



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
March 25, 2024**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held**

**At The
Lawrence Branch Library
7898 Hague Road
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items
Dated This 20th Day Of March, 2024**

**The public is invited to view/listen
to the Regular Meeting via a YouTube live stream link which will be
available on the Library's website prior to the start of the Meeting as follows:**

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Board Meeting.

**HOPE C. TRIBBLE
President of the Library Board**

-- Regular Meeting Agenda --

1. Call to Order

2. Roll Call

3. Branch Manager's Report and Department Overview

- a. **Lawrence Branch Report** – Ms. Rhonda Oliver, Manager, will report on their community and services. (enclosed)
- b. **Presentation on IndyPL Adult Programming** – Ms. Michelle Sharp, Area Resource Manager – Adult Services, will give the Presentation. (enclosed)

4. Public Comment

The Public has been invited to the Board Meeting.

We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several individuals representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered.

Please note also that this public comment time is not the appropriate forum for commenting on matters related to employee charges, employee complaints, or alleged employee misconduct. Any such matters should be brought promptly to the attention of the CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. **EACH SPEAKER SHOULD GIVE THEIR NAME AND IF THEY ARE SPEAKING ON BEHALF OF A GROUP.**

5. Approval of Minutes

- a. **Regular Meeting, February 26, 2024** (enclosed)

COMMITTEE REPORTS

- 6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**
 - a. **Report of the Treasurer – February 2024** (enclosed)
 - b. **Presentation on Investment Report** – Ms. Lolita Campbell, CFO, will make the Presentation on the Investment Report. (enclosed)

- 7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)**
 - a. **Resolution 12 – 2024** (Approval of Amendment to Policy 233, Emergency Closure) (enclosed)

- 8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)**
 - a. **Resolution 13 – 2024** (Approval to Award a Construction Services Contract for the Central Library 4th Floor Study Rooms Renovation Project) (enclosed)
 - b. **Resolution 14 – 2024** (Approval of First Amendment of the Services Contract for Lawn and Landscaping Services to Providence Outdoor, Inc.) (enclosed)
 - c. **Resolution 15 – 2024** (Approval of First Amendment of the Services Contract for Lawn and Landscaping Services to The Davey Tree Expert Company) (enclosed)
 - d. **Resolution 16 – 2024** (Approval of First Amendment of the Services Contract for Lawn and Landscaping Services to Schoolboy Landscaping and More, LLC) (enclosed)
 - e. **Resolution 17 – 2024** (Approval to Purchase Updated Hardware for Vocera System at Central Library) (enclosed)

- 9. Library Foundation Update**

- 10. Report of the CEO**
 - a. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (18 – 2024)** (enclosed)

b. **CEO Report – March 2024** (enclosed)

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

13. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

April 2024 –

INFORMATION

14. Materials

a. **Notes of March 4, 2024 Special Facilities Committee Meeting** (enclosed)

b. **Notes of March 12, 2024 Diversity, Policy and Human Resources Committee Meetings** (enclosed)

c. **Notes of March 12, 2024 Facilities Committee Meeting** (enclosed)

15. Board Meeting Schedule for 2024 (Notice of Date and Place of Meeting) and Upcoming Events

a. **Board Meeting Schedule for 2024** *will be updated as needed.*

- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, April 22, 2024, at the Eagle Branch Library, 3905 Moller Road, at 6:30 p.m.

18. Other Business

19. Adjournment



Lawrence Branch Library



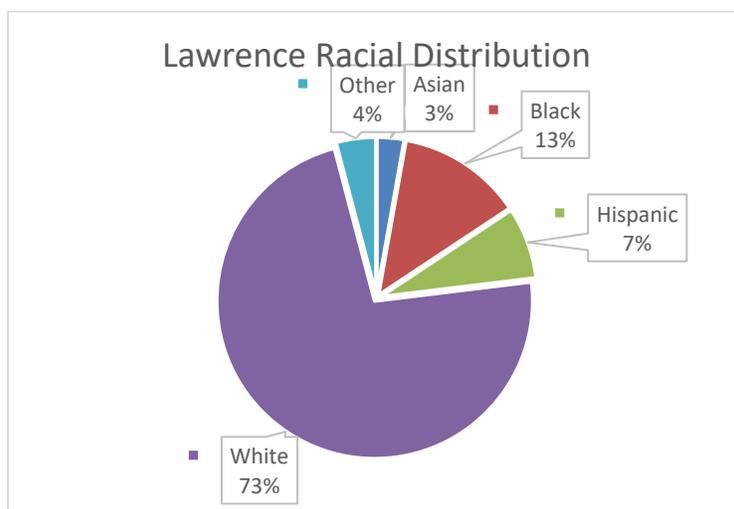
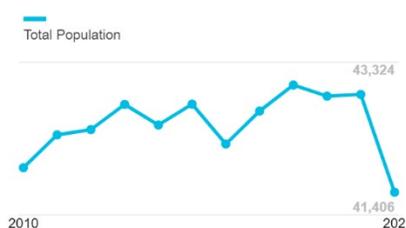
Who We Are:

- 1 Branch Manager
- 1 Circulation Supervisor II
- 1 Supervisor Librarian
- 3 FT Public Service Librarians
- 1 PT Public Service Assistant (Nora)
- 1 Computer Assistant
- 1 Library Assistant III
- 4 Library Assistants II
- 4 Part-time Library Assistants II
- 8 Library Pages (incl. Nora page)

Who We Serve:

Population
41,406
people (2021)

Population Over Time



Total Base Population is 41,406 (vs. 83,914 in 2023)
(SAVI Community Profiles 2023)

Schools:

Public: 4 elementary, 1 high school and the McKenzie Center for Innovation and Technology in the Lawrence Township School District.
Private: 4 elementary and 2 high schools.
25 day cares.

How We Serve:

In 2023:

- 147,084 Visitors (133,898 2022)
- 494,117 1st time checkouts + renewals
- 1,240 New Borrowers
- 82,000 Items in our collection
- 12 Computers + 3 Early Learning Computer Stations
- 12,183 Computer Uses
- 7,783 Reference Assists¹ + 5,897 Service Assists + 8,816 Circulation Assists

Our Story

Located in the northeast region of Indianapolis at Hague Road, the Lawrence Library opened its doors to the Castleton/Lawrence community in 1983, where it had its beginnings in a former post office on north Franklin Road. The Castleton community is somewhat racially diverse, has a 67% homeownership rate, and is governed by the city of Indianapolis (not the city of Lawrence as many assume). Geist Reservoir, Fort Harrison State Park, and the Fall Creek Greenway are all located within the Castleton/Lawrence area. The Lawrence Township schools are noted for innovative programs: Spanish Immersion, STEM, and Pathways to Graduation. The school system is also the 9th largest in the state of Indiana. Other assets in the library service area are Castleton Square mall, Fairbanks, and Community North hospitals.

The Lawrence branch was closed during much of 2020 for a long overdue renovation and refresh. When the branch re-opened in November 2020, patrons were thrilled to have “their library” back, and appreciatively marveled over its more open concept, marketplace offerings for new materials, a drive up drop box, and the addition of 3 new study rooms and updated community room.

The collection contains over 80,000 books, movies, magazines, and music items. There have been several special additions to the Lawrence collection. There is an expansive collection of world language titles primarily in Spanish, but also offerings in French, Haitian Creole, Chinese, and Arabic. Newly featured in the collection are children’s books in braille. This collection focuses on board books, picture books, and beginning readers. Just in time for the total eclipse on April 8th, through a partnership with Purdue University/NASA, the library system has been given copies of *Getting a Feel for Eclipses*, a braille/tactile guide to the eclipse. Additionally, there is a collection of Vox picture and nonfiction books for children in both Spanish and English. Vox books are audio books that live in print books. The permanently attached VOX reader transforms an ordinary print book into an all-in-one read-along. Demands for eBooks and audio

¹ Reference Trends are taken from our Desk Tracker statistics for reference questions +computer reference assistance.

books were high prior to the branch closure and remained so in 2023. To meet the demand for additional ways to listen to audio books, Lawrence has a small collection of Playaways. A Playaway is a preloaded audiobook small enough to fit into the palm of your hand. Access to Wi-Fi is not needed to listen.

The Lawrence Branch is a busy, vital part of the community offering programs to appeal to all ages. We offer a variety of programs of interest to adults including computer workshops, musical concerts, creative writing for seniors, arts & crafts, and a seed library. A monthly book club for adults is offered as is the new *Culinary Book Club*. Offered every second Saturday of the month, club participants gather to discuss a cookbook based on the topic of the month. Each participant selects a recipe and brings a sample to share.

Children's Librarians serve the community through twice weekly story times for babies, toddlers, and school-age children. To reach out to those children and their caregivers who cannot attend day-time story hours, we have begun an evening, *Pajama Story Time*. On Monday evenings, children can visit the library and wear their pajamas while listening to a cozy story before bedtime. Children are provided an opportunity to practice their reading skills by reading to a therapy dog offered through the Paws to Read program. In addition to listening to stories, singing and play are practices to enhance early literacy. Songs slow down language and offer repetition and novel words. *Romp & Stomp* is a quarterly program that shows caregivers the value of song and dance in the lives of children and how to incorporate it into their lives.

To meet the needs of high schoolers when school is in session, the branch is now offering a *Teen Zone* program where students can study, grab a snack, read, craft, or enjoy video games with their friends after school. The Lawrence community, always eager to participate in the Summer Reading Program, readily registered over 1,606 young people and their families for the program (second to Franklin Road branch). As a result, Lawrence was at the top of the leader board statistically for the Children's program, logging 1,171,486 total minutes spent reading!

The staff continually works to create and offer interesting programs and a welcoming atmosphere, while exemplifying good customer service. The staff is always friendly, courteous, and upbeat. Everyone pulls together to meet the needs of the public and keep them coming in the doors. Along with reference and clerical staff, library pages and volunteers are an integral part of the team. They are heavily relied on to process and shelve the many hold requests and returned items that the library receives daily.

Our community presence is maintained through day care and school story time visits, program collaborations, and school or community fair/festival participation. We continue to maintain our relationship with Lawrence North High School, Faith Presbyterian Church, Fort Benjamin Blossoms Garden Club, and the Shamrock Garden Club, Binford Farmers Market, the Friends of Fort Harrison State Park, and the North Shadeland Alliance; while establishing new or revitalized relationships and outreach to

the Lighthouse Autism Center Girl Scouts, Indiana Humanities and local authors like Diana Ensign, and the new Mayor's Advocate. Lawrence library eagerly looks forward to offering more programs and services to the community in 2024.

Prepared by
Rhonda Oliver, Branch Manager
Lawrence Branch Library
7898 Hague Road
Indianapolis, Indiana
46256

March 2024 Report for Adult Programs at Indy Public Library presented by Michelle Sharp, Area Resource Manager for Adult Services, Program Development Area

Good evening, President Tribble and esteemed members of the Library Board. I am Michelle Sharp, the Area Resource Manager for Adult Services for the library. I am truly honored to be able to share what the Programming Team has been doing to advance the library mission to enrich everyone and strengthen communities by inspiring lifelong learning.

Our team currently consists of Jill Edwards, Adult Program Specialist, Sakura Fuqua, our Immigrant Outreach Specialist, Karen Moore, Digital Inclusion Team Supervisor, Mary Luzader, our department Program Billing and Budget Specialist, and Erica Irish, our department Administrative Assistant.

Our efforts help support adult and senior learners through programs, workshops, classes, concerts, festivals and more, and support literacy advocacy through partnerships and referrals to citywide resources such as Indy Reads, The Literacy Coalition of Central Indiana, The John H. Boner Community Center, and The Indiana Literacy Association.

When planning adult programs, we work to ensure that programs are available to the community without regard to race, color, religion, national origin, sex, age, physical or mental disability, pregnancy, sexual orientation, or gender identity. We use a variation of the Government Alliance on Race and Equity (GARE) in 100% of our programs, and we rely on community partners and experts to provide their expertise as well as feedback. We also incorporate staff and patron input and feedback when planning programs.

One of my goals after I started and began evaluating the types of programs that we were sending out to the branches was to increase the amount of racial equity programs coming from the Programming Department. In 2023 we wrote two racial equity community action plans, both of which were focused on the Central location. In 2024 we have been able to write 8 community action plans with several focused on the branches, including International Festivals and Celebration kits, One State One Story, History on Stage, and Barriers and Breakthroughs.

Many of our programs are made possible by Friends of the Library through gifts to The Indianapolis Public Library Foundation. We would not be able to do what we do without their support.

And now, on to some program updates!

Our **Tech Learning Team**, headed by **Karen Moore**, has been busy with a variety of computer programs in the branches and in the community. Overall, their highest attendance this winter has been for their Digital Creativity programs.

This winter they offered **Adobe classes** on Photoshop and creating mini podcasts with Audition. They also had a great turnout for their Intro to Google Docs virtual class. The Team also presented at the West Indy Crafternoon program.

We often get great survey feedback for our digital programs. One patron survey, from the Photoshop at Central class stated “I immediately felt welcomed. Annabella and Jeremy are well informed and skilled. They were very helpful and explained the information very well. Thank you. I so enjoyed this class!”.

Some additional feedback we have received includes a survey response about the Cricut class at West Perry stating, “ Annabella and Alex were so patient and explained things so clearly. I can't wait to take more classes with them!”

Coming up, the tech team has more **Senior Tech Academy** classes, which is a senior focused 4-week program about your digital footprint and building Internet skills. These will take place at Haughville in April and Eagle in May.

We are also excited about the Tech Learning team visiting community events like the “All Things Senior Health Expo” where they will be able to promote the Senior Tech Academy, promote digital literacy and provide community engagement at Riverside Park. Additionally, the team will be presenting a Budgeting class at Marian University.

Our **Immigrant Outreach Program Specialist, Sakura Fuqua**, has been hard at work with a variety of programs and classes. Recently she was able to partner with the Indiana Association of Chinese Americans and the Indianapolis Chinese Performing Arts Incorporated to host a **Lunar New Year festival** at **Central Library**. This festival celebrated the Year of the Dragon and provided a full day of entertainment for families that included traditional Chinese American style lion dance, traditional dance, Traditional Chinese orchestra music, and Tai chi exercise presentations. Outside the auditorium there was a Chinese and Japanese calligraphy activity for all ages. Some responses from patrons included, “Wonderful performance. I brought my kids who are homeschooled to learn about Chinese culture”, and “I really enjoyed the dancing/Lion Dance”.

We are also offering **multilingual computer classes** at the **Michigan Road Branch** that include instructions spoken in Kinyarwanda, Swahili, French and English. Participants receive personal instruction to advance their computer skills, learn how to create and send

emails, how to produce content in Microsoft Word, how to design creations in Microsoft Publisher, and the tools available within Microsoft Excel.

One important thing to know about our computer classes, whether they are in another language, bilingual or in English, is that we do have limits on class size to better serve the students. People who come to our classes have different levels of experience, so some may need more help than others and require more attention from the instructors. By keeping the classes to a certain size, this helps ensure that each participant receives the help that they need.

One of our fastest growing and most requested programs is our **Conversations Circles Program**, which is offered in both Spanish and English. Participants can practice their Spanish or English skills in a comfortable and welcoming place and discuss topics on American culture, idioms, phrasal verbs, some grammar and more. Facilitators are TESOL trained.

A new program we offered this year is **Sacred Friendships**, which formed out of a partnership with the Greater Indianapolis Multifaith Alliance. Discussions were facilitated by faith leaders in Indianapolis. No matter your faith, all are welcome. These discussions serve to deepen relationships and are designed to be an easy discussion with anyone interested in exploring the faith world.

Another of our new programs this year is **Meet Your Neighbor: Refugee 101**. This program is an opportunity for patrons in the community to learn more about the refugees moving to Indianapolis and is hosted by Exodus Refugee Immigration. Participants learn what a refugee is, where they come from, Exodus' history and programs, and volunteer opportunities.

Jill Edwards, our **Adult Program Specialist**, offered the **History on Stage** program across the system, presented by **Soulful Journeys of Women** where patrons could experience a live performance from two historic ladies: Madam CJ Walker and a sales associate, Madam CJ Walker and Ida B. Wells, or Ida B. Wells and Harriet Tubman. After a 45-minute presentation they answered questions from the audience. One patron response to the program stated, "Soulful Journey was so informative. It made me want do more research. I will back to check books out on the two ladies highlighted in the program, Madame CJ Walker and Ida B Wells."

Some other brief responses were, "Will encourage grandson's school group to attend", "Presenters were knowledgeable and left time for dialogue with the audience about their subjects. Appreciated having this in branch vs. downtown. I might not have attended

otherwise,” and “It was so wonderful to hear & see a live presentation of recalled events of that time & their lives. Thank you for offering this type of program.”

Another new program that is offered this year is **Reframing Aging for a New Generation**, with Indy Encore. During this program, Active-agers and those serving the vibrant 50+ community are invited to explore the concept of the "longevity dividend" and its transformative impact on society's perspective on aging. Participants view clips from the film "Coming of Age in Aging America," and engage in an active discussion. This event is presented by Dr. Ellen Miller, the immediate retired director of the University of Indianapolis's Center on Aging and Community, and Barb Richardson, the Founding Director of Indy Encore, a community nonprofit organization dedicated to leveraging the energy and experience of individuals 50+ who seek meaningful opportunities.

One new program this year came from a chance encounter at a MVMT10K meeting that I attended back in February 2023. At this meeting, I met Karen Christenson, Co-Chair of the Indiana Remembrance Coalition. Through this introduction we were able to discuss the possibility of presenting some programs at IndyPL. **Barriers and Breakthroughs** is the outcome of that effort.

Barriers and Breakthroughs is a conversation led by historians Leon Bates and Beth Van Allen from the Indiana Remembrance Coalition, a nonpartisan, nonprofit organization dedicated to remembering and acknowledging past and present racism and racial violence in Central Indiana. This conversation focused on the more recent barriers here between Black children and the education they need to succeed, and who the people are – some Black, some white – who have strived to level the playing field.

This year I was excited to be able to bring **Virtual Author Talks** to IndyPL. Each month, we offer patrons opportunities to attend virtual author talks with various authors. Participants register online and can even submit questions to the author during the registration process. We also offer access to previous author talks, so if patrons miss one, they can always go back and view it later. This is provided to us by the Library Speakers Consortium through a subscription.

This year we were recipients of a grant I applied for through Indiana Humanities for **One State/One Story**. Franklin Road, Eagle, Fort Ben, Spades Park and Beech Grove branches will be facilitating book discussions with the book “*All That She Carried: The Journey of Ashley’s Sack, a Black Family Keepsake*” by Tiya Miles. We will also be offering one virtual discussion facilitated by Pike staff, and a special presentation in the Center for Black Literature and Culture by Dr. Tony Jean Dickerson. Dr. Dickerson is a member of the Advancing Racial Equity Speakers Bureau, and her topic will be “Black Quilters: Hard

Topics, Soft Blows.” This will also take place on the same day as the Juneteenth Celebration in the CBLC. Free books will be provided to the book discussion participants while supplies last, and a limited supply will be available at Dr. Dickerson’s presentation.

There are so many new and repeat programs I would love to share with you tonight, but I am going to end with a new program that supports our Financial Literacy strategic priority. Through a new partnership with the Association of Financial Educators, I was put in contact with one of their local members and was able to schedule many **financial literacy programs** focused on retirement planning, long-term care planning, and estate planning across the system this year. We are already receiving some good feedback from attendees. For example, “The handouts for the different types of accounts were very helpful,” and “This was interesting”.

We also help support several programs across the system, including Maker Crafts at Central, Senior Crafting Hour at Martindale-Brightwood, Fiber Folktales Crafting Club at Warren, Chair Aerobics at Southport, Yoga at West Perry, and How to Eat Healthy on a Budget at Martindale Brightwood, to name a few.

Thank you for this opportunity to share some of what is happening in and around IndyPL with adult programs. Do you have any questions for me?

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
FEBRUARY 26, 2024**

The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana for the Garfield Park Branch, on Monday, February 26, 2024 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble called the meeting to order. In the absence of Dr. Payne, Dr. Murtadha acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Murtadha, Dr. Palacio and Ms. Tribble.

Members absent: Dr. Payne and Dr. White.

The Chair recognized a quorum.

Ms. Tribble explained that since the Garfield Park Branch had no meeting room at their location, they were utilizing the Library Services Center for this monthly Board Meeting.

She then shared information about several current and upcoming events at the Library including:

- Meet the Artists Gala and exhibit has garnered 50 positive media stories.
- 45th Annual Marian McFadden Memorial Lecture, featuring Misty Copeland, on March 20, 2024 at 7 pm at the Madame Walker Legacy Center.
- Circulate: Night at the Library, the Indianapolis Public Library Foundation's fundraiser, takes place on March 16, 2024 at 7 pm at Central Library.
- The new Glendale Branch will open on March 30, 2024 at 3660 East 62nd Street.

3. Branch Manager's Report and Department Overview

a. Garfield Park Branch Report

Ms. Alexandria Oberhaus, Manager, Garfield Park Branch, explained that the branch

serves a population of 38,494 and they have 3,462 active cardholders. She noted even though the branch lacks a community room, they hold engaging programs for children, teens and adults. And also, the branch partners with organization such as Horizon House and the Salvation Army.

b. **IndyPL Social Work Update**

Ms. Yanna McGraw, IndyPL Social Worker, shared that between 2021 and 2023 the social work team (which included using Marcegui Vasquez-Osorio, an intern from IUPUI, to connect with the Spanish-speaking community) served 1,721 patrons at Central, Brightwood, Eagle, East 38th Street, Garfield Park, Haughville, Irvington, Michigan Road, Wayne, and West Indianapolis. Services included Basic Needs Assistance (Food, Clothing, Hygiene Items), Health/Mental Health Assistance, and Housing/Homelessness Assistance.

She advised their Resource Fair experienced a large increase in patron participation between 2022 and 2023. In 2024, the event will be much bigger and better by moving towards a systemwide approach with multiple resource fairs on various sides of town.

The IndyPL social work program is undergoing an evaluation by Dr. Beth Waller of IUPUI to learn how the Library can better support patron needs. The results are due soon.

4. Public Comment

a. **Public Comment** (Name and summary of comments follows)

There were no petitions to come before the Board.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Executive Session, January 20, 2024**

The minutes from the Executive Session held January 20, 2024 were approved on the motion of Mr. Biederman, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye
Mr. Lane – Aye
Dr. Murtadha – Aye

Dr. Palacio – Aye
Ms. Tribble – Aye

b. **Regular Meeting, January 22, 2024**

The minutes from the Regular Meeting held January 22, 2024 were approved on the motion of Dr. Murtadha, seconded by Mr. Lane, and the following roll call vote:

Mr. Biederman – Aye
 Mr. Lane – Aye
 Dr. Murtadha – Aye

Dr. Palacio – Aye
 Ms. Tribble – Aye

c. Executive Session, February 2, 2024

The minutes from the Executive Session held February 2, 2024 were approved on the motion of Dr. Murtadha, seconded by Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye
 Mr. Lane – Aye
 Dr. Murtadha – Aye

Dr. Palacio – Aye
 Ms. Tribble – Aye

COMMITTEE REPORTS

6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)

a. Report of the Treasurer

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that as of January 30, 2024, the year-to-date revenues were \$643,838 and the expenditures were \$3,325,046.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. Murtadha, seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye
 Mr. Lane – Aye
 Dr. Murtadha – Aye

Dr. Palacio – Aye
 Ms. Tribble – Aye

7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)

It was noted that the Committee did not have a report this month.

8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)

It was noted that the Committee did not have a report this month.

9. Library Foundation Update

Mr. Biederman reviewed the Foundation's Update as follows:

News

Circulate: Night at the Library is March 16, 2024 at Central Library. You can purchase tickets and find more information on our website: <https://indyplfoundation.org/circulate>. We encourage you to share the event information.

All Trustees have also received an email invitation to the McFadden Lecture with Misty Copeland that will be held on March 20, 2024.

Donors and Program Support

Major Donors: Blue & Co.; Indiana Education Savings Authority; IndyGo Foundation; Live Nation; Mattingly, Burke, Cohen & Biederman, LLP; Ritz Charles, Inc.; and Stenz Management Co., Inc.

Program Support in the amount of \$170,000 was provided to the Library for: Bunny Bags, Fall Fest, Paws to Read and the Summer Reading Program.

10. Report of the CEO

a. Confirming Resolutions

1) Resolution Regarding Finances, Personnel and Travel (11 – 2024)

After full discussion and careful consideration of Resolution 11 – 2024, the resolution was approved on the motion of Mr. Biederman, which was seconded Dr, Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Dr. Palacio – Aye
Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO – February 2024

Mr. Gregory Hill, the Library’s CEO, shared his Report which included information about IndyPL system-wide programs, such as the 2024 Family Concert Series, the Seed Library, and also branch-specific programs such as InfoZone’s “Seeing Themselves in STEAM” program and the Spades Park “Kid Librarian” book display. Every two weeks, a new local kid is responsible for creating a book display at Spades Park.

Mr. Hill then shared recent positive news coverage and recognized recent employee STAR award winners. His goals for the 1st Quarter 2024 include: Strategic Planning, Climate Improvement and Staff Engagement.

c. **Q4 2023 Statistical Report on Operations**

Ms. Marianne McKenzie, Strategic Planning and Assessment Officer, reviewed the Report which included various statistics for 2023 such as the following: Circulation had a 16.7% increase, the Library had 50,744 new cardholders, there were 2,515,625 branch visits, there were 6,963,326 website visits, there were 2,687 community room bookings, there were 40,039 study room bookings, and there were 7,856 programs with 177,043 attendees.

d. **Strategic Planning Update**

Ms. McKenzie mentioned there are 18 members on the Staff Committee for the Strategic Plan and shared what they're working on at this time. The proposed timeline for the Plan has shifted a bit but she stated everything is still on track for the April deadline.

A Request for Proposal was prepared and sent out to select a vendor for conducting the Focus Groups, etc. for the Strategic Plan. The Library received four proposals and a company will be recommended at a cost of \$30,000.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

March 2024 – 1) Dr. Murtadha wants to see the report on social work that Dr. Beth Waller from IUPUI is preparing for Ms. McGraw; 2) Dr. Murtadha wants information on other kinds of adult programming being done by IndyPL; 3) Dr. Murtadha asked how the trauma informed approach mentioned by Ms. McGraw intersects with the psychological safety mentioned by Mr. Hill; and 4) Mr. Lane asked to see a report on open positions and staffing levels.

INFORMATION

14. **Materials**

- a. **Notes of February 13, 2024 Diversity, Policy and Human Resources Committee Meeting.**
- b. **Notes of February 13, 2024 Finance Committee Meeting.**

15. Board Meeting Schedule for 2024 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2024 *will be updated as needed.*
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, March 25, 2024, at the Lawrence Branch Library, 7898 Hague Road, at 6:30 p.m.

18. Other Business

19. Adjournment

The Acting Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:25 p.m.

