



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
June 26, 2023**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Central Library
40 East St. Clair Street, Riley Room
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items
Dated This 22nd Day Of June, 2023**

**The public is invited to view/listen
to the Regular Meeting via a YouTube live stream link which will be
available on the Library's website prior to the start of the Meeting as follows:**

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Board Meeting.

**HOPE C. TRIBBLE
President of the Library Board**

-- Regular Meeting Agenda --

1. Call to Order

2. Roll Call

3. Branch Manager's Report

Robin Kelley, Manager, Adult Services, Central Library, will report on their community and services. (enclosed)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND IF THEY ARE SPEAKING ON BEHALF OF A GROUP.**

b. Communications received, not requiring action. (at meeting)

5. Approval of Minutes

a. Special Meeting, May 12, 2023 (enclosed)

b. Executive Session, May 22, 2023 (enclosed)

- c. **Regular Meeting, May 22, 2023** (enclosed)

COMMITTEE REPORTS

- 6. **Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**
 - a. **Report of the Treasurer – May 2023** (enclosed)
 - b. **Resolution 35 – 2023** (Resolution for Transfer between Classifications and Accounts) (enclosed)
 - c. **Resolution 36 – 2023** (Resolution for Marion County Internet Library Grant Acceptance and Database Renewals) (enclosed)
- 7. **Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtagha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)**
- 8. **Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtagha)**
 - a. **Resolution 37 – 2023** (Approval to Award a Services Contract for the Service Area Assessment and Patron Services Analysis Project) (enclosed)
 - b. **Resolution 38 – 2023** (Seventh Addendum to Security Services Agreement) (enclosed)
 - c. **Resolution 39 – 2023** (Approval to Award a Construction Services Contract for the Installation of the Library Services Center Generator) (enclosed)
 - d. **Resolution 40 – 2023** (Approval to Award a Construction Services Contract for the Roof Replacement at College Avenue Branch) (enclosed)
 - e. **Resolution 41 – 2023** (Approval to Award a Construction Services Contract for the Roof Replacement at Franklin Road Branch) (enclosed)
- 9. **Library Foundation Update**
- 10. **Report of the CEO**

Library Board Meeting Agenda

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a. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (42 – 2023)**

(enclosed)

b. **CEO Report – June 2023** (enclosed)

c. **CEO Presentation – First 100 Days** (at meeting)

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

13. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

July 2023 –

INFORMATION

14. Materials

- a. **Notes of May 19, 2023 and June 13, 2023 Diversity, Policy and Human Resources Committee Meetings** (enclosed)

- b. **Notes of June 13, 2023 Facilities Committee Meeting** (enclosed)
- c. **Notes of June 14, 2023 Finance Committee Meeting** (enclosed)

15. Board Meeting Schedule for 2023 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2023 will be updated as needed.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, July 24, 2023, at the Irvington Branch Library, 5625 East Washington Street, at 6:30 p.m.

18. Other Business

19. Adjournment



Central Library 2023



Our Story

Since its founding in 1873 Central Library has served as the cornerstone of our library system. As the largest library in the system, Central is home to over 600,000 items and plays a unique multi-faceted role in this community and beyond. It is a neighborhood library to the 35,800+ residents of its immediate service area and those who work downtown as well as a major information resource center for Central Indiana. Reaching beyond Marion County, interlibrary loans total approximately 7,000 annually. The building itself provides ease of use for the public and full ADA accessibility along with plentiful seating, about 200 public computers with Internet access, a café, study rooms, public outdoor reading space, and a parking garage.

Central's Neighborhood

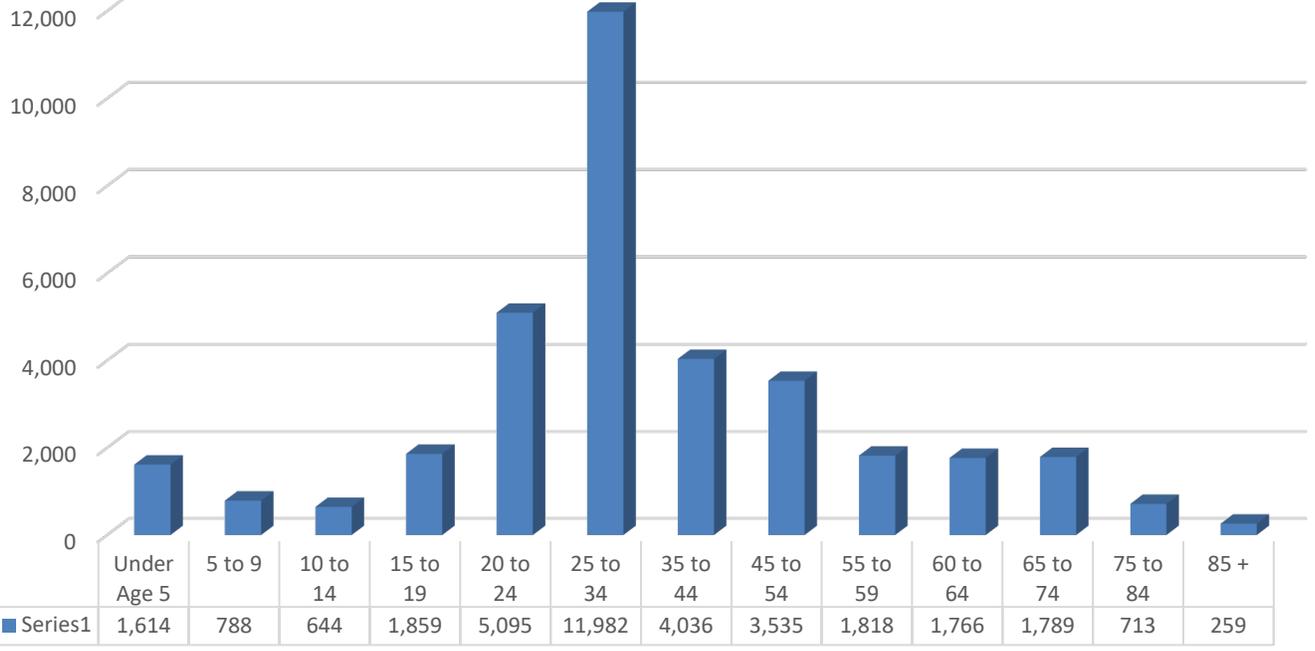
Central Library's home since 1917 has been at 40 East St. Clair Street. The charts show age, race and educational level distribution in our 10 census tracts in Marion County. Also within our service area, SAVI data shows that about seventy-seven percent of the population have an Associate's degree or higher.¹

Demographics of Population Living in the Central Library Service Area

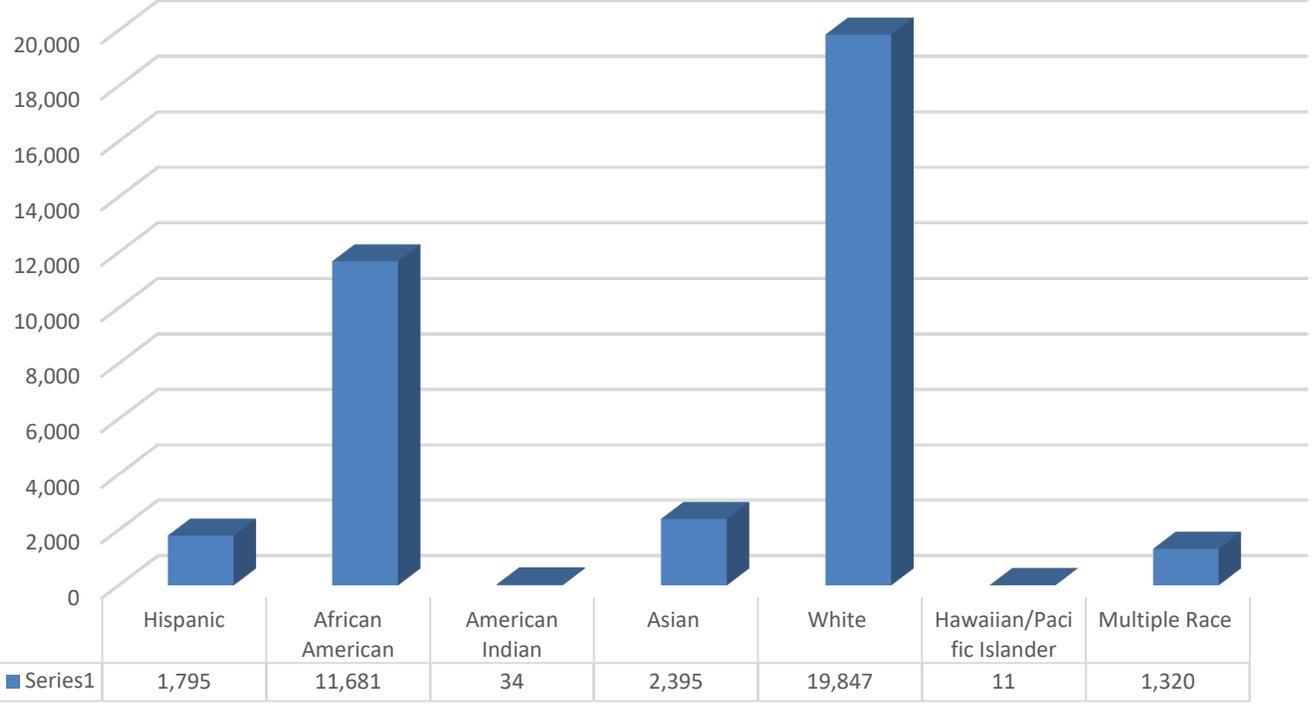
- ❖ 2019 population for Central was 35,898.
- ❖ Land Area in Square Miles: 8.78
- ❖ Age 0-17 population was 3,618.
- ❖ Age 18-64 population was 29,519.
- ❖ Age 65 and over population was 2,761.
- ❖ African American population was 11,681.
- ❖ Asian population was 2,395.
- ❖ Hispanic population was 1,795.

Note: The following graphs are from SAVI June 2023, with data from 2019

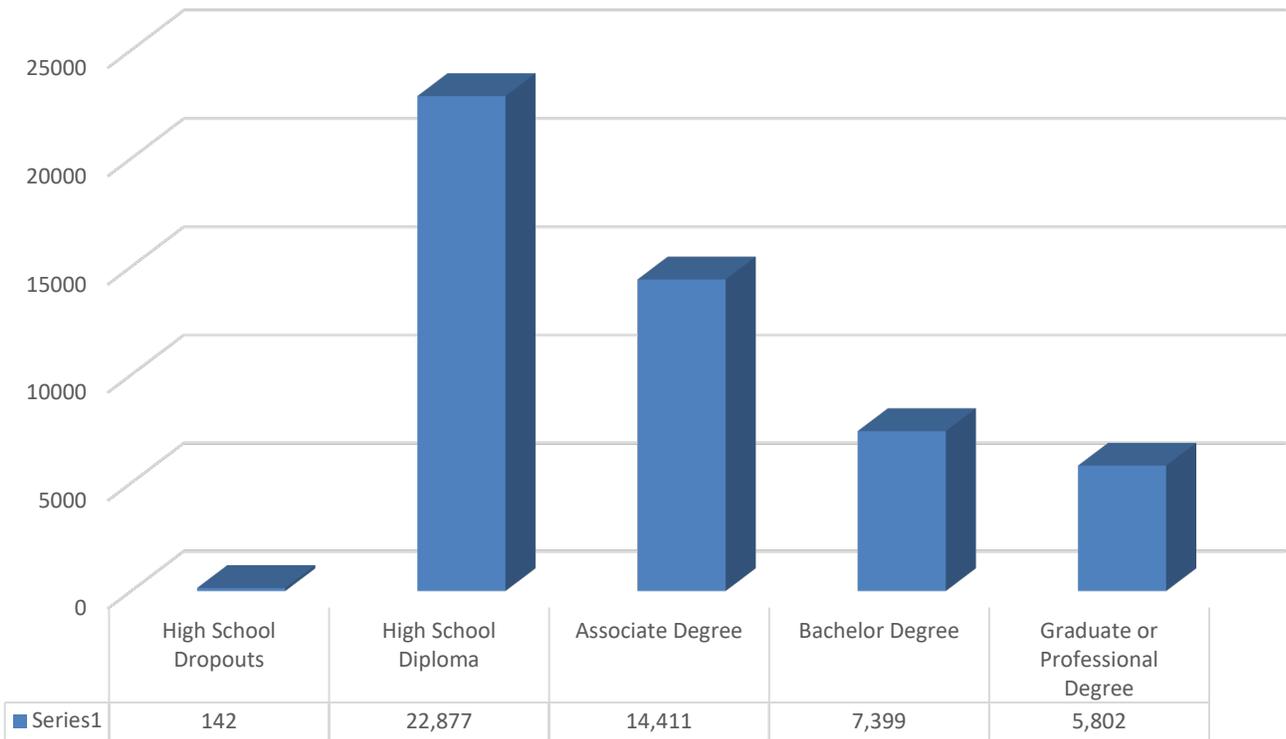
Central's Population by Age



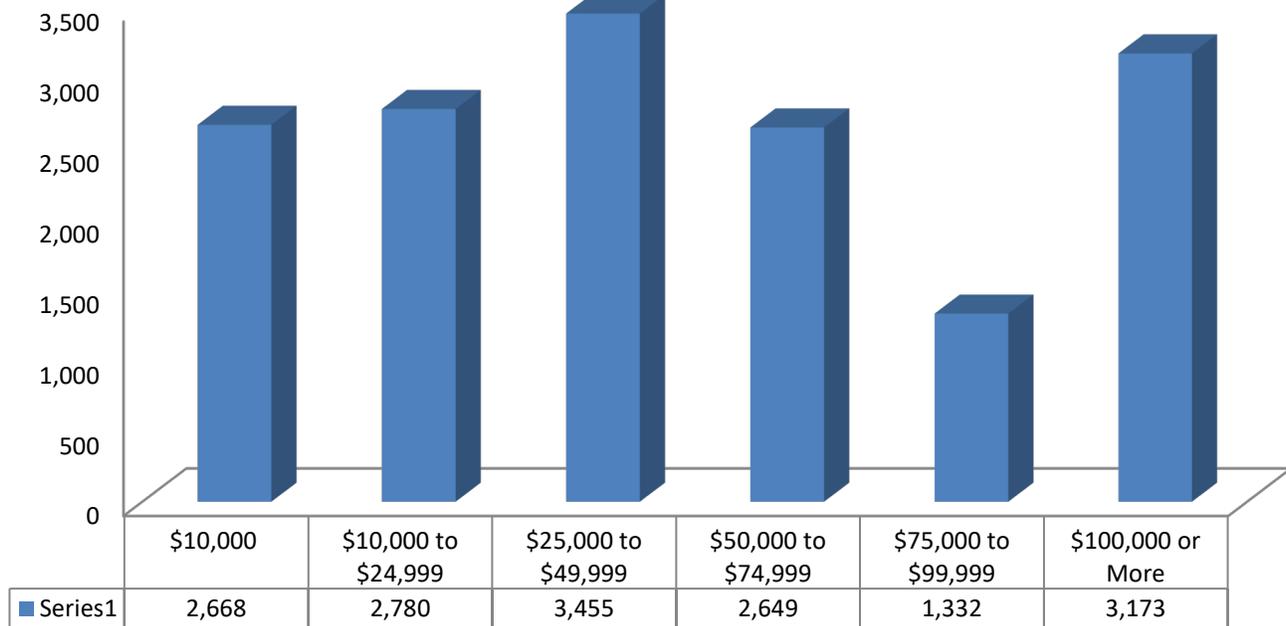
Central's Population by Race



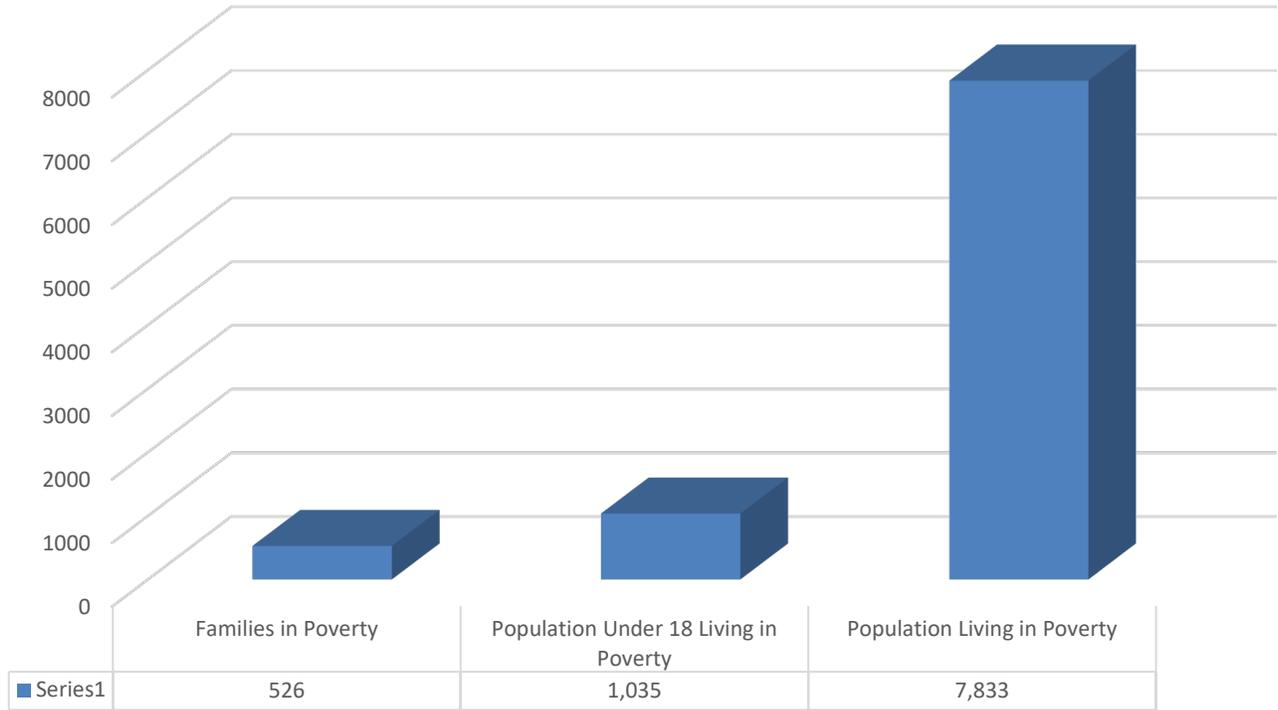
Education Level



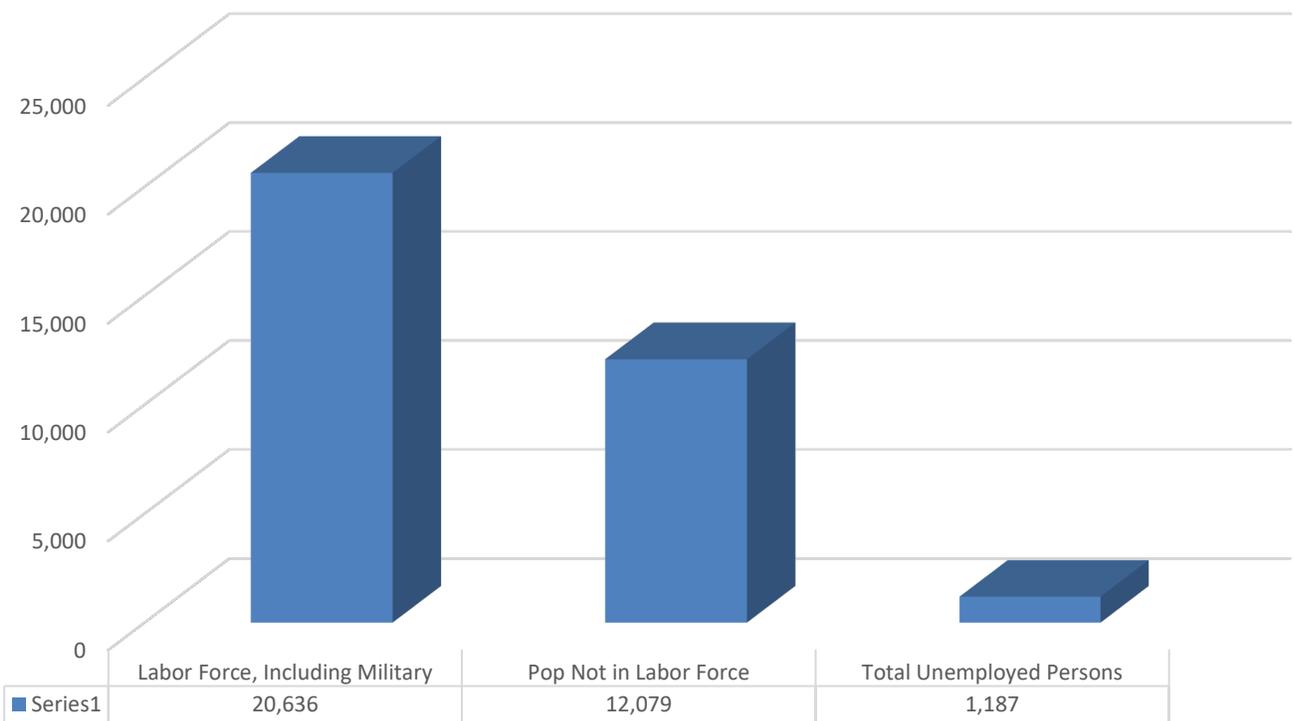
Income



Those Living In Poverty



Employment Status



Businesses, Non-Profits, Churches and Schools:

- ❖ 6,527 businesses within a 1-mile radius of Central²
- ❖ 582 non-profits within a 1-mile radius of Central³
- ❖ 52 churches of various denominations within a 1-mile radius of Central⁴
- ❖ 48 schools, all ages, within a 1-mile radius of Central⁵

How We Serve:

Central 2022/2023 Statistics	
43,539	Total registered cardholders. 5/23, at Central. [Intranet, cardholders dashboard]
316,913	Adjusted Door count at Central, 2022 [Intranet, Adj Door count Dashboard]
466,411	Physical Circulation, 2022 [Intranet, Physical circulation]
668,976	Items (print, audio and visual) in the collection
58,872	Computer uses: 205 pc's [Intranet, PC usage]
40,531	Reference Assistance [DeskTracker]
33,607	Service Assistance [DeskTracker]
241	Adult Programs [Activities Database Dashboard]
3,321	Adult Program Attendance [Activities Database Dashboard]
405	Learning Curve Programs [Activities Database Dashboard]
8,359	Learning Curve Program Attendance [Activities Database Dashboard]
28,596	Door count for CBLC [Intranet, Door count report, CBLC]
293,000	Square Footage of building, not including garage
398	Parking Spaces

Central's Unique Collections & Services

Our most specialized library, Central provides resources and reference expertise not available at branch libraries, thus avoiding costly duplication. Branches and libraries outside our system also look to Central for reference assistance. Greater technological flexibility allows Central Library to change as the world of information changes.

Unique Collections

- Foundation Collection
- Patents and Trademarks Collection
- Small Business Start-up
- Cooking
- Music (sheet and recorded)
- World language materials (in over 80 languages)
- Center for Black Literature and Culture
- Nina Mason Pulliam Indianapolis Special Collections Room

Unique Services

Event Space – Central Library offers many event spaces for special event needs including the auditorium which seats 350, three meeting rooms and the East Garden.

Computer Labs – Patrons find free internet access, expert help in using computers and the internet, and answers to questions about smartphones and apps in Central's Computer Lab. The lab's 12 public computers are available for anyone to use without charge. Patrons also take free classes in the 12-seat Computer Training Lab, where they learn how to use a mouse and keyboard, how to use Microsoft 365 applications, how to code, and many other digital skills.

Assistive Technology – Assistive Technology in Central Library enhances the library experience for patrons with disabilities. A specialized computer and other equipment aid people with visual, learning, and physical difficulties. Computer software, low vision magnifiers and a communication system for the hearing impaired are some of the features of this room on the third floor of the Central Library and coming soon to the Computer Lab.

Who We Are:

- ❖ Central Adult Services: 26 staff—3 Supervisors, 18 FT & 1 PT PSLs; 2 FT, 1 PT, & 1 Hourly PSAs.
- ❖ The Learning Curve: 18 staff—2 Supervisors; 4 FT & 1 PT PSLs; 1 FT and 2 Hourly PSAs; 4 FT YMLs; 1 Administrative Assistant; 3 Hourly CAs, and 20 Pages.
- ❖ Central Support Services: 1 PT Supervisor, 4 FT, 1 PT and 1 hourly staff.
- ❖ Central Borrowers: 1 Supervisor; 1 LA III; 8 FT (2 vacant) and 1 PT LAII, 1 Hourly LAI
- ❖ Events: 2 FT staff, 4 PT staff (1 vacant).
- ❖ Center for Black Literature and Culture: 1 Project Manager, 1 PSA.
- ❖ Social Worker: 1.
- ❖ Central Library: 5 Managers: Central Adult Services, Children's services, Central Services, Events, and the Center for Black Literature and Culture. 1 Floater PSA.

Central's Community

Contacts with neighborhood groups, nonprofit, business, and educational organizations are an important component of providing service to our community. Outreach is accomplished by librarians and managers networking with patrons at meetings, giving tours, and creating subject oriented programs, Bibliocommons lists and printed brochures. Central staff also works with local businesses and organizations to create and present programming to not only our local patrons but the Marion County and surrounding community as well.

Robin Kelley
Manager, Central Adult Services
Central Library
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Indianapolis, IN 46204
317-275-4107
rkelly@indypl.org

¹Demographics and accompanying charts created from the SAVI Community Profile from Central Library (census tracts 3512, 3513, 3516, 3533, 3535, 3536, 3542, 3562, 3909, 3910), by Robin Kelley. SAVI data is from 2019.

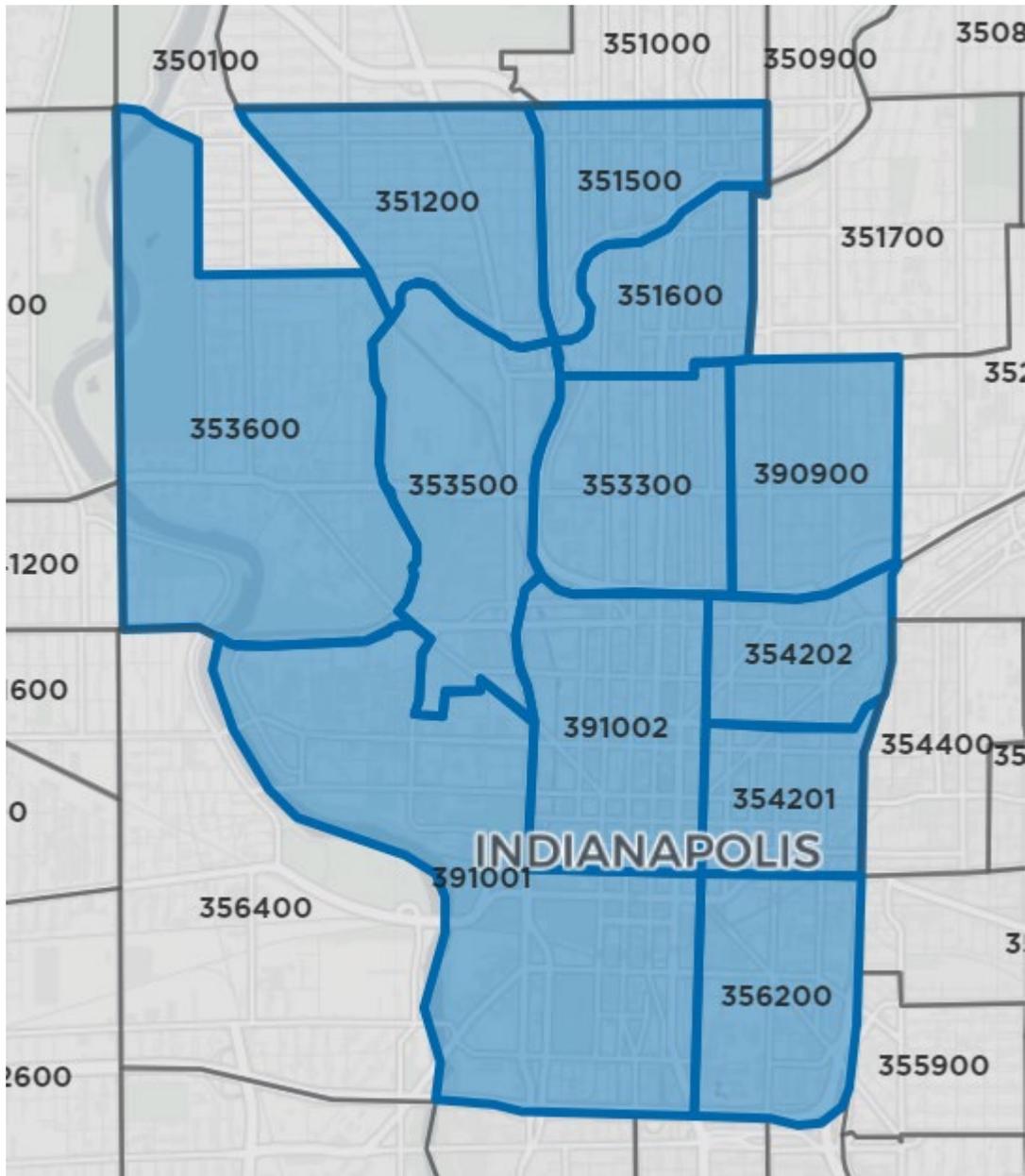
All searches in Data Axle Reference only include verified records.

² Data Axle Reference online database, 6/18/2023 (1 mi radius of Central, excluding SICs from footnotes 3-5)

³ Data Axle Reference online database, 6/18/2023 (1 mi radius of Central, SICs 83xx except 8351, 84xx, 86xx)

⁴ Data Axle Reference online database, 6/18/2023 (1 mi radius of Central, SICs 8661, 869906)

⁵Data Axle Reference online database 6/18/2023 (1 mi radius of Central, schools SICs 8211, 8221, 8222, 8243, 8244, 8249; daycare 8351)



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE SPECIAL MEETING
MAY 12, 2023**

The Indianapolis-Marion County Public Library Board met in person and virtually at the Library Services Center, 2450 North Meridian Street on Friday, May 12, 2023, at 5:00 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble presided as Chairman. Secretary Payne was present.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Murtadha, Dr. Palacio (virtual), Dr. Payne (virtual), Ms. Tribble and Dr. White.

