,625	500	500	31,125	203,000
433100 OUTSIDE PRINTING	-	-	-	-	-	-
433200 PUBLICATION OF LEGAL NO	-	-	-	-	-	-
436202 REP & MAINT -AUTO	-	-	-	-	-	-
439905 OTHER CONTRACTUAL SERVI	250,000	279,750	-	-	29,750	250,000
439920 PROPERTY TAXES	-	-	-	-	-	-
Other Services and Charges Total	1,028,000	1,352,966	500	500	60,875	1,291,591
Capital Outlay						
441000 LAND	480,000	487,500	967,553	967,553	7,500	(487,553)
443500 BUILDING	1,040,000	1,040,000	-	-	-	1,040,000
445200 VEHICLES	-	-	-	-	-	-
Capital Outlay Total	1,520,000	1,527,500	967,553	967,553	7,500	552,447
EXPENSES Total	2,548,000	2,880,466	968,053	968,053	68,375	1,844,038

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
MONTH ENDED JANUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Miscellaneous						
361000 INTEREST INCOME	26,000	26,000	2,618	2,618	-	23,382
Miscellaneous Total	26,000	26,000	2,618	2,618	-	23,382
REVENUES Total	26,000	26,000	2,618	2,618	-	23,382
EXPENSES						
Other Services and Charges						
436100 REP & MAINT-STRUCTURE	250,000	250,000	-	-	-	250,000
Other Services and Charges Total	250,000	250,000	-	-	-	250,000
Capital Outlay						
444500 BUILDING IMPRVMENTS & U	150,000	150,000	-	-	-	150,000
444501 COMPUTER SOFTWARE	-	357,531	-	-	357,531	-
445300 CAPITAL - EQUIPMENT	-	415,871	11,049	11,049	404,822	-
Capital Outlay Total	150,000	923,402	11,049	11,049	762,353	150,000
EXPENSES Total	400,000	1,173,402	11,049	11,049	762,353	400,000

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 226 - Parking Garage - Detailed Income Statement
MONTH ENDED JANUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Miscellaneous						
361000 INTEREST INCOME	2,000	2,000	269	269	-	1,731
Miscellaneous Total	2,000	2,000	269	269	-	1,731
Charges for Services						
347610 PARKING REVENUE	367,000	367,000	14,334	14,334	-	352,666
347611 EVENTS PARKING	12,000	12,000	250	250	-	11,750
Charges for Services Total	379,000	379,000	14,584	14,584	-	364,416
REVENUES Total	381,000	381,000	14,853	14,853	-	366,147
EXPENSES						
Other Services and Charges						
432400 DATA COMMUNICATIONS	700	700	42	42	-	658
439904 BANK FEES/CREDIT CARD F	-	-	638	638	-	(638)
OTHER	244,300	244,300	638	638	-	243,662
Other Services and Charges Total	245,000	245,000	1,318	1,318	-	243,682
EXPENSES Total	245,000	245,000	1,318	1,318	-	243,682

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
STATUS OF THE TREASURY - CASH BALANCES
MONTH ENDED JANUARY 2018

Fund	Fund Name		Beg. Balance	Current Month Receipts	Current Month Disbursements	END BALANCE	INVESTMENTS	TOTAL
101	GENERAL (OPERATING) FUND	*	\$ 13,802,942.97	\$ 496,972.73	\$ (2,956,672.22)	\$ 11,343,243.48	\$ 5,123,168.40	\$ 16,466,411.88
102	EXCESS LEVY		-	-	-	-	-	-
103	UNUSED		-	-	-	-	-	-
104	FINES		-	85,308.55	(85,308.55)	-	-	-
190	BEECH GROVE		-	-	-	-	-	-
226	PARKING GARAGE	*	416,228.42	14,758.06	(782.28)	430,204.20	202,065.83	632,270.03
230	GRANT		538,938.46	57,437.98	(14,507.28)	581,869.16	-	581,869.16
245	RAINY DAY FUND		251,287.10	-	(968,053.29)	(716,766.19)	5,517,630.18	4,800,863.99
270	SHARED SYSTEM		145,329.88	675.97	(5,384.08)	140,621.77	308,818.97	449,440.74
290	CAFÉ & CATERING		-	-	-	-	-	-
301	B&I REDEMPTION FUND		3,935,132.75	127.80	(3,444,199.38)	491,061.17	1,456,518.32	1,947,579.49
321	B&I REDEMPTION FUND II		59,514.82	-	-	59,514.82	-	59,514.82
471	LIBRARY IMPROV RESERVE FUND		264,321.51	0.15	(9,180.19)	255,141.47	2,689,949.32	2,945,090.79
472	CONSTRUCTION		11,965.84	-	-	11,965.84	120,027.54	131,993.38
473	CAPITAL PROJECTS FUND		-	-	-	-	-	-
474	2014 MULTI-BRANCH FAC IMPROV		13,591.45	-	-	13,591.45	-	13,591.45
475	2015 BOND - RFID BOOKS AND MAT		4,417.55	-	(5,261.31)	(843.76)	1,250,000.00	1,249,156.24
476	2016 BOND - MICHIGAN ROAD		126,148.92	-	(13,372.21)	112,776.71	6,773,528.22	6,886,304.93
477	2017 BOND - BRIGHTWOOD		280,997.25	-	(4,276.66)	276,720.59	5,543,209.34	5,819,929.93
478	2017 BOND - EAGLE		7,632,921.96	-	(414,472.78)	7,218,449.18	-	7,218,449.18
800	GIFT		143,561.21	5,363.00	(2,461.66)	146,462.55	514,698.25	661,160.80
806	PAYROLL LIABILITIES		113,730.32	273,727.10	(303,762.65)	83,694.77	-	83,694.77
812	FOUNDATION AGENCY FUND		508.83	851.30	-	1,360.13	-	1,360.13
813	STAFF ASSOCIATION		2.00	-	-	2.00	-	2.00
814	SALES TAX		1,336.72	898.16	(1,336.75)	898.13	-	898.13
815	PLAC CARD REVENUE		25,500.55	5,395.00	-	30,895.55	-	30,895.55
Totals			\$ 27,768,378.51	\$ 941,515.80	\$ (8,229,031.29)	\$ 20,480,863.02	\$ 29,499,614.37	\$ 49,980,477.39

*Does not include Petty Cash on Hand in Fund 101 in the amount of \$6,424 and Garage Fund change in the amount of \$1,800.

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
January 31, 2018**

Chase Savings Account

	Balance January 31, 2018	Interest Earned January 31, 2018
Operating Fund	\$ 363,312	\$ 86
Library Improvement Reserve Fd	\$ 620	0
Shared System Fund	\$ 46,138	11
Grant Fund	\$ 437,400	104
Parking Garage	\$ 304,381	72
Bond & Interest Redemption Fd	\$ 537,602	128
Total Chase Savings Account	\$ 1,689,453	\$ 402

The average savings account rate for January was 0.28%

Fifth Third Bank Investment Account

	Balance January 31, 2018	Interest Earned January 31, 2018
Operating Fund	\$ 3,578,440	\$ 3,483
Library Improvement Reserve Fd	\$ 2,689,949	2,618
Shared System Fund	\$ 308,819	301
Gift Fund	\$ 514,698	501
Construction Fund	\$ 120,028	117
Parking Garage	\$ 202,066	197
Rainy Day Fund	\$ 5,346,247	5,204
Bond & Interest Redemption Fd	\$ 1,029,396	1,002
Total Fifth Third Bank	\$ 13,789,643	\$ 13,422

The average investment account rate for January was 1.17%

Hoosier Fund Account Income

	Balance January 31, 2018	Interest Earned January 31, 2018
Operating Fund	\$ 1,532,890	\$ 1,394
Rainy Day Fund	\$ 171,383	156
2017 Brightwood Project Fund	\$ 5,543,209	5,042
Total Hoosier Fund Account	\$ 7,247,482	\$ 6,592

The average Hoosier Fund account rate for January was 1.07%

TrustIndiana

	Balance January 31, 2018	Interest Earned January 31, 2018
Operating Fund	\$ 11,839	\$ 14
2015 RFID Project Fund	\$ 1,250,000	-
2016 Michigan Road Project Fund	\$ 6,773,528	7,845
Bond & Interest Redemption Fd	\$ 427,122	1,942
Total TrustIndiana Account	\$ 8,462,489	\$ 9,801

The average TrustIndiana account rate for January was 1.37%

Previous Month's Chase Savings Account Activity

	Balance December 31, 2017	Interest Earned December 31, 2017
Operating Fund	\$ 363,226	\$ 86
Library Improvement Reserve Fd	\$ 620	0
Shared System Fund	\$ 46,127	11
Grant Fund	\$ 437,296	125
Parking Garage	\$ 304,309	72
Bond & Interest Redemption Fd	\$ 537,474	128
Total Chase Savings Account	\$ 1,689,052	\$ 423

The average savings account rate for December was 0.28%

Previous Month's Fifth Third Bank Investment Account

	Balance December 31, 2017	Interest Earned December 31, 2017
Operating Fund	\$ 3,574,957	\$ 3,027
Library Improvement Reserve Fd	\$ 2,687,331	2,308
Shared System Fund	\$ 308,518	261
Gift Fund	\$ 514,197	435
Construction Fund	\$ 119,911	102
Parking Garage	\$ 201,869	171
Rainy Day Fund	\$ 5,341,043	4,523
Bond & Interest Redemption Fd	\$ 1,028,394	871
Total Fifth Third Bank	\$ 13,776,221	\$ 11,698

The average investment account rate for December was 1.01%

Previous Month's Hoosier Fund Account Income

	Balance December 31, 2017	Interest Earned December 31, 2017
Operating Fund	\$ 1,531,496	\$ 1,283
Rainy Day Fund	\$ 171,227	143
2017 Brightwood Project Fund	\$ 5,538,168	4,640
Total Hoosier Fund Account	\$ 7,240,890	\$ 6,066

The average Hoosier Fund account rate for December was 0.99%

Previous Month's TrustIndiana

	Balance December 31, 2017	Interest Earned December 31, 2017
Operating Fund	\$ 11,825	\$ 12
2015 RFID Project Fund	\$ 1,250,000	-
2016 Michigan Road Project Fund	\$ 6,765,683	7,079
Bond & Interest Redemption Fd	\$ 425,180	1,753
Total TrustIndiana Account	\$ 8,452,688	\$ 8,844

The average TrustIndiana account rate for December was 1.24%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances
As of January 31, 2018

Construction Fund Cash Balances

Fund 43 - Restricted - E. Washington, Southport, Warren	13,591.45
Fund 44 - Restricted - RFID Project	1,249,411.02
Fund 46 - Restricted - Michigan Road Project	6,875,704.93
Fund 47 - Restricted - Brightwood Project	5,819,929.93
Fund 48 - Restricted - Eagle Project	7,632,921.96
Foundation	131,993.38
Total Construction Fund Cash Balances	<u>21,723,552.67</u>

Construction Fund Classification Breakdown

Fund 43 - Restricted - E. Washington, Southport, Warren	13,591.45
Fund 44 - Restricted - RFID Project	1,249,411.02
Fund 46 - Restricted - Michigan Road Project	6,875,704.93
Fund 47 - Restricted - Brightwood Project	5,819,929.93
Fund 48 - Restricted - Eagle Project	7,632,921.96
Foundation - Assigned - Central	131,993.38
Total Construction Fund Breakdown	<u>21,723,552.67</u>

Summary of Classifications

Total Restricted	21,591,559.29
Total Assigned	131,993.38
Total of All Classifications	<u>21,723,552.67</u>

Summary of Project Activity

	*** ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	OPEN P.O.	UNEXPENDED
Fund 43 - Restricted - E. Washington, Southport, Warren	5,053,406.80	0.00	0.00	5,039,815.35	12,940.24	651.21
Fund 44 - Restricted - RFID Project	2,000,000.00	5,006.53	5,006.53	750,588.98	637,786.03	611,624.99
Fund 46 - Restricted - Michigan Road Project	7,638,528.22	13,372.21	13,372.21	762,823.29	5,784,973.20	1,090,731.73
Fund 47 - Restricted - Brightwood Project	5,988,209.34	4,276.66	4,276.66	168,279.41	417,749.00	5,402,180.93
Fund 48 - Restricted - Eagle Project	7,746,627.55	0.00	0.00	83,705.59	202,562.29	7,460,359.67
Central Project	102,261,164.89	0.00	0.00	102,261,164.89	0.00	0.00
Major Repairs & Maintenance	3,452,776.47	0.00	0.00	3,337,387.93	30,775.00	84,613.54
Central Technology	6,852,536.01	0.00	0.00	6,835,931.17	15,969.12	635.72
Total Expenditures	<u>140,993,249.28</u>	<u>22,655.40</u>	<u>22,655.40</u>	<u>119,239,696.61</u>	<u>7,102,754.88</u>	<u>14,650,797.79</u>

	*** BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
* Estimated Future Interest Earnings - Foundation	14,613.30	116.82	116.82	14,613.30	0.00
** Estimated Future Interest Earnings - Fund 43	24,106.15	0.00	0.00	24,106.15	0.00
** Estimated Future Interest Earnings - Fund 46	73,528.22	7,844.82	7,844.82	73,528.22	0.00
** Estimated Future Interest Earnings - Fund 47	43,209.34	5,041.71	5,041.71	43,209.34	0.00
** Estimated Future Interest Earnings - Fund 48	30,000.00	0.00	0.00	0.00	30,000.00

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.

** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.

*** Adjusted Original Budget includes previously unallocated interest from previous months and current month. It is also included in Est Future Interest Budget.

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASHFLOW PROJECTIONS - OPERATING FUND
January 1 - December 31, 2018

	ACTUAL JANUARY	PROJECTED FEBRUARY	PROJECTED MARCH	PROJECTED APRIL	PROJECTED MAY	PROJECTED JUNE	PROJECTED JULY	PROJECTED AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	PROJECTED Y-T-D	REVISED BUDGET	Variance
Beginning Balance	\$ 18,921,220	\$ 16,466,412	\$ 13,031,200	\$ 9,729,708	\$ 7,024,766	\$ 9,104,604	\$ 17,865,621	\$ 14,773,954	\$ 11,387,507	\$ 8,405,715	\$ 6,547,223	\$ 7,798,601	\$ 18,921,220	\$ 18,921,220	
Receipts:															
Property Tax	-	-	-	420,000	5,130,000	11,152,678	-	-	-	1,275,000	4,825,000	10,602,678	33,405,356	33,405,356	-
Excise Tax	-	-	-	-	-	1,383,229	-	-	-	-	-	1,383,229	2,766,458	2,766,458	-
Financial Institution Tax	-	-	-	-	-	149,934	-	-	-	-	-	149,934	299,868	299,868	-
Commercial Vehicle Tax	-	-	-	-	-	127,909	-	-	-	-	-	127,909	255,818	255,818	-
In-Lieu-of Taxes	-	-	-	-	-	12,686	-	-	-	-	-	12,686	25,372	25,372	-
Local Option Income Tax (LOIT)	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	3,733,649	3,733,649	(0)
County Option Income Tax (COIT)	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	205,100	205,100	0
Fines	64,155	63,487	63,487	63,487	63,487	63,487	63,487	63,487	63,487	63,487	63,487	63,487	762,509	761,840	669
Photocopier	58	-	-	-	-	-	-	-	-	-	-	-	58	-	58
Printers	25,763	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	277,847	275,000	2,847
Fax Transmissions	5,035	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	34,368	32,000	2,368
Headsets	617	500	500	500	500	500	500	500	500	500	500	500	6,117	6,000	117
USB	537	500	500	500	500	500	500	500	500	500	500	500	6,037	6,000	37
PLAC Dist.	-	-	-	-	-	83,000	-	-	-	-	-	-	83,000	83,000	-
Interest income	4,977	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	37,061	35,000	2,061
Library totes	149	230	250	200	180	500	275	195	150	150	120	100	2,499	2,500	(1)
Other Card Revenue	285	1,400	1,400	1,000	1,200	800	500	1,000	900	1,000	900	500	10,885	12,000	(1,116)
Miscellaneous	194	500	500	500	500	500	500	500	500	500	500	500	5,694	6,000	(306)
Proctoring Exams	435	100	300	300	400	500	500	300	100	300	300	300	3,835	3,500	335
Facility Rental	17,456	20,000	15,000	15,000	25,000	25,000	25,000	15,000	25,000	30,000	15,000	26,640	254,096	261,640	(7,544)
Catering Commission	-	-	2,000	500	4,000	5,000	6,000	-	10,000	14,000	17,000	5,500	64,000	75,000	(11,000)
Café Revenue	-	500	500	500	500	500	500	500	500	500	500	500	5,500	6,000	(500)
Reimbursement for Services	-	45,000	13,000	45,000	-	3,000	-	1,000	9,000	-	-	54,000	170,000	175,000	(5,000)
Insurance Reimbursement	-	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	18,333	20,000	(1,667)
Refunds	4,487	417	417	417	417	417	417	417	417	417	417	417	9,071	5,000	4,071
Erate Revenue	25,618	12,000	12,000	12,000	-	25,000	-	-	60,000	-	60,000	9,000	215,618	250,000	(34,382)
Grants/Contributions	-	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
Sale of surplus property	-	-	1,000	-	-	-	-	-	2,000	-	2,000	-	5,000	5,000	-
Transfer in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	477,996	503,029	469,249	918,299	5,585,079	13,393,535	681,574	441,794	531,449	1,744,749	5,344,619	12,796,775	42,888,148	42,937,101	(48,953)
Expenditures:															
Personal Services & Benefits	2,045,240	1,942,888	1,942,888	1,967,888	1,967,888	3,057,165	1,967,888	1,967,888	1,967,888	1,967,888	1,967,888	3,057,165	25,820,562	25,820,562	-
Supplies	72,458	91,398	91,398	151,398	91,398	111,398	211,398	211,398	81,398	161,398	151,398	96,057	1,522,491	1,522,491	-
Other Services and Charges	1,422,247	1,340,385	1,337,885	1,215,385	1,115,385	1,215,385	1,215,385	1,315,385	1,265,385	1,265,385	1,415,385	1,335,319	15,458,917	15,458,917	-
Library Materials Capital Outlay	179,926	563,570	398,570	288,570	330,570	248,570	378,570	333,570	198,570	208,570	558,570	433,570	4,121,199	4,121,199	-
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,719,871	3,938,241	3,770,741	3,623,241	3,505,241	4,632,518	3,773,241	3,828,241	3,513,241	3,603,241	4,093,241	4,922,111	46,923,169	46,923,169	-
Net AP/(AR) Balance	787,067	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	\$ 16,466,412	\$ 13,031,200	\$ 9,729,708	\$ 7,024,766	\$ 9,104,604	\$ 17,865,621	\$ 14,773,954	\$ 11,387,507	\$ 8,405,715	\$ 6,547,223	\$ 7,798,601	\$ 15,673,265	\$ 14,886,199	\$ 14,935,152	

**Indianapolis-Marion County Public Library
Report of the Treasurer for February 2018
Prepared by Accounting for March 26, 2018 Board Meeting**

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**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED FEBRUARY 2018**

	Annual			
	2018 Revised	Actual MTD	Actual YTD	% Budget
Revenue	Budget	2/28/2018	2/28/2018	Received
Property Taxes	33,405,356	-	-	0%
Intergovernmental	7,536,265	353,834	707,681	9%
Fines & Fees	788,340	57,000	122,742	16%
Charges for Services	536,140	49,329	83,709	16%
Miscellaneous	671,000	39,088	39,088	6%
Total	<u>42,937,101</u>	<u>499,251</u>	<u>953,220</u>	2%

	Annual			
	2018 Revised	Actual MTD	Actual YTD	% Budget
Expenditures	Budget	2/28/2018	2/28/2018	Spent
Personal Services & Benefits	25,820,562	1,846,976	3,892,216	15%
Supplies	1,522,491	79,779	152,237	10%
Other Services and Charges	15,458,917	1,074,162	2,496,409	16%
Capital Outlay	4,121,199	338,967	518,893	13%
Total	<u>46,923,169</u>	<u>3,339,884</u>	<u>7,059,755</u>	15%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	\$40,974,356	\$40,974,356	\$-	\$-	\$-	\$40,974,356
311300 PROPERTY TAX CAPS	(7,569,000)	(7,569,000)	-	-	-	(7,569,000)
Property Taxes Total	33,405,356	33,405,356	-	-	-	33,405,356
Intergovernmental						
332200 E-RATE REVENUE	250,000	250,000	25,605	51,223	-	198,777
335100 FINANCIAL INSTITUTION T	299,868	299,868	-	-	-	299,868
335200 LICENSE EXCISE TAX REVE	2,766,458	2,766,458	-	-	-	2,766,458
335400 LOCAL OPTION INCOME TAX	3,733,649	3,733,649	311,137	622,275	-	3,111,374
335500 COUNTY OPTION INCOME TA	205,100	205,100	17,092	34,183	-	170,917
335700 COMMERCIAL VEHICLE TAX	255,818	255,818	-	-	-	255,818
339000 IN LIEU OF PROP. TAX	25,372	25,372	-	-	-	25,372
Intergovernmental Total	7,536,265	7,536,265	353,834	707,681	-	6,828,584
Charges for Services						
347600 COPY MACHINE REVENUE	-	-	55	113	-	(113)
347601 PUBLIC PRINTING REVENUE	275,000	275,000	29,877	55,640	-	219,360
347602 FAX TRANSMISSION REVENU	32,000	32,000	5,423	10,458	-	21,542
347603 PROCTORING EXAMS	3,500	3,500	345	780	-	2,720
347604 PLAC CARD DISTRIBUTION	83,000	83,000	-	-	-	83,000
347605 USAGE FEE REVENUE	14,000	14,000	1,300	2,850	-	11,150
347606 SET-UP & SERVICE - TAXA	12,000	12,000	180	480	-	11,520
347607 SET-UP & SERVICE - NON-	15,000	15,000	995	1,394	-	13,606
347608 SECURITY SERVICES REVEN	18,000	18,000	1,260	2,100	-	15,900
347610 PARKING REVENUE	2,640	2,640	-	-	-	2,640
347620 CAFE REVENUE	6,000	6,000	-	-	-	6,000
347621 CATERING REVENUE	75,000	75,000	9,894	9,894	-	65,106
Charges for Services Total	536,140	536,140	49,329	83,709	-	452,431
Fines & Fees						
351200 FINES	761,840	761,840	55,488	119,644	-	642,196
351201 OTHER CARD REVENUE	12,000	12,000	266	551	-	11,450
351202 HEADSET REVENUE	6,000	6,000	589	1,206	-	4,794
351203 USB REVENUE	6,000	6,000	502	1,039	-	4,961
351204 LIBRARY TOTES	2,500	2,500	155	303	-	2,197
Fines & Fees Total	788,340	788,340	57,000	122,742	-	665,598
Miscellaneous						
360000 MISCELLANEOUS REVENUE	6,000	6,000	369	563	-	5,437
361000 INTEREST INCOME	35,000	35,000	4,754	9,731	-	25,269
362000 FACILITY RTL REV - TAXA	125,000	125,000	9,628	20,513	-	104,487
362001 FACILITY RENTAL REV - N	72,500	72,500	3,820	7,130	-	65,370
362002 EQUIPMENT RENTAL REV -	-	-	-	93	-	(93)
362003 EQUIPMENT RENTAL REV -	2,500	2,500	380	460	-	2,040
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
392100 SALE OF SURPLUS PROPERT	5,000	5,000	20	20	-	4,980
396000 REFUNDS	5,000	5,000	-	4,487	-	513
399000 REIMBURSEMENT FOR SERVI	175,000	175,000	20,117	20,117	-	154,883
399001 INSURANCE REIMBURSEMENT	20,000	20,000	-	-	-	20,000
Miscellaneous Total	671,000	671,000	39,088	63,114	-	607,886
REVENUES Total	42,937,101	42,937,101	499,251	977,246	-	41,959,855
EXPENSES						
Personal Services & Benefits						
411000 SALARIES APPOINTED STAF	16,106,437	16,160,732	1,171,288	2,401,983	54,295	13,704,454
412000 SALARIES HOURLY STAFF	1,770,890	1,770,890	111,654	210,305	-	1,560,585
413000 WELLNESS	30,000	30,000	-	-	-	30,000
413001 LONG TERM DISABILITY IN	35,000	35,000	3,582	6,837	-	28,163
413002 EMPLOYEE ASSISTANCE PRO	22,020	22,020	-	-	-	22,020
413003 TUITION ASSISTANCE	8,000	8,000	8,768	9,173	-	(1,173)
413100 FICA AND MEDICARE	1,367,616	1,371,770	92,043	187,371	4,154	1,180,245
413300 PERF/INPRS	2,272,649	2,280,359	164,345	534,051	7,710	1,738,598
413400 UNEMPLOYMENT COMPENSATI	7,000	7,792	307	307	792	6,693

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
413500 MEDICAL & DENTAL INSURA	4,100,000	4,100,000	291,718	536,025	-	3,563,975
413600 GROUP LIFE INSURANCE	34,000	34,000	3,271	6,165	-	27,835
Personal Services & Benefits Total	25,753,612	25,820,562	1,846,976	3,892,216	66,950	21,861,396

Supplies

421500 OFFICE SUPPLIES - FAC/P	477,599	564,003	38,485	96,494	37,034	430,475
421501 PUBLIC DEVICES	149,000	149,256	184	184	256	148,816
421502 STAFF DEVICES	27,000	27,000	3,865	3,865	-	23,135
421600 LIBRARY SUPPLIES	219,210	228,671	6,835	10,471	24,855	193,344
421700 DEPARTMENT OFFICE SUPPL	190,350	237,784	15,409	17,333	57,182	163,270
422210 GASOLINE	40,000	42,498	-	1,452	21,000	20,047
422250 UNIFORMS	8,000	8,214	-	-	214	8,000
422310 CLEANING & SANITATION	165,000	187,412	10,874	17,158	32,414	137,839
429001 NON CAPITAL FURNITURE &	76,500	77,652	4,127	5,279	2,946	69,427
Supplies Total	1,352,659	1,522,491	79,779	152,237	175,900	1,194,353