The February 26, 2024 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Khaula Murtadha, Acting Secretary to the Board

Indianapolis-Marion County Public Library
Report of the Treasurer for February 2024
Prepared by Accounting for the March 25, 2024 Board Meeting

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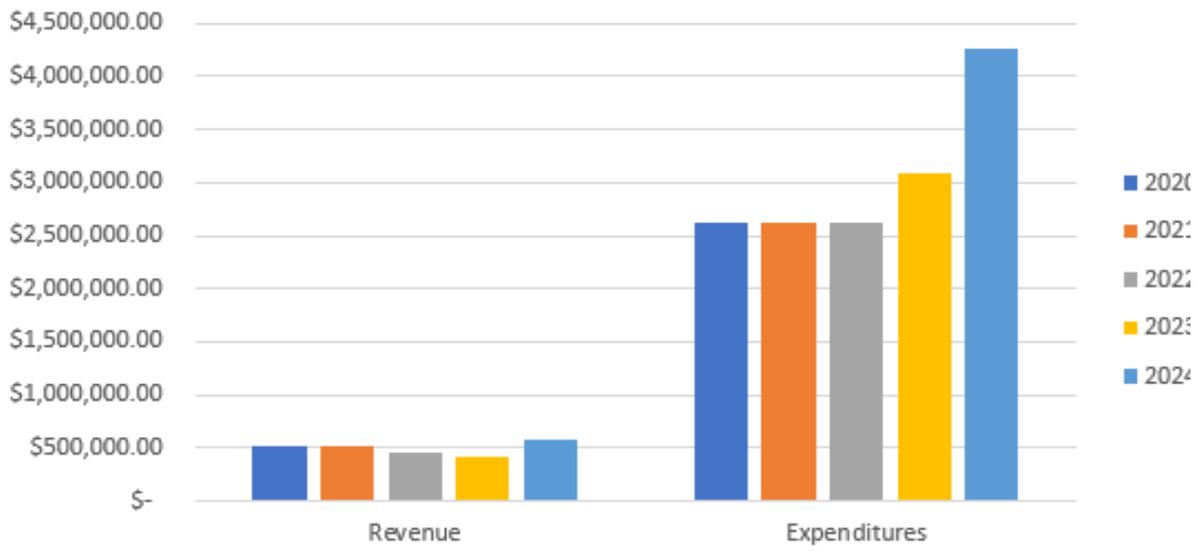
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**Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended February 29, 2024**

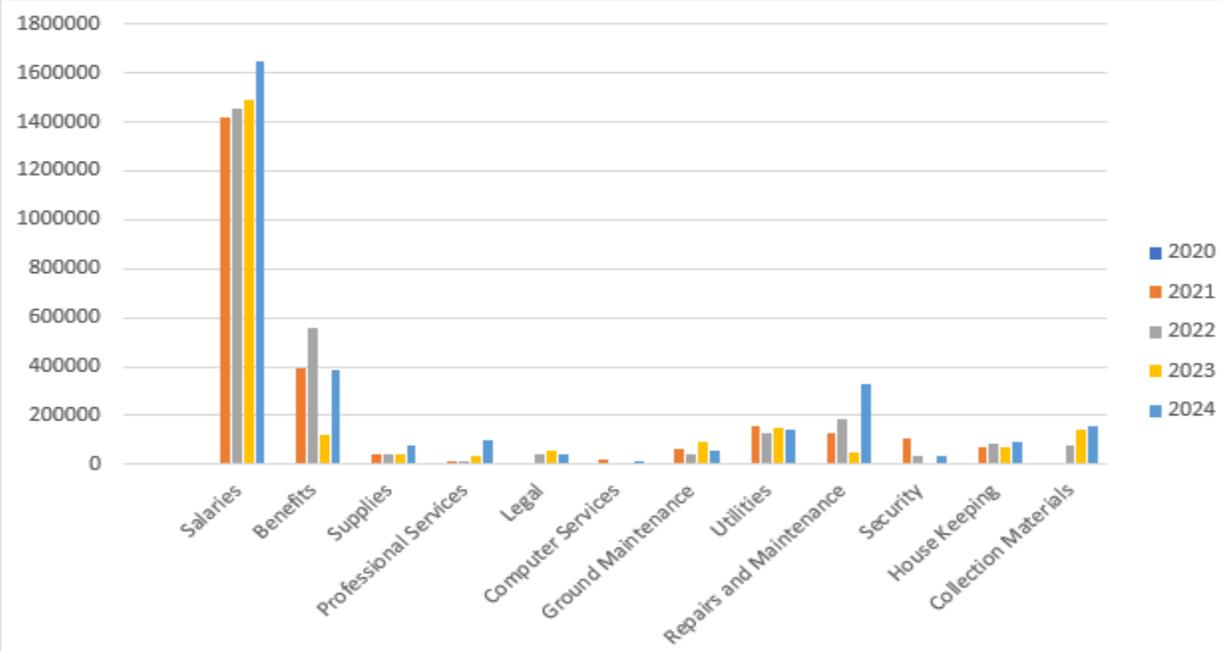
Revenue		Annual			% Budget Received
		2024 Revised Budget	Actual MTD 2/29/2024	Actual YTD 2/29/2024	
Property Taxes	31	42,916,747	-	-	0%
Intergovernmental	33	7,925,880	372,442	811,173	10%
Fines & Fees	35	110,500	9,518	19,488	18%
Charges for Services	34	557,500	40,553	92,607	17%
Miscellaneous	36	1,655,000	159,734	302,817	18%
Total		53,165,627	582,247	1,226,085	2%

Expenditures		Annual			% Budget Spent
		2024 Revised Budget	Actual MTD 2/29/2024	Actual YTD 2/29/2024	
Personal Services & Benefits	41	38,852,916	2,558,203	5,052,830	13%
Supplies	42	1,768,869	68,440	283,016	16%
Other Services and Charges	43	16,168,467	1,487,008	2,074,992	13%
Capital Outlay	44	3,182,625	151,328	179,187	6%
Total		59,972,877	4,264,979	7,590,025	13%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended February 29, 2024**



MAJOR EXPENDITURES



Indianapolis-Marion County Public Library
Fund 101- Operating Fund - Detailed Income Statement
Month Ended February 29, 2024

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE							
TAXES							
311000	PROPERTY TAX	51,734,982	51,734,982	-	-	-	51,734,982
311300	PROPERTY TAX CAPS	(8,818,235)	(8,818,235)	-	-	-	(8,818,235)
TAXES Total		42,916,747	42,916,747	-	-	-	42,916,747
INTERGOVERNMENTA							
332200	E-RATE REVENUE	240,000	240,000	-	66,289	-	173,711
335100	FINANCIAL INSTITUTION TAX REV	399,531	399,531	-	-	-	399,531
335200	LICENSE EXCISE TAX REVENUE	2,556,584	2,556,584	-	-	-	2,556,584
335400	LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	642,431	-	3,212,153
335500	COUNTY OPTION INCOME TAX	557,152	557,152	51,227	102,453	-	454,699
335700	COMMERCIAL VEHICLE TAX REVENUE	300,779	300,779	-	-	-	300,779
339000	IN LIEU OF PROP. TAX	17,250	17,250	-	-	-	17,250
INTERGOVERNMENTA		7,925,880	7,925,880	372,442	811,173	-	7,114,707
CHARGES FOR							
347601	PUBLIC PRINTING REVENUE	325,000	325,000	31,200	57,577	-	267,423
347602	FAX TRANSMISSION REVENUE	85,000	85,000	4,086	8,582	-	76,418
347603	PROCTORING EXAMS	1,500	1,500	125	200	-	1,300
347604	PLAC CARD DISTRIBUTION REVENUE	55,000	-	-	-	-	-
347605	USAGE FEE REVENUE	25,000	25,000	2,202	2,222	-	22,778
347606	SET-UP & SERVICE - TAXABLE	21,295	17,000	750	2,250	-	14,750
347607	SET-UP & SERVICE - NON-TAXABLE	17,167	22,000	690	1,290	-	20,710
347608	SECURITY SERVICES REVENUE	33,183	22,000	1,500	3,000	-	19,000
347609	EVENT SECURITY	-	-	-	17,486	-	(17,486)
347620	CAFE REVENUE	16,325	-	-	-	-	-
347621	CATERING REVENUE	78,840	60,000	-	-	-	60,000
CHARGES FOR		658,310	557,500	40,553	92,607	-	464,893
FINES							
351200	FINES	117,934	100,000	8,815	17,737	-	82,263
351201	OTHER CARD REVENUE	1,385	2,200	65	455	-	1,745
351202	HEADSET REVENUE	6,795	3,500	336	678	-	2,822
351203	USB REVENUE	5,332	3,500	238	481	-	3,019
351204	LIBRARY TOTES	1,867	1,300	64	136	-	1,164
FINES Total		133,313	110,500	9,518	19,488	-	91,012
MISCELLANEOUS							
360000	MISCELLANEOUS REVENUE	5,434	10,000	1,044	1,092	-	8,908
360001	REVENUE ADJUSTMENT	-	-	(1,086)	(1,086)	-	1,086
361000	INTEREST INCOME	69,610	1,100,000	106,182	218,579	-	881,421
362000	FACILITY RTL REV - TAXABLE	152,884	150,000	29,011	50,973	-	99,027
362001	FACILITY RENTAL REV - NONTAX	43,499	25,000	8,320	15,270	-	9,730
362002	EQUIPMENT RENTAL REV - TAXABLE	21,505	16,000	600	1,800	-	14,200
362003	EQUIPMENT RENTAL REV - NONTAX	2,801	1,500	300	600	-	900
367004	OTHER GRANTS	225,000	225,000	-	-	-	225,000
MISCELLANEOUS		520,733	1,527,500	144,372	287,229	-	1,240,271
OTHER FINANCING							
392100	SALE OF SURPLUS PROPERTY	3,787	25,000	-	-	-	25,000
396000	REFUNDS	5,000	2,500	83	83	-	2,417
399000	REIMBURSEMENT FOR SERVICES	175,000	100,000	15,279	15,505	-	84,495
399001	INSURANCE REIMBURSEMENTS	-	-	-	-	-	-
OTHER FINANCING		183,787	127,500	15,362	15,588	-	111,912
REVENUE Total		52,338,770	53,165,627	582,247	1,226,085	-	51,939,542
EXPENSE							
PERSONAL SERVICES							
411000	SALARIES APPOINTED STAFF	24,332,674	24,517,674	1,726,632	3,442,616	-	21,075,058
412000	SALARIES HOURLY STAFF	2,072,905	2,072,905	98,333	193,414	-	1,879,491
413000	WELLNESS	60,000	60,000	-	8,772	12,929	38,299

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
413001	LONG TERM DISABILITY INSURANCE	56,610	56,610	4,333	8,613	-	47,997
413002	EMPLOYEE ASSISTANCE PROGRAM	19,890	19,890	1,600	4,800	14,400	690
413003	TUITION ASSISTANCE	60,000	60,000	4,521	15,532	-	44,468
413004	SALARY ADJUSTMENT	519,800	519,800	-	-	-	519,800
413100	FICA AND MEDICARE	2,061,842	2,061,842	133,493	265,805	-	1,796,037
413300	PERF/INPRS	3,527,961	3,527,961	240,797	481,067	-	3,046,894
413400	UNEMPLOYMENT COMPENSATION	20,500	20,500	-	-	-	20,500
413500	MEDICAL & DENTAL INSURANCE	5,893,993	5,893,993	345,896	629,121	-	5,264,872
413600	GROUP LIFE INSURANCE	41,741	41,741	2,599	3,091	-	38,650
PERSONAL SERVICES		38,667,916	38,852,916	2,558,203	5,052,830	27,329	33,772,757
SUPPLIES							
421500	OFFICE SUPPLIES - FAC/PURCH	758,626	976,621	64,649	213,155	92,918	670,549
421600	LIBRARY SUPPLIES	102,000	129,297	751	15,295	20,573	93,429
421700	DEPARTMENT OFFICE SUPPLIES	330,380	339,674	(3,731)	34,239	11,011	294,424
422210	GASOLINE	30,600	32,070	-	1,470	21,000	9,600
422250	UNIFORMS	10,000	16,841	-	1,835	5,006	10,000
422310	CLEANING & SANITATION	173,349	189,366	6,577	16,827	30,928	141,610
429001	NON CAPITAL FURNITURE & EQUIP	85,000	85,000	194	194	2,115	82,691
SUPPLIES Total		1,489,955	1,768,869	68,440	283,016	183,550	1,302,303
OTHER SERVICES AND							
431100	LEGAL SERVICES	300,000	300,000	37,314	37,314	-	262,686
431500	CONSULTING SERVICES	431,553	478,043	28,021	43,825	109,773	324,446
432100	FREIGHT & EXPRESS	9,750	9,750	159	350	-	9,400
432200	POSTAGE	60,388	60,388	-	2,000	-	58,388
432300	TRAVEL	29,475	29,475	530	530	-	28,945
432400	DATA COMMUNICATIONS	306,172	320,922	3,924	21,283	1,139	298,500
432401	CELLULAR PHONE	16,893	16,893	1,043	1,783	-	15,110
432500	CONFERENCES	119,000	119,000	12,997	17,101	12,000	89,899
432501	IN HOUSE CONFERENCE	270,000	274,000	8,347	10,898	3,240	259,862
433100	OUTSIDE PRINTING	171,000	172,296	408	1,075	15,582	155,639
433200	PUBLICATION OF LEGAL NOTICES	2,810	2,810	408	408	-	2,402
434100	WORKER'S COMPENSATION	101,459	101,459	23,795	23,795	-	77,664
434200	PACKAGE	195,753	195,753	49,723	49,723	-	146,030
434201	EXCESS LIABILITY	24,578	24,578	5,966	5,966	-	18,612
434202	AUTOMOBILE	28,840	28,840	6,623	6,623	-	22,217
434500	OFFICIAL BONDS	2,400	2,400	1,200	1,200	-	1,200
434501	PUBLIC OFFICIALS & EE LIAB	15,529	15,529	-	-	-	15,529
434502	BROKERAGE FEE	23,000	23,000	5,925	5,925	-	17,075
435100	ELECTRICITY	1,080,000	1,146,738	-	69,281	915,000	162,457
435200	NATURAL GAS	150,000	156,039	7,600	20,692	88,541	46,807
435300	HEAT/STEAM	300,000	319,464	28,586	48,050	221,414	50,000
435400	WATER	69,080	77,679	6,486	11,191	53,311	13,178
435401	COOLING/CHILLED WATER	500,000	523,967	-	23,967	450,000	50,000
435500	STORMWATER	30,100	30,156	56	113	619	29,425
435900	SEWAGE	105,000	111,709	4,620	7,872	85,535	18,303
436100	REP & MAINT-STRUCTURE	1,000,000	1,080,747	63,412	79,811	290,676	710,261
436101	ELECTRICAL	250,000	281,440	24,090	24,090	242,899	14,451
436102	PLUMBING	75,000	81,400	13,070	13,070	60,978	7,352
436103	PEST SERVICES	40,000	42,579	3,680	3,680	22,000	16,899
436104	ELEVATOR SERVICES	125,000	152,516	32,471	32,471	72,673	47,373
436110	CLEANING SERVICES	1,520,000	1,548,441	-	140,709	322,307	1,085,425
436200	REP & MAINT-EQUIPMENT	150,000	162,450	1,105	1,105	125,459	35,886
436201	REP & MAINT-HEATING & AIR	425,000	514,972	42,324	42,944	279,369	192,659
436202	REP & MAINT -AUTO	50,000	51,827	10,901	11,371	3,453	37,003
436203	REP & MAINT-COMPUTERS	531,651	658,047	-	41,345	133,588	483,114
437200	EQUIPMENT RENTAL	75,500	76,005	12,211	12,660	37,139	26,206
437300	REAL ESTATE RENTAL	32,825	32,825	24,594	76,594	-	(43,769)
439100	CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600	TRASH REMOVAL	85,000	85,000	7,915	15,722	67,085	2,194
439601	SNOW REMOVAL	275,000	287,055	139,349	139,349	75,156	72,550
439602	LAWN & LANDSCAPING	275,000	300,068	7,235	(1,835)	43,725	258,178
439800	DUES & MEMBERSHIPS	64,275	64,275	43,503	44,245	1,211	18,818
439901	COMPUTER SERVICES	544,554	605,431	8,285	32,366	100,381	472,684
439902	PAYROLL SERVICES	145,000	145,000	14,089	26,360	-	118,640
439903	SECURITY SERVICES	521,800	408,077	19,731	49,208	138,986	219,883
439904	BANK FEES/CREDIT CARD FEES	40,000	40,000	3,006	5,357	-	34,643
439905	OTHER CONTRACTUAL SERVICES	868,325	983,450	71,874	131,057	258,723	593,670

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439906	RECRUITMENT EXPENSES	30,000	30,000	-	-	-	30,000
439907	EVENTS & PR	74,150	79,153	275	8,245	5,003	65,905
439910	PROGRAMMING	137,735	155,016	3,956	20,197	9,782	125,037
439911	PROGRAMMING-JUV.	155,800	177,789	2,392	10,099	28,105	139,586
439913	PROGRAMMING EXHIBITS - CENTRAL	2,500	2,500	-	-	-	2,500
439930	MATERIALS CONTRACTUAL	3,425,267	3,541,512	703,809	703,809	116,245	2,721,458
451100	AUDIT FEES	15,000	15,000	-	-	-	15,000
452000	TRANSFERS IN/OUT	-	-	-	-	-	-
452002	TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND		15,302,162	16,168,467	1,487,008	2,074,992	4,391,096	9,702,378
CAPITAL							
445100	CAPITAL - FURNITURE			-	-	-	-
445301	COMPUTER EQUIPMENT	15,000	15,000	-	-	-	15,000
449000	BOOKS & MATERIALS	3,152,060	3,167,625	151,328	179,187	15,565	2,972,873
449200	ART & EXHIBITS	-	-	-	-	-	-
CAPITAL Total		3,167,060	3,182,625	151,328	179,187	15,565	2,987,873
EXPENSE Total		58,627,093	59,972,877	4,264,979	7,590,025	4,617,540	47,765,312

Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2024

	Actual January	Actual February	Projected March	Projected April	Projected May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
Beginning Balance	\$ 41,090,615	\$ 38,409,407	\$ 34,726,674	\$ 30,247,950	\$ 26,137,936	\$ 23,502,763	\$ 40,092,381	\$ 35,838,657	\$ 34,663,149	\$ 30,679,936	\$ 29,615,594	\$ 26,980,421	\$ 41,090,615	\$ 41,090,615	
Receipts:															
PROPERTY TAX	311000	-	-	368,710	1,843,552	19,246,111	-	-	-	368,710	1,843,552	19,246,112	42,916,747	42,916,747	-
PROPERTY TAX CAPS	311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	332200	66,289	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	266,289	240,000	26,289
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	221,647	-	-	-	-	-	221,647	443,294	399,531	43,763
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,440,249	-	-	-	-	-	1,440,249	2,880,498	2,556,584	323,914
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-
COUNTY OPTION INCOME TAX	335500	51,227	51,227	43,628	43,628	43,628	43,628	43,628	43,628	43,628	43,628	43,628	538,737	557,152	(18,415)
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	151,711	-	-	-	-	-	151,711	303,422	300,779	2,643
IN LIEU OF PROP. TAX	339000	-	-	-	-	8,625	-	-	-	-	-	8,625	17,250	17,250	-
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE	347601	26,377	31,200	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	327,577	325,000	2,577
FAX TRANSMISSION REVENUE	347602	4,496	4,086	6,206	6,206	6,206	6,206	6,206	6,206	6,206	6,206	6,206	70,638	85,000	(14,362)
PROCTORING EXAMS	347603	75	125	125	125	125	125	125	125	125	125	125	1,450	1,500	(50)
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	-	-	-	-	-	-	-	-	-	-	-	-
USAGE FEE REVENUE	347605	20	2,202	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	22,222	25,000	(2,778)
SET-UP & SERVICE - TAXABLE	347606	1,500	750	1,417	1,417	1,417	1,417	1,417	1,417	1,417	1,417	1,417	16,420	17,000	(580)
SET-UP & SERVICE - NON-TAXABLE	347607	600	690	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	19,620	22,000	(2,380)
SECURITY SERVICES REVENUE	347608	1,500	1,500	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	21,330	22,000	(670)
EVENT SECURITY	347609	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	347620	17,486	-	-	-	-	-	-	-	-	-	-	17,486	-	17,486
CATERING REVENUE	347621	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	60,000	(10,000)
FINES	351200	8,922	8,815	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	101,067	100,000	1,067
OTHER CARD REVENUE	351201	390	65	183	183	183	183	183	183	183	183	183	2,285	2,200	85
HEADSET REVENUE	351202	343	336	292	292	292	292	292	292	292	292	292	3,598	3,500	98
USB REVENUE	351203	243	238	292	292	292	292	292	292	292	292	292	3,401	3,500	(99)
LIBRARY TOTES	351204	73	64	108	108	108	108	108	108	108	108	108	1,216	1,300	(84)
MISCELLANEOUS REVENUE	360000	49	1,044	833	833	833	833	833	833	833	833	833	9,422	10,000	(578)
REVENUE ADJUSTMENT	360001	-	(1,086)	-	-	-	-	-	-	-	-	-	(1,086)	-	(1,086)
INTEREST INCOME	361000	112,397	106,182	91,667	91,667	91,667	91,667	91,667	91,667	91,667	91,667	91,667	1,135,249	1,100,000	35,249
FACILITY RTL REV - TAXABLE	362000	21,961	29,011	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	175,973	150,000	25,973
FACILITY RENTAL REV - NONTAX	362001	6,950	8,320	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	36,100	25,000	11,100
EQUIPMENT RENTAL REV - TAXABLE	362002	1,200	600	1,333	1,333	1,333	1,333	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	15,944,877	16,168,467	(223,590)
EQUIPMENT RENTAL REV - NONTAX	362003	300	300	125	125	125	125	125	125	125	125	125	1,850	1,500	350
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	367004	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	392100	-	-	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	20,833	25,000	(4,167)
REFUNDS	396000	-	83	208	208	208	208	208	208	208	208	208	2,167	2,500	(333)
REIMBURSEMENT FOR SERVICES	399000	226	15,279	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	98,838	100,000	(1,162)
INSURANCE REIMBURSEMENTS	399001	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	643,838	582,246	558,631	927,342	2,402,183	21,626,974	783,631	558,631	687,414	2,364,589	2,402,183	21,626,975	53,598,610	53,165,627	432,980
Expenditures:															
PERSONAL SERVICES & BENEFITS	41	2,494,627	2,558,203	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	37,430,260	38,852,916	1,422,656
SUPPLIES	42	214,576	68,440	147,406	147,406	147,406	147,406	147,406	147,406	147,406	147,406	147,406	1,757,073	1,768,869	11,796
OTHER SERVICES AND CHARGES	43	587,984	1,487,008	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	15,944,877	16,168,467	223,590
CAPITAL OUTLAY (Including Books & Collection Materials)	44	27,858	151,328	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	2,831,374	3,182,625	351,251
Total Expenditures	3,325,046	4,264,979	5,037,356	5,037,356	5,037,356	5,037,356	5,037,356	5,037,356	4,409,500	3,428,180	5,037,356	5,037,356	57,963,584	59,972,877	2,009,293
Change in Payables/Petty Cash/Correction*															
Transfer Out (Rainy Day Fund/URF)															
Ending Balance	\$ 38,409,407	\$ 34,726,674	\$ 30,247,950	\$ 26,137,936	\$ 23,502,763	\$ 40,092,381	\$ 35,838,657	\$ 31,359,932	\$ 30,679,936	\$ 29,615,594	\$ 26,980,421	\$ 43,570,040	\$ 36,725,640	\$ 34,283,365	

Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended February 29, 2024

FUND	CASH AND INVESTMENTS	RECEIPTS	DISBURSEMENTS	CASH AND INVESTMENTS
	01/31/2024			2/29/2024
101 Total Operating	38,409,407	582,247	4,264,979	34,726,675
104 Total Fines	11,280	49,295	49,295	11,280
226 Total Parking Garage	675,408	12,663	972	687,100
230 Total Grant	201,507	13,915	676	214,746
245 Total Rainy Day	7,862,235	14,732	-	7,876,968
270 Total Shared System	122,124	89,217	11,480	199,861
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(999)	-	-	(999)
301 Total BIRF 1	754,984	-	-	754,984
321 Total BIRF 2	1,712,525	-	-	1,712,525
471 Total Library Improvement Reserve Fund	2,763,953	8,180	-	2,772,133
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	518,250	-	56,815	461,435
480 Total 2018 BBond - West Perry Branch	-	-	-	-
481 Total 2019 Bond - LAW WAY Renovation	-	-	-	-
482 Total 2020 Bond - Fac Renov Equip Acq	2,129,660	-	191,500	1,938,160
483 Total 2021A Bond Glendale BR	1,761,302	3,569	535,331	1,229,540
484 Total 2021B Bond FT Harrison BR	1,340,333	2,605	89,687	1,253,252
485 Total 2021C Bond Energy Cons	4,040,508	-	50	4,040,458
486 Total 202c Bond Energy Cons LT MT	4,247,396	-	93,098	4,154,299
487 Total 2023A Bond Curve Renovation	6,047,973	-	1,842	6,046,132
488 Total 2023B Bond Nora & FAC Proj	5,722,039	-	54,611	5,667,428
489 Total 2023C Bond Pike Renov	5,802,389	-	52,799	5,749,590
701 Total Self-Insurance Fund	1,200,000	375,500	375,500	1,200,000
800 Total Gift	2,492,620	147,663	92,242	2,548,041
806 Total Payroll Liabilities	122,104	113,908	127,625	108,387
812 Total Foundation Agency Fund	6,761	660	-	7,421
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	1,828	2,209	1,840	2,198
815 Total PLAC Card Revenue Agency Fund	10,634	3,640	-	14,274
99 Total CAFR GOVERNMENT - WIDE	-	-	-	-
Grand Total	87,956,254	1,420,003	6,000,341	83,375,916

**Status of the Treasury
Investment Report
Month Ended February 29, 2024**

Chase Savings Account

	Balance February 29, 2024	Interest Earned February 29, 2024
Operating Fund	\$ 7,344,105	\$ 20,984
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 429,167	\$ 1,224
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 424,467	\$ 1,211
Gift Fund	\$ 9,495	\$ 579
2021A Bond (Glendale)	\$ 1,251,269	\$ 3,569
2021B Bond (Fort Harrison)	\$ 913,463	\$ 2,605
Total Chase Savings Account	\$ 10,578,746	\$ 30,172

The average savings account rate for February was 3.60%

Previous Month's Chase Savings Account Activity

	Balance January 31, 2024	Interest Earned January 31, 2024
Operating Fund	\$ 7,323,120	\$ 22,363
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 427,943	\$ 1,304
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 423,257	\$ 1,290
Gift Fund	\$ 8,916	\$ 617
2021A Bond (Glendale)	\$ 1,247,700	\$ 3,803
2021B Bond (Fort Harrison)	\$ 910,857	\$ 2,776
Total Chase Savings Account	\$ 10,548,574	\$ 32,154

The average savings account rate for January was 3.60%

Fifth Third Bank Investment Account

	Balance February 29, 2024	Interest Earned February 29, 2024
Library Improvement Reserve Fd	\$ 2,320,709	\$ 8,180
Rainy Day Fund	\$ 3,601,319	\$ 12,694
Total Fifth Third Bank	\$ 5,922,028	\$ 20,874

The average 5/3 investment account rate for February was 4.24%

Previous Month's Fifth Third Bank Investment Account

	Balance January 31, 2024	Interest Earned January 31, 2024
Library Improvement Reserve Fd	\$ 2,312,529	\$ 8,365
Rainy Day Fund	\$ 3,588,625	\$ 12,981
Total Fifth Third Bank	\$ 5,901,154	\$ 21,346

The average 5/3 investment account rate for January was 4.35%

Hoosier Fund Account Income

	Balance February 29, 2024	Interest Earned February 29, 2024
Operating Fund	\$ 9,481,891	\$ 40,699
Rainy Day Fund	\$ 193,749	\$ 828
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,720,453	\$ 41,527

The average Hoosier Fund account rate for February was 5.40%

Previous Month's Hoosier Fund Account Income

	Balance January 31, 2024	Interest Earned January 31, 2024
Operating Fund	\$ 9,441,192	\$ 43,301
Rainy Day Fund	\$ 192,921	\$ 881
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,678,926	\$ 44,181