The Chairman announced that a quorum was present and that the meeting was duly constituted.

Ms. Tribble noted that this is a Special Meeting of the Board called for the sole purpose of considering a resolution to confirm the selection of Gregory Hill as the Chief Executive Officer, and to approve an employment agreement that has been negotiated between the Board Chair and Chair of the Diversity Policy and Human Resources Committee with Mr. Hill. This is not a Regular Meeting of the Board, and as such, we will not have public comment. The next Regular Meeting of the IndyPL Board is scheduled for Monday, May 22, 2023. Public comment will be accepted during that Meeting.

Today, the Board will consider a resolution to confirm the selection of Gregory A Hill, Sr. as the permanent IndyPL CEO, and to approve the employment agreement negotiated with Mr. Hill. The employment agreement before the Board today is a multi-year agreement similar in form to those utilized with many previous IndyPL CEOs, and was negotiated with the goal of providing stability for the entire IndyPL system.

The agreement solidifies the commitment of this Board to Mr. Hill, and him to IndyPL's employees, patrons, this Board, and all of our community stakeholders. With his appointment as permanent CEO, Mr. Hill becomes the first Black person to hold the permanent CEO role in the 150-year history of this institution. That is a fact worth recognizing and celebrating.

IndyPL is fortunate to have a leader of Mr. Hill's caliber, who has progressed from a job as a clerk in a branch library in 2011 to assuming the Chief Executive Officer position. I believe his extensive experience within the system, which also includes having served as a reference librarian, a Branch Manager at multiple locations, a regional resource manager, and the Library's Chief Public Services Officer, has prepared him well for the task now ahead of him, moving IndyPL, its patrons, its staff, and the community we all serve, forward with a sense of renewed dedication to our mission and to our collective responsibility to create a climate of transparency, accountability, and inclusiveness.

That being said, the Chair recognizes Board Member, Ray Biederman.

Mr. Biederman advised that he would like to introduce Resolution 22 – 2023. He then read the resolution out loud as follows:

Whereas, having been without a permanent Director and Chief Executive Officer for the Indianapolis-Marion County Public Library since September 1, 2021, the Library Board of Trustees previously reviewed and considered the qualifications of Gregory Hill for the CEO position. These qualifications include his training and proficiency in the science of library administration, his management experience in the military, and his management experience and service to the Library in several positions throughout the library system, including Branch Manager, Area Resource Manager, interim Chief Public Services Officer, and Acting Chief Executive Officer. Based on this review, the Board considers Hill aptly qualified to serve, and selected Hill to serve as the new CEO of the Library, which position Hill has accepted; and

Whereas, the Library Board deems it in the interest of the Library to reduce to writing the terms of Hill's employment as Chief Executive Officer of the Library for a term of four years, effective as of May 12, 2023, and extending to May 31, 2027, unless earlier terminated in accordance with the agreement terms, and upon such other terms as set forth in the employment agreement attached hereto and made part hereof.

It is Therefore Resolved, that the Board approves and confirms the selection and appointment of Hill as CEO of the Library.

It is Further Resolved, that the employment agreement in a form presented to the Board and attached to this resolution be, and hereby is, approved.

Mr. Biederman moved that Resolution 22 – 2023 be approved. Dr White seconded the motion.

Mr. Biederman commented that Mr. Hill is an excellent selection for this role. He's happy that we've been able to work with him since December. He's eminently qualified. He is extremely pleased that we're in this position, and look forward to working with him and the large responsibility that comes with this role.

Dr. Murtadha then noted as follows: The Board, as a whole, did not consider Mr. Hill to have the qualifications necessary to serve, and select as the CEO. There were members of the Board who did not agree with that. We did not receive this resolution in a timely manner for accountability nor salary discussion, nor have we settled the matters involving the matter of Anita Harden who was acting as Chief Administrative Officer. We have not settled a number of issues. And so, I'd like to know how it is that the language in this resolution says that the Board considered, rather than "a majority" of the Board. How was it that we did not receive this in a timely manner? It was not discussed. I received this Thursday evening, late in the evening, and the accountability issues and salary discussion, none of that was discussed. There's language in here that does not require the CEO to attend professional development opportunities, and there are other issues that are of grave concern before signing this resolution.

Mr. Lane then shared: Dr Murtadha raises good points in that he doesn't feel that the full Board was able to really review and consider the qualifications of Greg Hill. We did have that session where we were trying to work out a lot of the issues of the Board, which I don't think we quite came to a consensus, there. We were on the path to getting there. And I'm hoping that our retreat that we're scheduling can help us get further along that road.

With that said, I think that we should withhold going forward with this resolution until we have that retreat, and also until we have further discussions on the resolution. As Dr. Murtadha said, we got the resolution last night. I would love to have more time to review it and discuss it with different Board members before we move forward with a vote.

And I would also like to correct the record, in that Nichelle Hayes was our first Black CEO of the Indianapolis Public Library, so let that be known as well.

And I would like to continue on my line of questioning from the April Board Meeting to Mr. Hill, to learn more about how he's qualified for this position.

With that said, I would like to ask Mr. Hill, "How do you feel about LGBTQ+ people?"

Ms. Tribble then reminded Mr. Lane that this meeting is for consideration of the resolution. The Board had two opportunities to review Mr. Hill. We are moving forward with the resolution that's in front of us. We're beyond additional review.

Mr. Lane noted that he disagreed. The Board did not have the opportunity to review Mr. Hill.

Dr. Murtadha then requested a point of order. She mentioned you cannot just simply call for the question. The resolution has been questioned, not so much about the debate about Mr. Hill, but the resolution in and of itself.

And so, if the Board, as a whole, did not consider Mr. Hill to be the person that is our choice, the language in the resolution is problematic. It says that the Board made this consideration. The majority of the Board made that decision.

At this time, Russell Brown, the Library's legal counsel, then addressed the issue of using language in the resolution that says "a majority of the Board."

He responded that: To Ms Tribble's comment, the form of the Library resolutions, is that the Board has taken this action, and that by a majority vote that is an action of the Board. So, to include "the majority of the Board," it goes without saying that it is a majority of the Board, because it would have majority signatures, or votes, in favor of it. So, whether it is four to three, five to two, six to one, seven to zero, a properly moved and adopted resolution is a resolution of the Board. That's why the language does not say "a majority of the Board."

Dr. Murtadha asked why the Board members did not receive this resolution ahead of time. And the deliberation about a matter of accountability. We've said this is a matter of accountability. And accountability is not addressed here. Salary discussion did not occur, at all.

Mr. Biederman pointed out that at the last meeting where we adopted the resolution to negotiate the contract, we gave the authority to the Chair of the DPHR Committee and to the President of the Board to negotiate the contract.

Mr. Biederman noted that he had worked with the Library's attorney on negotiating the contract, including the salary number, as well as provisions related to performance review and how that's going to be conducted

Ms. Tribble then asked the attorney to explain that this has been the practice in terms of approval of CEO contracts.

Mr. Brown noted that in many resolutions that this Board passes, you delegate authority to an individual, to a Board member, to complete negotiations on a certain matter. That is not an abnormal process for this Board in a resolution, to delegate that authority to a Board member, to an employee, to carry out those actions.

There was further discussion among the Board members about this matter.

At this time, Mr. Lane made a call for a question. Mr. Biederman seconded that.

It was stated that there's a call for the question and a second, that would essentially be a motion to end debate. That would require a two-thirds vote of the Board. The roll call vote on this matter was as follows:

Mr. Biederman – Aye	Dr. Payne – Nay
Mr. Lane – Nay	Dr. White – Aye
Dr. Murtadha – Nay	Ms. Tribble – Nay
Dr. Palacio – Nay	

Dr. Palacio then commented: I just wanted to say that I'm supportive of Greg Hill, and I got time to interview him before the last meeting. I had time to sit down with Mr. Lane, with Hope Tribble, and have some discussions about the situation with the Board. I know there's some comments that were made about me sort of coming in with only a week or two, but I was able to talk to both sides of the Board and it's clear there's a division.

I also talked to some workers of the Library and some patrons. So, I just want to make clear that my decision was made with some foundation. I will not claim that I knew everything and I know everything, but I'm very supportive of Greg Hill. It is true that the resolution came in yesterday, and that I was also not part of the negotiation of the salary. In my view, I think Mr. Hill, deserves a bit more, but we can see his performance. I know there's a range there for improvement in the compensation.

Dr. White then noted: Well, quite frankly, I think Mr. Hill's experience in the Navy, rising to the rank of EA, and having leadership over individuals and other activities in the military is an added plus for him serving in his role. He's also had the experience of serving in these various positions, working himself up from the very bottom to the CEO's position. No one else can probably say that.

The other thing is --- I've been watching what he's doing since he's been interim, and he's dealt with some issues and dealt with issues fairly, seems to have the confidence of the staff members that I talked to. So, I think we're procrastinating on this matter, but the man deserves this opportunity. And if he doesn't perform, the Board has to do its duty. And, I too think that the \$178,000 starting salary is below where I expected it to start. But, like my colleague said, if he performs at the level in which I think he can, that can be addressed probably in the future.

Mr. Lane then commented: I worked with Greg Hill personally. And working with somebody, and just getting to know somebody on the Board, are two different things. I do like Greg. I think he is a great manager. I think he's done a lot of great things with the Library. But however, I think that's different from leadership. And having somebody who we had in that position, in a leadership position, like Nichelle Hayes, who didn't just provide management, but provided vision to the Library, and had staff in the community fighting on her behalf, for her to have that position, just really shows the anti-democratic nature of this Board. It really shows how illegitimate this Board operates. And I think it's really disgusting. But I will say this. The impact that Nichelle has on this city and on this institution was great. And I think it's felt. Whether we want to acknowledge it or not, she is a great leader. She is the leader that this institution and this city deserves. And I'm sorry I can't do more for the city or for the Library but I will continue to serve as a Board member.

Mr. Lane then attempted to ask Mr, Hill if he is a part of any local or national organizations here in the city, or nationally, that pushes forward our profession.

Mr. Biederman then called for a point of order.

Dr. White then noted that we are dealing with the resolution. We're not campaigning for any candidate. We're dealing with the resolution before us. So, let's deal with the resolution.

Ms. Tribble reiterated that this is a hiring decision that the Board is charged to make.

Mr. Lane responded that he feels that the Board is not qualified to make that decision in this moment. He thinks the Board needs more time.

Ms. Payne stated that she would just like to also say that, for the same reasons that she heard given for Mr. Hill, Nichelle Hayes also performed well in the interim position. And so, she will be voting against Mr. Hill.

Dr. Palacio mentioned that using the same logic, his vote for Greg Hill is not a vote against Nichelle.

Ms. Tribble then announced that the Board would now take the vote. Resolution 22 – 2023 was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Nay
Mr. Lane – Nay	Dr. White – Aye
Dr. Murtadha – Nay	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

At this time, Mr. Hill made the following statement: Thank you, Madam Chair. I am grateful for the opportunity to serve this institution, and honored by the trust the Board has placed in me. My life has been one of public service for my 23 years in the United States Navy to nearly 12 years with the Indianapolis Public Library. I view my work less as a career and more as a calling. And as I've worked more closely with this Board in recent months to implement the recommendations of the Climate Study and bring the Library through this period of transition, I have felt called to step up my service to IndyPL. I believe I can help move the Library forward.

The first step in that forward progress must begin with healing. My commitment to you is to assume a leadership role in a process of healing that brings people together, both inside the Library and across the community. As we prepare to celebrate the 150th Anniversary of the Indianapolis Public Library, I am eager to begin a new strategic planning process, but mindful of the need to focus, first and foremost, on rebuilding relationships with our staff, patrons, donors, elected and appointed officials, partners, community stakeholders, and each other. As we prepare to celebrate the incredible milestone that is 150 years of service to the Marion County community, it is important for all of us to pause and reflect on the many strengths of IndyPL and the bright future I know lies ahead if we commit ourselves to working together to building.

Dr. Murtadha asked when the Board would resolve the issue of the Chief Administrative Officer? When does that occur?

Ms. Tribble advised that it would be addressed at a subsequent meeting.

4. **Other Business**

None.

5. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Special Meeting adjourned at 5:40 p.m.

Dr. Patricia A. Payne, Secretary to the Board



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
MAY 22, 2023

The Indianapolis-Marion County Public Library Board met in Executive Session at the West Perry Branch Library, 6650 South Harding Street, Indianapolis, IN on Monday, May 22, 2023 at 5:05 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble presided as Chairman. Secretary Payne was present.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Murtadha, Dr. Palacio, Dr. Payne, Ms. Tribble and Dr. White.

Members absent: None.

Ms. Tribble announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

a. Pursuant to IC 5-14-1.5-6.1(b)(6) to receive information concerning an individual’s alleged misconduct, and to discuss, before a determination, the individual’s status as an employee.

4. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 6:10 p.m.

Patricia A. Payne, Secretary to the Board

CERTIFICATION

I, Patricia A. Payne, Secretary to the Board of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Patricia A. Payne, Secretary to the Board



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
MAY 22, 2023**

The Indianapolis-Marion County Public Library Board met in person at the West Perry Branch Library, 6650 South Harding Street, Indianapolis, Indiana on Monday, May 22, 2023 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Murtadha, Dr. Palacio, Dr. Payne, Ms. Tribble and Dr. White.

Members absent: None.

The Chair recognizes a quorum.

Ms. Tribble made the following statement:

Two years ago this month, I attended my first meeting as an IndyPL Board member. Since then, the Library has weathered some critical challenges under the leadership of the former permanent CEO, two Interim CEOs and an Acting CEO to be sure IndyPL has endured a long storm, but I am pleased to report that as of ten days ago, the Library Board has appointed a new permanent CEO, Mr. Gregory Hill, Sr., and I want to start this meeting with the word of welcome and appreciation and a hardy congratulations to him. Congratulations, Greg.

The last time the Library appointed a new permanent CEO was more than ten years ago. We are turning the page to the next chapter of IndyPL, even as we approach a series of observations and celebrations of its 150-year history. Beginning the next chapter doesn't mean we are not mindful of the challenging work ahead. Now that we have a permanent CEO in place, I am hopeful that we as a Board can support the Library leadership, as they collectively lead the strategy and management of this organization. Our collective goal is to support this organization as it creates and sustains Indianapolis as a community where all residents can thrive. One of the ways IndyPL has consistently done this is through its annual Summer Reading Program, which kicks off its 104th Summer on June 3, 2023. Many IndyPL branches will be celebrating.

A lot of people don't live that long. Many IndyPL branches will be celebrating the start of the Summer Reading Program and the Adult Summer Reading Program that day. Readers of all ages can register for the Program at select Library branches on June 3rd while enjoying special entertainment and a delicious birthday treat. A full list of locations and times is available at www.IndyPL.org. In 2022, more than 20,000 kids and teens took part in IndyPL's Summer Reading Program. Readers devoted 15,060,234 minutes to reading while earning prizes generously donated by community sponsors. To celebrate the end of a successful reading program, the Indianapolis Public Library Foundation donated 5,000 books to Books For Youth, with the Indianapolis Colts and the Department of Child Services, which provides Indiana children in foster care with books to start their own libraries. It's just one example of the incredible work that IndyPL does in our city and state.

We still have work to do as a Board. The last couple of years have been divisive and difficult. I don't expect full recovery tomorrow. I don't think anyone does, but I am trusting that we will come together as we move into the next chapter of the Indianapolis-Marion County Public Library. In January, I talked about three areas of focus that I believe will help us meet our responsibilities as a Board. The first one is focused on Board governance and operations. I hope that the Board over the next month can actively engage in rebuilding trust, even if and especially when we disagree. I recognize the need for relational healing among members of this Board and am committed to continuing discussions to repair and strengthen these ties. I remain committed to this Board and my service to IndyPL, a valuable and very important community asset, and trust that the same is true for each of my fellow trustees. Let's work collectively to support Mr. Hill as he fills out the executive team and puts forth his plan and vision for IndyPL. Let's focus on healing. Let's focus on governing. Let's focus on collective and constructive support of administrative leadership, namely our CEO and his team, as we help to write the next chapter for IndyPL. Thank you for your attention to my remarks.

3. Branch Manager's Report

Lindsay Haddix, Manager, West Perry Branch, discussed her Report that had been distributed to the Board. She shared the following:

Thank you for coming down to our beautiful branch on the south side. This branch opened in July of 2021. It is very well-designed, as you can see, has lots of lighting, open light, and natural spaces. We are trying to connect with our community. Since this branch opened, at first we were not having much programming, in the past year and a half, we've really reconnected with our community and formed some great community partnerships. I know you went to Southport not long ago, so you know the south side has a large Burmese population, so we are working with the Burmese Community Institute to offer citizenship classes. This is our second session we've had, so we have those Mondays and Tuesday mornings. There's 10-week sessions, so we're on our second session right now. And we also have story times on Wednesdays for preschoolers and Thursdays for toddlers.

We are also developing some really good relationships with community gardeners. We have a gardening group that meets every third Friday of the month. And this year our gardening group and along with librarians, have developed a native plant project. We are developing some of the spaces outside by the patio and to the back of the building, with native plants, so we can continue to beautify this space. And we also have a very well-

developed yoga and meditation program that we started last year and continued this year, and we have long waiting lists for those programs. The community is really embracing this branch and everybody that walks in the doors is just marveled by the space. It is a very nice place to work and I'm happy to have you all here tonight.

Dr. Murtadha thanked Ms, Haddix for being so responsive to the staff, being responsive to a diverse community and the growing Burmese population.

Ms. Haddix noted that it's very nice to see lots of families come in, all different families from all different backgrounds in the area and see people interact together. On Saturdays, we'll have large groups of families come in and we're looking forward to the Summer Reading Program. We're having a Summer Reading kickoff and a 150th celebration on June 3, 2023. Looking forward to growing more partnerships and getting more people in our building.

Mr. Lane thanked Ms. Haddix for the warm welcome to the branch. He noted that it's a beautiful space. He asked if one of the full-time public service librarians is dedicated to just children. He also inquired if the branch had any programs geared towards the Burmese population in Burmese.

Ms. Haddix advised that Ms. Graam-Pavan is their full-time children's librarian. And the branch has a translator who helps with citizenship classes and translates the class, so it helps with their language, helps them learn English and also citizenship skills. The branch is also developing a partnership with the Perry Township schools to have a kindergarten and literacy night, so we can get young families, kids into the branch.

4. Public Comment and Communications

a. Public Comment

Ms. Tribble announced that next on our Agenda is this Public Comment section. We welcome feedback from the public about our Indianapolis libraries, and this is a time when the public may address the Board. If several of you are here representing the same group, please select a spokesperson. To respect everyone's time, please do not repeat the same comments someone else has offered. Please note that this Public Comment time is not the appropriate time or a forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library's CEO or the Human Resources Department, where those issues can be properly addressed in compliance with established Library policy and procedures.

A five-minute limit will be allowed for each speaker. And because this meeting is a matter of public record, we ask that as you step forward, before you give your testimony, please provide your name and address at the beginning of your comments.

The full content of all public comments is included in the recording of the meeting posted and available on the Library website at IMCPL.org. in the About the Library section of the site. The general substance of each speaker's comments is included here.

Speakers:

Jena Mattix - I'm the Branch Manager at the Glendale location, and I'm here this evening with Peggy Wehr. She's the Area Resource Manager for the mid-region and Melinda Mullican, she's the Wayne Branch Manager. Since we have some newer members on the Board, we wanted to share a little bit about the Staff Association, the program scholarship committee, information about the scholarships and some of our past and current scholarship recipients.

The purpose of the Staff Association shall be to promote the professional and educational development and social relations of the staff, to advance the economic welfare of all staff not represented by a certified employee organization, and to support the mission of the library. Membership in the Association shall be granted to employees of the Library upon payment of dues. The officers of this Association shall be a president, vice president, past president, treasurer, recording secretary, corresponding secretary, Central representative, Branch representative and LSC representative. This body comprises the Executive Board.

It is the intent and purpose of the program scholarship committee to carry out certain objectives when awarding scholarships. The first and foremost are to further the study of library science and to encourage the pursuit of knowledge. We felt that all contributing Staff Association members should be able to benefit from this fund. Members of the committee are Deb Ehret, Jena Mattix, Melinda Mullican, Peggy Wehr and Rachel Weasner. Current Chair of the committee is Melinda Mullican.

Peggy Wehr: I'm going to talk about the By-Laws of the Staff Association handbook. The names of the scholarship fund shall be the Marilyn McCannon Scholarship Fund and the Rosemary Gibson Scholarship Fund. And the management hereby becomes the responsibility of the Indianapolis Public Library Staff Association. The purpose of the funds shall be to provide money for scholarships, according to guidelines established by the Association. Funding for the Marylyn McCannon Scholarship shall come from the Marilyn McCannon Scholarship Fund, a portion of monies earned by Ways and Means, a portion of annual dues and voluntary contributions. The funding for the Rosemary Gibson Scholarship shall come from the Rosemary Gibson Scholarship Fund, which was established in the Spring of 1994.

The eligibility requirements to apply for and receive a scholarship are as follows: Scholarships will be awarded for no more than six semester hours per applicant, per calendar year. Applicants must be members in good standing of the Staff Association for one year prior to application and must agree to serve as a committee chair or an officer the year following the scholarship award. If the recipient leaves the Indianapolis Public Library or Staff Association before this time period has ended, the money must be repaid to the Staff Association. Applicants must be in an accredited degree program at the time they complete their reimbursement application. The academic degree pursued must be above high school level and applicants must show proof of payment and proof of passing grade, which is defined as a grade of C or equivalent and above. Courses funded

include courses taken for a Master's of Library Science degree and courses taken towards a first undergraduate degree that is directly job related. Applicants who are not taking library sciences courses must include on the application an explanation of how the class they are taking is job related. Financial need will not be a consideration in awarding scholarships.

The members of the Committee will advertise scholarship application due dates by sending notices to all agencies. The Committee will verify the eligibility of all the applicants and submit their names and their coursework to the Staff Association Executive Board. The information includes the total tuition charged for each class and the amount that the Staff Association Program and Scholarship Committee has determined could be awarded. The Committee will notify all applicants of the Executive Board's decision, remind those who are awarded scholarships that the money will be paid to them upon proof of successful completion of the class. Actual payment of the scholarship to each person will be made when proof of successful completion of the course is submitted to the Program Scholarship Committee. The Committee then transmits that information to the treasurer. The Staff Association treasurer will send the checks and a letter to the eligible staff members when proof of course completion has been submitted.

Melinda Mullican: The Staff Association Scholarship Committee has been handing out scholarship money since at least the Fall of 1975. In Summer 1978, awardees shared the available scholarship funds receiving \$25-\$100. That practice of sharing the available funds continued in Fall 1978 and continues today. We're still going through our records to determine how much money we've handed out over the years, some of which predate the Gibson and McCannon scholarships.

Every semester we hope to be able to award up to \$500 for those working on their undergraduate degree and up to \$1,000 for those working on their graduate library degree. How much we hand out each semester depends on the number of qualified applications we receive.

This Spring we received one application from someone working on their library degree, and we're proud to award \$1,000 to Katrina Barnett, Processing Assistant in Collection Management. Unfortunately, Katrina was not able to join us this evening, but she said I could share the following: You may share," she said, "that I am a second-year MLIS student at IUPUI. Also, I am grateful to receive my second scholarship from the Staff Association and how it has helped me with rising tuition costs. I encourage Library employees to take advantage of the scholarship opportunity and join a committee to help serve communities and network with other employees who share the same mission. Once again, thank you for all you do. I am looking forward to seeing the next employee who is selected to receive the next Staff Association Scholarship."

Katrina is correct about the advantages of Staff Association membership. New employees can request to join for free their first year, and current employees can request to join any time. Once you're a member for one year, you can apply for scholarship funds.

Dr. Murtadha: Thank you for your presentation. I just have one quick question about Marilyn and Rosemary. In presenting the historical background for new recipients of the scholarship, we've always found it useful to give a little bit more about why the scholarship was named for those individuals. So might you share... not now, but might you share why they were named for Gibson and McCannon?

Ms. Mullican displayed a page of the old paper scholarship application. It's now digitized. Rosemary Gibson Scholarship, she was in library school when her life was claimed by cancer in February 1994. She had been working for IndyPL, or IMCPL at the time.

Someone in the audience commented that Marilyn McCannon was Director of Public Services. She was in charge of all the branches and was a force to be reckoned with.

Barbara O'Leary - I'm a youth multimedia Learning Specialist at Central's Learning Curve. I'm here today to ask the Board to take very seriously the need to improve Board practices. I wanted to mention that it's coming up on two years since we had a full-time CEO. Now we have another one. During that time we were told by the Board that we were not able to fill that role. A serious new CEO decision could not be made until a climate study was conducted. The climate study, I believe, was delivered a year ago April. There were pages devoted to improve Board of Trustees governance. She read one part as follows: "There is ineffective decision making due to infighting and divisiveness among individual board members. Routine decisions have been complicated due to such divisiveness, which has also spilled over to staff."

I would just like to say that I've been dismayed by the dismissive tone that some of the Board Members have used in describing people who've come to the Library Board Meetings to speak from the heart about their deep concerns about the Library and their love of it. I hope you will reflect on that. I have not enough time to read all of these, but I will just say, "board meetings can alienate staff, damage the board team, waste your time and the time of other board members, cause turmoil in the community, and actually hamper the operation of the library."

She requested that the Board learn to live comfortably with the Open Door Law. Attempting to circumvent the Open Door Law is dangerous and unnecessary. Keep in mind when you're talking with media representatives that they have no more rights under the law than any other citizen.

Michael Torres: I reside in Marion County and have been a property taxpayer for over 20 years. I am not an outside agitator. As a matter of fact, some might call me an inside agitator. But I see myself as a member of the rank and file seeking to make our Library a safe, fair, and equitable workplace. I am an original member of our union organizing team that first convened in 2006. I was first elected as president of AFSCME Local 3395, representing Indiana Library Workers in 2009 when our first collective bargaining agreement was signed. I am looking forward to handing over this position. I am the elected precinct committeeman of newly drawn District 13, which covers the near east side and a sliver of 22nd Street. Currently, my representative is the Vice President of the City-County Council.

Some of my most tense moments speaking here began during the pandemic and escalated in 2021 when the community and the staff began to challenge the leadership of former CEO Jackie Nytes, which resulted in the Board's strong encouragement for her to resign. She continues to show up for programs and events at our branches as if nothing happened, often traumatizing the staff.

Unfortunately, it was difficult to learn the letter prepared by the City-County Council was just a letter since no follow-up was ever made. How do we put an end to these current missteps and make the appointing parties, the City-County Council and the County Commissioners, which include the Assessor, the Auditor, and the Treasurer accountable to their voters.

Lauren Thorn-Dewitt: I'm the circulation supervisor of Outreach Services and Volunteer Resources. So it's my team that's out on the bookmobiles. This is my 10th year working at the Library.

I just have a lot of gratitude that I'd like to share with the people in this room, the people at home, the people watching later.

At this time, she thanked Library staff members, the Library's attorney, Mr. Hill, Ms. Tribble, the Board members, and the Board's appointing bodies. She also thanked the Library's patrons because without them, we would not be here. Patrons are the reason we do what we do.

Ms. Tribble thanked everyone for their comments.

- b. **Communications** received, not requiring action.

There were no Communications received.

5. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

- a. **Executive Session, April 21, 2023**

The minutes from the Executive Session held April 21, 2023 had been distributed to the Board.

The minutes were approved on the motion of Dr. White, seconded by Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Abstain	

- b. **Regular Meeting, April 24, 2023**

The minutes from the Regular Meeting held April 24, 2023 had been distributed to the Board.

The minutes were approved on the motion of Mr. Biederman, seconded by Dr. White, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

c. **Executive Session of Diversity, Policy and Human Resources Committee, May 3, 2023**

The minutes from the Executive Session held May 3, 2023 had been distributed to the Board.

The minutes were approved on the motion of Dr. Murtadha, seconded by Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

COMMITTEE REPORTS

6. **Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**

a. **Report of the Treasurer – April 2023**

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, discussed the Report of the Treasurer. They also displayed some summary slides for the Board's information.

Ms. Campbell advised that as of April 30, 2023, we are 2% ahead of where we were in 2022. The actual year-to-date is at \$3.78 million and the month-to-date is \$2.1 million. Our property taxes, we received our first payment in April, 2023. And as of today we have actually received another payment of the property taxes in the month of May. And for the E-rate, etc. we received more than what we projected. We originally projected \$20,000. We received \$30,455.

Interest revenue continues to grow higher. The inclusion fund, which you can find that on our investment report on page 41. The Hoosier Fund is 4.73% and Trust Indiana is 4.89%. It continues to grow every month.

Of the Operating Fund expenditures, for the personal services and benefits compared to the first quarter of the prior year is 3% lower. Primarily because April of '22 had three payrolls in it. And we also had some payouts of vacation leave in 2022. Medical expenses are higher this year. Supplies are 12% higher due to an increase in costs of

office supplies and cleaning supplies. Our other services and charges have a 4% increase due to legal cost increase in cleaning services increases. And the capital outlay is 3% higher, which is for our books and materials.

There had been a discussion before in terms of a breakout on contract expenditures. How do we look at those contracts? How do we break that out for the different expenditures?

Ms. Rankin advised that we break it out into what service they're providing as far as which expenditure type and which fund is going to pay it. For example, construction is out of the Construction Fund.

Ms. Rankin then advised that she had prepared a report for Dr. Murtadha about the various consulting expenses. She noted that she would distribute the report at the end of the meeting.