Other Services and Charges

431100 LEGAL SERVICES	219,000	256,488	30,461	35,726	7,252	213,510
431500 CONSULTING SERVICES	299,150	693,767	63,740	92,188	378,373	223,206
432100 FREIGHT & EXPRESS	5,500	7,069	192	408	4,729	1,933
432200 POSTAGE	68,150	68,874	181	181	3,342	65,350
432300 TRAVEL	38,830	38,830	510	2,733	-	36,097
432400 DATA COMMUNICATIONS	303,300	303,300	34,488	53,996	-	249,304
432401 CELLULAR PHONE	11,610	11,610	1,351	1,871	-	9,739
432500 CONFERENCES	100,000	100,000	905	905	760	98,335
432501 IN HOUSE CONFERENCE	45,000	45,180	1,198	1,378	-	43,802
433100 OUTSIDE PRINTING	259,789	279,526	30,508	30,621	14,097	234,808
433200 PUBLICATION OF LEGAL NO	1,550	1,550	244	244	-	1,306
434100 WORKER'S COMPENSATION	157,000	157,000	-	26,072	26,072	104,856
434200 PACKAGE	236,485	236,485	-	42,129	42,184	152,173
434201 EXCESS LIABILITY	10,001	10,001	-	1,779	1,783	6,439
434202 AUTOMOBILE	18,750	18,750	-	3,754	3,754	11,242
434500 OFFICIAL BONDS	1,000	1,000	-	-	-	1,000
434501 PUBLIC OFFICIALS & EE L	16,000	16,000	-	15,266	-	734
434502 BROKERAGE FEE	17,000	17,000	-	4,250	4,250	8,500
435100 ELECTRICITY	997,500	1,117,309	75,581	145,574	49,816	921,919
435200 NATURAL GAS	118,450	166,381	21,227	32,572	125,360	8,450
435300 HEAT/STEAM	382,200	451,694	40,900	78,296	373,398	0
435400 WATER	68,250	82,096	5,297	11,418	70,678	0
435401 COOLING/CHILLED WATER	475,860	500,860	23,137	46,404	454,456	0
435500 STORMWATER	20,330	20,330	-	-	20,330	0
435900 SEWAGE	77,040	93,767	7,391	15,378	75,933	2,456
436100 REP & MAINT-STRUCTURE	1,900,000	2,268,820	134,768	271,145	731,216	1,266,459
436110 CLEANING SERVICES	1,064,228	1,195,124	70,414	155,422	904,034	135,668
436200 REP & MAINT-EQUIPMENT	196,500	201,370	1,394	3,275	22,447	175,649
436201 REP & MAINT-HEATING & A	455,000	859,053	34,708	357,518	244,430	257,105
436202 REP & MAINT -AUTO	59,475	60,682	1,308	3,607	525	56,550
436203 REP & MAINT-COMPUTERS	439,620	443,295	107,423	132,323	112,891	198,081
437200 EQUIPMENT RENTAL	68,070	69,220	4,849	14,512	38,745	15,962
437300 REAL ESTATE RENTAL	470,271	470,271	37,513	83,775	-	386,496
439100 CLAIMS, AWARDS, INDEMN	25,000	25,000	-	-	-	25,000
439600 TRASH REMOVAL	56,372	64,872	5,530	10,940	58,090	(4,158)
439601 SNOW REMOVAL	354,080	413,948	110,818	210,012	155,835	48,101
439602 LAWN & LANDSCAPING	283,365	305,509	-	1,686	24,398	279,425
439800 DUES & MEMBERSHIPS	55,875	55,875	249	24,516	-	31,359
439901 COMPUTER SERVICES	91,790	133,066	14,686	15,846	37,158	80,061
439902 PAYROLL SERVICES	120,000	159,623	5,778	14,064	39,623	105,936
439903 SECURITY SERVICES	1,004,721	1,049,976	37,432	160,243	794,180	95,552
439904 BANK FEES/CREDIT CARD F	65,000	65,000	2,979	5,815	-	59,185
439905 OTHER CONTRACTUAL SERV	544,237	581,763	20,070	30,958	308,785	242,020
439906 RECRUITMENT EXPENSES	20,500	20,500	469	1,156	-	19,344
439907 EVENTS & PR	34,200	35,700	132	377	1,526	33,798
439910 PROGRAMMING	75,500	77,900	2,310	9,085	36,155	32,660
439911 PROGRAMMING-JUV.	145,000	147,209	18,059	40,263	15,815	91,131
439912 PROGRAMMING ADULT - CEN	25,000	35,935	3,545	14,980	1,000	19,955
439913 PROGRAMMING EXHIBITS -	5,000	7,706	-	775	1,950	4,981

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
439930 MATERIALS CONTRACTUAL	2,000,000	2,000,000	-	-	-	2,000,000
439931 E-BOOKS	-	16,632	30,146	91,180	16,632	(91,180)
439932 E-AUDIO	-	-	21,996	46,354	-	(46,354)
439934 DATABASES	-	-	70,274	153,437	-	(153,437)
Other Services and Charges Total	13,506,549	15,458,917	1,074,162	2,496,409	5,202,002	7,760,506
Capital Outlay						
445200 VEHICLES	50,000	50,000	-	244	-	49,756
445300 CAPITAL - EQUIPMENT	55,000	63,972	-	3,575	14,919	45,478
445301 COMPUTER EQUIPMENT	290,000	290,000	-	-	-	290,000
449000 BOOKS & MATERIALS	2,165,000	2,167,000	286,419	426,546	2,000	1,738,455
449001 PERIODICALS & NEWSPAPER	120,000	120,000	50	1,192	-	118,808
449002 NON-PRINT	115,000	115,000	-	-	-	115,000
449003 CD'S	210,000	210,000	20,848	26,442	-	183,558
449004 DVD'S	940,000	940,000	31,623	58,202	-	881,798
449100 UNPROCESSED PAPERBACK B	137,000	150,227	28	2,691	103,564	43,972
451100 AUDIT FEES	15,000	15,000	-	-	-	15,000
Capital Outlay Total	4,097,000	4,121,199	338,967	518,893	120,483	3,481,823
EXPENSES Total	44,709,820	46,923,169	3,339,884	7,059,755	5,565,336	34,298,078

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
MONTH ENDED FEBRUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	\$12,168,828	\$12,168,828	\$-	\$-	\$-	\$12,168,828
Property Taxes Total	12,168,828	12,168,828	-	-	-	12,168,828
Intergovernmental						
335100 FINANCIAL INSTITUTION T	89,605	89,605	-	-	-	89,605
335200 LICENSE EXCISE TAX REVE	732,478	732,478	-	-	-	732,478
335700 COMMERCIAL VEHICLE TAX	76,445	76,445	-	-	-	76,445
339000 IN LIEU OF PROP. TAX	7,556	7,556	-	-	-	7,556
Intergovernmental Total	906,084	906,084	-	-	-	906,084
Miscellaneous						
361000 INTEREST INCOME	5,000	5,000	2,949	6,021	-	(1,021)
Miscellaneous Total	5,000	5,000	2,949	6,021	-	(1,021)
REVENUES Total	13,079,912	13,079,912	2,949	6,021	-	13,073,891
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	4,750	4,750	-	1,500	-	3,250
438100 PRINCIPAL	10,450,000	10,450,000	-	2,985,000	-	7,465,000
438200 INTEREST	2,357,485	2,357,485	-	457,699	-	1,899,786
Other Services and Charges Total	12,812,235	12,812,235	-	3,444,199	-	9,368,036
EXPENSES Total	\$12,812,235	\$12,812,235	\$-	\$3,444,199	\$-	\$9,368,036

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 245 - Rainy Day Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Miscellaneous						
361000 INTEREST INCOME	\$30,000	\$30,000	\$5,136	\$10,496	\$-	\$19,504
Miscellaneous Total	30,000	30,000	5,136	10,496	-	19,504
REVENUES Total	30,000	30,000	5,136	10,496	-	19,504
EXPENSES						
Other Services and Charges						
431100 LEGAL SERVICES	75,000	75,000	945	945	-	74,055
431200 ENGINEERING & ARCHITECT	500,000	763,591	-	-	-	763,591
431500 CONSULTING SERVICES	203,000	234,625	-	500	31,125	203,000
433100 OUTSIDE PRINTING	-	-	2,100	2,100	-	(2,100)
439905 OTHER CONTRACTUAL SERVI	250,000	279,750	-	-	29,750	250,000
Other Services and Charges Total	1,028,000	1,352,966	3,045	3,545	60,875	1,288,546
Capital Outlay						
441000 LAND	480,000	487,500	68,826	1,036,380	7,500	(556,380)
443500 BUILDING	1,040,000	1,040,000	-	-	-	1,040,000
Capital Outlay Total	1,520,000	1,527,500	68,826	1,036,380	7,500	483,620
EXPENSES Total	\$2,548,000	\$2,880,466	\$71,871	\$1,039,925	\$68,375	\$1,772,167

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
MONTH ENDED FEBRUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Miscellaneous						
361000 INTEREST INCOME	\$26,000	\$26,000	\$2,512	\$5,130	\$-	\$20,870
Miscellaneous Total	26,000	26,000	2,512	5,130	-	20,870
REVENUES Total	26,000	26,000	2,512	5,130	-	20,870
EXPENSES						
Other Services and Charges						
431100 LEGAL SERVICES	-	-	2,250	2,250	-	(2,250)
436100 REP & MAINT-STRUCTURE	250,000	250,000	-	-	-	250,000
Other Services and Charges Total	250,000	250,000	2,250	2,250	-	247,750
Capital Outlay						
444500 BUILDING IMPRVMENTS & U	150,000	150,000	-	-	-	150,000
444501 COMPUTER SOFTWARE	-	357,531	10,639	10,639	346,892	-
445300 CAPITAL - EQUIPMENT	-	415,871	154	11,203	404,822	(154)
Capital Outlay Total	150,000	923,402	10,792	21,842	751,714	149,846
EXPENSES Total	\$400,000	\$1,173,402	\$13,042	\$24,092	\$751,714	\$397,596

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 226 - Parking Garage - Detailed Income Statement
MONTH ENDED FEBRUARY 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Miscellaneous						
361000 INTEREST INCOME	2,000	2,000	277	546	-	1,454
Miscellaneous Total	2,000	2,000	277	546	-	1,454
Charges for Services						
347610 PARKING REVENUE	367,000	367,000	13,469	27,803	-	339,197
347611 EVENTS PARKING	12,000	12,000	-	250	-	11,750
Charges for Services Total	379,000	379,000	13,469	28,053	-	350,947
REVENUES Total	381,000	381,000	13,746	28,599	-	352,401
EXPENSES						
Other Services and Charges						
432400 DATA COMMUNICATIONS	700	700	636	678	-	22
439904 BANK FEES/CREDIT CARD F	-	-	739	1,377	-	(1,377)
431501 PARKING GARAGE CONTRACT	-	-	2,000	2,000	-	(2,000)
434201 EXCESS LIABILITY	-	-	880	880	-	(880)
439905 OTHER CONTRACTUAL SERVI	-	-	8,316	8,316	-	(8,316)
OTHER TO BE ALLOCATED	244,300	244,300	638	638	-	243,662
Other Services and Charges Total	245,000	245,000	13,209	13,889	-	231,111
Supplies						
421200 PRINTER SUPPLIES	-	-	147	147	-	(147)
421500 OFFICE SUPPLIES - FAC/P	-	-	684	684	-	(684)
Supplies Total	-	-	831	831	-	(831)
EXPENSES Total	245,000	245,000	14,039	14,719	-	230,281

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
STATUS OF THE TREASURY - CASH BALANCES
MONTH ENDED FEBRUARY 2018

Fund	Fund Name	Beg. Balance	Current Month Receipts	Current Month Disbursements	END BALANCE	INVESTMENTS	TOTAL
101	GENERAL (OPERATING) FUND *	\$ 11,343,243.48	\$ 495,525.69	\$ (3,829,976.77)	\$ 8,008,792.40	\$ 5,127,816.06	\$ 13,136,608.46
102	EXCESS LEVY	-	-	-	-	-	-
103	UNUSED	-	-	-	-	-	-
104	FINES	-	97,721.71	(97,723.67)	(1.96)	-	(1.96)
190	BEECH GROVE	-	-	-	-	-	-
226	PARKING GARAGE *	430,204.20	13,559.72	(738.93)	443,024.99	202,254.50	645,279.49
230	GRANT	581,869.16	150,156.49	(235,900.28)	496,125.37	-	496,125.37
245	RAINY DAY FUND	(716,766.19)	-	(70,926.25)	(787,692.44)	5,522,766.58	4,735,074.14
270	SHARED SYSTEM	140,621.77	2,265.70	(5,442.71)	137,444.76	309,107.31	446,552.07
290	CAFÉ & CATERING	-	-	-	-	-	-
301	B&I REDEMPTION FUND	491,061.17	156.70	-	491,217.87	1,459,310.33	1,950,528.20
321	B&I REDEMPTION FUND II	59,514.82	-	-	59,514.82	-	59,514.82
471	LIBRARY IMPROV RESERVE FUND	255,141.47	0.15	(12,661.31)	242,480.31	2,692,460.91	2,934,941.22
472	CONSTRUCTION	11,965.84	-	-	11,965.84	120,139.60	132,105.44
473	CAPITAL PROJECTS FUND	-	-	-	-	-	-
474	2014 MULTI-BRANCH FAC IMPROV	13,591.45	-	(11,100.00)	2,491.45	-	2,491.45
475	2015 BOND - RFID BOOKS AND MAT	(843.76)	-	(13,173.48)	(14,017.24)	1,250,000.00	1,235,982.76
476	2016 BOND - MICHIGAN ROAD	112,776.71	20,049.40	(219,431.50)	(86,605.39)	6,780,922.69	6,694,317.30
477	2017 BOND - BRIGHTWOOD	276,720.59	-	(735.00)	275,985.59	5,547,886.93	5,823,872.52
478	2017 BOND - EAGLE	7,218,449.18	-	(104,860.07)	7,113,589.11	-	7,113,589.11
800	GIFT	146,462.55	113,863.88	(50,180.72)	210,145.71	515,178.82	725,324.53
806	PAYROLL LIABILITIES	83,694.77	109,951.80	(109,772.88)	83,873.69	-	83,873.69
812	FOUNDATION AGENCY FUND	1,360.13	535.36	-	1,895.49	-	1,895.49
813	STAFF ASSOCIATION	2.00	2.00	-	4.00	-	4.00
814	SALES TAX	898.13	773.72	(898.13)	773.72	-	773.72
815	PLAC CARD REVENUE	30,895.55	3,705.00	-	34,600.55	-	34,600.55
Totals		\$ 20,480,863.02	\$ 1,008,267.32	\$ (4,763,521.70)	\$ 16,725,608.64	\$ 29,527,843.73	\$ 46,253,452.37

*Does not include Petty Cash on Hand in Fund 101 in the amount of \$6,424 and Garage Fund change in the amount of \$1,800.

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
February 28, 2018**

Chase Savings Account

	Balance February 28, 2018	Interest Earned February 28, 2018
Operating Fund	\$ 363,418	\$ 106
Library Improvement Reserve Fd	\$ 620	0
Shared System Fund	\$ 46,152	13
Grant Fund	\$ 437,528	127
Parking Garage	\$ 304,470	89
Bond & Interest Redemption Fd	\$ 537,758	157
Total Chase Savings Account	\$ 1,689,946	\$ 492

The average savings account rate for February was 0.38%

Fifth Third Bank Investment Account

	Balance February 28, 2018	Interest Earned February 28, 2018
Operating Fund	\$ 3,581,781	\$ 3,341
Library Improvement Reserve Fd	\$ 2,692,461	2,512
Shared System Fund	\$ 309,107	288
Gift Fund	\$ 515,179	481
Construction Fund	\$ 120,140	112
Parking Garage	\$ 202,255	189
Rainy Day Fund	\$ 5,351,239	4,992
Bond & Interest Redemption Fd	\$ 1,030,357	961
Total Fifth Third Bank	\$ 13,802,519	\$ 12,875

The average investment account rate for February was 1.12%

Hoosier Fund Account Income

	Balance February 28, 2018	Interest Earned February 28, 2018
Operating Fund	\$ 1,534,183	\$ 1,294
Rainy Day Fund	\$ 171,528	145
2017 Brightwood Project Fund	\$ 5,547,887	4,678
Total Hoosier Fund Account	\$ 7,253,598	\$ 6,116

The average Hoosier Fund account rate for February was 1.10%

TrustIndiana

	Balance February 28, 2018	Interest Earned February 28, 2018
Operating Fund	\$ 11,852	\$ 13
2015 RFID Project Fund	\$ 1,250,000	-
2016 Michigan Road Project Fund	\$ 6,780,923	7,394
Bond & Interest Redemption Fd	\$ 428,953	1,831
Total TrustIndiana Account	\$ 8,471,727	\$ 9,238

The average TrustIndiana account rate for February was 1.43%

Previous Month's Chase Savings Account Activity

	Balance January 31, 2018	Interest Earned January 31, 2018
Operating Fund	\$ 363,312	\$ 86
Library Improvement Reserve Fd	\$ 620	0
Shared System Fund	\$ 46,138	11
Grant Fund	\$ 437,400	104
Parking Garage	\$ 304,381	72
Bond & Interest Redemption Fd	\$ 537,602	128
Total Chase Savings Account	\$ 1,689,453	\$ 402

The average savings account rate for January was 0.28%

Previous Month's Fifth Third Bank Investment Account

	Balance January 31, 2018	Interest Earned January 31, 2018
Operating Fund	\$ 3,578,440	\$ 3,483
Library Improvement Reserve Fd	\$ 2,689,949	2,618
Shared System Fund	\$ 308,819	301
Gift Fund	\$ 514,698	501
Construction Fund	\$ 120,028	117
Parking Garage	\$ 202,066	197
Rainy Day Fund	\$ 5,346,247	5,204
Bond & Interest Redemption Fd	\$ 1,029,396	1,002
Total Fifth Third Bank	\$ 13,789,643	\$ 13,422

The average investment account rate for January was 1.17%

Previous Month's Hoosier Fund Account Income

	Balance January 31, 2018	Interest Earned January 31, 2018
Operating Fund	\$ 1,532,890	\$ 1,394
Rainy Day Fund	\$ 171,383	156
2017 Brightwood Project Fund	\$ 5,543,209	5,042
Total Hoosier Fund Account	\$ 7,247,482	\$ 6,592

The average Hoosier Fund account rate for January was 1.07%

Previous Month's TrustIndiana

	Balance January 31, 2018	Interest Earned January 31, 2018
Operating Fund	\$ 11,839	\$ 14
2015 RFID Project Fund	\$ 1,250,000	-
2016 Michigan Road Project Fund	\$ 6,773,528	7,845
Bond & Interest Redemption Fd	\$ 427,122	1,942
Total TrustIndiana Account	\$ 8,462,489	\$ 9,801

The average TrustIndiana account rate for January was 1.37%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances
As of February 28, 2018

Construction Fund Cash Balances

Fund 474 - Restricted - E. Washington, Southport, Warren	2,491.45
Fund 475 - Restricted - RFID Project	1,235,982.76
Fund 476 - Restricted - Michigan Road Project	6,663,667.90
Fund 477 - Restricted - Brightwood Project	5,823,872.52
Fund 478 - Restricted - Eagle Project	7,113,589.11
Foundation	132,105.44
Total Construction Fund Cash Balances	<u>20,971,709.18</u>

Construction Fund Classification Breakdown

Fund 474 - Restricted - E. Washington, Southport, Warren	2,491.45
Fund 475 - Restricted - RFID Project	1,235,982.76
Fund 476 - Restricted - Michigan Road Project	6,663,667.90
Fund 477 - Restricted - Brightwood Project	5,823,872.52
Fund 478 - Restricted - Eagle Project	7,113,589.11
Foundation - Assigned - Central	132,105.44
Total Construction Fund Breakdown	<u>20,971,709.18</u>

Summary of Classifications

Total Restricted	20,839,603.74
Total Assigned	132,105.44
Total of All Classifications	<u>20,971,709.18</u>

Summary of Project Activity

	*** ADJUSTED					
<u>PROJECT</u>	<u>ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
Fund 474 - Restricted - E. Washington, Southport, Warren	5,053,406.80	11,100.00	11,100.00	5,050,915.35	1,840.24	651.21
Fund 475 - Restricted - RFID Project	2,000,000.00	13,173.48	18,434.79	764,017.24	623,677.03	612,305.73
Fund 476 - Restricted - Michigan Road Project	7,645,922.69	219,431.50	232,803.71	982,254.79	5,569,491.99	1,094,175.91
Fund 477 - Restricted - Brightwood Project	5,992,886.93	735.00	5,011.66	169,014.41	414,237.34	5,409,635.18
Fund 478 - Restricted - Eagle Project	7,746,627.55	104,860.07	519,332.85	603,038.44	193,781.22	6,949,807.89
Major Repairs & Maintenance	3,452,888.53	0.00	0.00	3,337,387.93	23,275.00	92,225.60
Central Technology	6,852,536.01	0.00	0.00	6,835,931.17	15,969.12	635.72
Total Expenditures	<u>38,744,268.51</u>	<u>349,300.05</u>	<u>786,683.01</u>	<u>17,742,559.33</u>	<u>6,842,271.94</u>	<u>14,159,437.24</u>

	*** BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
* Estimated Future Interest Earnings - Foundation	14,725.36	112.06	228.88	14,725.36	0.00
** Estimated Future Interest Earnings - Fund 474	24,106.15	0.00	0.00	24,106.15	0.00
** Estimated Future Interest Earnings - Fund 476	80,922.69	7,394.47	15,239.29	80,922.69	0.00
** Estimated Future Interest Earnings - Fund 477	47,886.93	4,677.59	9,719.30	47,886.93	0.00
** Estimated Future Interest Earnings - Fund 478	30,000.00	0.00	0.00	0.00	30,000.00

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.

** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.

*** Adjusted Original Budget includes previously unallocated interest from previous months and current month. It is also included in Est Future Interest Budget.

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASHFLOW PROJECTIONS - OPERATING FUND
January 1 - December 31, 2018

	ACTUAL JANUARY	ACTUAL FEBRUARY	PROJECTED MARCH	PROJECTED APRIL	PROJECTED MAY	PROJECTED JUNE	PROJECTED JULY	PROJECTED AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	PROJECTED Y-T-D	REVISED BUDGET	Variance
Beginning Balance	\$ 18,921,220	\$ 16,466,412	\$ 13,136,608	\$ 9,785,250	\$ 7,030,442	\$ 9,081,192	\$ 17,792,343	\$ 14,650,810	\$ 11,243,390	\$ 8,061,733	\$ 6,003,375	\$ 7,376,296	\$ 18,921,220	\$ 18,921,220	
<u>Receipts:</u>															
Property Tax	-	-		420,000	5,130,000	11,152,678				1,275,000	4,825,000	10,602,678	33,405,356	33,405,356	-
Excise Tax	-	-				1,383,229						1,383,229	2,766,458	2,766,458	-
Financial Institution Tax	-	-				149,934						149,934	299,868	299,868	-
Commercial Vehicle Tax	-	-				127,909						127,909	255,818	255,818	-
In-Lieu-of Taxes	-	-				12,686						12,686	25,372	25,372	-
Local Option Income Tax (LOIT)	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	3,733,649	3,733,649	(0)
County Option Income Tax (COIT)	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	205,100	205,100	0
Fines	64,155	55,488	63,487	63,487	63,487	63,487	63,487	63,487	63,487	63,487	63,487	63,487	754,510	761,840	(7,330)
Photocopier	58	55	-	-	-	-	-	-	-	-	-	-	113	-	113
Printers	25,763	29,877	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	284,806	275,000	9,806
Fax Transmissions	5,035	5,423	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	37,125	32,000	5,125
Headsets	617	589	500	500	500	500	500	500	500	500	500	500	6,206	6,000	206
USB	537	502	500	500	500	500	500	500	500	500	500	500	6,039	6,000	39
PLAC Dist.	-	-				83,000							83,000	83,000	-
Interest income	4,977	4,754	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	38,898	35,000	3,898
Library totes	149	155	250	200	180	500	275	195	150	150	120	100	2,423	2,500	(77)
Other Card Revenue	285	266	1,400	1,000	1,200	800	500	1,000	900	1,000	900	500	9,751	12,000	(2,250)
Miscellaneous	194	369	500	500	500	500	500	500	500	500	500	500	5,563	6,000	(437)
Proctoring Exams	435	345	300	300	400	500	500	300	100	300	300	300	4,080	3,500	580
Facility Rental	17,456	17,563	15,000	15,000	25,000	25,000	25,000	15,000	25,000	30,000	15,000	26,640	251,659	261,640	(9,981)
Catering Commission	-	9,894	2,000	500	4,000	5,000	6,000	-	10,000	14,000	17,000	5,500	73,894	75,000	(1,106)
Café Revenue	-	-	500	500	500	500	500	500	500	500	500	500	5,000	6,000	(1,000)
Reimbursement for Services	-	20,117	13,000	45,000		3,000		1,000	9,000			54,000	145,117	175,000	(29,883)
Insurance Reimbursement	-	-	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	16,667	20,000	(3,333)
Refunds	4,487	-	417	417	417	417	417	417	417	417	417	417	8,654	5,000	3,654
Erate Revenue	25,618	25,605	12,000	12,000	20,777	25,000			60,000		60,000	9,000	250,000	250,000	0
Grants/Contributions	-	-					225,000						225,000	225,000	-
Sale of surplus property	-	20	1,000						2,000		2,000		5,020	5,000	20
Transfer in	-						-		-				-	-	-
Total Receipts	477,996	499,251	469,249	918,299	5,605,856	13,393,535	681,574	441,794	531,449	1,744,749	5,344,619	12,796,775	42,905,146	42,937,101	(31,955)
<u>Expenditures:</u>															
Personal Services & Benefits	2,045,240	1,846,976	1,952,479	1,977,479	1,977,479	3,066,756	1,977,479	1,977,479	1,977,479	1,977,479	1,977,479	3,066,756	25,820,562	25,820,562	-
Supplies	72,458	79,779	92,559	152,559	92,559	112,559	212,559	212,559	82,559	162,559	152,559	97,218	1,522,491	1,522,491	-
Other Services and Charges	1,422,247	1,074,162	1,391,648	1,269,148	1,169,148	1,269,148	1,269,148	1,269,148	1,319,148	1,319,148	1,297,739	1,389,082	15,458,917	15,458,917	-
Library Materials Capital Outlay	179,926	338,967	383,920	273,920	315,920	233,920	363,920	390,027	333,920	343,920	543,920	418,920	4,121,199	4,121,199	-
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,719,871	3,339,884	3,820,607	3,673,107	3,555,107	4,682,384	3,823,107	3,849,214	3,713,107	3,803,107	3,971,698	4,971,977	46,923,169	46,923,169	-
Change in AP	787,067	(489,170)	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	\$ 16,466,412	\$ 13,136,608	\$ 9,785,250	\$ 7,030,442	\$ 9,081,192	\$ 17,792,343	\$ 14,650,810	\$ 11,243,390	\$ 8,061,733	\$ 6,003,375	\$ 7,376,296	\$ 15,201,094	\$ 14,903,197	\$ 14,935,152	



Board Action Request

6c

To: IMCPL Board

Meeting Date: March 26, 2018

From: Finance Committee

Approved by the Board: March 26, 2018

Effective Date: March 26, 2018

Subject: 2018 AHS/ILS and Multi-Facility Improvement Project Bonds -
Preliminary Bond-Reimbursement Resolution – Resolution 9-2018 and
Appropriation Resolution – Resolution 10-2018

Recommendation: Authorize the approval of Resolutions 9-2018 and 10-2018 relating to a bond issue in the amount of \$5,000,000.

Background:

Summary: The Indianapolis Public Library requests approval for the issuance of bonds in the maximum amount of \$5,000,000.

Overview: The proposed 2018 bond issue is planned for the financing of the following projects:

Project	Estimated Cost
The purchase and implementation of a new Integrated Library System	\$2,000,000
Facility Improvement Projects	835,000
Removal and replacement of window flashing in LSC	250,000
Opening Day Collection for the Brightwood, Michigan Road and Eagle branches	900,000
Sorters for Central, Southport, Michigan Road, West Perry and Lawrence branches	900,000
Cost of Issuance	115,000
TOTAL	\$5,000,000

Strategic/Fiscal Impact: This bond issue is incorporated into our long term debt plan which keeps the debt tax rate at or below \$0.0318. The interest expense on the bonds is estimated to be \$345,136 with an estimated repayment term of 3.5 years. The estimated maximum annual payment is estimated to be \$3,687,387.

The Library plans to issue the bonds as taxable bonds because this gives the Library the ability to issue the West Perry Bonds, which will be sold later this year, as Bank Qualified. In order to be Bank Qualified, an issuer cannot issue more than \$10 million in tax-exempt bonds in a year. Bank Qualified bonds usually have lower interest rates and thus we anticipate interest savings for the Library.



