



Executive Session Agenda

Indianapolis-Marion County Public Library

**Notice Of An Executive Session
July 26, 2021**

**Library Board Members Are Hereby Notified That An Executive Session
Of The Board Will Be Held At The**

**Library Services Center
2450 North Meridian Street, Room 221
At 6:00 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 21st Day Of July, 2021**

**JUDGE JOSE D. SALINAS
President of the Library Board**

-- Executive Session Agenda--

- 1. Call to Order**
- 2. Roll Call**

3. Discussion

- a. Pursuant to IC 5-14-1.5-6.1(b)(6), to receive information concerning an individual's alleged misconduct, and to discuss, before a determination, the individual's status as an employee.
- b. Pursuant to IC 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees.

4. Adjournment





Library Board Meeting Agenda

Indianapolis-Marion County Public Library

Notice Of The Regular Meeting
July 26, 2021

Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The

Library Services Center
2450 North Meridian Street, Room 226
At 6:30 P.M.

For The Purpose of Considering The Following Agenda Items
Dated This 21st Day Of July, 2021

The public is invited to attend the Regular Meeting in-person or they may view/listen
to the Regular Meeting via a YouTube
live stream link which will be
available on the Library's website prior to the start of the Meeting.

Public comment can be made in-person at the Library Services Center or submitted
in writing in advance at indypl.org/contact.

JUDGE JOSE D. SALINAS
President of the Library Board

-- Regular Meeting Agenda --

1. Call to Order
2. Roll Call

3. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

b. Dear CEO Letters and Responses (at meeting)

c. Correspondence for the Board's general information. (at meeting)

4. Approval of Minutes

a. Special Meeting, June 23, 2021 (enclosed)

b. Regular Meeting, June 28, 2021 (enclosed)

COMMITTEE REPORTS

5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Hope C. Tribble)

a. Report of the Treasurer – June 2021 (enclosed)

b. Briefing Report – 2022 Proposed Budget (enclosed)

c. Resolution 26 – 2021 (Liability Insurance for Policy Period 2021 – 2022) (enclosed)

- d. **Resolution 27 – 2021** (Establishing Self-Insurance Fund) (enclosed)
 - e. **Resolution 28 – 2021** (Transfers Between Accounts and Classifications) (enclosed)
6. **Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**
- a. **Establishment of a Committee to Lead the Climate Improvement Process – Discussion and Action** (at meeting)
7. **Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**
- a. **Resolution 29 – 2021** (Approval to Establish a Conditional Guaranteed Maximum Price for Sitework, Site Utilities, Building Concrete and Structural Steel with The Skillman Corporation Serving as the Construction Manager as Constructor for the Fort Ben Branch Replacement Project) (at meeting)
8. **Library Foundation Update – (Rev. T. D. Robinson, Library Board Representative)**
9. **Report of the Chief Executive Officer**
- a. **Confirming Resolutions:**
 - 1) **Resolution Regarding Finances, Personnel and Travel (30 – 2021)**

Enclosed.
 - b. **2021 – 2023 IndyPL Strategic Plan Community and Operational Objectives and Initiatives** (enclosed)
 - c. **Update on Digital Encyclopedia of Indianapolis** (enclosed)

UNFINISHED BUSINESS

10.

NEW BUSINESS

11.

DISCUSSION AND AGENDA BUILDING

12. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

August, 2021 –

INFORMATION

13. Materials

a. **Finance Committee Notes** – July 12, 2021 (enclosed)

14. Board Meeting Schedule for 2021 (Notice of Date and Place of Meeting) and Upcoming Events

a. **Board Meetings for 2021** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*

b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

15. Notice of Special Meetings

16. Notice of Next Regular Meeting

Monday, August 23, 2021, at the Library Services Center, 2450 North Meridian Street, at 6:30 p.m.

17. Other Business

18. Adjournment

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE SPECIAL MEETING
JUNE 23, 2021**

The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street and electronically via Zoom on Wednesday, June 23, 2021 at 6:35 p.m., pursuant to notice given in accordance with the rules of the Board.

At this time, Judge Salinas apologized to the other Board members, Library staff and the public for his handling of the public comment section of the May 24, 2021 Board Meeting. He shared his apologies for any unintentional perceptions his actions may have caused.

1. Call To Order

Judge Salinas called the meeting to order. Mr. Biederman acted as Secretary.

2. Roll Call

Members present in person and electronically: Mr. Biederman, Mr. Bigsbee, Dr. Murtadha, Ms. Payne, Judge Salinas and Ms. Tribble.

Members absent: Rev. Robinson.

3. Diversity, Policy and Human Resources Committee (Curtis W. Bigsbee, Chair; Patricia A. Payne, Hope C. Tribble)

a. Discussion of Staff Climate Study

At this time, Dr. Murtadha shared a document entitled “A Proposal: An Indianapolis Public Library Climate Improvement Process” with the Board.