Ms. Payne made the motion, which was seconded by Mr. Lane, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

b. **Resolution 23 – 2023** (Resolution for Transfer Between Classifications and Accounts)

Ms. Campbell explained that the transfer in the Operating Fund is to move funds within the CEO Department's budget to fund the contract for the Chief Administrative Officer and this is for only one month in the amount of \$15,833.33.

Mr. Lane asked if Ms. Harden provides an itemized list of what she's billing for.

Ms. Campbell replied that she does. The current billing is for May.

After full discussion and careful consideration of Resolution 23 – 2023, Mr. Biederman made the motion to approve the Resolution for Transfer Between Classifications and Accounts. Dr. Palacio seconded the motion. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Nay	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 24 – 2023** (Resolution for Annual OCLC Cataloging, Metadata and ILL Subscription Services Renewal)

Deb Lambert, Director, Collection Management Services Area, advised that OCLC is a shared cataloging service for libraries across the country and the world to do the technical work of creating records.

We use this for all the new materials that we add to the collection every year. As we get cataloging records for our own catalog, we also mark our holdings in this national database that allows inter-library loan to happen between libraries that participate in this shared consortium. It is a pretty big cost for this. We're bringing a resolution to renew it at the cost of \$135,437. The term is for one year.

After full discussion and careful consideration of Resolution 24 – 2023, Dr. Murtadha made the motion to approve the Resolution for Annual OCLC Cataloging, Metadata an ILL Subscription Services. Dr. Payne seconded the motion. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 25 – 2023** (Resolution for Warranty Renewal for Tech-Logic Shelf Management Wand Renewal)

Ms. Lambert noted that another very technical thing that we do are the wands that read RFID tags from the materials on our shelves. We implemented RFID about five years ago. They are a device that you scan along the shelves, and it alerts you. You've got a tablet that tells you about the book's status. The item might be lost, or missing, or even still checked out to a patron. It alerts the staff to pull that item, and fix the problem with it. It's an inventory device. We had a five-year warranty, and it's time to renew it for another five years. In five years, I don't imagine that we'll renew it again. We will probably get new devices at that time.

This is a five-year contract for the warranties for these which will last another five years. There are 25 in this particular proposal, but we do have a total of 31. The other six are on a different schedule. So that covers one wand for each one of our branches.

Mr. Biederman asked if any of the wands have broken over the last five years.

Ms. Lambert replied that every single one of them had broken during that time. They're very popular, very heavily used at our branches, and the charging cords do get lost and we have to replace them on a regular basis. But also, tablets have been dropped, the wands have been dropped. The warranties have been very helpful.

Mr. Biederman then asked how much it would cost to replace the device without a warranty.

Ms. Lambert replied that the cost of the wand-tablet combination is \$9,000 and the renewal is around \$2,500 for the five-year warranty for them.

Dr. White asked how many man-hours you save for one?

Ms. Lambert advised that's hard to measure, but our system produces a lost and missing list of items at every branch, that every branch used to search every week to look for these items. And they still do that, but the list is shorter, because the wand picks up so many items, and is so much more effective than doing that. But we really haven't done a cost study for man-hours saved.

Ms. Lambert was asked if she had done a comparison with other tools that can be used nowadays since that was a number of years ago.

Ms. Lambert noted that there are comparative inventory wands, but they don't have a live connection to our Polaris system. This is the only vendor that sells one that has that live connection. The other tools use a different methodology, where you download all of the items from one particular collection to the wand, and then you go and scan it, and then you upload what you found, and it marks things missing, or not missing, or inventoried. This is much more interactive, and live, and useful.

After full discussion and careful consideration of Resolution 25 – 2023, Dr. White made the motion to approve the Resolution for Warranty Renewal for Tech-Logic Shelf Management Wand. Mr. Lane seconded the motion. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

- e. **Resolution 26 – 2023** (Resolution for Approval to Negotiate and Award a Lease and Services Contract for System-Wide Copier Multifunction Devices (MFDSs) Equipment and support Services)

Ms. Shanika Heyward, IT Director, noted that she was requesting approval of Resolution 26 – 2023, the approval to negotiate and award a service lease contract to Ricoh, which is for our system-wide copiers, multi-function device, and equipment and support services. She fully supports and believes that the selection committee made the best selection for our Library. No other vendor proposal reviewed gave us a reason to change our vendors.

Ms. Heyward provided a bit of history about the contract. The Library has had the Ricoh contract since 2011. It went originally through our RFP process, and we continued that relationship through the QAP, when Ricoh had that. Then, 48 months went by and we kept extending that relationship. In 2021, we decided to extend it so we can get a firmer rate. And then we just decided to move towards an RFP process when we got our new CFO.

The first time we put it out to bid, we only received two proposals. It was in September of 2022, so we decided to put it back out. We put it back out in March of this year. We sent it to our vendors that we thought would bid on this project, and they did. We had a pre-bid conference where they asked questions. We received five sealed bids, and Ricoh was selected by the committee as the vendor offering the best solution.

Ms. Heyward provided an evaluation, presentation, proposal and a breakdown of "Why Ricoh" to the Board. She also gave them information on the fees for each month, and then by the year.

Dr. Payne commented that the Board had questioned the vast difference in the amount for the total monthly equipment costs and the total monthly service costs between Ricoh and Toshiba. The Board just needed to know the rationale and she appreciated the information.

After full discussion and careful consideration of Resolution 26 – 2023, Dr. White made the motion to approve the Resolution for Approval to Negotiate and Award a Lease and Services Contract for System-Wide Copier Multifunction Devices (MFDSs) Equipment and support Services. Dr. Payne seconded the motion. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)

Mr. Biederman advised that the Committee did not have a formal report for this month but at this time, he asked for consent of the Board to take up a matter of business not on the Agenda. Specifically, that business will be to consider a motion to approve the recommendation of the Diversity Policy and Human Resources Committee charged with hearing and concerning the matter of a grievance presented by Mr. Willy Biles.

The Committee heard the grievance on May 3, 2023, and took the matter under advisement, and subsequently rendered its decision and recommendation to the Board. The Board was presented with this decision and recommendation of the Diversity Policy and Human Resources Committee, and I'd ask for consent of the Board to the Committee's decision and recommendation.

Ms. Tribble then asked for the consent of the Board to consider this resolution. The Board members consented. She then advised that a copy of the resolution on the grievance review was provided to the Board this evening. It is Resolution 34 - 2023, Approving the Decision and Recommendation of the Diversity Policy and Human Resources Committee. Is there a motion?

Dr. Murtadha made the motion, which was seconded by Dr. Payne. The resolution, as presented was then approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Nay
Dr. Palacio – Nay	

8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)

a. **Resolution 27 – 2023** (Approval to Renew a Services Contract with Republic Services for Waste Removal)

Mr. Adam Parsons, Facilities Director, explained that this is an approval to award a services contract for system-wide trash removal. Unfortunately, this was removed from last month's agenda because Mr. Parsons had made a slight error. He had put the monthly amount rather than the annual amount, so this amends that. This is a three-year contract to renew with Republic Services to remove the Library's waste. Year one cost is \$85,000. That is an 8% increase. As was stated, services are up 4%, supplies are up 12%. You average that, and that gives you 8%. That was actually down from the proposed 10%, so he was able to negotiate a little bit of savings. An 8% increase annually for years two and three. We're looking at a three-year cost of \$276,000.

After full discussion and careful consideration of Resolution 27 – 2023, Dr. White moved to approve Resolution 27 – 2023, the Approval to Renew a Services Contract with Republic Services for Waste Removal. Dr. Payne seconded the motion. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

b. **Resolution 28 – 2023** (Approval to Award a Construction Services Contract for the Central Library Landscaping Refresh Project)

Mr. Parsons then discussed Resolution 28 – 2023, which is the Approval to Award a Construction Services Contract for the Central Library Landscaping Refresh Project.

The East and West Gardens are from the original construction of the Central Library expansion back in 2007. There have been several species of plants that were originally planted that have been added to the invasive species list, as well as several of the bushes are overgrown, or reaching their natural, biological, or botanical end of life.

We had a designer come in, provide some suggestions, which we used as the basis for this invitation to quote. We sent the notice to 38 vendors. There were 29 of them that were considered an XBE under the City of Indianapolis. guidelines We held a pre-quote conference and tour on April 20, 2023 and we received one quote from Avant Enterprises, who was the lowest responsive and responsible bidder at \$112,900. They are an MBE vendor and will self-perform 98% of the work.

The project will be complete by September. The reason it was stalled is because we actually advertised this, got a very wide range of results, and we decided to reject all bids and restart because either we communicated something incorrectly, or the vendors received something incorrectly. This is a regular thing that happens -- reject all bids and redo. We feel that we now have a successful vendor who can do a good job.

After full discussion and careful consideration of Resolution 28 – 2023, Mr. Biederman moved to approve Resolution 28 – 2023, the Approval to Award a Construction Services Contract for the Central Library Landscaping Refresh Project. Dr. Payne seconded the motion. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

- c. **Resolution 29 – 2023** (Approval to Award a Construction Services Contract for the Pike Branch AHU 2 Replacement Project)

Mr. Parsons shared that the next resolution is Resolution 29 – 2023, Approval to Award a Construction Services Contract for the Pike Branch. AHU 2 Replacement Project. He then outlined a little bit of history on this. The air handling unit was installed in 1986. Pike was expanded in 1999, and this unit was deemed operable during that expansion. Of course, that was 24 years ago, and it has been running well with maintenance. Unfortunately, some parts broke, and total replacement was more cost-effective.

We used the same invitation to quote process. We sent notice to eight vendors, two of which are XBEs, and ten business organizations. We held a pre-quote conference and tour on April 20, 2023. We received one quote, Ellis Mechanical, who was the lowest responsive and responsible bidder at \$141,000, which was within our expected budget of \$150,000 or less. Gwen Simmons, our Director of Purchasing, approved their XBE good faith effort as they are not an XBE.

He then let the Board know that the manufacture time is 40 plus weeks. We're looking at March, or potentially April, before delivering installation. This actually works out well because Pike will be closing in November for its renovation. It will not need patron level comfort of heat. It will need construction level comfort of heat, which is much lower.

This particular project will start in the Spring of 2024, and it will be in tandem with the renovation that will be ongoing. It should be complete, about a month to install, test, balance, and commission.

After full discussion and careful consideration of Resolution 29 – 2023, Dr. White moved to approve Resolution 29 – 2023, the Approval to Award a Construction Services Contract for the Pike Branch AHU 2 Replacement Project. Dr. Payne seconded the motion. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

- d. **Resolution 30 – 2023** (Approval of a Naming Opportunity for the Glendale Branch Large Study Room)

Mr. Parsons noted that Resolution 30 – 2023 is the Approval of a Naming Opportunity for the Glendale Branch Large Study Room. He mentioned that Vincent Fox had founded Fox Art Glass at College and Kessler. He founded this after his first retirement, and it was suggested he always wanted to do something with stained glass. He went to the nearby branch library, and learned how to do stained glass to the point where he opened his own business.

He died in 1999, and his family was looking for some way to honor him. With the new Glendale branch opening at Glendale Mall in 2000, they decided to donate several stained glass windows, and they named the room the Fox Large Quiet Room. With the new Glendale opening coming soon, we opened discussions with the Fox family, and they wanted to donate four or five of the seven original stained glass windows for the large study room at the new Glendale Branch. We are recommending that the large study room at the new Glendale be named the Fox Study Room.

:

After full discussion and careful consideration of Resolution 30 – 2023, Dr. White moved to approve Resolution 30 – 2023, the Approval of a Naming Opportunity for the Glendale Branch Large Study Room. Dr. Payne seconded the motion. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

- e. **Resolution 31 – 2023** (Approval to Extend and Amend an Agreement for the InfoZone Branch)

Mr. Parsons advised that this resolution is for the approval to extend an amended agreement for the InfoZone Branch. We are currently in the middle of what this amendment would be. This is for the 2023-2024 amendment. The original agreement with the Children's Museum was signed in 2010. It has been mutually beneficial, and the Children's Museum will be the first to attest to that. People love going to the InfoZone, and we love having them. And so it's worked out very well for both parties. We've had five two-year extensions since the original agreement. This will be the sixth.

There are a few adjustments. We are adjusting the InfoZone schedule to mimic other branches, specifically what days they stay open late, what days they have off. And the other main amendment is that any future schedule adjustments, any ad hoc adjustments, can be decided by both Mr. Hill and the appropriate representative, either the CEO or Audra Bledsel, the VP at the Children's Museum, via a phone call or email. This was something that was very limiting from the prior arrangements. So that was requested and agreed upon by both parties, and that is also part of the contract.

Mr. Parsons confirmed that it is the spirit of the contract that there are no major changes. If, for some reason the Children's Museum decides it wants our staff back every year on Martin Luther King, Jr. Day, then that would be a contract amendment rather than just an email.

After full discussion and careful consideration of Resolution 31 – 2023, Dr. White moved to approve Resolution 31 – 2023, the Approval to Extend and Amend an Agreement for the InfoZone Branch. Dr. Murtadha seconded the motion. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

f. **Resolution 32 – 2023** (Seventh Addendum to Security Services Agreement)

Mr. Parsons advised that Resolution 32 – 2023 requests approval of the second addendum to the services contract for security and alarm responses. He noted that he was hoping to have an RFP out, and present a brand new contract at this meeting but we are still refining what services we need, from which employees, be that LSAs or security contractors. So we're currently under review. We recently hired a new safety and security officer, Marcus Quebedeaux, and he is working with staff, particularly at Central, and we should have a much better idea of where we want to go with the scope of services for the LSA program here in the next few months. His goal is to release an RFP this Fall, for award in December. This is the Seventh Amendment, which we are requesting to extend from July 1 to December 31 of this year. As I mentioned, we'll release an RFP in September, and the LSA program will be defined, and that will then inform the scope of services for the new security services contract.

Dr. Murtadha asked: I have a question. I'm understanding, from what's presented here, that we've been working with Allied Universal. Can you say some more about what that agreement has been thus far and review their performance?

Mr. Parsons responded that he was not prepared to give that right at the moment, as that's both quantitative and qualitative, and he can't really give that off the fly. He said he could provide a follow-up email in the next couple of weeks.

After full discussion and careful consideration of Resolution 32 – 2023, Dr. White moved to approve Resolution 32 – 2023, the Seventh Addendum to Security Services Agreement. Mr. Lane seconded the motion.

Dr. White announced that something has come up in our conversation that has made us decide that we may want to pull this because we need to talk about something pertaining to security, before we take action on the extension here.

The motion and the second to approve Resolution 32 – 2023 were withdrawn at this time.

Mr. Biederman then made a motion to table Resolution 32 – 2023. The motion was seconded by Dr. Payne. The motion to table was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

9. Library Foundation Updates

Mr. Biederman, Library Board Representative to the Foundation, reviewed the following highlights contained in the Update:

News

The Foundation's Board of Directors had their Annual Meeting on May 9, 2023 and had a reception afterwards. They honored Dr. TD Robinson with a Gold Library Card for six years of service to the Board. Bob and Helen Brody received the Foundation's highest honor of the Luminary Award for 24 years of support. Foundation was proud to support the Pathways to Literacy Program, which is a partnership with the Immigrant Welcome Center that provides free English classes to adults.

Donors

We thank the 194 donors who made gifts last month, following are the top corporate

donors: CICF, Clark Quinn, Indianapolis Colts, Ratio Architects, RJE Business Interiors and the Allstate Foundation.

Program Support

This month we are proud to provide more than \$378,000 to the Library. This includes the Summer Reading Kickoff Program, preschool package programs, and the IndyPL Branches History and General Digitization.

10. Report of the CEO

a. Confirming Resolutions

1) Resolution Regarding Finances, Personnel and Travel (33 - 2023)

Mr. Gregory Hill, Interim Chief Public Services Officer and CEO, made a recommendation that the Board approve Resolution 33 – 2023 Regarding Finances, Personnel and Travel. He reminded everyone that this is a routine, procedural action. It approves new hires, compensation changes, resignations, travel and financial-related claims and warrants.

Mr. White made the motion, which was seconded by Mr. Biederman, to approve Resolution 33 – 2023, the Resolution Regarding Finances, Personnel and Travel.

Resolution 33 – 2023 was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO

Mr. Hill reviewed portions of the following letter with the Board:

Good Evening,

The Staff of the Indianapolis Public Library continues to focus on **“Supporting Lifelong Learning in the City of Indianapolis.”**

System-Wide Communication

We continue to hold meetings with staff at branch locations as well as departments. In April, the Executive Committee held meetings at Irvington Branch and the InfoZone. The Area Resource Managers meeting was held at The Wayne Branch.

Program Highlight:

The Adult Summer Reading Program will begin June 5th and run through July 29th.

This year, adults will track their time spent reading and earn prize-drawing tickets to put towards themed bundles. The program also has fun activity badges that participants can complete to earn additional prize-drawing tickets. This year we focused on bringing patrons back into the branches by encouraging them to attend programs, classes, concerts, and more at various locations. Adults are welcome to read whatever they want to reach their goal!

We are pleased to offer patrons the opportunity to win Prize Bundles carefully curated by staff and feature many local businesses. Bundles have different themes, such as Coffee Connoisseur featuring barista accessories and local coffee, Gardening Goodies, a Library Lover set with a Kindle Paperwhite and more.

Help us Reach our Community Reading Goal for 2023! If the IndyPL community surpasses 16 million minutes of reading, including our Children’s Summer Reading program, all readers who log reading time during the summer will be entered into grand prize drawings!

More Information about the Adult Summer Reading Program can be found on the Library website. <https://www.indypl.org/programs-events/srp/adults>

Adult Program Specialist

Featured programs:

- The IndyPL Seed Library continues to offer free seeds at select branches. In April, we restocked 27,000 seed packets across the system. The Seed Library is also offering more workshops on essential gardening skills to help patrons get the best results from their checked-out seeds. After our “Small Space Gardening” program at Warren branch, one patron reflected on our presenter, Dr. Jarrod Dortch. “[He] is very knowledgeable on the subject,” the patron said. “I am a beginner, and he broke it down very well with practical tips.”
- We offered a variety of hands-on programs as well, including a new Foraging Walk at Beech Grove that taught patrons how to find edible food in their neighborhoods.

Immigrant Outreach Specialist

Featured programs:

- The Library celebrated two Pathway to Literacy Graduations at our Eagle and Southport branches, representing more than 80 graduates of the English language learning program. Many students brought friends and family – as well as delicious dishes for the pitch-in lunch. At the Southport ceremony, one Congolese participant sang a song, as she said in her country you always sing at celebrations. It was a beautiful time, with lots of joy to celebrate the accomplishments of these students who have worked so hard to learn basic English to prepare them for their next steps.
- On May 5, the Library released a new podcast: “More Than a Place.” The show celebrates the diverse immigrant communities who are our neighbors in Indianapolis. Among the 10 episodes you’ll hear conversations with the co-founder of the Ukrainian Society of Indiana as she interweaves her personal history with the history of her country, an exploration of Angola capoeira (CAP-OH-EAR-AH) with a long-time teacher, and many more. Learn more

about the show at indypl.org/more-than-a-place and listen to episodes wherever you stream podcasts.

- <https://www.indypl.org/services/immigrant-services/more-than-a-place-podcast>
- For Closed Captioning, we recommend using YouTube: https://www.youtube.com/playlist?list=PLzWOnA85xaNW4PRm0Hgiq_9FFP7Lbr6cz

Digital Inclusion and Technology Team

- Patrons completed 221 Northstar Digital assessments at 5 branches (CEN, MIC, E38, GPK, WAY) on Northstar Digital Literacy, with Basic Computer Skills, Internet Basics, and Email is the most requested assessments.

Juvenile Awesomeness for April

Storytime remains a mainstay program at the library, helping families incorporate key early literacy practices – reading, writing, singing, talking, and playing. In April, we offered 178 unique storytime programs at branches and online, serving more than 4,300 patrons. IndyPL also joined the inaugural Indiana Libraries and Literacy Symposium at IUPUI on May 9 to discuss our efforts to improve community literacy with fellow educators and school librarians.

On April 1st, **2,180** community members visited our Central branch to celebrate Día del Niño, also known as the Day of the Child. We paid homage to this Mexican tradition by encouraging early literacy with activities and resources geared toward our Spanish-speaking families. In addition to lots of hands-on play experiences, this program offered bilingual storytimes, community resource tables, visits with Daniel Tiger hosted by WFYI, and a concert by award-winning children’s performers, 1, 2, 3 Andrés.

We ended April with a panel discussion featuring nationally acclaimed authors Leah Johnson and Ashley C. Ford. Johnson discussed the forthcoming release of her new children’s book, *Title*, and Ford shared insights from her bestselling memoir *Somebody’s Daughter*.

More highlights from our recent Adult Programs:

- Circulating Sound Concert: 88 attendees
Long-time favorites Indianapolis Chamber Players. Concert had to be shifted a week due to library closure during regular week.
- Fishin' with Clint: 2 branches, 20 attendees total

All ages, lots of good feedback.

- Medicare Bingo at Wayne - 7 participants
From staff: Very informative and presented in a clear, coherent way. The audience asked lots of questions during and after the program, and seemed very engaged.
- Recycled Book Art at West Indianapolis – 4 participants
This was a branch that has been eagerly requesting this program since they saw teens participate.

- Street Art – 2 branches, 21 attendees
Beech Grove reported that participants were VERY into this program and stayed an extra half hour to keep working on their projects.
- Is Your Family Water Safe? 3 branches, 15 participants
This program is a partnership with the Riviera Club Foundation, which is responding to a need for drowning prevention education for caretakers. Participants were quite attentive and engaged.
- Indiana Civil Rights Commission: 4 days at West Indianapolis. Staff reported a lot of interest and encouraged system-wide programming on civil rights, encouraging all branches to host.

Seed Library

- PDA sent 27,779 envelopes for restocking branches in April.
- Student project highlighting seed library and food deserts provided tomato starts at West Indianapolis
- Seed Packing with Achieving Inclusion and Meaning group.
- Mobile Seed Library used at a community event in Irvington.
- WISH-TV did interview at the Warren Branch.
- The Southsider newspaper had a front-page article about Decatur Seed Library
- Discovered we needed to add information to packets to comply with updated state regulations, and staff began that process.
- Lead Kits
- 11 used kits returned.
- 14 consent forms returned (meaning 14 kits handed out)
- 20 kits sent to branches for restocking.

More highlights from our recent Immigrant Outreach programs:

- Central Library is home to a variety of community art exhibits, and on May 7, we opened one more: Mariposas de Jade: Celebrating Latina Artists. Our opening reception gathered 88 people to give visibility to Latina artists across art forms, including painting, collage, and ceramic. Visit Central Library's Yellow Gallery and Simon Reading Room cases to experience the work.

April System-Wide IndyPL

- Lawrence held a Crochet Craft Workshop in partnership with Faith Presbyterian Crafty Foxes and had 10 in attendance.
- Infozone hosted Growing Global Citizens in partnership with Fathers & Families and had 13 in attendance.
- Glendale had a program called Explore the World – Cultural Programs at the Glendale Library with Indiana Okinawa Kenjinkai and had 29 in attendance.
- Eagle held Health and Wellness Programs with Indy Community Yoga and had 35 in attendance.
- Garfield Park Branch held School Night at the Library event with IPS 34-Eleanor Skillen Elementary and had 10 attend.
- Conversation Circles was held at Lawrence, Central, Michigan Road, Southport with IUPUI and had 119 in attendance.
- Nora and the Japan-America Society hosted a Japanese Tea Ceremony with 20 in attendance.
- East 38th Branch helped 330 people with taxes in partnership with United Way, VITA Tax and IRS.

- Central Library hosted one Naturalization Ceremony in April with 300 in attendance.

Recent Highlights at IndyPL

Info was provided to the Board members.

Sincerely,

Gregory A. Hill, Sr., MLS, MSM

CEO/Chief Public Services Officer (Interim) Indianapolis Public Library

c. CEO Presentation on Values

Mr. Hill then did a PowerPoint presentation on the vision he has for the Library going forward.

He noted that his vision for the Library is to create a welcoming and inclusive community space that offers a wide range of resources and services to meet the needs of our diverse patrons. We see the Library as a place where people can come together to learn, grow, and connect with others.

We envision the Library as a hub for health resources, providing access to reliable information, support and referrals for those seeking physical and mental wellness guidance. Our goal is to promote healthy lifestyles and empower our patrons to take control of their health and wellbeing. Recently we added the agreement with Step Up to provide testing at several of our locations, which is Central Library, Garfield Park, Haughville, Martindale-Brightwood, West Indianapolis, and East Washington. I'm currently working on an MOU with Shalom Health.

Employment opportunities and career development, partner with local businesses and organizations to offer job training, resume assistance, and networking.

He then showed a short video where ten Hoosiers were recently surprised when they received a new laptop donated by Comcast in partnership with the Indianapolis Public Library. The partnership between Comcast and IndyPL allows those enrolled in digital training programs, flexibility to learn on their schedule, enabling them to more quickly and affordably gain digital literacy, participate in an increasingly online world and even start new careers.

The next thing we'll focus on is innovation and technology. Seven of our Library locations are piloting North Star Digital Literacy. A platform that provides on-demand interactive digital literacy training and assessments to evaluate skills and set learning goals.

We want to engage new patrons, underserved communities, provide programs and services to meet their specific needs, be a place where everyone feels valued. Some of the ideals are to look at the strategic priority areas in PDA and find out where we're missing and work at including programs to fill those gaps, engage new partners and presenters. We also talked about meeting people where they are by going offsite and offering more programs at community centers, summer schools and community events. We talked about working to develop partnerships with organizations serving

people who may not be currently connected to the Library, like school systems and immigrant centers. Offer new programs reflecting current trends, Star Wars marathon, adult painting parties, fishing, adult street art, water safety and more.

Provide a secure, supportive workspace, foster collaboration, creativity and personal growth. Establish training, mental health and communication skills to help staff deal with the everyday life of dealing with patrons on a daily basis.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

June 2023 – There was discussion as follows:

Dr. Murtadha noted that we need to pay attention to how we approach diversity, equity, and inclusion across each of the areas of the Library. We've discussed this before and how do we do it so that's not only focused in the HR Committee but how do we make sure that it's across every single aspect of our work.

We've talked about it several times in different committees. How do we bring it forward as a resolution for the Board?

Ms. Tribble advised that she agreed with Dr. Murtadha. She wondered if one way to look at that is we have a proforma for all of our resolutions where we ask what is the fiscal impact. Could we not add on our resolutions how was diversity, equity and inclusion considered or factored into this resolution? Is there any reason why we can't? If that's agreeable, just amend that form so that we start doing that with every resolution that we pass.

At this time, she asked for a motion to amend our resolution proforma so that every resolution considers that and that we can ask our attorneys to put that together.

Dr. Murtadha made the motion, which was seconded by Dr. White, to amend our resolution proforma as discussed. The motion was approved on the following roll call vote:

Mr. Biederman – Aye
 Mr. Lane – Aye
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. White – Aye
 Ms. Tribble – Aye

Dr. Murtadha also mentioned her ongoing request to honor librarian Lillian Childress Hall. She has spoken with the Library Foundation about this and Ms. Jagers, their President, is interested in pursuing this possibility.

Mr. Biederman, as the Board's Representative on the Foundation Board, offered to act as a liaison between Dr. Murtadha and the Foundation on this matter.

INFORMATION

14. Materials

None.

15. Board Meeting Schedule for 2023 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2023 will be updated as needed.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, June 26, 2023, at Central Library, Riley Room, 40 East St. Clair Street, at 6:30 p.m.

18. Other Business

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:30 p.m.