Board Resolution

6c1

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 9-2018
PRELIMINARY BOND-REIMBURSEMENT RESOLUTION
(2018 AHS/ILS and Multi-Facility Improvement Project)
March 26, 2018**

WHEREAS, the Library Board (the "Board") of the Indianapolis-Marion County Public Library, Indiana (the "Public Library"), has given consideration to (i) the installation of automated materials handling system equipment in one or more of the facilities operated by the Public Library, including, but not necessarily limited to, the Central Library, the Southport Library Branch, the Michigan Road Library Branch, the West Perry Library Branch and the Lawrence Township Branch, (ii) the purchase and implementation of a new Integrated Library System which will replace the existing Integrated Library System operated by the Public Library, (iii) the purchase of all or a portion of the initial collection for one or more of the new branches that have been, or will be, constructed by the Public Library, including, but not necessarily limited to, the Brightwood Branch Library, the Michigan Road Branch Library and the Eagle Branch Library, (iv) the replacement of window flashing at the existing Library Services Center, (v) other miscellaneous facility improvement or system enhancement projects in connection with the services provided, or to be provided, by the Public Library or in connection with the buildings operated by the Public Library, (vi) one or more projects related to any portion of the projects listed in clause (i) through and including (v), and (vii) the payment of all of the costs related to any of the foregoing projects, including, but not limited to, the costs of issuance related to the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds (as hereinafter defined)(clauses (i) through and including (vii), collectively, the "2018 AHS/ILS and Multi-Facility Improvement Project"); and

WHEREAS, the Board, being duly advised, finds that it is in the best interests of the Public Library and its citizens for the purpose of financing all or any portion of the 2018 AHS/ILS and Multi-Facility Improvement Project to issue general obligation bonds (the "2018 AHS/ILS and Multi-Facility Improvement Project Bonds"), which will not exceed an original aggregate principal amount of Five Million Dollars (\$5,000,000), and all or a portion of which may bear interest that is includable in the holder's gross income for federal income tax purposes; and

WHEREAS, the Board expects to pay for certain costs of the 2018 AHS/ILS and Multi-Facility Improvement Project or costs related to the 2018 AHS/ILS and Multi-Facility Improvement Project (collectively, the "Expenditures") prior to the issuance of the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds, and to reimburse the Expenditures with proceeds of the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds; and

WHEREAS, the Board desires to declare its intent to reimburse the Expenditures pursuant to Treas. Reg. § 1.150-2 and Indiana Code §5-1-14-6(c).

NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, INDIANA, AS FOLLOWS:

Section 1. The Board hereby makes a preliminary determination that there exists a need for the 2018 AHS/ILS and Multi-Facility Improvement Project. Accordingly, the Board hereby makes a preliminary determination that to the extent permitted by law the Board will take all of the necessary steps to issue the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds in one or more series, all or a portion of which may bear interest that is includable in the holder's gross income for federal income tax purposes and pursuant to which the Public Library will finance all or any portion of the 2018 AHS/ILS and Multi-Facility Improvement Project. The Public Library will finance all or any portion of the 2018 AHS/ILS and Multi-Facility Improvement Project through the issuance of the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds. The total maximum original aggregate principal amount of the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds will not exceed \$5,000,000. The 2018 AHS/ILS and Multi-Facility Improvement Project Bonds will have a maximum term not to exceed eight (8) years from the date such 2018 AHS/ILS and Multi-Facility Improvement Project Bonds are issued.

Based on an estimated maximum average interest rate that will be paid in connection with the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds of five percent (5.00%) per annum, which assumes that all of the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds bear interest that is includable in the holder's gross income for federal income tax purposes, the total interest cost associated therewith is estimated to not exceed \$938,445 (which amount is net of any funds received by the Public Library from the United States of America as a result of any or all of the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds being issued under one or more federal tax credit programs) and not excluding from this amount any funds of the Public Library being available for capitalized interest.

The estimated total maximum debt service fund tax rate for the Public Library after the issuance of the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds is not expected to increase above \$0.0318 per \$100 of assessed valuation as a result of the payment of the debt service on the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds.

Section 2. To the extent the Public Library receives any donations or gifts that may be used to pay for all or a portion of any of the costs of the 2018 AHS/ILS and Multi-Facility Improvement Project, the Board hereby pledges to use any such donations or gifts for such purpose except to the extent that the Board determines that such donations or gifts may, or are required to, be used for other purposes.

Section 3. The Board hereby declares its official intent that to the extent permitted by law, to issue the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds, which will not exceed an original aggregate principal amount of approximately Five Million Dollars (\$5,000,000), and to reimburse costs of the 2018 AHS/ILS and Multi-Facility Improvement Project consisting of the Expenditures from proceeds of the sale of such 2018 AHS/ILS and Multi-Facility Improvement Project Bonds.

Section 4. Any and all actions previously taken by any member of the Board, the Chief Executive Officer of the Public Library or her designee, the Chief Financial Officer of the Public Library or her designee or the Director of Facilities of the Public Library or her designee in connection with the foregoing preliminary determinations, including, but not limited to, publication of the notice of the consolidated public hearing held in connection with such preliminary determinations, be, and hereby are, ratified and approved.

Section 5. The Chief Executive Officer of the Public Library or her designee, the Chief Financial Officer of the Public Library or her designee or the Director of Facilities of the Public Library or her designee are hereby authorized to take any and all actions to obtain the approval of the City-County Council of the City of Indianapolis and Marion County, Indiana, with respect to the issuance of the 2018 AHS/ILS and Multi-Facility Improvement Project Bonds.

ADOPTED this 26th day of March, 2018.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Resolution

6c3

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 10-2018
APPROPRIATION RESOLUTION
(2018 AHS/ILS and Multi-Facility Improvement Project)
March 26, 2018**

WHEREAS, the Library Board of the Indianapolis-Marion County Public Library (the "Board"), being the governing body of the Indianapolis-Marion County Public Library (the "Public Library"), has, on this date, adopted a resolution, the provisions of which are hereby included herein by this reference thereto, determining to issue general obligation bonds of the Public Library, in an original aggregate principal amount not to exceed Five Million Dollars (\$5,000,000) (the "2018 Bonds"), for the purpose of financing all or any portion of the 2018 AHS/ILS and Multi-Facility Improvement Project, as described in the resolution adopted by the Board on the date hereof (the "2018 AHS/ILS and Multi-Facility Improvement Project"); and

WHEREAS, the Board did not include the proceeds of the 2018 Bonds in the regular budget for the year 2018; and

WHEREAS, (a) there are insufficient funds available or provided for in the Public Library's existing budget and tax levy which may be applied to the cost of the 2018 AHS/ILS and Multi-Facility Improvement Project, (b) the issuance of the 2018 Bonds has been authorized to procure the necessary funds and (c) a necessity exists for the making of the additional appropriation set out herein; and

WHEREAS, the Chief Executive Officer of the Public Library has caused notice of a hearing on said appropriation to be published as required by law; and

WHEREAS, such public hearing was held on March 26, 2018, at 6:30 p.m. (local time) in the Haughville Library Branch, located at 2121 West Michigan Street, Indianapolis, Indiana, on said appropriation at which all taxpayers and interested persons had an opportunity to appear and express their views regarding such additional appropriation.

NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, AS FOLLOWS:

Section 1. The Board shall appropriate a sum not to exceed Five Million Dollars (\$5,000,000), out of the proceeds of the 2018 Bonds, together with all investment earnings thereon, all of which sum shall be for the use of the Board in paying the costs of the 2018 AHS/ILS and Multi-Facility Improvement Project and the costs associated with the issuance of the 2018 Bonds.

Section 2. Such appropriation shall be in addition to all appropriations provided for in the existing budget and levy, and shall continue in effect until the completion of the 2018 AHS/ILS and Multi-Facility Improvement Project. Any surplus of such proceeds shall be credited to the proper fund as provided by law.

Section 3. A certified copy of this resolution, together with such other proceedings and actions as may be necessary, shall be filed by the Chief Financial Officer of the Public Library, along with a report of the appropriation, with the State Department of Local Government Finance.

Section 4. Any and all prior actions taken by any officer of the Public Library or member of the Board in connection and consistent with this resolution is hereby ratified and approved.

ADOPTED this 26th day of March, 2018.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

6d

To: IMCPL Board

Meeting Date: March 26, 2018

From: Finance Committee

Approved by the
Library Board:

Effective Date: March 26, 2018

Subject: Recommendation for the Purchase of Firewall Equipment, Installation, Maintenance and Subscription Services from Presidio Networked Solutions Group, LLC. - Resolution 11-2018

Recommendation: Authorize the approval of Resolution 11-2018.

Background: A firewall is a network security system designed to prevent unauthorized access to or from a company's private network. Our existing firewalls (one located at Central Library, one located at LSC) will be over 8 years old in 2018.

Technology improvements have made firewalls smarter in the past 8 years. Features are available today such as guarding the library staff and patrons from known dangerous sites and keep them from downloading dangerous content (Malware, etc). Today's firewalls include services that keeps its knowledge base up-to-date, so as new threats are discovered, the firewall is updated several times a day to keep us protected. In addition, today's firewalls include features that will allow us to eliminate other aging network equipment.

Since its inception in 1996, the program commonly known as E-rate has helped ensure that eligible schools and libraries have affordable access to the internet. In July, 2014 the Federal Government adopted the E-rate Modernization Order which focuses on expanding funding for Wi-Fi networks and equipment schools and libraries across America.

IndyPL has already taken advantage of the E-rate Modernization Order, having received over \$350,000 for network equipment and completely replacing all our wireless access points during 2015-2016. Continuing this opportunity, Information Technology received Library Board approval to issue RFP documents for additional network equipment and installation services to replace our firewalls.

A Request for Proposals for Network Equipment was published on September 21, 2017. Three quotes were received by the due date of October 26th 2017. Because the 3 quotes were very different in their technical solutions, IndyPL IT staff took 120 days to review alternatives and interview the vendors involved.

Strategic/Fiscal Impact: The total cost of the Firewalls, installation and first-year maintenance, together with 3-years of subscription services (\$200,254) has been budgeted in the 2018 Operating Budget. It is anticipated that USF E-rate Funds will reimburse the Library 85 percent of the eligible portion (hardware, installation and maintenance costs) of the firewalls. The anticipated reimbursement is \$78,722.



Board Resolution

6d

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 11-2018**

**RECOMMENDATION FOR THE PURCHASE OF FIREWALL EQUIPMENT, INSTALLATION,
MAINTENANCE AND SUBSCRIPTION SERVICES FROM PRESIDIO NETWORKED SOLUTIONS
GROUP, LLC.
March 26, 2018**

WHEREAS, the Indianapolis-Marion County Public Library ("Library") issued a Request for Proposals for Network Equipment and related services necessary for updating the Library network security system designed to prevent unauthorized access to or from the Library network, commonly referred to as firewall equipment and systems, due to the age and diminished reliability of its existing firewall equipment and systems; and

WHEREAS, the Library received proposals from three vendors; and

WHEREAS, based on a review of the proposals, Library staff has determined Presidio Networked Solutions Group, LLC to be the lowest, responsive and responsible proponents, and recommends the Library authorize the purchase from Presidio Networked Solutions Group, LLC of network equipment for 2 firewalls, along with the installation services for the equipment, one-year of maintenance for the equipment, and a three-year subscription for firewall services, all as more particularly identified on the attached proposal quote ("Firewall Equipment and Subscriptions").

IT IS THEREFORE RESOLVED that the Board approves the purchase of the Firewall Equipment and Subscriptions from Presidio Networked Solutions Group, LLC and authorizes the Chief Executive Officer of the Library to complete the necessary purchasing documents with Presidio Networked Solutions Group, LLC for the Firewall Equipment and Subscriptions for a total cost not to exceed \$200,254, and on terms the Chief Executive Officer deems necessary or advisable based on the recommendations of Library legal counsel.



Board Briefing Report

7a

To: IMCPL Board **Meeting Date:** March 26, 2018

From: Diversity, Policy and Human Resources Committee

Subject: IndyPL Diversity Overview

Recommendation: N/A

Background: Each year Human Resources provides our Board of Trustees a point-in-time snapshot of staff diversity. As a point-in-time report it does not include context. The attached summary is a brief outline of IndyPL's diversity related activities in the four major areas of Collection, Doing Business, Services and Workforce.

Attached is the diversity report for 2017 along with a list of our jobs per EEO category and disbursement of funds spent on competitive goods and services to certified XBE firms.

Strategic/Fiscal Impact: N/A



2017 Diversity Overview

Executive Summary

March 13, 2018

Our Mission

The Indianapolis Public Library enriches lives and builds communities through lifelong learning

Our Vision

To be a center of knowledge, community life and innovation for Indianapolis

Summary

This document is to remind you of some of the salient points from the Diversity Report overview presented to the Board in April 2015 of our changing community, our challenges and our diversity related goals. The report was divided into four major Library functions – *Collections, Doing Business, Services and Workforce*. Throughout each year you receive information related to Collections, Doing Business and Services from your CEO and those functional area Directors.

Our Community

In the last ten years, the white population in Marion County has decreased 6.5% and minority populations have grown by a dramatic 173.5%. By 2043, the non-white population in Indianapolis is expected to exceed 50%. Over 12,000 refugees live in Indianapolis; 2,000 international students study at local universities, 12% of Indianapolis homes speak a language other than English, 200 languages are spoken in the Indianapolis Public Schools, and 4,000 new Indiana residents become U.S. citizens annually.

Our Challenge

- Our new 5-year strategic plan and corresponding institutional activities define our pathway forward to meet our changing community and what we need to do to adapt both services and workforce to reflect changes.

We understand the need and are committed to achieving our diversity-related goals of:

- Staff better reflecting our communities
- Furthering our respect and appreciation of diversity through cultural competency training
- Expanding the diversity of our services, collections, outreach, programming and doing business
- Increasing diversity throughout all levels of the organization

Our ongoing assessment of organizational diversity-related activities continues to ensure the Library's undertakings are in alignment with our strategic plan and organizational principles therein.

Major Functional Areas

Collections *(Multiple Formats, Languages, Special Needs/Requests, Inclusive Content)*

- Materials selection, tracking and addition of subject headings for our diverse communities in multiple languages, formats, genres.
- Library services available on website in multiple languages.
- Our shared system focused on serving diverse community needs.
- Digitization of community collections & special projects representing various ethnicities.
- Expanded e-resources.
- Mango language learning platform.

Doing Business *(Contracts, Services)*

- Increased efforts to attract minority/women/veteran owned business enterprise spending through an active notification & recruitment process.
 - Attachment A – 2017 “Doing Business” Report

Services *(Libraries, Outreach, Programming)*

- Open access statement clearly communicating that the library does not discriminate and all library services are available to all residents of the library district.
- We conduct demographic research to ensure we are identifying and serving our community’s diverse needs.
 - Programs
 - Offer new learning to our community through cultural programs to enhance cultural knowledge, skills development, access & information helping new immigrants integrate and programs to celebrate our community’s broad diversity.
 - Center for African American Literature, Culture and the Black Experience at Central Library opened Fall 2017
 - African American History Committee presents large-scale exhibits leading to important discussions in our community.
 - Story times for our youngest patrons to support the importance of early learning.
 - Sister cities program partnership shares art, music, literature to a wider Indianapolis audience.
 - A program specialist position exclusively focused on diversity outreach to develop relationships, designing initiatives for our diverse community, promoting library services and providing cultural competency learning for library staff.

Workforce *(Recruitment & Retention, Learning & Development, Cultural Competency, Compensation, Benefits & Wellness, Performance Management, Legal & Regulatory Compliance, Systems & Processes)*

- State or National searches to fill high level positions. (Chief Financial Officer)
- Broadened recruitment activities to attract more male and minority applicants.
- Attended recruitment events targeting minorities such as Black Expo, Representative Andre Carson’s Youth Fair, Urban League’s job fair, IN Latino Expo, Martin University (2-events)
- HBCU’s and additional universities in TN, TX, NY, WI, PA, IA, FL, OH
- Recruitment advertisements in La Voz and Recorder
- Increase staff diversity to more closely resemble community demographics
- Increased focus and opportunities for staff learning & development
- Individual Development Plans
- Experiential opportunities
- Annual Staff Day
- Increased cultural competency of staff through education.

Class or Training 2017	Number Attended
American Sign Language in the Workplace 101	11
American Sign Language in the Workplace 201	10
Before Bilingual Storytime: The Outreach Bridge to Engaging Latino and Spanish-speaking Families	1
Beyond the Welcome Sign: Tailoring Immigrant Services for Success	5
Bilingual Story times: Reaching through the Language Barrier	2
Civility Goes Viral: A New Approach for a New Era	4
Community Engagement: Serving Diverse Communities Where They Are	3
Community Resiliency Model: How to use CRM to Assist Youth in Need	1
Creating Inclusive Story times for All Children	18
Customer Service for Adults with Autism	2
Diverse Books for Teens	4
Exploring Similarity, Embracing Difference: How to Evaluate and Identify Literature Portraying Individuals with Disabilities	1
Forget-Me-Not: Connecting with Dementia Patients and their Caregivers	2
Graphically Different: A Discussion on Diversity in Comics and Graphic Novels	3
Have you Heard? There is a Social Worker at the Library!	3
Library Services: Making the Atypical, Typical	7
Mental Health 101 and Communication	23
Navigating Difference	2
Nurturing Empathy through Culturally-Inclusive Youth Programming	1
People - Difficult or Different?	3
Programs that Advance Race and Social Equity Goals	4
Services for Children with Special Needs: About Special Kids	5
Services for Seniors and Caregivers	1
Services for Senior Citizens with CICOA	4
Services to LGBTQ	11
Serving Immigrant Communities	2
Teaching Tolerance	2
Teen Mental Illness 101	2
The Healing Library: Lending Healing Experiences to Families	2
The Inclusive Library - Providing Excellent Customer Service to Library Patrons with Disabilities	1
The Opioid Epidemic and Libraries: Challenges, Resources and More	8
Trauma Informed Services in the Library: Understanding and Serving Our Community	2
Veterans and Mental Health	2
Class or Training	Number attended
Speaking in Tongues Documentary	25
Indy Neighborhood Advocates	25
Resource Needs of New Immigrant Communities	30
American Sign Language class – 1st level – 10 weeks long	16
American Sign Language class – 2 nd level – 10 weeks long	16
Conversations on Homelessness	21

Mental Illness 101 and Communications Skills	27
Mental Illness 101 and Communication Skills	23
Offering Service and Support to the LGBTQ community	9
Serving children with Autism Spectrum disorder (part 1)	3
Serving children with Autism Spectrum disorder (part 2)	3

- Tuition Reimbursement total in 2017: \$15,162.08 for 10 employees
 - 9 Female
 - 1 Male
 - 7 White, 3 Black/African American,

- Staff Association Scholarships total in 2017: \$2000 for 5 employees
 - 4-Female
 - 1-Male
 - 2-Black/African American
 - 3-White

- Discussion to change "Training Librarian" position to a "Diversity Fellowship"

Table 1
ALL STAFF DIVERSITY 2012 - 2017

Race/ Ethnicity	STATS INDIANA 2015-2016 (most recent published)	Indy PL All Employees December 31, 2012	Indy PL All Employees December 31, 2013	Indy PL All Employees December 31, 2014	Indy PL All Employees December 31, 2015	Indy PL All Employees December 31, 2016	Indy PL All Employees December 31, 2017
American Indian / Alaskan Native	0.5%	2 0.3%	2 0.3%	1 0.2%	1 0.2%	N/A	N/A
Asian	3.1%	11 1.8%	10 1.6%	8 1.3%	8 1.3%	7 1.1%	8 1.3%
Black / African American	28.5%	118 19.5%	119 19.3%	114 18.4%	117 18.7%	110 17.8%	111 18.1%
Native Hawaiian / Pacific Islander	0.1%	1 0.2%	1 0.2%	0 0.0%	0 0.0%	1 0.2%	1 0.2%
Hispanic / Latino	*10.2%	11 1.8%	12 1.9%	10 1.6%	16 2.6%	18 2.9%	14 2.3%
White	65.0%	453 74.6%	463 74.9%	471 75.9%	470 75.0%	467 75.7%	470 76.7%
2 or More Races	2.8%	11 1.8%	11 1.8%	16 2.6%	15 2.4%	14 2.3%	9 1.4%
Totals	100%	607	618	620	627	617	613

INDIANAPOLIS PUBLIC LIBRARY

Table 2

ALL STAFF BY GENDER 2012 - 2017

Gender	Indianapolis Census 2016 (most recent published)	Dec. 31, 2012	Dec. 31, 2013	Dec. 31, 2014	Dec. 31, 2015	Dec. 31, 2016	Dec. 31, 2017	Indy PL Difference to Marion County
Male	49.3%	124 20.4%	130 21%	133 21.4%	132 21.1%	137 22.2%	128 20.9%	-28.4%
Female	50.7%	483 79.6%	488 79%	487 78.5%	495 78.9%	480 77.8%	485 79.1%	+28.4%
Totals	100%	607	618	620	627	617	613	N/A

INDIANAPOLIS PUBLIC LIBRARY

Table 4

***New Hire Ethnicity vs 2016
January 1, 2017 – December 31, 2017***

	New Hire Race/Ethnicity							
	American Indian/ Alaska Native	Asian	Black or African American	Native Hawaiian/ Other Pacific Islander	Hispanic or Latino	Two or More Races	White	Totals
	-	4 4.2%	21 22.1%	-	-	1 1.1%	69 72.6%	95
Difference between 2016 New Hires	N/A	+3 +3.2%	+4 +4.9%	-1 -1%	-5 -5.1%	-2 -1.9%	-3 N/A	-4

Table 5
Separations - Ethnicity per Leaving Reason
January 1, 2017 – December 31, 2017

Reason for Leaving	Race/Ethnicity					
	Asian	Black or African American	Hispanic or Latino	Two or More Races	White	Grand Total
Attend School	1	2		1	4	8
Attendance		1			1	2
Career Opportunities	1	3	3	1	14	22
Deceased					4	4
Expiration of/ Failure to Return from LOA		7		1	11	19
Job Abandonment		2			2	4
Leaving Workforce - Non-Retirement		1		1	6	8
Medical/ Health					4	4
Moving/ Relocating		2	2		3	7
Normal Retirement		1			6	7
Position Elimination					2	2
Retirement					3	3
Termination of Inactive Status		1				1
Violation of Library Policy					1	1
Grand Total	2 2.2%	20 21.7%	5 5.4%	4 4.3%	61 66.3%	92

Table 6

***Promotions - Ethnicity per EEO Category
January 1, 2017 – December 31, 2017***

EEO Category	Ethnicity							
	American Indian/Alaska Native	Asian	Black or African American	Native Hawaiian/Other Pacific Islander	Hispanic or Latino	Two or More Races	White	Grand Total
Administrative Support Workers	-	1 4.5%	4 18.1%	-	1 4.5%	-	15 72.7%	22
First/Mid-Level Officials/Managers	-	-	1 50%	-	-	-	1 50%	2
Executive/Senior-Level Officials/Managers	-	-	-	-	-	1 100%	-	1
Laborers and Helpers	-	-	-	-	-	-	-	-
Professionals	-	-	-	-	1 11.1%	1 11.1%	7 77.8%	9
Technicians	-	-	-	-	-	-	-	-
Service Workers	-	-	-	-	-	-	1 100%	1
Grand Total	-	1 2.9%	5 14.3%	-	2 5.7%	2 5.7%	24 71.4%	34

2017 Annual Workforce Diversity Report - Table Summary

March 13, 2018

This report is an annual point-in-time look back comparison of staff demographics as of December 31st each year. (2017 Data Attached)

- **Table 1-All Staff Diversity 2011 – 2017:** Our data continues to show slow movement toward increasing staff diversity. Last year we experienced slight increases to our Asian and Black/African American demographics.
- **Table 2-All Staff by Gender 2011 – 2017:** The ratio of male staff saw a slight decrease from 2016. This demographic is our greatest gap in our staff reflecting our community. The library continues its recruitment efforts to attract more male applicants by expanding our efforts across schools offering MLS degrees, national searches for MLS and other skilled positions, relationships with HBCU career offices and local recruitment events.
- **Table 3-Staff Ethnicity per EEO Category:** The EEO-1 Report filed each year is a compliance survey mandated by federal statute and regulations. The survey requires company employment data to be categorized by race/ethnicity, gender and job category. IndyPL position list per EEO category attached.
- **Table 4-New Hire Ethnicity vs 2016:** The library hired a total of 95 in 2017, 77-Hourly (81%) and 18-Board Appointed (19%). From 2016 we increased hires of Asians and Black/African Americans. Native Hawaiian/Other Pacific Islander, Hispanic/Latino, Two or More Races and White showed slight decreases.
 - Of the Board Appointed hires:
 - 1-Two or More Races (5%)
 - 2-Black/African American (11%)
 - 15-White (83%)
- **Table 5-Separations Race/Ethnicity per Leaving Reason:** The library had a total of 94 separations in 2017, 65-Hourly (70%) and 27-Board Appointed (30%).
 - Of the Board Appointed Separations:
 - 3-Black/African American (11%)
 - 2-Hispanic/Latino (7%)
 - 22-White (81%)

8-Board Appointed staff separations (33%) were retirements.
- **Table 6-Promotions Ethnicity per EEO Category:** 34 employees were promoted in 2017 vs 35 in 2016.



DOING BUSINESS by Miguel Ruiz, Finance

The Library continues its efforts to increase minority/women/veteran owned business enterprise spending through activities designed to increase the number of qualified enterprises solicited on Library projects and contracting for goods and services with the Library. The capital projects work in the strategic plan has created additional opportunity. The Library's efforts are designed and intended to be in full compliance with applicable state and federal laws, including the Equal Protection Clause of the United States Constitution.

In 2017 the Library reported a total of \$6,321,116 spent on competitive goods and services. Of this amount, 41.0% was disbursed to certified XBE firms:

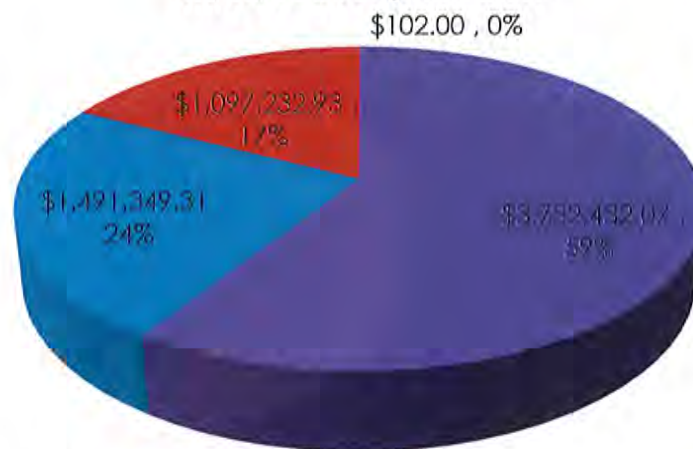
Woman owned	\$1,097,233 {17.4%}
Minority owned	1,491,349 {23.6%}
Veteran owned	102 {0.0%}
2017 XBE Total Spend	\$ 2,588,684 {41.0%}

This represents a decrease in both total dollars spent and percentage spent to certified firms over 2016. These amounts were paid to 10 MBE vendors, 10 WBE and 1 VBE vendors which made up 30% of the competitive vendors used in 2017.