It was noted that a compilation of some of the ideas that she feels are very important in terms of the Climate Improvement Process are part of the document. Dr. Murtadha advised that she would not read all the pieces of the Climate Improvement Process but it specifically speaks to how our public service institutions are being called on to be responsible and accountable to staff, to the patrons and to those who are in our larger community to address issues of equity. We need to understand that visionary leadership looks at what is existing and what the possibilities are going forward. Leaders look at how to create a vision for change, especially transformative change. In order to create a climate of racial equity, how do we look at cultural differences and how do we foster inclusion?

The Library must assess the entire infrastructure, including leadership, decision making processes, and raise questions about our mission, but also look at this as a depth of meaning opportunity and not a one-time shot.

She then referenced the third paragraph of the document, noting that it is intentional, it is strategic, it is collaborative, it is transparent and it's a coordinated effort. It is so important that we think through how we make a commitment to racial equity that's just not a statement. There should be plans moving forward and that it's taken up from one position where we are and ready to move forward.

There is a commitment in the Library's Strategic Plan from the Equity Council, the leadership from the Board and the CEO. She asked where is the "teeth" in this? The teeth means that you are also trying to effect change. It means action steps and those action steps are ones that work for you.

She asked her class at IUPUI to compile the dimensions of a Climate Improvement Process. They talked about several aspects. We want to look at goal focus because in a healthy place there is a healthy climate. That's what a Climate Study pays attention to. The health, the feel of the organization when you're a part of it. Goals are defined as appropriate, achievable and well-accepted by diverse organizational members. She speaks to that not only in the terms of our staff but the patrons and the community as well. There is an issue of morale. Feelings of well-being and satisfaction are expressed. People express being happy at being in this healthy organization. They are pleased with being in it. There is also a component about the demographic make-up of the administrators. Promotions at the Library are a commitment to racial equity that is part of the ongoing conversations that must be had.

Dr. Murtadha advised that she didn't wish to read all the different dimensions of the Proposal but one of the most important ones has to deal with Number 4 -- Optimal Power Equalization. The balance among organizational members that ensures that no one party can coerce and corrupt other members. Healthy organizations demonstrate a relatively low degree of informal influence-seeking behavior by their members. People should be able to express and speak to the issues that are most important in regard to minorities having a voice but also being able to speak to the importance of cohesiveness.

Problem-Solving Adequacy (Number 9 in the Proposal) addresses the maintenance of strategies for sensing problems. It is paying attention to the techniques that deal with an organizational crisis in a rational fashion. A healthy organization has problems, all organizations do, but it has established ways of dealing with things that are transparent and ethical. What does it mean to come from a space of ethics? An ethic of caring, the ethic of speaking to engagement with the community, the ethic of justice and most importantly, the ethic of critique. That means that you raise questions and in that critique, you consider how racial or ethnic assumptions, biases, prejudgments, attitudes come into play in hiring situations, and seek out opportunities to disrupt them. These are not just words that come out of this. This is in the literature that is dealing with leadership. It's in the literature for organizational change. It's in the literature for climate.

The next portion of the Proposal she discussed was the “Premises” of the Climate Study.

She wanted to make certain that we approach this in terms of both quantitative and qualitative data. Qualitative data helps to develop deeper understanding. It helps to develop what is normally not on a survey document. Questions need to be asked. We talked about what racial equity looks like at our Library, both in the past and as we go forward. What does a socially just, racially equitable organization look like? What does it feel like? Part of that is so important because we know that the Library staff is really important in helping to make these decisions. She commended the Library staff for thinking through how we might actually effect change. There are many great people on this Library staff and many of them are committed to making changes.

How do we address the issues of capacity building to effect change and to bring it about in a way that offers opportunity for more people with diverse and different opinions and ideas to come to the table and feel like they can speak?

Community stakeholders is another important part. This is a public serving institution and how do we make certain that community partners can speak? We should be cognizant of things that can be shared at a public meeting.

We understand that there are different “feels” of an organization’s climate. There are climates where they feel open – people can come and speak and be a part of this and not be admonished for it. That is an energetic organization. Staff members are highly satisfied in their personal and social needs.

There can be a controlled climate which is an environment that is impersonal and task-oriented.

Also, there can be a paternal climate which is when the formal leader tries consistently to constrain leadership from emerging from the group.