Patricia A. Payne, Secretary to the Board

Indianapolis-Marion County Public Library
Report of the Treasurer for May 2023
Prepared by Accounting for the June 26, 2023 Board Meeting

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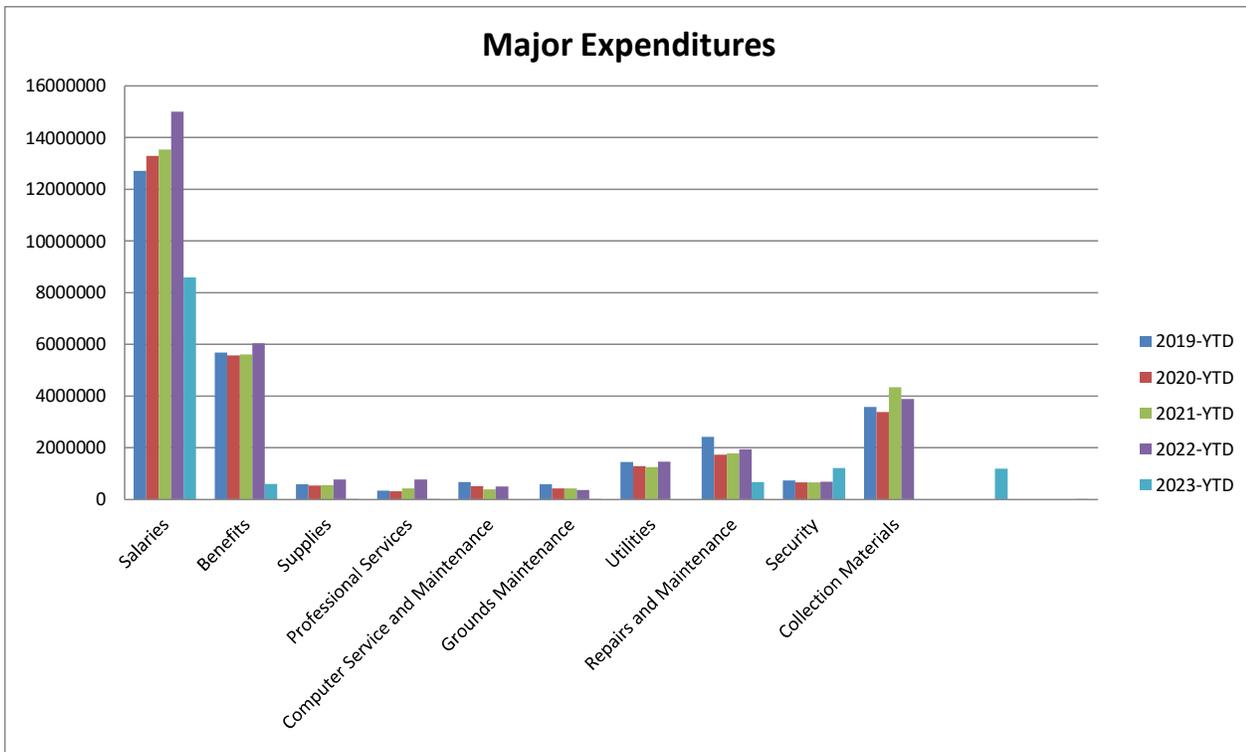
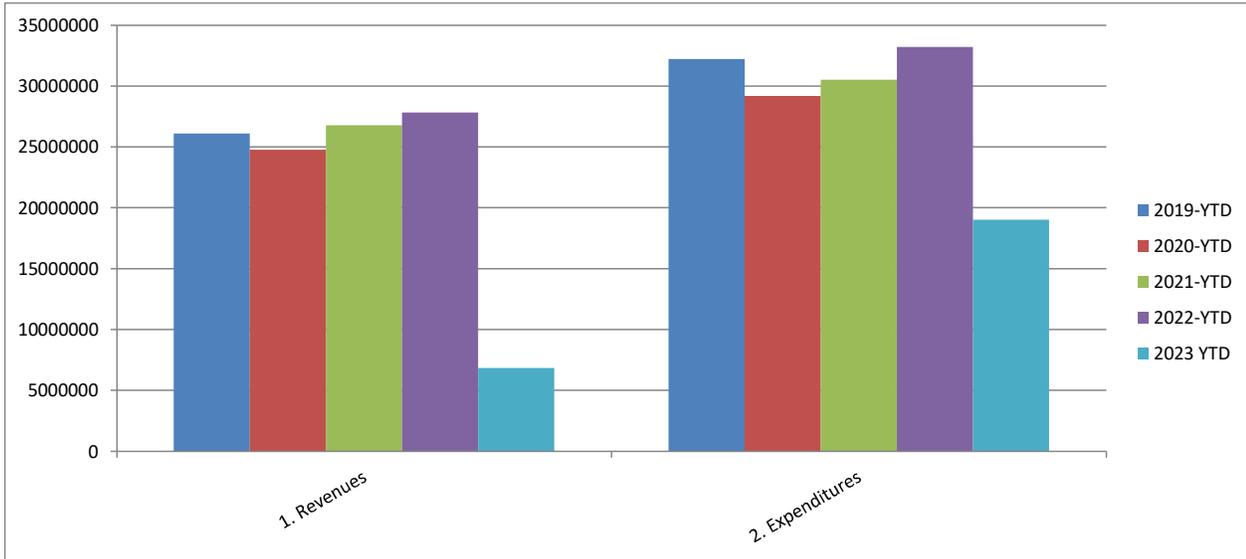
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**Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended May 31, 2023**

Revenue		Annual		Actual YTD	% Budget
		2023 Revised	Actual MTD		
		Budget	5/31/2023	5/31/2023	Received
Property Taxes	31	36,871,032	2,423,000	3,977,000	11%
Intergovernmental	33	8,501,617	443,589	1,969,997	23%
Fines & Fees	35	133,313	8,189	45,257	34%
Charges for Services	34	582,908	54,834	245,916	42%
Miscellaneous	36	704,520	111,761	592,441	84%
Total		46,793,390	3,041,373	6,830,611	15%

Expenditures		Annual		Actual YTD	% Budget
		2023 Revised	Actual MTD		
		Budget	5/31/2023	5/31/2023	Spent
Personal Services & Benefits	41	36,511,100	2,314,161	12,334,576	34%
Supplies	42	1,464,082	58,575	439,226	30%
Other Services and Charges	43	16,568,817	1,153,585	5,428,798	33%
Capital Outlay	44	3,085,544	136,221	798,919	26%
Total		57,629,543	3,662,543	19,001,519	33%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended May 31, 2023**



Indianapolis-Marion County Public Library
Fund 101 - Operating Fund - Detailed Income Statement
Month Ended May 31, 2023

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE							
TAXES							
311000	PROPERTY TAX	50,208,312	50,208,312	2,423,000	3,977,000	-	46,231,312
311300	PROPERTY TAX CAPS	(13,337,280)	(13,337,280)	-	-	-	(13,337,280)
TAXES Total		36,871,032	36,871,032	2,423,000	3,977,000	-	32,894,032
INTERGOVERNMENTAL							
332200	E-RATE REVENUE	240,000	240,000	18,523	80,665	-	159,335
335100	FINANCIAL INSTITUTION TAX REV	443,294	443,294	-	-	-	443,294
335200	LICENSE EXCISE TAX REVENUE	3,111,698	3,111,698	-	-	-	3,111,698
335400	LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	1,606,077	-	2,248,507
335500	COUNTY OPTION INCOME TAX	523,541	523,541	103,851	283,255	-	240,286
335700	COMMERCIAL VEHICLE TAX REVENUE	303,422	303,422	-	-	-	303,422
339000	IN LIEU OF PROP. TAX	25,078	25,078	-	-	-	25,078
INTERGOVERNMENTAL Total		8,501,617	8,501,617	443,589	1,969,997	-	6,531,620
CHARGES FOR SERVICES							
347601	PUBLIC PRINTING REVENUE	280,000	280,000	29,367	140,463	-	139,537
347602	FAX TRANSMISSION REVENUE	74,468	74,468	6,970	36,427	-	38,041
347603	PROCTORING EXAMS	4,130	4,130	386	843	-	3,287
347604	PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	-	-	55,000
347605	USAGE FEE REVENUE	2,500	2,500	2,202	11,010	-	(8,510)
347606	SET-UP & SERVICE - TAXABLE	21,295	21,295	2,200	6,000	-	15,295
347607	SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	3,727	8,007	-	9,161
347608	SECURITY SERVICES REVENUE	33,183	33,183	2,030	5,820	-	27,363
347609	EVENT SECURITY	-	-	960	2,760	-	(2,760)
347620	CAFE REVENUE	16,325	16,325	-	-	-	16,325
347621	CATERING REVENUE	78,840	78,840	6,992	34,585	-	44,255
CHARGES FOR SERVICES Total		582,908	582,908	54,834	245,916	-	336,992
FINES							
351200	FINES	117,934	117,934	7,213	40,430	-	77,504
351201	OTHER CARD REVENUE	1,385	1,385	195	955	-	430
351202	HEADSET REVENUE	6,795	6,795	359	1,674	-	5,121
351203	USB REVENUE	5,332	5,332	304	1,704	-	3,628
351204	LIBRARY TOTES	1,867	1,867	118	493	-	1,374
FINES Total		133,313	133,313	8,189	45,257	-	88,056
MISCELLANEOUS							
360000	MISCELLANEOUS REVENUE	5,434	5,434	291	23,674	-	(18,240)
360001	REVENUE ADJUSTMENT	-	-	(1)	(1)	-	1
361000	INTEREST INCOME	69,610	69,610	101,384	458,089	-	(388,479)
362000	FACILITY RTL REV - TAXABLE	152,884	152,884	6,141	70,140	-	82,744
362001	FACILITY RENTAL REV - NONTAX	43,499	43,499	1,210	12,140	-	31,359
362002	EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	2,337	6,437	-	15,068
362003	EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	400	800	-	2,001
367004	OTHER GRANTS	225,000	225,000	-	-	-	225,000
MISCELLANEOUS Total		520,733	520,733	111,761	571,278	-	(50,545)
OTHER FINANCING SRCS							
392100	SALE OF SURPLUS PROPERTY	3,787	3,787	-	11,738	-	(7,951)
396000	REFUNDS	5,000	5,000	-	150	-	4,850
399000	REIMBURSEMENT FOR SERVICES	175,000	175,000	-	9,275	-	165,725
399001	INSURANCE REIMBURSEMENTS	-	-	-	-	-	-
OTHER FINANCING SRCS Total		183,787	183,787	-	21,163	-	162,624
REVENUE Total		46,793,390	46,793,390	3,041,373	6,830,611	-	39,962,779

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
EXPENSE							
PERSONAL SERVICES							
411000	SALARIES APPOINTED STAFF	22,448,882	22,381,382	1,582,619	8,589,740	-	13,791,642
412000	SALARIES HOURLY STAFF	1,935,968	1,935,968	105,622	591,554	-	1,344,414
413000	WELLNESS	117,278	117,878	1,952	16,018	17,829	84,031
413001	LONG TERM DISABILITY INSURANCE	55,500	55,500	4,183	20,013	-	35,487
413002	EMPLOYEE ASSISTANCE PROGRAM	19,500	21,100	1,600	9,600	9,600	1,900
413003	TUITION ASSISTANCE	30,750	30,750	-	22,744	-	8,006
413004	SALARY ADJUSTMENT	1,158,108	1,158,108	-	-	-	1,158,108
413100	FICA AND MEDICARE	1,877,407	1,877,407	123,540	673,205	-	1,204,202
413300	PERF/INPRS	3,370,765	3,370,765	222,438	1,212,674	-	2,158,091
413400	UNEMPLOYMENT COMPENSATION	20,500	20,500	-	-	-	20,500
413500	MEDICAL & DENTAL INSURANCE	5,500,000	5,500,000	270,194	1,186,262	37,500	4,276,238
413600	GROUP LIFE INSURANCE	41,741	41,741	2,013	12,767	-	28,974
PERSONAL SERVICES Total		36,576,400	36,511,100	2,314,161	12,334,576	64,929	24,111,595
SUPPLIES							
421500	OFFICE SUPPLIES - FAC/PURCH	585,780	714,386	7,532	179,614	66,847	467,924
421600	LIBRARY SUPPLIES	100,000	101,644	270	7,910	12,004	81,730
421700	DEPARTMENT OFFICE SUPPLIES	325,380	342,307	42,196	170,672	15,379	156,256
422210	GASOLINE	30,000	35,101	-	5,213	24,288	5,600
422250	UNIFORMS	16,320	20,214	-	2,167	2,160	15,887
422310	CLEANING & SANITATION	169,950	177,348	8,576	40,423	32,015	104,910
429001	NON CAPITAL FURNITURE & EQUIP	45,000	73,082	-	33,226	4,826	35,030
SUPPLIES Total		1,272,430	1,464,082	58,575	439,226	157,519	867,338
OTHER SERVICES AND							
431100	LEGAL SERVICES	251,850	283,053	77,268	266,361	31,203	(14,511)
431500	CONSULTING SERVICES	386,777	670,896	89,605	303,179	158,935	208,783
432100	FREIGHT & EXPRESS	9,750	12,857	2,493	6,874	3,733	2,250
432200	POSTAGE	57,638	57,638	1,370	26,370	-	31,268
432300	TRAVEL	29,300	29,100	830	1,789	-	27,311
432400	DATA COMMUNICATIONS	305,580	305,580	27,065	103,387	90	202,103
432401	CELLULAR PHONE	15,632	15,432	986	5,165	-	10,267
432500	CONFERENCES	76,800	79,850	8,574	16,307	3,050	60,493
432501	IN HOUSE CONFERENCE	260,000	265,660	9,593	23,136	15,900	226,624
433100	OUTSIDE PRINTING	106,000	116,044	2,732	46,529	1,109	68,406
433200	PUBLICATION OF LEGAL NOTICES	1,810	2,560	94	1,179	-	1,381
434100	WORKER'S COMPENSATION	99,470	99,470	-	44,354	-	55,116
434200	PACKAGE	190,051	189,851	-	87,749	-	102,102
434201	EXCESS LIABILITY	23,862	23,862	-	11,958	-	11,904
434202	AUTOMOBILE	28,000	28,000	-	12,760	-	15,240
434500	OFFICIAL BONDS	1,000	1,200	-	1,200	-	-
434501	PUBLIC OFFICIALS & EE LIAB	15,077	15,077	-	-	-	15,077
434502	BROKERAGE FEE	23,000	23,000	-	11,500	-	11,500
435100	ELECTRICITY	918,050	1,041,421	116,649	368,418	669,953	3,050
435200	NATURAL GAS	110,000	130,523	11,706	79,452	41,184	9,886
435300	HEAT/STEAM	301,000	423,190	12,569	102,228	269,961	51,000
435400	WATER	67,725	96,394	4,994	22,618	71,052	2,725
435401	COOLING/CHILLED WATER	575,000	647,394	31,664	119,440	130,635	397,319
435500	STORMWATER	30,100	30,156	12,899	13,124	13,350	3,682
435900	SEWAGE	97,825	125,910	5,820	24,800	100,075	1,035
436100	REP & MAINT-STRUCTURE	778,550	764,889	65,413	222,546	301,778	240,565
436101	ELECTRICAL	260,000	326,095	12,223	95,524	208,233	22,338
436102	PLUMBING	55,000	122,837	6,202	57,488	37,313	28,037
436103	PEST SERVICES	20,000	21,363	1,640	5,143	17,520	(1,300)
436104	ELEVATOR SERVICES	145,000	264,482	7,727	87,902	106,391	70,188
436110	CLEANING SERVICES	1,235,500	1,807,257	5,359	446,265	1,064,441	296,551
436200	REP & MAINT-EQUIPMENT	140,000	192,381	15,794	128,829	47,808	15,743
436201	REP & MAINT-HEATING & AIR	475,000	390,093	29,769	112,442	266,505	11,146
436202	REP & MAINT-AUTO	47,000	55,018	2,496	700	12,862	41,456
436203	REP & MAINT-COMPUTERS	522,151	659,108	16,729	124,538	364,010	170,560
437200	EQUIPMENT RENTAL	112,276	119,276	3,970	24,435	-	94,841
437300	REAL ESTATE RENTAL	192,825	192,825	24,594	133,719	8,750	50,356
439100	CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600	TRASH REMOVAL	83,200	90,700	7,783	37,934	49,695	3,071
439601	SNOW REMOVAL	370,000	357,775	6,672	93,545	249,320	14,910
439602	LAWN & LANDSCAPING	356,805	292,777	8,777	68,141	113,870	110,766
439800	DUES & MEMBERSHIPS	61,815	66,851	14,740	21,772	1,396	43,683
439901	COMPUTER SERVICES	536,098	585,032	195,644	235,308	93,814	255,910
439902	PAYROLL SERVICES	145,000	142,500	9,359	50,598	-	91,902
439903	SECURITY SERVICES	482,700	701,793	74,355	299,787	161,488	240,518
439904	BANK FEES/CREDIT CARD FEES	50,000	35,000	1,961	11,504	-	23,496
439905	OTHER CONTRACTUAL SERVICES	723,732	871,436	81,268	277,341	184,054	410,040
439906	RECRUITMENT EXPENSES	30,000	30,000	168	5,542	-	24,458
439907	EVENTS & PR	71,750	71,038	4,744	24,692	2,050	44,296
439910	PROGRAMMING	123,280	126,341	3,120	10,104	8,867	107,370

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439911	PROGRAMMING-JUV.	145,650	181,970	8,157	34,302	23,810	123,859
439912	PROGRAMMING ADULT - CENTRAL	-	-	-	-	-	-
439913	PROGRAMMING EXHIBITS - CENTRAL	5,000	5,361	-	-	361	5,000
439930	MATERIALS CONTRACTUAL	3,325,502	3,325,502	128,009	1,118,820	-	2,206,682
451100	AUDIT FEES	15,000	30,000	-	-	15,000	15,000
452000	TRANSFERS IN/OUT	-	-	-	-	-	-
452002	TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND		14,515,131	16,568,817	1,153,585	5,428,798	4,849,565	6,290,454
CAPITAL							
445100	CAPITAL - FURNITURE	20,000	20,000	-	-	-	20,000
445301	COMPUTER EQUIPMENT	-	12,819	-	12,819	-	-
449000	BOOKS & MATERIALS	3,002,000	3,033,225	136,221	785,350	31,225	2,216,650
449200	ART & EXHIBITS	-	19,500	-	750	18,750	-
CAPITAL Total		3,022,000	3,085,544	136,221	798,919	49,975	2,236,650
EXPENSE Total		55,385,961	57,629,543	3,662,543	19,001,519	5,121,988	33,506,037

Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2023

	Actual January	Actual February	Actual March	Actual April	Actual May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
Beginning Balance	\$ 40,262,440	\$ 38,504,810	\$ 34,138,342	\$ 29,015,276	\$ 27,512,272	\$ 26,891,102	\$ 41,159,559	\$ 37,488,015	\$ 34,663,149	\$ 30,679,936	\$ 29,615,594	\$ 27,562,601	\$ 40,262,440	\$ 40,262,440	
Receipts:															
PROPERTY TAX	311000	-	-	1,554,000	2,423,000	16,223,254	-	-	-	368,710	1,843,552	16,223,254	38,635,770	36,871,032	1,764,738
PROPERTY TAX CAPS	311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	332200	13,151	18,537	30,455	18,523	20,000	20,000	20,000	20,000	20,000	20,000	20,000	220,666	240,000	(19,334)
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	221,647	-	-	-	-	-	-	221,647	319,007	124,287
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,555,849	-	-	-	-	-	-	1,555,849	3,111,698	2,989,778
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-
COUNTY OPTION INCOME TAX	335500	44,851	44,851	44,851	44,851	103,851	43,628	43,628	43,628	43,628	43,628	43,628	588,654	498,398	90,256
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	151,711	-	-	-	-	-	-	151,711	303,422	294,870
IN LIEU OF PROP. TAX	339000	-	-	-	-	12,539	-	-	-	-	-	-	12,539	25,078	21,238
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE	347601	23,445	25,886	32,628	29,138	29,367	23,333	23,333	23,333	23,333	23,333	23,333	303,797	280,000	23,797
FAX TRANSMISSION REVENUE	347602	7,262	7,320	7,862	7,014	6,970	6,206	6,206	6,206	6,206	6,206	6,206	79,867	74,468	5,399
PROCTORING EXAMS	347603	25	112	169	151	386	344	344	344	344	344	344	344	4,130	(878)
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	-	-	4,583	4,583	4,583	4,583	4,583	4,583	4,583	32,083	55,000	(22,917)
USAGE FEE REVENUE	347605	2,202	2,202	2,222	2,182	2,202	208	208	208	208	208	208	12,468	2,500	9,968
SET-UP & SERVICE - TAXABLE	347606	350	150	1,800	1,500	2,200	1,775	1,775	1,775	1,775	1,775	1,775	18,422	21,295	(2,873)
SET-UP & SERVICE - NON-TAXABLE	347607	-	750	1,370	2,160	3,727	1,431	1,431	1,431	1,431	1,431	1,431	18,021	17,167	854
SECURITY SERVICES REVENUE	347608	100	300	1,900	1,490	2,030	2,765	2,765	2,765	2,765	2,765	2,765	25,177	33,183	(8,006)
EVENT SECURITY	347609	120	120	840	720	960	-	-	-	-	-	-	2,760	-	2,760
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	347620	-	-	-	-	1,360	1,360	1,360	1,360	1,360	1,360	1,360	9,523	16,325	(6,802)
CATERING REVENUE	347621	25,051	-	-	2,541	6,992	6,570	6,570	6,570	6,570	6,570	6,570	80,575	78,840	1,735
FINES	351200	7,713	8,025	10,196	7,282	7,213	9,828	9,828	9,828	9,828	9,828	9,828	109,225	115,622	(6,397)
OTHER CARD REVENUE	351201	370	195	130	65	195	115	115	115	115	115	115	1,763	1,385	378
HEADSET REVENUE	351202	264	361	336	356	359	566	566	566	566	566	566	5,638	6,795	(1,157)
USB REVENUE	351203	268	364	322	446	304	444	444	444	444	444	444	4,814	5,332	(518)
LIBRARY TOTES	351204	95	95	92	118	118	156	156	156	156	156	156	1,583	1,867	(284)
MISCELLANEOUS REVENUE	360000	22,921	172	50	240	291	453	453	453	453	453	453	26,843	5,434	21,409
REVENUE ADJUSTMENT	360001	-	-	85	(85)	(1)	-	-	-	-	-	-	(1)	-	(1)
INTEREST INCOME	361000	86,585	82,861	92,075	95,185	101,384	5,801	5,801	5,801	5,801	5,801	5,801	498,695	69,610	429,085
FACILITY RTL REV - TAXABLE	362000	37,802	4,174	10,246	11,777	6,141	12,740	12,740	12,740	12,740	12,740	12,740	159,322	152,884	6,438
FACILITY RENTAL REV - NONTAX	362001	-	240	5,080	5,610	1,210	3,625	3,625	3,625	3,625	3,625	3,625	37,514	43,499	(5,985)
EQUIPMENT RENTAL REV - TAXABLE	362002	300	300	2,000	1,500	2,337	1,792	1,792	1,792	1,792	1,792	1,792	18,981	21,505	(2,524)
EQUIPMENT RENTAL REV - NONTAX	362003	-	100	-	300	400	233	233	233	233	233	233	2,434	2,801	(367)
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	367004	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	392100	4,800	6,500	-	438	-	316	316	316	316	316	316	13,947	3,787	10,160
REFUNDS	396000	-	-	-	150	-	417	417	417	417	417	417	3,067	5,000	(1,933)
REIMBURSEMENT FOR SERVICES	399000	2,590	6,685	-	-	-	14,583	14,583	14,583	14,583	14,583	14,583	111,358	175,000	(63,642)
INSURANCE REIMBURSEMENTS	399001	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	601,481	531,516	535,468	2,120,774	3,041,373	18,649,489	709,489	484,489	687,414	2,364,589	2,328,040	18,649,489	48,989,295	46,507,336	2,481,958
Expenditures:															
PERSONAL SERVICES & BENEFITS	41	2,026,339	2,031,512	3,789,006	2,173,558	2,314,161	2,813,569	2,813,569	2,813,569	4,220,354	2,813,569	2,813,569	33,436,345	36,576,400	3,140,055
SUPPLIES	42	181,810	81,447	36,217	81,178	58,575	106,036	106,036	106,036	106,036	106,036	106,036	1,181,477	1,272,430	90,953
OTHER SERVICES AND CHARGES	43	959,882	1,535,840	696,393	1,083,097	1,153,585	1,209,594	1,209,594	1,209,594	1,209,594	1,209,594	1,209,594	13,895,957	14,515,131	619,174
CAPITAL OUTLAY (Including Books & Collection Materials)	44	51,683	164,342	242,512	204,162	136,221	251,833	251,833	251,833	251,833	251,833	712,080	3,022,000	3,022,000	-
Total Expenditures	3,219,714	3,813,141	4,764,127	3,541,995	3,662,543	4,381,033	4,381,033	4,381,033	4,409,500	3,428,180	4,381,033	4,841,280	51,535,779	55,385,961	3,850,182
Change in Payables/Petty Cash/Correction*	860,602	(1,084,843)	(894,406)	(81,783)	-	-	-	-	-	-	-	-	(1,200,431)	-	-
Transfer Out (Rainy Day Fund/URF)	-	-	-	-	-	-	-								
Ending Balance	\$ 38,504,810	\$ 34,138,342	\$ 29,015,276	\$ 27,512,272	\$ 26,891,102	\$ 41,159,559	\$ 37,488,015	\$ 33,591,471	\$ 30,679,936	\$ 29,615,594	\$ 27,562,601	\$ 41,370,811	\$ 36,515,526	\$ 31,383,815	

Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended May 31, 2023

FUND	CASH AND INVESTMENTS			CASH AND INVESTMENTS
	04/30/2023	RECEIPTS	DISBURSEMENTS	5/31/2023
101 Total Operating	27,512,272	3,041,373	3,662,543	26,891,102
104 Total Fines	(471)	50,003	50,676	(1,144)
226 Total Parking Garage	675,646	13,412	12,844	676,214
230 Total Grant	164,140	551	8,902	155,789
245 Total Rainy Day	7,766,539	7,943	-	7,774,482
270 Total Shared System	168,304	36,777	7,267	197,813
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(999)	-	-	(999)
301 Total BIRF 1	754,984	-	-	754,984
321 Total BIRF 2	2,356,760	-	-	2,356,760
471 Total Library Improvement Reserve Fund	2,714,299	3,868	-	2,718,167
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	925,700	-	-	925,700
480 Total 2018 BBond - West Perry Branch	-	-	-	-
481 Total 2019 Bond - LAW WAY Renovation	-	-	-	-
482 Total 2020 Bond - Fac Renov Equip Acq	2,780,587	-	6,499	2,774,089
483 Total 2021A Bond Glendale BR	6,659,254	17,145	977,478	5,698,921
484 Total 2021B Bond FT Harrison BR	4,239,341	8,632	440,760	3,807,212
485 Total 2021C Bond Energy Cons	4,969,004	-	38,595	4,930,409
486 Total 2022 Bond Energy Cons LT MT	5,478,798	-	8,500	5,470,298
701 Total Self-Insurance Fund	1,200,000	333,100	333,100	1,200,000
800 Total Gift	2,658,989	80,361	75,490	2,663,860
806 Total Payroll Liabilities	(140,519)	107,432	128,880	(161,966)
812 Total Foundation Agency Fund	4,709	821	-	5,530
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	1,238	967	1,250	955
815 Total PLAC Card Revenue Agency Fund	18,754	4,160	10,855	12,059
99 Total CAFR GOVERNMENT - WIDE	-	-	-	-
Grand Total	70,907,361	3,706,543	5,763,638	68,850,266

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
Month Ended May 31, 2023**

Chase Savings Account

	Balance May 31, 2023	Interest Earned May 31, 2023
Operating Fund	\$ 7,150,612	\$ 19,972
Grant Fund	193,395	-
Parking Garage	417,880	1,165
Bond & Interest Redemption Fd	-	-
Bond & Interest Redemption Fd 2	13,386	-
Rainy Day Fund	413,304	1,152
Gift Fund	4,159	551
2021A Bond (Glendale)	5,181,922	17,145
2021B Bond (Fort Harrison)	2,128,382	8,632
Total Chase Savings Account	\$ 15,503,039	\$ 48,617

The average savings account rate for May was 3.30%

Previous Month's Chase Savings Account Activity

	Balance April 30, 2023	Interest Earned April 30, 2023
Operating Fund	\$ 7,130,639	\$ 18,682
Grant Fund	193,395	-
Parking Garage	416,715	1,090
Bond & Interest Redemption Fd	-	-
Bond & Interest Redemption Fd 2	13,386	-
Rainy Day Fund	412,152	1,078
Gift Fund	3,609	515
2021A Bond (Glendale)	7,164,777	18,736
2021B Bond (Fort Harrison)	4,119,750	10,773
Total Chase Savings Account	\$ 19,454,423	\$ 50,874

The average savings account rate for April was 3.20%

Fifth Third Bank Investment Account

	Balance May 31, 2023	Interest Earned May 31, 2023
Library Improvement Reserve Fd	\$ 2,266,743	\$ 3,868
Rainy Day Fund	3,517,573	6,003
Total Fifth Third Bank	\$ 5,784,316	\$ 9,871

The average 5/3 investment account rate for May was 1.86%

Previous Month's Fifth Third Bank Investment Account

	Balance April 30, 2023	Interest Earned April 30, 2023
Library Improvement Reserve Fd	\$ 2,262,875	\$ 3,262
Rainy Day Fund	3,511,571	5,062
Total Fifth Third Bank	\$ 5,774,446	\$ 8,324

The average 5/3 investment account rate for April was 1.73%

Hoosier Fund Account Income

	Balance May 31, 2023	Interest Earned May 31, 2023
Operating Fund	\$ 9,109,304	\$ 38,759
Rainy Day Fund	186,172	788
2017A Brightwood Project Fund	-	-
2018B West Perry Project Fund	-	-
2018A Multi-Project Fund	-	-
Bond & Interest Redemption Fd	44,813	-
2019 Lawrence/Wayne Project Fund	-	-
Total Hoosier Fund Account	\$ 9,340,288	\$ 39,547

The average Hoosier Fund account rate for May was 4.98%

Previous Month's Hoosier Fund Account Income

	Balance April 30, 2023	Interest Earned April 30, 2023
Operating Fund	\$ 9,070,545	\$ 35,862
Rainy Day Fund	185,383	729
2017A Brightwood Project Fund	-	-
2018B West Perry Project Fund	-	-
2018A Multi-Project Fund	-	-
Bond & Interest Redemption Fd	44,813	-
2019 Lawrence/Wayne Project Fund	-	-
Total Hoosier Fund Account	\$ 9,300,741	\$ 36,591

The average Hoosier Fund account rate for April was 4.73%

TrustIndiana

	Balance May 31, 2023	Interest Earned May 31, 2023
Operating Fund	\$ 7,055,254	\$ 32,492
2015 RFID Project Fund	-	-
2017A Brightwood Project Fund	-	-
2017B Eagle Project Fund	-	-
2018B West Perry Project Fund	-	-
Bond & Interest Redemption Fd 2	90,897	-
Bond & Interest Redemption Fd	450,251	-
Total TrustIndiana Account	\$ 7,596,402	\$ 32,492

The average TrustIndiana account rate for May was 5.05%

Previous Month's TrustIndiana

	Balance April 30, 2023	Interest Earned April 30, 2023
Operating Fund	\$ 7,022,762	\$ 30,310
2015 RFID Project Fund	-	-
2017A Brightwood Project Fund	-	-
2017B Eagle Project Fund	-	-
2018B West Perry Project Fund	-	-
Bond & Interest Redemption Fd 2	90,897	-
Bond & Interest Redemption Fd	450,251	-
Total TrustIndiana Account	\$ 7,563,911	\$ 30,310

The average TrustIndiana account rate for April was 4.89%

U. S. Bank

	Balance May 31, 2023	Interest Earned May 31, 2023
Operating Fund	\$ 5,125,870	\$ 10,160
Total U. S. Bank	\$ 5,125,870	\$ 10,160

The average U. S. Bank account rate for May was 2.40%

Previous Month's U.S. Bank

	Balance April 30, 2023	Interest Earned April 30, 2023
Operating Fund	\$ 5,115,710	\$ 10,331
Total U. S. Bank	\$ 5,115,710	\$ 10,331