The Library currently works with the following organizations to locate certified vendors:

- City of Indianapolis Department of Minority and Women Business Development
- State of Indiana Minority & Women's Business Enterprise Division
- Conexus Indiana
- Mid-States Minority Supplier Development Council
- Women's Business Enterprise Council
- National Association of Women Business Owners
- Indy Black Chamber of Commerce
- All competitive RFQ's and RFP's are posted on the IndyPL website

**Indianapolis Public Library
M/W/VBE % Spend 2017**



■ 2017 - YTD Non X/BE \$ ■ 2017 - YTD MBE \$ ■ 2017 - YTD WBE \$ ■ 2017 - YTD VBE \$

2017 Terms

Hourly positions

Job Title Description	Termination Date	Termination Reason Description	Race Description
Hrly Job Center Assistant	07/30/2017	Attend School	Asian
Hrly Library Assistant II	01/06/2017	Career Opportunities	Asian
Computer Lab Assistant II	06/27/2017	Attendance	Black or African American
Hrly Job Center Assistant	06/25/2017	Career Opportunities	Black or African American
Hrly Job Center Assistant	03/16/2017	Career Opportunities	Black or African American
Hrly Job Center Assistant	12/10/2017	Attend School	Black or African American
Hrly Job Center Assistant	04/24/2017	Job Abandonment	Black or African American
Hrly Library Assistant II	06/17/2017	Moving/ Relocating	Black or African American
Hrly Library Assistant II	08/06/2017	Expiration of/ Failure to Return from LOA	Black or African American
Hrly Public Services Associate I	06/11/2017	Attend School	Black or African American
Hrly Public Services Associate I	07/03/2017	Moving/ Relocating	Black or African American
Hrly Summer Reading Clerk	08/06/2017	Expiration of/ Failure to Return from LOA	Black or African American
Hrly Summer Reading Clerk	08/06/2017	Expiration of/ Failure to Return from LOA	Black or African American
Office Assistant	09/22/2017	Normal Retirement	Black or African American
Page	07/18/2017	Expiration of/ Failure to Return from LOA	Black or African American
Page	08/06/2017	Expiration of/ Failure to Return from LOA	Black or African American
Page	08/06/2017	Expiration of/ Failure to Return from LOA	Black or African American
Page	06/26/2017	Job Abandonment	Black or African American
Page	07/31/2017	Termination of Inactive Status	Black or African American
Page	01/10/2017	Expiration of/ Failure to Return from LOA	Black or African American
Page	08/28/2017	Career Opportunities	Black or African American
Public Services Librarian	11/28/2017	Leaving Workforce - Non-Retirement	Black or African American
Hrly Job Center Assistant	08/01/2017	Career Opportunities	Hispanic or Latino
Hrly Library Assistant II	05/17/2017	Career Opportunities	Hispanic or Latino
Mgr., Outreach	07/21/2017	Moving/ Relocating	Hispanic or Latino
Page	11/21/2017	Moving/ Relocating	Hispanic or Latino
Public Services Associate II	03/31/2017	Career Opportunities	Hispanic or Latino
Hrly Computer Lab Assistant II	07/19/2017	Career Opportunities	Two or more races
Hrly Library Assistant II	12/31/2017	Leaving Workforce - Non-Retirement	Two or more races
Page	02/02/2017	Attend School	Two or more races
Page	05/23/2017	Expiration of/ Failure to Return from LOA	Two or more races
Administrative Assistant	11/03/2017	Normal Retirement	White
Chief Financial Officer	12/31/2017	Normal Retirement	White
Collectible Bookseller	08/16/2017	Retirement	White
Computer Lab Assistant II	12/20/2017	Career Opportunities	White
Computer Lab Assistant II	08/04/2017	Medical/ Health	White
Electronic Resources Librarian	04/30/2017	Deceased	White
Hrly Activity Guide	06/22/2017	Medical/ Health	White
Hrly Bookmobile Driver	10/03/2017	Expiration of/ Failure to Return from LOA	White
Hrly Bookmobile Driver	03/13/2017	Position Elimination	White
Hrly Bookmobile Driver	03/13/2017	Position Elimination	White
Hrly Job Center Assistant	06/06/2017	Leaving Workforce - Non-Retirement	White
Hrly Job Center Assistant	09/25/2017	Career Opportunities	White
Hrly Library Assistant II	07/05/2017	Attend School	White
Hrly Library Assistant II	09/26/2017	Career Opportunities	White
Hrly Library Assistant II	04/30/2017	Career Opportunities	White
Hrly Library Assistant II	12/12/2017	Violation of Library Policy	White
Hrly Public Services Associate I	05/21/2017	Moving/ Relocating	White
Hrly Public Services Associate I	08/26/2017	Deceased	White
Hrly Summer Reading Clerk	08/06/2017	Expiration of/ Failure to Return from LOA	White
Hrly Summer Reading Clerk	08/02/2017	Career Opportunities	White
Hrly Summer Reading Clerk	08/06/2017	Expiration of/ Failure to Return from LOA	White
Hrly Summer Reading Clerk	08/06/2017	Expiration of/ Failure to Return from LOA	White
Hrly Summer Reading Clerk	08/06/2017	Expiration of/ Failure to Return from LOA	White

Hrly Summer Reading Clerk	08/06/2017	Expiration of/ Failure to Return from LOA	White
Hrly Summer Reading Clerk	08/06/2017	Expiration of/ Failure to Return from LOA	White
Hrly Summer Reading Clerk	07/25/2017	Job Abandonment	White
Library Assistant II	04/28/2017	Retirement	White
Library Assistant II	01/27/2017	Leaving Workforce - Non-Retirement	White
Library Assistant II	01/14/2017	Career Opportunities	White
Library Assistant II	08/02/2017	Medical/ Health	White
Library Assistant II-Outreach	12/30/2017	Deceased	White
Mgr., Central Services	03/10/2017	Retirement	White
Page	11/29/2017	Career Opportunities	White
Page	03/16/2017	Expiration of/ Failure to Return from LOA	White
Page	05/24/2017	Career Opportunities	White
Page	10/17/2017	Normal Retirement	White
Page	04/14/2017	Attend School	White
Page	03/25/2017	Leaving Workforce - Non-Retirement	White
Page	11/10/2017	Career Opportunities	White
Page	08/08/2017	Leaving Workforce - Non-Retirement	White
Page	02/19/2017	Attend School	White
Page	08/06/2017	Moving/ Relocating	White
Page	08/06/2017	Expiration of/ Failure to Return from LOA	White
Page	01/24/2017	Career Opportunities	White
Page	08/06/2017	Expiration of/ Failure to Return from LOA	White
Page	07/29/2017	Deceased	White
Page	09/28/2017	Attendance	White
Page	12/09/2017	Job Abandonment	White
Page	10/28/2017	Leaving Workforce - Non-Retirement	White
Page	07/28/2017	Attend School	White
Page	02/19/2017	Expiration of/ Failure to Return from LOA	White
Public Services Associate II	09/30/2017	Normal Retirement	White
Public Services Associate II	10/27/2017	Career Opportunities	White
Public Services Librarian	12/31/2017	Normal Retirement	White
Public Services Librarian	01/28/2017	Career Opportunities	White
Public Services Librarian	12/29/2017	Normal Retirement	White
Public Services Librarian	04/28/2017	Medical/ Health	White
Public Services Librarian	07/09/2017	Moving/ Relocating	White
Public Services Librarian	06/04/2017	Career Opportunities	White
Public Services Librarian	08/12/2017	Career Opportunities	White
Team Member, Shipping and Receiving	03/03/2017	Leaving Workforce - Non-Retirement	White

The Equal Employment Opportunity (EEO) Category Descriptions and Representative Indy PL Jobs

Administrative Support Workers

EEO Category Description: These jobs involve non-managerial tasks providing administrative and support assistance, primarily in office settings. Examples found in the most recent Classification Guide published by the EEOC included Library Assistants, Executive Secretaries, Office and Administrative support workers; Accounting and Auditing clerks; general office clerks. Front-line supervisors of Administrative Support Workers were included in this category as well.

Accounting Contract Administrator	Hrly Job Center Assistant	Processing Assistant
Accounts Payable Assistant	Hrly Library Assistant I	Project Coordinator
Accounts Receivable Clerk	Hrly Library Assistant II	Receptionist
Administrative Assistant	Hrly Office Assistant I	Serials Assistant
Cataloging Assistant	Inter-Library Loan Assistant	Supervisor Librarian
Circulation Supervisor I	Lead Office Assistant	Supervisor Librarian-Computer
Circulation Supervisor II	Library Assistant I	Instruction
CMSA Aide	Library Assistant II	Technical Support Assistant
Computer Lab Assistant I	Library Assistant III	Temporary Transitional (Limited)
Computer Lab Assistant II	Office Assistant	Duty
Executive Assistant	Order Specialist	Youth Group Coordinator
Hrly Computer Lab Assistant I	Page	
Hrly Computer Lab Assistant II	Payroll Assistant	

Executive/Senior Level Officials and Managers

EEO Category Description: Individuals who plan, direct and formulate policies, set strategy and provide the overall direction of enterprises/organizations for the development and delivery of products or services, within the parameters approved by boards of directors or other governing bodies. Residing in the highest levels of organizations, these executives plan, direct or coordinate activities with the support of subordinate executives and staff managers. Examples found in the most recent Classification Guide published by the EEOC included chief executive officers, chief operating officers, chief financial officers, chief information officers, chief human resources officers, etc.

Chief Executive Officer	Dir., Communications	Dir., Public Services
Chief Financial Officer	Dir., Facilities	Dir., Strategic Planning &
Dir., Collection Management	Dir., Human Resources	Assessment
	Dir., Information Technology	

Service Workers

EEO Category Description: Jobs in this category include food service, cleaning service, personal service, and protective service activities. Skill may be acquired through formal training, job-related training or direct experience. Examples found in the most recent Classification Guide published by the EEOC included Ushers, Lobby Attendants, and Security Guards, and Front-line supervisors of these employees.

Building Systems Team Member	Hrly Building Systems Team Member	Supervisor, Building Systems
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First/Mid- Level Officials and Managers

EEO Category Description: Individuals who serve as managers, other than those who serve as Executive/Senior Level Officials and Managers, including those who oversee and direct the delivery of products, services or functions at group, regional or divisional levels of organizations. These managers receive directions from the Executive/Senior Level management and typically lead major business units. They implement policies, programs and directives of executive/senior management through subordinate managers and within the parameters set by Executive/Senior Level management. Examples found in the most recent Classification Guide published by the EEOC included General & Operational Managers, Financial Managers, Training & Development Managers, etc.

Area Resource Manager	Mgr., Events	
Mgr., Accounting	Mgr., Facilities Projects	Mgr., Processing
Mgr., App & Web Development	Mgr., Learning Curve	Mgr., Program Development
Mgr., Buildings and Grounds	Mgr., Neighborhood Branch	Mgr., Regional Branch
Mgr., Cataloging and Metadata	Mgr., Organizational Learning and Development	Mgr., Shared Systems
Mgr., Central Adult Services	Mgr., Outreach	Mgr., Support Programs & Volunteer Resources
Mgr., Central Services	Mgr., Payroll	Mgr., Sys/Network Infrastructure
Mgr., Community Branch	Mgr., PC & Communications	ILS Project Manager
Mgr., Digital Projects		

Laborers and Helpers

EEO Category Description: Jobs in this category include workers with more limited skills who require only brief training to perform tasks that require little or no independent judgment. Examples include: Production and Construction Worker Helpers; Vehicle and Equipment Cleaners; Laborers; Freight, Stock and Material movers, and Front-line supervisors of such employees.

Processing Unpacking Assistant Supervisor, Shipping and Receiving	Team Member, Shipping and Receiving
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Operatives

EEO Category Description: Most jobs in this category include intermediate skilled occupations and include workers who operate machines or factory-related processing equipment. Most of these occupations do not usually require more than several months of training. Examples include Bus Drivers, Driver/Sales Workers, Light Truck and Delivery Service Drivers, and Motor Vehicle Operators.

Bkmo Driver/Clerk	Hrly Bookmobile Driver
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Sales Workers

EEO Category Description: These jobs include non-managerial activities that wholly and primarily involve direct sales. Examples include Retail Salespersons; Counter and Rental Clerks; Cashiers, and all other Sales and Related Workers

Booksale Coordinator	Collectible Bookseller	Hrly Collectible Bookseller
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Technicians

EEO Category Description: Jobs in this category include activities that require applied scientific skills, usually obtained by post- secondary education of varying lengths, depending on the particular occupation, recognizing that in some instances additional training, certification, or comparable experience is required. Examples of these types of positions include: drafters; emergency medical technicians; chemical technicians; and broadcast and sound engineering technicians.

Auditorium Technician	Hrly Auditorium Technician
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Professionals

EEO Category Description: Most jobs in this category require bachelor and graduate degrees, and/or professional certification. In some instances, comparable experience may establish a person's qualifications. Examples of these kinds of positions include: Accountants, Computer Programmers, Engineers, Librarians, etc.

Accountant	Hrly Public Services Associate I	Public Services Associate II
Activity Guide	Hrly Public Services Librarian	Public Services Associate II-
Artist-in-Residence	Human Resources Generalist	Outreach
Business Analyst	LAN Administrator	Public Services Librarian
Cataloger	Media Specialist	Purchasing Agent
Collection Development	Membership Access	Safety and Security Officer
Librarian	Coordinator	Supervisor, Learning Curve
Communications Specialist	Network PC Technician	Venue Coordinator
Database Administrator	Network Systems Analyst	Volunteer Resource Specialist
Electronic Resources Librarian	PC/LAN Specialist	Web Content Specialist
Hrly Activity Guide	Program Specialist	Web Developer
Hrly Digital Projects Assistant	Project and Grant Specialist	



Board Briefing Report

8a

To: IndyPL Board
Facilities Committee

Meeting Date: March 26, 2018

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Michigan Road Branch Construction Progress

Construction Progress for February 2018

Construction of the foundations has been completed.



Project Site March 6, 2018 View from the northeast showing the building footprint.

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

Re: Michigan Road Branch Construction Progress

Date: March 26, 2018

Preparation of the soils for placement of the concrete floor slab continues, with additional work required to remove unsuitable soils and replace with compacted fill. ATC is IndyPL's quality control vendor, and is on-site testing the soils during excavation and the replacement.



Project Site March 9, 2018 showing the length of the Concourse.

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

Re: Michigan Road Branch Construction Progress

Date: March 26, 2018



Saw-tooth seating area along the Concourse, March 9, 2018.

Fixtures, Furniture, and Equipment Selection Process

IndyPL and the design team have started the process for selection of furniture for the Project, with the plan to have the documents ready for quotes in May 2018.

Construction Schedule Update

Complete under-slab rough-ins	March 16, 2018
Pour Floor Slab	March 19, 2018 Weather permitting.
Begin Structural Steel Frame	March 26, 2018
Substantial Completion	October 1, 2018

Summary Construction Budget Update

Project funded by the 2016 Construction Bond (Fund 476)

Construction Bid	\$5,700,000	
Furniture Budget	\$224,000	
Construction Contingency	\$589,000	
Expenses to Contingency	\$175,131	Unsuitable soils
Remaining Contingency	\$413,869	
Percent Remaining Contingency	70%	



Board Briefing Report

8b

To: IndyPL Board
Facilities Committee

Meeting Date: March 26, 2018

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Briefing Report - April 2018 Action Item
Approval to Award Construction Services Contracts for the Central Library
Garage Call Station Project

IndyPL has made the determination that the use of sealed competitive bidding is neither practicable nor advantageous to IndyPL in regards to the selection, installation, and maintenance of a call station system ("System") for the Central Library Garage. The existing System has an electronic component that has failed and a replacement component is not available.

The vendor for the new System will be selected using the Request for Proposal ("RFP") method described in IC § 5-22-9. IndyPL solicited competitive proposals from prospective Vendors in accordance with IC § 5-22-9-1. IndyPL prepared performance technical specifications for the System to allow for a detailed and thorough evaluation of the Vendors proposals.

The RFP was issued on March 2, 2018. Known Vendors were contacted, the RFP was posted on our website, and a Pre-proposal Conference/Site tour was held for all prospective Vendors on March 13, 2018. Proposals were received on March 22, 2018.

The IndyPL Evaluation Committee consists of the Area Resource Manager – Central Library, the Safety Officer, Manager Buildings and Grounds, Supervisor – Systems Room, and the Accounting Contract Manager. A report from the Evaluation Committee will be presented to the Facilities Committee at the April 10, 2018 meeting. IndyPL will evaluate the proposals based on the criteria listed below in no particular order of priority: Response of the proposed equipment to the Technical Specifications; The satisfaction level of current and former clients of the Vendor under contracts similar to the requirements of IndyPL; Expandability; Proposed overall cost; Local service availability; and any other criteria deemed relevant by IndyPL.

The preliminary schedule targets starting June 4, 2018, with completion by June 15, 2018.

The Project is estimated to be more than \$75,000 and less than \$150,000.

The Projects will be funded by the Garage Fund – Fund 226. IndyPL shall award the Project to the lowest, responsible, and responsive Proposer pursuant to IC § 5-22-9-7.



Board Action Request

8c

To: IndyPL Board

Meeting Date: March 26, 2018

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: Resolution 13-2018
Approval to Award a Construction Services Contract for the
Brightwood Branch Building Demolition Project

Recommendation:

IndyPL Facilities Staff recommends Board approval for the attached action (Resolution 13-2018) to award a construction services contract for the Brightwood Branch Building Demolition Project to **Denney Excavating, Inc., Plainfield, Indiana**, for the total cost of \$85,000.00.

Background:

As part of the Strategic Plan and the Long Range Financial Plan, funds were allocated for the construction, equipping and operation of the new Brightwood Branch Library. IndyPL staff, AXIS Architecture + Interiors, and their consultants prepared documents to solicit open, competitive, and sealed quotes for the demolition of four (4) structures and existing site improvements on property recently acquired for the Project. The structures are located at 2422 North Sherman Drive, 3737 East 25th Street, and 2437 Station Street.

The Project was quoted using the Public Works Statute IC § 36-1-12-4.7. The Invitation to Quote was issued on March 5, 2018 to seven (7) Vendors known to be capable of successfully completing the Project.

Notice of the Project was emailed to these 15 business development entities:

- Center for Empowerment and Economic Development.
- Conexus Indiana.
- Hispanic Business Council, Indianapolis Chamber of Commerce.
- Indiana Minority Supplier Development Council.
- Indiana Chamber of Commerce.
- Indianapolis Black Chamber of Commerce.
- Indianapolis Chamber of Commerce.
- Indianapolis Office of Minority & Women Business Development.
- Indianapolis Urban League.

Board Action Request

RE: Facilities Committee, Item 8c

Resolution 13-2018 Approval to Award a Construction Services Contract for the
Brightwood Branch Building Demolition Project

Date: March 26, 2018

- National Association of Women Business Owners – Indy.
- Mid-States Minority Supplier Development Council.
- Small Business Administration.
- State of Indiana Minority & Women's Business Enterprise Division.
- Women's Business Enterprise Council, Indianapolis Chamber of Commerce.
- Women's Business Enterprise Council – Great Lakes Indiana.

A Pre-quote meeting for all interested Vendors was held on March 8, 2018, and a site tour of the structures was held on March 12, 2018.

During the preparation of the Quote documents, the scope of work was to remove the structures and vegetation to grade to create a safe and secure site until construction begins this fall of 2018. This would leave the parking lots and sub-grade structures in-place to provide a working surface for future developments. The estimate for the work was to be under \$50,000. Upon review of the plans by the City Department of Business & Neighborhood Services, the scope of work was expanded to include all man-made improvements on the properties. The estimate for the work was increased to be between \$75,000 and \$100,000.

Three (3) sealed quotes were received at the Library Services Center by the deadline of 3:30 pm local time on March 22, 2018. The quotes were opened and read aloud publically.

Vendor	Receive Addendum 1 and 2	Vendor Quote Sheet and Non-Collusion Affidavit	E-Verify Affidavit	Additional Information	Certifications	Quote
Casey-Bertram	X	X	X	X	-	\$ 92,600.00
Denney Excavating	X	X	X	X	-	\$ 85,000.00
Renascent	X	X	X	X	-	\$ 102,755.00

Strategic/Fiscal Impact:

IndyPL shall award the Project to the lowest, responsible, and responsive quoter pursuant to IC § 36-1-12-4.7 (b) (3).

The Project is funded by the Series 2017 Bond Fund (Fund 477).



Board Resolution

8c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 13-2018

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE BRIGHTWOOD BRANCH BUILDING DEMOLITION PROJECT

MARCH 26, 2108

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the IndyPL Facilities Plan; and

WHEREAS, IndyPL Staff and the architect, AXIS Architecture + Interior Indianapolis, IN, have solicited quotes from Vendors whose combination of capabilities, experience, processes, and personnel will provide timely, cost-effective and exemplary services for the Project; and

WHEREAS, IndyPL received quotes from three (3) of the seven (7) invited Vendors, and no quotes from vendors notified via our business development contacts list; and

WHEREAS, based on the review of the quotes, IndyPL and the architect have determined **Denney Excavating, Inc., Plainfield, Indiana** is the lowest, responsible, and responsive quoter pursuant to IC § 36-1-12-4.7(b)(3) and recommends IndyPL award the contract to **Denney Excavating, Inc.**

IT IS THEREFORE RESOLVED the Brightwood Branch Building Demolition Project is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement **Denney Excavating, Inc.** The agreement will be based upon the draft agreement included in the Invitation to Quote dated March 5, 2018, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **Denney Excavating, Inc.** will be for the total cost of Eighty-Five-Thousand Dollars (\$85,000.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.



Board Briefing Report

9

To: IndyPL Board

Meeting Date: 3/26/18

From: The Indianapolis Public Library Foundation

Subject: March 2018 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News: Congratulations to everyone involved in the Marian McFadden Memorial Author Lecture on Thursday, March 15. The Library Foundation is proud to support this nationally renowned series.

All trustees should have received an invitation to the Library Foundation's annual State of the Library breakfast on Tuesday, April 10. This year, we will be celebrating National Library Week and the 10th anniversary of the Eugene & Marilyn Glick Indiana Authors Award with keynote remarks by Adrian Matejka, Indiana's Poet Laureate, 2015 Regional Winner of the Eugene & Marilyn Glick Indiana Author's Award and an inspiration for the Center for Black Literature & Culture at Central Library. Please RSVP through the Eventbrite invitation or by contacting the Library Foundation at 317-275-4700 or foundation@indyplfoundation.org

The Library Foundation thanks 168 individual donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank them, the Library Foundation would be grateful.

Schmidt Associates
Barnes & Thornburg LLP
Indiana Farm Bureau Insurance
The Herbert Simon Family Foundation
Allen Whitehill Clowes Charitable Foundation, Inc.
Providence Outdoor Inc.
WISH/WNDY/WIHH-TV
Christel DeHaan Family Foundation
Blue & Co., LLC
Central Indiana Community Foundation
Eli Lilly and Company Foundation, Inc.
Indianapolis Indians
Ritz Charles Inc.
John Wiley & Sons, Inc.

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's Programs

- Summer Reading Program
- ALA Great Stories Club (CEN)
- Curveside Ride
- Read to Me, Please (InfoZone)
- Tinker Kits: Tots to Teens

Cultural Programs

- Adult Summer Reading Program
- Branded Giveaways
- Indiana Youth Group Pop-Up Library (COL)
- Then and Now: the Portfolio Club & Printing in Indy
- World Language Book Giveaways

Collections and Technology

- Technology Literacy Series (E38)
- Lilly Digitization
- Little Library in the Lobby (GPK)
- Pop-Up Libraries: People's Health Center (SPK)

Lifelong Learning

- #CodeCafe @ Central Makerspace
- Coffee, Cookies, Conversation and Celebration (InfoZone)
- Glendale Seed Library
- Plant-based Workshops
- Spades Park Seed Library
- Warren Book Club

Capital Projects

- College Avenue Aquarium

10a1

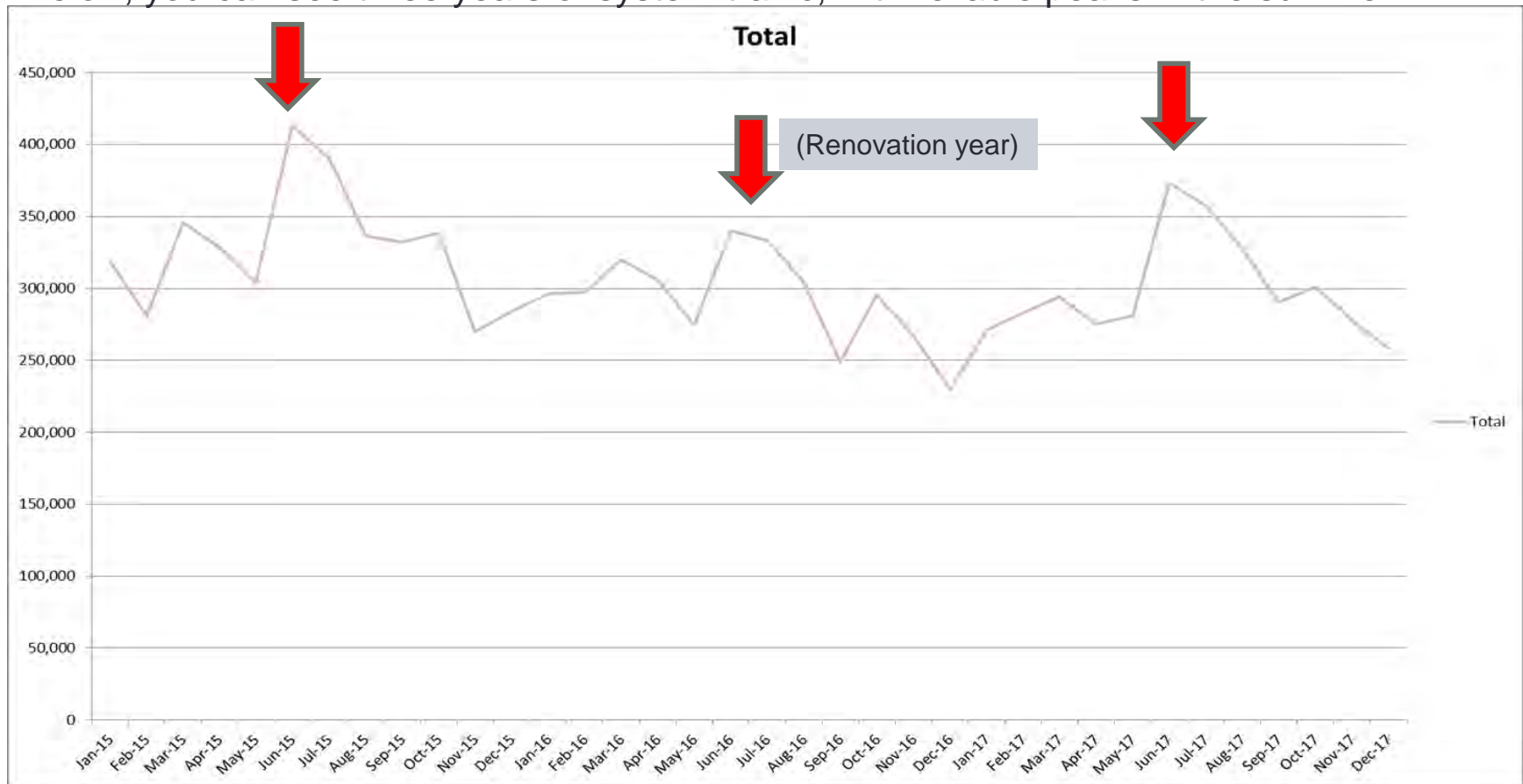
PUBLIC SERVICES DASHBOARD

March 26, 2018

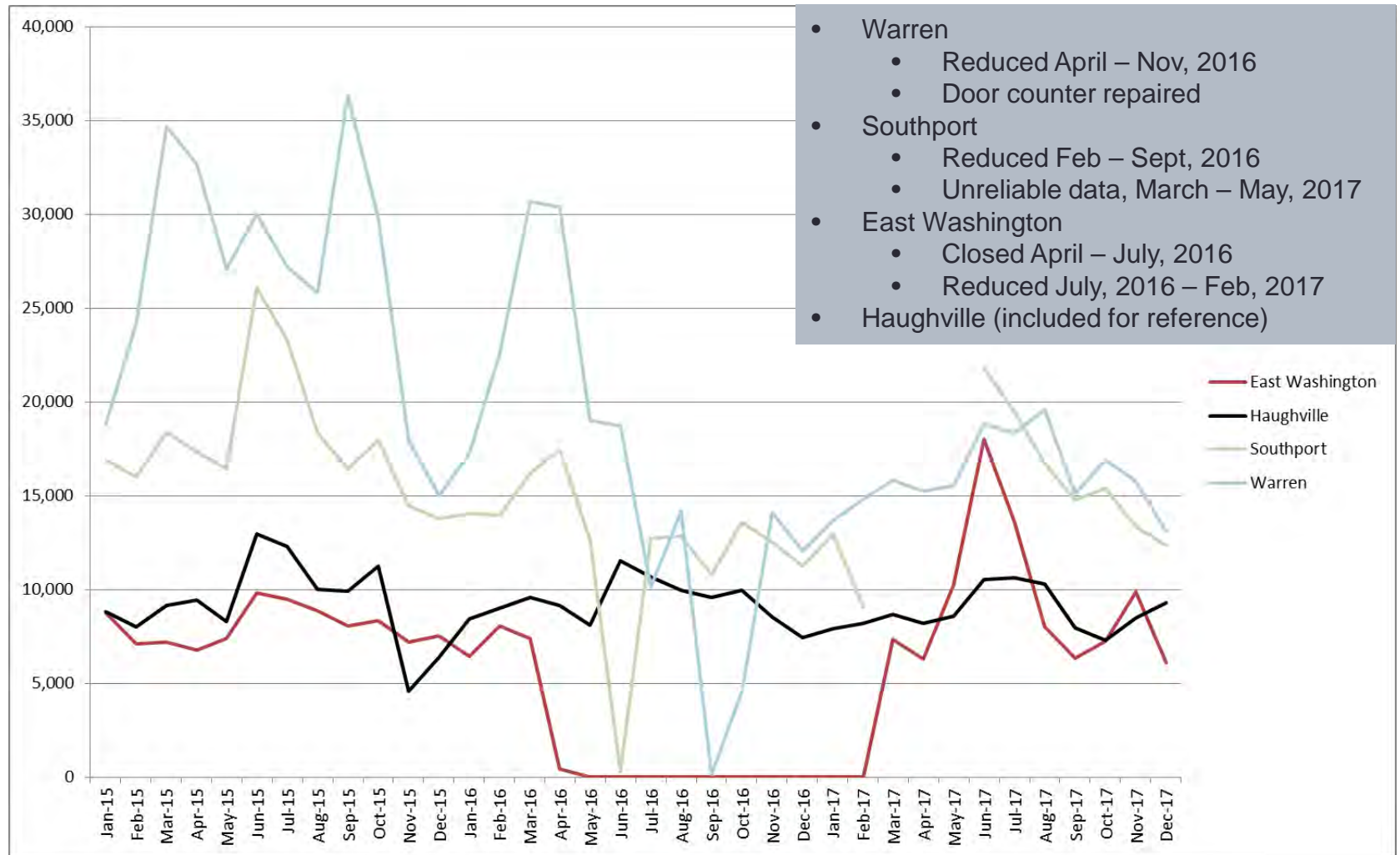
Questions from last month

“How has our door count responded to branch renovations?”