Dr. Murtadha stated that as a part of the ongoing process we need to recognize that some things are urgent. We cannot wait for long periods of time. We need to have some urgent steps because we’re hearing, not only from our larger public, but we’re also getting letters and comments that state there are a lot of problematic things happening. So, how do we launch and do a planning that can really be effective for change? Not only what we’re hearing but how do we analyze it? She wants to be free to speak to Jackie Nytes, the CEO, and also the other Board members about how we need to effect change. We don’t want to be a “yes” Board. We need to recognize that there are serious issues that have been raised and that we intend to make a difference. We need a mixed method approach – qualitative and quantitative. Focus groups, interviews and case studies and some tasks need to be launched as soon as possible. She wants it to be a consensus approach. We pull from some of the Equity Council, we pull from community partners and we bring together a team that allows for the analysis of data that is collected. People need to be able to speak with confidentiality. That is a key part of this. Being able to think about this strategically is very important for legal purposes, for confidentiality purposes but also for voice. That’s critical. She mentioned that she always pays attention to intersectionality. Namely, she is a black person and she is also a

woman and she also comes from a deaf community. That intersectionality is very important so there is not just one voice coming from each person. We want to speak to diversity. Consider how staff who are black, or other minorities, are positioned to white staff in terms of promotion and opportunities for salary. How do we make sure there is equity in terms of these things? We need to say there are things that need to be addressed right away. We need to decide who can speak and who is silenced. Whose knowledge is privileged and whose knowledge is not seen as privileged. We need to review how the administration is working with all staff to challenge stereotypes, prejudice, privilege and generate climate solutions.

She asked for everyone to think about case study approaches. Each library branch in our system is different. A branch that is located in Martindale-Brightwood does not have the same issues and concerns as a branch that's being built near Fort Ben. Each one is different. How do we develop case studies around each site taking into account the complexity of each one? That takes some time. We also need to work on the interviews, focus groups, the qualitative data – these things are all a part of it. We will continuously analyze with the groups and individuals selected. She feels there is a need for a discussion on this and she is encouraging us to have a courageous conversation and to speak in a way that says we want to honor this work. She doesn't want to call this process a journey. We've been on journeys long enough. She wants this to be a turning point that really does say that equity and racial equity and there is work that must be done and it has to be done now and long term.

Mr. Biederman commented on Dr. Murtadha's Proposal. There was a note that talked about quantitative instruments that had been used by other states and national library organizations. Do we have any of those? Was it the intent that some of those would serve as information we would look at in this endeavor or are we going to be developing our own?

Dr. Murtadha replied that with regard to quantitative instruments, usually there are those that are reliable and valid. Often there are ones specified for a set number of individuals, so that you can have a limited number of variables. In so doing, we will probably have to use some of those. We need to determine if we wish to use those instruments in the Indianapolis context. That's going to be very important. Some of this information is coming in now.

Ms. Tribble asked about the timeline since there has been talk about some immediate action being needed. July has been mentioned as a start date.

Dr. Murtadha responded that it is a timeline that does not stop. This is an ongoing process. She anticipates starting in mid-July with planning, time lines and meeting with the team. She confirmed that this is not going to be a survey. It will be an ongoing process. Because of the ever-changing demographics, we need to be constantly doing this serious work.

Ms. Tribble wondered about the action steps that will come out of what we find. We need to give people some sense of when there will be relief as a result of some action that's going to be based on the data. She likes the idea of a continuous improvement process. It's not like a balance sheet or an income statement but

where do we start seeing relief? She keeps hearing from people that they are in distress. How do we identify for them how that will occur?

Dr. Murtadha noted that people begin to feel relief when their voices are heard. Some of the messages she has gotten state that they have not been heard. When someone is listening to my voice and saying, "Okay, this is what you're saying." Then we turn around and we're saying to the Board this is what we've got already. What are we going to do different? That comes back to the Board, the CEO and we have to take action steps. We have to decide to influence change. That change has to happen in response to the data. Another part to it is now that we have heard it, what are we going to do about it? That's a decision making process that not only are we responsible for but our managers within the Library are responsible for. Action steps are critical.

Mr. Bigsbee inquired how do we get immediate relief as it pertains to getting a questionnaire out to staff so we have a starting point? His concern is how would the focus groups, each staff member, or patrons be involved in the case study? His belief is that if we start internally and focus on some of those issues, it would have a broader context later when we address things down the road. How can we get maximum participation and have people wanting to participate in the study?

Dr. Murtadha commented that is exactly what we need to do. We can do this with the focus groups but also with interviews. We plan to do this right away. She will plan to share the instruments and the questions to be used with the appropriate individuals. People of color always need to be confident that they can speak.

Ms. Payne shared that there might be an issue with the lack of a trust for people to even feel free and confident to speak. Right now, there is no trust level so how do we create the trust level?

Dr. Murtadha confirmed that this is very important. What's so important about trust is that it can easily be broken and can't be repaired quickly. We will have trusted leaders from our community and other organizations participate.

Mr. Bigsbee suggested that we have an external source gather the information so people have that outlet and then it comes back to the Board and then we can decide how to tailor the focus groups, the case studies and the responses we receive from the staff. He stated that he has had conversations with staff and some are afraid to say something. This could be a building block to move forward with everything else. So, staff can see that the Board did not have any influence over this; it was sent out by a third party.