The average Hoosier Fund account rate for January was 5.40%

TrustIndiana

	Balance February 29, 2024	Interest Earned February 29, 2024
Operating Fund	\$ 7,364,314	\$ 33,727
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,905,462	\$ 33,727

The average TrustIndiana account rate for February was 5.40%

Previous Month's TrustIndiana

	Balance January 31, 2024	Interest Earned January 31, 2024
Operating Fund	\$ 7,330,587	\$ 35,984
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,871,735	\$ 35,984

The average TrustIndiana account rate for January was 5.41%

U. S. Bank

	Balance February 29, 2024	Interest Earned February 29, 2024
Operating Fund	\$ 5,222,930	\$ 10,772
Total U. S. Bank	\$ 5,222,930	\$ 10,772

The average U. S. Bank account rate for February was 2.40%

Previous Month's U.S. Bank

	Balance January 31, 2024	Interest Earned January 31, 2024
Operating Fund	\$ 5,212,158	\$ 10,750
Total U. S. Bank	\$ 5,212,158	\$ 10,750

The average U. S. Bank account rate for January was 2.40%

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended February 29, 2024

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX		18,161,672			-	18,161,672
Property Taxes Total		18,161,672	-	-	-	18,161,672
Intergovernmental						
335100 FINANCIAL INSTITUTION T		130531			-	130,531
335200 LICENSE EXCISE TAX REVE		835262			-	835,262
335700 COMMERCIAL VEHICLE TAX		98267			-	98,267
339000 IN LIEU OF PROP. TAX		4000			-	4,000
Intergovernmental Total		1,068,060	-	-	-	1,068,060
Miscellaneous						
361000 INTEREST INCOME	-	-	-		-	-
Miscellaneous Total	-	-	-		-	-
REVENUES Total	-	19,229,732	-	-	-	19,229,732
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F		10,000			-	10,000
438100 PRINCIPAL		16,495,000			-	16,495,000
438200 INTEREST		2,149,074			-	2,149,074
Other Services and Charges Total		18,654,074	-	-	-	18,654,074
EXPENSES Total	-	18,654,074	-	-	-	18,654,074

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended February 29, 2024

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	14,732	29,884	-	(29,884)
MISCELLANEOUS Total	-	-	14,732	29,884	-	(29,884)
OTHER FINANCING SRCS						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	-	-	-
OTHER FINANCING SRCS Total	-	-	-	-	-	-
REVENUE Total	-	-	14,732	29,884	-	(29,884)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	-	-	-	-	-	-
431200 ENGINEERING & ARCHITECTURAL	-	1,000,000	-	-	-	1,000,000
431500 CONSULTING SERVICES	-	-	-	-	-	-
438400 ISSUANCE COSTS	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	-	1,000,000	-	-	-	1,000,000
CAPITAL						
441000 LAND	-	-	-	-	-	-
443500 BUILDING	-	-	-	-	-	-
CAPITAL Total	-	-	-	-	-	-
EXPENSE Total	-	1,000,000	-	-	-	1,000,000

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended February 29, 2024

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	8,180	16,565	-	(16,565)
MISCELLANEOUS Total	-	-	8,180	16,565	-	(16,565)
REVENUE Total	-	-	8,180	16,565	-	(16,565)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	-	250,000	-	-	-	250,000
CAPITAL Total	-	250,000	-	-	-	250,000
EXPENSE Total	-	250,000	-	-	-	250,000

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended February 29, 2024

	MTD	YTD
REVENUE		
MISCELLANEOUS		
332205 EMERGENCY CONNECTIVITY FUND	13,337	13,337
334700 GRANTS - LSTA		-
334720 GRANTS - STATE		13,101
334752 GRANTS - IMLS FEDERAL FUNDED		-
360000 MISCELLANEOUS REVENUE		-
360001 REVENUE ADJUSTMENT		-
361000 INTEREST INCOME	579	1,196
367000 FOUNDATION CONTRIBUTION	147,663	248,805
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	-	-
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
MISCELLANEOUS Total	148,242	276,439

REVENUE Total	148,242	276,439
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EXPENSE		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	335	651
00015001 - CENTRAL UNRESTRICTED GIFT		-
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE		-
00025001 - COLLEGE UNRESTRICTED GIFT		-
00035001 - GLENDALE UNRESTRICTED GIFT	163	163
00045001 - IRVINGTON UNRESTRICTED GIFT	53	53
00085001 - E. 38TH STREET UNRESTRICTED GIFT	57	57
00095001 - E. WASHINGTON UNRESTRICTED GIFT	49	49
00125001 - HAUGHVILLE UNRESTRICTED GIFT		-
00135001 - LAWRENCE UNRESTRICTED GIFTS	1,092	1,092
00165001 - GARFIELD PARK UNRESTRICTED GIFTS	52	52
00185001 - SPADES PRK UNRESTRICTED GIFTS	670	670
00195001 - WAYNE UNRESTRICTED GIFTS	55	55
00205001 - W. INDIANAPOLIS UNRESTRICTED GIFTS	136	136
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	92	92
00235001 - FORT BEN HARRISON UNRESTRICTED GIFTS	20	20
00285001 - FORT BEECH GROVE UNRESTRICTED GIFTS	182	182
00295001 - W. PERRY UNRESTRICTED GIFTS	98	118
00405001 - CEO UNRESTRICTED GIFTS	1,880	4,035
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	2,000	131,929
00425002 - LIBRARY MATERIALS MEMORIAL FUND		-
00425010 - LILLY CITY DIGITIZATION		-
20425012 - CATALOGING & PROCESSING EITELJORG		-
20455022 - SALUTE TO BLACK MEN IN WHITE COATS	228	228
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD		-
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	676	676
21455041 - A PLACE TO CALL HOME PODCAST		-
22005015 - FALL FEST SLAMMIN RHYMES CHALLENGE		-
22005029 - INDYPL SEED LIBRARY 2022		-
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R		-
22005037 - CONCERT SERIES		-
22165013 - DISCOVERY ARTS SERIES GPK		-
22225018 - TEEN AFTERNOONS AT WRN		-
22445011 - EMERGENCY CONNECTIVITY FUNDING ECF		-

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended February 29, 2024

	MTD	YTD
22455014 - CAREER CENTER		-
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS		-
22455042 - CONVERSATION CIRCLES 2022		-
22455045 - PATHWAYS TO LITERACY		-
22455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	2,498	2,498
22475015 - STAFF DEI TRAINING		-
23005015 - FALL FEST DLAMMIN RHYMES CHALLENGE	470	470
23005029 - INDYPL SEED LIBRARY	3,884	3,884
23015018 - MAKER CRAFTS AT CENTRAL	888	888
23015020 - TREASURES OF THE ISCR	100	100
23015026 - COMMUNITY RESOURCE FAIR	735	735
23035012 - EXPLORE THE WORLD CULTURAL PROGRAMS	28	28
23045010 - TEEN ZONE AT IRVINGTON	598	598
23085012 - E38 STREET ZINE COLLECTION		250
23085013 - E38 STREET CAREER CENTER	1,955	1,955
23085022 - GRAB AND GO CRAFTS E38	374	401
23135010- ADULR BOOK DISCUSSION LAW	355	355
23155010- TEEN ZONE AT PIKE	434	434
23235010 - FORT BEN HARRISON GRAND OPENING EVE	385	385
23245011 - GROWING GLOBAL CITIZENS	4,424	4,424
23245013 -POCKET PARK STORYWALK TOM	966	966
23255015 -BUNNY BAG PROGRAMS BOOKS AND SUPPLIES	4,528	4,528
23255043 - SRP SUMMER GROUP BOOK COLLECTION	11,683	
23295013 - TEEN ADVISORY GROUP AT WEST PERRY	455	
23425020 - INDYPL BRANCHES HISTORY	715	
23425021 - 150th ANNIVERSARY	-	1,970
23455010 - MEET THE ARTIST XXXV #MASTERSEXHIBI		-
23455021 - MEET AN AUTHOR BE AN AUTHOR PDA	479	
23455028 - TEEN COMMUNITY BOOK CLUBS	4,286	
23455042 - CONVERSATION CIRCLES 2023	75	75
23455047 - INTERNATIONAL FESTIVALS & CELEBRATI	1,777	
23455048 - READING READY TIME		125
23455052 - ADULT SUMMER READING PROGRAM	739	
23455053 - EARLY CHILDHOOD EDUCATORS WORKSHOP	743	
23455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	2,198	2,198
23455064 - HEALTHY BODY HEALTHY MIND		910
23455065 - SEED LIBRARY SUPPORT	592	592
23455066 - PROGRAM PRESENTATION LAPTOPS 2023	422	
24455010 - MEET THE ARTIST XXXVI ALL STAR EXPE		-
23465012 - MARKETING BUCKETS	682	
24005029 - INDYPL SEED LIBRARY		
24005036 - PRESCHOOL PACKAGED PROGRAMS	400	
24255015 - BUNNY BAG PROGRAM BOOKS & SUPPLIES		
24425016 - DOWNEY DIGITIZATION		
24455010 - MEET THE ARTIST XXXVI ALL STAR EXPE	31,634	
24455011 - HOMESCHOOL CAP 2024		
24455015 - WORLD LANGUAGE BOOK CLUB	708	
24455029 - TEEN ZONE PDA		
24455042 - CONVERSATION CIRCLES	75	75
24455045 - PATHWAY TO LITERACY	1,596	1,596
24455048 - READING READY TIME	1,000	1,000
24455063 - CONCERT SERIES	2,200	2,200
24465012 - MARKETING		-

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended February 29, 2024

	MTD	YTD
EXPENSE Total	92,918	173,898

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended February 29, 2024

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE		127,000	11,016	21,677	-	105,323
347611 EVENTS PARKING		11,000	400	1,200	-	9,800
CHARGES FOR SERVICES Total	-	138,000	11,416	22,877	-	115,123
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE			-	-	-	-
360001 REVENUE ADJUSTMENT	-	-	23	83	-	(83)
361000 INTEREST INCOME	-	14,000	1,224	2,528	-	11,472
MISCELLANEOUS Total	-	14,000	1,247	2,611	-	11,389
REVENUE Total	-	152,000	12,663	25,488	-	126,512
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES		2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH		2,200		561	-	1,639
422600 UNIFORMS		200		-	-	200
422310 CLEANING & SANITATION		500		129	-	371
SUPPLIES Total	-	4,900	-	690	-	4,210
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES		2,500	-	-	-	2,500
431200 ENGINEERING & ARCHITECTURAL				-	19,000	(19,000)
431500 CONSULTING SERVICES		7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL		12,000		2,000	-	10,000
432200 POSTAGE		100		-	-	100
432400 DATA COMMUNICATIONS		1,500		274	-	1,226
434201 EXCESS LIABILITY		5,400		813	-	4,587
436100 REP & MAINT-STRUCTURE		8,680		4,665	1,264	2,751
436110 CLEANING SERVICES		15,900		-	-	15,900
436200 REP & MAINT-EQUIPMENT		4,000		-	1,604	2,396
436201 REP & MAINT-HEATING & AIR		61,200		-	-	61,200
439904 BANK FEES/CREDIT CARD FEES		6,400	624	1,670	-	4,730
439905 OTHER CONTRACTUAL SERVICES		66,700	347	10,745	230	55,725
OTHER SERVICES AND CHARGES TOTAL	-	192,295	972	20,168	25,013	147,114
CAPITAL						
445300 CAPITAL - EQUIPMENT		10,000	-	-	-	10,000
CAPITAL Total		10,000	-	-	-	10,000
EXPENSE Total	-	207,195	972	20,858	25,013	161,324

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended February 29, 2024

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	89,217	97,503	-	(97,503)
CHARGES FOR SERVICES Total	-	-	89,217	97,503	-	(97,503)
REVENUE Total	-	-	89,217	97,503	-	(97,503)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF		128,602	9,892	19,785		108,817
413100 FICA AND MEDICARE		9,838	703	1,406		8,432
413300 PERF/INPRS		18,261	885	1,770		16,491
PERSONAL SERVICES Total	-	156,702	11,480	22,961	-	133,741
SUPPLIES						
421600 LIBRARY SUPPLIES		5,000	-	-	557	4,443
SUPPLIES Total	-	5,000	-	-	557	4,443
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES		500	-	-	-	500
432300 TRAVEL		-	-	-	-	-
432501 IN HOUSE CONFERENCE		-	-	-	-	-
439901 COMPUTER SERVICES		28,150	-	-	-	28,150
439907 EVENTS & PR		500	-	-	-	500
439909 REIMBURSEMENT FOR SERVI		30,000	-	-	-	30,000
439930 MATERIALS CONTRACTUAL		4,500	-	-	-	4,500
OTHER SERVICES AND CHARGES TOTAL	-	63,650	-	-	-	63,650
EXPENSE Total	-	225,352	11,480	22,961	557	201,834

**Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended February 29, 2024**

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	461,434.63
Fund 482 - Restricted - Multiple Projects 2	1,938,159.95
Fund 483 - Restricted - Glendale Project	1,129,516.41
Fund 484 - Restricted - Fort Harrison Project	1,253,251.70
Fund 485 - Restricted - Multiple Projects 3	4,040,457.99
Fund 486 - Restricted - Multiple Projects 4	4,154,298.53
Fund 487 - Restricted - Curve & Other Projects	6,046,131.55
Fund 488 - Restricted - Nora Reno & Other Projects	5,667,427.69
Fund 489 - Restricted - Pike Reno & Other Projects	5,749,590.09
Total Construction Fund Cash Balances	<u>30,440,268.54</u>

Construction Fund Classification Breakdown

Fund 479 - Restricted - Multiple Projects	461,434.63
Fund 482 - Restricted - Multiple Projects 2	1,938,159.95
Fund 483 - Restricted - Glendale Project	1,129,516.41
Fund 484 - Restricted - Fort Harrison Project	1,253,251.70
Fund 485 - Restricted - Multiple Projects 3	4,040,457.99
Fund 486 - Restricted - Multiple Projects 4	4,154,298.53
Fund 487 - Restricted - Curve & Other Projects	6,046,131.55
Fund 488 - Restricted - Nora Reno & Other Projects	5,667,427.69
Fund 489 - Restricted - Pike Reno & Other Projects	5,749,590.09
Total Construction Fund Breakdown	<u>30,440,268.54</u>

Summary of Classifications

Total Restricted	30,440,268.54
Total Assigned	0.00
Total of All Classifications	<u>30,440,268.54</u>

Summary of Project Activity

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN POs</u>	<u>UNEXPENDED</u>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	56,815.09	218,835.94	4,538,565.37	221,155.08	240,279.55
* Fund 482 - Restricted - Multiple Projects 2	5,349,512.62	191,500.00	193,612.00	3,411,352.67	620,989.97	1,317,169.98
Fund 483 - Restricted - Glendale Project	15,748,810.89	65,994.46	366,674.85	14,619,294.48	400,373.03	729,143.38
Fund 484 - Restricted - Fort Harrison Project	14,460,969.20	16,641.58	44,755.12	13,207,717.50	90,245.64	1,163,006.06
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	50.33	76.30	1,533,658.46	9,359.87	4,031,098.12
Fund 486 - Restricted - Multiple Projects 4	5,573,456.60	93,097.58	361,464.87	1,419,158.07	547,701.47	3,606,597.06
Fund 487 - Restricted - Curve & Other Projects	6,103,291.86	1,841.50	1,841.50	57,160.31	0.00	6,046,131.55
Fund 488 - Restricted - Nora Reno & Other Projects	6,103,291.86	54,611.43	143,828.29	435,864.17	3,113,297.45	2,554,130.24
Fund 489 - Restricted - Pike Reno & Other Projects	6,103,291.86	52,798.87	75,291.67	353,701.77	208,261.34	5,541,328.75
Total Expenditures	<u>70,016,741.34</u>	<u>424,099.04</u>	<u>1,185,419.08</u>	<u>38,729,746.55</u>	<u>5,211,383.85</u>	<u>25,228,884.69</u>

	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
** Appropriated Interest Earnings - Fund 483	251,268.86	3,568.76	7,372.01	251,268.86	0.00
*** Appropriated Interest Earnings - Fund 484	163,462.50	2,605.30	5,381.78	163,462.50	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.

** Total interest went \$191,268.86 above estimated \$60,000.00 so added it to budget

*** Total interest went \$103,462.50 above estimated \$60,000 so added it to budget

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY



INVESTMENT REPORT FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2023



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANKING/INVESTMENT RELATIONSHIPS
BOARD OF FINANCE CONSOLIDATED CITY OF INDIANAPOLIS AND MARION COUNTY**
For calendar year ending December 31, 2023

JPMorgan Chase

The Library invested in Business High Yield Savings accounts with JPMorgan Chase Bank in 2023.

Fifth Third Bank

Fifth Third served as an Investment Manager for the Library during 2023 in a Liquidity Management Account consisting of various short term investment options.

Hoosier Fund

The Library invested in an Indiana Local Government Investment Pool with Hoosier Fund in 2023.

TrustIndiana

The Library invested in an Indiana Local Government Investment Pool with TrustIndiana in 2023.

U.S. Bank

The Library invested in a Money Market Deposit Account with U.S. Bank in 2023.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
REPORT OF 2023 AVERAGE MONTHLY BANK/INVESTMENT BALANCES
BOARD OF FINANCE CONSOLIDATED CITY OF INDIANAPOLIS AND MARION COUNTY
For calendar year ending December 31, 2023

Financial Institutions	Average												Average Monthly Balance
	January	February	March	April	May	June	July	August	September	October	November	December	
JPMorgan Chase	\$ 54,682,132	\$ 49,966,662	\$ 42,766,630	\$ 39,398,547	\$ 37,273,419	\$ 54,365,567	\$ 48,781,635	\$ 42,140,037	\$ 36,580,336	\$ 33,732,151	\$ 48,344,707	\$ 59,310,824	\$ 45,611,887
Total Bank Balances	54,682,132	49,966,662	42,766,630	39,398,547	37,273,419	54,365,567	48,781,635	42,140,037	36,580,336	33,732,151	48,344,707	59,310,824	45,611,887
Investments													
Fifth Third Bank	5,747,989	5,756,610	5,766,122	5,774,446	5,784,316	5,793,217	5,803,248	5,813,453	5,823,691	5,840,155	5,859,145	5,879,807	5,803,517
Hoosier Fund	9,994,438	10,028,488	9,264,150	9,300,741	9,340,288	9,379,057	9,419,658	9,462,795	9,504,794	9,548,380	9,590,759	9,634,745	9,539,024
TrustIndiana	7,477,816	7,503,918	7,533,600	7,563,911	7,596,402	7,628,360	7,661,735	7,696,238	7,730,111	7,765,417	7,799,921	7,835,751	7,649,432
U.S. Bank	5,086,492	5,096,347	5,105,379	5,115,710	5,125,870	5,136,492	5,147,193	5,158,274	5,169,379	5,180,148	5,191,027	5,201,409	5,142,810
Total Investments	28,306,735	28,385,363	27,669,251	27,754,808	27,846,876	27,937,126	28,031,834	28,130,760	28,227,975	28,334,100	28,440,852	28,551,712	28,134,783
Total Balances	\$ 82,988,867	\$ 78,352,025	\$ 70,435,881	\$ 67,153,355	\$ 65,120,295	\$ 82,302,693	\$ 76,813,469	\$ 70,270,797	\$ 64,808,311	\$ 62,066,251	\$ 76,785,559	\$ 87,862,536	\$ 73,746,670

* DRAFT, unaudited statement

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
 REPORT OF 2023 INTEREST INCOME
 BOARD OF FINANCE CONSOLIDATED CITY OF INDIANAPOLIS AND MARION COUNTY
 For calendar year ending December 31, 2023

Financial Institutions													Total	Average Monthly Income
	January	February	March	April	May	June	July	August	September	October	November	December		
JPMorgan Chase	\$ 55,502	\$ 52,062	\$ 50,132	\$ 50,874	\$ 48,617	\$ 42,764	\$ 39,116	\$ 41,536	\$ 40,319	\$ 36,658	\$ 30,931	\$ 32,056	\$ 520,567	\$ 43,381
Total Bank Balances	55,502	52,062	50,132	50,874	48,617	42,764	39,116	41,536	40,319	36,658	30,931	32,056	520,567	43,381
Investments														
Fifth Third Bank	6,211	8,621	9,511	8,324	9,871	8,901	10,031	10,205	10,239	16,463	18,991	20,662	138,030	11,503
Hoosier Fund	35,817	34,050	35,662	36,591	39,547	38,768	40,602	43,137	41,999	43,586	42,379	43,986	476,124	39,677
TrustIndiana	27,812	26,102	29,682	30,310	32,492	31,958	33,376	34,502	33,873	35,306	34,503	35,831	385,747	32,146
U.S. Bank	9,428	9,855	9,032	10,331	10,160	10,622	10,701	11,081	11,105	10,770	10,878	10,382	124,345	10,362
Total Investments	79,268	78,628	83,887	85,556	92,070	90,249	94,710	98,925	97,216	106,125	106,751	110,861	1,124,246	93,687
Total Balances	\$ 134,770	\$ 130,690	\$ 134,019	\$ 136,430	\$ 140,687	\$ 133,013	\$ 133,826	\$ 140,461	\$ 137,535	\$ 142,783	\$ 137,682	\$ 142,917	\$1,644,813	\$ 137,068

* DRAFT, unaudited statement

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
REPORT OF 2023 INTEREST INCOME
BOARD OF FINANCE CONSOLIDATED CITY OF INDIANAPOLIS AND MARION COUNTY
For calendar year ending December 31, 2023

Financial Institutions	Average Monthly Balance	YTD Interest Earnings	Average Interest Rate
JPMorgan Chase	\$ 45,611,887	\$ 520,567	1.14%
Total Bank Balances	\$ 45,611,887	\$ 520,567	1.14%

Investments	Average Monthly Balance	YTD Interest Earnings	Average Interest Rate
Fifth Third Bank	\$ 5,803,517	\$ 138,030	2.38%
Hoosier Fund	9,539,024	476,124	4.99%
TrustIndiana	7,649,432	385,747	5.04%
U.S. Bank	5,142,810	124,345	2.42%
Total Investments	\$ 28,134,783	\$ 1,124,246	4.00%

Combined Total	\$ 73,746,670	\$ 1,644,813	2.23%
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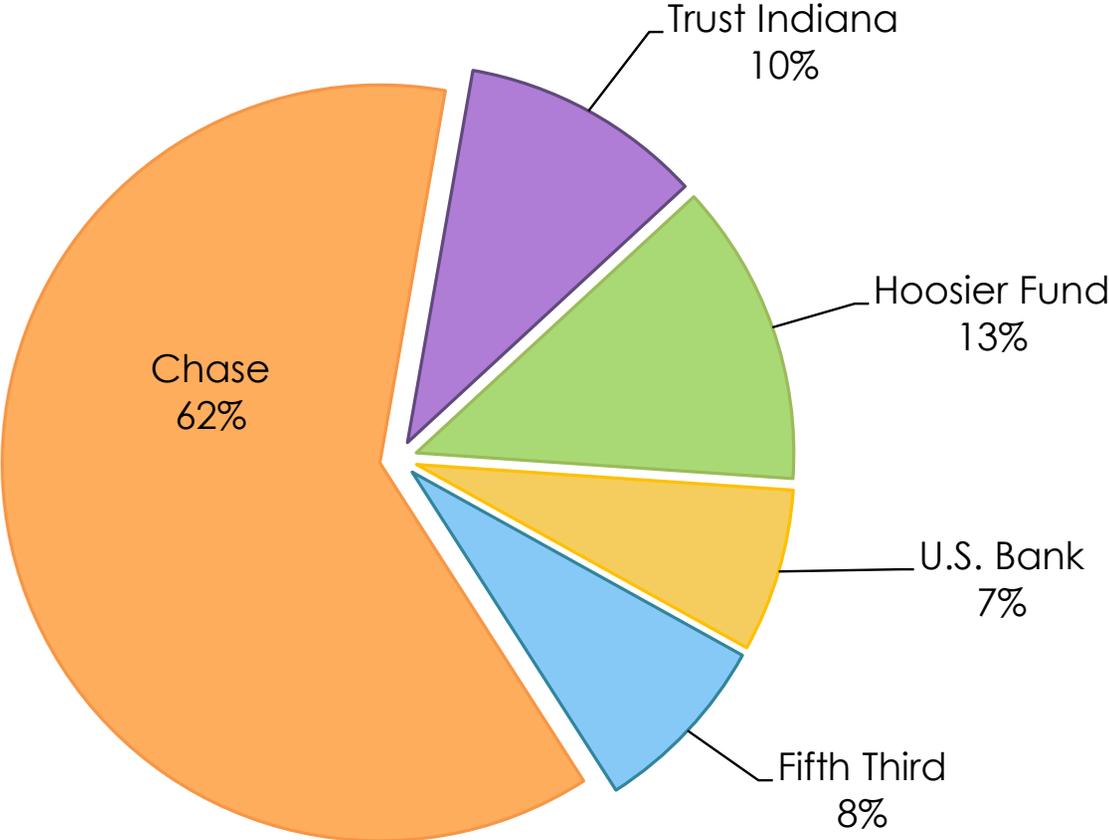
* *DRAFT, unaudited statement*

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
REPORT OF 2023 AVERAGE MONTHLY YIELDS
BOARD OF FINANCE CONSOLIDATED CITY OF INDIANAPOLIS AND MARION COUNTY
For calendar year ending December 31, 2023

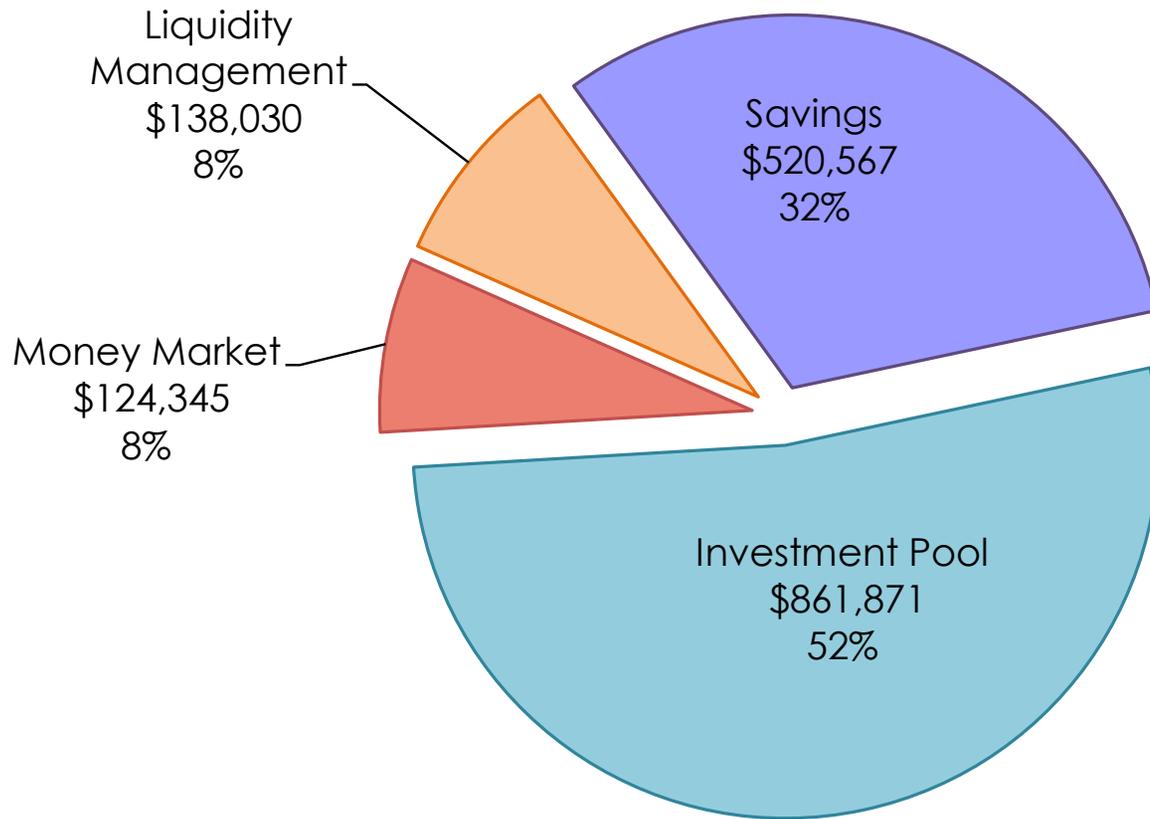
	January	February	March	April	May	June	July	August	September	October	November	December
JP Morgan Chase												
Interest from Cash on Deposit	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Interest from Savings	2.85%	2.95%	3.05%	3.20%	3.30%	3.40%	3.40%	3.60%	3.60%	3.60%	3.60%	3.60%
Fifth Third												
Interest from Liquidity Management	1.30%	1.80%	1.98%	1.73%	1.86%	1.85%	2.08%	2.11%	2.11%	3.39%	3.90%	4.22%
Hoosier Fund Investment Account												
Investment Interest	4.31%	4.44%	4.55%	4.73%	4.98%	5.05%	5.10%	5.40%	5.40%	5.40%	5.40%	5.40%
TrustIndiana												
Investment Interest	4.39%	4.54%	4.65%	4.89%	5.05%	5.11%	5.14%	5.29%	5.34%	5.37%	5.39%	5.40%
U.S. Bank												
Investment Interest	2.25%	2.28%	2.35%	2.35%	2.40%	2.50%	2.50%	2.50%	2.50%	2.50%	2.40%	2.40%