Below, you can see three years of system traffic, with reliable peaks in the summer



Questions from last month



Questions from last month

- “What’s new in incarcerated services?”
- Updates on last year’s projects:
 - The Public Collection at Juvenile Justice Center was removed by The Public Collection
 - Outreach to Crane House via the Bookmobile continues
 - Crane House is an alternative sentencing work release program for women and their preschool aged children
 - Outreach to Women’s Prison
 - Book delivery (~40 books per month, one-way collection)
 - Alice Walker books via Dr. Jett
 - We provide free reading material to other incarceration facilities through Free Days at the book sale
 - Since last year, Outreach has turned over its manager, one librarian position, and a second librarian took maternity leave

Questions from last month

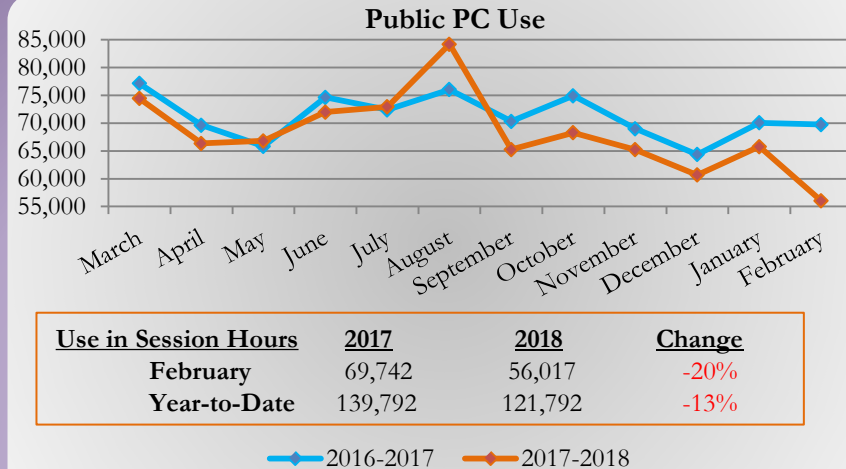
- “What’s new in incarcerated services?”
- States of Incarceration programs – 4/13/17-5/14/17
 - Opening reception attendance – 100 attendees
 - 13th screening and panel – 265 attendees
 - “Soft opening” and Inside-Out symposium – 63 attendees
 - Mass Story Lab – 70 attendees
 - Total attendance – 498 attendees
- Door count during exhibit was 58,036

Performance Dashboard

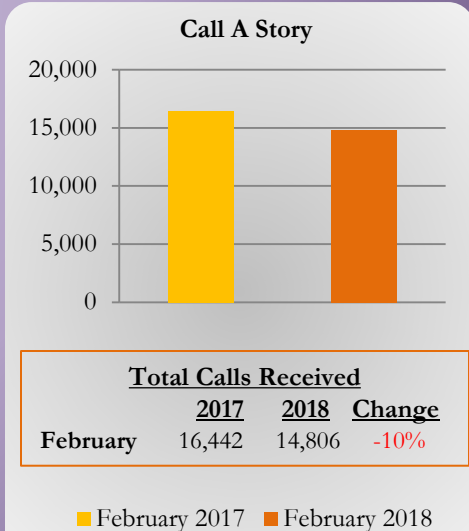
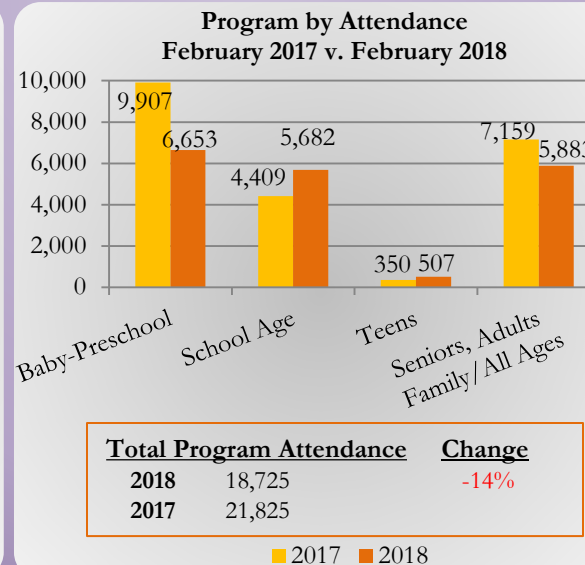
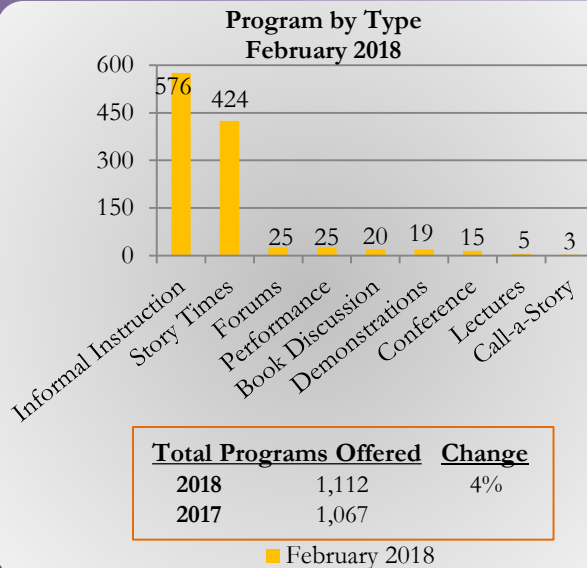
Strategic Goal 1
Individual
February 2018

10a1

Computer Use

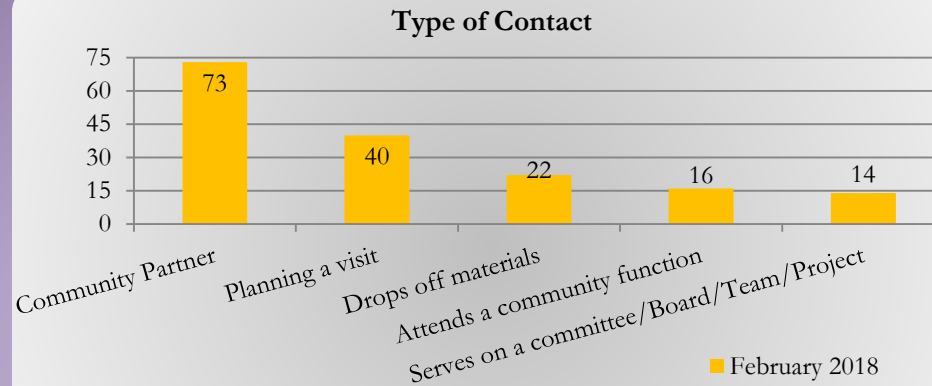


Programs

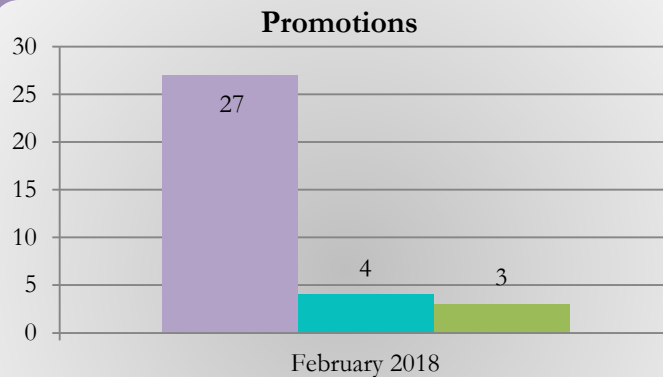


Performance Dashboard

Community Contacts

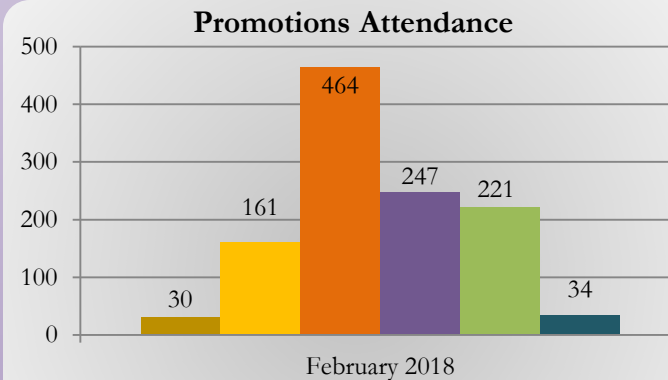


<u>Total Contacts Made</u>	<u>2017</u>	<u>2018</u>	<u>Change</u>
February	116	165	42%



Total Promotions 34

Promotional Events Exhibits Presentations



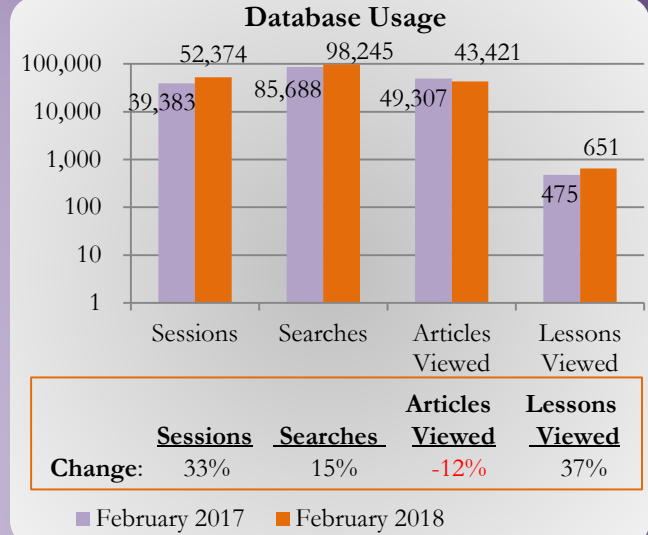
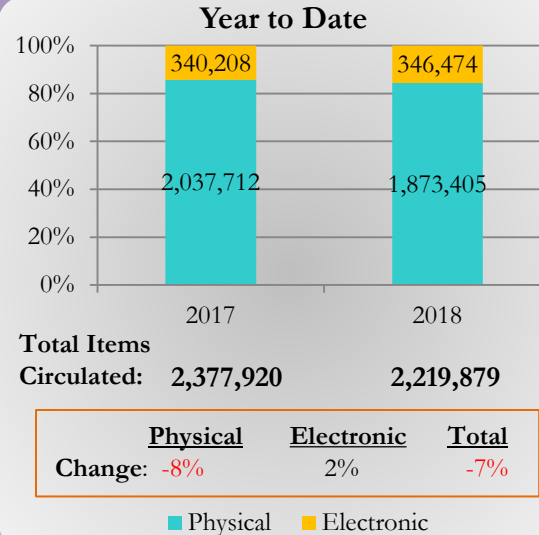
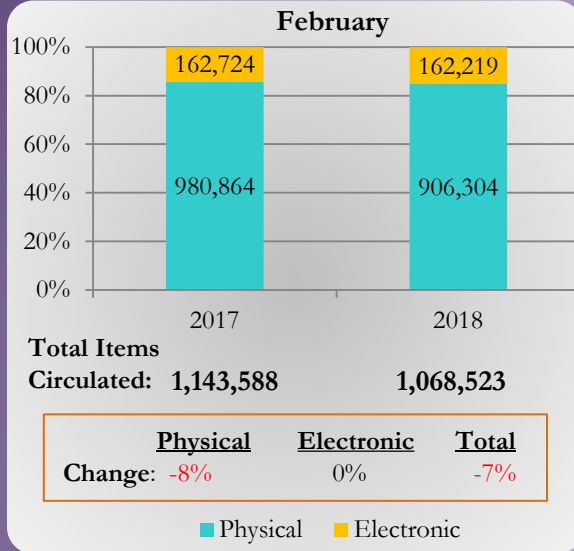
Total Promotions Attendance 1,157

Infant Preschool School Age Teen Adult Senior

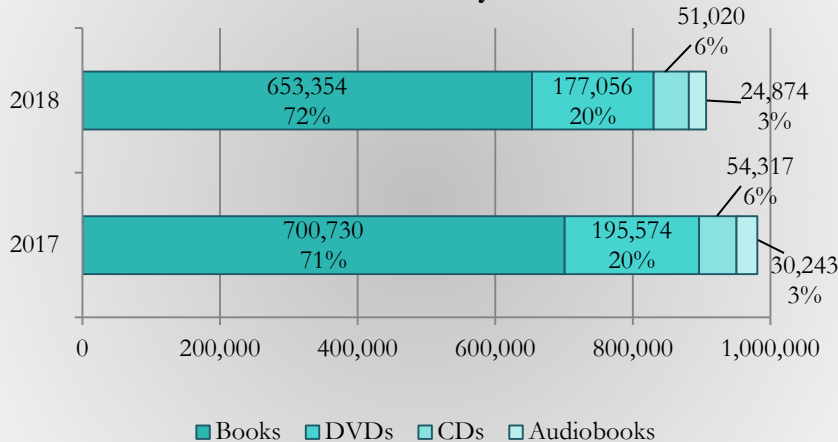
Performance Dashboard

Strategic Goal 3
Innovation
February 2018

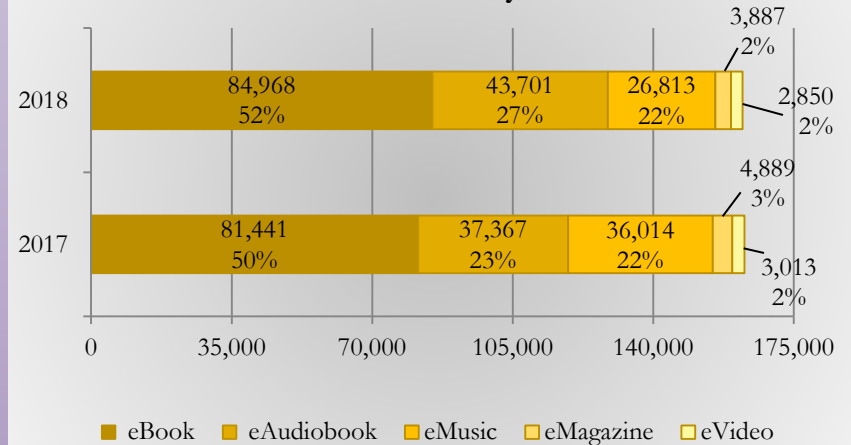
Circulation



Circulation by Format - Physical Material February



Circulation by Format - Electronic Material February

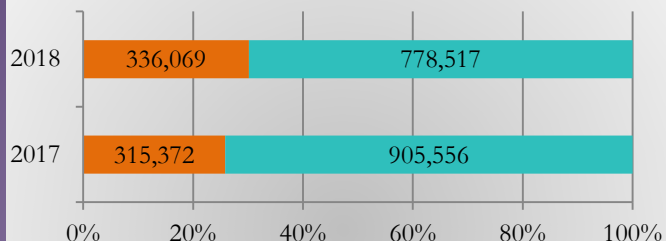


Performance Dashboard

Strategic Goal 4
Accessibility
February 2018

Patron Visits

February



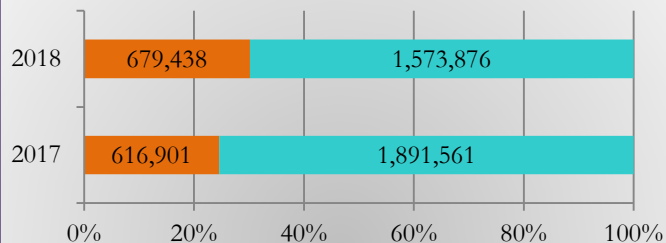
Total Visits

	February
2018	1,114,586
2017	1,220,928

	Walk-in	Web Branch	Total
Change	7%	-14%	-9%

Walk-in Web Branch

Year to Date



Total Visits

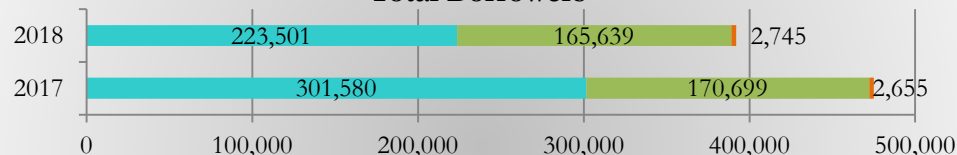
	Year-to-Date
2018	2,253,314
2017	2,508,462

	Walk-in	Web Branch	Total
Change	10%	-17%	-10%

Walk-in Web Branch

Library Card Use

Total Borrowers



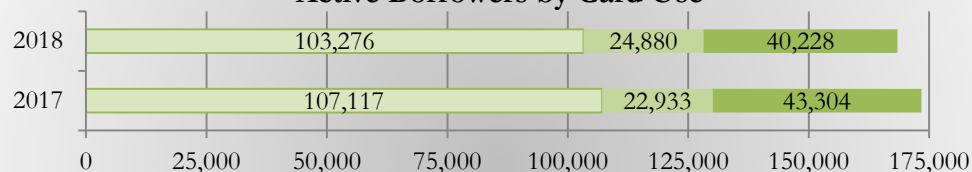
Total Borrowers

	2018	2017
Total Borrowers	391,885	474,934

	All Others	Active	New
Change	-26%	-3%	3%

All Others Active New

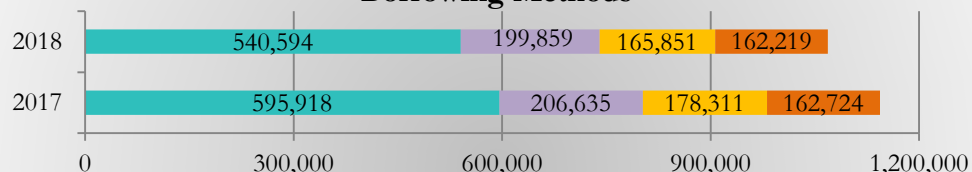
Active Borrowers by Card Use



	Both	Check-out Only	PC & Remote Access Only
Change	-4%	8%	-7%

Both Checking-out material Using public PCs and remote online service

Borrowing Methods



	Self-Renewal	Circ Check	Desk	Electronic
Change	-9%	-3%	-7%	0%

Renewal Self-Check Circ Desk Electronic

Strategy: Support the learning efforts of patrons wherever they are on the digital journey



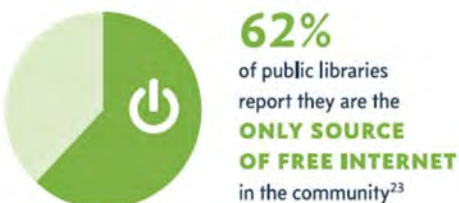
For many Americans, going online is an important way to connect with friends and family, shop, get news and search for information. Yet today, **11%** of U.S. adults do not use the internet, according to a new (January 2018) Pew Research Center analysis of survey data. But that **11%** figure is substantially lower than in 2000, when the Center first began to study the social impact of technology. That year, nearly half (**48%**) of American adults did not use the internet.

Relevance (not interested + waste of time + too busy + don't need/want)	34%
Usability (difficult/frustrating + too old + don't know how + physically unable + worried about virus/spam/hackers/etc.)	32
Price (too expensive + don't have computer)	19
Lack of availability / Access	7

A 2013 Pew Research Center survey found some key reasons people do not use the internet. A third of non-internet users (**34%**) did not go online because they had no interest in doing so or did not think the internet was relevant to their lives. Another **32%** of non-users said the internet was too difficult to use, including **8%** of this group who said they were “too old to learn.” Cost was also a barrier for some adults who were offline – **19%** cited the expense of internet service or owning a computer.

Although **34%** expressed little interest for the use of technology, the remaining **58%** cite reasons that can be overcome by visiting their local public library. In addition to offering free internet access, we address usability by teaching computer classes on a variety of topics in English & Spanish.

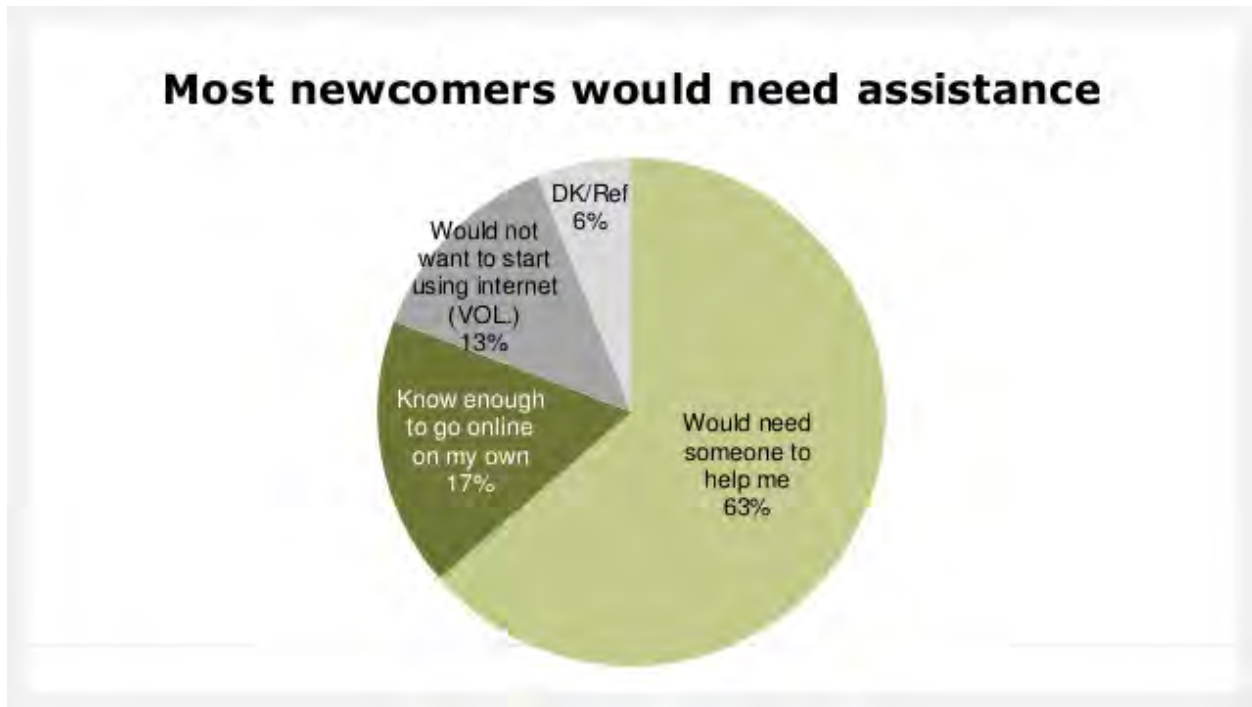
Aspen Institute Report, 2014



Indianapolis Public Library is one of the best sources for broadband access, on-demand free computer usage and Wifi connectivity in the city. In 2017 at IndyPL, public PC sessions hours totaled **836,000 annually** and Unique Wireless device use averaged over **13,000 per week**.

1-29 Increase computer classes at branches

As part of the January 2018 study by the Pew Research Center, **63%** of the people offline indicated they would need assistance to begin using the internet. Public Libraries are one of the best locations in their communities to support patrons on their digital journey.



Computer classes on a variety of topics offered at many library locations are popular among new internet users. In addition to classes with an English format, from March to May 2018, Spanish computer classes will be offered at Central Library and Garfield Park in their respective computer training labs. All classes are taught completely in Spanish.