Dr. Murtadha confirmed that she sees this as a part of the process. She advised that she feels that there are individuals who have worked hard within the Library and some of them should be paid attention to in terms of helping to think through this entire process. External folks – absolutely. External sources – absolutely. But when it comes to paying attention to both trust issues and individuals being influenced, she is finding that a lot of times that folks are influenced very quickly. It's important for someone on this Board to be closely involved in this work and so that's why she submitted her name. We need this Board to show leadership. We need it desperately. We need to say we want to effect change. We need to triangulate all the data and do it as a consensus model.

Mr. Bigsbee, as Chair of the Diversity, Policy and Human Resources Committee, moved to approve, in principle, the Proposal presented at tonight's Meeting and move it to the full Board. The motion was seconded by Ms. Payne.

Dr. Murtadha announced that she was willing to work with a small group and come to the Diversity, Policy and Human Resources Committee and do this at no cost for the first phase of this process. She is willing to do it because she feels that this public institution should move forward with the first phase of the project, which begins in mid-July. There is urgency and she doesn't want this first phase to drag out.

Mr. Biederman expressed his concern about the confidentiality aspect of things. Dr. Murtadha will have two roles, she will see a lot of the data on an individual level and she is a Board member. He doesn't know at what point some of the receipt of that information would become a public record in her capacity as a Board member and in her capacity of having a confidentiality agreement in place for the work though IUPUI. That's something he wanted to flag early on in this process because the last thing we want is to create this excellent mechanism but then people don't feel comfortable coming forward because they're afraid that everything will become a public record.

Dr. Murtadha replied that is one of the things she mentioned right from the beginning that confidentiality will be very important. Discussion will be had with legal counsel and everyone will know that the data will be confidential. There is also a transparency issue. It's very important to recognize that no one wants any further delusion that we're not doing the kind of things can make a difference. That will be an important part. We need integrity and transparency. She recognizes conflict of commitment and conflict of interest. Personnel at IUPUI are always required to sign both types of statements.

Ms. Nytes thanked Dr. Murtadha for providing this larger picture for us and she pledged all the Library's resources to help make it successful. She also mentioned that she has spoken to several individuals in the community and is happy to share those thoughts with the Committee at the appropriate time.

After an inquiry from Ms. Tribble, Dr. Murtadha confirmed that the first leg of the work is the planning and the timeline and bringing together the stakeholders.

After full discussion and careful consideration, the motion to send the Proposal to the full Board was approved on the following roll call vote:

Mr. Biederman – Aye
Mr. Bigsbee – Aye
Dr. Murtadha – Aye

Ms. Payne – Aye
Judge Salinas – Aye
Ms. Tribble – Aye

4. Other Business

None.

5. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:25 p.m.

Raymond Biederman, Secretary to the Board



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
JUNE 28, 2021**

The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, and electronically via Zoom on Monday, June 28, 2021 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Judge Salinas called the meeting to order. In the absence of Mr. Biederman, Ms. Payne acted as Secretary.

Before we get started I would like to take a moment to let the staff and public know that the Board will be participating in racial equity training as well as offering full support of the Library’s Climate Improvement Process which will be detailed more during the meeting.

Additionally, if I may take a bit more time to once again offer my apology to the Library Board, Library staff and the public for my handling of the public comment section of the May Board Meeting. To the degree that it was perceived as me trying to not allow Bree Flannelly to talk, that was certainly not my intent. A different approach is needed when it comes to the monthly Board meetings here at the Library. I understand that.

Those who truly know me know that I value diversity in my professional and personal life. It is not only a core value that I have but also one that I practice in my daily life. I have lived and worked in the Indianapolis community since 1994 and have worked for the betterment of the Latino community specifically and the Indianapolis community as a whole. And, I will continue to do so.

Again, my apologies for any unintentional perceptions my actions may have caused.

2. Roll Call

Members present in person and electronically: Mr. Bigsbee, Dr. Murtadha, Ms. Payne, Rev. Robinson, Judge Salinas and Ms. Tribble.

Members absent: Mr. Biederman

3. Public Comment and Communications

Judge Salinas shared that at every Library Board meeting we open with a time for public

comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

At this time, Renita Maul, addressed the Board. She shared that she was a judicial officer who has worked with Judge Salinas for more than 20 years. She commented that the workplace in which she and Judge work supports individuals recovering from drug use and domestic violence and that Judge Salinas was always fair and helped to create a positive, family-like environment.

Amy MacNeil, on behalf of the Glendale Branch's Resource Group, shared a letter with the Board as follows:

I am here to represent a new group at the Glendale Branch Library. We recently began meeting to recognize our white privilege, our implicit biases, and how we can better listen to and raise BIPOC voices. Our plan is to meet regularly and learn and take action when needed to support our colleagues.