The average U. S. Bank account rate for April was 2.35%

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended May 31, 2023

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	17,485,888	17,485,888	-	-	-	17,485,888
Property Taxes Total	17,485,888	17,485,888	-	-	-	17,485,888
Intergovernmental						
335100 FINANCIAL INSTITUTION T	132,059	132,059	-	-	-	132,059
335200 LICENSE EXCISE TAX REVE	747,497	747,497	-	-	-	747,497
335700 COMMERCIAL VEHICLE TAX	94,513	94,513	-	-	-	94,513
339000 IN LIEU OF PROP. TAX	4,654	4,654	-	-	-	4,654
Intergovernmental Total	978,723	978,723	-	-	-	978,723
Miscellaneous						
361000 INTEREST INCOME	-	-	-	5,265	-	(5,265)
Miscellaneous Total	-	-	-	5,265	-	(5,265)
REVENUES Total	18,464,611	18,464,611	-	5,265	-	18,459,346
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	10,000	10,000	-	-	-	10,000
438100 PRINCIPAL	17,555,000	17,555,000	-	-	-	17,555,000
438200 INTEREST	1,713,281	1,713,281	-	-	-	1,713,281
Other Services and Charges Total	19,278,281	19,278,281	-	-	-	19,278,281
EXPENSES Total	19,278,281	19,278,281	-	-	-	19,278,281

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended May 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	7,943	34,570	-	(34,570)
MISCELLANEOUS Total	-	-	7,943	34,570	-	(34,570)
OTHER FINANCING SRCS						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	-	-	-
OTHER FINANCING SRCS Total	-	-	-	-	-	-
REVENUE Total	-	-	7,943	34,570	-	(34,570)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	-	-	-	-	-	-
431200 ENGINEERING & ARCHITECTURAL	-	37,528	-	-	34,720	2,808
431500 CONSULTING SERVICES	500,000	500,000	-	-	-	500,000
438400 ISSUANCE COSTS	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	500,000	537,528	-	-	34,720	502,808
CAPITAL						
441000 LAND	-	-	-	-	-	-
443500 BUILDING	500,000	500,000	-	-	-	500,000
CAPITAL Total	500,000	500,000	-	-	-	500,000
EXPENSE Total	1,000,000	1,037,528	-	-	34,720	1,002,808

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended May 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	3,868	16,670	-	(16,670)
MISCELLANEOUS Total	-	-	3,868	16,670	-	(16,670)
REVENUE Total	-	-	3,868	16,670	-	(16,670)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
CAPITAL Total	250,000	250,000	-	-	-	250,000
EXPENSE Total	250,000	250,000	-	-	-	250,000

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended May 31, 2023

	MTD	YTD
REVENUE		
MISCELLANEOUS		
332205 EMERGENCY CONNECTIVITY FUND	-	7,081
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	1,834
334752 GRANTS - IMLS FEDERAL FUNDED	-	-
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	551	2,482
367000 FOUNDATION CONTRIBUTION	80,361	694,706
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	-	-
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
MISCELLANEOUS Total	80,912	706,102

REVENUE Total	80,912	706,102
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EXPENSE		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	639	1,562
00015001 - CENTRAL UNRESTRICTED GIFT	60	(369)
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	67	62,507
00075001 - EAGLE UNRESTRICTED GIFT	-	24
00145001 - NORA UNRESTRICTED GIFT	510	1,455
00025001 - COLLEGE UNRESTRICTED GIFT	150	262
00035001 - GLENDALE UNRESTRICTED GIFT	-	96
00055001 - BRIGHTWOOD UNRESTRICTED GIFT	44	425
00065001 - DECATUR UNRESTRICTED GIFT	-	39
00095001 - E. WASHINGTON UNRESTRICTED GIFT	-	9
00125001 - HAUGHVILLE UNRESTRICTED GIFT	-	15
00135001 - LAWRENCE UNRESTRICTED GIFTS	-	-
00195001 - WAYNE UNRESTRICTED GIFTS	105	124
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	-	92
00225001 - WARREN UNRESTRICTED GIFTS	-	267
00275001 - MICHIGAN UNRESTRICTED GIFTS	-	30
00295001 - W. PERRY UNRESTRICTED GIFTS	76	142
00405001 - CEO UNRESTRICTED GIFTS	625	9,062
00425002 - LIBRARY MATERIALS MEMORIAL FUND	29	965
00425010 - LILLY CITY DIGITIZATION	5,579	27,735
18055010 - Grow with Google	-	1,691
19425013 - BOOKS FOR COLLECTION BY T. COATES	-	21
20015017 - RAINBOW READS (CEN)	-	210
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD	-	1,972
20425012 - CATALOGING & PROCESSING EITELJORG	242	544
20455022 - SALUTE TO BLACK MEN IN WHITE COATS	433	433

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended May 31, 2023

	MTD	YTD
21005038 - MONUMENT CIRCLE BOOK STAION TO CEN	-	7,250
21425012 - MARION COUNTY INTERNET LBRARY CARD	-	250
21425023 - MINDTRUST HIGH SCHOOL EBOOKS	-	17,800
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	-	2,701
21455041 - A PLACE TO CALL HOME PODCAST	210	5,160
22005015 - FALL FEST SLAMMIN RHYMES CHALLENGE	-	791
22005029 - INDYPL SEED LIBRARY 2022	-	429
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R	-	-
22005037 - CONCERT SERIES	-	300
22015017 - SOCIAL WORKER SUPPORT	-	120
22015019 - TEEN ADVISORY GROUP AT THE CURVE	-	24

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended May 31, 2023

	MTD	YTD
22165013 - DISCOVERY ARTS SERIES GPK	-	250
22225018 - TEEN AFTERNOONS AT WRN	-	10
22425019 - BOOK CLUB IN A BAG	-	182
22445011 - EMERGENCY CONNECTIVITY FUNDING ECF	3,256	13,020
22455014 - CAREER CENTER	-	4,500
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS	-	2,824
22455042 - CONVERSATION CIRCLES 2022	-	690
22455045 - PATHWAYS TO LITERACY	-	560
22455049 - BUILDING DIGITAL LITERACY SKILLS	-	500
22455051 - HOTSPOT FILTERING SFTWARE	-	2,917
22455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	-	10,808
23005013 - SUMMER READING PROGRAM	31,850	35,016
23005029 - INDYPL SEED LIBRARY	-	76
23005034 - LGBTQ+ COMPETENCY TRAINING	300	300
23005036 - PRESCHOOL PACKAGED PROGRAMS	5,674	10,929
23005037 - CONCERT SERIES	2,100	3,000
23015011 - NONPROFIT WORKSHOPS	750	1,530
23015012 -SMALL BUINESS WORKSHOPS	-	50
23015016 -SIMPLE AND AFFORDABLE PLANT BASED C	300	600
23015018 - MAKER CRAFTS AT CENTRAL	300	300
22475015 - STAFF DEI TRAINING	-	2,125
23035012 - EXPLORE THE WORLD CULTURAL PROGRAMS	377	621
23045010 - TEEN ZONE AT IRVINGTON	223	223
23085012 - E38 STREET ZINE COLLECTION	23	23
23135010 - ADULT BOOK DISCUSSION LAW	53	53
23295011 - HEALTH AND WELLNESS PROGRAMS WPR	610	1,210
23295013 - TEEN ADVISORY GROUP AT WEST PERRY	57	73
23415014 - MCFADDEN LECTURE 2023	445	445
23425014 - GENERAL DIGITIZATION 2023	362	931
23425020 - INDYPL BRANCHES HISTORY	2,306	2,306
23425021 - 150th ANNIVERSARY	5,815	5,815
23455010 - MEET THE ARTIST XXXV #MASTERSEXHIBI	1,075	43,555
23455015 - WORLD LANGUAGE BOOK CLUB	200	400
23455035 - YA AUTHOR VISITS	1,200	1,200
23455042 - CONVERSATION CIRCLES 2023	1,575	3,300
23455045 - PATHWAY TO LITERACY	1,824	3,952
23455048 - READING READY TIME	600	2,848
23455052 - ADULT SUMMER READING PROGRAM	-	-
23455055 - REACH OUT AND READ ROAR DIA DE LOS	6,394	13,294
23455056 - BILINGUAL STORYTIME PDA	1,000	3,000
23455053 - EARLY CHILDHOOD EDUCATOR WORKSHOP	-	8,066
23455061 - WORLD LANGUAGE COMPUTER CLASSES	1,500	3,000
23455065 - SEED LIBRARY SUPPORT	200	200
23475010 - IPS RACIAL EQUITY INSTITUTE TRAINING	-	8,400

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended May 31, 2023

	MTD	YTD
23465012 - MARKETING BUCKETS	5,257	5,257
EXPENSE Total	84,392	342,495

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended May 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	120,000	120,000	11,063	54,331	-	65,669
347611 EVENTS PARKING	8,000	8,000	1,150	3,350	-	4,650
CHARGES FOR SERVICES Total	128,000	128,000	12,213	57,681	-	70,319
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	500	500	-	-	-	500
360001 REVENUE ADJUSTMENT	-	-	34	84	-	(84)
361000 INTEREST INCOME	-	-	1,165	5,249	-	(5,249)
MISCELLANEOUS Total	500	500	1,199	5,333	-	(4,833)
REVENUE Total	128,500	128,500	13,412	63,014	-	65,486
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,000	2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH	2,000	2,000	292	864	-	1,136
422310 CLEANING & SANITATION	200	200	-	-	-	200
SUPPLIES Total	4,200	4,200	292	864	-	3,336
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	2,500	2,500	-	-	-	2,500
431500 CONSULTING SERVICES	5,000	7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	2,000	6,000	-	6,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	1,500	1,500	177	571	-	929
434201 EXCESS LIABILITY	6,500	6,500	813	2,422	-	4,078
436100 REP & MAINT-STRUCTURE	10,000	343,435	-	5,034	-	338,401
436110 CLEANING SERVICES	9,000	9,000	-	-	-	9,000
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR	12,500	53,000	-	40,500	15,510	(3,010)
439904 BANK FEES/CREDIT CARD FEES	6,000	6,000	670	2,800	-	3,200
439905 OTHER CONTRACTUAL SERVICES	60,000	60,000	8,892	25,838	-	34,162
OTHER SERVICES AND CHARGES TOTAL	129,100	505,949	12,552	83,165	18,425	404,360
CAPITAL						
445300 CAPITAL - EQUIPMENT	10,000	10,000	-	-	-	10,000
CAPITAL Total	10,000	10,000	-	-	-	10,000
EXPENSE Total	143,300	520,149	12,844	84,029	18,425	417,696

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended May 31, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	36,777	96,967	-	(96,967)
CHARGES FOR SERVICES Total	-	-	36,777	96,967	-	(96,967)
REVENUE Total	-	-	36,777	96,967	-	(96,967)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	77,897	77,897	5,992	30,016	-	47,881
413100 FICA AND MEDICARE	5,959	5,959	424	5,323	-	636
413300 PERF/INPRS	11,061	11,061	851	4,688	-	6,373
PERSONAL SERVICES Total	94,917	94,917	7,267	40,027	-	54,890
SUPPLIES						
421600 LIBRARY SUPPLIES	5,000	615	-	962	-	(347)
SUPPLIES Total	5,000	615	-	962	-	(347)
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	5,000	227	-	-	-	227
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	900	5,673	-	-	4,773	900
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVI	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	-	-	14,000
OTHER SERVICES AND CHARGES TOTAL	97,150	97,150	-	-	4,773	92,377
EXPENSE Total	197,067	192,682	7,267	40,989	4,773	146,920

**Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended May 31, 2023**

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	925,699.98
Fund 482 - Restricted - Multiple Projects 2	2,774,088.86
Fund 483 - Restricted - Glendale Project	5,290,526.13
Fund 484 - Restricted - Fort Harrison Project	3,305,611.93
Fund 485 - Restricted - Multiple Projects 3	4,930,409.14
Fund 486 - Restricted - Multiple Projects 4	5,470,298.20
Total Construction Fund Cash Balances	<u>22,696,634.24</u>

Construction Fund Classification Breakdown

Fund 479 - Restricted - Multiple Projects	925,699.98
Fund 482 - Restricted - Multiple Projects 2	2,774,088.86
Fund 483 - Restricted - Glendale Project	5,290,526.13
Fund 484 - Restricted - Fort Harrison Project	3,305,611.93
Fund 485 - Restricted - Multiple Projects 3	4,930,409.14
Fund 486 - Restricted - Multiple Projects 4	5,470,298.20
Total Construction Fund Breakdown	<u>22,696,634.24</u>

Summary of Classifications

Total Restricted	22,696,634.24
Total Assigned	0.00
Total of All Classifications	<u>22,696,634.24</u>

Summary of Project Activity

PROJECT	* ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	OPEN P.O.	UNEXPENDED
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	0.00	3,000.00	4,074,300.02	111,763.00	813,936.98
* Fund 482 - Restricted - Multiple Projects 2	5,349,512.62	6,498.60	209,308.48	2,575,423.76	171,315.75	2,602,773.11
Fund 483 - Restricted - Glendale Project	15,679,463.62	1,027,633.53	4,141,435.34	10,388,937.49	4,506,036.15	784,489.98
Fund 484 - Restricted - Fort Harrison Project	14,425,888.71	463,633.63	2,948,290.81	11,120,276.78	2,465,935.42	839,676.51
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	38,594.57	156,624.04	643,707.31	39,168.10	4,891,241.04
Fund 486 - Restricted - Multiple Projects 4	5,573,456.60	8,500.00	8,500.00	103,158.40	74,160.00	5,396,138.20
Total Expenditures	<u>51,602,438.00</u>	<u>1,544,860.33</u>	<u>7,467,158.67</u>	<u>28,905,803.76</u>	<u>7,368,378.42</u>	<u>15,328,255.82</u>

	ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
** Appropriated Interest Earnings - Fund 483	181,921.59	17,144.63	96,314.13	181,921.59	0.00
*** Appropriated Interest Earnings - Fund 484	128,382.01	8,631.67	57,955.89	128,382.01	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.

** Total interest went \$121,921.59 above estimated \$60,000.00 so added it to budget

*** Total interest went \$68,382.01 above estimated \$60,000 so added it to budget



Board Action Request

6b

To: IMCPL Board

Meeting Date: June 26, 2023

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: June 26, 2023

Subject: Resolution 35-2023 – Transfer between Classifications and Accounts

Recommendation: Authorize the adoption of Resolution 35-2023

Background: The transfer in the Operating Fund is to move funds within the CEO department's budget to fund the contract for the Chief Administrative Officer.

Strategic/Fiscal Impact: This transfer has no impact on the total budget for 2023 as the funds are moving from one account to another.



Board Resolution

6b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 35-2023
TRANSFER BETWEEN CLASSIFICATIONS AND ACCOUNTS
June 26, 2023**

WHEREAS, certain conditions have developed since the Adoption of the 2023 Annual Budget,

WHEREAS, it is necessary to transfer funds between Budget Classifications and Accounts,
therefore

BE IT RESOLVED that the following transfer and re-appropriation be made via:

OPERATING FUND

Decrease

FROM:

1. SALARIES	10126100-411000	APPOINTED SALARIES	<u>\$ (15,833.33)</u>
			<u>(15,833.33)</u>

Increase

TO:

3. OTHER SERVICES & CHARGES	10126100-431500	CONSULTING SERVICES	<u>15,833.33</u>
			<u>\$ 15,833.33</u>

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

6C

To: IMCPL Board

Meeting Date: June 26, 2023

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: June 27, 2023

Subject: Marion County Internet Library grant acceptance and database renewals - Resolution 36-2023

Recommendation: Authorize the approval of Resolution 36-2023

Background: Since 1999, the *Marion County Internet Library (MCIL)* has received generous grant funding from the *Library Fund* of the *Indianapolis Foundation* for students throughout Marion County. The *Indianapolis Public Library* and the *Indianapolis Public Library Foundation* have been the grant and database administrators for all the *Marion County Internet Library*, and they have generously funded this phenomenal resource to students for another year.

The *Marion County Internet Library (MCIL)* is a set of homework and research databases, shared by eligible Marion County high school, university, and public libraries. The databases are used on-site at library locations, school and university campuses, as well as remotely, with an IndyPL library card. IndyPL acts as fiscal agent for purchases, contracts with vendors for renewals, and assists participating libraries and patrons with authentication, setup, and technical support.

Database selection is done by the *MCIL Advisory Committee*, consisting of representatives from participating high school libraries, academic libraries, and IndyPL. The committee reviews usage statistics annually and communicates with peers at other schools and colleagues at universities for confirmation that the selected databases are meeting the needs of their stakeholders. Usage of these database remains high, with a low cost per use, as reported to the funder at the end of every grant cycle.

The following list shows the current slate of databases, their amounts and subscription periods:

Database	Vendor	Est. amount	Subscription Period
Biography (Gale in Context)	Gale	\$56,100	8/5/2023 - 8/4/2024
Black Studies in Video (Access Fee)	ProQuest	\$250	6/30/2023 - 6/29/2024
Black Thought and Culture (Access Fee)	ProQuest	\$125	6/30/2023 - 6/29/2024
Gale Literary Sources	Gale	\$63,000	7/31/2023 - 7/30/2024
Global Issues in Context	Gale	\$65,650	7/31/2023 - 7/30/2024
High School (Gale in Context)	Gale	\$65,650	7/31/2023 - 7/30/2024
Indianapolis Star 1991-present	MCLS	\$83,090	6/30/2023 - 6/29/2024
Opposing Viewpoints in Context	Gale	\$65,650	7/31/2023 - 7/30/2024
Sage hosting fee (for CQ & SIRS)	Sage Pubs	\$250	12/31/2023 - 12/30/2024
Science (Gale in Context)	Gale	\$58,650	8/5/2023 - 8/4/2024
SIRS Issues Researcher	MCLS	\$48,770	7/31/2023 - 7/30/2024
U.S. History in Context	Gale	\$16,610	6/30/2023 - 6/29/2024
World Book	World Book	\$64,094	7/1/2023 - 6/30/2024
World History in Context	Gale	\$14,143	6/30/2023 - 6/29/2024
Biography (Gale in Context)	Gale	\$56,100	8/5/2023 - 8/4/2024
TOTAL		\$602,033	

On behalf of all MCIL participant libraries, under terms of the grant and agreements with vendors, the Indianapolis Public Library will pay the appropriate vendors a total of \$602,033 for the designated subscription periods.

Strategic/Fiscal Impact:

The renewal costs for the 14 MCIL databases, at a total of \$602,033 will be funded from the *Indianapolis Foundation Library Fund* grant (80026120-439930-22425012-42) for 2023-2024.

DEI Impact:

IndyPL is proud to act as grant administrator and fiscal agent for the MCIL grant, which provides access to authoritative homework resources, for all high schools in Indianapolis and Marion County equally. Notably, this service provides access to education tools for students and teachers at schools that receive less state education funding than others, which are often found in marginalized communities. Additionally, two specific databases, *Black Studies in Video* and *Black Thought and Culture* were added in 2021, to support CICF's and IndyPL's missions to build racial equity.



Board Resolution

6C

INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY RESOLUTION 36-2023

EBSCO Subscription Database Renewals

June 27, 2023

WHEREAS, the Indianapolis-Marion County Public Library ("IndyPL") recognizes the **Indianapolis Foundation Special Library Fund**, all Marion County high schools, IUPUI, University of Indianapolis, and Marian University as important community partners; and

WHEREAS, IndyPL provides online reference tools to library staff and residents of Marion County through its web site and library catalog; and

WHEREAS, the Indianapolis Library Foundation has received a grant on behalf of IndyPL for the Marion County Internet Library from the **Indianapolis Foundation Special Library Fund**; and

WHEREAS, the library is the designated grant and database administrator for the Marion County Internet Library, a set of homework and research databases used by high school and university students throughout Marion County, and

BE IT RESOLVED the Board of Trustees accepts the *Indianapolis Foundation Library Fund* grant of \$602,033 for the designated databases, approves and authorizes the Chief Executive Officer and library staff to execute purchase orders for all 14 databases for an annual cost not to exceed \$602,033 for the 2023 – 2023 subscription periods.

**LIBRARY BOARD OF TRUSTEES OF THE INDIANAPOLIS-
MARION COUNTY PUBLIC LIBRARY, INDIANA**

RESOLUTION 36-2023

EBSCO Subscription Database Renewals

AYE

NAY

Adopted this ____ day of _____, 20____.

ATTEST: _____
[SECRETARY NAME], Secretary of the Board



Board Action Request

8a

To: IndyPL Board

Meeting Date: June 26, 2023

From: Facilities Director

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 37-2023**
Approval to Award a Services Contract for the Services Area Assessment and Patron Service Analysis

Recommendation:

The IndyPL Facilities Director recommends Board approval of the attached action (Resolution 372023), Approval to Award Services Contract for the Service Area Assessment and Patron Services Analysis to **Schmidt Associates, Inc.**, Indianapolis, IN

Fiscal and Strategic Impact:

The submitted rate structure will allow the project to stay within the currently projected \$250,000 budget. The final scope of the project, which will determine the final cost, will be detailed and finalized during contract negotiations after Board approval.

The cost of these services will be funded from the 2022 Bond Issue (Fund 486).

DEI Impact:

Schmidt Associates is not a City-certified XBE vendor but has put together a team that consists of various XBE vendors for this project, the aggregate of which meets or exceeds all of IndyPL's four individual XBE utilization goals.

Background:

IndyPL procured a high-level, system-wide facilities assessment in 2014 to provide a roadmap for future facilities projects, including renovations, new construction, and moving branch locations. Included in that assessment was a 20-year timeline of projects.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 37-2023 Approval to Award Services Contract for the Service Area
Assessment and Patron Service Analysis

Date: June 26, 2023

Given the fast pace of innovation and the COVID-19 pandemic that changed many of IndyPL's operations and our patron expectations, a refresh of the 20-year plan is necessary. The timing of this project is ideal, as we are 10 years into a 20-year plan.

This project will start in early July, with deliverables submitted to IndyPL in January 2024. A final presentation should be made at the January 2024 Board meeting.

IndyPL has sought Vendors whose combination of experiences, processes, and personnel will provide timely, cost-effective, and exemplary housekeeping services to IndyPL. The Vendor shall have the following qualifications.

- Proven capabilities and expertise in the assessment, analysis, and forecasting of service area and space use in public libraries or similar facilities.
- Expertise in library services and operations of public library facilities.
- Demonstrated track record in overall client satisfaction.
- Demonstrated track record in completing projects on time and on budget.
- Appropriate resources to satisfy the requirements of the project.
- Registered with the Indiana Secretary of State to do business in Indiana.
- Any criteria deemed relevant by IndyPL.

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of a Vendor will be on the basis of provisions of the required services, experience, cost, and any other factors deemed appropriate to the services being secured.

Per the Board Bylaws, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board. IndyPL staff used the Request for Qualifications ("RFQ") process pursuant to IC § 5-16-11.1 to solicit Statements of Qualifications ("SOQ") from vendors for the Services. Included in the RFQ were the IndyPL Utilization Goals for Goods and Services adopted as Policy by the IndyPL Board with Resolution 28-2020.

To secure the needed services, an RFQ was prepared and issued on April 21, 2023. IndyPL staff utilized the City's Department of Minority & Women Business Development website to identify certified vendors capable of providing the Services.

Seventy-Seven (77) known vendors were directly contacted, eleven (11) business development organizations were contacted, public notices per Statute were placed in the newspapers on April 25 and May 2, 2023, and the RFQ was posted to the IndyPL website. A virtual Pre-SOQ conference was held for all prospective vendors on May 4, 2023, with five (5) vendors in attendance (Schmidt Associates, Synthesis, Luminaut, HBM, Tappe Architects).

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 37-2023 Approval to Award Services Contract for the Service Area
Assessment and Patron Service Analysis

Date: June 26, 2023

The IndyPL SOQ Evaluation Committee consisted of these persons:

- Kim Ewers – DEI Officer
- Peggy Wehr – Area Resource Manager – Branches
- Michelle Sharp – Area Resource Manager – Adult Services
- Mike Williams – Manager, Special Projects
- Deb Lambert – Director, Collections

Facilitating the evaluation was Adam Parsons – Director, Facilities.

The Library received SOQs from three (3) vendors by the deadline of May 16, 2023. A tabulation sheet of the received SOQs is included below.

Vendor	Introduction and Cover Letter	Vendor Qualification Sheet	Receive Addendum 1 and 2	E-Verify Affidavit	Company Profile	Vendor Experiences	Company References	Conflicts of Interest and Claims	Financial Documentation	Free Structure	Attachment E Utilization Goals Plan	Proposed MBE Utilization	Proposed WBE Utilization	Proposed VBE Utilization	Proposed DOBE Utilization
Luminaut	X	X	X	X	X	X	X	X	X	X	X	0.0%	40.0%	0.0%	0.0%
Schmidt	X	X	X	X	X	X	X	X	X	X	X	16.6%	9.5%	3.9%	4.6%
Synthesis	X	X	X	X	X	X	X	X	X	X	X	15.0%	70.0%	10.0%	5.0%

The IndyPL RFQ Evaluation Committee reviewed all the SOQs received and requested additional information from all vendors.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 37-2023 Approval to Award Services Contract for the Service Area
Assessment and Patron Service Analysis

Date: June 26, 2023

Per Statute the selection of the Vendor was based upon the criteria established in the RFQ. The criteria include:

- Attainment of the stated IndyPL XBE utilization goals.
- Expertise in the assessment and analysis of public libraries and similar facilities.
- Satisfaction level of current and former clients.
- Experience in completing projects on time and on budget.
- Basis for determining the range of fees.
- Ability to address cross-cultural patron needs.

After completing their review, the SOQ Evaluation Committee recommends **Schmidt Associates, Inc.** be awarded the contract as the Vendor that best meets the criteria as defined in the Request for Qualifications.

Subcontractors used by **Schmidt Associates, Inc.** include:

- Engaging Solutions (WBE)
- JQOL (MBE)
- The Fehribach Group (DBE)
- Vespa Group (VBE)
- Powers and Sons, Inc. (MBE)
- HBM Architects



Board Resolution

8a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 37-2023

APPROVAL TO AWARD A SERVICES CONTRACT FOR THE SERVICE AREA ASSESSMENT AND PATRON SERVICES ANALYSIS PROJECT

JUNE 26, 2023

WHEREAS, in support of the 2021-2023 Strategic Plan, Planning, Programming and Design Services are required by the Indianapolis-Marion County Public Library (“IndyPL”) during the planning, design, and construction stages of the improvements and capital projects outlined in the Strategic Plan; and

WHEREAS, IndyPL issued a Request for Qualifications (“RFQ”) on April 21, 2023, seeking vendors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional Services for the Service Area Assessment and Patron Services Analysis Project; and

WHEREAS, IndyPL received three (3) Statements of Qualifications (“SOQ”) to the RFQ by the submission deadline of May 4, 2023, from qualified vendors; and

WHEREAS, IndyPL has reviewed the responses and investigated references from the submitting vendors; and

WHEREAS, IndyPL has determined that **Schmidt Associates, Inc.**, Indianapolis, Indiana is the vendor that best meets the criteria as outlined in the RFQ and recommends IndyPL award the contract to **Schmidt Associates, Inc.**

IT IS THEREFORE RESOLVED that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **Schmidt Associates, Inc.** for Planning, Programming and Design Services for the Service Area Assessment and Patron Services Analysis, substantially in the form of the terms and conditions included in the RFQ and the SOQ and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 37-2022

**APPROVAL TO AWARD A SERVICES CONTRACT
FOR
THE SERVICE AREA ASSESSMENT AND PATRON SERVICES ANALYSIS
PROJECT**

JUNE 26, 2023

AYE

NAY

Adopted this 26th day of June 2023.

ATTEST: _____
Secretary of the Board

Board Action Request

Item **8b**

Date: June 26, 2023

RE: Resolution 38 – 2022

Approval to Amend the Services Contract for Security and Alarm Response Services

The IndyPL System has been working diligently in establishing an in-house security team. The goal is to continue to replace contracted security with the Library Security Assistants on first shift at all possible locations, including Central Library.

Seven branches currently have Library Security Assistants (LSAs) who have supplanted the need for contracted security companies. With continued effort and the cooperation from **Allied Universal**, we will continue to build upon this foundation of in-house security.

However, IndyPL has encountered several roadblocks in its efforts to fully staff Central Library with its required number of LSAs and needs the continued support of a third-party company to supply first shift security.

In order to allow for enough time to achieve the appropriate number of LSAs at Central Library, increased training for the pivot to a customer service focus, and HR processes, Management recommends that IndyPL continue its contract with **Allied Universal** through December 31, 2023 and accept the Seventh Addendum to Security Services Agreement.



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 38 - 2023

APPROVAL TO AMEND THE SERVICES CONTRACT FOR SECURITY AND ALARM RESPONSE SERVICES

JUNE 26, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) contracted with **G4S Secure Solutions (USA) Inc.**, an Indiana corporation (“G4S”) to provide security and alarm response services for IndyPL facilities commencing in August 2017, as approved by Resolution 22-2017; and

WHEREAS, IndyPL and G4S amended the original agreement to adjust billing rates and extend the contract term in 2019 and 2020;

WHEREAS, G4S was subsequently acquired by **Universal Protection Service, LLC**, d/b/a Allied Universal Security Services (“Allied”) and as consented to by IndyPL, Allied assumed all G4S obligations under the Contract for Security and Alarm Response Services with IndyPL, as amended;

WHEREAS, IndyPL and Allied further amended the original agreement to extend the contract term for an additional ninety (90) days, amend the Facilities at which the Services are to be performed, and to amend the rates at which Allied will be paid for the Services performed, pursuant to a Fourth Addendum to Security Services Agreement dated December 1, 2021 as authorized by Resolution 63-2021; and

WHEREAS, IndyPL and Allied further amended the original agreement to extend the contract term for an additional nine (9) months, pursuant to a Fifth Addendum to Security Services Agreement dated February 28, 2021 as authorized by Resolution 10-2022; and

WHEREAS, IndyPL and Allied further amended the original agreement to extend the contract term for an additional six (6) months, pursuant to a Sixth Addendum to Security Services Agreement dated December 19, 2022 as authorized by Resolution 77-2022; and

WHEREAS, IndyPL is desirous of further extending the contract term to December 31, and has received, considered, and deems appropriate a Seventh Addendum to Security Services Agreement (“Seventh Addendum”), which Seventh Addendum is attached hereto as Exhibit A, extending the contract term to December 31, 2023

IT IS THEREFORE RESOLVED, that the Seventh Addendum to Security Services Agreement in substantially the form attached hereto as Exhibit A, by and between IndyPL and

Allied, successor by acquisition to G4S, is approved and adopted, and that the Chief Executive Officer of IndyPL is hereby authorized to execute and deliver in the name and on behalf of IndyPL, the Seventh Addendum with such changes in form or substance as the Chief Executive Officer shall approve, such approval to be conclusively evidenced by the execution thereof.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

**RESOLUTION 38-2023
(Continued)**

SEVENTH ADDENDUM TO SECURITY SERVICES AGREEMENT

JUNE 26, 2023

AYE

NAY

Adopted this 26th day of June 2023.