Computer classes offered free to the Public	
• Ancestry Library Edition	• Online Safety & Privacy
• Business Resources	• Organize and Protect Your Computer
• Cloud Computing / Google Drive	• Pivot Tables in MS Excel
• Cloud Computing / Microsoft OneDrive	• Reference USA
• Coding Language & Topic Changed Monthly	• Resume Writing
• Computers for Seniors	• SAVI
• Digital Couponing	• WIX (Build Free Website)
• Email Basics	• WordPress (Setting Up a Blog)
• Facebook for Business	• Canva (Graphic Design Tool)
• Income Tax Resources	• Hidden Gems of the Indy PL Website
• Internet Basics	• Introduction to Computers Spanish
• Keyboard and Mouse	• Navigating the Internet Spanish
• Microsoft Excel 2010 Basics & Intermediate	• Creating an Email Account Spanish
• Microsoft Access 2010 & Intermediate	• Adding Files & Photos to Email Spanish
• Microsoft PowerPoint 2010 Basics & Intermed.	• Microsoft Word Basics Spanish
• Microsoft Publisher Basics & Intermediate	• Microsoft Word Intermediate Spanish
• Microsoft Word 2010 Basics & Intermediate	• Creating an Email Account Spanish
• OneClickDigital	• Looking for Employment, Completing Applications, and Sending Resúms Spanish

Central Computer Classes			
	# of Class Sessions	# of Subjects Taught	# of Students
2016	335	32	1,398
2017	332	30	1,205

Branch Computer Classes		
	# Class Sessions	# of Students
2016	722	7,126
2017	722	5,916

1-30 Continue Tinker Station demonstration and assistance with eReader devices

The Tinker Station is an ALA award-winning project that began in 2012 as a solution to public demand for one-on-one tech support of personal devices. Tinker Stations are pop-up centers stocked with a variety of devices and a skilled staff member. Patrons approach a station with their own device, or just their curiosity, and receive expert advice and support. Tinker Stations have appeared throughout the city, at our branches and special Library events...like the opening celebration of the Center for Black Literature & Culture.

This project benefits the patron and also provides a venue for introducing patrons to the Library downloadable collection. In 2017, **40%** of the Tinker Station attendees already knew about digital borrowing from IndyPL, but **55%** asked in-depth question about this service during the Tinker Station presentation. **22%** interacted with one of our devices, **13%** searched for library materials during the presentation and **9%** completed a library download at the table.

The Tinker Station continues to serve as a way to recognize and share glitches in our digital services. Tinker Station experts identified a number of problems patrons were experiencing when attempting to download from the Library. We also helped patrons contact Overdrive and RB Digital support staff to resolve account issues so they could keep borrowing. Help with using YouTube, demonstrating how to use apps to manage passwords, and walking patrons through phone activation processes are examples of customized support by Library staff. At the Tinker Station, staff can tackle problems one-on-one and help patrons use their library in brand new ways!

Tinker Station		
	# of Program Sessions	# of Attendees
2015	327	1,839
2016	165	820
2017	59	571

Program sessions dropped dramatically in 2017 as a result of a staffing change. We eliminated designated staff to run the Tinker Station and now rely on the Central Computer Room staff to handle the Tinker Station project in addition to their public training responsibilities. It is interesting to note that although the number of program sessions dropped by **64%**, attendance only decreased by **30%**. This is a result of selecting opportunities with larger audiences to get a “bigger bang for the buck.”

1-31 Collect and analyze available data on adoption rates of new technology

GOOD NEWS

Despite some groups having persistently lower rates of internet adoption, the vast majority of Americans are online, according to the latest Pew Research study. Over time, the offline population has been shrinking and for some groups that change has been especially dramatic. For example, **86%** of adults ages 65 and older did not go online in 2000; today that figure has been reduced to **34%**. Among those without a high school diploma, those not using the internet dropped from **81%** to **35%** over the same period.

Offline population has declined substantially since 2000

% of U.S. adults who do not use the internet

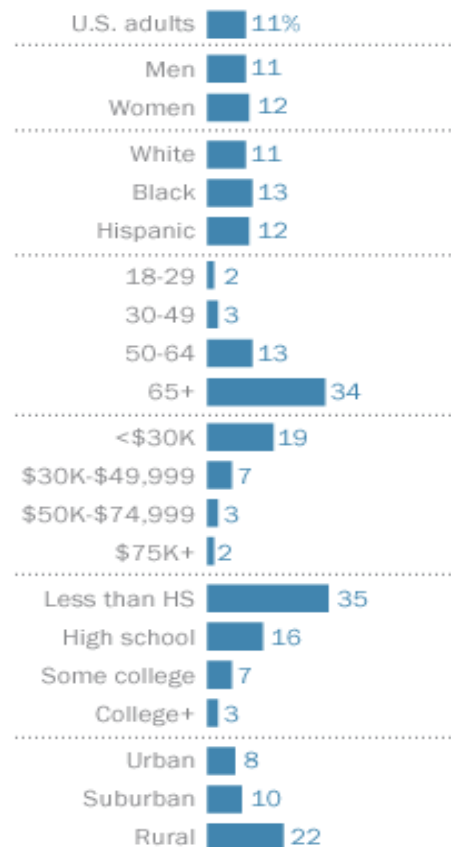


Source: Survey conducted Jan. 3-10, 2018. Trend data from previous Pew Research Center surveys.

PEW RESEARCH CENTER

Who's not online?

% of U.S. adults who do not use the internet (2018)



Note: Whites and blacks include only non-Hispanics.

Source: Survey conducted Jan. 3-10, 2018.

PEW RESEARCH CENTER

LOWER INCOME STILL LAGS BEHIND

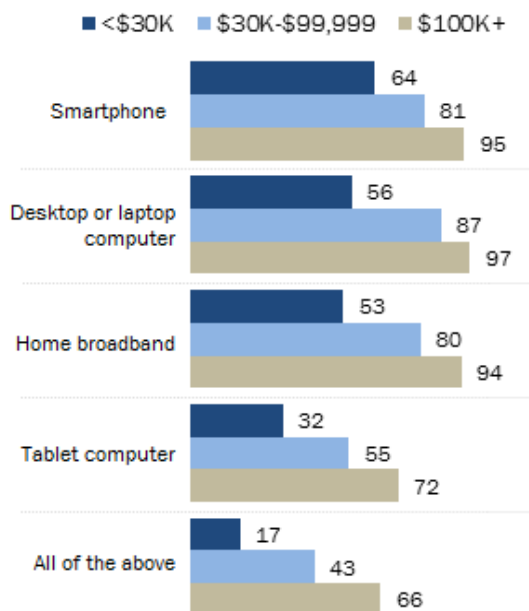
But even as many aspects of the digital divide have narrowed over time, the digital lives of lower-and higher-income Americans remain markedly different.

Roughly **three-in-ten** adults with household incomes below \$30,000 a year don't own a smartphone.

Nearly **half** don't have home broadband services or a traditional computer. A **majority** of lower-income Americans are not tablet owners. By comparison, many of these devices are nearly standard among adults from households earning \$100,000 or more a year.

Lower-income Americans continue to lag behind in technology adoption

% of U.S. adults who have the following ...



Source: Survey conducted Sept. 29-Nov. 6, 2016.

PEW RESEARCH CENTER

Higher-income Americans are also more likely to have multiple devices that enable them to go online. **66%** of adults living in high-earning households have home broadband services, a smartphone, a desktop or laptop computer *and* a tablet, compared with **17%** of those living in low-income households.

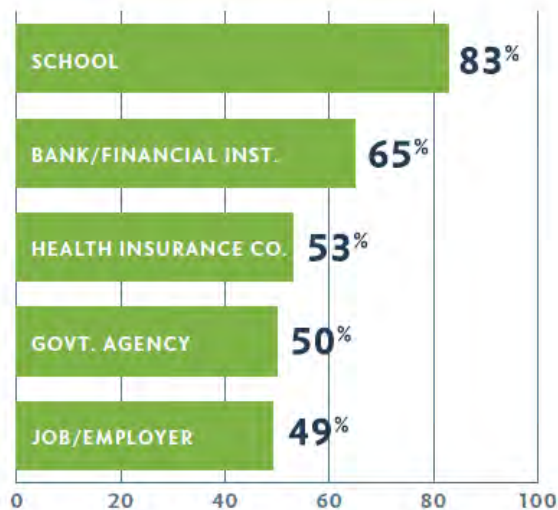
LOWER INCOME AMERICANS RELY ON SMARTPHONES

With fewer options for online access at their disposal, many lower-income Americans rely on smartphones for internet access. In 2016, **20%** of adults living in households earning less than \$30,000 a year were “smartphone-only” internet users – meaning they owned a smartphone but did not have broadband internet at home. This represents an increase from **12%** in 2013. In contrast, only **4%** of those living in households earning \$100,000 or more fell into this category in either year.

This reliance on smartphones also means that the less affluent are more likely to use them for tasks traditionally reserved for larger screens. For example, lower-income smartphone owners were especially likely to use their mobile device when seeking out and applying for jobs, according to a 2015 Pew Research Center report. And yet, people say that institutions expect them to have online access at home in growing numbers.

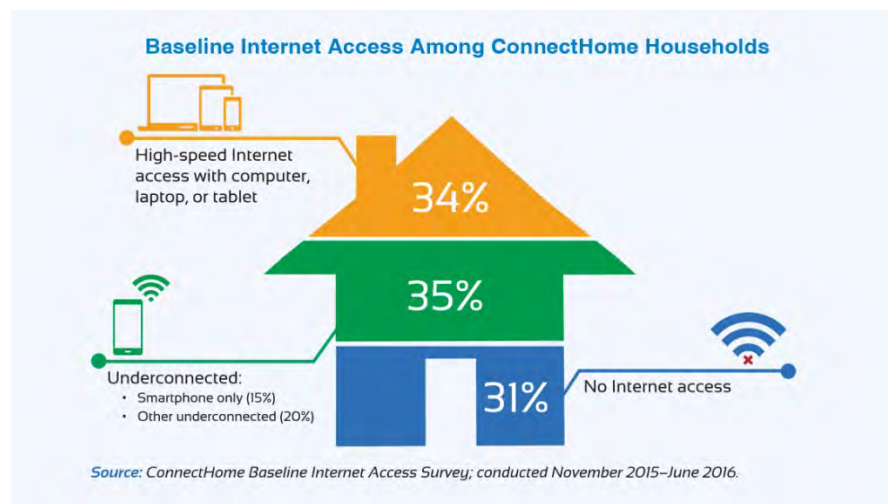
EXPECTATIONS: When surveyed, people state that other institutions expect them to have online access at home.²⁴

Aspen Institute Report, 2014



THE HOMEWORK GAP

The disparity in online access is also apparent in what has been called the “homework gap,” or the gap between school-age children who have access to high-speed internet at home and those who don’t. Some **5 million** school-age children do not have a broadband internet connection at home, with low-income households accounting for a disproportionate share. The Public Library narrows this divide by providing free full high-speed internet access for students and adults who are without internet access at home. The preference for owning a smart phone over owning a computer and subscription to a broadband connection also accounts for the continued increase in the use of the Library Wifi.



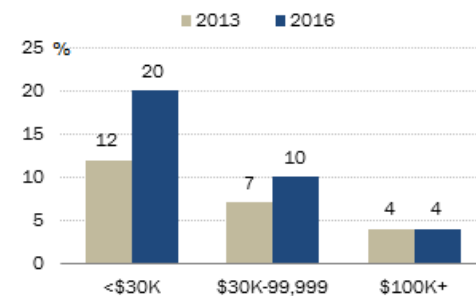
HUD Assisted Families

INCOME LEVELS INFLUENCE ADOPTION RATES

Adoption rates are only one component of the digital divide, however. A person's comfort level with technology and the rate at which they use the internet at work and in their everyday lives also varies by income group.

Growing share of low-income Americans are smartphone-only internet users

% of U.S. adults who have a smartphone but no broadband at home, by annual household income



Source: Survey conducted Sept. 29-Nov. 6, 2016. Trend data from previous Pew Research Center surveys.

PEW RESEARCH CENTER

Other Pew Research Center data shows that while **81%** of workers whose annual household income is \$100,000 or more spend at least some of their day using the internet for work-related tasks. This drops to **36%** among workers living in lower-income households. Similarly, lower-income adults are less likely to say they “almost constantly” use the internet. And when it comes to their ability to use technology, lower-income Americans are more than twice as likely as those in other income groups to be classified as digitally unprepared. This means that computer access at the public library for large screen tasks is important to those living in lower-income households.

DEMOGRAPHIC VARIABLES STILL AFFECT TECHNOLOGY ADOPTION

The Center's latest analysis also shows that internet non-adoption is correlated to a number of demographic variables, including **age**, **educational attainment**, **household income** and **community type**.

The largest disparity in the adoption of technology is among the following:

- **Those over 65 years**
- **Those with an annual income under \$30,000**
- **Those with a high school education or less**
- **Those living in rural areas**

And while there have been consistent racial and ethnic differences in internet use since the Pew Research Center first began measuring the activity, today, whites, blacks and Hispanics are all equally likely to be offline.



10c

February 2018 Media Report

Below is a summary of highlighted media activity in February for electronic, print and social media. This is a limited view, but it includes several activities the Communications Department is most proud of.

For a more comprehensive view of print media placements, please view the Library's yearly media scrapbook, available in the Communications Department and at monthly Board meetings.

Topics of major news releases or media solicitation: (print placements listed below topic)

- **Meet the Artists XXX Exhibit and Gala**
Urban Times, Weekly View, Indianapolis Recorder, NUVO, Indianapolis Star
(comprehensive media coverage occurred in January)
- **Beech Grove Students Receive Library Cards**
Southside Times, Weekly View, Southsider Voice, WISH-TV.com
- **James Alexander Thom Indiana Authors Award for Lifetime Achievement**
Hendricks County Flyer, Westside Community News, Weekly View
- **Indy Library's CAFR Award**
Indianapolis Star, Southsider Voice, Westside Community News

Other media outreach in February occurred on such Library activities as McFadden Memorial Lecture, Author Angie Thomas lecture, CEO's Love Your Library tours, the 2nd Brightwood Branch community engagement meeting, and the March Hot Jazz for Cool Kids concerts.

4 newscasts sent to all staff:

- WISH spot on Indy Style featuring Meet the Artists Fashion Show preview
- WXIN Spot "Where's Sherman?" that featured tour of the Center for Black Literature & Culture at Central Library and Meet the Artists XXX Exhibit
- WISH spots (2) on library card distribution to students in Beech Grove school system

4 YouTube videos posted to website:

- Three artist interviews from the Meet the Artists XXX Gala
- One spot called "Comments on the CBLC" from those who have toured it since the opening in October 2017.

1 Library Calendar of Events sent to Govt. Access Channel 16:

- Video spot produced specifically for Channel 16 to broadcast as filler between other programming as needed. The station manager reports it is used multiple times daily throughout the month.

Social Media

40 posts published on the official IndyPL Facebook Page:

Top Performing Posts -

- Currently Reading Weekly Book Discussions- Reach of 1.5k, 1.3k, 934, 1k
- Favorite Female Authors “Galentines” Day Post - Reach of 1.5k
- Digital Indy Coloring Archives- Reach of 1.7k
- Mister Rodgers Neighborhood Anniversary- Reach of 1.7k
- Introduction of Mango Languages- Reach of 2k

Topics/Events covered on Facebook: Currently Watching television discussion, currently listening music discussion, vegan cooking class with Indy VegFest, Beech Grove Library card distribution, Indiana Civil Rights Commission partnership, event postings advertising programs across the library.

50 tweets published on the official IndyPL Twitter Page:

- 31,100 Twitter impressions occurred in October
- 2,266 profile visits
- 184 outside mentions of IndyPL by patrons, community partners, and Indianapolis media
- 48 new followers



Board Action Request

10e1

To: IMCPL Board **Meeting Date:** March 26, 2018

From: M. Jacqueline Nytes, CEO **Approved by the Library Board:**

Effective Date: March 26, 2018

Subject: Finances, Personnel and Travel Resolution 12-2018

Recommendation: Approve Finances, Personnel and Travel Resolution 12- 2018

Background: The Finances, Personnel and Travel Resolution 12- 2018 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2018.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 12 - 2018

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of February 2018 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **16617** through **16618** and
 61022 through **61059** and
 61840 through **62021** for a total of
\$1,686,292.20 were issued from the operating bank accounts.

EFT numbers **120** through **134** and
 137 through **177** and
 185 through **247** and
 250 through **283** and
 1004 through **1014** and
 20510616, 21276331, 30510613, 31276326,
 50510611, 51276329, 60634670 for a total of
\$1,701,615.03 were issued from the operating bank accounts.

Warrant numbers **698** through **703** for a total of
\$120.98 were issued from the fines bank account.

Warrant numbers **6278** through **6319** for a total of
\$41,978.14 were issued from the gift bank account.

135 through **136** and
 178 through **184** and
 248 through **249** and
EFT numbers **284** through **285** for a total of
\$6,799.82 were issued from the gift bank account.

Warrant numbers **267566** through **267601** for a total of
\$7,745.59 were issued for employee payroll

Direct deposits numbers **60001** through **60585** and
Direct deposits numbers **80001** through **80588** for a total of
\$944,171.51 were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of
\$347,477.12 were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Lillian L. Charleston

Rev. T.D. Robinson

Dorothy R. Crenshaw

Joanne Sanders

Dr. Terri Jett

Dr. David W. Wantz

I have examined the within claims and certify they are accurate:

Patricia A. Payne

Ijeoma Dike-Young
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
120	02/02/2018 EFT		ABELL ELEVATOR SERVICE CO	\$ 525.00
121	02/02/2018 EFT		CDW GOVERNMENT, INC.	\$ 221.58
122	02/02/2018 EFT		COMMERCIAL SEWER CLEANING	\$ 360.00
123	02/02/2018 EFT		DEMCO, INC.	\$ 80.95
124	02/02/2018 EFT		G4S SECURE SOLUTIONS (USA) INC.	\$ 51,892.01
125	02/02/2018 EFT		INDIANA PLUMBING AND DRAIN LLC	\$ 1,712.75
126	02/02/2018 EFT		INDIANAPOLIS ARMORED CAR, INC	\$ 1,903.00
127	02/02/2018 EFT		J&G CARPET PLUS	\$ 1,300.00
128	02/02/2018 EFT		OFFICE360	\$ 175.77
129	02/02/2018 EFT		PERFECTION GROUP, INC.	\$ 796.54
130	02/02/2018 EFT		RICHARD LOPEZ ELECTRICAL, LLC	\$ 13,803.05
131	02/02/2018 EFT		RLR ASSOCIATES, INC	\$ 2,113.80
132	02/02/2018 EFT		RYAN FIRE PROTECTION, INC	\$ 2,120.00
133	02/02/2018 EFT		STAPLES	\$ 938.85
134	02/02/2018 EFT		STENZ MANAGEMENT COMPANY, INC	\$ 100,701.43
137	02/02/2018 EFT		BAKER & TAYLOR	\$ 1,227.15
138	02/02/2018 EFT		BAKER & TAYLOR	\$ 3,028.03
139	02/02/2018 EFT		BAKER & TAYLOR	\$ 8,584.36
140	02/02/2018 EFT		BAKER & TAYLOR	\$ 11,922.46
141	02/02/2018 EFT		BRODART COMPANY	\$ 76.10
142	02/02/2018 EFT		BRODART COMPANY CONTINUATIONS	\$ 583.19
143	02/02/2018 EFT		INGRAM LIBRARY SERVICES	\$ 642.33
144	02/02/2018 EFT		LUNA MUSIC	\$ 3,389.40
145	02/02/2018 EFT		MIDWEST TAPE - AUDIOBOOKS ONLY	\$ 475.86
146	02/02/2018 EFT		MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$ 124.48
147	02/02/2018 EFT		MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$ 3,010.24
148	02/02/2018 EFT		OVERDRIVE INC	\$ 74,305.55
149	02/02/2018 EFT		RECORDED BOOKS	\$ 75,157.24
150	02/02/2018 EFT		TAPED EDITIONS	\$ 304.80
151	02/02/2018 EFT		THOMSON REUTERS-WEST PUBLISHING CORPORATION	\$ 9,602.70
152	02/08/2018 EFT		ALSCO	\$ 325.15
153	02/08/2018 EFT		AUSTIN BOOK SALES	\$ 1,708.56
154	02/08/2018 EFT		BAKER & TAYLOR	\$ 5,192.27
155	02/08/2018 EFT		BAKER & TAYLOR	\$ 11,925.62
156	02/08/2018 EFT		BAKER & TAYLOR	\$ 15,307.95
157	02/08/2018 EFT		BAKER & TAYLOR	\$ 149,851.80
158	02/08/2018 EFT		BRODART COMPANY	\$ 120.22
159	02/08/2018 EFT		DEMCO, INC.	\$ 32.91
160	02/08/2018 EFT		EBSCO INFORMATION SERVICES	\$ 3,195.00
161	02/08/2018 EFT		INDIANAPOLIS ARMORED CAR, INC	\$ 2,498.00
162	02/08/2018 EFT		INGRAM LIBRARY SERVICES	\$ 704.06
163	02/08/2018 EFT		IRVINGTON PRESBYTERIAN CHURCH	\$ 937.50
164	02/08/2018 EFT		LUNA MUSIC	\$ 2,071.67
165	02/08/2018 EFT		MARK'S VACUUM & JANITORIAL SUPPLIES	\$ 2,268.40
166	02/08/2018 EFT		MIDWEST TAPE - AUDIOBOOKS ONLY	\$ 5,357.69
167	02/08/2018 EFT		MIDWEST TAPE - PROCESSED DVDS	\$ 187.34
168	02/08/2018 EFT		MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$ 190.56
169	02/08/2018 EFT		MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$ 3,471.75
170	02/08/2018 EFT		MIDWEST TAPE, LLC	\$ 766.68
171	02/08/2018 EFT		MOORE INFORMATION SERVICES, INC	\$ 290.50
172	02/08/2018 EFT		OFFICE360	\$ 1,308.00
173	02/08/2018 EFT		PERFECTION GROUP, INC.	\$ 15,390.27
174	02/08/2018 EFT		RECORD AUTOMATIC DOORS, INC	\$ 296.00
175	02/08/2018 EFT		RECORDED BOOKS	\$ 2,050.43
176	02/08/2018 EFT		STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$ 1,758.25
177	02/08/2018 EFT		UNIQUE MANAGEMENT SERVICES, INC	\$ 6,645.97
185	02/16/2018 EFT		ABELL ELEVATOR SERVICE CO	\$ 525.00
186	02/16/2018 EFT		ACORN DISTRIBUTORS, INC	\$ 5,422.77
187	02/16/2018 EFT		ALSCO	\$ 325.15
188	02/16/2018 EFT		ASI SIGNAGE INNOVATIONS	\$ 271.55
189	02/16/2018 EFT		BAKER & TAYLOR	\$ 12,683.91
190	02/16/2018 EFT		BAKER & TAYLOR	\$ 4,545.17
191	02/16/2018 EFT		BRODART - CENTER FOR BLACK LITERATURE & CULTURE	\$ 169.25
192	02/16/2018 EFT		BRODART COMPANY CONTINUATIONS	\$ 338.72
193	02/16/2018 EFT		CDW GOVERNMENT, INC.	\$ 4,550.66
194	02/16/2018 EFT		CITIZENS THERMAL ENERGY	\$ 40,900.04
195	02/16/2018 EFT		CITIZENS THERMAL ENRGY.	\$ 23,136.53

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
196	02/16/2018 EFT		DANCORP INC. DBA DANCO	\$ 200.00
197	02/16/2018 EFT		DELTA DENTAL	\$ 11,377.07
198	02/16/2018 EFT		DEMCO, INC.	\$ 2,522.67
199	02/16/2018 EFT		G4S SECURE SOLUTIONS (USA) INC.	\$ 31,982.50
200	02/16/2018 EFT		G4S SECURE SOLUTIONS (USA) INC.	\$ 190.46
201	02/16/2018 EFT		GRAINGER	\$ 74.82
202	02/16/2018 EFT		INDIANA PLUMBING AND DRAIN LLC	\$ 3,203.50
203	02/16/2018 EFT		INGRAM LIBRARY SERVICES	\$ 2,331.37
204	02/16/2018 EFT		INGRAM LIBRARY SERVICES	\$ 1,855.61
205	02/16/2018 EFT		KLINES QUALITY WATER, INC	\$ 44.25
206	02/16/2018 EFT		LUNA MUSIC	\$ 2,304.77
207	02/16/2018 EFT		MARK'S VACUUM & JANITORIAL SUPPLIES	\$ 425.80
208	02/16/2018 EFT		MIDWEST TAPE - AUDIOBOOKS ONLY	\$ 519.86
209	02/16/2018 EFT		MIDWEST TAPE - PROCESSED DVDS	\$ 180.99
210	02/16/2018 EFT		MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$ 1,640.25
211	02/16/2018 EFT		MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$ 2,154.26
212	02/16/2018 EFT		MIDWEST TAPE, LLC	\$ 22,371.44
213	02/16/2018 EFT		PERFECTION GROUP, INC.	\$ 4,046.89
214	02/16/2018 EFT		RECORDED BOOKS	\$ 1,727.68
215	02/16/2018 EFT		RYAN FIRE PROTECTION, INC	\$ 433.00
216	02/16/2018 EFT		STAPLES	\$ 9,402.70
217	02/16/2018 EFT		STENZ MANAGEMENT COMPANY, INC	\$ 8,554.59
218	02/16/2018 EFT		STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$ 4,025.40
219	02/16/2018 EFT		TITAN ASSOCIATES	\$ 1,054.00
220	02/16/2018 EFT		TYLER TECHNOLOGIES, INC.	\$ 7,753.54
221	02/16/2018 EFT		ULINE	\$ 344.30
222	02/16/2018 EFT		VALUE LINE PUBLISHING INC.	\$ 1,050.00
223	02/22/2018 EFT		MIDWEST TAPE, LLC	\$ 379.60
224	02/22/2018 EFT		ABELL ELEVATOR SERVICE CO	\$ 350.00
225	02/22/2018 EFT		ABELL ELEVATOR SERVICE CO	\$ 700.00
226	02/22/2018 EFT		BAKER & TAYLOR	\$ 3,274.36
227	02/22/2018 EFT		BAKER & TAYLOR	\$ 19,689.00
228	02/22/2018 EFT		BAKER & TAYLOR	\$ 9,396.62
229	02/22/2018 EFT		CDW GOVERNMENT, INC.	\$ 184.33
230	02/22/2018 EFT		DANCORP INC. DBA DANCO	\$ 650.00
231	02/22/2018 EFT		G4S SECURE SOLUTIONS (USA) INC.	\$ 4,827.19
232	02/22/2018 EFT		INDIANA PLUMBING AND DRAIN LLC	\$ 5,027.20
233	02/22/2018 EFT		INGRAM LIBRARY SERVICES	\$ 1,003.55
234	02/22/2018 EFT		JCOS, INC.	\$ 49,501.46
235	02/22/2018 EFT		KLINES QUALITY WATER, INC	\$ 8.00
236	02/22/2018 EFT		LUNA MUSIC	\$ 1,213.58
237	02/22/2018 EFT		MIDWEST TAPE - AUDIOBOOKS ONLY	\$ 1,503.68
238	02/22/2018 EFT		MIDWEST TAPE - PROCESSED DVDS	\$ 899.59
239	02/22/2018 EFT		MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$ 401.11
240	02/22/2018 EFT		MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$ 4,284.98
241	02/22/2018 EFT		MIDWEST TAPE, LLC	\$ 1,482.99
242	02/22/2018 EFT		OVERDRIVE INC	\$ 18,694.29
243	02/22/2018 EFT		PERFECTION GROUP, INC.	\$ 438.50
244	02/22/2018 EFT		RYAN FIRE PROTECTION, INC	\$ 946.00
245	02/22/2018 EFT		STENZ MANAGEMENT COMPANY, INC	\$ 672.06
246	02/22/2018 EFT		TYLER TECHNOLOGIES, INC.	\$ 2,885.20
247	02/22/2018 EFT		ULINE	\$ 108.03
250	02/28/2018 EFT		ABELL ELEVATOR SERVICE CO	\$ 525.00
251	02/28/2018 EFT		ACORN DISTRIBUTORS, INC	\$ 3,422.54
252	02/28/2018 EFT		BACKGROUND BUREAU INC.	\$ 469.00
253	02/28/2018 EFT		BAKER & TAYLOR	\$ 6,135.85
254	02/28/2018 EFT		BAKER & TAYLOR	\$ 17,076.63
255	02/28/2018 EFT		BAKER & TAYLOR	\$ 6,761.56
256	02/28/2018 EFT		BRODART - CENTER FOR BLACK LITERATURE & CULTURE	\$ 13.70
257	02/28/2018 EFT		BRODART COMPANY CONTINUATIONS	\$ 537.14
258	02/28/2018 EFT		CDW GOVERNMENT, INC.	\$ 368.83
259	02/28/2018 EFT		DEMCO, INC.	\$ 261.17
260	02/28/2018 EFT		EBSCO INFORMATION SERVICES	\$ 41,953.24
261	02/28/2018 EFT		FINELINE PRINTING GROUP	\$ 20,488.00
262	02/28/2018 EFT		FINELINE PRINTING GROUP	\$ 944.00
263	02/28/2018 EFT		FLEET CARE, INC.	\$ 202.34
264	02/28/2018 EFT		G4S SECURE SOLUTIONS (USA) INC.	\$ 432.18