The first thing I would like to say is thank you to the people who have been brave enough to publicly speak out and share their experiences with the Indianapolis Public Library including Michael Torres and Stephen Lane. Also, thank you to Dr. Murtadha and Ms. Payne for taking quick action based upon what we've recently heard. Thank you also to Dr. Jett and Bree Flannelly who brought these issues to light. I also want to acknowledge those unnamed people who are also speaking out behind the scenes, working within the library system to affect change.

We stand to acknowledge our colleagues who continue to endure discrimination on the basis of race, gender identity and sexual orientation among others. They have not been heard and are scared to speak out. We hear them and want to be sure that they are heard by the Library Board.

The Library needs a better reporting system so that marginalized employees and those who stand with them can make their concerns known. If there were more People of Color receiving these reports, there would be greater trust in the system and the issues could more effectively be resolved. In addition, this would also make the complainant more comfortable and more willing to share.

The Indianapolis Public Library personnel system needs a guarantee that there will not be any retaliation for speaking out. This includes not just protection from being fired, demoted, or transferred, but also protections from being discredited or facing a work environment that is so hostile that the employee wants to resign.

We need transparency in investigations and what specific discrimination people are experiencing so we can be part of the solution. We understand there is a level of confidentiality needed, but it is possible for information to be shared so we know what steps are being taken to address these discriminatory problems.

Those who speak at the Library Board meetings are required to give their full name and address. This is a problem. People who wish to speak publicly about discrimination they have experienced at the Indianapolis Public Library are forced to put themselves at risk of receiving threats from others who now know their name and where they live.

The library work environment is increasingly stressful for all of us. Although many of us are not personally facing discrimination, we all feel the heaviness of our colleagues' pain on our shoulders. We cannot imagine what they are experiencing. We are listening. We hear them. We want to do better. We can do better. We want change, policy change. We want them to feel safe and welcomed and valued. They deserve not to have to wait any longer for that which we all deserve.

Thank you.

Mollie Beaumont, Chair of the Library's LGBTQ+ Committee, came before the Board. She provided the members with a presentation which addressed several points of concern that the Committee wanted to share with the Board. Ms. Beaumont then discussed the presentation in further detail. She discussed policies the Library has in place regarding our collection, pointing out recalled books and unfit materials. She said terms like free speech, devil's advocacy, and multiple perspectives can be used to grant acceptance of racism, homophobia, transphobia, sexism and other harmful practices.

Leon Bates, a resident of Indianapolis, spoke to the Board. He mentioned that he is a longtime patron of the Library and that he has spoken with Library employees who have expressed their stress and frustration. He asked that the Board take the upcoming diversity training seriously and he hopes that those in power make certain that those below them take these issues seriously.

Patron Jim Mulholland advised that years ago the Library Board had worked to protect smaller branches that people of color utilized. Today, most of those branches are still open due to the Board's responsiveness when those issues came up. Mr. Mulholland noted that he wants to express his support of all the staff of color at the Library and encouraged the Board to take all concerns expressly seriously. He mentioned that to be anti-racist you must be proactive.

At this time, former Library employee, Margarete Webb, addressed the Board. She began by thanking former staff member, Bree Flannelly and former Board member, Dr. Terri Jett, for previously speaking up about issues at the Library. She shared her experiences while working at IndyPL. Ms. Webb advised that the branch where she worked, namely, Martindale-Brightwood, had been understaffed and staff was overworked. It should be recognized that communities with smaller branches such as East Washington, have great needs. She commented that she had reported her negative experiences to the Library's Human Resources Department but did not receive any resolution. She feels IndyPL should hold employees accountable for the things they say.

Dr. Murtadha thanked each speaker for coming to the meeting tonight. She advised that the Board will take the time to recognize that policies and procedures are taken seriously. They will recognize the pain they're hearing. The Board has work to do.

Ms. Payne and Judge Salinas both echoed Dr. Murtadha's comments.

Judge Salinas then announced that there were no comments received from patrons via the Library's website to be read at tonight's meeting.

It was noted that Mr. Biederman joined the meeting at this time.

4. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Regular Meeting, May 24, 2021

The minutes from the Regular Meeting held May 24, 2021 had been distributed to the Board.

The minutes were approved on the motion of Mr. Bigsbee, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

b. Executive Session, June 14, 2021

The minutes from the Regular Meeting held June 14, 2021 had been distributed to the Board.

The minutes were approved on the motion of Dr. Murtadha, seconded by Ms. Payne, and the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

COMMITTEE REPORTS

5. Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Hope C. Tribble)

a. Report of the Treasurer – May 2021

Ije Dike-Young, Chief Financial Officer, reviewed the Report of the Treasurer that had been distributed to the Board.

She noted that both expenditures and revenue totals were as expected. As of May 31, 2021, our revenue is \$6,088,305 and our total expenditures are \$17,048,121.