ATTEST: _____
Secretary of the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 38 - 2023
APPROVAL TO AMEND THE SERVICES CONTRACT FOR SECURITY AND ALARM RESPONSE SERVICES
JUNE 26, 2023

EXHIBIT A

Seventh Addendum to Security Services Agreement

This Seventh Addendum to Security Services Agreement (the “Seventh Addendum”), dated this ___ day of _____, 202___, further amends the Security Services Agreement dated September 26, 2017, as previously amended by the Addendum to Contractual Agreement dated July 25, 2019, by the Second Addendum to Contractual Agreement dated January 28, 2020, by the Third Addendum to Security Services Agreement, dated November 2020, by the Fourth Addendum to Security Services Agreement, dated December 1, 2021, by the Fifth Addendum to Security Services Agreement, dated May 12, 2022, and by the Sixth Addendum to Security Services Agreement dated December 19, 2022 (together, the “Agreement”) between the Indianapolis-Marion County Public Library (“IndyPL”) and Universal Protection Service, LLC, d/b/a Allied Universal Security Services (“Contractor”), successor by acquisition to G4S Secure Solutions (USA) Inc., (IndyPL and Contractor are sometimes referred to herein collectively as the “Parties”) for alarm response services and security officer services.

Recitals

- A. The current term of the Agreement expires June 30, 2023;
- B. As provided in Section 4.1(B) of the Agreement, the Parties wish to extend the term of the Agreement through December 31, 2023; and
- C. As provided in Section 6.1 of the Agreement, the Parties wish to modify the Agreement to amend certain provisions thereof.

Agreement

In consideration of the mutual covenants, agreements and representations set forth in the Agreement and this Seventh Addendum, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

1. Extension of Term. The term of the Agreement is hereby extended for an additional term commencing July 1, 2023, and ending December 31, 2023.
2. Payment for Services. Section 2.1 of the Agreement provides that Contractor shall be compensated for Security Services rendered by Contractor and agreed to by IndyPL at the rates set forth in **Exhibit C**. **Exhibit C** to the Agreement was amended and replaced in its entirety by the **Amended Exhibit C**, effective July 29, 2019. **Amended Exhibit C** was further amended, effective January 28, 2020. **Amended Exhibit C** was further amended, effective December 1, 2021. **Amended Exhibit C** was further amended, effective December 19, 2022. **Amended Exhibit C** to the Agreement is hereby further amended and replaced in its entirety by the **Fifth Amended Exhibit C** attached hereto reflecting limited changes to certain of the rates as originally provided (“Fifth Amended Rates”). The Fifth Amended Rates shall be effective for Security Services rendered on and after July 1, 2023.
3. No Further Changes. Except as expressly amended by this Seventh Addendum, all terms, conditions and obligations memorialized in the Agreement between the Parties shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Sixth Addendum effective as of the date first above written.

Indianapolis-Marion County

Universal Protection Service, LLC,

Public Library ("IndyPL")

d/b/a Allied Universal Security
Services ("Contractor")

By: _____
Its: _____
Date: _____

By: Nathan Wolfe
Its: Regional Vice President
Date: _____

FIFTH AMENDED EXHIBIT C

Library Security Services Vendor Price Sheet

Vendor: Universal Protection Service, LLC, d/b/a Allied Universal Security Services

Services Billing Rates:

Standard Security Services Rate: **With 24 hour notice Hourly rate would apply for After Hours**

Hourly \$21.54 After Hours \$30.16 Holiday \$30.16 Overtime \$30.16

Supervisor Security Services Rate: **With 24 hour notice Hourly rate would apply for After Hours**

Hourly \$22.88 After Hours \$32.03 Holiday \$32.03 Overtime \$32.03

Book Sale Security Services Rate: **With 24 hour notice Standard Security Service Rate Will Apply**

Hourly \$25.94 After Hours \$25.94 Holiday \$25.94 Overtime \$25.94

Special Events Security Services Rate: **With 24 hour notice Standard Security Service Rate Will Apply**

Hourly \$25.94 After Hours \$25.94 Holiday \$25.94 Overtime \$25.94

Plain-clothes Surveillance Rate: **With 24 hour notice Hourly rate would apply for After Hours**

Hourly \$23.04 After Hours \$32.26 Holiday \$32.26 Overtime \$32.26

Off-Duty Police Officer Rate: **There will be a \$20/hour premium if scheduled outside of the permanent schedule. (see Pricing Notes)**

Hourly \$65.00 After Hours \$65.00 Holiday \$65.00 Overtime \$65.00

Account Manager Rate: **With 24 hour notice Hourly rate would apply for After Hours**

Hourly \$30.36 After Hours \$42.50 Holiday \$42.50 Overtime \$42.50

Alarm Response Security Services Rate: **Hourly rate only applies if Officer posted longer than 30 mins.**

Hourly \$25.94 After Hours \$25.94 Holiday \$25.94

or

Alarm Response Security Services Rate: \$30.00 Per Call

Other Billable Expenses to IndyPL based Upon the Information provided in the RFP:

Item:	Expense:

PRICING NOTES

Background Investigation

The rates quoted by Contractor include the following background investigation and screening elements for all personnel:

- Identity Verification
- Social Security Trace Report
- OFAC SDN Search (Terrorist Watch List)
- Criminal Searches (10 years)
- Statewide Criminal Search, where available
- Countrywide Criminal Search, when State not available
- Multi-jurisdictional and Sex Offender Search
- 10 Years of Activities (Employment, Unemployment, Education)

- Review, Investigation, and Resolution of all gaps 60 days or longer
- Drug Screen (10-panel) – initial and for cause
- Driver’s License Check

Training

The rates quoted include the following training for new hire personnel:

- State-required Training
- Pre-Assignment Classroom: 40 hours, 20 hours (TSO)
- OJT: 16-32 hours
- AED/First Aid/CPR: 8 hours
- Annual In Service: 8 hours
- In-person meeting opportunities with IndyPL personnel including, but not limited to, the IndyPL social worker.

Holidays

Holidays worked are paid to full-time and part-time personnel at time and one half for the hours on the following six (6) holidays:

- New Year’s Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

Overtime

The rates quoted are based on a 40-hour workweek schedule. Overtime billing rates will apply when IndyPL places Contractor’s personnel in an overtime posture for pay purposes as a result of IndyPL’s schedule (over 40 hours per week) or if additional hours are required outside the regular schedule with less than 72 hour notice to Contractor. Contractor will endeavor to use part-time personnel whenever possible in order to avoid overtime rates. Contractor’s personnel will be paid time and one half of their base pay rates for overtime and the corresponding bull rate is 1.4 times the straight-time billing rate.

Permanent Schedule for Central Library

Below is the permanent schedule for off-duty police officers at Central Library, subject to revision via mutual agreement by both parties.

Mon	10:00am – 4:00pm
Tue	2:00pm – 8:00pm
Wed	12:00pm – 6:00pm
Th	10:00am – 4:00pm
Fri	11:00am – 5:00pm
Sat	10:00am – 4:00pm
Sun	1:00pm – 5:00pm



Board Action Request

8c

To: IndyPL Board

Meeting Date: June 26, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: Resolution 39-2023
Approval to Award a Construction Services Contract for the Library Services Center Generator Project

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 39-2023) to award a construction services contract for the Library Services Center Generator Project to **Xceed Electric, Inc., Fishers, Indiana**, for the total cost of \$203,500.00.

Strategic/Fiscal Impact:

This work is within the total Project budget of \$250,000. The Project will be funded by the 2022 Facilities Improvements Projects Bond Fund (Fund 486.)

DEI Impact:

Xceed Electric, Inc., is a city-certified MBE and will self-perform 51% of the work. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-quote supporting documentation for the Waiver provided by **Xceed Electric, Inc.** and approved their good faith effort to achieve the IndyPL participation goals.

Background:

As part of the IndyPL resiliency plan, a natural gas generator will be installed to provide power to the IT server room. The current UPS and battery array provide approximately 2 hours of power. The generator with an automatic transfer switch will provide continuous power until the natural gas supply is exhausted.

The Project was estimated to be more than \$150,000 and was bid using the requirements of the Public Works Statute IC § 36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-

Board Action Request

RE: Facilities Committee, Item 8c
Resolution 39-2023 Approval to Award a Construction Services Contract for the LSC
Generator Project

Date: June 26, 2023

2020. IndyPL staff and the engineer, Loftus Engineering, prepared documents to solicit open, competitive, and sealed bids for the Project. The Documents were publicly advertised, issued to invited vendors, and sent to business development contracts on May 11, 2023. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services.

The Project requires compliance with Requirements for Contactors on Public Works Projects including liability insurance, qualification, E-Verify, employee training, and records retention.

Below is a list of vendors and business development entities that were sent the Invitation to Quote via e-mail:

City Certifications	Vendor
	Apex Electrical
VBE	AADCO, INC.
MBE;#VBE	ADVANCED TECHNOLOGIES IN ELECTRICAL AND COMMUNICATIONS, INC DBA ATEC, INC
WBE	AREA WIDE ELECTRIC, INC.
MBE	AZURE ELECTRICAL, LLC
MBE	BOBBITT ELECTRICAL SERVICE, LLC
WBE	CASSADY ELECTRICAL CONTRACTORS, INC.
	CONNECT ELECTRIC, INC
MBE;#VBE	DYNAMIC ELECTRICAL SOLUTIONS, LLC
MBE	E&R ELECTRIC, INC
	Electric Plus
	Ellis Mechanical and Electrical
	ERMCO
MBE	FIRST ELECTRIC SUPPLY COMPANY, LLC.
	Gaylor Electric
	Industrial Electric
	Long Electric
MBE;#VBE	MAINSOURCE SUPPLY LLC
	Miller Eades
MBE;#WBE	MOBILE CONSTRUCTION & DISTRIBUTION INC
WBE	R & M ELECTRIC, INC.
MBE	RICHARD LOPEZ ELECTRICAL
	EMCOR SHAMBAUGH & SONS
WBE	TMT Incorporated
MBE	Xceed Electric
	ConstructConnect
	Dodge Data

A Pre-Bid Conference and Site Tour was held on May 19, 2023. Three (3) vendors attended the Conference: TAEC, Ellis Mechanical, and Xceed Electric.

Board Action Request

RE: Facilities Committee, Item 8c
Resolution 39-2023 Approval to Award a Construction Services Contract for the LSC
Generator Project
Date: June 26, 2023

IndyPL shall award the Project to the lowest, responsible, and responsive vendor pursuant to IC § 36-1-12-14 (b)(8).

Due to long lead times for equipment – up to 45 weeks after order for shipping - the preliminary Project schedule targets starting in the spring of 2024, with project completion by July 1, 2024.

Four (4) bids were received at the Library Services Center by the deadline of 2:00 pm local time on June 1, 2023. A tabulation of the quote is included below:

Bidder	ATEC	Ellis Mechanical	Shambaugh & Son	Xceed Electric
Lump Sum Bid	\$278,340.00	\$365,000.00	\$219,625.00	\$203,500.00
Alternate 1: Load Test Bank	\$17,500.00	\$15,500.00	\$35,000.00	\$41,670.00
Completion Time	456	455	425	365
Receipt of Addenda 1 and 2	Yes	Yes	Yes	Yes
XBE Goals Plan Submitted	Yes	Yes	Yes	Yes
Vendor XBE Status	MBE, VBE			MBE
Proposed MBE Utilization %	100%	10%	33%	51%
Proposed WBE Utilization %	0%	0%	0%	0%
Proposed VBE Utilization %	0%	0%	0%	0%
Proposed DOBE Utilization %	0%	0%	0%	0%

Xceed Electric, Inc. has not completed any work for IndyPL to date. The engineer has checked references and is satisfied Xceed Electric can complete the work as described in the bidding documents.



Board Resolution

8c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 39-2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE LIBRARY SERVICES CENTER GENERATOR PROJECT

JUNE 26, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) Library Services Center houses the servers used by patrons and staff for access to the internet and to shared drives; and

WHEREAS, as part of the IndyPL resiliency plan a generator will provide extended power to the servers beyond the approximately 2 hours supplied by the existing uninterruptible power supply units ; and

WHEREAS, IndyPL staff and the engineer, Loftus Engineering, prepared bidding documents to solicit open, competitive, and sealed public bids for the Project. The bidding documents were issued to bidders on March 17, 2023; and

WHEREAS, IndyPL received sealed bids from four (4) contractors by the deadline on June 6, 2023; and

WHEREAS, based on the review of the bids, IndyPL and the engineer have determined **Xceed Electric, Inc., Fishers, Indiana** to be the lowest, responsive, and responsible bidder and recommends award of the contract to **Xceed Electric, Inc.**

IT IS THEREFORE RESOLVED the Library Services Center Generator Project contract, as bid describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Xceed Electric, Inc.** The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents as Section 00 05 00 dated May 11, 2023, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Xceed Electric, Inc.** will be for the total cost of Two Hundred Three Thousand Five Hundred Dollars (\$203,500.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA
RESOLUTION 39-2023**

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE
LIBRARY SERVICES CENTER GENERATOR PROJECT**

JUNE 26, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8d

To: IndyPL Board

Meeting Date: June 26, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: Resolution 40-2023
Approval to Award a Construction Services Contract for the College Avenue Roof Replacement Project

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 40-2023) to award a construction services contract for the College Avenue Branch Roof Replacement Project to **Apogee Construction LLC, Indianapolis, Indiana**, for the total cost of \$280,172.00.

Strategic/Fiscal Impact:

This work is within the total Project budget of \$300,000. The Project will be funded by the 2022 Facilities Improvements Projects Bond Fund (Fund 486.)

DEI Impact:

Apogee Construction LLC is a city-certified MBE and will self-perform 95% of the work. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-quote supporting documentation for the Waiver provided by **Apogee Construction LLC** and approved their good faith effort to achieve the IndyPL participation goals.

Background:

The Project was estimated to be more than \$150,000 and was bid using the requirements of the Public Works Statute IC § 36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. IndyPL staff and the architect, Etica Group, prepared documents to solicit open, competitive, and sealed bids for the Project. The Documents were publicly advertised, issued to invited vendors, and sent to business development contracts on May 16, 2023. Notice of the Project was also posted on the IndyPL website.

Board Action Request

RE: Facilities Committee, Item 8d

Resolution 40-2023 Approval to Award a Construction Services Contract for the College Avenue Branch Roof Replacement Project

Date: June 26, 2023

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services.

The Project requires compliance with Requirements for Contactors on Public Works Projects including liability insurance, qualification, E-Verify, employee training, and records retention.

Below is a list of vendors and business development entities that were sent the Notice to Bidders via e-mail:

City	Vendor
Certifications	AAA Roofing
	Amos Exteriors
	Apogee Construction
	Blackmore & Buckner Roofing
MBE	C & K UNITED SHEET METAL AND MECHANICAL INC
MBE	FAM CONSTRUCTION LLC
	Foster Contracting
MBE	GENERAL RESTORATION AND CONSTRUCTION LLC
MBE	HEARTLAND BUILDERS, DBA THE HEARTLAND EXTERIORS
	Hinshaw Roofing & Sheet Metal
	Horning Roofing and Sheet Metal
WBE	JMH Roofing Co., Inc.
MBE	L.G.C. CONTRACTORS, INC.
MBE	OAK AND STONE CONSTRUCTION COMPANY LLC
	Skyline Roofing
	Smither Roofing
	South Central Roofing
	SPG Roofing and Exteriors
	Superior Roofing Services
	Vanzzini Roofing
	ConstructConnect
	Dodge Data

A Pre-Bid Conference and Site Tour was held on May 25, 2023. Two (2) vendors attended the Conference: Horning Roofing and Blackmore & Buckner.

IndyPL shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12-14 (b)(8).

Due to long lead times for roofing material – up to 16 weeks after order for shipping - the preliminary Project schedule targets starting in the fall of 2024, with project completion by December 1, 2023.

Board Action Request

RE: Facilities Committee, Item 8d

Resolution 40-2023 Approval to Award a Construction Services Contract for the College Avenue Branch Roof Replacement Project

Date: June 26, 2023

Two (2) bids were received at the Library Services Center by the deadline of 2:00 pm local time on June 6, 2023. A tabulation of the bids is included below:

Bidder	Apogee Construction	Blackmore & Buckner
Lump Sum Bid	\$280,172	\$356,360
Receipt of Addenda 1	Yes	Yes
XBE Goals Plan Submitted	Yes	Yes
Vendor XBE Status	MBE	
Proposed MBE Utilization %	95%	2.3%
Proposed WBE Utilization %	0%	0%
Proposed VBE Utilization %	0%	0%
Proposed DOBE Utilization %	0%	0%

Apogee Construction LLC has not completed any work for IndyPL to date. The architect has checked references and is satisfied **Apogee Construction LLC** can successfully complete the work as described in the bidding documents.



Board Resolution

8d

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 40-2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE COLLEGE AVENUE BRANCH ROOF REPLACEMENT PROJECT

JUNE 26, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) maintains facilities in a safe manner; and

WHEREAS, the roof of the College Avenue Branch is at the end of its useful life; and

WHEREAS, IndyPL staff and the architect, Etica Group, prepared bidding documents to solicit open, competitive, and sealed public bids for the Project. The bidding documents were issued to bidders on May 16, 2023; and

WHEREAS, IndyPL received sealed bids from two (2) contractors by the deadline on June 6, 2023; and

WHEREAS, based on the review of the bids, IndyPL and the engineer have determined **Apogee Construction LLC, Indianapolis, Indiana** to be the lowest, responsive, and responsible bidder and recommends award of the contract to **Apogee Construction LLC**.

IT IS THEREFORE RESOLVED the College Avenue Branch Roof Replacement Project contract, as bid describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Apogee Construction LLC**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents as Section 00 05 00 dated May 16, 2023, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Apogee Construction LLC** will be for the total cost of Two Hundred Eighty Thousand One Hundred Seventy-Two Dollars (\$280,172.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA
RESOLUTION 40-2023**

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE
COLLEGE AVENUE BRANCH ROOF REPLACEMENT PROJECT**

JUNE 26, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8e

To: IndyPL Board

Meeting Date: June 26, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: Resolution 41-2023
Approval to Award a Construction Services Contract for the Franklin Road Branch Roof Replacement Project

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 41-2023) to award a construction services contract for the Franklin Road Branch Roof Replacement Project to **Apogee Construction LLC, Indianapolis, Indiana**, for the total cost of \$279,134.00.

Strategic/Fiscal Impact:

This work is within the total Project budget of \$300,000. The Project will be funded by the 2022 Facilities Improvements Projects Bond Fund (Fund 486.)

DEI Impact:

Apogee Construction LLC is a city-certified MBE and will self-perform 95% of the work. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-quote supporting documentation for the Waiver provided by **Apogee Construction LLC** and approved their good faith effort to achieve the IndyPL participation goals.

Background:

The Project was estimated to be more than \$150,000 and was bid using the requirements of the Public Works Statute IC § 36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. IndyPL staff and the architect, Etica Group, prepared documents to solicit open, competitive, and sealed bids for the Project. The Documents were publicly advertised, issued to invited vendors, and sent to business development contracts on May 16, 2023. Notice of the Project was also posted on the IndyPL website.

Board Action Request

RE: Facilities Committee, Item 8e

Resolution 41-2023 Approval to Award a Construction Services Contract for the Franklin Road Branch Roof Replacement Project

Date: June 26, 2023

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services.

The Project requires compliance with Requirements for Contactors on Public Works Projects including liability insurance, qualification, E-Verify, employee training, and records retention.

Below is a list of vendors and business development entities that were sent the Notice to Bidders via e-mail:

City	Vendor
	AAA Roofing
	Amos Exteriors
	Apogee Construction
	Blackmore & Buckner Roofing
MBE	C & K UNITED SHEET METAL AND MECHANICAL INC
MBE	FAM CONSTRUCTION LLC
	Foster Contracting
MBE	GENERAL RESTORATION AND CONSTRUCTION LLC
MBE	HEARTLAND BUILDERS, DBA THE HEARTLAND EXTERIORS
	Hinshaw Roofing & Sheet Metal
	Horning Roofing and Sheet Metal
WBE	JMH Roofing Co., Inc.
MBE	L.G.C. CONTRACTORS, INC.
MBE	OAK AND STONE CONSTRUCTION COMPANY LLC
	Skyline Roofing
	Smither Roofing
	South Central Roofing
	SPG Roofing and Exteriors
	Superior Roofing Services
	Vanzzini Roofing
	ConstructConnect
	Dodge Data

A Pre-Bid Conference and Site Tour was held on May 25, 2023. Two (2) vendors attended the Conference: Horning Roofing and Blackmore & Buckner.

IndyPL shall award the Project to the lowest, responsible, and responsive vendor pursuant to IC § 36-1-12-14 (b)(8).

Due to long lead times for roofing material – up to 16 weeks after order for shipping - the preliminary Project schedule targets starting in the fall of 2024, with project completion by December 1, 2023.

Board Action Request

RE: Facilities Committee, Item 8e

Resolution 41-2023 Approval to Award a Construction Services Contract for the Franklin Road Branch Roof Replacement Project

Date: June 26, 2023

Two (2) bids were received at the Library Services Center by the deadline of 2:00 pm local time on June 6, 2023. A tabulation of the bids is included below:

Bidder	Apogee Construction	Blackmore & Buckner
Lump Sum Bid	\$279,134	\$391,465
Receipt of Addenda 1	Yes – after bid	Yes
XBE Goals Plan Submitted	Yes	Yes
Vendor XBE Status	MBE	
Proposed MBE Utilization %	95%	2.1%
Proposed WBE Utilization %	0%	0%
Proposed VBE Utilization %	0%	0%
Proposed DOBE Utilization %	0%	0%

Apogee Construction LLC has not completed any work for IndyPL to date. The architect has checked references and is satisfied **Apogee Construction LLC** can successfully complete the work as described in the bidding documents.



Board Resolution

8e

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 41-2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE FRANKLIN ROAD BRANCH ROOF REPLACEMENT PROJECT

JUNE 26, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) maintains facilities in a safe manner; and

WHEREAS, the roof of the Franklin Road Branch is at the end of its useful life; and

WHEREAS, IndyPL staff and the architect, Etica Group, prepared bidding documents to solicit open, competitive, and sealed public bids for the Project. The bidding documents were issued to bidders on May 16, 2023; and

WHEREAS, IndyPL received sealed bids from two (2) contractors by the deadline on June 6, 2023; and

WHEREAS, based on the review of the bids, IndyPL and the engineer have determined **Apogee Construction LLC, Indianapolis, Indiana** to be the lowest, responsive, and responsible bidder and recommends award of the contract to **Apogee Construction LLC**.

IT IS THEREFORE RESOLVED the Franklin Road Roof Replacement Project contract, as bid describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Apogee Construction LLC**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents as Section 00 05 00 dated May 16, 2023, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Apogee Construction LLC** will be for the total cost of Two Hundred Seventy-Nine Thousand One Hundred Thirty-Four Dollars (\$279,134.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA
RESOLUTION 41-2023**

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE
FRANKLIN ROAD BRANCH ROOF REPLACEMENT PROJECT**

JUNE 26, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 6/26/23
From: The Indianapolis Public Library Foundation
Subject: June 2023 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

The Library Foundation is proud to support the Summer Reading Program. Thank you to all Library staff for their hard work. We would also like to thank our sponsors this year:

Major Sponsors

92.3 WTTS
Alice and Robert Schloss Donor Advised Fund
The Indianapolis Foundation Library Fund
Indianapolis Indians Charities
Dr. Sherri Lauver and Dr. Kevin Biglan
Lilly Endowment Inc.
Mary Frances Rubly & Jerry Hummer

Supporting Sponsors

Citizens Energy Group
CollegeChoice CD 529 Savings Plan
Corteva Agriscience
FORVIS
The Fort Ben Branch Design & Construction Companies:
RATIO, The Skillman Corporation and Davis & Associates, Inc.
Nina Mason Pulliam Charitable Trust
Office of the Lawrence Township Trustee Steve Talley
OneAmerica®

Donors

We thank the 278 donors who made gifts last month. The following are our top corporate and foundation donors: American Honda Motor Co., Inc., Blue & Co., Central Indiana Community Foundation, City of Indianapolis, Everwise Credit Union, Meijer – East Washington Street, PNC Foundation and The Glick Family Foundation.

Program Support

This month, we are proud to provide more than \$345,000 to the Library. Examples of major initiatives supported include On the Road to Reading, CBLC 6th Anniversary, Conversation Circles, East 38th Street Career Center and Fort Benjamin Harrison Branch Grand Opening Event.



Board Action Request

10a1

To: IMCPL Board

Meeting Date: June 26, 2023

From: Gregory Hill, CEO

**Approved by the
Library Board:**

Effective Date: June 26, 2023

Subject: Finances, Personnel and Travel Resolution 43-2023

Recommendation: Approve Finances, Personnel and Travel Resolution 43-2023

Background: The Finances, Personnel and Travel Resolution 43-2023 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2023.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 43 - 2023**

WHEREAS, the Chief Executive Officer of the Library and the Acting Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of May 2023 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Acting Treasurer as lawful acts on behalf of the Library.