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

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OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
265	02/28/2018 EFT		INDIANA PLUMBING AND DRAIN LLC	\$ 968.50
266	02/28/2018 EFT		INDIANAPOLIS RECORDER	\$ 39.00
267	02/28/2018 EFT		INGRAM LIBRARY SERVICES	\$ 2,165.42
268	02/28/2018 EFT		J&G CARPET PLUS	\$ 50.00
269	02/28/2018 EFT		JCOS, INC.	\$ 58,651.98
270	02/28/2018 EFT		KLINES QUALITY WATER, INC	\$ 51.25
271	02/28/2018 EFT		MIDWEST TAPE - AUDIOBOOKS ONLY	\$ 582.81
272	02/28/2018 EFT		MIDWEST TAPE - PROCESSED DVDS	\$ 716.85
273	02/28/2018 EFT		MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$ 5,950.78
274	02/28/2018 EFT		MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$ 6,869.72
275	02/28/2018 EFT		MIDWEST TAPE, LLC	\$ 1,682.95
276	02/28/2018 EFT		OVERDRIVE INC	\$ 33,641.59
277	02/28/2018 EFT		PERFECTION GROUP, INC.	\$ 555.00
278	02/28/2018 EFT		RECORDED BOOKS	\$ 959.24
279	02/28/2018 EFT		RYAN FIRE PROTECTION, INC	\$ 1,262.00
280	02/28/2018 EFT		STENZ MANAGEMENT COMPANY, INC	\$ 13,294.68
281	02/28/2018 EFT		THOMSON REUTERS-WEST PUBLISHING CORPORATION	\$ 4,801.35
282	02/28/2018 EFT		TITAN ASSOCIATES	\$ 30,485.74
283	02/28/2018 EFT		VALUE LINE PUBLISHING INC.	\$ 387.00
20510616	01/26/2018 EFT		PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$ 91,384.15
21276331	01/12/2018 EFT		PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$ 93,336.44
30510613	01/26/2018 EFT		FIDELITY INVESTMENTS	\$ 5,064.45
31276326	01/12/2018 EFT		FIDELITY INVESTMENTS	\$ 18,833.78
50510611	01/26/2018 EFT		AMERICAN UNITED LIFE INSURANCE CO	\$ 3,604.00
51276329	01/12/2018 EFT		AMERICAN UNITED LIFE INSURANCE CO	\$ 3,604.00
60634670	01/22/2018 EFT		INDIANA DEPARTMENT OF REVENUE	\$ 1,326.95
1004	02/06/2018 EFT		FIRST AMERICAN TITLE INSURANCE CO	\$ 7,890.07
1005	02/06/2018 EFT		FIRST AMERICAN TITLE INSURANCE CO	\$ 60,936.18
1006	02/09/2018 EFT		PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$ 91,311.89
1007	02/16/2018 EFT		ADP, INC.	\$ 1,017.00
1008	02/16/2018 EFT		ADP, INC.	\$ 3,594.56
1009	02/21/2018 EFT		INDIANA DEPARTMENT OF REVENUE	\$ 891.56
1010	02/09/2018 EFT		AMERICAN UNITED LIFE INSURANCE CO	\$ 3,604.00
1011	02/09/2018 EFT		FIDELITY INVESTMENTS	\$ 4,756.78
1012	02/23/2018 EFT		AMERICAN UNITED LIFE INSURANCE CO	\$ 3,604.00
1013	02/23/2018 EFT		FIDELITY INVESTMENTS	\$ 5,064.44
1014	02/23/2018 EFT		PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$ 90,990.78
16617	02/09/2018 CHECK		ORATION SERVICES, INC. (D/B/A THE LYCEUM AGENCY)	\$ 3,600.00
16618	02/09/2018 CHECK		ORATION SERVICES, INC. (D/B/A THE LYCEUM AGENCY)	\$ 7,335.00
61022	02/28/2018 CHECK		ART WITH A HEART	\$ 300.00
61023	02/28/2018 VOID		VOIDED UNUSED	\$ -
61024	02/28/2018 CHECK		BROWNING DAY MULLINS DIERDORF	\$ 37,531.07
61025	02/28/2018 CHECK		CHILDREN'S PLUS INC.	\$ 484.40
61026	02/28/2018 CHECK		CITIZENS ENERGY GROUP	\$ 1,749.28
61027	02/28/2018 CHECK		CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	\$ 3,168.75
61028	02/28/2018 CHECK		COMMUNITY OCCUPATIONAL HEALTH SERVICES	\$ 1,835.00
61029	02/28/2018 CHECK		COMPUTYPE INC.	\$ 338.43
61030	02/28/2018 CHECK		CONTINENTAL BOOK COMPANY	\$ 111.16
61031	02/28/2018 CHECK		DACO GLASS & GLAZING INC	\$ 180.00
61032	02/28/2018 CHECK		DMITRI ALANO	\$ 900.00
61033	02/28/2018 CHECK		DYNAMARK GRAPHICS GROUP	\$ 603.01
61034	02/28/2018 CHECK		EDC EDUCATIONAL SERVICES	\$ 2,503.40
61035	02/28/2018 CHECK		EDDIE HURM (PAINTING & SNOW REMOVAL)	\$ 150.00
61036	02/28/2018 CHECK		EXHIBIT HOUSE, INC.	\$ 105,155.88
61037	02/28/2018 CHECK		FEDEX	\$ 67.21
61038	02/28/2018 CHECK		GALE GROUP THE	\$ 1,208.65
61039	02/28/2018 CHECK		GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	\$ 452.50
61040	02/28/2018 CHECK		IBJ BOOK PUBLISHING	\$ 25.00
61041	02/28/2018 VOID		VOIDED UNUSED	\$ -
61042	02/28/2018 CHECK		INDIANAPOLIS OPERA SOCIETY	\$ 1,100.00
61043	02/28/2018 CHECK		INDY SHADES, INC.	\$ 75.00
61044	02/28/2018 CHECK		IRISH MECHANICAL SERVICES, INC.	\$ 27,801.00
61045	02/28/2018 CHECK		J&G CARPET PLUS	\$ 1,000.00
61046	02/28/2018 CHECK		JEREMY SOUTH	\$ 960.00
61047	02/28/2018 CHECK		JIM GILL, INC.	\$ 6,550.00
61048	02/28/2018 CHECK		JP MORGAN CHASE BANK	\$ 1.92
61049	02/28/2018 CHECK		KRM ARCHITECTURE+	\$ 4,562.50

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
61050	CHECK	02/28/2018	LAWRENCE (PETTY CASH)	\$ 17.11
61051	CHECK	02/28/2018	MIDWEST REMEDIATION, INC.	\$ 5,354.83
61052	CHECK	02/28/2018	MOORE INFORMATION SERVICES, INC	\$ 696.85
61053	CHECK	02/28/2018	OHIO UNIVERSITY PRESS	\$ 63.06
61054	CHECK	02/28/2018	RUBY TREGNAGO	\$ 200.00
61055	CHECK	02/28/2018	SAKURA FUQUA	\$ 150.00
61056	CHECK	02/28/2018	SHERATON PHILADELPHIA SOCIETY HILL HOTEL	\$ 514.46
61057	CHECK	02/28/2018	AMERICAN SOCIETY OF COMPOSERS, AUTHORS, PUBLISHERS	\$ 67.35
61058	CHECK	02/28/2018	VAL M. TATE	\$ 500.00
61059	CHECK	02/28/2018	WORLD CHAMBER OF COMMERCE DIRECTORY	\$ 168.00
61840	CHECK	02/02/2018	AARON KREOWICZ	\$ 350.00
61841	CHECK	02/02/2018	AMERICAN UNITED LIFE INSURANCE CO	\$ 2,894.28
61842	CHECK	02/02/2018	ARAB TERMITE AND PEST CONTROL INC	\$ 1,889.00
61843	CHECK	02/02/2018	BEECH GROVE SEWAGE WORKS	\$ 129.36
61844	CHECK	02/02/2018	BEVERLY SCOTT	\$ 250.00
61845	CHECK	02/02/2018	BOOKS IN COMMON	\$ 6,225.00
61846	CHECK	02/02/2018	BRIGHT IDEAS IN BROAD RIPPLE	\$ 980.00
61847	CHECK	02/02/2018	BRIGHTWOOD INVESTORS, LLC	\$ 4,041.33
61848	CHECK	02/02/2018	CENTRAL TECHNOLOGY INC	\$ 7,002.00
61849	CHECK	02/02/2018	CITIZENS ENERGY GROUP	\$ 1,661.13
61850	CHECK	02/02/2018	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	\$ 7,204.89
61851	CHECK	02/02/2018	DACO GLASS & GLAZING INC	\$ 811.00
61852	CHECK	02/02/2018	DELL MARKETING L.P.	\$ 42,450.35
61853	CHECK	02/02/2018	EDDIE HURM (PAINTING & SNOW REMOVAL)	\$ 300.00
61854	CHECK	02/02/2018	FLAG DESK, INC.	\$ 975.00
61855	CHECK	02/02/2018	FLEET CARE, INC.	\$ 108.00
61856	CHECK	02/02/2018	FORCE TECHNOLOGY SOLUTIONS, LLC	\$ 3,117.15
61857	CHECK	02/02/2018	FOUNTAIN BLOCK DEVELOPMENT L.P.	\$ 4,963.00
61858	CHECK	02/02/2018	GOVERNMENT FINANCE OFFICERS ASSOCIATION	\$ 500.00
61859	CHECK	02/02/2018	GRANT KEY	\$ 8,540.00
61860	CHECK	02/02/2018	INDIANA STATE LIBRARY	\$ 244.62
61861	CHECK	02/02/2018	INDIANAPOLIS FLEET SERVICES	\$ 1,451.78
61862	CHECK	02/02/2018	INGERSOLL RAND COMPANY	\$ 1,869.00
61863	CHECK	02/02/2018	KLINES QUALITY WATER, INC	\$ 51.05
61864	CHECK	02/02/2018	KRM ARCHITECTURE+	\$ 12,625.00
61865	CHECK	02/02/2018	LA VOZ DE INDIANA	\$ 290.00
61866	CHECK	02/02/2018	MCGINTY CONVEYORS INC.	\$ 1,608.78
61867	VOID	02/02/2018	VOIDED UNUSED	\$ -
61868	CHECK	02/02/2018	PERRY A. SCOTT	\$ 250.00
61869	CHECK	02/02/2018	SONDHI SOLUTIONS	\$ 5,935.01
61870	CHECK	02/02/2018	I-MCPL - STENZ MANAGEMENT	\$ 10,949.40
61871	CHECK	02/02/2018	THE CHILDREN'S MUSEUM OF INDIANAPOLIS	\$ 8,750.00
61872	CHECK	02/02/2018	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	\$ 509.00
61873	CHECK	02/02/2018	ASM INTERNATIONAL	\$ 279.43
61874	CHECK	02/02/2018	CHILDREN'S PLUS INC.	\$ 348.75
61875	CHECK	02/02/2018	COLUMBIA BOOKS, INC	\$ 269.10
61876	CHECK	02/02/2018	GALE GROUP THE	\$ 1,360.44
61877	CHECK	02/02/2018	GREY HOUSE PUBLISHING	\$ 239.50
61878	CHECK	02/02/2018	INDIANA HISTORICAL BUREAU	\$ 126.00
61879	CHECK	02/02/2018	RED BOOKS, LLC	\$ 4,826.80
61880	CHECK	02/02/2018	S & P GLOBAL MARKET INTELLIGENCE, LLC	\$ 4,724.00
61881	CHECK	02/02/2018	UNITED NATIONS PUBLICATIONS	\$ 135.86
61882	CHECK	02/06/2018	ELIZABETH FRANKLIN	\$ 862.50
61883	CHECK	02/06/2018	GLENDALE MALL	\$ 24,854.16
61884	CHECK	02/08/2018	ABELL ELEVATOR SERVICE CO	\$ 350.00
61885	CHECK	02/08/2018	ACORN DISTRIBUTORS, INC	\$ 1,761.30
61886	CHECK	02/08/2018	ADTEC	\$ 3,750.00
61887	CHECK	02/08/2018	AT&T	\$ 1,880.42
61888	CHECK	02/08/2018	CENTRAL INDIANA SECURITY CORP., LTD	\$ 482.40
61889	CHECK	02/08/2018	CENTRAL SECURITY & COMMUNICATIONS	\$ 681.20
61890	CHECK	02/08/2018	CENTRAL TECHNOLOGY INC	\$ 4,032.00
61891	CHECK	02/08/2018	CERAMIC GRAPHICS	\$ 59.40
61892	CHECK	02/08/2018	CITIZENS ENERGY GROUP	\$ 2,185.78
61893	CHECK	02/08/2018	CONNOR FINE PAINTING	\$ 10,908.00
61894	CHECK	02/08/2018	DACO GLASS & GLAZING INC	\$ 818.00
61895	CHECK	02/08/2018	FLANNER HOUSE OF INDIANAPOLIS, INC	\$ 2,716.67
61896	CHECK	02/08/2018	FOUNTAIN SQUARE MERCHANTS ASSOCIATION	\$ 150.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
61897	02/08/2018	CHECK	GALE GROUP THE	\$ 76.78
61898	02/08/2018	CHECK	GALE/CENGAGE LEARNING	\$ 9,402.75
61899	02/08/2018	CHECK	GENUINE PARTS COMPANY-INDIANAPOLIS	\$ 124.90
61900	02/08/2018	CHECK	GODBY HEATING PLUMBING SUPPLY	\$ 11,100.00
61901	02/08/2018	CHECK	GORDON PLUMBING, INC.	\$ 80.00
61902	02/08/2018	CHECK	GRANT KEY	\$ 1,845.00
61903	02/08/2018	CHECK	GUARDIAN	\$ 15,697.87
61904	02/08/2018	CHECK	INDIANA WRITER'S CENTER	\$ 600.00
61905	02/08/2018	CHECK	KRESS CONSULTING	\$ 11,760.00
61906	02/08/2018	CHECK	MAIN EVENT SOUND & LIGHTING	\$ 11,725.00
61907	02/08/2018	CHECK	NATIONAL REGISTER PUBLISHING	\$ 309.10
61908	02/08/2018	CHECK	NICHELE HAYES	\$ 19.25
61909	02/08/2018	CHECK	SAMUEL ROTHSTEIN	\$ 250.00
61910	02/08/2018	CHECK	SONDHI SOLUTIONS	\$ 269.99
61911	02/08/2018	CHECK	UNIFORM HOUSE INC. THE	\$ 419.76
61912	02/08/2018	CHECK	VIVICA A. FOX	\$ 26,250.00
61913	02/08/2018	CHECK	VLADIMIR KRAKOVICH	\$ 500.00
61914	02/08/2018	CHECK	YEFIM PASTUKH	\$ 500.00
61915	02/08/2018	VOID	VOIDED UNUSED	\$ -
61916	02/08/2018	VOID	VOIDED UNUSED	\$ -
61917	02/16/2018	CHECK	3BRANCH	\$ 199.18
61918	02/16/2018	CHECK	ACCOUNTING PRINCIPALS	\$ 7,731.25
61919	02/16/2018	CHECK	ADP, INC.	\$ 596.13
61920	02/16/2018	CHECK	AFSCME COUNCIL IKOC 962	\$ 2,107.05
61921	02/16/2018	CHECK	AMERICAN UNITED LIFE INSURANCE CO	\$ 1,879.28
61922	02/16/2018	CHECK	AMERICAN UNITED LIFE INSURANCE CO	\$ 3,471.40
61923	02/16/2018	CHECK	ANTHEM INSURANCE COMPANIES, INC	\$ 337,500.00
61924	02/16/2018	CHECK	APPLIED ENGINEERING SERVICES	\$ 1,750.00
61925	02/16/2018	CHECK	ARLINGTON COMMUNITY HIGH SCHOOL	\$ 75.00
61926	02/16/2018	CHECK	AT&T	\$ 2,845.00
61927	02/16/2018	CHECK	ATCONSULTING	\$ 2,585.97
61928	02/16/2018	CHECK	AUTOMATIC DOOR & GLASS SPECIALISTS, INC.	\$ 139.00
61929	02/16/2018	CHECK	BOWEN TECHNOVATION	\$ 439.00
61930	02/16/2018	CHECK	BRIGHTWOOD INVESTORS, LLC	\$ 4,041.33
61931	02/16/2018	CHECK	BROWNING DAY MULLINS DIERDORF	\$ 61,679.00
61932	02/16/2018	CHECK	CHILDREN'S PLUS INC.	\$ 518.00
61933	02/16/2018	CHECK	CITIZENS ENERGY GROUP	\$ 14,477.47
61934	02/16/2018	CHECK	CMID	\$ 650.00
61935	02/16/2018	CHECK	COMMUNITY OCCUPATIONAL HEALTH SERVICES	\$ 1,835.00
61936	02/16/2018	CHECK	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	\$ 1,321.52
61937	02/16/2018	CHECK	CREATIVE AQUATIC SOLUTIONS, LLC	\$ 265.00
61938	02/16/2018	CHECK	CRPE	\$ 735.00
61939	02/16/2018	CHECK	CROSSROADS DOCUMENT SERVICES	\$ 53,458.95
61940	02/16/2018	CHECK	CULLIGAN	\$ 11.98
61941	02/16/2018	CHECK	EDDIE HURM (PAINTING & SNOW REMOVAL)	\$ 875.00
61942	02/16/2018	CHECK	GALE GROUP THE	\$ 322.28
61943	02/16/2018	CHECK	GRANT KEY	\$ 1,640.00
61944	02/16/2018	CHECK	GREATER BEECH GROVE CHAMBER OF COMMERCE	\$ 40.00
61945	02/16/2018	CHECK	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	\$ 207.09
61946	02/16/2018	CHECK	HAMILTON GROUP	\$ 6,000.00
61947	02/16/2018	CHECK	HP PRODUCTS CORPORATION	\$ 293.00
61948	02/16/2018	CHECK	ILEA INDIANA	\$ 90.00
61949	02/16/2018	CHECK	IMMIGRANT WELCOME CENTER	\$ 1,828.75
61950	02/16/2018	CHECK	INDIANA CHAMBER OF COMMERCE	\$ 122.70
61951	02/16/2018	CHECK	INDIANA DEPT OF WORKFORCE DEVELOP.	\$ 307.34
61952	02/16/2018	CHECK	INDIANA WINDOW COVERINGS, LLC.	\$ 1,363.00
61953	02/16/2018	CHECK	INDIANAPOLIS POWER & LIGHT COMPANY	\$ 69,438.71
61954	02/16/2018	CHECK	IRISH MECHANICAL SERVICES, INC.	\$ 267,782.00
61955	02/16/2018	CHECK	J&G CARPET PLUS	\$ 965.00
61956	02/16/2018	CHECK	LAWRENCE (PETTY CASH)	\$ 20.94
61957	02/16/2018	CHECK	LEGALSHIELD	\$ 304.50
61958	02/16/2018	CHECK	LEVEL (3) COMMUNICATIONS, LLC	\$ 4,334.59
61959	02/16/2018	CHECK	MARION COUNTY TREASURER	\$ 2,100.00
61960	02/16/2018	CHECK	PAYPAL	\$ 108.20
61961	02/16/2018	CHECK	PC MALL GOV	\$ 4,565.46
61962	02/16/2018	CHECK	PFM TRUCK CARE CENTER	\$ 834.33
61963	02/16/2018	CHECK	PITNEY BOWES, INC.	\$ 63.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
61964	CHECK	02/16/2018	PROFESSIONAL GARAGE DOOR SYSTEMS	\$ 159.25
61965	CHECK	02/16/2018	RADWAY PIANO SERVICE	\$ 95.00
61966	CHECK	02/16/2018	REPUBLIC WASTE SERVICES	\$ 565.08
61967	CHECK	02/16/2018	SHANIKA HEYWARD	\$ 14.03
61968	CHECK	02/16/2018	SIRSIDYNIX	\$ 117,992.00
61969	CHECK	02/16/2018	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	\$ 2,066.91
61970	CHECK	02/16/2018	TYRONE THOMAS	\$ 200.00
61971	CHECK	02/16/2018	UNITED PARCEL SERVICE	\$ 125.24
61972	CHECK	02/16/2018	YOUR AUTOMATIC DOOR COMPANY	\$ 1,433.00
61973	CHECK	02/19/2018	JOSHUA A. THOMPSON	\$ 1,000.00
61974	CHECK	02/22/2018	AUSTIN BOOK SALES	\$ 3,855.36
61975	CHECK	02/22/2018	BAKER & TAYLOR	\$ 0.45
61976	CHECK	02/22/2018	MIDWEST TAPE - PROCESSED DVDS	\$ 215.72
61977	CHECK	02/22/2018	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$ 659.53
61978	CHECK	02/22/2018	PENNYDELL PUZZLES	\$ 34.97
61979	CHECK	02/22/2018	A CLASSIC PARTY RENTAL CO	\$ 150.00
61980	CHECK	02/22/2018	AARON KREROWICZ	\$ 700.00
61981	CHECK	02/22/2018	AJILON FINANCE	\$ 2,456.40
61982	CHECK	02/22/2018	ASHLEY LUNA	\$ 43.57
61983	CHECK	02/22/2018	BETH MENG	\$ 150.00
61984	CHECK	02/22/2018	BOWEN TECHNOVATION	\$ 498.00
61985	CHECK	02/22/2018	CITIZENS ENERGY GROUP	\$ 318.63
61986	CHECK	02/22/2018	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	\$ 969.58
61987	CHECK	02/22/2018	COURT & COMMERCIAL RECORD	\$ 74.40
61988	CHECK	02/22/2018	CROSSROADS DOCUMENT SERVICES	\$ 2,187.50
61989	CHECK	02/22/2018	DACO GLASS & GLAZING INC	\$ 1,159.24
61990	CHECK	02/22/2018	DANIEL AXLER	\$ 650.00
61991	CHECK	02/22/2018	ELIZABETH FRANKLIN	\$ 212.50
61992	CHECK	02/22/2018	ESSENTIAL ARCHITECTURAL SIGNS, INC	\$ 45.00
61993	CHECK	02/22/2018	EXPODESIGN, INC.	\$ 3,866.00
61994	CHECK	02/22/2018	FOUNTAIN BLOCK DEVELOPMENT L.P.	\$ 4,963.00
61995	CHECK	02/22/2018	GOLDIE INGRAM	\$ 200.00
61996	CHECK	02/22/2018	GREEN BUSINESS CERTIFICATION, INC.	\$ 3,420.00
61997	CHECK	02/22/2018	IMMIGRANT WELCOME CENTER	\$ 1,500.00
61998	VOID	02/22/2018	VOIDED UNUSED	\$ -
61999	CHECK	02/22/2018	INDIANAPOLIS POWER & LIGHT COMPANY	\$ 6,142.05
62000	VOID	02/22/2018	VOIDED UNUSED	\$ -
62001	CHECK	02/22/2018	JEREMY SOUTH	\$ 240.00
62002	CHECK	02/22/2018	JP MORGAN CHASE BANK	\$ 8,192.97
62003	CHECK	02/22/2018	LABEL SOLUTIONS, LLC	\$ 2,549.25
62004	CHECK	02/22/2018	LUNA LANGUAGE SERVICES	\$ 70.00
62005	CHECK	02/22/2018	MARION COUNTY PUBLIC HEALTH DEPARTMENT	\$ 210.00
62006	CHECK	02/22/2018	MOVIETME VIDEO PRODUCTIONS	\$ 8,321.40
62007	CHECK	02/22/2018	OFFICEWORKS	\$ 11,174.64
62008	CHECK	02/22/2018	REPUBLIC WASTE SERVICES	\$ 4,964.62
62009	CHECK	02/22/2018	SPRINT PCS	\$ 419.88
62010	CHECK	02/22/2018	STENZ CONSTRUCTION CORPORATION	\$ 81,900.00
62011	CHECK	02/22/2018	IMCPL - STENZ CONSTRUCTION CORP. -- RETAINAGE	\$ 9,100.00
62012	CHECK	02/22/2018	STORYTELLING ARTS OF INDIANA	\$ 1,000.00
62013	CHECK	02/22/2018	THE GREAT FRAME UP	\$ 530.16
62014	CHECK	02/22/2018	THE LAVIN AGENCY, INC	\$ 7,000.00
62015	CHECK	02/22/2018	TRANE U.S., INC.	\$ 1,216.42
62016	CHECK	02/22/2018	TYLER SUPPLY COMPANY	\$ 128.50
62017	CHECK	02/22/2018	U.S. BANK	\$ 5,000.00
62018	CHECK	02/22/2018	VLADIMIR KRAKOVICH	\$ 500.00
62019	CHECK	02/22/2018	YEFIM PASTUKH	\$ 500.00
62020	VOID	02/27/2018	VOIDED UNUSED	\$ -
62021	CHECK	02/27/2018	JP MORGAN CHASE BANK	\$ 6,096.49
Total				<u><u>\$ 3,387,907.23</u></u>

Summary by Transaction Type:

Computer Check	\$ 1,686,292.20
EFT Check	\$ 1,701,615.03
Total Payments	\$ 3,387,907.23
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

No.	Type	Date	Reference	Amount
698	02/02/2018 VOID		VOIDED UNUSED	\$ -
699	02/08/2018 CHECK		DECATUR PUBLIC LIBRARY	\$ 5.00
700	02/08/2018 CHECK		ERIN C. MANN	\$ 27.99
701	02/22/2018 CHECK		CAMPBELLSVILLE UNIVERSITY	\$ 50.00
702	02/22/2018 CHECK		EVANSVILLE VANDERBURGH PUBLIC	\$ 12.99
703	02/22/2018 CHECK		IUSB SCHURZ LIBRARY	\$ 25.00
			Total	<u>\$ 120.98</u>

Summary by Transaction Type:

Computer Check	\$120.98
EFT Check	\$0.00
Total Payments	\$120.98
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
135	02/02/2018 EFT		BAKER & TAYLOR	\$ 14.60
136	02/02/2018 EFT		MIDWEST TAPE PROCESSED AND CATALOGED A	\$ 1,268.20
178	02/08/2018 EFT		BAKER & TAYLOR	\$ 282.08
179	02/08/2018 EFT		INGRAM LIBRARY SERVICES	\$ 345.00
180	02/08/2018 EFT		MIDWEST TAPE PROCESSED AND CATALOGED A	\$ 883.00
181	02/08/2018 EFT		MIDWEST TAPE, LLC	\$ 487.80
182	02/16/2018 EFT		BAKER & TAYLOR	\$ 837.59
183	02/16/2018 EFT		MIDWEST TAPE PROCESSED AND CATALOGED A	\$ 1,524.00
184	02/16/2018 EFT		MIDWEST TAPE, LLC	\$ 146.40
248	02/22/2018 EFT		BAKER & TAYLOR	\$ 14.09
249	02/22/2018 EFT		INGRAM LIBRARY SERVICES	\$ 441.60
284	02/28/2018 EFT		BAKER & TAYLOR	\$ 129.96
285	02/28/2018 EFT		DEMCO, INC.	\$ 425.50
6278	02/08/2018 CHECK		MAIN EVENT SOUND & LIGHTING	\$ 9,000.00
6279	02/08/2018 CHECK		THE SPELLBINDER	\$ 1,650.00
6280	02/08/2018 CHECK		THIERRY BAPTISTE	\$ 1,600.00
6281	02/09/2018 CHECK		BICYCLE GARAGE INDY -- HUB	\$ 239.99
6282	02/16/2018 CHECK		BEVERLY SCOTT	\$ 250.00
6283	02/16/2018 CHECK		CHI BLACKBURN	\$ 300.00
6284	02/16/2018 CHECK		DAMITA JO WILLIAMS	\$ 250.00
6285	02/16/2018 CHECK		LYNN JOHNSON	\$ 150.00
6286	02/16/2018 CHECK		MITY-LITE INC.	\$ 1,435.86
6287	02/16/2018 CHECK		MOVIETyme VIDEO PRODUCTIONS	\$ 492.10
6288	02/16/2018 CHECK		OFFICEWORKS	\$ 9,261.60
6289	02/16/2018 CHECK		PAUL'S NURSERY	\$ 200.00
6290	02/16/2018 CHECK		SHANIKA HEYWARD	\$ 148.23
6291	02/22/2018 CHECK		ARTS FOR LEARNING INDIANA	\$ 756.00
6292	02/22/2018 CHECK		ASHLEY RADFORD	\$ 175.00
6293	02/22/2018 CHECK		EPIPHANY DANCE COLLECTIVE	\$ 850.00
6294	02/22/2018 CHECK		INDY VEGFEST	\$ 152.00
6295	02/22/2018 CHECK		JERRY TALIAFERRO	\$ 4,581.04
6296	02/22/2018 CHECK		RICHARD MORRIS	\$ 850.00
6297	02/22/2018 CHECK		RONALD A. CRAIG, JR.	\$ 175.00
6298	02/22/2018 VOID		VOIDED UNUSED	\$ -
6299	02/22/2018 CHECK		SHERRI GARRISON	\$ 750.00
6300	02/22/2018 CHECK		TASHA JONES	\$ 250.00
6301	02/22/2018 CHECK		TYRONE THOMAS	\$ 500.00
6302	02/22/2018 CHECK		YMCA - ARTHUR JORDAN BRANCH	\$ 280.00
6303	02/27/2018 VOID		VOIDED UNUSED	\$ -
6304	02/27/2018 VOID		VOIDED UNUSED	\$ -
6305	02/27/2018 CHECK		CLIFFORD RATLIFF	\$ 1,250.00
6306	02/27/2018 CHECK		JP MORGAN CHASE BANK	\$ 44.88
6307	02/28/2018 CHECK		ACTON ELEMENTARY	\$ 100.00
6308	02/28/2018 CHECK		ALVIN IRBY LLC	\$ 1,500.00
6309	02/28/2018 CHECK		CAREY INTERNATIONAL, INC.	\$ 493.20
6310	02/28/2018 CHECK		CHADWICK J. OFFUTT- GILLENWATER	\$ 100.00
6311	02/28/2018 CHECK		CHRIS MABREY PUBLISHING	\$ 50.00
6312	02/28/2018 CHECK		GARFIELD PARK (PETTY CASH)	\$ 43.01
6313	02/28/2018 CHECK		JEREMY SOUTH	\$ 1,000.00
6314	02/28/2018 CHECK		LAWRENCE (PETTY CASH)	\$ 34.23
6315	02/28/2018 CHECK		OOEY GOOEY, INC.	\$ 1,000.00
6316	02/28/2018 CHECK		PHOENIX RISING DANCE STUDIOS	\$ 715.00
6317	02/28/2018 CHECK		REBECCA KIRBY	\$ 750.00
6318	02/28/2018 CHECK		RITZ CHARLES CARMEL	\$ 251.00
6319	02/28/2018 CHECK		YMCA - ARTHUR JORDAN BRANCH	\$ 350.00
Total				\$ 48,777.96

Summary by Transaction Type:

Computer Check	\$ 41,978.14
EFT Check	\$ 6,799.82
Total Payments	\$ 48,777.96

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
			Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

March 26, 2018

PERSONNEL ACTIONS

RESOLUTION 12-2018

NEW HIRES:

- Amanda Woods, Hourly Library Assistant II, Lawrence, \$12.40 per hour, Effective: 02/26/2018
- Renee Kohlmeier, Page, Wayne, \$9.15 per hour, Effective: 02/26/2018
- Sung T. Wu, Page, Central, \$9.15 per hour, Effective: 02/26/2018
- Shivani Dhasmana, Page, Central, \$9.15 per hour, Effective: 02/26/2018
- Renee Poudrier, Hourly Library Assistant II, Franklin Road, \$12.40 per hour, Effective: 02/26/2018
- Calvin Rasmussen, Page, Wayne, \$9.15 per hour, Effective: 03/13/2018
- Hannah Laughlin, Hourly Library Assistant II, Franklin Road, \$12.40 per hour, Effective: 02/26/2018

INTERNAL CHANGES:

- Kay Brady from Page, Franklin Road, \$10.18 per hour to Hourly Library Assistant II, Franklin Road, \$12.40 per hour, Effective: 03/04/2018
- Natalie Burriss from Hourly Library Assistant II, Beech Grove to Library Assistant II, Part-Time (20 hours), Beech Grove, No Change in Pay, Effective: 03/18/2018.
- Valerie Cobb from Hourly Library Assistant II, Beech Grove to Library Assistant II, Part-Time (20 hours), Beech Grove, No Change in Pay, Effective: 03/18/2018
- Kristen Foland from Hourly Public Services Associate I, Wayne, \$14.08 per hour to Public Services Librarian, Part-Time (20 Hours), Pike, \$18.00 per hour, Effective: 04/01/2018
- Shelby Graam from Public Services Associate II, Part-Time (20 hours), College to Public Services Associate II, Fountain Square, Full Time, No Change in Pay, Effective: 03/18/2018
- Judy Gray from Manager, Garfield Park, \$24.44 per hour to Manager, Glendale, \$26.00 per hour, Effective: 04/01/2018
- Savannah Montoya from Circulation Supervisor I, InfoZone to Technical Support Assistant, IT, No Change in Pay, Effective: 04/15/2018

RE-HIRES:

- Brinley Baker, Page, Central, \$9.15 per hour, Effective: 02/26/2018

SEPARATIONS:

- Debbie Jones, Hourly Library Assistant II, Franklin Road, 25 years and 4 months, Effective: 02/18/2018
- Nora Kelly, Page, Pike, 5 months, Effective: 02/07/2018
- Donna Richie, Hourly Library Assistant II, Franklin Road, 9 years and 4 months, Effective: 02/01/2018
- Angela Brown, Page, Franklin Road, 2 months, Effective: 02/09/2018
- Tammy Coolman, Public Services Associate II, Fountain Square, 25 years and 3 months, Effective: 03/02/2018
- Martin Abdon, Page, Irvington, 1 day, Effective: 02/26/2018
- Quinn Sempstrott, Page, Spades Park, 1 year and 9 months, Effective: 02/06/2018

INACTIVE: (None Reported)

RE-ACTIVATE: (None Reported)

RECLASSIFICATION: (None Reported)

ADJUSTMENTS: (None Reported)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**TRAVEL AND TRAINING ACTION**

RESOLUTION - 12- 2018

WHEREAS it is the opinion of the board that it is necessary for the following individuals:**BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:**

Name	DEPT	C/C	City/State	Conference Name	Fund	Registration	Lodging	Travel/Mileage	Per Diem	Total
Carolyn Adams	FIN	1300	Boston, MA	Tyler Connect	10	\$ 925.00	\$ 1,030.00	\$ 800.00	\$ 90.00	\$ 2,845.00
Meredith Albertin	CMSA	1200	Notre Dame, IN	Ohio Valley Group Tech Services	10	\$ 140.00	\$ 250.00		\$ 60.00	\$ 450.00
Naomi Allensworth	BTW	2005	Philadelphia, PA	PLA 2018 - Staff Association Rep	10					\$ -
Montoya Barker	LAW	2013	Florence, AL	Alabama LA Annual Convention	10	\$ 100.00				\$ 100.00
Montoya Barker	LAW	2013	Bowling Green, KY	Kentucky PLA spring Conference	10	\$ 95.00				\$ 95.00
Montoya Barker	LAW	2013	Indianapolis, IN	Advancing Genealogy Research	10					\$ -
Sarah Batt	CMSA	1200	Chicago, IL	Int'l Society for Tech in Education	10	\$ 425.00	\$ 626.44	\$ 450.00	\$ 120.00	\$ 1,621.44
Sharon Berhardt	OUT	2025	Indianapolis, IN	Advancing Genealogy Research	10					\$ -
Abby Brown	PDA	1500	Indianapolis, IN	Government Information Day	10					\$ -
Kimberly Crowder	COM	1600	New Orleans, LA	ALA Annual Conference 2018	10	\$ 420.00	\$ 1,200.00	\$ 900.00	\$ 90.00	\$ 2,610.00
Susan Davis	PDA	1500	Indianapolis, IN	Government Information Day	10			\$ 15.00		\$ 15.00
Susan Davis	PDA	1500	New York, NY	Book City	10	\$ 210.00	\$ 608.00	\$ 260.00	\$ 90.00	\$ 1,168.00
Victoria Duncan	CMSA	1200	Indianapolis, IN	Society of Indiana Archivsts	10			\$ 12.00		\$ 12.00
Mary Alice Durchholz	CMSA	1200	Notre Dame, IN	Ohio Valley Group Tech Services	10	\$ 140.00		\$ 151.50	\$ 60.00	\$ 351.50
Darlene Fox	CMSA	1200	Holland, OH	Digital Leadership Forum	10					\$ -
Suzy Heilman	FRA	2021	Indianapolis, IN	Government Information Day	10			\$ 20.00		\$ 20.00
John Helling	Pub SVCS	2001	Denver, CO	Indy Chamber Leadership Exchange	10	\$ 2,550.00		\$ 300.00		\$ 2,850.00
John Helling	Pub SVCS	2001	Omaha, NE	Library Journal : Stronger Together	10	\$ 225.00	\$ 650.00	\$ 350.00	\$ 90.00	\$ 1,315.00
Shanika Heyward	E38	2008	Ft. Wayne, IN	ALA Community Engagement	10			\$ 127.53		\$ 127.53
Deborah Jones	FRA	2021	Indianapolis, IN	Government Information Day	10			\$ 20.00		\$ 20.00
Jackie Kelly	CAS	1402	Indianapolis, IN	Mental Health First Aid	10	\$ 25.00				\$ 25.00
Sue Kennedy	IRV	2004	Indianapolis, IN	Government Information Day	10			\$ 15.00		\$ 15.00
Deb Lambert	CMSA	1200	Omaha, NE	Library Journal : Stronger Together	10	\$ 225.00	\$ 425.00	\$ 600.00	\$ 120.00	\$ 1,370.00
Fran Long	CLS	1401	Indianapolis, IN	Discovery to Tdelivery VIII	10					\$ -
Elena McGrath	CLS	1401	Indianapolis, IN	Discovery to Tdelivery VIII	10					\$ -
Melinda Mullican	WAY	2019	Indianapolis, IN	Advancing Genealogy Research	10					\$ -
Jackie Nytes	CEO	1000	Omaha, NE	Library Journal : Stronger Together	10	\$ 225.00	\$ 425.00	\$ 600.00	\$ 120.00	\$ 1,370.00
Shellie Rich	Curve	1403	Brooklyn, NY	Urban Libraries Unite	10	\$ 35.00	\$ 130.00	\$ 250.00	\$ 60.00	\$ 475.00
Cathy Scheib	WAY	2019	Indianapolis, IN	Government Information Day	10			\$ 20.00		\$ 20.00
Regina Scott	CMSA	1200	Indianapolis, IN	The Difference is You ISL	10	\$ 25.00				\$ 25.00

Janet Spaulding	CMSA	1200	Cincinnati, OH	Gret Homeschool Convention	10	\$ 70.00	\$ 225.00	\$ 75.00		\$ 370.00
Janet Spaulding	CMSA	1200	Indianapolis, IN	Holy Family Home Enrichment	10					\$ -
Angi St. Clair	LAW	2013	Indianapolis, IN	Advancing Genealogy Research	10					\$ -
Carrie Voliva	PIKE	2015	Indianapolis, IN	Government Information Day	10			\$ 10.00		\$ 10.00
Carrie Waterson	COM	1600	New Orleans, LA	ALA Annual Conference 2018	10	\$ 500.00	\$ 750.00	\$ 800.00	\$ 90.00	\$ 2,140.00
Mary Weimer	WRN	2022	Indianapolis, IN	Advancing Genealogy Research	10			\$ 30.00		\$ 30.00
Melanie Wissel	PDA	1500	Indianapolis, IN	Advancing Genealogy Research	10					\$ -
Joanna Wos	CEN	1402	Indianapolis, IN	Hoosier Women at Work	10	\$ 22.09				\$ 22.09
Cheryl Wright	HR	1700	New Orleans, LA	ALA Annual Conference 2018	10	\$ 305.00	\$ 1,200.00	\$ 700.00	\$ 120.00	\$ 2,325.00
Sara Wright	CMSA	1200	Indianapolis, IN	The Difference is You ISL	10	\$ 25.00				\$ 25.00
										\$ -

TOTAL \$ 21,822.56

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES MARCH 13, 2018

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana, on Tuesday, March 13, 2018 at 5:10 p.m. pursuant to notice given.

1. Call To Order

Ms. Sanders called the meeting to order.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Ms. Sanders and Dr. Wantz

Members absent: Rev. Robinson

COMMITTEE REPORTS

3. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders) – Staff Liaison: Sharon Smith

Briefing Report – Michigan Road Branch Project Progress

Construction Progress for February 2018

- Sharon Smith advised that construction activities continue during this last winter month, with downtime allocated for the very cold or wet days.
- Construction of the foundation has been completed.
- Preparation of the soils for placement of the concrete floor slab continues, with additional work required to remove unsuitable soils and replace with compacted fill.
- ATC is IndyPL's quality control vendor, and is on-site testing the soils during excavation and replacement.

Fixtures, Furniture, and Equipment Selection Process

- IndyPL and the design team have started the process for selection of furniture for the Project, with the plan to have the documents ready for quotes in May 2018.

Construction Schedule Update

- Complete under-slab rough-ins March 16, 2018
- Pour Floor Slab March 19, 2018 (weather permitting)
- Begin Structural Steel Frame March 26, 2018
- Substantial Completion October 1, 2018

Summary Construction Budget Update

Project funded by the 2016 Construction Bond (Fund 476)

- Construction Bid - \$5,700,000
- Furniture Budget - \$224,000
- Construction Contingency - \$589,000
- Expenses to Contingency - \$175,131 (unsuitable soils)
- Remaining Contingency - \$413,869
- Percent Remaining Contingency – 70%

Briefing Report For April 2018 Action Item

Approval to Award Construction Services Contract for the Central Library Garage Call Station Project

- IndyPL has made the determination that the use of sealed competition bidding is neither practicable nor advantageous to IndyPL in regards to the selection, installation, and maintenance of a call station system (“System”) for the Central Library Garage. The existing system has an electronic component that has failed and a replacement component is not available.
- The vendor for a new system will be selected using the Request for Proposal (“RFP”) method. IndyPL solicited competitive proposals from prospective Vendors and prepared performance technical specifications for the System to allow for a detailed and thorough evaluation of the Vendors proposals.
- The RFP was issued on March 2, 2018. Known Vendors were contacted, the RFP was posted on the IndyPL website, and a Pre-proposal Conference/Site tour was held for all prospective Vendors on March 13, 2018. Proposals are due on March 22, 2018.
- The IndyPL Evaluation Committee will present a report to the Facilities Committee at the April 10, 2018 meeting.
- The preliminary schedule targets starting June 4, 2018, with completion by June 15, 2018.
- The Project is estimated to be more than \$75,000 and less than \$150,000.
- The Project will be funded by the Garage Fund (Fund 226).

4. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson) – Staff Liaison: Katherine Lerg

4 a. Briefing Report – IndyPL Diversity Overview

Katherine goes through the Diversity Overview with the Board and touches on highlights. Dr. Jett asks for comparable data from other libraries on Diversity. Ms. Charleston would like to know data for each group as to what the numbers are to recruit from. Katherine advises the Board to read through and contact her if they have any questions.

4 b. Briefing Report – Employee Survey – April 2018

Katherine reads through summary as to the background of prior employee survey and goals for the upcoming survey in April, 2018. She advises that the survey will focus not only on employee satisfaction but employee engagement. She advises the Board of the process that Leadership IQ will take in conducting the survey. She encourages the Board to contact her with any questions they may have.

5. Finance Committee (Dr. David W. Wantz, Chair; Lillian L. Charleston, Joanne M. Sanders) – Staff Liaison: Ije Diké-Young

- a. Resolution: Preliminary Bond/Reimbursement Resolution & Appropriation Resolution.** Ms. Diké-Young presented information about bonds the Library would like to issue in 2018. The bonds will be in an estimated amount of \$5 million and is considered a small bond issue. The Library plans to issue small bonds every couple of years to fund capital maintenance needs due to the fact that the Library does not currently have a separate capital projects fund. Ms. Diké-Young provided the example of Lawrence Township Schools who have a capital projects fund of \$12 million to cover the cost of maintaining 16 buildings. The Library has 25 buildings and no fund dedicated to capital maintenance. Ms. Diké-Young introduced Belvia Gray from H.J. Umbaugh & Associates who then reviewed the Library's long-term plan that will allow for the issuance of these bonds while also keeping the Library's tax rate at or below \$.0318. This bond issue will finance the following projects:
- The purchase and implementation of a new Integrated Library System (ILS). The Library's current ILS has been in place since 1999.
 - Facility improvement projects such as roof replacements, parking lot repavement, and HVAC upgrades.
 - The removal and replacement of window flashing in LSC. There have been a number of areas in the building where water leaks in during bad weather. It has been determined that the flashing material used on the building's windows has degraded and needs to be replaced.

- Opening Day Collections for Brightwood, Michigan Road, and Eagle branches. This will allow the new branches to open with complete collections without depleting branch collections elsewhere in the city.
- Material sorters for Central, Southport, Michigan Road, West Perry, and Lawrence branches.

Ms. Diké-Young introduced Jeff Qualkinbush from Barnes & Thornburg to review the highlights of the bond resolutions and the process of issuing these bonds. The preliminary bond resolution sets the maximum amount to be borrowed at \$5 million, maximum repayment term, authorizes the bonds to be issued on a taxable or tax exempt basis. An additional appropriation resolution is required due to the fact bond issue proceeds are not included in the Library's annual budget. Since that the Library Board is an appointed body, rather than an elected body, an additional appropriation public hearing must be held by the Library Board (on March 26, 2018) as well as the City-County Council. Should the resolution be approved and adopted by both bodies, a final bond resolution will be presented to the Board in May. Mr. Qualkinbush anticipates selling these bonds sometime in May and closing in June. Ms. Sanders asked whether it would be possible to amend the list of projects at a later date, specifically whether it would be possible to add projects to the list should there be unspent funds. Mr. Qualkinbush noted, for the most part, the legal documents regarding this bond issue do not list specific projects the bond proceeds will fund, rather they describe the characteristics of projects that will be funded by this bond issue. The only projects that are specifically listed in this bond issue are the ILS system and the opening day collections.

- b. **Resolution: Purchase of Firewall Equipment.** Robert Scott of Clark, Quinn, Moses, Scott, & Grahn, LLP reviewed the details of the resolution for the purchase of firewall equipment. The Library's existing firewalls at LSC and Central are over 8 years old. They are a static system that requires updating by Library staff when new threats are identified. The Library issued an RFP for Network Equipment in September, 2017. After thorough review of all responses, the Library recommends authorizing the purchase of network equipment for 2 firewalls, along with the installation services for the equipment, one-year of maintenance for the equipment, and a three-year subscription for firewall services from Presidio Networked Solutions Group, LLC. Peter Pauly, IndyPL's Manager of Systems/Network Infrastructure discussed the firewall services subscription offered by this vendor. Presidio has staff dedicated to actively identifying potential threats and frequently updating firewalls in order to prevent unauthorized access to the Library's network. The Library does not have the staff available to dedicate to this kind of monitoring and maintenance. It is anticipated that \$78,722, or 85% of the cost of the hardware, installation, and maintenance costs associated with this project, will be reimbursed by eRate funds. The total budget for this project is \$200,254.
- c. **Update: COIT Discussion.** Ms. Nytes reviewed actions that have been taken in 2018 to attempt to increase the Library's share of COIT funds. The Library has retained Joe Loftus of Barnes & Thornburg to assist the Library at the Statehouse. It turned out that Representative Thompson had introduced legislation this year to review all local income taxes. This legislation did not move forward, but has been moved to a Summer Study Committee. The Library notified the Indiana Library Federation about their interest in this proposed legislation. Ms. Nytes met with Rep. Thompson to brief him on the Library's situation regarding the distribution of COIT in Marion County. He welcomed the Library to prepare to testify at the Study Committee and advised Ms.

Nytes that the Library should make sure they've done their work locally on this matter. Ms. Nytes has met with Bart Brown, the CFO of the City-County Council. Mr. Brown has encouraged Ms. Nytes to set up a meeting with the City Controller. Mr. Brown also suggested finding a councilor that would be supportive of this initiative. Finally, Ms. Nytes met with Jason Dudich, State Budget Director to review the reports used to calculate COIT distributions. This allows the Library to understand the perspective of other entities receiving these funds and to develop strategies to increase the Library's COIT distribution. Ms. Nytes then reviewed next steps in this process:

- a. Brief the Mayor
- b. Brief the City Controller
- c. Develop financial models
- d. Update information about other libraries and their distribution
- e. Brief Councillors
- f. Prepare for Summer Study Committee Testimony

6. Other Business

a. 2018 CEO Tour Wrap-Up

Jackie Nytes, Chief Executive Officer, discussed her wrap-up report that had been distributed to the Board.

Ms. Nytes mentioned that this year marked her 7th "Love Your Library Tour." She then reviewed the list of topics from the last several years which included the following:

2012 – Restoring Hours of Service
 2013 – Sharping and Accessing the Library's Collections
 2014 – The Proposed Strategic Plan
 2015 – The Digital Journey
 2016 – The Immigrant Community and the Library
 2017 – Central's 100th Anniversary and the Launch of the CBLC
 2018 – Most Popular Materials in Each Community and Renewal Practices

She commented on the individuals who attend these meetings. In addition to our regular patrons, many of whom can be described as serious Library users who are knowledgeable about how things work, there are elected officials, school superintendents, the Mayor's liaisons, and leaders from neighborhood organizations.

Focusing on this year's meetings, it was discussed about how we make certain that materials that are of interest to particular communities are made available to those branches. Another topic of discussion concerned the fact that the Library has long allowed an unusually large number of renewals which has resulted in a great number of library materials being checked out for lengthy period of time. In the next few months, it is anticipated that we will be proposing that the number of renewals be significantly reduced. In doing so, it would allow our materials to be returned to our shelves much quicker.

Lastly, she commented that the most important thing that we hear over and over again at these meetings is how much our patrons love IndyPL.

7. Notice of Next Regular Board Meeting and Library Board Committees Meeting

- a. **Regular Board Meeting** – Monday, March 26, 2018, at the Haughville Branch Library, 2121 West Michigan Street, at 6:30 p.m.
- b. **Library Board Committees Meeting** – April 10, 2018, at the Library Services Center, 2450 North Meridian Street, Room 226, at **5:00 p.m.**

8. Adjournment

Ms. Sanders declared the meeting adjourned at 6:50 p.m.





You Are Invited!

15b

The Indianapolis Public Library
Free Upcoming Events

(Please call Communications at 317-275-4022 for more information)

March 27 from 6:30 - 8 p.m. – “2018 Photography Workshop Series.” If you’re interested in creating better images with your camera, then join expert photographers from the Riviera Camera Club who can help you enhance your photo skills. During this program, learn about infrared photography and how to photograph these unique images. Held at Central Library.

March 28 at 2 p.m. – “Keep Warm With Soups: Cooking Workshop.” You’re invited to learn healthy soup recipes and participate in a hands-on soup cooking demonstration and food tasting during this two-hour workshop presented by the Marion County Health Department. All participants will have a chance to win a Library soup mug! Registration is required by calling 317-275-4390. Held at the Fountain Square Branch.

April 6 - 14 – “Indy Library Store Book Sale.” Here’s your next opportunity to buy new and used books at discount prices. Friends of the Library Preview Night is Friday, April 6 from 5:30 - 7:30 p.m. The sale opens to the public on Saturday, April 7 from 10 a.m. - 4 p.m. and continues on Thursday, April 12 from noon - 7 p.m. Half-Price Day is Friday, April 13 from noon - 7 p.m. \$7 Bag Day is Saturday, April 14 from 10 a.m. - 4 p.m. Proceeds support Library programs and services through the Library Foundation. Held at the Library Services Center.

April 11 at 6 p.m. – “Planting Your Garden.” The Library’s Seed Library program begins its fourth season with a program on getting you ready to plant your garden. Tyler Gough from Indy Urban Acres will share tips on preparing seeds and soil for spring planting. This program is co-sponsored by the Indianapolis Garden Club. Held at the Glendale Branch.

April 15 at 2 p.m. – “Bil Lepp: Raised on Hose Water.” Families and those of all ages are invited as Bil Lep, nationally renowned storyteller and author of the picture book, “The King of Little Things,” will spin tales of circumstances at an early age. Lepp is featured annually at the National Storytelling Festival. This program is presented by the Library and Storytelling Arts of Indiana. Held at Central Library.

April 18 at 6 p.m. – “The Quest for Peace and Justice: Remembering Dr. Martin Luther King, Jr.” Commemorate the 50th anniversary of the assassination of Dr. Martin Luther King, Jr. as our own Dr. Terri Jett, Associate Professor of Political Science at Butler University, will lead a discussion on Dr. King’s 1964 Nobel Peace Prize acceptance speech, “The Quest for Peace and Justice.” The speech will be a jumping-off point for discussing technology, social change and progress. No reading is required in advance. Refreshments will be served. Held at the College Avenue Branch.

April 19, 21 & 23 at 10:30 a.m. – “ISO’s Teddy Bear Concert Series.” Join families with preschoolers and early elementary students for an introduction to the instruments of the orchestra through story, movement and live music played by members of the Indianapolis Symphony Orchestra. The program, “Monkey’s Jungle Jam,” is an original story written by Victoria Griswold that tells the adventure-filled tale of a spider monkey’s search through the rain forest for musical friends. Held at Central Library.

We hope to see you at these exciting events!