Annual Average Yield on Average Invested Balance 2.23%

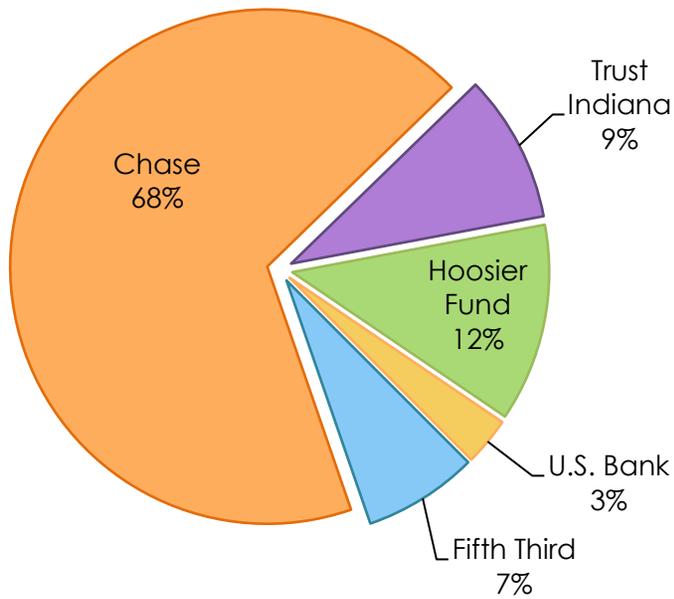
**Indianapolis-Marion County Public Library
Investment Banks 2023
(Average Invested Balance)**



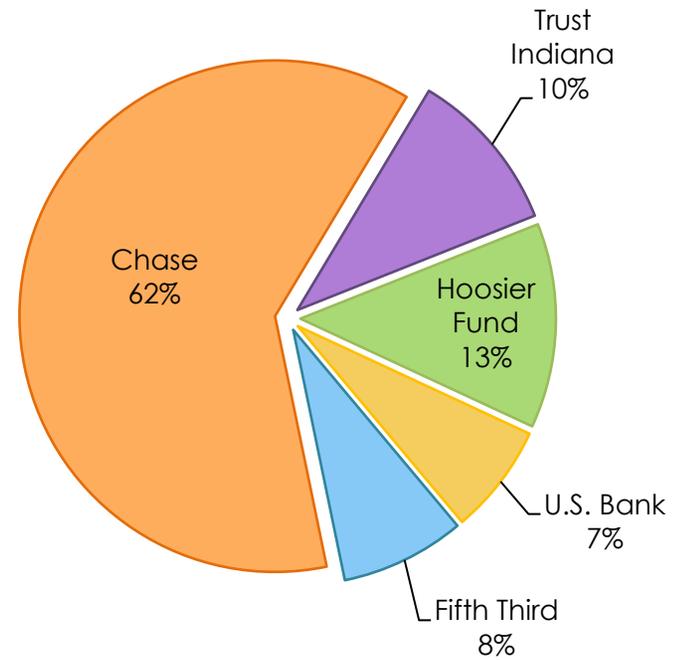
Indianapolis-Marion County Public Library Interest Earnings Investment Vehicles for 2023



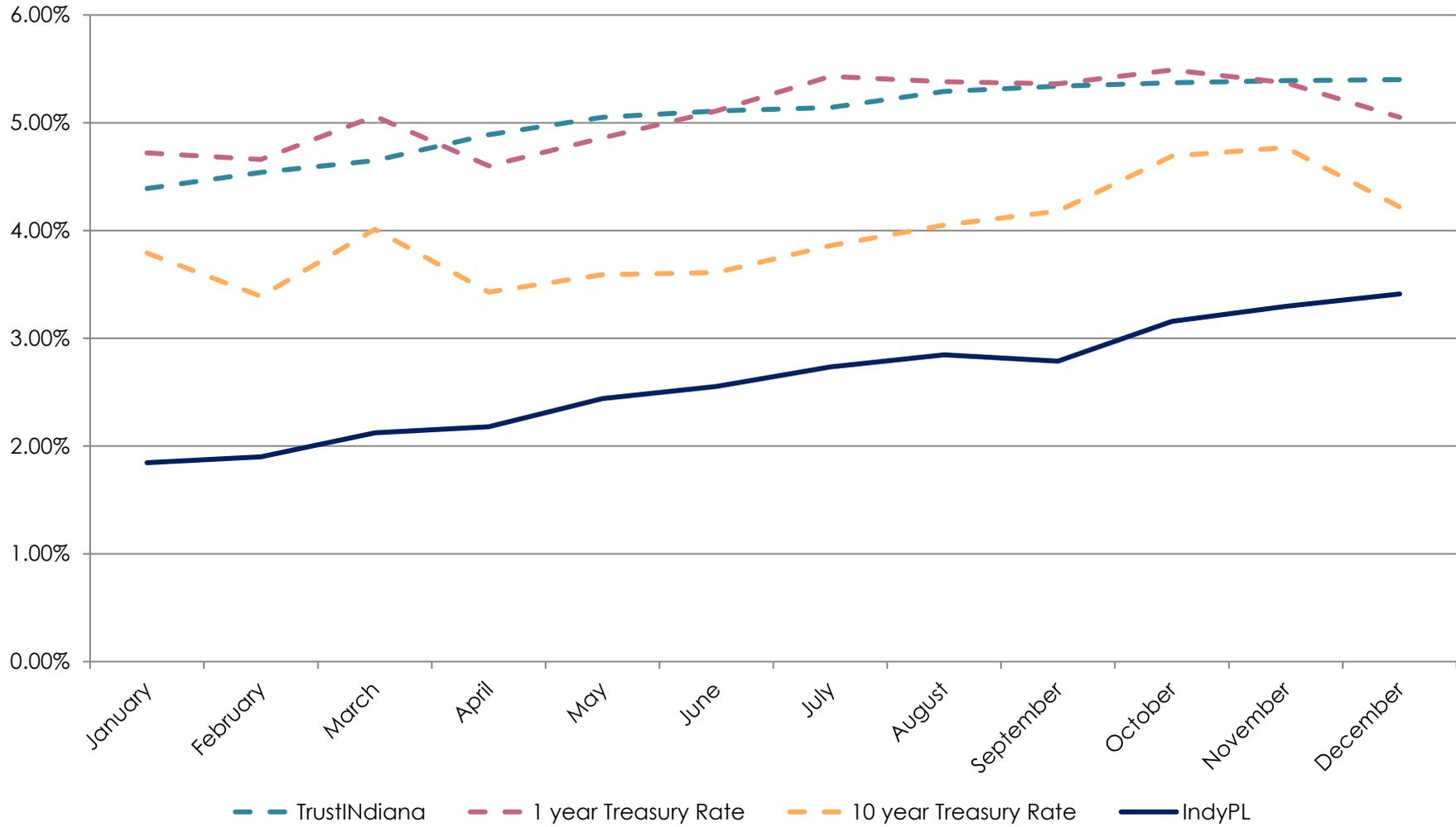
**Indianapolis-Marion County Public Library
Investment Banks 2022
(Average Invested Balance)**



**Indianapolis-Marion County Public Library
Investment Banks 2023
(Average Invested Balance)**



2023 Benchmark Yield Comparison





Board Resolution

5b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 57-2022
INVESTMENT POLICY AMENDMENT AND REAUTHORIZATION
(POLICIES 121.2 – 121.15)
OCTOBER 24, 2022**

WHEREAS, the Indianapolis-Marion County Public Library current Investment Policies were originally adopted by the Board of Trustees in 2007 (Resolution 57-2007), and subsequently amended by the Board of Trustees in 2008 (Resolution 36-2008), 2012 (Resolution 48-2012), 2014 (Resolution 46-2014) and 2018 (Resolution 56-2018) and by their terms made effective for a period of four (4) years from the date of approval, and the policies are due for review and reauthorization; and

WHEREAS, the Board of Trustees has been presented and reviewed proposed updates and modifications to the Investment Policies; and

WHEREAS, it is the desire of the Library to implement investment policies consistent with and as authorized by Indiana Code 5-13-9;

THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby approve and adopt the amended Investment Policies appended hereto and directs that the amended Investment Policies be added to and made a part of the Finance Policy 121.2 through 121.15.

121.2 Investments

The Board authorizes the Treasurer to invest funds according to the guidelines set forth in Section 121.2 through 121.15 which were originally established by the Board in Resolution 57-2007 approved April 19, 2007 and subsequently amended by Resolution 36-2008 on April 17, 2008, Resolution 48-2012 on December 17, 2012, Resolution 46-2014 on August 25, 2014, and Resolution 56-2018 on December 17, 2018. The investment policies adopted by the Board shall comply with IC 5-13-9 et.seq. Unless renewed and adopted sooner, this policy shall expire October 24, 2026.

121.3 Investment Policy Statement and Scope

This document will govern the investment activities of the Indianapolis-Marion County Public Library. It is the policy of the Library to invest public funds in a manner that will provide the highest return with the maximum security while meeting cash-flow demands. All investments will conform to applicable laws and regulations governing the investment of public funds in accordance with Indiana Code 5-13-9.

121.4 Investment Objectives

The primary objectives of the Library's financial investments, in priority order, are:

- Legality – All investments shall conform to applicable federal, state, and other legal requirements.
- Safety of Principal – All investments shall be undertaken in a manner that seeks to preserve capital. The objective will be to mitigate credit risk and interest-rate risk.
- Liquidity – The Library's investment portfolio will remain sufficiently liquid to enable the Library to meet all operating requirements that might be reasonably anticipated.
- Return on Investments (Yield) – The Library's investments will generate the highest available return without sacrificing the first three objectives outlined above.
- Credit Risk – The Library will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer by:
 - Limiting investments to the types of securities listed in Section 121.10 of this Investment Policy;

- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which the Library will do business in accordance with Section 121.9; and
- Diversifying the investment portfolio in accordance with Section 121.6.
- Interest Risk – The Library will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates by:
 - Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and
 - Investing operating funds primarily in shorter-term securities, or money market mutual funds and limiting the average maturity of the portfolio in accordance with this policy (see Section 121.10).

121.5 Delegation of Authority

Management responsibility for the Library's investment program is hereby delegated to the Treasurer, who is the Library's Chief Financial Officer. The Treasurer shall be responsible for the implementation of the investment program and the establishment of investment procedures consistent with this Policy. No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Treasurer.

121.6 Diversification of Investments

The Library shall diversify its investments to the best of its ability based on the type of funds invested and the cash-flow needs of those funds. Diversification can be achieved by the type of investment, number of institutions, and length of maturity.

121.7 Internal Control Structure

The Treasurer is responsible for establishing and maintaining an internal control structure to ensure that the assets of the Library are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met.

121.8 Reporting

The Treasurer shall provide monthly investment reports to the Library Board that clearly provides the following information regarding the investment portfolio: the invested fund, depository institutions, principal balances, and rates of return. The Treasurer shall provide to the Board for its review and

consideration an annual investment report that meets the requirements of the Marion County Board of Finance.

121.9 Designation of Depositories

All public funds of the Library Board shall be deposited in the designated depositories located in the territorial limits of the Library District. (IC 5-13-8-9)

121.10 Permitted investments

The Treasurer is authorized to invest Library funds in the following in accordance with IC 5-13-9:

1. Securities backed by the full faith and credit of the United States Treasury or fully guaranteed by the United States and issued by any of the following:
 1. The United States Treasury;
 2. A federal agency;
 3. A federal instrumentality; or
 4. A federal government-sponsored enterprise.

2. Securities fully guaranteed and issued by any of the following:
 1. A federal agency;
 2. A federal instrumentality; or
 3. A federal government-sponsored enterprise.

3. Repurchase Agreements (including standing repurchase agreements, commonly known as sweep accounts) as authorized by IC 5-13-9-3(b):
 1. With Depositories designated by the State Board of Finance as depositories for state investments under IC 5-13-9.5; and Involving the Library's 's purchase and guaranteed resale of any interest-bearing obligations issued; or fully insured or guaranteed by the United States, a United States government agency, an instrumentality of the United States, or a federal government-sponsored enterprise.

The depository shall determine daily the amount of money in this type of agreement that must be fully collateralized by interest-bearing obligations as determined by their current market value. The collateral is not subject to the two (2) year maturity limitation included in Section 121.11 hereof.

Repurchase agreements may be entered into for a fixed term or arranged on an open or continuing basis as a continuing contract that:

1. Operates like a series of overnight repurchase agreements (may be referred to as overnight sweep products);
 2. Is renewed each day with the repurchase rate and the amount of funds invested determined daily; and
 3. For this purpose, is considered to have a final maturity of one day.
4. Municipal securities issued by an Indiana local governmental entity, a quasi-governmental entity related to the state, or a unit of government, municipal corporation, or special taxing district in Indiana, if the issuer has not defaulted on any of the issuer's obligations within the twenty (20) years preceding the date of purchase (IC 5-13-9-2(a)(3)).
5. Money market mutual funds that are in the form of securities of or interests in an open-end, no-load, management-type investment company or investment trust registered under the provisions of the federal Investment Company Act of 1940, as amended (15 U.S.C. 80a et.seq). The investments shall be made through depositories designated by the State Board of Finance as depositories for state deposits under IC 5-13-9.5. The portfolio of an investment company or investment trust must be limited to the following (IC 5-13-9-2.5):
1. Direct obligations of the United States;
 2. Obligations issued by any of the following:
 - A federal agency;
 - A federal instrumentality; or
 - A federal government-sponsored enterprise; or
 3. Repurchase agreements fully collateralized by obligations described in both 1 and 2 above.

The money market mutual fund must be rated as one of the following (IC 5-13-9-2.5(d)):

1. AAAM, or its equivalent, by Standard and Poor's Corporation or its successor.
2. Aaa, or its equivalent by Moody's Investors Service Inc. or its successor.

The investment is considered to have a stated final maturity of one day.

6. Local Government Investment Pool – TrustIndiana. The purpose of TrustIndiana is to allow local units of government to invest in a common pool of investment assets that preserve the principal of the

public's funds, remains highly liquid, and maximizes the return on the investment. TrustIndiana was authorized by the Indiana General Assembly passage of IC 5-13-9-11 during the 2007 Session and amended during the 2018 and 2019 Sessions. The Indiana State Treasurer has been designated by statute as the administrator of TrustIndiana. TrustIndiana only invests in securities and investments that are legally permitted pursuant to Indiana law and in the manner further defined by the TrustIndiana investment policy.

7. HoosierFund. The HoosierFund is an interlocal cooperation agreement as approved by the Library Board of Trustees per Resolution 74-2008. The HoosierFund is a statewide investment pool, managed and administered by CRF Financial Group, Inc. designed to help Indiana governmental entities increase interest earning on their short term cash balances. Interlocal government cooperatives, such as the HoosierFund, are allowed by Indiana Statute IC 36-1-7 and all investments are made in accordance with IC 5-13.
8. Deposit, investment, or reinvestment of funds in transaction accounts, certificates of deposit, and deposit accounts. The Treasurer may deposit, invest, or reinvest any funds that are held by the Treasurer and available for investment in transaction accounts (deposit accounts other than certificates of deposit) issued or offered by a designated depository of a political subdivision for the rates and terms agreed upon periodically by the Treasurer and the designated depository.

Subject to the following requirements, the Treasurer may deposit, invest or reinvest funds held by the Treasurer and available for investment in certificates of deposit offered by a designated depository of the political subdivision. If making a deposit in a certificate of deposit offered by a designated depository of the political subdivision, the Treasurer shall obtain quotes of the specific rates of interest for the term of that certificate of deposit that each designated depository will pay on the certificate of deposit. Quotes may be solicited and taken by telephone. A memorandum of all quotes solicited and taken shall be retained by the investing officer as public record of the Library under IC 5-14-3. If the deposit is not placed in the designated depository quoting the highest rate of interest, the Treasurer shall place the deposit in the depository quoting the second or third highest rate of interest and note the reason for placing the deposit on the memorandum of quotes (IC 5-13-9-4).

9. Interest Bearing Deposit Accounts (IC 5-13-9-5.3). In addition to the authority to invest in transaction accounts and certificates of deposit offered by designated depositories of the political subdivision, the Library Board of Trustees, by resolution, may authorize the Treasurer to

invest public funds in interest bearing deposit accounts in accordance with IC 5-13-9-5.3 subject to the following conditions:

1. The funds are initially invested through a depository that is selected by the investing officer;
2. The selected depository arranges for the deposit of the funds in interest bearing deposit accounts in one or more federally insured banks or savings and loan associations, wherever located, for the account of the Library;
3. The full amount of the principal and any accrued interest of each deposit are covered by insurance of any federal deposit insurance agency;
4. The selected depository acts as a custodian for the Library with respect to the deposits; and
5. On the same date that the Library's funds are deposited, the selected depository receives an amount of deposits covered by insurance of any federal deposit insurance agency from customers of other institutions, wherever located, as least equal to the amount of the funds invested by the Library through the selected depository.

121.11 Final Maturity; Long-Term Investments

Except as otherwise provided in this Section 121.11, permitted investments of Library funds must have a stated final maturity of not more than two (2) years after the date of purchase or entry into a repurchase agreement. Subject to the limitations herein provided, the Treasurer is authorized to invest Library funds in authorized investments for more than two (2) years and not more than five (5) years in accordance with IC 5-13-9-5.7 ("Long Term Investments"). The total of all Long Term Investments shall not be greater than twenty-five percent (25%) of the total portfolio of public funds invested by the Library, including balances in transaction accounts. However, a Long Term Investment that complies with IC 5-13-9-5.7 when the investment is made remains legal even if: (i) the investment policy has expired; or (ii) a subsequent decrease in the total portfolio of public funds invested by the Library, including balances in transaction accounts, causes the percentage of Long Term Investments outstanding to exceed twenty-five percent (25%) of the total portfolio of public funds invested by the Library.

The Treasurer may contract with a federally regulated investment advisor or other institutional money manager to make long term investments as authorized by this policy and IC 5-13-9-5.7.

121.12 Service Charge to Depository

If the Library is subject to payment of a service charge to a depository for deposits in any deposit or other account, and if the depository requires all customers to pay the charge for providing that service, the Treasurer is authorized to pay the charge; provided, however, the service charge

imposed must be considered in the computation of the interest rate for determining which depositories are entitled to investments. If the total service charge cannot be computed before the investment, the Treasurer shall estimate the service charge and adjust the interest rate based on this estimate. The service charge may be paid: (i) by direct charge to the deposit or other account; or (ii) in a manner that subtracts the service charge from interest earned on the funds in the deposit or other account (IC 5-13-9-8). If the manner described in (ii) is used to pay the service charge, the Library shall report the net interest deposited in the Library's financial records, and the Library is not required to report the amount of the service charged subtracted in the Library's financial records.

121.13 Interest Earnings

All interest derived from an investment by the Library's fiscal officer shall be receipted in accordance with IC 5-13-9-6.

121.14 Prohibited Investments

The Library fiscal officer may not purchase securities on margin or open a securities margin account for the investment of Library funds (IC 5-13-9-9).

The Library fiscal officer may not purchase foreign investments.

121.15 Conclusion

This policy has been promulgated by the Indianapolis-Marion County Public Library to formalize prudent investment policies and procedures that will meet the investment objectives of the Library. Unless earlier amended or terminated, this policy is effective for four (4) years from the date of approval.

This policy is to be reviewed by the Treasurer as new investment legislation becomes law, as staff expertise changes, and/or as necessitated by other external and internal factors.

DATE OF APPROVAL: October 24, 2022

Revised October 2022.



Board Action Request

To: IMCPL Library Board

Meeting Date: August 21, 2008

From: Finance Committee

Approved by the Library Board:

Effective Date:

Subject: Authorizing and Approving the Entry into an Interlocal Agreement for the Investment of Public Funds - Resolution 74-2008

Recommendation: Authorize the adoption of Resolution 74-2008

Background: The Hoosier Fund is a Local Government Investment Pool (LGIP) structured according to IC 36-1-7-1 and is available only to government entities. It operates as a low cost money market fund for Indiana governments. A written opinion from Baker and Daniels has been obtained stating the fund meets the strict requirements of IC 5-13-9 and IC 36-1-7. This allows IMCPL an alternative source of investing our funds within the legal requirements under IC 5-13-9. CRF Financial Group, Inc. manages the fund and they presently run two LGIP's – one in Florida and one in Colorado and are in the process of creating one in Arizona along with the Indiana fund. The Colorado pool has approximately \$1.5 billion worth of client funds and the Florida pool started in February of 2008 has in excess of \$300 million under management. To date the following entities have committed to participate in the Indiana pool: Indianapolis Airport Authority, Marion County Treasurer, Citizens Gas, and Gary Sanitary District. The structure is similar to the Indiana Trust fund available through the State Treasurer's office.

Strategic/Fiscal Impact: To increase our investment income.

RESOLUTION NO. 74-2008

**A RESOLUTION OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
AUTHORIZING AND APPROVING THE ENTRY INTO AN
INTERLOCAL AGREEMENT FOR THE INVESTMENT OF PUBLIC FUNDS**

WHEREAS, Indiana Code 36-1-7-1, et seq. (the "Interlocal Law") authorizes the State of Indiana, political subdivisions and state agencies to enter into interlocal cooperation agreements for the joint exercise of powers; and

WHEREAS, the Indianapolis-Marion County Public Library (the "Government Entity"), has public funds which are eligible for investment pursuant to the provisions of Indiana Code 5-13, and regularly exercises its power to invest such moneys pursuant to the provisions thereof; and

WHEREAS, the Government Entity has determined that the joint exercise of the power to invest its public funds will be of benefit to the Government Entity and its citizens by providing additional investment options; and

WHEREAS, the Interlocal Law requires that any interlocal cooperation agreement be approved and authorized by resolution or ordinance of a participating Government Entity; and

WHEREAS, the Indianapolis-Marion County Public Library Board of Trustees (the "Governing Body"), desires to authorize the entry into an interlocal agreement for the joint exercise of the power to invest public funds;

NOW, THEREFORE, BE IT RESOLVED BY THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY AS FOLLOWS:

1. The Governing Body does hereby authorize and approve the entry by the Government Entity into the Interlocal Agreement dated as of October 1, 2006, constituting an interlocal cooperation agreement by and among the Indiana participants that are parties thereto (each, a "Participant"), and an agreement for services by and among the Participants, U.S. Bank, National Association, as Custodian, and CRF Financial Group, Inc., as Program Administrator (the "Program Administrator"), as amended from time to time, a copy of which has been presented to this Governing Body and is attached hereto (the "Agreement").

2. The Treasurer and Chief Executive Officer serve as the investing officers of the Government Entity (the "Investing Officer") and are hereby designated as the Government Entity's representatives to the Board of Representatives described and set forth in the Agreement.

3. The execution and delivery of the Participation Certificate, in the form attached as Exhibit D to the Agreement (as modified and completed for execution by the Government Entity), by the Chief Executive Officer of Government Entity is hereby

authorized and approved to evidence the entry into the Agreement by the Government Entity as a Participant.

4. The Investing Officer is authorized to return the executed Participation Certificate to the Program Administrator and to take any such other action as may be necessary to effectuate the participation by the Government Entity in the Agreement, and is further authorized to take such other actions as may be necessary or desirable for the investment of funds of the Government Entity pursuant to the Agreement.

5. This Resolution shall become effective upon passage and upon compliance with the procedures required by law.

* * * * *



www.indypl.org



Board Action Request

7a

To: IMCPL Board **Meeting Date:** March 25, 2024

From: Diversity, Policy and Human Resources Committee **Approved by the Library Board:**

Effective Date: March 25, 2024

Subject: Resolution – 12–2024

Recommendation: Approval of Resolution 12–2024 – Amendments to Policy 233, Emergency Closure

Background:

The Board members assigned to the DPHR Committee have requested a review of all HR policies to ensure that they are up to date and in compliance with current practices at the Library.

Policy 233, Emergency Closures, is being amended to conform to current practices of the Library when there is an emergency closure due to extreme situations, such as severe weather conditions, fires, power failures, or natural disasters. This Policy was last amended on October 22, 2018.

Strategic/Fiscal Impact: Accounted for in the 2024 budget.



Board Resolution

7a

INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY

RESOLUTION 12-2024

APPROVAL OF AMENDMENT TO POLICY 233, EMERGENCY CLOSURE

March 25, 2024

WHEREAS, the Board members assigned to the Diversity, Policy and Human Resource Committee have requested a review of all HR policies to ensure that they are up to date and in compliance with current practices at the Library.

WHEREAS, Library management have reviewed Policy 233, Emergency Closures, to determine its conformity with current practices of the Library when there is an emergency closure due to extreme situations, such as severe weather conditions, fires, power failures, or natural disasters.

WHEREAS, Policy 233, Emergency Closures, was last amended on October 22, 2018.

WHEREAS, the Diversity, Policy and Human Resource Committee recommends that Policy 233, Emergency Closures, be amended in the form attached to this Resolution.

WHEREAS, the Board has reviewed the proposed amendments to Policy 233, Emergency Closures, as recommended and deems them appropriate and consistent with the mission and operations of the Library as a taxpayer supported public entity.

THEREFORE, BE IT RESOLVED that the Board does hereby approve and adopt the amendments to Policy 233, Emergency Closures, in the form attached to this Resolution.