<u>Bank Account for:</u>	<u>Payment Type</u>	<u>Beginning #</u>	<u>Ending #</u>	<u>Count</u>	<u>Total Amount</u>
Operating	Warrant	77530	77700	171	\$ 1,205,181.67
Operating	EFT	1785	1795	11	\$ 275,695.20
Operating	EFT	306925	306961	37	\$ 248,191.03
	EFT	306963	306990	28	\$ 241,015.43
	EFT	306993	307032	40	\$ 1,557,249.34
Fines	Warrant	1025	1034	10	\$ 294.85
Gift	Warrant	8976	9050	75	\$ 69,329.46
Gift	EFT	306962	306962	1	\$ 15.12
	EFT	306991	306992	2	\$ 100.00
	EFT	307033	307035	3	\$ 6,075.79
Employee Payroll	Warrant	269777	269799	23	\$ 10,342.30
	Direct Deposit	190001	190571	571	\$ 624,550.42
	Direct Deposit	210001	210570	570	\$ 629,635.84
Payroll Taxes, Garnishments	Electronic Transfer				\$ 459,382.51

AND WHEREAS, the Chief Executive Officer of the Library and the Acting Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the 2023 Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Acting Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Raymond J. Biederman

Dr. Patricia A. Payne

Stephen Lane

Hope C. Tribble

Dr. Khaula Murtadha

Dr. Eugene White

I have examined the within claims and certify they are accurate:

Dr. Luis A. Palacio

Mary Rankin CPA
Library Board Treasurer

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No	Type	Date	Reference	Amount	
1785	EFT	05/08/2023	AMG ENGINEERING & MACHINING INC	171.20	
1786	EFT	05/10/2023	FIDELITY INVESTMENTS	4,656.56	
1787	EFT	05/11/2023	AMERICAN UNITED LIFE INSURANCE CO	2,208.00	
1788	EFT	05/12/2023	ADP, INC.	6,221.23	
1789	EFT	05/12/2023	ADP, INC.	2,217.26	
1790	EFT	05/12/2023	ADP, INC.	920.92	
1791	EFT	05/15/2023	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	124,882.40	
1792	EFT	05/22/2023	INDIANA DEPARTMENT OF REVENUE	1,229.42	
1793	EFT	05/25/2023	FIDELITY INVESTMENTS	4,656.56	
1794	EFT	05/25/2023	AMERICAN UNITED LIFE INSURANCE CO	2,208.00	
1795	EFT	05/30/2023	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	126,323.65	\$ 275,695.20
77530	CHECK	05/04/2023	AFSCME COUNCIL IKOC 962	2,947.88	
77531	CHECK	05/04/2023	ANTHEM INSURANCE COMPANIES, INC	333,100.00	
77532	CHECK	05/04/2023	ARTS FOR LEARNING INDIANA	1,136.00	
77533	CHECK	05/04/2023	AT&T	1,767.83	
77534	CHECK	05/04/2023	AT&T	33.47	
77535	CHECK	05/04/2023	AT&T	403.39	
77536	CHECK	05/04/2023	AT&T	59.07	
77537	CHECK	05/04/2023	AT&T	1,029.07	
77538	CHECK	05/04/2023	ATC GROUP SERVICES, LLC DEPOSITORY	4,957.00	
77539	CHECK	05/04/2023	AWE AQUISITION, INC.	30,976.00	
77540	CHECK	05/04/2023	B&H FOTO & ELECTRONICS CORP	505.98	
77541	CHECK	05/04/2023	BACKSTAGE LIBRARY WORKS	2,015.21	
77542	CHECK	05/04/2023	BEECH GROVE SEWAGE WORKS	194.04	
77543	CHECK	05/04/2023	CHILD ADVOCATES, INC	1,500.00	
77544	CHECK	05/04/2023	CITIZENS ENERGY GROUP	3,500.68	
77545	CHECK	05/04/2023	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	9,243.52	
77546	CHECK	05/04/2023	CROSSROADS DOCUMENT SERVICES	5,233.20	
77547	CHECK	05/04/2023	DACO GLASS & GLAZING INC	900.00	
77548	CHECK	05/04/2023	DYNAMARK GRAPHICS GROUP	1,322.28	
77549	CHECK	05/04/2023	EJK AIR INC	14,273.35	
77550	CHECK	05/04/2023	ELLIS MECHANICAL & ELECTRICAL	5,731.36	
77551	CHECK	05/04/2023	ESSENTIAL ARCHITECTURAL SIGNS, INC	106.00	
77552	CHECK	05/04/2023	GEYER FIRE PROTECTION, LLC	1,515.00	
77553	CHECK	05/04/2023	GO FISHIN WITH CLINT LLC	100.00	
77554	CHECK	05/04/2023	HEALTH & HOSPITALS CORP. OF MARION CNTY.	2,000.00	
77555	CHECK	05/04/2023	ICC FLOORS	3,717.00	
77556	CHECK	05/04/2023	INDIANA HISTORICAL BUREAU	76.70	
77557	CHECK	05/04/2023	INDIANA STATE LIBRARY	10,855.00	
77558	CHECK	05/04/2023	INDIANAPOLIS POWER & LIGHT COMPANY	116,648.97	
77559	CHECK	05/04/2023	INNOVATIVE INTERFACES INCORPORATED	161,054.86	
77560	CHECK	05/04/2023	JILL EDWARDS	124.94	
77561	CHECK	05/04/2023	KEVIN GREENLEE	250.00	
77562	CHECK	05/04/2023	JACKSON MANUFACTURERS CO., INC.	1,299.00	
77563	CHECK	05/04/2023	KWIK CASE LLC	25,964.00	

77564	CHECK	05/04/2023	LEGALSHIELD	210.45
77565	CHECK	05/04/2023	LIBRARY IDEAS	2,604.71
77566	CHECK	05/04/2023	MAIN EVENT SOUND & LIGHTING	1,274.20
77567	CHECK	05/04/2023	MATTHEW BENDER & CO.	780.46
77568	CHECK	05/04/2023	MENTOR RESOURCES, INC	7,500.00
77569	CHECK	05/04/2023	WFYI TV FYI PRODUCTIONS	4,050.00
77570	CHECK	05/04/2023	MICHAEL A. REUTER CONSULTING SERVICES, INC.	710.00
77571	CHECK	05/04/2023	PFM TRUCK CARE CENTER	410.11
77572	CHECK	05/04/2023	PHILLIP D LIVERS	4,183.00
77573	CHECK	05/04/2023	PHOENIX PRESS	461.00
77574	CHECK	05/04/2023	PLOW DIGITAL, LLC	2,880.00
77575	CHECK	05/04/2023	RED OXYGEN INC	26.83
77576	CHECK	05/04/2023	REPUBLIC WASTE SERVICES	7,783.44
77577	CHECK	05/04/2023	REV.COM	375.00
77578	CHECK	05/04/2023	RFS GROUP LLC	570.00
77579	CHECK	05/04/2023	SCHOOLS, HEALTH & LIBRARIES BROADBAND COALITION	1,000.00
77580	CHECK	05/04/2023	SERVICE ONE ACCESS, INC.	913.93
77581	CHECK	05/04/2023	SHAY WILLIS	300.00
77582	CHECK	05/04/2023	SOCIETY FOR INFORMATION MANAGEMENT	240.00
77583	CHECK	05/04/2023	SQUARE GROVE, LLC	574.00
77584	CHECK	05/04/2023	THE DAVEY TREE EXPERT COMPANY	179.38
77585	CHECK	05/04/2023	THE HARMON HOUSE L.L.C.	3,110.00
77586	CHECK	05/04/2023	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,113.40
77587	CHECK	05/04/2023	TIMOTHY P. BOWLING	90.00
77588	CHECK	05/04/2023	TODAY'S BUSINESS SOLUTIONS, INC	16,729.00
77589	CHECK	05/04/2023	TOTAL PLASTICS RESOURCES, LLC	285.45
77590	CHECK	05/04/2023	JOHNSON CONTROLS FIRE PROTECTION, LP	4,764.70
77591	CHECK	05/04/2023	UNITED PARCEL SERVICE	1,151.51
77592	CHECK	05/04/2023	URBAN LIBRARIES COUNCIL	13,500.00
77593	CHECK	05/04/2023	YOUR AUTOMATIC DOOR COMPANY	170.00
77594	CHECK	05/04/2023	ZEP MANUFACTURING COMPANY	1,064.40
77595	CHECK	05/11/2023	ARAB TERMITE AND PEST CONTROL INC	1,640.00
77596	CHECK	05/11/2023	AT&T MOBILITY	710.55
77597	CHECK	05/11/2023	AT&T MOBILITY	3,255.90
77598	CHECK	05/11/2023	B&H FOTO & ELECTRONICS CORP	367.16
77599	CHECK	05/11/2023	BLACKMORE & BUCKNER ROOFING	762.74
77600	CHECK	05/11/2023	BUSINESS FURNITURE CORPORATION	1,518.83
77601	CHECK	05/11/2023	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	1,014.71
77602	CHECK	05/11/2023	CHILDREN'S PLUS INC.	261.50
77603	CHECK	05/11/2023	CITIZENS ENERGY GROUP	5,572.63
77604	CHECK	05/11/2023	CITIZENS ENERGY GROUP	182.98
77605	CHECK	05/11/2023	CITIZENS ENERGY GROUP	12,569.01
77606	CHECK	05/11/2023	CREATIVE AQUATIC SOLUTIONS, LLC	218.99
77607	CHECK	05/11/2023	DACO GLASS & GLAZING INC	2,204.50
77608	CHECK	05/11/2023	EJK AIR INC	726.87
77609	CHECK	05/11/2023	ELLIS MECHANICAL & ELECTRICAL	6,675.11
77610	CHECK	05/11/2023	FULLER ENGINEERING CO., LLC	1,384.00
77611	CHECK	05/11/2023	GEYER FIRE PROTECTION, LLC	1,590.00
77612	CHECK	05/11/2023	GORDON PLUMBING, INC.	205.00
77613	CHECK	05/11/2023	GUARDIAN	16,512.44
77614	CHECK	05/11/2023	HEARST COMMUNICATIONS, INC.	680.00

77615	CHECK	05/11/2023	IBJ MEDIA	2,264.80
77616	CHECK	05/11/2023	ICC FLOORS	12,962.30
77617	CHECK	05/11/2023	INDIANA WINDOW COVERINGS, LLC.	670.00
77618	CHECK	05/11/2023	INDIANAPOLIS RECORDER	93.55
77619	CHECK	05/11/2023	INDY CURB APPEAL ASPHALT, INC	1,200.00
77620	CHECK	05/11/2023	JENNIFER K HASH	150.00
77621	CHECK	05/11/2023	KONE, INC	2,249.77
77622	CHECK	05/11/2023	MADER DESIGN LLC	515.72
77623	CHECK	05/11/2023	MARION CTY STORMWATER MGMT DISTRICT	12,843.00
77624	CHECK	05/11/2023	MCGINTY CONVEYORS INC.	2,884.95
77625	CHECK	05/11/2023	OFFICEWORKS	313.26
77626	CHECK	05/11/2023	PHILLIP D LIVERS	1,384.00
77627	CHECK	05/11/2023	PLAYAWAY PRODUCTS LLC	3,434.64
77628	CHECK	05/11/2023	PROVIDENCE OUTDOOR	5,074.00
77629	CHECK	05/11/2023	R.E. DIMOND AND ASSOCIATES, INC.	1,124.00
77630	CHECK	05/11/2023	RE-GENERATION INDY	450.00
77631	CHECK	05/11/2023	RISK MANAGEMENT ASSOCIATION	967.20
77632	CHECK	05/11/2023	SONDHI SOLUTIONS, LLC	510.62
77633	CHECK	05/11/2023	STENZ MANAGEMENT COMPANY, INC	1,939.63
77634	CHECK	05/11/2023	STERLING INFOSYSTEMS INC	84.00
77635	CHECK	05/11/2023	THE DAVEY TREE EXPERT COMPANY	2,030.00
77636	CHECK	05/11/2023	THE HARMON HOUSE L.L.C.	475.00
77637	CHECK	05/11/2023	JOHNSON CONTROLS FIRE PROTECTION, LP	1,582.08
77638	CHECK	05/18/2023	GREY HOUSE PUBLISHING	191.60
77639	CHECK	05/18/2023	MULTI CULTURAL BOOKS AND VIDEO	3,860.00
77640	CHECK	05/18/2023	PLAYAWAY PRODUCTS LLC	153.87
77641	CHECK	05/25/2023	ALYCIA ROMAN	26.00
77642	CHECK	05/25/2023	AMERICAN UNITED LIFE INSURANCE CO	1,023.52
77643	CHECK	05/25/2023	AMERICAN UNITED LIFE INSURANCE CO	2,172.19
77644	CHECK	05/25/2023	ARTS FOR LEARNING INDIANA	852.00
77645	CHECK	05/25/2023	ASHLEY LUNA	20.00
77646	CHECK	05/25/2023	ASI SIGNAGE INNOVATIONS	79.00
77647	CHECK	05/25/2023	AT&T	1.83
77648	CHECK	05/25/2023	AT&T	59.07
77649	CHECK	05/25/2023	AT&T	1,053.81
77650	CHECK	05/25/2023	BIBLIOTHECA	4,564.25
77651	CHECK	05/25/2023	INDIANAPOLIS PUBLIC SCHOOLS	1,050.00
77652	CHECK	05/25/2023	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	1,474.70
77653	CHECK	05/25/2023	CHRISTOPHER HOGSETT	10.00
77654	CHECK	05/25/2023	CITIZENS ENERGY GROUP	3,881.83
77655	CHECK	05/25/2023	CITIZENS ENERGY GROUP	31,663.79
77656	CHECK	05/25/2023	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	77,852.50
77657	CHECK	05/25/2023	COLLEGE AVENUE BRANCH (PETTY CASH)	11.98
77658	CHECK	05/25/2023	COMPLETE WELLNESS SOLUTIONS LLC	952.25
77659	CHECK	05/25/2023	CONTINENTAL BROADCAST GROUP, LLC	300.00
77660	CHECK	05/25/2023	DACO GLASS & GLAZING INC	701.00
77661	CHECK	05/25/2023	DISCOUNT SCHOOL SUPPLY	5,521.82
77662	CHECK	05/25/2023	ESSENTIAL ARCHITECTURAL SIGNS, INC	53.00
77663	CHECK	05/25/2023	GEYER FIRE PROTECTION, LLC	4,325.00
77664	CHECK	05/25/2023	GO FISHIN WITH CLINT LLC	100.00
77665	CHECK	05/25/2023	HEALTH & HOSPITALS CORP. OF MARION CNTY.	200.00

77666	CHECK	05/25/2023	KRISTEN LAMPKIN	1,000.00	
77667	CHECK	05/25/2023	TALKING TECH	7,820.00	
77668	CHECK	05/25/2023	INDIANAPOLIS OPERA SOCIETY	750.00	
77669	CHECK	05/25/2023	INNOVATIVE INTERFACES INCORPORATED	2,500.00	
77670	CHECK	05/25/2023	JENNIFER K HASH	300.00	
77671	CHECK	05/25/2023	LINDA NIEVES	34.35	
77672	CHECK	05/25/2023	LISTEN TO OUR FUTURE, INC	2,500.00	
77673	CHECK	05/25/2023	LUNA LANGUAGE SERVICES	60.00	
77674	CHECK	05/25/2023	MAIN EVENT SOUND & LIGHTING	1,310.20	
77675	CHECK	05/25/2023	MARGARET WARD	255.26	
77676	CHECK	05/25/2023	NEW AQUA, LLC	158.80	
77677	CHECK	05/25/2023	PHOENIX PRESS	766.00	
77678	CHECK	05/25/2023	IMCPL - POWERS & SONS - RETAINAGE - GLD	50,155.59	
77679	CHECK	05/25/2023	RE-GENERATION INDY	450.00	
77680	CHECK	05/25/2023	REPROGRAPHIX, INC	171.10	
77681	CHECK	05/25/2023	RFS GROUP LLC	5,162.20	
77682	CHECK	05/25/2023	RYAN JAMES DOWD	3,249.00	
77683	CHECK	05/25/2023	SERVICE ONE ACCESS, INC.	12,909.37	
77684	CHECK	05/25/2023	SHANNON QUARTUCH	28.79	
77685	CHECK	05/25/2023	SHAY WILLIS	300.00	
77686	CHECK	05/25/2023	SOUTHPORT (PETTY CASH)	49.87	
77687	CHECK	05/25/2023	SPADES PARK (PETTY CASH)	13.85	
77688	CHECK	05/25/2023	STEPHANIE FLOOD	20.00	
77689	CHECK	05/25/2023	STERLING INFOSYSTEMS INC	84.00	
77690	CHECK	05/25/2023	TAMI EDMINSTER	29.22	
77691	CHECK	05/25/2023	THE ETICA GROUP, INC	8,500.00	
77692	CHECK	05/25/2023	THE HARMON HOUSE L.L.C.	35.00	
77693	CHECK	05/25/2023	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,573.45	
77694	CHECK	05/25/2023	IMCPL - THE SKILLMAN CORPORATION - RETAINAGE- FBI	22,873.88	
77695	CHECK	05/25/2023	TRANSACTION NETWORK SERVICES INC.	259.87	
77696	CHECK	05/25/2023	U.S. POSTAL SERVICE	1,370.00	
77697	CHECK	05/25/2023	UNITED PARCEL SERVICE	1,341.67	
77698	CHECK	05/25/2023	WARREN (PETTY CASH)	18.45	
77699	CHECK	05/25/2023	WEST PERRY (PETTY CASH)	5.53	
77700	CHECK	05/25/2023	YOUR AUTOMATIC DOOR COMPANY	170.00	\$ 1,205,181.67
306925	EFT	05/04/2023	ALSCO	796.56	
306926	EFT	05/04/2023	BAKER & TAYLOR	1,372.38	
306927	EFT	05/04/2023	BAKER & TAYLOR	387.34	
306928	EFT	05/04/2023	BAKER & TAYLOR	0.60	
306929	EFT	05/04/2023	BAKER & TAYLOR	23,059.23	
306930	EFT	05/04/2023	BAKER & TAYLOR	8,882.46	
306931	EFT	05/04/2023	BRODART COMPANY	5,246.38	
306932	EFT	05/04/2023	BRODART COMPANY CONTINUATIONS	1,611.27	
306933	EFT	05/04/2023	CDW GOVERNMENT, INC.	1,244.46	
306934	EFT	05/04/2023	CROSSROADS REHABILITATION CENTER	4,987.50	
306935	EFT	05/04/2023	DANCORP INC. DBA DANCO	820.00	
306936	EFT	05/04/2023	DELTA DENTAL	25.13	
306937	EFT	05/04/2023	DELTA DENTAL	11,317.33	
306938	EFT	05/04/2023	DEMCO, INC.	224.22	
306939	EFT	05/04/2023	DENISON PARKING	6,132.75	
306940	EFT	05/04/2023	GRAINGER	10.15	

306941 EFT	05/04/2023	INDIANA PLUMBING AND DRAIN LLC	1,991.00
306942 EFT	05/04/2023	INDIANAPOLIS ARMORED CAR, INC	4,901.84
306943 EFT	05/04/2023	INGRAM LIBRARY SERVICES	6,956.06
306944 EFT	05/04/2023	INSIGHT PUBLIC SECTOR, INC	19,575.00
306945 EFT	05/04/2023	J&G CARPET PLUS	2,565.00
306946 EFT	05/04/2023	JEREMY NORRIS	2,599.00
306947 EFT	05/04/2023	KLINES QUALITY WATER, INC	67.00
306948 EFT	05/04/2023	KRM ARCHITECTURE+ INC	4,009.83
306949 EFT	05/04/2023	MIDWEST TAPE - PROCESSED DVDS	226.78
306950 EFT	05/04/2023	MIDWEST TAPE NON PROCESSED	1,761.75
306951 EFT	05/04/2023	ORACLE ELEVATOR HOLDCO, INC.	4,318.14
306952 EFT	05/04/2023	OVERDRIVE INC	46,233.81
306953 EFT	05/04/2023	REGIONS BANK PURCHASING CARD	25,047.89
306954 EFT	05/04/2023	RICHARD LOPEZ ELECTRICAL, LLC	12,222.55
306955 EFT	05/04/2023	ROBERT HALF INTERNATIONAL, INC	2,812.14
306956 EFT	05/04/2023	STAPLES	12,077.55
306957 EFT	05/04/2023	STENZ MANAGEMENT COMPANY, INC	752.62
306958 EFT	05/04/2023	STENZ MANAGEMENT COMPANY, INC	308.29
306959 EFT	05/04/2023	THOMSON REUTERS-WEST PUBLISHING CORPORATION	6,423.02
306960 EFT	05/04/2023	UNIVERSAL PROTECTION SERVICE, LP	22,785.00
306961 EFT	05/04/2023	VALUE LINE PUBLISHING INC.	4,439.00
306963 EFT	05/11/2023	BAKER & TAYLOR	0.58
306964 EFT	05/11/2023	BAKER & TAYLOR	10,915.26
306965 EFT	05/11/2023	BAKER & TAYLOR	643.37
306966 EFT	05/11/2023	BAKER TILLY VIRCHOW KRAUSE, LLP	24,614.72
306967 EFT	05/11/2023	CDW GOVERNMENT, INC.	2,923.12
306968 EFT	05/11/2023	EBSCO INFORMATION SERVICES	8.36
306969 EFT	05/11/2023	FLEET CARE, INC.	740.85
306970 EFT	05/11/2023	INDIANA PLUMBING AND DRAIN LLC	3,084.00
306971 EFT	05/11/2023	INDIANAPOLIS ARMORED CAR, INC	4,392.25
306972 EFT	05/11/2023	INGRAM LIBRARY SERVICES	4,434.37
306973 EFT	05/11/2023	ANITA J HARDEN	31,666.66
306974 EFT	05/11/2023	J&G CARPET PLUS	175.00
306975 EFT	05/11/2023	KATHERYN BROOKE SALAZAR	666.67
306976 EFT	05/11/2023	KLINES QUALITY WATER, INC	59.00
306977 EFT	05/11/2023	MIDWEST TAPE - AUDIOBOOKS ONLY	366.72
306978 EFT	05/11/2023	MIDWEST TAPE - PROCESSED DVDS	1,504.39
306979 EFT	05/11/2023	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	3,037.57
306980 EFT	05/11/2023	MIDWEST TAPE NON PROCESSED	75.56
306981 EFT	05/11/2023	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	7,657.16
306982 EFT	05/11/2023	MOORE INFORMATION SERVICES, INC	731.01
306983 EFT	05/11/2023	ORACLE ELEVATOR HOLDCO, INC.	350.00
306984 EFT	05/11/2023	OVERDRIVE INC	81,157.54
306985 EFT	05/11/2023	RATIO ARCHITECTS, LLC	10,503.55
306986 EFT	05/11/2023	ROBERT HALF INTERNATIONAL, INC	5,427.36
306987 EFT	05/11/2023	STENZ MANAGEMENT COMPANY, INC	11,234.74
306988 EFT	05/11/2023	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	4,537.00
306989 EFT	05/11/2023	UNIVERSAL PROTECTION SERVICE, LP	23,065.69
306990 EFT	05/11/2023	VOCERA COMMUNICATIONS, INC.	7,042.93
306993 EFT	05/18/2023	BAKER & TAYLOR	15,922.77
306994 EFT	05/18/2023	BAKER & TAYLOR	1,620.94

306995 EFT	05/18/2023	BRODART COMPANY CONTINUATIONS	131.80	
306996 EFT	05/18/2023	INGRAM LIBRARY SERVICES	9,032.17	
306997 EFT	05/18/2023	MIDWEST TAPE - AUDIOBOOKS ONLY	138.36	
306998 EFT	05/18/2023	MIDWEST TAPE - PROCESSED DVDS	1,939.51	
306999 EFT	05/18/2023	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	4,687.79	
307000 EFT	05/18/2023	MIDWEST TAPE NON PROCESSED	224.97	
307001 EFT	05/18/2023	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	4,974.43	
307002 EFT	05/18/2023	OVERDRIVE INC	617.70	
307003 EFT	05/18/2023	STENZ MANAGEMENT COMPANY, INC	4,619.22	
307004 EFT	05/25/2023	ACORN DISTRIBUTORS, INC	659.20	
307005 EFT	05/25/2023	ALSCO	86.97	
307006 EFT	05/25/2023	BRIGHTLY SOFTWARE INC	51,792.56	
307007 EFT	05/25/2023	CDW GOVERNMENT, INC.	269.29	
307008 EFT	05/25/2023	COMMUNITY HEALTH NETWORK	1,600.00	
307009 EFT	05/25/2023	DEMCO, INC.	3,642.59	
307010 EFT	05/25/2023	DENISON PARKING	6,021.32	
307011 EFT	05/25/2023	FINELINE PRINTING GROUP	149.00	
307012 EFT	05/25/2023	GLENDALE MALL	23585.42	
307013 EFT	05/25/2023	MEGAN HOVIOUS	1000	
307014 EFT	05/25/2023	INDIANA PLUMBING AND DRAIN LLC	922	
307015 EFT	05/25/2023	INGRAM LIBRARY SERVICES	232.7	
307016 EFT	05/25/2023	INSIGHT PUBLIC SECTOR, INC	1766.32	
307017 EFT	05/25/2023	IRVINGTON PRESBYTERIAN CHURCH	1008.33	
307018 EFT	05/25/2023	J&G CARPET PLUS	1475	
307019 EFT	05/25/2023	KLINES QUALITY WATER, INC	8	
307020 EFT	05/25/2023	LEVEL (3) COMMUNICATIONS, LLC	3155.24	
307021 EFT	05/25/2023	MARKET STREET GROUP, INC	4000	
307022 EFT	05/25/2023	ORACLE ELEVATOR HOLDCO, INC.	809.38	
307023 EFT	05/25/2023	POWERS & SONS CONSTRUCTION	952955.61	
307024 EFT	05/25/2023	RECORD DOORS	330.25	
307025 EFT	05/25/2023	RICOH USA, INC. - 12882	11403.56	
307026 EFT	05/25/2023	RICOH USA, INC. - 12882	3970	
307027 EFT	05/25/2023	RYAN FIRE PROTECTION, INC	548.18	
307028 EFT	05/25/2023	STENZ MANAGEMENT COMPANY, INC	191.25	
307029 EFT	05/25/2023	STENZ MANAGEMENT COMPANY, INC	7314.8	
307030 EFT	05/25/2023	THE SKILLMAN CORPORATION	405026.29	
307031 EFT	05/25/2023	ULINE	912.35	
307032 EFT	05/25/2023	UNIVERSAL PROTECTION SERVICE, LP	28504.07	\$ 2,046,455.80
			<u>Total</u>	<u>\$ 3,527,332.67</u>

Summary by Transaction Type:

Computer Check	\$ 1,205,181.67
EFT Check	\$ 2,322,151.00
Total Payments	\$ 3,527,332.67
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

No.	Type	Date	Reference	Amount
1025	CHECK	05/04/2023	ALEX SAUL	22.99
1026	CHECK	05/04/2023	EMILY ROSE FLETCHER	26.97
1027	CHECK	05/04/2023	MARY AGNES LEE	47.99
1028	CHECK	05/04/2023	RICHARD GORDON	26.95
1029	CHECK	05/04/2023	TYNEISHA J. THOMPSON HUNTER	30.78
1030	CHECK	05/04/2023	XAVIER BAUMAN	21.26
1031	CHECK	05/25/2023	ANGELA LOUISE LIVELY	30.00
1032	CHECK	05/25/2023	CODY DANIEL CAMPBELL	27.99
1033	CHECK	05/25/2023	DAVID SUH ZATHANG	29.93
1034	CHECK	05/25/2023	STACYE JEAN ROBINSON	29.99
			Total	\$ 294.85

Summary by Transaction Type:

Computer Check	
EFT Check	\$ 294.85
Total Payments	\$ -
Total Voided Items	\$ 294.85
	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**BANK REGISTER****GIFT ACCOUNT**

No.	Type	Date	Reference	Amount
8976	CHECK	05/04/2023	BETH MENG	150.00
8977	CHECK	05/04/2023	BEVERLY SCOTT	350.00
8978	CHECK	05/04/2023	CONTINENTAL BROADCAST GROUP, LLC	3,800.00
8979	CHECK	05/04/2023	CYNTHIA REINHARD	150.00
8980	CHECK	05/04/2023	DEBORAH KANE	150.00
8981	CHECK	05/04/2023	DIGITAL SYNAPSES LLC	450.00
8982	CHECK	05/04/2023	DYNAMARK GRAPHICS GROUP	4,052.03
8983	CHECK	05/04/2023	EMPLOYINDY	625.00
8984	CHECK	05/04/2023	INDY COMMUNITY YOGA	300.00
8985	CHECK	05/04/2023	JEREMY SOUTH	525.00
8986	CHECK	05/04/2023	JOANNA CONRAD	22.58
8987	CHECK	05/04/2023	KALIE HOLDREN	150.00
8988	CHECK	05/04/2023	LINDSAY HADDIX	18.73
8989	CHECK	05/04/2023	LORALYNN E EADES	758.00
8990	CHECK	05/04/2023	MASADA SPARROW	43.88
8991	CHECK	05/04/2023	NORA (PETTY CASH)	9.98
8992	CHECK	05/04/2023	PARTEC CONSULTING GROUP	375.00
8993	CHECK	05/04/2023	PERRY A. SCOTT	350.00
8994	CHECK	05/04/2023	SARA BOLLINGER	19.50
8995	CHECK	05/04/2023	SHELBY GRAAM-PAVAN	56.91
8996	CHECK	05/04/2023	SOLEDAD DOMINIC ZEPEDA ARECHEGA	200.00
8997	CHECK	05/04/2023	THE HARMON HOUSE L.L.C.	3,150.00
8998	CHECK	05/04/2023	VLADIMIR KRAKOVICH	700.00
8999	CHECK	05/04/2023	YEFIM PASTUKH	700.00
9000	CHECK	05/11/2023	DAVID WRIGHT	250.00
9001	CHECK	05/11/2023	BARBARA ANN O'LEARY	45.11
9002	CHECK	05/11/2023	CASH & CARRY PAPER COMPANY, INC.	62.75
9003	CHECK	05/11/2023	CHADWICK J. OFFUTT- GILLENWATER	125.00
9004	CHECK	05/11/2023	CREATIVE AQUATIC SOLUTIONS, LLC	354.80
9005	CHECK	05/11/2023	INDIANA YOUTH GROUP INC	300.00
9006	CHECK	05/11/2023	JAPAN-AMERICA SOCIETY OF INDIANA, INC	500.00
9007	CHECK	05/11/2023	LAURA ESTALA LOZA MARTINEZ	700.00
9008	CHECK	05/11/2023	LORALYNN E EADES	608.00
9009	CHECK	05/11/2023	LUNA LANGUAGE SERVICES	460.00
9010	CHECK	05/11/2023	MICHIGAN ROAD PETTY CASH	30.10
9011	CHECK	05/11/2023	THE HARMON HOUSE L.L.C.	7,640.00
9012	CHECK	05/25/2023	ARTS FOR LEARNING INDIANA	2,604.00
9013	CHECK	05/25/2023	BETH MENG	75.00
9014	CHECK	05/25/2023	BRIGHT IDEAS IN BROAD RIPPLE	4,937.26
9015	CHECK	05/25/2023	CREATIVE AQUATIC SOLUTIONS, LLC	283.95
9016	CHECK	05/25/2023	CROSSROADS DOCUMENT SERVICES	2,305.53
9017	CHECK	05/25/2023	CYNTHIA REINHARD	150.00
9018	CHECK	05/25/2023	DEBORAH KANE	300.00
9019	CHECK	05/25/2023	DIGITAL SYNAPSES LLC	1,050.00

9020	CHECK	05/25/2023	DYNAMARK GRAPHICS GROUP	6,457.05	
9021	CHECK	05/25/2023	ERIN MURPHY	222.82	
9022	CHECK	05/25/2023	FALICIA BREWER, MA PRESIDENT	375.00	
9023	CHECK	05/25/2023	FRANCESCA ZAPPIA	1,200.00	
9024	CHECK	05/25/2023	FUN EXPRESS, LLC	872.87	
9025	CHECK	05/25/2023	YOUNG ACTOR'S THEATRE	600.00	
9026	CHECK	05/25/2023	INDY COMMUNITY YOGA	100.00	
9027	CHECK	05/25/2023	JARROD DORTCH	200.00	
9028	CHECK	05/25/2023	JENA MATTIX	357.42	
9029	CHECK	05/25/2023	JEREMY SOUTH	1,225.00	
9030	CHECK	05/25/2023	JULIA LOHLA	150.00	
9031	CHECK	05/25/2023	KALIE HOLDREN	150.00	
9032	CHECK	05/25/2023	KATHERIN SORRELL	15.34	
9033	CHECK	05/25/2023	KIMBERLY CAGE	52.93	
9034	CHECK	05/25/2023	KIRSTEN WEAVER	17.97	
9035	CHECK	05/25/2023	KNOW NO STRANGER, LLC	3,900.00	
9036	CHECK	05/25/2023	LAURA ESTALA LOZA MARTINEZ	300.00	
9037	CHECK	05/25/2023	LEO'S WELLNESS BAKERY	300.00	
9038	CHECK	05/25/2023	LINDSAY HADDIX	57.54	
9039	CHECK	05/25/2023	LORALYNN E EADES	908.00	
9040	CHECK	05/25/2023	LUNA LANGUAGE SERVICES	2,203.38	
9041	CHECK	05/25/2023	MARY JO WYSS TREADWELL	720.00	
9042	CHECK	05/25/2023	MEDIA ARCHIVING	361.70	
9043	CHECK	05/25/2023	MELINDA MULLICAN	105.33	
9044	CHECK	05/25/2023	PAULA SCOTT-FRANZ	150.00	
9045	CHECK	05/25/2023	PHOENIX PRESS	766.00	
9046	CHECK	05/25/2023	PRIORITY PRESS INC	848.00	
9047	CHECK	05/25/2023	SILLY SAFARI SHOWS, INC	325.00	
9048	CHECK	05/25/2023	THE HARMON HOUSE L.L.C.	6,065.00	
9049	CHECK	05/25/2023	SAMANTHA PUREVICH	210.00	
9050	CHECK	05/25/2023	VICTORIA ELLEN KINTNER	225.00	\$ 69,329.46
306962	EFT	05/04/2023	BAKER & TAYLOR	15.12	
306991	EFT	05/11/2023	BAKER & TAYLOR	13.49	
306992	EFT	05/11/2023	INGRAM LIBRARY SERVICES	86.51	
307033	EFT	05/25/2023	CHERYL & CO	5,814.78	
307034	EFT	05/25/2023	INDPLS-MARION COUNTY PUBLIC LIBRARY	242.06	
307035	EFT	05/25/2023	INGRAM LIBRARY SERVICES	18.95	\$ 6,190.91
			Total	<u>75,520.37</u>	