Ms. Payne made the motion, which was seconded by Ms. Tribble, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

b. **Resolution 23 – 2021 (Transfers Between Classifications and Accounts)**

Ms. Dike-Young explained that the transfers outlined in the resolution were due to changes in purchasing, repairing and moving a public art installation to Central Library and increasing the amount due for the Communications Department to purchase supplies to facilitate hybrid Board meetings. She advised that we will transfer \$33,000 from Other Services and Charges to Supplies and Capital Outlay.

After full discussion and careful consideration of Resolution 23 – 2021, the resolution was adopted on the motion of Ms. Payne, seconded by Dr. Murtadha, to approve Resolution 23 – 2021, the Transfers Between Classifications and Accounts.

Resolution 23 – 2021 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

6. **Diversity, Policy and Human Resources Committee (Curtis W. Bigsbee, Chair; Patricia A. Payne, Hope C. Tribble)**

a. **Update on the Library Board’s Launch of a Climate Improvement Process** as proposed by Dr. Murtadha.

Mr. Bigsbee, as Chair of the Committee, invited Dr. Murtadha to discuss her proposal to conduct a Climate Study at the Library.

She commented that we need to look at past, existing, and emerging challenges to inclusion, diversity, and racial and social justice while focusing on staff morale, power, and communication. She noted that we need to be responsive and open to ideas to ensure that both IndyPL workers and external team members collaborate

on this process. Dr. Murtadha said we will develop ways to collect confidential data. They plan to begin this process within the new next two weeks.

7. Facilities Committee (Dr. Khaula Murtadha, Chair; Curtis Bigsbee, Rev. T. D. Robinson)

Dr. Murtadha respectfully requested that she no longer chair the Facilities Committee. She mentioned that she needs to focus on the Climate Study for the Library that will be conducted over the next several months.

Judge Salinas will determine who will serve at the new Chair of the Committee.

- a. **Resolution 24 – 2021** (Approval to Establish a Conditional Guaranteed Maximum Price with Powers & Sons Serving as the Construction Manager as Constructor for the Glendale Branch Replacement Project)

Sharon Smith, Facilities Director, discussed the resolution that had been presented to the Board. She noted that the Conditional Guaranteed Maximum Price Proposal is for the Structural Steel subcontract required for the project. Indiana Steel Fabricating will be a Tier 2 contractor while Powers & Sons is the Tier 1 contractor for the project. The amount identified for this work is \$752,000. It is anticipated that the project will be completed by the Fall of 2022.

After full discussion and careful consideration of Resolution 24 – 2021, the resolution was adopted on the motion of Dr. Murtadha, and seconded by Mr. Bigsbee, to approve Resolution 24 – 2021, the Approval to Establish a Conditional Guaranteed Maximum Price with Powers & Sons Serving as a Construction Manager as Constructor for the Glendale Branch Replacement Project.

Resolution 24 – 2021 was approved on the following roll call vote:

Mr. Biederman – Aye	Rev. Robinson – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

At this time, Ms. Payne acknowledged Brandon Cosby, who was in the audience. She mentioned that Mr. Cosby had been at Flanner House when she joined the Library Board approximately six years ago.

8. Library Foundation Update

Rev. Robinson reviewed the information contained in the May 2021 Update.

News

Many thanks to all who made possible the CBLC Book Fest & Juneteenth Celebration program held on June 18, 2021. We were also proud to see our colleague Nichelle Hayes

recognized as a Library Journal “Mover and Shaker.”

To celebrate the grand opening of the West Perry Branch, ceramic book tiles will be offered at that location for reduced prices, starting at \$50.00, through September 17, 2021. This is a great opportunity to permanently commemorate your support or honor a friend or loved one. To order your ceramic book tile, please complete the necessary form and return to the Foundation.

Congratulations to everyone who is part of the 2021 Summer Reading Program and workshops! You are inspiring children, teens and adults to expand their horizons through reading and dynamic lifelong learning experiences. We would like to thank our major sponsors, namely:

The Indianapolis Foundation Library Fund
 Indianapolis Indians
 Tracy L. Haddad Foundation, a fund of Central Indiana Community Foundation
 Nina Mason Pulliam Charitable Trust
 Mary Frances Rubly & Jerry Hummer
 BKD CPAs & Advisors
 Citizens Energy Group
 CollegeChoice CD 529 Savings Plan
 Indiana Pacers
 Indianapolis Colts
 Indy Eleven
 Louise Lage Kirtland and Hugh C. Kirtland Endowment Fund, a fund of the
 Indianapolis Foundation
 Lilly Endowment Inc.
 Meijer
 Office of Lawrence Township Trustee Steve Talley
 OneAmerica
 G. Marlyne Sexton
 The Swisher Foundation, Inc., in memory of Glenn M. Swisher

Donors

The Foundation thanks 76 donors who made gifts last month. The following are our top corporate and foundation contributors:

CD-COM Systems Midwest, Inc.
 College Savings Bank
 First Merchants Bank
 Indianapolis Indians
 Lewis Wagner, LLP
 Meijer
 Schmidt Associations
 Teachers Credit Union

Program Support

This month, the Library Foundation is proud to provide more than \$350,000 for Library programs and initiatives. Examples of major initiatives supported include:

1,000 Books Before Kindergarten
 Center for Black Literature & Culture

IPS and Charter Schools Library Card Program
 On the Road to Reading
 McFadden Lecture
 The Teen Zone

9. Report of the Chief Executive Officer

a. Confirming Resolutions:

1) Resolution Regarding Finances, Personnel and Travel (25 – 2021)

Jackie Nytes, Chief Executive Officer, explained that, among other things, such as the new hires and transfers for the new West Perry Branch, there are several job title changes on this month's resolution.

She pointed out that the job title of "Activity Guide" at Central will change to "Youth Multimedia Learning Specialist." Employees with the title of "Public Services Associate II" in the Outreach Department, will now be known as "Program Associate – Outreach." The "Building Ambassador" title will change to "Library Security Assistant." The title of "Computer Lab Assistant – Central" will become "Technology Learning Specialist – Public Services."

Ms. Payne noted that she was still concerned about the training being received by the G4S security staff that work at several library locations.

Ms. Nytes advised that we are phasing out the contracted security personnel and replacing them with IndyPL staff.

Ms. Payne asked to see the training information that G4S staff is currently receiving.

Mr. Bigsbee mentioned that executives from G4S had recently attended a Facilities Committee meeting and discussed the training being provided to their employees. This information will be provided to Ms. Payne;

Ms. Tribble pointed out a couple of items in the resolution that needed correction.

Ms. Nytes asked the Board to approve the resolution reflecting the referenced revisions.

Ms. Tribble made the motion, which was seconded by Mr. Bigsbee, to approve Resolution 25 – 2021, the Resolution Regarding Finances, Personnel and Travel.

Resolution 25 – 2021 was approved on the following roll call vote:

Mr. Biederman – Aye
Mr. Bigsbee – Aye
Dr. Murtadha – Aye
Ms. Payne – Aye

Rev. Robinson – Aye
Judge Salinas – Aye
Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

UNFINISHED BUSINESS

10. None.

NEW BUSINESS

11. None.

AGENDA BUILDING

12. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

July 2021 -

INFORMATION

13. **Materials**

There were no materials available to distribute to the Board.

14. **Board Meeting Schedule for 2021 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings for 2021**– *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

15. **Notice of Special Meetings**

None.

16. Notice of Next Regular Meeting

Monday, July 26, 2021, at the Library Services Center, 2450 North Meridian Street,
at 6:30 p.m.

17. Other Business

Dr. Murtadha thanked everyone again for holding us accountable now and in the future. .

18. Adjournment

The Acting Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:55 p.m.

Patricia Payne, Acting Secretary to the Board



Indianapolis-Marion County Public Library
Report of the Treasurer for June 2021
Prepared by Accounting for the July 26, 2021 Board Meeting