**LIBRARY BOARD OF TRUSTEES OF THE INDIANAPOLIS-
MARION COUNTY PUBLIC LIBRARY, INDIANA**

RESOLUTION 12 – 2024

**APPROVAL OF AMENDMENT TO POLICY 233,
EMERGENCY CLOSURE**

MARCH 25, 2024

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8a

To: IndyPL Board **Meeting Date:** March 25, 2024
From: Facilities Committee **Approved by**
The Library Board:
Effective Date:
Subject: **Resolution 13-2024**
Approval to Award a Construction Services Contract for the
Central Library Fourth Floor Study Room Renovation Project

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 13-2024) to award a general construction services contract for the Central Library Fourth Floor Study Room Renovation Project to **Stenz Construction Corporation, Indianapolis, Indiana**, for the total cost of \$100,505.00.

Strategic/Fiscal Impact:

The Project will be funded by the Facilities Improvement Projects I Bond Fund (Fund 479.)

DEI Impact:

Stenz Construction Corporation is not a city-certified Minority/Women/Veteran/ Disability-Owned Business Enterprise and will self-perform 10% of the work.

CCI Flooring and Xceed Electrical are included as City-certified MBE subcontractors with total sub-contract values of \$1,687 and \$21,600, representing 23% of the contract amount.

Watt Mechanical is included as a City-certified WBE subcontractor with a total sub-contract value of \$21,100, representing 21% of the contract amount.

Background:

The need for the Project was determined during discussion for the renovation of the Central Library Computer Lab when patron service needs for assistive technologies and private resource room were identified. The Project will renovate Study Room 408 into 2 separate rooms – one for assistive technologies and one with telecommunications equipment. The Project also includes

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 13-2024 Approval to Award a Construction Services Contract for the Central Library Fourth Floor Study Room Renovation Project

Date: March 25, 2024

enclosing Room 407 to create the Business Resource Center. The scope of the work includes walls with acoustic privacy provisions, doors, finishes, mechanical, lighting, at fire protection.

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. IndyPL staff and the architect, krM Architecture+, prepared documents to solicit open, competitive, and sealed quotes for the Project. The Documents were issued to invited vendors and sent to business development contracts on February 13, 2024.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide the anticipated services. The Project requires compliance with Requirements for Contactors on Public Works Projects including liability insurance, qualification, E-Verify, drug testing, and records retention.

Vendors and business development entities that were sent the Invitation to Quote via e-mail:

City Certifications	Vendor
	Alderson Commercial Group
	Alt Construction
MBE	Apogee Construction
VBE	ARCHITECTURAL GLASS & METAL CO., INC.
	BCMI
MBE	C & K UNITED SHEET METAL AND MECHANICAL INC
	Compass Commercial Group
WBE	DOOR SERVICES OF INDIANA, INC.
VBE	ENVOY CONSTRUCTION SERVICES LLC
MBE	FAM CONSTRUCTION LLC
	Foster Contracting
MBE	GENERAL RESTORATION AND CONSTRUCTION LLC
MBE	HEARTLAND CONSTRUCTION GROUP LLC, DBA THE HEARTLAND BUILDERS, DBA THE HEARTLAND EXTERIORS
	K.P. Meiring Company
MBE	L.G.C. CONTRACTORS, INC.
	Marten Construction Management, Inc.
MBE	OAK AND STONE CONSTRUCTION COMPANY LLC
MBE	Richard Lopez Electrical LLC
	Stenz Construction
WBE	T&H CONSTRUCTION PROPERTIES, LLC
MBE	TURNER HOUSING ASSOCIATION LLC DBA THA CONSTRUCTION
MBE;#VBE	VICTOR BISHOP DBA PLUS CONSTRUCTION
MBE	Watt Mechanical

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 13-2024 Approval to Award a Construction Services Contract for the
Central Library Fourth Floor Study Room Renovation Project

Date: March 25, 2024

	White Oak Construction
	ConstructConnect
	Dodge Data

Board Action Request

RE: Facilities Committee, Item 8a
Resolution 13-2024 Approval to Award a Construction Services Contract for the
Central Library Fourth Floor Study Room Renovation Project

Date: March 25, 2024

A Pre-Quote Conference and Site Tour was held on February 21, 2024. One (1) vendor attended the Conference: C-CAT.

One complete (1) quote for the Project was received by the deadline of 2:00 pm local time on February 29, 2024. A partial quote was received from C-CAT for data work only. A tabulation of the quote is included below:

Vendor	Stenz Construction Company
Lump Sum Quote	\$100,505.00
Non-Collusion Affidavit	Yes
E-Verify Affidavit	Yes
Acknowledge Addendum 1	Yes
Written Drug Testing Plan	Yes
Vendor XBE Status	None
XBE Goals Plan Submitted	Yes
Proposed MBE Utilization %	23%
Proposed WBE Utilization %	21%
Proposed VBE Utilization %	0%
Proposed DOBE Utilization %	0%

IndyPL shall award the Project to the lowest, responsible, and responsive quoter pursuant to IC § 36-1-12-4.7(b)(3).

Stenz Construction Company has completed work at the Eagle and Michigan Road Branches for IndyPL and can successfully complete the work as described in the documents.



Board Resolution

8a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 13-2024

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE CENTRAL LIBRARY FOURTH FLOOR STUDY ROOMS RENOVATION PROJECT MARCH 25, 2024

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the IndyPL Strategic Plan; and

WHEREAS, Central Library Staff have identified the patron service needs for additional assistive technologies, a private telehealth room, and a Business Resource Center; and

WHEREAS, following design meetings with Central Library staff, IndyPL facilities staff and the architect, krM Architecture+, prepared documents to solicit open, competitive, and sealed public quotes for the Project. The documents were issued to Vendors on February 13, 2024; and

WHEREAS, IndyPL received one (1) quote by the deadline on February 29, 2024; and

WHEREAS, based on the review of the quote, IndyPL and the architect have determined **Stenz Construction Corporation, Indianapolis, Indiana** to be the lowest, responsive, and responsible quoter and recommends award of the contract to **Stenz Construction Corporation**.

IT IS THEREFORE RESOLVED the Central Library Fourth Floor Study Rooms Renovation Project contract, as quoted describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **Stenz Construction Corporation**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Invitation to Quote Documents dated February 13, 2024, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **Stenz Construction Corporation** will be for the total cost of One Hundred Thousand Five Hundred Five Dollars (\$100,505.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA
RESOLUTION 13-2024**

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT
FOR THE CENTRAL LIBRARY FOURTH FLOOR STUDY ROOMS
RENOVATION PROJECT
MARCH 25, 2024**

AYE

NAY

Adopted this 25th day of March 2024.

ATTEST: _____
Secretary of the Board



Board Action Request

8b

To: IndyPL Board

Meeting Date: March 25, 2024

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 14-2024**
Approval of First Amendment to Lawn and Landscaping Services Contract with Providence Outdoor, Inc.

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 14-2024) to amend the lawn and landscaping services contract with **Providence Outdoor, Inc.**

Strategic/Fiscal Impact:

Providence Outdoor, Inc. has proposed no price changes to their services. Funding has been budgeted from the Operating Fund (Fund 101). The total of 2023 invoiced services was \$130,915. 2024 costs are expected to equal 2023 costs plus \$25,297 for FBH and GLD services, for a total expected annual cost of \$156,212.

DEI Impact:

This contract extension will have minimal net impact on IndyPL’s DEI initiatives, as it is merely an extension of an existing contract.

Providence Outdoor, Inc. is not a city-certified Minority/Women/Veteran/ Disability-Owned Business Enterprise and will self-perform 100% of the work.

Total expected XBE utilization for the Lawn & Landscaping budget is 26% MBE, 6% WBE, 0% VBE, 0% DOBE.

Board Action Request

RE: Facilities Committee, Item 8b

Resolution 14-2024 Approval of First Amendment to Lawn and Landscaping Services
Contract with Providence Outdoor, Inc.

Date: March 25, 2024

Background:

IndyPL is currently under contract with **Provide Outdoor, Inc.** to provide lawn and landscaping services for the following locations:

- Eagle Branch
- Haughville Branch
- Michigan Road Branch
- Pike Branch
- Decatur Branch
- Garfield Park Branch
- Wayne Branch
- West Indianapolis Branch

Providence Outdoor, Inc. has been servicing these branches since 2021, when they were awarded the contract after responding to the Lawn and Landscaping RFP.

Providence Outdoor, Inc. was the lowest priced vendor for lawn and landscaping services at FBH and GLD and will awarded those two branches, as well.

The contract terms included an initial three-year contract period, followed by three (3) optional one-year contract extensions, upon approval by both the contractor and IndyPL.

IndyPL has found past performance acceptable, is agreeable to the 0% price increase, and would like to continue this contract with **Providence Outdoor, Inc.** for an additional term of one (1) year.



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 14 - 2024

APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT WITH PROVIDENCE OUTDOOR, INC.

MARCH 25, 2024

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) contracted with **Providence Outdoor, Inc.**, an Indiana corporation (“Providence”) to provide lawn and landscaping services for IndyPL facilities commencing in April 2021, as approved by Resolution 17-2021; and

WHEREAS, IndyPL and Providence are desirous of extending the contract term to December 31, 2024, and has received, considered, and deems appropriate a First Amendment to Lawn and Landscaping Agreement (“First Amendment”), which First Amendment is attached hereto as Exhibit A, extending the contract term to April 4, 2025.

IT IS THEREFORE RESOLVED, that the First Amendment to Lawn and Landscaping Services Agreement in substantially the form attached hereto as Exhibit A, by and between IndyPL and Providence, is approved and adopted, and that the Chief Executive Officer of IndyPL is hereby authorized to execute and deliver in the name and on behalf of IndyPL, the First Amendment with such changes in form or substance as the Chief Executive Officer shall approve or deem advisable based on the recommendations of IndyPL’s legal counsel, such approval to be conclusively evidenced by the execution thereof.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

**RESOLUTION 14-2024
(Continued)**

**FIRST AMENDMENT TO LAWN AND LANDSCAPING SERVICES CONTRACT
WITH PROVIDENCE OUTDOOR, INC.**

MARCH 25, 2024

AYE

NAY

Adopted this 25th day of March 2024.

ATTEST: _____
Secretary of the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 15 - 2024
APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT
WITH PROVIDENCE OUTDOOR, INC.
MARCH 25, 2024

EXHIBIT A

First Amendment to Security Services Agreement

This First Amendment to Lawn and Landscaping Services Agreement (the “First Amendment”), dated this ___ day of _____, 202___, amends the Lawn and Landscaping Services Agreement dated April 26, 2021, (the “Agreement”) between the Indianapolis-Marion County Public Library (“IndyPL”) and Providence Outdoor, Inc. (“Contractor”), (IndyPL and Contractor are sometimes referred to herein collectively as the “Parties”) for lawn and landscaping services.

Recitals

- A. The current term of the Agreement expires April 4, 2024;
- B. As provided in Section 5.1(B) of the Agreement, the Parties wish to extend the term of the Agreement through April 4, 2025; and
- C. As provided in Section 7.1 of the Agreement, the Parties wish to modify the Agreement to amend certain provisions thereof.

Agreement

In consideration of the mutual covenants, agreements and representations set forth in the Agreement and this First Amendment, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

1. Extension of Term. The term of the Agreement is hereby extended for an additional term commencing April 5, 2024 and ending April 4, 2025.
2. Payment for Services. Section 3.1 of the Agreement provides that Contractor shall be compensated for Lawn and Landscaping Services rendered by Contractor and agreed to by IndyPL at the rates set forth in **Exhibit C**. The First Amended Rates shall be effective for Lawn and Landscaping Services rendered on and after April 5, 2024.
3. No Further Changes. Except as expressly amended by this First Amendment, all terms, conditions and obligations memorialized in the Agreement between the Parties shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment effective as of the date first above written.

Indianapolis-Marion County
Public Library (“IndyPL”)

Providence Outdoor, Inc.,
Services (“Contractor”)

By: _____
Its: _____
Date: _____

By: _____
Its: _____
Date: _____



Board Action Request

8c

To: IndyPL Board

Meeting Date: March 25, 2024

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 15-2024**
Approval of First Amendment to Lawn and Landscaping Services Contract with The Davey Tree Expert Company

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 15-2024) to amend the lawn and landscaping services contract with **The Davey Tree Expert Company**.

Strategic/Fiscal Impact:

The Davey Tree Expert Company has proposed a 3% price increase to their services. Funding has been budgeted from the Operating Fund (Fund 101). The total of 2023 invoiced services was \$35,550. 2024 costs are expected to be \$36,600, reflecting the 3% increase.

DEI Impact:

This contract extension will have minimal net impact on IndyPL's DEI initiatives, as it is merely an extension of an existing contract.

The Davey Tree Expert Company is not a city-certified Minority/Women/Veteran/ Disability-Owned Business Enterprise and will self-perform 60% of the work.

Grounds Control is included as a City-certified MBE/WBE subcontractor and will perform 40% of the work, valued at \$14,640.

Expected XBE utilization for the Lawn & Landscaping budget is 26% MBE, 6% WBE, 0% VBE, 0% DOBE.

Board Action Request

RE: Facilities Committee, Item 8c

Resolution 15-2024 Approval of First Amendment to Lawn and Landscaping Services
Contract with The Davey Tree Expert Company

Date: March 25, 2024

Background:

IndyPL is currently under contract with **The Davey Tree Expert Company**. to provide lawn and landscaping services for the following locations:

- Library Services Center
- Central Library
- East Washington Branch
- Spades Park Branch

The Davey Tree Expert Company has been servicing these branches since 2021, when they were awarded the contract after responding to the Lawn and Landscaping RFP.

The contract terms included an initial three-year contract period, followed by three (3) optional one-year contract extensions, upon approval by both the contractor and IndyPL.

IndyPL has found past performance acceptable, is agreeable to the 3% price increase, and would like to continue this contract with **The Davey Tree Expert Company** for an additional term of one (1) year.



Board Resolution

8c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 15 - 2024

APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT

WITH THE DAVEY TREE EXPERT COMPANY

MARCH 25, 2024

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) contracted with **The Davey Tree Expert Company**, an Indiana corporation (“Davey”) to provide lawn and landscaping services for IndyPL facilities commencing in April 2021, as approved by Resolution 17-2021; and

WHEREAS, IndyPL and Davey are desirous of extending the contract term to December 31, 2024, and has received, considered, and deems appropriate a First Amendment to Lawn and Landscaping Agreement (“First Amendment”), which First Amendment is attached hereto as Exhibit A, extending the contract term to April 4, 2025.

IT IS THEREFORE RESOLVED, that the First Amendment to Lawn and Landscaping Services Agreement in substantially the form attached hereto as Exhibit A, by and between IndyPL and Davey, is approved and adopted, and that the Chief Executive Officer of IndyPL is hereby authorized to execute and deliver in the name and on behalf of IndyPL, the First Amendment with such changes in form or substance as the Chief Executive Officer shall approve or deem advisable based on the recommendations of IndyPL’s legal counsel, such approval to be conclusively evidenced by the execution thereof.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

**RESOLUTION 15-2024
(Continued)**

**FIRST AMENDMENT TO LAWN AND LANDSCAPING SERVICES
WITH THE DAVEY TREE EXPERT COMPANY**

MARCH 25, 2024

AYE

NAY

Adopted this 25th day of March 2024.

ATTEST: _____
Secretary of the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 16 - 2024
APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT
WITH THE DAVEY TREE EXPERT COMPANY
MARCH 25, 2024

EXHIBIT A

First Amendment to Security Services Agreement

This First Amendment to Lawn and Landscaping Services Agreement (the “First Amendment”), dated this ___ day of _____, 202___, amends the Lawn and Landscaping Services Agreement dated April 26, 2021, (the “Agreement”) between the Indianapolis-Marion County Public Library (“IndyPL”) and The Davey Tree Expert Company (“Contractor”), (IndyPL and Contractor are sometimes referred to herein collectively as the “Parties”) for lawn and landscaping services.

Recitals

- A. The current term of the Agreement expires April 4, 2024;
- B. As provided in Section 5.1(B) of the Agreement, the Parties wish to extend the term of the Agreement through April 4, 2025; and
- C. As provided in Section 7.1 of the Agreement, the Parties wish to modify the Agreement to amend certain provisions thereof.

Agreement

In consideration of the mutual covenants, agreements and representations set forth in the Agreement and this First Amendment, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

1. Extension of Term. The term of the Agreement is hereby extended for an additional term commencing April 5, 2024 and ending April 4, 2025.
2. Payment for Services. Section 3.1 of the Agreement provides that Contractor shall be compensated for Lawn and Landscaping Services rendered by Contractor and agreed to by IndyPL at the rates set forth in **Exhibit C**. The First Amended Rates shall be effective for Lawn and Landscaping Services rendered on and after April 5, 2024.
3. No Further Changes. Except as expressly amended by this First Amendment, all terms, conditions and obligations memorialized in the Agreement between the Parties shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment effective as of the date first above written.

Indianapolis-Marion County
Public Library (“IndyPL”)

The Davey Tree Expert Company
Services (“Contractor”)

By: _____
Its: _____
Date: _____

By: _____
Its: _____
Date: _____

FIRST AMENDED EXHIBIT C

Library Lawn and Landscaping Services Vendor Price Sheet

Vendor: The Davey Tree Expert Company

Facility Name	Proposed Fee											
	Routine Maintenance											Total
Service Area Central	Lawn Mowing and Trimming per Site Visit	Lawn Fertilization per Treatment	Lawn Pre-emergent per Treatment	Lawn Weed Control per Treatment	Specialized Routing Grounds Maintenance per Site Visit	Plant Beds and Ornamental Maintenance Spring Pruning and Trimming per Site Visit	Plant Beds and Ornamental Maintenance - Mulch/Annual Site Visit	Plant Beds and Ornamental Maintenance - Prunings/Annual	Clean-up Maintenance - Spring	Clean-up Maintenance - Fall	Watering of Plant Containers Per Site Visit	Total per Facility Location
Library Services Center	135	165	165	165	30	515	2695	40	565	875	65	12,055
Central Library	140	145	145	145	50	875	1705	40	565	875	135	13,895
East Washington Branch	70	95	95	95	30	340	345	40	340	515	NA	4,490
Spades Park Branch	70	95	95	95	30	340	445	40	340	445	NA	4,900
Total:	415	500	500	500	140	2070	5190	160	1810	2710	200	35,790



Board Action Request

8d

To: IndyPL Board **Meeting Date:** March 25, 2024

From: Facilities Committee **Approved by**
The Library Board:
Effective Date:

Subject: **Resolution 16-2024**
Approval of First Amendment to Lawn and Landscaping Services Contract with Schoolboy Landscaping and More LLC

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 16-2024) to amend the lawn and landscaping services contract with **Schoolboy Landscaping and More LLC**.

Strategic/Fiscal Impact:

Schoolboy Landscaping and More LLC has proposed a 10% price increase to their services. Funding has been budgeted from the Operating Fund (Fund 101). The total of 2023 invoiced services was \$62,100. 2024 costs are expected to be \$68,300, reflecting the 10% increase.

DEI Impact:

This contract extension will have minimal net impact on IndyPL’s DEI initiatives, as it is merely an extension of an existing contract.

Schoolboy Landscaping and More LLC is a city-certified MBE and will self-perform 100% of the work submitted in their proposal.

Total Expected XBE utilization for the Lawn & Landscaping budget is 26% MBE, 6% WBE, 0% VBE, 0% DOBE.

Board Action Request

RE: Facilities Committee, Item 8d

Resolution 16-2024 Approval of First Amendment to Lawn and Landscaping Services
Contract with Schoolboy Landscaping and More LLC

Date: March 25, 2024

Background:

IndyPL is currently under contract with **Schoolboy Landscaping and More LLC** to provide lawn and landscaping services for the following locations:

- College Avenue Branch
- East 38th Street Branch
- Lawrence Branch
- Nora Branch
- Warren Branch
- Beech Grove Branch
- Franklin Road Branch
- Irvington Branch
- Martindale-Brightwood Branch
- Southport Branch

Schoolboy Landscaping and More LLC has been servicing these branches since 2021, when they were awarded the contract after responding to the Lawn and Landscaping RFP. In 2023, Glendale Branch and Fort Ben Branch were added to their responsible properties.

The contract terms included an initial three-year contract period, followed by three (3) optional one-year contract extensions, upon approval by both the contractor and IndyPL.

IndyPL has found past performance acceptable, is agreeable to the 10% price increase, and would like to continue this contract with **Schoolboy Landscaping and More LLC** for an additional term of one (1) year.



Board Resolution

8d

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 16 - 2024

APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT

WITH SCHOOLBOY LANDSCAPING AND MORE LLC

MARCH 25, 2024

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) contracted with **Schoolboy Landscaping and More LLC**, an Indiana corporation (“Schoolboy”) to provide lawn and landscaping services for IndyPL facilities commencing in April 2021, as approved by Resolution 17-2021; and

WHEREAS, IndyPL and Schoolboy are desirous of extending the contract term to December 31, 2024, and has received, considered, and deems appropriate a First Amendment to Lawn and Landscaping Agreement (“First Amendment”), which First Amendment is attached hereto as Exhibit A, extending the contract term to April 4, 2025.

IT IS THEREFORE RESOLVED, that the First Amendment to Lawn and Landscaping Services Agreement in substantially the form attached hereto as Exhibit A, by and between IndyPL and Schoolboy, is approved and adopted, and that the Chief Executive Officer of IndyPL is hereby authorized to execute and deliver in the name and on behalf of IndyPL, the First Amendment with such changes in form or substance as the Chief Executive Officer shall approve or deem advisable based on the recommendations of IndyPL’s legal counsel, such approval to be conclusively evidenced by the execution thereof.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

**RESOLUTION 16-2024
(Continued)**

**FIRST AMENDMENT TO LAWN AND LANDSCAPING SERVICES CONTRACT
WITH SCHOOLBOY LANDSCAPING AND MORE LLC**

MARCH 25, 2024

AYE

NAY

Adopted this 25th day of March 2024.

ATTEST: _____
Secretary of the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 17 - 2024
APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT
WITH SCHOOLBOY LANDSCAPING AND MORE LLC
MARCH 25, 2024

EXHIBIT A

First Amendment to Security Services Agreement

This First Amendment to Lawn and Landscaping Services Agreement (the “First Amendment”), dated this ___ day of _____, 202___, amends the Lawn and Landscaping Services Agreement dated April 26, 2021, (the “Agreement”) between the Indianapolis-Marion County Public Library (“IndyPL”) and Schoolboy Landscaping and more LLC (“Contractor”), (IndyPL and Contractor are sometimes referred to herein collectively as the “Parties”) for lawn and landscaping services.

Recitals

- A. The current term of the Agreement expires April 4, 2024;
- B. As provided in Section 5.1(B) of the Agreement, the Parties wish to extend the term of the Agreement through April 4, 2025; and
- C. As provided in Section 7.1 of the Agreement, the Parties wish to modify the Agreement to amend certain provisions thereof.

Agreement

In consideration of the mutual covenants, agreements and representations set forth in the Agreement and this First Amendment, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

1. Extension of Term. The term of the Agreement is hereby extended for an additional term commencing April 5, 2024 and ending April 4, 2025.
2. Payment for Services. Section 3.1 of the Agreement provides that Contractor shall be compensated for Lawn and Landscaping Services rendered by Contractor and agreed to by IndyPL at the rates set forth in **Exhibit C**. The First Amended Rates shall be effective for Lawn and Landscaping Services rendered on and after April 5, 2024.
3. No Further Changes. Except as expressly amended by this First Amendment, all terms, conditions and obligations memorialized in the Agreement between the Parties shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment effective as of the date first above written.

Indianapolis-Marion County
Public Library (“IndyPL”)

Schoolboy Landscaping and More LLC
Services (“Contractor”)

By: _____
Its: _____
Date: _____

By: _____
Its: _____
Date: _____

FIRST AMENDED EXHIBIT C

Library Lawn and Landscaping Services Vendor Price Sheet

Vendor: Schoolboy Landscaping and More LLC

Facility Name	Proposed Fee											
	Routine Maintenance										Total	
	Lawn Mowing and Trimming per Site Visit	Lawn Fertilization per Treatment	Lawn Pre-emergent per Treatment	Lawn Weed Control per Treatment	Specialized Routing Grounds Maintenance per Site Visit	Ornamental Maintenance Spring Pruning and Trimming	Ornamental Maintenance - Mulching per Site Visit	Ornamental Maintenance - Fertilization per	Clean-up Maintenance - Spring	Clean-up Maintenance - Fall	Watering of Plant Containers - Per Site Visit	Annual Cost - 26 Mows Total per Facility Location
Service Area Northeast												
College Avenue Branch	80	40	40	40	10	140	1000	48	275	275		4638
East 38th Street Branch	250	81	81	81	10	250	2700	75	250	250		11419
Lawrence Branch	80	105	105	105	10	250	950	40	250	250		5550
Nora Branch	80	83	83	83	10	70	800	25	120	120		4637
Warren Branch	90	65	65	65	10	250	2200	70	250	250		6530
Marfindale BTW Branch	40	42	42	42	10	80	500	40	45	45		2598
Total:	620	416	416	416	60	1040	8150	298	1190	1190	0	35372

Facility Name	Proposed Fee											
	Routine Maintenance										Total	
	Lawn Mowing and Trimming per Site Visit	Lawn Fertilization per Treatment	Lawn Pre-emergent per Treatment	Lawn Weed Control per Treatment	Specialized Routing Grounds Maintenance per Site Visit	Ornamental Maintenance Spring Pruning and Trimming	Ornamental Maintenance - Mulching per site Visit	Ornamental Maintenance - Fertilization per	Clean-up Maintenance - Spring	Clean-up Maintenance - Fall	Watering of Plant Containers Per Site Visit	Annual Cost - 26 Mows Total per Facility Location
Service Area Southeast												
Beech Grove Branch	65	45	45	45	10	80	400	50	80	80		3270
Franklin Road Branch	250	160	160	160	10	150	40	35	250	250		9725
Irvington Branch	100	53	53	53	10	140	900	40	120	120		4922
Southport Branch	160	67	67	67	10	190	1100	40	160	160		7008
Total:	575	325	325	325	40	560	2440	165	610	610	0	24925



Board Action Request

8e

To: IndyPL Board

Meeting Date: March 25, 2024

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 17-2024**
Approval to Award a Purchase Agreement for Updated Hardware for Central Library Vocera System

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 17-2024) to award a purchase agreement for the updated hardware for the Central Library Vocera communication system to **Vocera Communications, Inc.**, a Stryker company, for a cost of \$69,970, plus a nominal shipping fee.

Strategic/Fiscal Impact:

The Project will be funded by the Various Facilities Projects line item from Bond Fund 488.

DEI Impact:

Vocera Communications, Inc., a Stryker company, is not a city-certified Minority/Women/Veteran/Disability-Owned Business Enterprise and supply 100% of the purchase order cost.

Background:

The need for building-wide communications was required when moving into the post-renovation Central Library. Traditional two-way radios (i.e., walkie-talkies) were not suitable, as they communicate to all units all the time. The Vocera solution allows for targeted communication to a single person or group, as well as universal communication.

The existing equipment is several years old and in need of an update. Issues with the existing hardware include manufacturer support being discontinued, reliance on an outdated web browser (Internet Explorer) to access hardware settings, and incompatibility with replacement badges.

Board Action Request

RE: Facilities Committee, Item 8e

Resolution 17-2024 Approval to Award a Construction Services Contract for the
Central Library Fourth Floor Study Room Renovation Project

Date: March 25, 2024

While the purchase is over the \$50,000 limit that traditionally requires a Request for Quote, that process is not required as this purchase is simply for updating the existing hardware, per Indiana Code 5-22-10-8, Compatibility of equipment, accessories, or replacement parts.