Summary by Transaction Type:

Computer Check	69,329.46
EFT Check	6,190.91
Total Payments	75,520.37
Total Voided Items	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
JUNE 26, 2023
PERSONNEL ACTIONS
RESOLUTION 43-2023

NEW HIRES:

- Elizabeth Sheriff, Hourly Events Assistant, Central Library, \$19.00 per hour, Effective: May 25, 2023
- Morgan Fischer, Hourly Events Assistant, Central Library, \$15.32 per hour, Effective: May 25, 2023
- Amy Bruce, Supervisor, Youth Multimedia Specialist, Central Library, \$25.00 per hour, Effective: June 7, 2023
- Jacqueline Hernandez, Human Resources Assistant, Human Resources Services Area, \$20.50 per hour, Effective: May 22, 2023
- Dorothy Ilgen, Page, West Perry Branch, \$15.00 per hour, Effective: May 25, 2023
- Mariah Purcell, Page, Franklin Road Branch, \$15.00 per hour, Effective: May 25, 2023
- Elisabeth Armour, Library Security Assistant, Facilities Management Services Area, \$15.92 per hour, Effective: June 7, 2023
- Degmarie Santiago Rodriguez, Computer Assistant II, Fort Benjamin Harrison Branch, \$15.92 per hour, Effective: June 7, 2023
- Kaparra Bowers, Library Assistant II, College Avenue Branch, \$15.32 per hour, Effective: June 7, 2023

INTERNAL CHANGES:

- Eugenie Wilson from Hourly Library Assistant II, Central Library to Library Assistant II, Beech Grove Branch, No Change in Pay, Effective: June 18, 2023
- Tami Skaggs from Library Security Assistant, Garfield Park Branch to Library Security Assistant, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Danny Brandon from Library Security Assistant, East Washington Branch to Library Security Assistant, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Thomas Stull from Library Security Assistant, Warren Branch to Library Security Assistant, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Jennifer Carter from Interim Treasurer, Chief Financial Service Area, \$44.42 per hour to Budget Manager, Chief Financial Service Area, \$40.38 per hour, Effective: May 21, 2023
- Sarah Masson-Randall from Public Services Associate II, College Avenue Branch, \$18.77 per hour to Public Services Librarian, Franklin Road Branch, \$22.00 per hour, Effective: June 4, 2023
- Dennis Lewandowski from Library Security Assistant, East 38th Street Branch to Library Security Assistant, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023

- Willie Biles from Library Security Assistant, Martindale-Brightwood Branch to Library Security Assistant, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Morgan Coder from Library Security Assistant, Haughville Branch to Library Security Assistant, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Dameika Newell from Library Security Assistant, Pike Branch to Library Security Assistant, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Latresa Cole from Library Security Assistant, West Indianapolis Branch to Library Security Assistant, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Kathleen Stewart from Public Services Librarian, Decatur Branch to Public Services Librarian, Outreach Services and Volunteer Resources, No Change in Pay, Effective: July 2, 2023
- Marcus Quebedeaux from Safety and Security Officer, Public Services Area to Safety and Security Officer, Facilities Management Services Area, No Change in Pay, Effective: June 4, 2023
- Chase Martin from Public Services Librarian, Central Adult Reference, \$23.79 per hour to Community Branch Manager, College Avenue Branch, \$28.00 per hour, Effective: July 2, 2023
- Anna Koriath from Circulation Supervisor I, Garfield Park Branch. \$21.21 per hour to Library Assistant II, Central Borrowers Service Section, \$18.00 per hour, Effective: July 2, 2023
- Natasha Shallon from Page, Nora Branch, \$15.00 per hour to Public Services Associate II, Nora Branch, \$17.70 per hour, Effective: June 18, 2023
- Julie Fore from Library Assistant II, Haughville Branch to Library Assistant II, Fort Benjamin Harrison Branch, No Change in Pay, Effective: June 18, 2023
- Alvaro Gomez from Computer Assistant II, Haughville Branch, \$16.48 per hour to Circulation Supervisor I, Haughville Branch, \$21.00 per hour, Effective: June 18, 2023
- Ross Kidder from Hourly Library Assistant II, Wayne Branch, \$15.93 per hour to Hourly Computer Assistant II, Wayne Branch, \$16.25 per hour, Effective: June 18, 2023

RE-HIRES: (None Reported)

SEPARATION:

- Kameron Elmore, Hourly Library Assistant II, Martindale-Brightwood Branch, 11 months, Effective: May 15, 2023
- Jayne Walters, Manager, Neighborhood Branch, West Indianapolis Branch, 8 years and 7 months, Effective: May 31, 2023
- William Scharfenberger, Public Services Librarian, Central Library, 1 year, Effective: June 7, 2023
- Joanna Wos, Public Services Associate II, Central Adult Reference, 14 years and 3 months, Effective: June 5, 2023

INACTIVE: (None Reported)

RE-ACTIVATE: (None Reported)

PAY ADJUSTMENT: (None Reported)

RECLASSIFICATION: (None Reported)

CORRECTION:

- On May 22, 2023 Personnel Actions under New Hires, Employee Lisa Anderson reported as a New Hire, but Employee is actually a Re-Hire therefore correcting it on this form as follows, Lisa Anderson, Program Associate-Outreach, Outreach Services & Volunteer Resources, \$17.70 per hour, Effective: May 25, 2023
- On September 26, 2022 Personnel Actions under Separation, Employee TaShawwna Butler was not added to the report therefore we are including it on this report as follows, TaShawwna Butler, Library Assistant II, Central Borrowers Service Section, 12 years and 8 months, Effective: September 24, 2022

Good evening,

The Staff of the Indianapolis Public Library continues to focus on “**Supporting Lifelong Learning in the City of Indianapolis.**”

System-Wide Communication

We continue to hold meetings with staff at branch locations as well as departments. In May, the Executive Committee held meetings at West Indianapolis Branch and Spades Park Branch.

The Area Resource Managers meeting was held at The East Thirty Eighth Street Branch.

The Executive Committee attended training as a team on May 24, 2023, for Mental Health & the Workplace training at Martin University.

Southport Branch Manager Fiona Duke and Suzy Heilman are offering tours to English Language Learners classes from the Central Nine learning center in Johnson County. It's become a tradition to offer tours to the classes 1-2 times a year. Most students live on the south side of Indy, so staff get them signed up for library cards, highlight the diverse collection, introduce them to Seed Library, and explain how to use our print/scan/fax services.

In the latest visit, staff signed a few members (and their kids) up for the Summer Reading Program. There are usually a couple of Johnson County residents in the mix, so we make certain they know if they should visit their local libraries to continue their journeys. One of their teachers, Deb, commented on how pleased she is with the inclusivity and diversity of materials she saw on display throughout the building.

Adult Summer Reading Program

We have had 4,371 adult registrations for the 2023 Adult Summer Reading Program with 533 activities completed as of June 9th. The most popular activity completed so far has been visiting a Seed Library Location, closely followed by visiting a branch they have never been to before. The third most popular activity was listening to our “More than a Place” podcast, which was recently released and can be found on many podcast platforms and the IndyPL YouTube channel. This program was made possible by The Indianapolis Foundation Library Fund through a grant to The Indianapolis Public Library Foundation.

Adult Program Specialist

Featured programs:

The library connected 35 patrons with the [Environmental Protection Agency's Renovation, Repair, and Painting](#) program. Patrons who attended received certification to show they know how to identify and mitigate the presence of

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harmful lead in homes built before 1978. The event helped the community build critical skills around an important environmental topic and will go on to promote community health in the long term.

Also, in the environmental space, the IndyPL Seed Library continues to offer free seed packets to patrons at select branches. We distributed more than 7,000 seed packets in May and held three programs to help patrons expand their gardening skills.

The Seed Library also connected with several community organizations, including a group of Congolese patrons who requested help with starting a community growing space near their apartment complex. Through our network, the library helped connect the patrons to the Mayor's Neighborhood Advocates to create a large plot in a garden near their home, and we provided them with a selection of seeds to get started.



Immigrant Outreach Specialist

Featured programs:

The library joined the Haitian Flag Day Festival on May 13 by providing world book giveaways to the community. We shared 58 copies of two books, *Haiti A to Z* by M.J. Fievre (FEE-EHV-RUH) and *Janjak & Freda Go to the Iron Market* by Elizabeth Turnbull.

The Immigrant Outreach team also celebrated members of our spring English Conversation Circle. English Conversation Circle meets weekly in the spring and the fall to encourage English-language learners to practice their skills in an open and affirming environment. Each week focuses on a different topic, such as holidays or food. The celebration honored the spring cohort and allowed members to meet in person. Events like this help people learning English build community in Indianapolis.

Early Childhood Programs

Programs for children 0-5 continue to reach children and caregivers throughout Marion County. In May, 5158 people attended 260 programs for infants, toddlers, and preschoolers around the system!

Programs focusing on the five early literacy practices – reading, writing, talking, playing, singing – not only build literacy skills, they also help caregivers become intentional in providing early literacy experiences at home.

School Age Programs

IndyPL offered 74 programs targeting children 6-12 in May, with 4,4045 attendees.

Registration opened May 1 for our largest school-age-focused program, the Summer Reading Program, with 6,022 children registered by May 31.

Teen Programs

IndyPL offered two packaged programs targeting teens ages 12-18 throughout May.

Both the Teen Chef program facilitated by Nutrition Services from the Marion County Health Department and the Staff run Star Wars Escape Room program received great feedback from teens as well as parents.

More highlights from our recent Adult Programs:

- **Adult Art Programs:** IndyPL held 4 in May with 58 total attendees. Both Decatur and Spades Park had double-digit attendance for their Street Art programs.
- **Backyard Bass: Fishin' with Clint:** 2 programs in May with 19 attendees who learned fishing techniques from a pro.
- **Seed Library:**
 - The Seed Library sent out 7,060 total seed packets to select branches.
 - Held 3 programs in May with 52 attendees to connect the seeds to learning.
 - We continued to share supplies with community groups – 3 bundles of unpacked seeds (Chin garden, Congolese garden, Southeast Neighborhood Development garden).
 - Corteva donated 6,500 envelopes to support continued seed packing, plus 5,000 tiny envelopes we can use in gardening programs.

More highlights from our recent Immigrant Outreach programs:

- **Spanish Conversation Circles at CEN:** Participants in our English Conversation Circle expressed interest in improving their Spanish language skills. Some members have been meeting an hour earlier of the scheduled weekly sessions to practice Spanish. Although English Conversation Circle is pausing until fall 2023, members will continue Spanish Conversation Circles throughout the summer.
- **Central Art Exhibits – Esayas Zerazion:** In May, local artist Esayas Zerazion partnered with IndyPL to display his scratchboard art at Central Library. Beyond displaying the art, Esayas invited three local Eritrean churches (including the one he is a member of) to tour the gallery. 150 church members visited to show their support. Additionally, after posting his work on social media, Esayas received recognition from acclaimed author, speaker, and life coach Tim Storey for creating a design that featured Mr. Storey.

Some Patron responses from Adult Summer Reading activities they completed are:

- I learned how streaming can be more beneficial than cable.
- I listened to Vanessa Monfreda reflecting on living in various countries and creating art.

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- I went to the 3D printing class at the downtown library on Monday, June 5th. I learned how to use Tinkercad!!
- I listened to episode 3 with Kwan Hui. It never occurred to me that students from other countries might study here because it is too competitive to get into college in their home country because of the huge population there - such as his home country of Hong Kong.
- I listened to the episode Growing Community on Indy's Burmese Southside. I live on the Southside and want to see the perspective of an immigrant coming here. Julie moved from Burma to South Carolina and then to Indianapolis. She attended Perry Meridian High School and shared how there was a misconception from her school counselor. I thought this was interesting to listen to. I think it's important to listen to other cultures and then use that to inform my conversations.
- You can not only "check out" seeds for your garden but also get guides for when to plant different seeds to follow their particular seasonality and find different tips for growing success.
- Making headway on my anti-racist work with Stamped.
- I've always gone to the Central Branch, but I visited the Glendale branch today!

Early Childhood Programs

- In May, we offered 3 programs for children 0-5:
- Wiggle and Bounce Family Time, a Kindermusik class, had 272 attendees.
- Bilingual Music, Movement, and Storytelling, led by my Arts for Learning teaching artists, had 119 attendees.
- Storybook Friends Preschool Art Workshop, a literature and art integration workshop, had 35 attendees.
- Our Family Concert Series this month was a Disney sing-along. 102 children and their adults sang and danced to their favorite Disney classics.
- This spring, we offered a new virtual program, Spanish Conversation Circles. This class provided children the opportunity to practice Spanish-speaking skills outside of the school setting. The program had 141 attendees and

Teen Programs

The Teen Community Book Club offered by Kirsten through IPS- Impact Academy at The Resource Treatment Center and The Firefly Children and Family Alliance – Courage Center finished for the 2022-2023 School year. The teens at both locations were disappointed that we had to pause for the summer. The teens from the Firefly teens began coming to Central Library for their meetings

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beginning earlier in the spring and were excited to be able to receive IndyPL Library Cards as well as to borrow materials weekly. At our last meeting, one of the teens declared they were not leaving the library until they finished the last 14 pages of the book, they were reading so they could return it and borrow something new to take with them!

They are always excited to visit the library, and my teens at The Resource Treatment Center were asking to continue book club during the summer but are looking forward to starting again for the 2023-2024 school year!

Recent Highlights at IndyPL

Will be distributed to the Board.

Sincerely,

Gregory A. Hill, Sr., MLS, MSM

Chief Executive Officer, Indianapolis Public Library

Recent Highlights at IndyPL

May 2023



Branch Spotlight Southport

Suzy and Fiona gave tours to Central Nine English Language Learner classes in May. They offer these tours twice a year. Most of the patrons live on the southside of Indy, so they get the patrons signed up for library cards, highlight the collection, and everything the library offers. One of the teachers commented on how pleased she was with the inclusivity and diversity of materials she saw on display throughout the building!



2,212 new patrons registered for a library card



BiblioCommons and BiblioCommons Kids was visited **228,608** times



Story Programs were attended by **3,708** patrons



Teen Zone was attended by **450** patrons

Thank you for all that you do!



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
DIVERSITY, POLICY AND HUMAN RESOURCES COMMITTEE MEETING
May 19, 2023

The Indianapolis-Marion County Public Library Board Diversity, Policy and Human Resources Committee met in-person at LSC Room on Friday, May 19, 2023, at 11:30 a.m. pursuant to notice given.

Committee Members Present: Chairman Raymond Biederman, Dr. Khaula Murtadha, Dr. Patricia Payne, Dr. Luis A Palacio

Other Attendees Present: Gregory Hill, Tisha Galarce, Kimberly Ewers, Reginald Laratte, Anita J. Harden

Chairman Biederman called the meeting to order at 11:33 a.m.

1. Strategic Planning Extension-Anita J. Harden

- Anita Harden stated, we wanted the new CEO to be a part of developing the new strategic plan. She proposed the process begin next spring and extend the current plan another year. Also, the board directs the development of the strategic plan due to their long-term planning responsibilities.
- There was a discussion about the planning timeline, the library's approach to data management, internal and community engagement in the planning process, digital divide, and the number of years a strategic plan should cover.

2. HR Update-Tisha Galarce

- Tisha shared that Staff day will be November 6th and a reserved table will be held for board members to attend. The theme is celebrating 150 years of serving our communities. Next Friday, HR will be at the Irvington Branch from 10am to 12pm.

3. Tuition Assistance-Tisha Galarce

- Tisha advised that we increase the budget by 20 thousand dollars to allow for deferred payments for employees who wish to do so. The budget will move from 35 thousand to 55 thousand dollars.
- The library will have two options available for tuition assistance, the current option and the deferred payment option.
- There will be a letter sent to the colleges or institutions to enter a deferred payment agreement with the library.
- The process is still being crafted because Accounting and HR will have to work in conjunction.
- This should go into effect by the beginning of the new year to not interfere with the current year.
- A discussion was had about what can be done for this year fall semester, prior semesters, and promoting changes in the tuition assistance policy.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE DIVERSITY, POLICY AND HUMAN RESOURCES COMMITTEE
MEETING
APRIL 11, 2023

4. DEI Update- Kimberly Ewers

- Kimberly explained that she has been working with EC members to think of innovative ways to complete some CIP recommendations. DEI and racial equity training is still ongoing, and we are working on funding sources with Foundation.
- She has been networking with other DEI officers to build community partnerships and conducting monthly dice committee meetings which use to be the equity council. The committee is working on CIP recommendations.
- In addition, she is working on getting a speaker for one of the sessions for Staff day.
- Dr. Payne recommended that she give a report to the board about her work.
- A discussion followed about elevating and labeling DEI work beyond one committee or person. As well, the library having DEI strategies, goals, and activities permeate throughout the entire system.
- Chairman Biederman proposed in June DPHR meeting a resolution be brought forth focused on elevating DEI.

5. Staffing of communications and data management

- Gregory stated that Strategic Planning & Assessment Officer position will be posted since it is the last member of EC needed to be filled.

6. Proposed Next Meeting

Tuesday, June 13, 2023, at 11:30 a.m. EDT at the Library Services Center.

5. Adjournment

Chairman Biederman adjourned the meeting at 12:32 p.m.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
DIVERSITY, POLICY AND HUMAN RESOURCES COMMITTEE MEETING
June 13, 2023

The Indianapolis-Marion County Public Library Board Diversity, Policy and Human Resources Committee met in-person at LSC Room 226 and via Microsoft Teams on Tuesday, June 13, 2023, at 11:30 a.m. pursuant to notice given.

Committee Members Present: Chairman Raymond Biederman (attended virtually), Dr. Khaula Murtadha, Dr. Luis A. Palacio

Other Attendees Present: Gregory Hill, Reginald Laratte, Anita J. Harden, Jackie Hernandez, Michael Torres, Russell Brown: IndyPL Counsel

Virtual Attendees: Tisha Galarce

Chairman Biederman called the meeting to order at 11:46 a.m.

1. Tuition Assistance – Tisha Galarce

- Tisha Galarce stated that increase for the new Tuition Assistance budget has been requested. Tisha stated that once the new budget is approved, an update to the Tuition Assistance Policy can be made to replace the old policy. The approval of this change is pending the approval of Lolita Campbell.
- This update will not affect people currently in the Tuition Assistance program. They will have the option to enter the new deferment payment agreement, or to remain on the current program as it currently is.

2. New Hires – Dr. Murtadha

- Dr. Murtadha asked if the interim positions for all Executive Committee positions have been filled.
- Gregory Hill informed that interviews for the position of Interim Chief Public Services Officer are being held on Friday, June 16, 2023.
- Gregory also stated that the Strategic Planning & Assessment Officer position still needs to be filled, but that the Interim Chief Public Services Officer position will be filled first.
- Dr. Murtadha mentioned waiting for the Strategic Planning & Assessment Officer position to be filled to start on strategic planning goals.

3. Appeal Case – Chairman Biederman

- Chairman Biederman asked Dr. Murtadha to begin discussion. Dr. Murtadha wants to know the status of the case that was appealed regarding the incident of violence against a patron.
- Tisha responded that the associate in questions has returned to work and is currently working in the same position and at the same branch as before.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE DIVERSITY, POLICY AND HUMAN RESOURCES COMMITTEE
MEETING
June 13, 2023

- Dr. Palacio asked how violence against patrons will be handled in the future institution wide.
- Chairman Biederman proposed preparing what options are available or recommended for updating a new policy to handle and prevent any future violence against patrons. He would like this to be ready for next DPHR meeting.
- Dr. Murtadha discussed how professional development of branch managers is important to help avoid these issues in the future as they will be able to better help during these situations. She would like to see the new policy include topics of equity and diversity.
- An updated behavior policy is currently being worked on for the patrons that visit the branches.

4. DEI Incorporation – Russell Brown

- Russell requested that DPHR committee discuss with Kimberly Ewers about how DEI is incorporated in Board Action Request.
- Russell asked for volunteers to join Kimberly and himself to discuss how DEI can be incorporated, and Dr. Murtadha volunteered.

5. Proposed Next Meeting

Tuesday, July 11, 2023, at 11:30 a.m. EDT at the Library Services Center.

6. Adjournment

Chairman Biederman adjourned the meeting at 12:12 p.m.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
June 13, 2023

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at LSC Room 226 and electronically via TEAMS on Tuesday, June 13, 2023, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairman Dr. Eugene White, Dr. Khuala Murtadha, Stephen Lane

Other Attendees Present: Gregory Hill, Adam Parsons, Lolita Campbell, Kim Ewers, Roberta Jagers, Marcus Quebedeaux, Russell Brown, Erin Jennings, and Heather Herbert w/Luminaut

Attended Virtually: Robert Morrison

1. Resolution xx-2023 – Approval of a Naming Opportunity for the Glendale Branch Window Seat, Activity Wall, and Two Book Nooks in Children Area

Roberta Jagers, President of The Indianapolis Public Library Foundation, provided back history of library patrons Katy Strader and Cy Wood who tragically lost their son Harrison Connor Wood suddenly on April 5, 2023, at the age of 17 months. They asked friends and family to donate to The Indianapolis Public Library Foundation in his honor a space at the new Glendale Branch as his legacy. As of June 1, 2023, the Library Foundation has received gifts from more than 250 donors totaling more than \$57,400 in memory of Harrison Connor Strader Wood. These figures are preliminary, as donations continue to arrive daily. The family is overwhelmed by the outpouring of support. Roberta shared that she had not witnessed this quantity of donors for a single memorial in her 20 years of Library Foundation experience.

After a brief discussion, the Committee made a motion to approve the resolution which was seconded that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

2. Resolution xx-2023 – Approval to Award a Services Contract for the Service Area Assessment and Patron Services Analysis Project

Adam Parsons recommended that the Facilities Committee approve the award of a services contract for the Service Area Assessment and Patron Services Analysis Project to **Schmidt Associates, Inc.**, Indianapolis, Indiana.

- The submitted rate structure will allow the project to stay within the currently projected \$250,000 budget. The final scope of the project will determine the final cost, will be detailed, and finalized during contract negotiations after Board approval.
- The cost of these services will be funded from the 2022 Bond Issue (Fund 486).
- Schmidt Associates is not a City certified XBE vendor but has put together a team that consists of various XBE vendors for this project, the aggregate of which meets or exceeds all IndyPL’s four individual XBE utilization goals.

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- IndyPL procured a high-level, system-wide facilities assessment in 2014 to provide a roadmap for future facilities projects, including renovations, new construction, and moving branch locations. Included in that assessment was a 20-year timeline of projects.
- Given the fast pace of innovation and the COVID-19 pandemic that changed many of IndyPL's operations and our patron expectations, a refresh of the 20-year plan is necessary. The timing of this project is ideal, as we are 10 years into a 20-year plan.
- The project will start in early July, with deliverables submitted to IndyPL in January 2024. A final presentation should be made at the January 2024 Board meeting.
- An RFQ was prepared and issued on April 21, 2023. IndyPL staff utilized the City's Department of Minority and Women Business Development website to identify certified vendors capable of providing the services.
- Seventy-seven (77) known vendors were directly contacted, eleven (11) business development organizations were contacted, public notices per Statute were placed in the newspapers on April 25 and May 2, 2023, and the RFQ was posted to the IndyPL website.
- A virtual Pre-SOQ conference was held for all prospective vendors on May 4, 2023, with five (5) vendors in attendance (Schmidt Associates, Synthesis, Luminaut, HBM, Tappe Architects).
- The library received SOQs from three (3) vendors by the deadline of May 16, 2023.
- The IndyPL RFQ Evaluation Committee reviewed all the SOQs received and requested information from all vendors.
- After completing their review, the SOQ Evaluation Committee recommends **Schmidt Associates, Inc.** be awarded the contract as the Vendor that best meets the criteria as defined in the Request for Qualifications.
- After a brief discussion, the Committee made a motion to approve the resolution which was seconded that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

3. Resolution xx-2023 – Seventh Amendment to Agreement for Security and Alarm Response Services

Adam Parsons recommended that the Facilities Committee approve the Seventh Amendment for Security and Alarm Response Services with **Universal Protection Service, LLC, d/b/a Allied Universal Security Services**, successor by acquisition to G4S Secure Solutions (USA) Inc.

- Allied Universal has proposed minor increased costs for this Seventh Addendum. The additional cost of this service will be funded from the Operating Fund (Fund 101) and is within the approved appropriation for 2023.
- The contract extension will no impact on IndyPL's DEI initiatives, as it is merely an extension of an existing contract.
- The current contract was awarded in August of 2017 and approved and last amended December 19, 2022, for a term to expire June 30, 2023.
- The IndyPL system has been working diligently in establishing an in-house security team. The goal is to continue to replace contracted security with the Library Security Assistants (LSA) on first shift at all possible locations, including Central Library.
- Seven branches currently have Library Security Assistants (LSA) who have supplanted the need for contracted security companies. With continued effort and the cooperation from Allied Universal, we will continue to build upon this foundation of in-house security.

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- IndyPL has encountered several roadblocks in its efforts to fully staff Central Library with its required number of LSAs and needs the continued support of a third-party company to supply first shift security.
- In order to allow for enough time to achieve the appropriate number of LSAs at Central Library, increased training for the pivot to a customer service focus, and HR processes. Management recommends that IndyPL continue to contract with Allied Universal through December 31, 2023, and accept the Seventh Addendum to Security Services Agreement.

After a brief discussion, the Committee made a motion to approve the resolution which was seconded that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

4. Resolution xx-2023 – Approval to Award a Construction Services Contract for the Library Services Center Generator Project

Adam Parsons recommended that the Facilities Committee award a construction services contract for the Library Services Center Generator Project to **Xceed Electric, Fishers, Indiana**, for the total cost of \$203,500.00.

After a brief discussion, the Committee made a motion to approve the resolution which was seconded that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

5. Resolution xx-2023 – Approval to Award a Construction Services Contract for the College Avenue Roof Replacement Project

Adam Parsons recommended that the Facilities Committee award a construction services contract for the College Avenue Branch Roof Replacement Project to **Apogee Construction LLC, Indianapolis, Indiana**, for the total cost of \$280,172.00.

After a brief discussion, the Committee made a motion to approve the resolution which was seconded that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

6. Resolution xx-2023 – Approval to Award a Construction Services Contract for the Franklin Road Branch Roof Replacement Project

Adam Parsons recommended that the Facilities Committee award a construction services contract for the Franklin Road Branch Roof Replacement Project to **Apogee Construction LLC, Indianapolis, Indiana** for the total cost of \$279,134.00.

After a brief discussion, the Committee made a motion to approve the resolution which was seconded that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

7. Presentation on NOR renovation with Luminaut

Erin Jennings and Heather Herbert of Luminaut gave a presentation on the upcoming Nora Branch renovation plans.

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- Recommends completing NOR project before PIK
- Have held multiple community engagement activities and had conducted surveys
- Due to supply chain delays (52– 56 weeks on avg), the mechanical package may be bid up to two months in advance of the general construction bid.
- Project scheduled to be completed late Fall 2024

8. Updates on Facilities projects and upcoming Board Items

- a) Current projects
 - i) Fort Ben
 - ii) Glendale
 - iii) Pike
 - iv) The Learning Curve

9. Proposed Next Meeting

July 11, 2023, at 1:00 PM EDT at the Library Services Center

10. Adjournment

The meeting adjourned at 2:40 PM.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FINANCE COMMITTEE MEETING
June 14, 2023

The Indianapolis-Marion County Public Library Board Finance Committee met via Zoom on Tuesday June 14, 2023, at 2pm pursuant to notice given.

Committee Members Present: Dr. Pat Payne, Dr. Eugene White, and Dr. Luis Palacio

Other Attendees: Lolita Campbell, Robert Scott, Deb Lambert, and Adam Parsons.

A review of the following resolutions:

Briefing – Resolution 35-2023 – Transfer between Classifications and Accounts. The transfer in the Operating Fund is to move funds within the CEO department's budget to fund the contract for the Chief Administrative Officer, Anita Harden. This transfer has no impact on the total budget for 2023 as the funds are moving from on account to another per Lolita Campbell. Lolita would like to transfer \$15,833.33 for the current month's CAO expense. Dr. White motion to approve \$15,833.33 to transfer to cover the expenses for CAO and Dr. Palacio second the motion.

Briefing – Resolution 36-2023 - Resolution for Marion County Internet Library Grant Acceptance and Database Renewal. Deb Lambert provided background of the CICF grant that will be funded through the Indianapolis Foundation Library in the amount of \$602,033 to pay for appropriate vendors for the designated subscriptions. Dr. Palacio motion to approve the resolution and Dr. White second the motion.

Adam led the discussion of the three 2023 potential bonds totaling \$6,105,000 each. Movement of old bonds funds so that the completion of the Curve, Nora, and Pike projects are completed in the proposed 2023 potential bonds.

Lolita provided a high-level overview of the 2024 budget.

Lolita provided an update of the current audit. The audit plans to be completed by end of June or no later than July. This is much earlier than last year.

And Lolita had a brief discussion of revising the travel policy.

Adjournment

Dr. Pat Payne declared the meeting adjourned at 3:44 pm.

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