Board Resolution

8e

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 17-2024

APPROVAL TO AWARD A PURCHASE AGREEMENT FOR THE CENTRAL LIBRARY VOCERA SYSTEM

MARCH 25, 2024

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the Strategic Plan of IndyPL; and

WHEREAS, to ensure maximum communication capabilities at Central Library to optimize both service delivery and personal security; and

WHEREAS, based on the review of available communication system, it is recommended that IndyPL award a purchase agreement to **Vocera Communications, Inc.**, a Stryker company, for a total cost of Sixty-Nine Thousand Nine Hundred Seventy Dollars (\$69,970), plus a nominal shipping fee.

IT IS THEREFORE RESOLVED the Purchase Agreement for the Central Library Vocera Communication System is approved and authorizes the Chief Executive Officer (“CEO”) to execute a purchase order with **Vocera Communications, Inc.**, a Stryker company, to acquire the specified equipment.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

**RESOLUTION 17-2024
(Continued)**

**APPROVAL TO AWARD A PURCHASE AGREEMENT FOR
THE CENTRAL LIBRARY VOCERA SYSTEM**

MARCH 25, 2024

AYE

NAY

Adopted this 25th day of March 2024.

ATTEST: _____
Secretary of the Board



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 3/25/24
From: The Indianapolis Public Library Foundation
Subject: March 2024 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

With Glendale opening, the public will see the tribute in the children’s area to Harrison Connor Strader Wood, whose parents raised money from friends and family to honor him. We are grateful to the Library Board for unanimously approving this special recognition opportunity last year. You may recall donations funded new board books with diverse characters, stories and authors for Bunny Bags that will eventually rotate throughout IndyPL branches. We are grateful to krM and all Library staff who made the family’s vision a reality. All Foundation staff members worked on this project in some way.

Thank you to all who attended Circulate: Night at the Library. We are grateful to the many Library employees who attended and partnered with us to make the event possible. We will provide more information during April’s report.

Congratulations to Library staff on a successful Marian McFadden Memorial Lecture featuring Misty Copeland! We are proud to partner with the Library on this esteemed annual lecture series.

Donors

We thank the 243 donors who made gifts last month. The following are our top corporate and foundation donors: Barnes & Thornburg LLP; Citizens Energy Group; Indiana State Museum Foundation; Indianapolis Indians; Lilly Endowment Inc.; Luminaut; RATIO Architects, LLC; Shrewsbury & Associates; The Glick Fund and Woodley Farra Manion Portfolio Management, Inc.

Program Support

This month, we are proud to provide more than \$100,000 to the Library. Examples of major initiatives supported include: Library Express Patron Bags, Books and Rooks Chess Club, CBLC Juneteenth BookFest Celebration and Everyday Artists.



Board Action Request

10a1

To: IMCPL Board

Meeting Date: March 25, 2024

From: Gregory Hill, CEO

**Approved by the
Library Board:**

Effective Date: March 25, 2024

Subject: Finances, Personnel and Travel Resolution 18-2024

Recommendation: Approve Finances, Personnel and Travel Resolution 18-2024

Background: The Finances, Personnel and Travel Resolution 18-2024 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2024.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 18 - 2024**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of February 2024 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

<u>Bank Account for:</u>	<u>Payment Type</u>	<u>Beginning #</u>	<u>Ending #</u>	<u>Count</u>	<u>Total Amount</u>
Operating	Warrant	78735	78796	62	\$ 364,247.69
	Warrants unused	78797	79806	1010	\$ -
	Warrant	79807	79839	33	\$ 291,062.15
Operating	EFT & Wires	1904	1919	16	\$ 312,042.20
Operating	EFT	308259	308271	13	\$ 106,743.72
	EFT	308274	308307	34	\$ 901,372.70
	EFT	308311	308331	21	\$ 333,044.21
	EFT	308337	308371	35	\$ 524,256.07
	EFT	308375	308400	26	\$ 690,661.63
Fines	Warrant	1096	1101	6	\$ 169.27
Gift	Warrant	9431	9460	30	\$ 14,076.39
Gift	EFT	308272	308273	2	\$ 8,199.45
	EFT	308308	308310	3	\$ 4,182.00
	EFT	308332	308336	5	\$ 21,816.52
	EFT	308372	308374	3	\$ 14,062.86
	EFT	308401	308408	8	\$ 29,904.65
Employee Payroll	Warrant	270012	270031	20	\$ 7,534.26
	Direct Deposit	50001	50586	586	\$ 681,793.31
	Direct Deposit	70001	70586	586	\$ 681,842.91
Payroll Taxes, Garnishments	Electronic Transfer				\$ 493,335.13

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the 2024 Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Mr. Raymond J. Biederman

Ms. Hope C. Tribble

Mr. Stephen Lane

Dr. Patricia A. Payne

Dr. Khaula Murtadha

Dr. Eugene White

I have examined the within claims and certify they are accurate:

Dr. Luis A. Palacio

Mrs. Mary Rankin CPA
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No	Type	Date	Reference	Amount	
1904	EFT	2/1/2024	FIDELITY INVESTMENTS	4,694.99	
1905	EFT	2/1/2024	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	
1906	EFT	2/5/2024	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	137,207.60	
1907	EFT	2/9/2024	ADP, INC.	6,493.96	
1908	EFT	2/9/2024	ADP, INC.	2,282.96	
1909	EFT	2/9/2024	ADP, INC.	939.40	
1910	EFT	2/12/2024	LINDA BURRIS	85.60	
1911	EFT	2/12/2024	ALEXIS NICHOLS	85.60	
1912	EFT	2/14/2024	FIDELITY INVESTMENTS	4,694.99	
1913	EFT	2/15/2024	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	
1914	EFT	2/20/2024	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	137,214.80	
1915	EFT	2/20/2024	MIRANDA FRAUSTO	85.60	
1916	EFT	2/21/2024	INDIANA DEPARTMENT OF REVENUE	1,815.06	
1917	EFT	2/21/2024	ADP, INC.	4,372.65	
1918	EFT	2/28/2024	FIDELITY INVESTMENTS	4,694.99	
1919	EFT	2/29/2024	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	\$ 312,042.20
78735	CHECK	02/01/2024	ARAB TERMITE AND PEST CONTROL INC	3,680.00	
78736	CHECK	02/01/2024	AT&T MOBILITY	760.43	
78737	CHECK	02/01/2024	CVENT, INC.	3,750.00	
78738	CHECK	02/01/2024	PFM TRUCK CARE CENTER	2,177.23	
78739	CHECK	02/01/2024	PROVIDENCE CRISTO REY HIGH SCHOOL	2,334.00	
78740	CHECK	02/01/2024	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	885.00	
78741	CHECK	02/01/2024	THE KNOT WORLDWIDE INC	7,970.00	
78742	CHECK	02/01/2024	TODAY'S BUSINESS SOLUTIONS, INC	49,578.00	
78743	CHECK	02/01/2024	UNITED PARCEL SERVICE	158.70	
78744	CHECK	02/08/2024	ADTEC	10,975.00	
78745	CHECK	02/08/2024	AMBIUS	699.12	
78746	CHECK	02/08/2024	AMERICAN UNITED LIFE INSURANCE CO	2,764.72	
78747	CHECK	02/08/2024	AT&T MOBILITY	3,202.15	
78748	CHECK	02/08/2024	ATLAS COMMERCIAL PRODUCTS	84.29	
78749	CHECK	02/08/2024	BARDACH AWARDS	120.00	
78750	CHECK	02/08/2024	BEECH GROVE SEWAGE WORKS	194.04	
78751	CHECK	02/08/2024	BUSINESS FURNITURE CORPORATION	239.98	
78752	CHECK	02/08/2024	CITIZENS ENERGY GROUP	4,954.51	
78753	CHECK	02/08/2024	DELL MARKETING L.P.	43,180.80	
78754	CHECK	02/08/2024	DOWNTOWN INDY, INC.	500.00	
78755	CHECK	02/08/2024	FULLER ENGINEERING CO., LLC	3,959.38	
78756	CHECK	02/08/2024	INDIANAPOLIS STAR	404.04	
78757	CHECK	02/08/2024	GLOBAL EQUIPMENT CO., INC.	193.80	
78758	CHECK	02/08/2024	GUARDIAN	9,115.20	
78759	CHECK	02/08/2024	IMPACT SPECIALTIES AND PROMOTIONS LLC	1,292.95	
78760	CHECK	02/08/2024	INDIANA LIBRARY FEDERATION	28,503.26	
78761	CHECK	02/08/2024	GREATER INDIANAPOLIS PROGRESS COMMITTEE	1,000.00	
78762	CHECK	02/08/2024	JACKSON SYSTEMS, LLC	10,987.00	
78763	CHECK	02/08/2024	KEVIN PHILLIPS	4,595.00	
78764	CHECK	02/08/2024	KIRSTEN WEAVER	19.26	
78765	CHECK	02/08/2024	LAWRENCE UTILITIES	96.70	
78766	CHECK	02/08/2024	RELIANCE ENGINEERING, LLC	1,650.00	
78767	CHECK	02/08/2024	PFM TRUCK CARE CENTER	4,926.51	
78768	CHECK	02/08/2024	PROFESSIONAL GARAGE DOOR SYSTEMS	11,561.00	

78769	CHECK	02/08/2024	PROVIDENCE OUTDOOR	390.00
78770	CHECK	02/08/2024	PUBLICATION POINT LLC	104.05
78771	CHECK	02/08/2024	RHODE ISLAND NOVELTY, INC	387.04
78772	CHECK	02/08/2024	RIVERS RESOURCES	24,195.60
78773	CHECK	02/08/2024	SECURITAS ELECTRONIC SECURITY, INC.	611.80
78774	CHECK	02/08/2024	STEEL HOUSE, LLC	10,080.00
78775	CHECK	02/08/2024	STEVEN D HARGADON	7,497.00
78776	CHECK	02/08/2024	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,120.08
78777	CHECK	02/08/2024	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	127.14
78778	CHECK	02/08/2024	URBAN LIBRARIES COUNCIL	13,500.00
78779	CHECK	02/15/2024	AMERICAN LIBRARY ASSOCIATION	5,769.00
78780	CHECK	02/15/2024	BLACKMORE & BUCKNER ROOFING	561.67
78781	CHECK	02/15/2024	CITIZENS ENERGY GROUP	11,507.51
78782	CHECK	02/15/2024	CITIZENS ENERGY GROUP	28,586.14
78783	CHECK	02/15/2024	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	22,016.00
78784	CHECK	02/15/2024	IMCPL STAFF ASSOCIATION	127.14
78785	CHECK	02/15/2024	INNOVATIVE USERS GROUP	3,000.00
78786	CHECK	02/15/2024	JASON FRAGOMENI	100.00
78787	CHECK	02/15/2024	KEVIN PHILLIPS	490.70
78788	CHECK	02/15/2024	KONE, INC	2,101.05
78789	CHECK	02/15/2024	LEGALSHIELD	210.45
78790	CHECK	02/15/2024	REPUBLIC WASTE SERVICES	7,915.25
78791	CHECK	02/15/2024	SONDHI SOLUTIONS, LLC	534.29
78792	CHECK	02/15/2024	PLUM LIBRARIAN, LLC	850.00
78793	CHECK	02/15/2024	ST. LUKE'S UNITED METHODIST CHURCH	400.00
78794	CHECK	02/15/2024	TAMI EDMINSTER	47.02
78795	CHECK	02/15/2024	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,000.00
78796	CHECK	02/15/2024	JOHNSON CONTROLS FIRE PROTECTION, LP	4,506.69
79807	CHECK	02/22/2024	BACKSTAGE LIBRARY WORKS	2,249.42
79808	CHECK	02/22/2024	BOOKPAGE	5,184.00
79809	CHECK	02/22/2024	CITIZENS ENERGY GROUP	1,671.82
79810	CHECK	02/22/2024	ITSAVVY LLC	674.80
79811	CHECK	02/22/2024	KI	11,897.60
79812	CHECK	02/22/2024	KIMBERLY VAN VALER	1,000.00
79813	CHECK	02/22/2024	LAWRENCE UTILITIES	337.30
79814	CHECK	02/22/2024	LUMINAUT, INC.	78,770.56
79815	CHECK	02/22/2024	MICHAEL A. REUTER CONSULTING SERVICES, INC.	728.00
79816	CHECK	02/22/2024	PUBLICATION POINT LLC	52.98
79817	CHECK	02/22/2024	ROWMAN & LITTLEFIELD PUBLISHING GROUP	4,673.48
79818	CHECK	02/22/2024	SONDHI SOLUTIONS, LLC	1,320.00
79819	CHECK	02/22/2024	SOULFUL JOURNEYS OF WOMEN	1,100.00
79820	CHECK	02/22/2024	UNITED NATIONS PUBLICATIONS	541.60
79821	CHECK	02/29/2024	ANDREW ADENIYI	2,500.00
79822	CHECK	02/29/2024	AT&T	2.77
79823	CHECK	02/29/2024	CENTRAL TECHNOLOGY INC	399.00
79824	CHECK	02/29/2024	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	21,446.50
79825	CHECK	02/29/2024	COMMERCIAL OFFICE ENVIRONMENTS INC	3,609.58
79826	CHECK	02/29/2024	HF GROUP, LLC	834.96
79827	CHECK	02/29/2024	INDIANA NEWSPAPERS, INC.	813.92
79828	CHECK	02/29/2024	LIGHT & BREUNING, INC	347.17
79829	CHECK	02/29/2024	LINKEDIN CORPORATION	27,500.00
79830	CHECK	02/29/2024	MARKET STREET GROUP, INC	3,000.00
79831	CHECK	02/29/2024	MIDWEST COLLABORATIVE FOR LIBRARY DATABASE (EMCLS)	41,858.86
79832	CHECK	02/29/2024	THE NEW YORK TIMES	27,268.80
79833	CHECK	02/29/2024	PLAYAWAY PRODUCTS LLC	269.50
79834	CHECK	02/29/2024	POWERS & SONS CONSTRUCTION	43,955.67

79835	CHECK	02/29/2024	REPROGRAPHIX, INC	4,602.67	
79836	CHECK	02/29/2024	SHOWCASES	406.08	
79837	CHECK	02/29/2024	SOULFUL JOURNEYS OF WOMEN	1,650.00	
79838	CHECK	02/29/2024	ST. LUKE'S UNITED METHODIST CHURCH	200.00	
79839	CHECK	02/29/2024	UNITED NATIONS PUBLICATIONS	195.11	\$ 655,309.84
308259	EFT	02/01/2024	APOGEE CONSTRUCTION, LLC	55,484.55	
308260	EFT	02/01/2024	CENTRAL SECURITY & COMMUNICATIONS	493.00	
308261	EFT	02/01/2024	COMMUNITY HEALTH NETWORK	1,600.00	
308262	EFT	02/01/2024	COMPLETE WELLNESS SOLUTIONS LLC	971.75	
308263	EFT	02/01/2024	DACO GLASS & GLAZING INC	580.00	
308264	EFT	02/01/2024	FLEET CARE, INC.	532.03	
308265	EFT	02/01/2024	MEGAN HOVIOUS	7,800.00	
308266	EFT	02/01/2024	JEREMY NORRIS	1,800.00	
308267	EFT	02/01/2024	MAIN EVENT SOUND & LIGHTING	4,915.20	
308268	EFT	02/01/2024	PROVIDENCE OUTDOOR	4,070.00	
308269	EFT	02/01/2024	THE ART GROUP, LLC	8,500.00	
308270	EFT	02/01/2024	THE CATALYST EFFECT LLC	265.76	
308271	EFT	02/01/2024	UNIVERSAL PROTECTION SERVICE, LP	19,731.43	
308274	EFT	02/08/2024	ACORN DISTRIBUTORS, INC	2,191.44	
308275	EFT	02/08/2024	ALSCO	398.28	
308276	EFT	02/08/2024	ANTHEM INSURANCE COMPANIES, INC	375,000.00	
308277	EFT	02/08/2024	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	92,032.00	
308278	EFT	02/08/2024	AUSTIN BOOK SALES	5,498.35	
308279	EFT	02/08/2024	COMMUNITY HEALTH NETWORK	1,600.00	
308280	EFT	02/08/2024	CONNOR FINE PAINTING	280.00	
308281	EFT	02/08/2024	DACO GLASS & GLAZING INC	2,210.76	
308282	EFT	02/08/2024	DANCORP INC. DBA DANCO	825.00	
308283	EFT	02/08/2024	DELTA DENTAL	25.88	
308284	EFT	02/08/2024	DELTA DENTAL	150.51	
308285	EFT	02/08/2024	DELTA DENTAL	12,563.38	
308286	EFT	02/08/2024	ELLIS MECHANICAL & ELECTRICAL	193,817.80	
308287	EFT	02/08/2024	ESSENTIAL ARCHITECTURAL SIGNS, INC	91.00	
308288	EFT	02/08/2024	FLEET CARE, INC.	2,322.08	
308289	EFT	02/08/2024	FULLER ENGINEERING CO., LLC	7,860.00	
308290	EFT	02/08/2024	GEYER FIRE PROTECTION, LLC	16,302.16	
308291	EFT	02/08/2024	INDIANA PLUMBING AND DRAIN LLC	6,142.00	
308292	EFT	02/08/2024	KRM ARCHITECTURE+ INC	12,110.44	
308293	EFT	02/08/2024	MAIN EVENT SOUND & LIGHTING	880.00	
308294	EFT	02/08/2024	MARK'S VACUUM & JANITORIAL SUPPLIES	1,040.00	
308295	EFT	02/08/2024	OCLC INC	8,846.66	
308296	EFT	02/08/2024	ORACLE ELEVATOR HOLDCO, INC.	24,736.25	
308297	EFT	02/08/2024	OVERDRIVE INC	66,557.06	
308298	EFT	02/08/2024	PATRICIA SANDERS	180.00	
308299	EFT	02/08/2024	PROVIDENCE OUTDOOR	15,480.00	
308300	EFT	02/08/2024	RICHARD LOPEZ ELECTRICAL, LLC	24,090.22	
308301	EFT	02/08/2024	SHOEMAKER MOTION PICTURE COMPANY, LLC	230.00	
308302	EFT	02/08/2024	STENZ MANAGEMENT COMPANY, INC	2,238.05	
308303	EFT	02/08/2024	STUART'S ENTERPRISES LLC	499.25	
308304	EFT	02/08/2024	TITAN ASSOCIATES	23,522.95	
308305	EFT	02/08/2024	ULINE	472.18	
308306	EFT	02/08/2024	WEBYOG, INC.	989.00	
308307	EFT	02/08/2024	YOUR AUTOMATIC DOOR COMPANY	190.00	
308311	EFT	02/15/2024	AFSCME COUNCIL IKOC 962	3,471.59	
308312	EFT	02/15/2024	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	1,200.00	
308313	EFT	02/15/2024	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	1,315.10	
308314	EFT	02/15/2024	CENTRAL SECURITY & COMMUNICATIONS	3,538.50	

308315	EFT	02/15/2024	DACO GLASS & GLAZING INC	2,097.56
308316	EFT	02/15/2024	DANCORP INC. DBA DANCO	620.00
308317	EFT	02/15/2024	DELTA DENTAL	3,326.94
308318	EFT	02/15/2024	DELTA DENTAL	11.40
308319	EFT	02/15/2024	ELLIS MECHANICAL & ELECTRICAL	14,140.95
308320	EFT	02/15/2024	FLEET CARE, INC.	943.35
308321	EFT	02/15/2024	INDIANA PLUMBING AND DRAIN LLC	4,485.00
308322	EFT	02/15/2024	INGRAM LIBRARY SERVICES	188.51
308323	EFT	02/15/2024	INGRAM LIBRARY SERVICES	1,750.32
308324	EFT	02/15/2024	MOORE INFORMATION SERVICES, INC	590.13
308325	EFT	02/15/2024	ORACLE ELEVATOR HOLDCO, INC.	5,633.30
308326	EFT	02/15/2024	OVERDRIVE INC	142,416.60
308327	EFT	02/15/2024	PROVIDENCE OUTDOOR	124,844.00
308328	EFT	02/15/2024	REGIONS BANK PURCHASING CARD	8,371.28
308329	EFT	02/15/2024	RICOH USA, INC. - 12882	8,140.92
308330	EFT	02/15/2024	STENZ MANAGEMENT COMPANY, INC	5,696.22
308331	EFT	02/15/2024	TRANSACTION NETWORK SERVICES INC.	262.54
308337	EFT	02/22/2024	ALSCO	802.53
308338	EFT	02/22/2024	ANTHEM INSURANCE COMPANIES, INC	500.00
308339	EFT	02/22/2024	BAKER & TAYLOR	194.10
308340	EFT	02/22/2024	BAKER & TAYLOR	4,099.10
308341	EFT	02/22/2024	BAKER & TAYLOR	8,533.80
308342	EFT	02/22/2024	BAKER & TAYLOR	6,480.77
308343	EFT	02/22/2024	BLACKSTONE AUDIO INC	5,466.54
308344	EFT	02/22/2024	BRIGHTLY SOFTWARE, INC.	54,900.12
308345	EFT	02/22/2024	BRODART COMPANY	5,073.91
308346	EFT	02/22/2024	BRODART COMPANY CONTINUATIONS	3,755.08
308347	EFT	02/22/2024	CDW GOVERNMENT, INC.	1,794.69
308348	EFT	02/22/2024	CHISHOLM LUMBER & SUPPLY CO., INC.	750.00
308349	EFT	02/22/2024	COMMUNITY HEALTH NETWORK	1,600.00
308350	EFT	02/22/2024	DELTA DENTAL	4.77
308351	EFT	02/22/2024	DELTA DENTAL	13,305.45
308352	EFT	02/22/2024	DELTA DENTAL	25.88
308353	EFT	02/22/2024	EBSCO INFORMATION SERVICES	0.34
308354	EFT	02/22/2024	GALE GROUP THE	6,395.67
308355	EFT	02/22/2024	IBJ CORPORATION	341.17
308356	EFT	02/22/2024	INDIANA PLUMBING AND DRAIN LLC	2,443.00
308357	EFT	02/22/2024	INGRAM LIBRARY SERVICES	9,045.38
308358	EFT	02/22/2024	MIDWEST TAPE - AUDIOBOOKS ONLY	59.09
308359	EFT	02/22/2024	MIDWEST TAPE - PROCESSED DVDS	1,237.24
308360	EFT	02/22/2024	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	2,454.13
308361	EFT	02/22/2024	MIDWEST TAPE NON PROCESSED	741.58
308362	EFT	02/22/2024	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	8,870.19
308363	EFT	02/22/2024	OVERDRIVE INC	263,781.64
308364	EFT	02/22/2024	RICOH USA, INC. - 12882	4,070.46
308365	EFT	02/22/2024	AMERICAN UNITED LIFE INSURANCE CO	917.20
308366	EFT	02/22/2024	STENZ MANAGEMENT COMPANY, INC	6,178.33
308367	EFT	02/22/2024	STUART'S ENTERPRISES LLC	15,500.67
308368	EFT	02/22/2024	THE ETICA GROUP, INC	2,325.00
308369	EFT	02/22/2024	THE SKILLMAN CORPORATION	85,327.27
308370	EFT	02/22/2024	THOMSON REUTERS-WEST PUBLISHING CORPORATION	7,001.09
308371	EFT	02/22/2024	TSAI FONG BOOKS INC	279.88
308375	EFT	02/29/2024	BAKER & TAYLOR	374.17
308376	EFT	02/29/2024	BAKER & TAYLOR	13,163.90
308377	EFT	02/29/2024	BAKER & TAYLOR	30,074.98
308378	EFT	02/29/2024	BAKER TILLY VIRCHOW KRAUSE, LLP	3,128.20

308379	EFT	02/29/2024	BRODART COMPANY CONTINUATIONS	515.32	
308380	EFT	02/29/2024	CDW GOVERNMENT, INC.	2,322.04	
308381	EFT	02/29/2024	EBSCO INFORMATION SERVICES	8,818.60	
308382	EFT	02/29/2024	ELLIS MECHANICAL & ELECTRICAL	1,614.00	
308383	EFT	02/29/2024	GALE GROUP THE	26,017.02	
308384	EFT	02/29/2024	GLENDALE MALL	17,135.42	
308385	EFT	02/29/2024	INDY COMMUNITY YOGA	80.00	
308386	EFT	02/29/2024	INGRAM LIBRARY SERVICES	7,817.03	
308387	EFT	02/29/2024	IRVINGTON PRESBYTERIAN CHURCH	1,008.33	
308388	EFT	02/29/2024	LANGUAGE LINE SERVICES, INC.	32.43	
308389	EFT	02/29/2024	MIDWEST TAPE - AUDIOBOOKS ONLY	94.18	
308390	EFT	02/29/2024	MIDWEST TAPE - PROCESSED DVDS	5,283.11	
308391	EFT	02/29/2024	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	3,001.56	
308392	EFT	02/29/2024	MIDWEST TAPE NON PROCESSED	1,727.11	
308393	EFT	02/29/2024	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	8,792.93	
308394	EFT	02/29/2024	MIDWEST TAPE, LLC	18,988.71	
308395	EFT	02/29/2024	MIDWEST TAPE, LLC	459.30	
308396	EFT	02/29/2024	OVERDRIVE INC	58,683.89	
308397	EFT	02/29/2024	PATRICIA SANDERS	90.00	
308398	EFT	02/29/2024	POWERS & SONS CONSTRUCTION	469,341.40	
308399	EFT	02/29/2024	RICHARD LOPEZ ELECTRICAL, LLC	720.00	
308400	EFT	02/29/2024	STUART'S ENTERPRISES LLC	11,378.00	\$ 2,556,078.33
				Total	<u><u>3,523,430.37</u></u>

Summary by Transaction Type:

Computer Check	655,309.84
EFT Check	<u>2,868,120.53</u>
Total Payments	<u>3,523,430.37</u>
Total Voided Items	-
Total listed	<u><u>\$ 3,523,430.37</u></u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

FINES ACCOUNT

No.	Type	Date	Reference	Amount
1096	CHECK	2/15/2024	BARRY J. STERN	44.96
1097	CHECK	2/15/2024	KAREN MORSE	60
1098	CHECK	2/22/2024	NICOLE E HULL	18.76
1099	CHECK	2/29/2024	KELLY MEINKEN	22.6
1100	CHECK	2/29/2024	KELSEY GIBBS	12.95
1101	CHECK	2/29/2024	STACEY CORSARO	10
Total				<u>\$ 169.27</u>

Summary by Transaction Type:

Computer Check	<u>\$ 169.27</u>
EFT Check	<u>\$ -</u>
Total Payments	<u>\$ 169.27</u>
Total Voided Items	<u>\$ -</u>
Total listed	<u>\$ 169.27</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount	
9431	CHECK	2/1/2024	AT&T MOBILITY	1,098.90	
9432	CHECK	2/1/2024	BETH MENG	75.00	
9433	CHECK	2/1/2024	CHRISTOPHER PROCTOR II	100.00	
9434	CHECK	2/1/2024	FORT BEN HARRISON (PETTY CASH)	20.06	
9435	CHECK	2/1/2024	NAOMI KONJA	41.45	
9436	CHECK	2/8/2024	AT&T MOBILITY	1,098.90	
9437	CHECK	2/8/2024	INDIANA ASSOCIATION OF CHINESE AMERICANS	200.00	
9438	CHECK	2/8/2024	INDIANA UNIVERSITY	2,000.00	
9439	CHECK	2/8/2024	NICOLE RENE FREEMAN	750.00	
9440	CHECK	2/8/2024	ORBIS	2,909.11	
9441	CHECK	2/15/2024	DORIENE SMITHER	125.62	
9442	CHECK	2/15/2024	EAST WASHINGTON (PETTY CASH)	49.35	
9443	CHECK	2/15/2024	FRANKLIN ROAD (PETTY CASH)	23.03	
9444	CHECK	2/15/2024	JENA MATTIX	190.75	
9445	CHECK	2/15/2024	JIM GILL, INC.	250.00	
9446	CHECK	2/15/2024	PROFESSIONAL BOWLING BALL SERVICE	54.50	
9447	CHECK	2/15/2024	RITZ CHARLES CARMEL	968.00	
9448	CHECK	2/15/2024	ROBIN HANKS	40.00	
9449	CHECK	2/15/2024	SOLEDAD DOMINIC ZEPEDA ARECHEGA	400.00	
9450	CHECK	2/22/2024	DAVID WRIGHT	250.00	
9451	CHECK	2/22/2024	JULI WRIGHT	52.40	
9452	CHECK	2/22/2024	KAREN LAND	350.00	
9453	CHECK	2/22/2024	MELINDA MULLICAN	55.28	
9454	CHECK	2/22/2024	ROBIN HANKS	349.18	
9455	CHECK	2/29/2024	BETH MENG	75.00	
9456	CHECK	2/29/2024	CAROL THARP-PERRIN	136.00	
9457	CHECK	2/29/2024	CARRI GENOVESE	198.88	
9458	CHECK	2/29/2024	DENA EL SAFFAR	2,000.00	
9459	CHECK	2/29/2024	FRANKLIN ROAD (PETTY CASH)	14.98	
9460	CHECK	2/29/2024	GUY HOLBERT	200.00	\$ 14,076.39
308272	EFT	2/1/2024	BAKER & TAYLOR	7,891.58	
308273	EFT	2/1/2024	INGRAM LIBRARY SERVICES	307.87	
308308	EFT	2/8/2024	CMS ENTERTAINMENT, INC.	2,250.00	
308309	EFT	2/8/2024	FINELINE PRINTING GROUP	682.00	
308310	EFT	2/8/2024	WALTER KING JR LLC	1,250.00	
308332	EFT	2/15/2024	BAKER & TAYLOR	694.95	
308333	EFT	2/15/2024	INDPLS-MARION COUNTY PUBLIC LIBRARY	1,955.10	
308334	EFT	2/15/2024	INGRAM LIBRARY SERVICES	4,285.57	
308335	EFT	2/15/2024	LORALYNN E EADES	1,216.00	
308336	EFT	2/15/2024	MAIN EVENT SOUND & LIGHTING	13,664.90	
308372	EFT	2/22/2024	BAKER & TAYLOR	63.01	
308373	EFT	2/22/2024	CREATIVE AQUATIC SOLUTIONS, LLC	334.95	

308374	EFT	2/22/2024	MAIN EVENT SOUND & LIGHTING	13,664.90	
308401	EFT	2/29/2024	ARTS FOR LEARNING INDIANA	500.00	
308402	EFT	2/29/2024	BAKER & TAYLOR	14.27	
308403	EFT	2/29/2024	CROSSROADS REHABILITATION CENTER	714.56	
308404	EFT	2/29/2024	INDPLS-MARION COUNTY PUBLIC LIBRARY	23,367.35	
308405	EFT	2/29/2024	INGRAM LIBRARY SERVICES	4,528.47	
308406	EFT	2/29/2024	JEREMY SOUTH	400.00	
308407	EFT	2/29/2024	JULIA LOHLA	76.00	
308408	EFT	2/29/2024	LORALYNN E EADES	304.00	78,165.48
			Total	<u>92,241.87</u>	

Summary by Transaction Type:

Computer Check	14,076.39
EFT Check	<u>78,165.48</u>
Total Payments	92,241.87
Total Voided Items	-
Total Listed	<u>\$92,241.87</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MARCH 25, 2024
PERSONNEL ACTIONS
RESOLUTION 18-2024

NEW HIRES:

- Alexander Young, Library Assistant II, East Washington Branch, \$15.32 per hour, Effective: March, 14, 2024
- Erin Muex, Library Security Assistant, Operational Services, \$18.00 per hour, Effective: February 28, 2024
- Mikel Pointdexter, Library Security Assistant, Operational Services, \$18.00 per hour, Effective: February 27, 2024
- Adam Bedoya, Library Security Assistant, Operational Services, \$18.00 per hour, Effective: March 14, 2024
- Amy Reynolds, Public Services Associate II, Irvington Branch, \$17.70 per hour, Effective: March 14, 2024

INTERNAL CHANGES:

- Caroline Whaley from Library Assistant II, Southport Branch, \$15.93 per hour to Processing Assistant I, Processing Service Section, \$16.41 per hour, Effective: March 10, 2024
- D. Green from Manager, Business Systems Analyst, Innovation and Technology, \$45.26 per hour to Interim, Manager, Systems and Network Infrastructure, Innovation and Technology, \$49.78 per hour, Effective: February 25, 2024
- Kelsi Nielsen from Library Assistant II, Fort Benjamin Harrison Branch, \$15.93 per hour to Public Services Associate II (Floater), Franklin Road Branch, \$18.00 per hour, Effective: February 25, 2024
- Masada Sparrow from Public Services Librarian, Martindale Brightwood Branch, \$24.74 per hour to Public Services Librarian (Adult), Lawrence Branch, \$25.66 per hour, Effective: March 10, 2024
- Sarah Sauers from Library Security Assistant, Operational Services, \$18.00 per hour to Interim Library Security Supervisor, Operational Services, \$22.00 per hour, Effective: February 25, 2024

RE-HIRES:

- Allison Burton, Page, Michigan Road Branch, \$15.00 per hour, Effective: February 28, 2024

SEPARATION:

- Peter Pauly, Manager, Systems and Network Infrastructure, Innovation and Technology, 20 years and 4 months, Effective: February 23, 2024
- Briana Parker, Public Services Librarian, Central Adult Reference, 4 years and 3 months, Effective: February 29, 2024
- Dollie Ross, Library Security Assistant, Operational Services, 5 months, Effective: January 29, 2024
- Aysha Davis, Hourly Computer Assistant I, The Learning Curve, 1 year and 1 month, Effective: January 13, 2024
- Amy Bruce, Supervisor, Youth Multimedia Specialist, The Learning Curve, 8 months, Effective: February 22, 2024

INACTIVE: (None Reported)

RE-ACTIVATE:

- Isabella Stringer, Page, Southport Branch, Reactivate: March 11, 2024

PAY ADJUSTMENT:

- Tim Duncan, Network System Analyst, Operational Services, from \$42.76 per hour to \$44.90 per hour, Effective: February 25, 2024

RECLASSIFICATION: (None Reported)

CORRECTION:

- On February 26, 2024 Personnel Actions under New Hires, staff member James Brooks' Effective Date is February 28, 2024. However, the date has since been updated, therefore we are correcting it on this form as follows; James Brooks, Library Security Assistant, Operational Services, \$18.00 per hour, Effective: March, 27, 2024

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

TRAVEL AND TRAINING ACTION

RESOLUTION 18-2024 March 2024

WHEREAS it is the opinion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileage	Lodging	Per Diem	Total
Lisa Anderson	OUT	2025	Virtual	ASL with Children in Storytime	101	\$ 289.00				\$ 289.00
Melanie Schmucker	OUT	2025	Virtual	ASL with Children in Storytime	101	\$ 289.00				\$ 289.00
Robin Hanks	E38	2008	Virtual	ASL with Children in Storytime	101	\$ 289.00				\$ 289.00
Olanike Olaniyi	CMSA	1200	Columbus, OH	PLA Conference 2024	101		\$ 160.00		\$ 195.00	\$ 355.00
Kelsey Abernathy	PIK	2015	Columbus, OH	PLA Conference 2024	101	\$ 641.00	\$ 200.00	\$ 400.00	\$ 120.00	\$ 1,361.00
Kimberly Brown	HR	1700	Columbus, OH	PLA Conference 2024	101	\$ 488.00	\$ 250.00	\$ 500.00	\$ 90.00	\$ 1,328.00
Gregory Hill	CEO	1000	Columbus, OH	PLA Conference 2024	101	\$ 488.00	\$ 400.00	\$ 1,000.00	\$ 90.00	\$ 1,978.00
Michelle Sharp	PDA	1500	Columbus, OH	PLA Conference 2024	101	\$ 691.00	\$ 197.00	\$ 750.00	\$ 60.00	\$ 1,698.00
Jill Edwards	PDA	1500	Columbus, OH	PLA Conference 2024	101	\$ 394.00	\$ 350.00	\$ 538.82	\$ 150.00	\$ 1,432.82
Lindsay Haddix	WPR	2029	Columbus, OH	PLA Conference 2024	101	\$ 347.00	\$ 300.00	\$ 600.00	\$ 90.00	\$ 1,337.00
Kristen Foland	CEN	1401	Columbus, OH	PLA Conference 2024	101	\$ 394.00	\$ 285.00	\$ 900.00	\$ 105.00	\$ 1,684.00
Elizabeth Schoettle	CEN	1401	Columbus, OH	PLA Conference 2024	101	\$ 641.00	\$ 300.00	\$ 700.00	\$ 90.00	\$ 1,731.00
Yanna McGraw	CEN	1401	Columbus, OH	PLA Conference 2024	101	\$ 641.00	\$ 329.00	\$ 736.13	\$ 75.00	\$ 1,781.13
Carri Genovese	SPK	2018	Columbus, OH	PLA Conference 2024	101	\$ 641.00	\$ 101.50	\$ 880.00	\$ 120.00	\$ 1,742.50
David Dyer	CEN	1401	Columbus, OH	PLA Conference 2024	101	\$ 394.00	\$ 241.04	\$ 1,117.00	\$ 120.00	\$ 1,872.04
Katie Warrener	IRV	2004	Columbus, OH	PLA Conference 2024	101	\$ 394.00	\$ 197.00		\$ 120.00	\$ 711.00
Jennifer Hendzlik	CMSA	1200	Columbus, OH	PLA Conference 2024	101	\$ 347.00	\$ 320.00	\$ 900.00	\$ 105.00	\$ 1,672.00
Kim Ewers	CEO	1000	Columbus, OH	PLA Conference 2024	101	\$ 400.00	\$ 400.00	\$ 2,000.00	\$ 120.00	\$ 2,920.00
Deb Lambert	CMSA	1200	Columbus, OH	PLA Exhibits 2024	101	\$ -	\$ -	\$ -	\$ -	\$ -
Melinda Mullican	WAY	2019	Columbus, OH	PLA Conference 2024	101	\$ 641.00	\$ 308.00	\$ 300.00	\$ 90.00	\$ 1,339.00
Chris Murray	CMSA	1200	Columbus, OH	PLA Conference 2024	101	\$ 600.00		\$ 350.00		\$ 950.00
Erin Fleming	PIK	2015	Columbus, OH	PLA Conference 2024	101	\$ 641.00	\$ 300.00	\$ 600.00	\$ 90.00	\$ 1,631.00
										\$ 28,390.49



CEO REPORT

March 25, 2024

SUMMARY

In February, the Branch Highlights showcased diverse programs and events across multiple library branches. Beech Grove Library offered children's storytimes and adult sessions on genealogy research and financial literacy. Central Library launched its Non-Profit Series and hosted crafting sessions and film screenings. Martindale-Brightwood featured "Soulful Journeys of Women," an educational program by two African American women that interprets the lives of historical black women.

Under the Program Development Area (PDA) Highlights, the library focused on adult and juvenile programs and digital inclusion initiatives. Notable events included the Lunar New Year celebration at Central Library, which featured cultural performances. Bilingual Storytime programs commenced at various branches, enriching early literacy efforts.

The STAR Award Recognition highlighted exceptional contributions from library staff in patron services, peer support, community involvement, and team and page excellence. The library's earned media summary emphasized our role as a community hub dedicated to uplifting patrons through programs and exceptional service. The Executive Leadership Team shared positive results from the Staff Satisfaction and Engagement Survey, reflecting a supportive workplace culture driven by active participation and candid feedback.

Gregory A. Hill, Sr., CEO
Indianapolis Public Library



Branch PROGRAM

Branch Highlights

Beech Grove - Beech Grove offered ten programs to the community in February, with a combined attendance of over 140 patrons. We hosted over 100 children and their caregivers for our combined weekly storytimes with Children's Librarian Mallory Collins and our PDA-planned winter programming, such as Art Adventures with Mr. Jeremy and Village of Stories. Adult patrons enjoyed programs like Genealogy Research, Adult Book Discussions, and Financial Literacy with Adult Librarian Michele Patterson to round out a solid month of programming that brought patrons to the library even through the cold and snow. **From Todd Gilbert, Branch Manager**

Central - Our Non-Profit Series kicked off with two sessions titled "Starting a 501(c)(3) Non-Profit Organization" and "Developing an Effective Board of Directors." Participants in the monthly Maker Crafts program made Puzzle Purse Valentines. We held a "Spell-o-Brick Road" adult spelling bee. The Cinema Series showed the film "Blow Out." This year, we also have a new monthly fiber arts program called Floss n' Goss, which is a drop-in program for people to work on their fiber arts projects. In addition, we had our ongoing chess club called "Books n' Rooks" and our monthly 3D printing class. **From Kristen Foland, Supervisor Librarian – Walker Team**

East Washington - East Washington Street's seed library packing program succeeded. **From Josh Crain, Branch Manager**

Fort Ben - We have received great feedback about our preschool story times. One patron shared after our Feb. 14 event: "Mrs. Alexis was so amazing. She works so well with the kids, we come every WEEK." "They enjoy getting a little messy with the craft." From our Feb. 28 event: "I appreciate that the library is addressing cultural issues at a young age (i.e., Black History Month)." **From Stephen McKenzie, Circulation Supervisor**

Franklin Road - Franklin Road hosted our first Family Dungeons and Dragons program this month, with 18 in attendance. We had a great crowd and are looking forward to next month! Franklin Road also hosted "History On Stage - A Presentation from Madam CJ Walker & Sales Associate," presented by the group Soulful Journeys of Women. This was an exciting and informative program enjoyed by the adults and children. We look forward to other presentations by this group! **From Jill Wetnight, Branch Manager**

Glendale - We hosted a seed packing party on the evening of Feb. 12th. We had 17 volunteers pack up 196 packets of Oregon Snap Pea Pods. **From Jena Mattix, Branch Manager**

InfoZone—Our "Seeing Themselves in STEAM" program continued. Classes from Herron Prep and Butler Lab 60 visited to check out books while listening to the story "Maybe Something Beautiful." They then drew murals by hand using TaleBots, a hands-on coding robot.



A student draws on a tablet while participating in the See Yourself in STEAM program.

Our preschoolers visiting weekly from Butler Lab continued to work on their digital literacy skills using VR headsets and apps on the iPad, such as Crazy Gears.

We provided programming for Presidents Day, a free day at The Children's Museum (TCM). Visitors could get their own million-dollar bill, make their own buttons, view our portable story walk, and more!

We worked with TCM's school programming department and provided a program about Cinderella stories from around the world during their Fairytale Fest for classes from a local school.

Elizabeth Tarr and Kathryn King presented at the Innovate conference in St. Louis how they incorporated Classkick into their programming for school-age children by creating a mystery for the students to solve together. ***From Staci Terrell, Branch Manager***

Martindale-Brightwood—Our branch recently hosted Soulful Journeys of Women, an educational program featuring two African American women who interpret the lives of historical black women. We had 13 participants.

For adults, we offered Barriers and Breakthroughs, a program that explored Indianapolis' unequal treatment of Black neighbors and students with lectures and

conversations from the Indiana Remembrance Coalition. We held two adult book clubs: contemporary and classic literature. Tech learning opportunities: NorthStar open lab, intro to Gmail, MS Word, and Windows 10. **From Theresa Coleman, Branch Manager**

Michigan Road - On Tuesday, Feb. 28, Will Smither, juvenile librarian, attended the African American Read-In at College Park Elementary. He read stories like *This Jazz Man* by Karen Ehrhardt to an average of 24 children in four kindergarten and first-grade classes. Children and Parents enjoyed the PDA program Wiggle and Bounce Family Time. We had 84 participants. **From Denyce Malone, Branch Manager**

Southport - Pathway to Literacy: On Feb. 26, we hit an attendance high of 20 students! Seed Packing Party: On Feb. 15, 22 volunteers packed 1,588 seed packets. **From Fiona Duke, Branch Manager**

Spades Park – We had MUSH! With Noggin, the Sled Dog (and her human) - where we met Karen Land, Noggin (the sled dog), Chloe (the non-sled dog), and musical guest Philadelphia Phil to learn about the art and science of mushing and have a lot of fun, along with enthusiastic patrons of all ages! Patrons came from all over the city to hear Karen and meet the sled dogs; for many, it was their first time at the Spades Park branch.

Local artist and pastor Darren Chittick led the first session of Weaving Community here at Spades Park. This art program is accessible and affordable and lends itself to collaboration and chat. This is an excellent way for us to continue to work towards our goal of helping to create a cohesive community identity in the Spades Park neighborhood. 28 out of the 30 registered patrons attended, along with two volunteers. Everyone was thrilled with their small looms handmade by Darren, and many have already signed up for the program's next iteration in May to build on their skills.

Neighborhood Dungeon Master Frank Dennis has started a monthly D&D group for adults at the Spades Park library. They had their first session in February. It was a great success, with a full session and happy players, and there is already a waitlist for the March session!

Children's librarian Nell German says her favorite program in February was the "Village of Stories" program from PDA, with Kahlil the Djeli from Arts for Learning. The kids and parents loved the drumming and the traditional storytelling! **From Carri Genovese, Branch Manager**

Warren - Feb. 8 Warren was at a STEM night at Lakeside Elementary. We talked to 215 people and had an increase in program attendance. We have also seen more of the students present in the library building. We have several more visits planned for the next few months. The library hosted a literacy program for Lakeside families on the 17th. Even with the weather, we still had 30 people present to talk about the available library resources. **From Bambi Pea, Supervisor Librarian**

Wayne - On the first Saturday of each month, Wayne Branch has a Paws to Read program with Lori and Dakota. On Saturday, Feb. 3, we had one regular reader and

three new readers. The latter children were with behavior specialists who had not read to a dog before. One (8 years old) was afraid of the dog but overcame her fear by watching the others read and pet Dakota. The adult took a picture with her to share with the child's mom. We love to see success stories like this and hope the children come to future Paws programs and maybe to our Spring Fair on Monday, March 18th, at 2:00 pm. [Unfortunately, at the request of the adults with the children, no photos were taken at this program]. **From Melinda Mullican, Branch Manager**

West Indianapolis—We host Chair Yoga on Tuesdays every week, and a dedicated group of patrons attends every session. On Feb. 27, one patron said, "Chair Yoga is the best class I've ever taken at the library."

We also host InTouch Outreach (ITOR) every Thursday from 1 to 5. This month, Tiana, the ITOR rep, helped a patron who has been living in her car and dealing with a severe medical situation. After talking to ITOR, the patron commented, "Thank you for noticing. Thank you for caring and going out of your way. You didn't have to."

On Feb. 2, we hosted Professor Watermelon at Head Start Southwest. Forty-six children and seven adults attended.

At our Preschool Art Adventures program, we had a group of siblings show up and have a blast with Mr. Jeremy! **From Megan Shepherd, Public Service Librarian**

West Perry – Crafternoon - We held our second session of this program in February, which featured Fiber Arts. Attendance tripled from January attendance.

Gardening Group - this group has been meeting for two years, but in February, they had 16 attendees despite one of the main organizers being unable to attend.

Toddler Storytime: Miss Shelby and Miss Robin have a very loyal following. In September, we added another session, and it has grown. In February, we had 259 people total over nine sessions, averaging 29 people per session.

Preschool Storytime: We were reading a story, and I was pointing out how the characters looked - one was a young Black girl with light brown skin and curly black hair. One of our storytime regulars popped up and said excitedly, "I have light brown skin!" It was such a sweet moment, reaffirming why it's important to show different races and cultures during storytime! **From Lindsay Haddix, Branch Manager**



Program Development Area (PDA)

Adult Program Highlights

Feb. 24 marked the end of Lunar New Year celebrations in the local Chinese and Chinese American communities. We ended the season with a festive bang by hosting an afternoon of performances and activities at Central Library that honored the "Year

of the Dragon.” This was a day of bright costumes, excellent performance talent, and cultural expression. Thank you to our partners who made the event possible: Indiana Association of Chinese Americans and Indianapolis Chinese Performing Arts.



Performers in Central Library’s Lunar New Year celebration pose with Library staff on the Clowes Auditorium stage—photo by Indianapolis Chinese Performing Arts.

Juvenile Program Highlights

Early literacy programs resumed for 2024 around the library system! One of our featured programs continuing this year is Bilingual Storytime. Our Spanish story times kicked off at five branches (Irvington, Warren, West Perry, Eagle, and Fort Ben) and welcomed 154 visitors.

The library continues to be a leading resource for early childhood educators. On Feb. 19, our team led professional development for Day Early Learning educators about reading development in early childhood and discussed the power of story times.

Digital Inclusion Program Highlights

In February 2024, Northstar Digital Literacy had 62 unique users who completed 66 hours of independent learning and took 78 assessments. Lawrence had the highest number of unique users behind Central, followed closely by Michigan Road.

As usual, Basic Computer Skills were the most popular topic again this month, followed by a three-way tie between Microsoft Excel, PowerPoint, and Email.



IndyPL in the Media

Welcome to our uplifting journey through our library's latest and greatest highlights! In this media summary, we're thrilled to share a collection of upbeat stories that showcase our community hub's vibrant and dynamic spirit. From heartwarming events to remarkable achievements, each link within this report is a testament to the positive impact our library is making. Join us in celebrating the inspiring moments, connecting with the community, and embracing the joy that resonates within our library's walls. Let's dive into a world of optimism and discover the countless reasons why our library stands as a beacon of positivity and enthusiasm!

Highlighted Press Releases

[The Indianapolis Public Library Expands Collection of Braille Books](#)

[Acclaimed Ballerina Misty Copeland to Present The Indianapolis Public Library's 2024 Marian McFadden Memorial Lecture](#)

[Spring Nonprofit Workshop Series Launching February 24 at Central Library](#)

[Celebrating a Living Black History: Digital Indy Chronicles History of Oasis of Hope Baptist Church](#)

Selection of IndyPL news

[Misty Copeland to attend 45th Annual Marian McFadden Memorial Lecture - ALL Indiana on WISH-TV 8](#)

[Indy Now Book Club on Fox 59 - Books by Black authors that Center Joy + Misty Copeland - 2/28/24 - Fox 59 Indy Now](#)

[Introducing Indianapolis Public Library's Center for Black Literature and Culture - WISH-TV](#)

[Author Q&A: 'My Divine Natural Hair' at the CBLC - WISH TV 8](#)

[Indianapolis Public Library's Glendale branch closes; new location to open in March - WTHR](#)

[How Indy Public Library is trying to meet everyone's information needs - AXIOS](#)

[Indy Public Library expands 'Shared System' to 5K more students - WTHR](#)

[Lawrence/Geist community events – Disability Resource Fair at Fort Ben Branch - March 2024 - Current Publishing](#)

[This Weekend in the Arts: March 1-3 - Meet the Artists - Indianapolis Recorder](#)

[The 'Dune' sequel is coming to theaters. How long is the movie? - IndyStar](#) (Mentions IndyPL collection.)

[New York Times best-selling author John Green to visit UI - The Daily Iowan](#) (Shared photo of Central Library event)

[Lawrence Launches Disability Awareness Month with Resource Fair and Community Events- Breaking News Network - Breaking News Network](#)



STAR Award Recognition

★ February Star Award Winners ★

Thank you to everyone who submitted a nomination for this past month. We had **12** nominations this month out of **213** since the program began last April. Keep those submissions coming in!

★ **Patron Services** - Kevin Horton (BGR) - "Patron was extremely happy and relieved when Kevin helped them at the copy machine. They wrote a wonderful handwritten note and left it with us to thank him. It read: 'My experience at the Beech Grove Branch was SAVED by Kevin Horton, Library Assistant Extraordinaire. I was amazed that this sensitive young person read my face and body language so well that I stood gormless at the copy machine with a folder full of phonics pages I needed to copy for my tutoring gig. Kevin calmed me down, took me step by step through the process, and stood with me throughout, showing me how to use the machine and order my files. He was gracious, urbane, and a joy to be helped by. And, most significantly, he made me feel less afraid of technology and this very changing world. I am so grateful!'"

★ **Peer Support** - Consuelo Zavala (GPK) - "Consuelo is such a supportive coworker and supervisor. She is constantly making sure that others are okay and offering a helping hand when needed. Our branch has been a little short-staffed lately, and Consuelo is always flexible with her schedule. Consuelo never hesitates to stay late, switch shifts, or fill in the schedule gaps where necessary. Her dedication to the library does not go unnoticed!"

Also nominated: Alex Oberhaus, Maureen Beasley, Jennifer Cooper

★ **Community Involvement** - Kevin Summers (GPK) - "Kevin is the children's librarian at GPK. He creates fun, interactive, educational programs for the children both in the library and at the schools. He cares very much about his job and the children at his classes. Thank you, Kevin, for always being willing to make the extra effort for the branch and the children."

★ **Team Excellence** - Glendale Branch Team (GLD) - "Through the ups and downs of not knowing when their new branch is going to open, the Glendale team has always tried to look on the bright side of things. They do a great job of pointing out and celebrating wins and occasions of every size. The Glendale branch team not only bring light and positivity to their peers but also to their patrons with their creative and colorful displays. They have put in a lot of hard work, especially in the last few weeks, helping patrons get ready for the closure of the old location. I am so glad to see they will finally be moving into their new location, which is well-deserved! "

Also nominated: Southport Circulation, Alex Oberhaus, Flo Schick, Kevin Summers, Angie Lewis, Amanda Schaffer, Jack Koning, and Valerie LaFave.

★ **Page Excellence** - Carol Fowler (WPR) - "Carol comes in every day with a smile no matter what disaster she comes into. The other day, she came into over seven full kid's carts after we'd been closed for a holiday, and she got right to work. By the end of her four-hour shift, nearly all the carts were empty. She's a rock star, and we appreciate her so much!"

★ **Other Duties as Assigned** - Jake Leverton (WRN) - "Jake is an incredibly reliable and valuable part of the Warren team. He frequently goes above and beyond when assisting patrons and colleagues alike. Despite it not being assigned to his position or one person alone, he has become the point person for both the Chromebook/Hotspot Lending program and tax forms. He keeps on top of what forms we are able to offer in print, restocking the rack that holds the forms and ordering more when we are close to running out. His diligence and knowledge have been a major help to the librarians during the Adult version of Summer Reading (tax season)."

Also nominated: Erin Farrell and Elaine Bradburn.

★ **Volunteers and Partnerships** - Ben Thompson (GPK) - "Ben has been an amazing help as we assisted patrons in the transition of using MyPC. He took the time to learn how the system works and helped us navigate some of the hiccups so we could better assist patrons. "



Staff Engagement Survey

The Executive Leadership Team is thrilled to share the recent Staff Satisfaction and Engagement Survey results, which focused on job satisfaction and the overall work environment. The active participation and candid feedback have provided invaluable insights into the workplace culture, and we are pleased to report that the results are positive and encouraging.

Some key highlights from the January 2024 survey include:

- **Job Satisfaction:** A significant majority of respondents expressed high levels of job satisfaction, indicating that our collective efforts to create a positive and fulfilling work experience are making an impact.
- **Work Environment:** The survey revealed a positive perception of the overall work environment, with many staff members acknowledging a sense of collaboration, support, and camaraderie within our teams.

We want to recognize and appreciate the active participation in the survey. The openness of staff in sharing their thoughts and experiences has played a crucial role in shaping the positive work culture we strive to achieve.

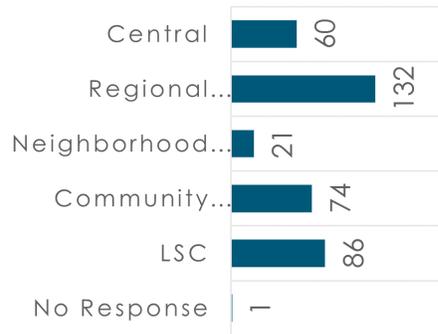
In addition to their valuable feedback, we would also like to acknowledge the implementation of several CIP strategies that we hope have contributed to our positive work environment:

- **EC Liaison Visits:** The Climate Improvement Process (CIP) initiative, particularly the EC liaison visits, has fostered communication and understanding between various teams, contributing to a more cohesive work environment.
- **Executive Leadership Team in Branch Meetings:** Our executive leadership team's active involvement and visibility. The ELT in-branch meetings have been noted and appreciated. Branch staff presence and engagement have provided suggestions and feedback on organizational goals.
- **Town Hall:** The regular town halls have been well-received. This platform allows for another channel of communication to address concerns and focus on your questions.

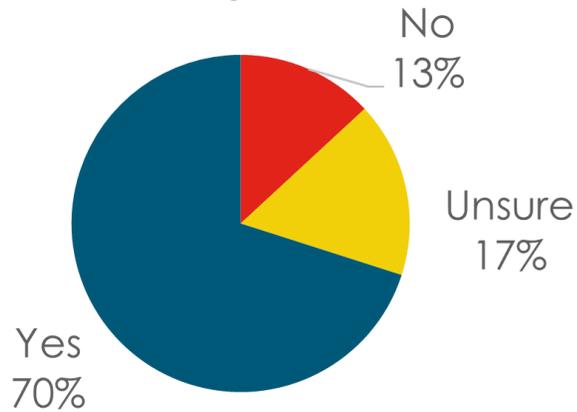
The collective commitment to improving our workplace and engagement in these initiatives have undoubtedly played a pivotal role in achieving these positive results. Once again, we thank the staff for their active participation, dedication, and enthusiasm. As we move forward, let's continue to work together to sustain and build upon this positive momentum.

374 out of 602 Staff Responded (62%)

Primary Work Location

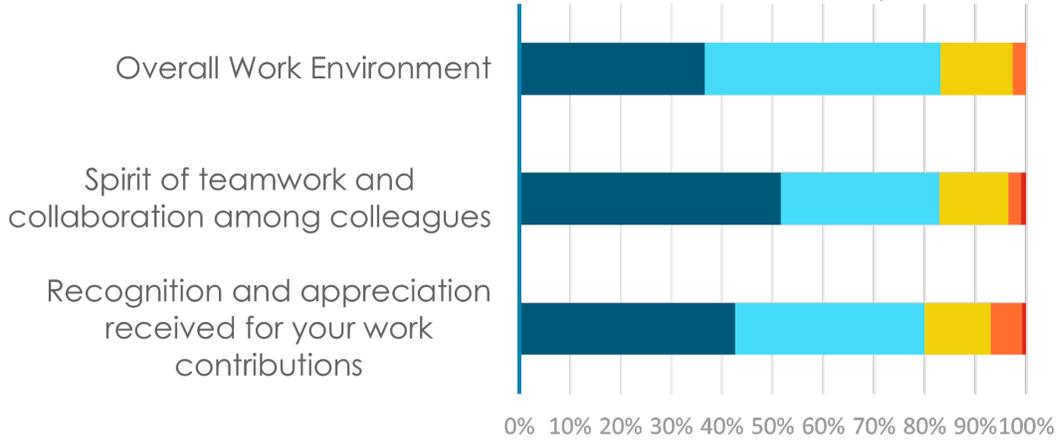


Do you feel that the library provides a safe and secure workplace?



How would you rate each of the following at the library?

■ Excellent ■ Good ■ Fair ■ Poor ■ Very Poor



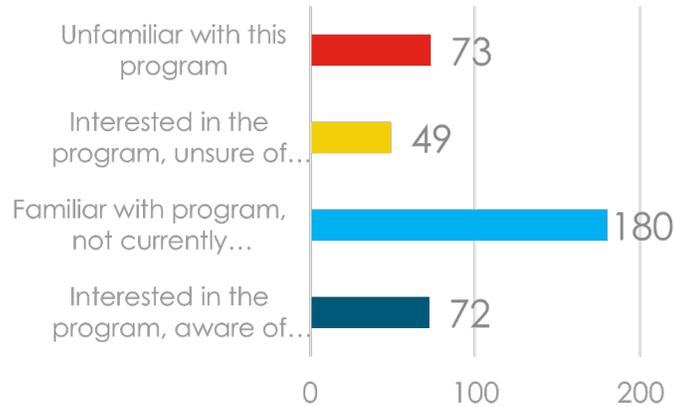
The survey allowed respondents to provide additional comments about their response for the above set of questions. The Executive Leadership Team reviewed all comments.

How satisfied or dissatisfied are you with each of the following?

■ Very Satisfied ■ Satisfied ■ Neutral ■ Dissatisfied ■ Very Dissatisfied



Career Development Program



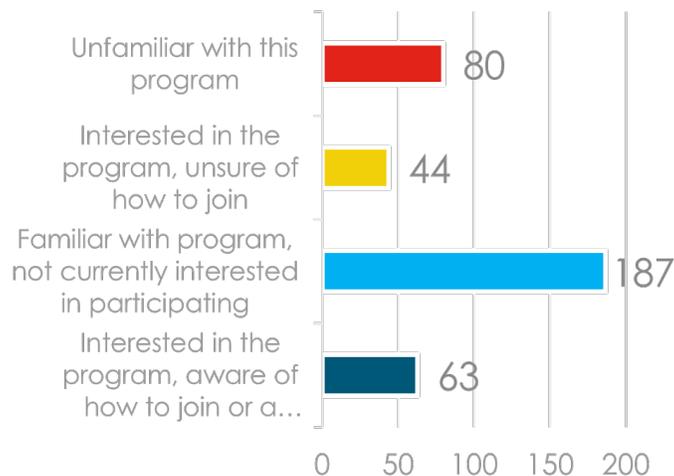
Career Development Program

This 6-Month program helps prepare staff for career development and leadership positions within the Indianapolis Public Library. Participants meet with a panel of library leaders to develop a Career Development Plan with clear goals. One member of the panel works with the participant to evaluate progress towards the identified goals and provides guidance.

How Do I Get Involved?

This program is offered twice annually, in the spring and fall. Space is limited to 14 participants per cycle. Manager or supervisor approval is required to participate. Contact Peggy Wehr with questions.

Mentorship Program



The library uses WisdomShare to manage internal mentor-mentee relationships. Mentors and mentees commit to a one-hour meeting per month for 6 Months. Additional commitments include brief evaluations and small assigned tasks.

Common Themes: What do you consider as the library's greatest strengths in terms of employee satisfaction?

Benefits

Many staff cited benefits in some form (PTO, insurance, wages, etc.) and the stability of their job.

DEIA

Our diversity, intentionality in anti-racism and approach to centering racial equity, fostering inclusive teams at the local team level, and how we strive to create inclusive services and collections for all patrons were common topics.

Listening

Efforts to listen to staff and be responsive to feedback were acknowledged as a positive recent effort and leadership were encouraged to continue.

Our Shared Mission and Values

The shared sense of purpose from serving our community to fulfill our mission and commitment to inclusion.

Staff

The opportunity to work with staff who have a diverse range of experiences and talents.

Teamwork

Strong teams where staff work together, support each other, and live out our value of inclusion. Many staff shared a strong sense of team spirit in their immediate work group or team.

Common Themes - Do you have any suggestions or ideas that could contribute to a better work environment or enhance employee satisfaction?

Benefits

Compensation was the most commonly mentioned benefit. Ideas for additional mental health benefits, better benefits for part-time staff, and additional time off or leave programs were also shared.

Connection and Organizational Communication

Suggestions ranged from enhanced documentation, better interpersonal communication accountability, more opportunities to connect face-to-face, and identifying and addressing interpersonal communication breakdowns.

Equity

Common themes around equity included that racial equity is important and encouragement that DEIA training on racial equity should continue. The majority of the staff who completed this survey would like to learn about racism and racial discrimination. Another theme captured is that a broader range of DEIA topics should be included in our DEIA training – specific suggestions included neurodivergence, intersectionality, LGBTQIA+ experience, and supporting individuals with a disability.

Improve Staffing and Address Capacity Concerns

Staff noted capacity concerns, feeling understaffed, or observing that our staff levels are not at the level of peer libraries. The most common advice was to provide additional staffing. This was a shared theme from both public service and closed departments. Staff also acknowledged wanting to introduce new programs or initiatives to meet community need, but not having the capacity to pursue them. It appears to be acknowledged that the services or tasks they are providing that stretch them past capacity are important since ideas or requests for improving efficiency or other adjustments that could address capacity were not a common theme.

Outdated Buildings

Many of our buildings have deferred maintenance issues and are aesthetically displeasing to both staff and patrons. This survey predated the release of the 18-year roadmap to address all facilities, so we are hopeful that many of these comments are addressed by the actions outlined in that plan.

Professional Development and Training

Ideas for improving professional development, departmental and manager training, on-boarding, training on current challenges facing the library (safety, technology, the unhoused, etc.), and equity training were shared. The opportunity for promotions, including through non-managerial or supervisory career paths was also a noted theme.

Safety and Security

While some branches feel quite safe, Central and other branches feel pointedly unsafe. Staff appreciate the increased safety efforts, including hiring and training LSAs, but state there is more work that needs to be done. Staff shared experiences that inform their feeling of safety and security. Suggestions included more training, more security officers, better staffing, and improved cameras.

There looks to be a hope of some type of “preventive” security measures, it is challenging to define what that could be. Staff acknowledge the complexity and challenges of addressing this issue.

Taking the First Step—Straight from the Executive Leadership Team (ELT) to you, one first step we are committing to based on this survey. And more to come.

Accounting and Chief Financial Office

"The staff engagement survey provided positive feedback and it reflects items that we are currently working on. My goal, as we manage our daily financial operations of the Library and continue to invest in capital projects for the Library, is to always keep our staff a priority, valued, and safe. We will continue to be good stewards of our funds and advocate for more Local Income Tax dollars that will help us budget to provide equitable pay, increase enticing benefits, increase security, and funds to continue to serve our patrons plus community."

Collection Management

"One theme in the feedback was regarding the tools to support staff and patrons with resumes needing a refresh. We are actively working to identify a better resume writer for the electronic resource collection. There were also concerns expressed that branch collection analyses are relying on dated analysis or personal opinions.

We are committed to ensuring decisions are based on new, fresh data for data-driven recommendations and actively collaborating with branch stakeholders. To give insight into decisions, we provide reports to each branch with current circulation and collection counts and collaborate to make decisions about the collection based on those reports. If you have questions about this process, your ARM will have additional information and can help answer questions."

Communications and Marketing

"In response to feedback, specifically a comment about '...a plan that joins Comms and IT expertise with the 'end users' in public services and closed departments...': Our Action Step: Retool existing monthly "Staff Newsletter" with a revised mission statement and content organization including a more robust Innovation and Technology section."

Diversity, Equity and Inclusion

"One next step is to provide an opportunity for staff to have training about neurodiversity among patrons and staff."

Operational Services

"Camacho is scheduled to have a review of their first year of operations. We will go over what went well, what didn't, and how to course correct in 2024. Off-duty police have been increased to all open hours at Central. Increased training for security staff, especially in trauma-informed support and advanced de-escalation tactics. Better integration and communication among Library Security Assistants and Public Services staff."

Talent & Development

"The Talent & Development Department is committed to being an employer of choice. To have a best-in-class staff, we offer regular training programs to all staff members. We

appreciate your valuable feedback about topics and the time needed to complete training. A common theme was around management training. In response, the Talent & Development Department is introducing a feedback form available on our Intranet. Whenever you have an idea or desire to share feedback on our training, you may submit this form. The T&D Department is always seeking to meet your professional growth needs, and we will work to implement suggestions received from the feedback form."

Innovation & Technology

"The IT department has heard you and values your voice. To be responsive, proactive, and accountable we are able to present at your business division meetings: ARMs meetings, Children's Services meetings, Adult Services meetings, to name a few, to answer your questions and/or address your concerns; as well as started a new committee focus on technology called The Technological Innovation Committee.

The purpose of this committee is to receive feedback from staff for present and our future implementations, deployment, software, etc., if you are interested in joining the committee, being a standby, or working on special projects, we would love to have you join us."

Public Service

"The main themes that came through in the public services world were staffing, security, and salary/promotion. We saw many comments that called for additional staff to ease capacity concerns and address safety issues. Public Services will seek to add new positions as soon and as often as we are able and to provide a rate of pay that is marketable and equitable.

We will also seek to modify buildings, specifically Central Library, to eliminate as many "problem areas" as we can in order to reduce the number of security incidents. Finally, we will seek to create promotional tracks for Public Services staff that do not necessarily require stepping into management (similar to the "Librarian 1-5" models that some other large public libraries have)."

Strategic Planning and Assessment

"Community Action Plan process updates are planned for the 2025 process (application year 2024) with a goal of better communication and tracking after submission and adjusting the application to better support applications for the non-programmatic initiatives undertaken by closed departments.

An analysis of the entire system from application to end-of-program reports to identify recommendations is planned for Quarter 1 of 2025."

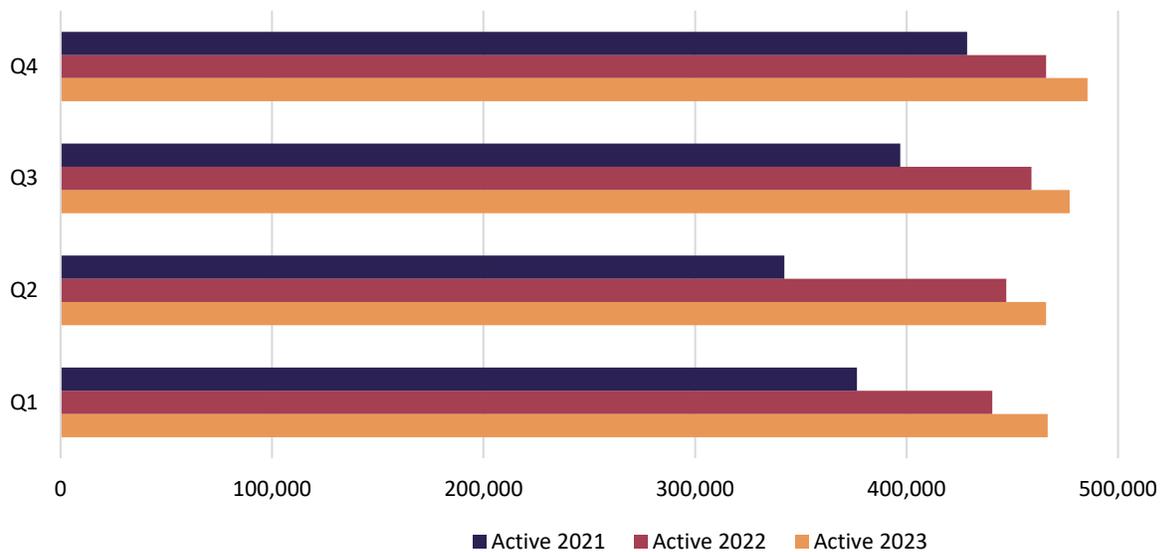
Results From Last Year

Our 2023 active cardholder statistics showcase an impressive rebound, surpassing pre-pandemic levels and signaling a positive trajectory. These statistics specifically highlight the usage of active cardholders, referring to patrons who have utilized their cards within the past twelve months. Additionally, a current cardholder is defined as someone who has held a library card for at least three years.

Card usage among our current cardholders has steadily increased from 2021 to 2023. In 2021, active cardholder use stood at 41%, which rose to 58% in 2022 and 2023. Each quarter has demonstrated a notable uptick in active cardholder engagement, reflecting our community's growing enthusiasm for library resources and services.

	Q1	Q2	Q3	Q4
Active cardholders 2021	376,587	342,222	397,019	428,860
Active cardholders 2022	440,474	447,168	459,108	465,914
Active cardholders 2023	466,756	466,034	477,062	485,623

Growth by Quarter





**BUSINESS
PRIORITIES**

- Glendale Grand Opening



**ADDED
PRIORITIES**

- Door counter installation
- Customer Service Satisfaction



**Staff
Opportunities**

- EEO Report Compliance
- Youth Services Conference (3 staff attended)
- EEO Refresher

Report Prepared By
Gregory A. Hill, Sr.
Indianapolis Public Library

GOALS FOR Q1

STRATEGIC PLANNING

Preparations continue for staff, board, and community engagement sessions. The staff Strategic Planning Committee has been formed.

CLIMATE IMPROVEMENT

The Racial Equity Solutions Team at Ice Miller, LLP will lead a follow-up on the [Climate Improvement Process](#), initially deployed in 2021. An email and survey was sent to staff on March 11, 2024.

STAFF ENGAGEMENT

Staff Engagement Survey: The results were presented to staff in a stand-alone letter on March 7. The survey had positive results.

Library of Things Collection Survey: Staff can contribute to the discussion of a Library of Things, a new collection of non-media items that is being considered for development in the future.

Diversity, Equity, Inclusion, and Access Training Survey: The survey has closed. We received 162 responses.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE SPECIAL MEETING MARCH 4, 2024

The Indianapolis-Marion County Public Library Board met in-person at LSC Room 226 on Monday, March 4, 2024, at 6:00 p.m. pursuant to notice given.

Board Members Present: Chairman Dr. Eugene White, Stephen Lane, Dr. Khuala Murtagh

Other Attendees Present: Hope Tribble, Adam Parsons, Gregory Hill, M McKenize, Mary Barr, Lolita Campbell

This meeting was to present and answer questions on the long-term patron services assessment, prepared by the team led by Schmidt Associates. The presentation was broken into four main segments:

- 1. Executive Summary
- 2. Facilities Assessment Study
- 3. Community Engagement
- 4. Patron Services Evaluation

Executive Summary

This portion of the presentation was presented by Lisa Gomperts of Schmidt Associates. She reviewed the 2014 assessment and subsequent projects, the goals of the 2024 assessment, and overall timeline of facility-related projects.

Facilities Assessment Study

This portion of the presentation was presented by Renee Moldovansky of HBM Architects. She reviewed the overall maintenance costs for each branch, operational expenses with and without staffing costs, and technology and ADA assessments.

Community Engagement

This portion of the presentation was presented by Caroline Mosby and Belinda Drake of Engaging Solutions. They reviewed the overall outreach strategy, summary of feedback received, demographics of patrons who answered the survey, and the survey results.

Patron Services Evaluation

This portion of the presentation was presented by Renee Moldovansky of HBM Architects. She reviewed overall data for each branch, benchmarking and peer comparison information, feedback received from branch managers, and discussed options for the first three suggested renovations.

A Q&A session with the members of the Facilities Committee followed the presentation.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE MEETING
March 12, 2024

The Indianapolis-Marion County Public Library Board Diversity, Policy and Human Resources Committee met in-person at LSC Room 226 and via Microsoft Teams on Tuesday, March 12, 2024 at 11:30 a.m. pursuant to notice given.

Committee Members Present: Chairman Raymond Biederman, Dr. Luis Palacio, Dr. Eugene White, Stephen Lane

Other Attendees Present: Gregory Hill, Tisha Galarce, Jackie Hernandez, Russell Brown: IndyPL Legal Counsel, M. McKenzie, Kimberly Ewers, Mary Barr, Lolita Campbell, Michael Torres

Virtual Attendees: N/A

Chairman Biederman called the meeting to order at 11:31am.

1. Policy Update Emergency Closure – Tisha Galarce

- Tisha presented the Resolution and Board Action Report for the Emergency Closures policy.
- The major change for this policy will be in how IndyPL reports closures to staff members. Instead of closures being broadcasted via email and on the IndyPL homepage at 6:00am, the policy update changes the broadcast time to 12:00am. This change is necessary due to some staff members needing to be at work at 6:00am, specifically delivery drivers.
- Staff members will be notified via an email notification, a banner will be added to the IndyPL homepage with the closure status, and staff members will still be able to call the emergency phone line to be informed about active emergency closures.
- Tisha states that the policy will also now include language specifically addressing that the CEO will consult with other Directors and Officers when there are closures.
- Stephen Lane asked which other Department Officers will be consulted. CEO Greg Hill stated that the officers are: Operational Services (Adam Parsons), Public Services (John Helling), and Collection Management (Deb Lambert).
- This Resolution was accepted to pass to the Board for approval.

2. Sunday Policy – Tisha Galarce

- Tisha talked about the Sunday policy. She states that the update has been finalized with the Union.
- Tisha states that Staff Association is currently assisting with creating one policy for all staff members, but if an agreement cannot be reached, there will need to be two separate policies for Union and non-Union staff.
- She states that the goal is to have the Board Action Request and Resolution ready for April 2024 DPHR Meeting and Board Meeting.

3. Proposed Next Meeting

April 9, 2024 at 11:30 a.m. EDT at the Library Services Center.

4. Adjournment

Chairman Biederman adjourned meeting at 11:36am.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
March 12, 2024

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at LSC Room 226 on Tuesday, March 12, 2024, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairman Dr. Eugene White, Stephen Lane, Dr. Khuala Murtadha

Other Attendees Present: Gregory Hill, Adam Parsons, Lolita Campbell, Russell Brown, Michael Torres, M McKenzie, Ray Biederman

1. Resolution 14-2024 – Approval to Award a Construction Services Contract for the Central Library 4th Floor Study Rooms Renovation Project

- The Chief Operational Services Officer recommends Board approval to Award a Construction Services Contract for the Central Library 4th Floor Study Rooms Renovation Project to **Stenz Construction Corporation, Indianapolis, Indiana** for the total cost of \$100,505.00.
- The Project will be funded by the Facilities Improvement I Bond (Bond 479).
- Stenz Construction Corporation is not a city-certified Minority/Women/Veteran/Disability Owned Business Enterprise and will self-perform 10% of the work.
- The Project will renovate Study Room 408 into two separate rooms – one for assistive technologies and one with telehealth equipment. The Project also includes enclosing Room 407 to create the Business Resource Center. The scope of the work includes walls with acoustic privacy provisions, doors, finishes, mechanical, lighting, and fire protection.
- IndyPL staff and the architect krM Architects+, prepared documents to solicit open, competitive, and sealed quotes for the Project. The Documents were issued to invited vendors and sent to business development contacts on February 13, 2024.
- A Pre-Quote Conference and Site Tour was held on February 21, 2024. One (1) vendor attended the Conference.
- One (1) complete quote for the Project was received by the deadline of 2:00 pm on February 29, 2024.
- Stenz Construction Corporation has completed work at the Eagle and Michigan Road Branches for IndyPL and can successfully complete the work as described in the documents.

After a brief discussion, the Committee requested additional information before making their recommendation to the full Board at 3/25/24 meeting.

2. Resolution 15-2024 – Approval of First Amendment to Lawn and Landscaping Services Contract with Providence Outdoor, Inc.

- The Chief Operational Services Officer recommends Board approval of the first amendment to the lawn and landscaping services contract with Providence Outdoor, Inc.

- Providence Outdoor, Inc. has proposed no price changes to their services. Funding has been budgeted from the Operating Fund (Fund 101). The total of 2023 invoiced services were \$130,915. 2024 costs are expected to equal 2023 costs.
- Providence Outdoor, Inc. is not a city-certified Minority/Women/Veteran/Disability Owned Business Enterprise and will self-perform 100% of the work.
- Providence Outdoor, Inc. has been providing services at select IndyPL branches since 2021, when they were awarded the contract after responding to the Lawn and Landscaping RFP.
- The contract terms included and initial three-year contract period, followed by three (3) optional one-year contract extensions, upon approval by both the contractor and IndyPL.
- IndyPL has found past performance acceptable, is agreeable to the 0% price increase, and would like to continue this contract with Providence Outdoor, Inc. for the additional term of one (1) year.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

3. Resolution 16-2024 – Approval of First Amendment to Lawn and Landscaping Services Contract with The Davey Tree Expert Company

- The Chief Operational Services Officer recommends Board approval of the first amendment to the lawn and landscaping services contract with The Davey Tree Expert Company.
- The Davey Tree Expert Company. has proposed a 3% increase to their services. Funding has been budgeted from the Operating Fund (Fund 101). The total of 2023 invoiced services were \$35,550. 2024 costs are expected to be \$36,600, reflecting the 3% increase.
- The Davey Tree Expert Company. is not a city-certified Minority/Women/Veteran/Disability Owned Business Enterprise and will self-perform 60% of the work.
- The Davey Tree Expert Company has been providing services at select IndyPL branches since 2021, when they were awarded the contract after responding to the Lawn and Landscaping RFP.
- The contract terms included and initial three-year contract period, followed by three (3) optional one-year contract extensions, upon approval by both the contractor and IndyPL.
- IndyPL has found past performance acceptable, is agreeable to the 0% price increase, and would like to continue this contract with The Davey Tree Expert Company. for the additional term of one (1) year.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

4. Resolution 17-2024 – Approval of First Amendment to Lawn and Landscaping Services Contract with Schoolboy Landscaping and More LLC

- The Chief Operational Services Officer recommends Board approval of the first amendment to the lawn and landscaping services contract with Schoolboy Landscaping and More LLC.
- Schoolboy Landscaping and More LLC. has proposed a 10% increase to their services. Funding has been budgeted from the Operating Fund (Fund 101). The total of 2023 invoiced services were \$62,100. 2024 costs are expected to be \$68,300, reflecting the 10% increase.
- Schoolboy Landscaping and More LLC is a city-certified MBE and will self-perform 100% of the work submitted in their proposal.

- Schoolboy Landscaping and More LLC has been providing services at select IndyPL branches since 2021, when they were awarded the contract after responding to the Lawn and Landscaping RFP. In 2023 Glendale Branch and Fort Ben Branch were added to their responsible properties.
- The contract terms included an initial three-year contract period, followed by three (3) optional one-year contract extensions, upon approval by both the contractor and IndyPL.
- IndyPL has found past performance acceptable, is agreeable to the 0% price increase, and would like to continue this contract with Schoolboy Landscaping and More LLC, for the additional term of one (1) year.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

5. Resolution 18-2024 – Approval to Award a Purchase Agreement for Updated Hardware for Central Library Vocera System

- The Chief Operational Services Officer recommends Board approval to award a purchase agreement for the updated hardware for the Central Library Vocera communication system to **Vocera Communications, Inc**, a Stryker company, for a cost of \$69,970, plus a \$143.00 shipping fee.
- The Project will be funded by the Various Facilities Projects line item from Bond Fund 488.
- Vocera Communications, Inc., a Stryker company, is not a city-certified Minority/Women/Veteran/Disability Owned Business Enterprise and supply 100% of the purchase order cost.
- The existing equipment is several years old and needs an update. Issues with the existing hardware include manufacturer support being discontinued, reliance on an outdated web browser (Internet Explorer) to access hardware settings, and incompatibility with replacement badges.
- While the purchase is over the \$50,000 limit that traditionally requires a Request for Quote, the process is not required as this purchase is simply for updating the existing hardware.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

6. Updates on Facilities projects and upcoming Board items.

I. GLD construction – Grand Opening Preparations

HVAC will be fully commissioned on 3/21/24.
Grand Opening will be on 3/30/24.

II. NOR and PIK renovations

NOR window replacement will be completed this week.
PIK window replacement will be completed next week.

III. Curve renovation

Bid documents for construction services have been issued and responses are due 4/2/24.

7. Proposed Next Meeting

April 9, 2024, at 1:00 PM EDT at the Library Services Center

8. Adjournment

The meeting adjourned at 1:46 PM