5a

Table of Contents

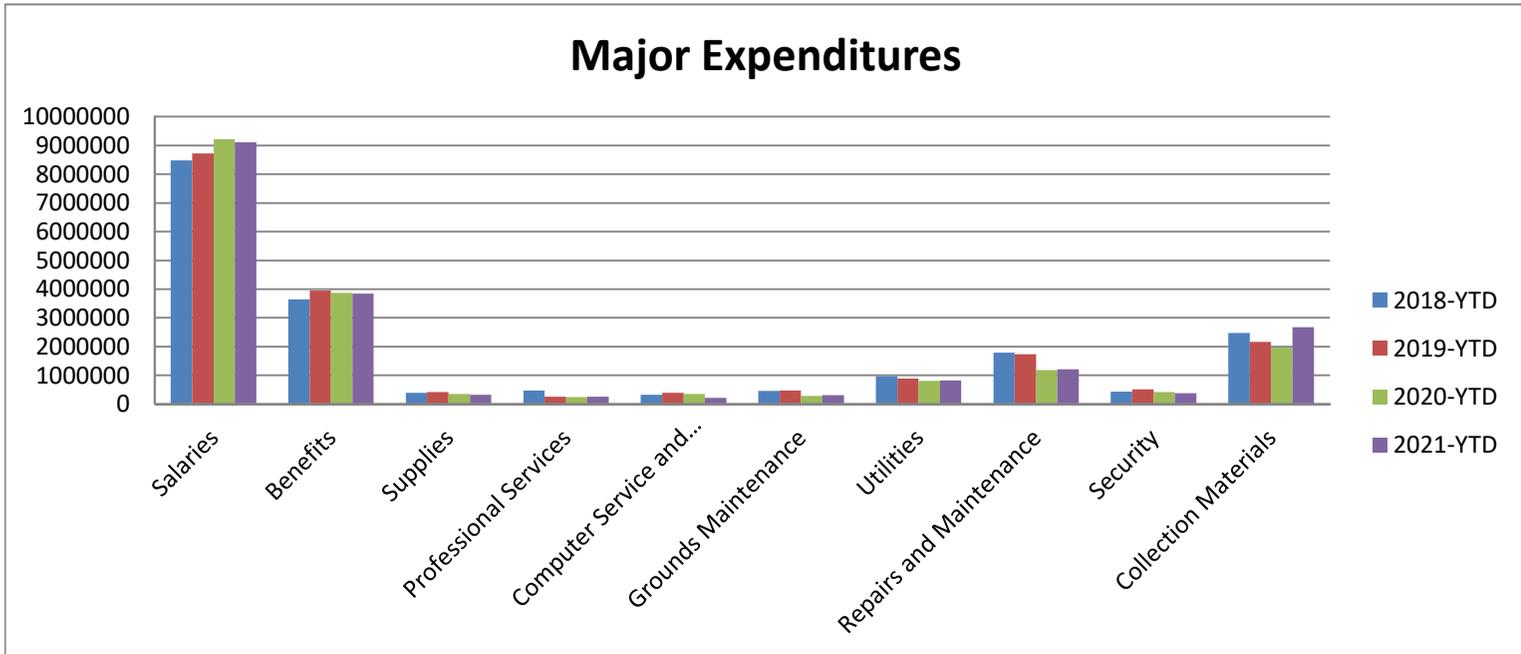
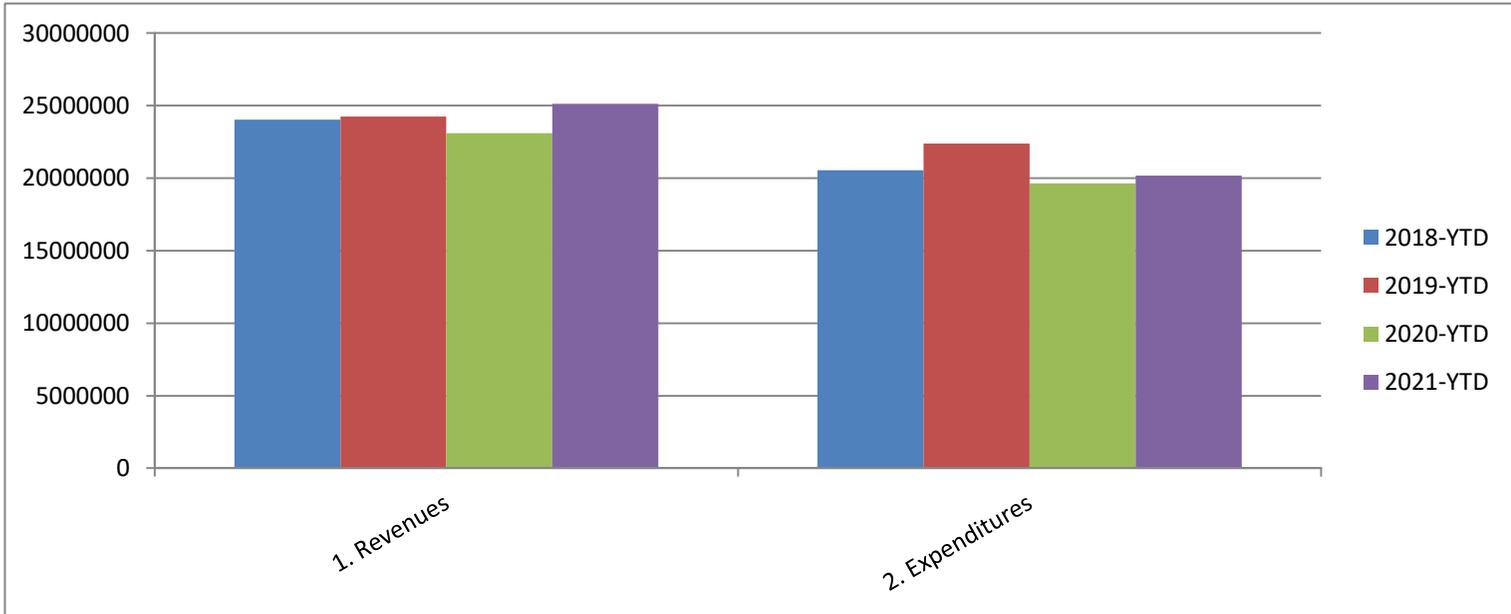
Operating Fund Revenues and Expenditures	1
Operating Fund – Charts	2
Operating Fund – Detailed Income Statement	3
Operating Fund – Cashflow Projections	6
Status of the Treasury – Cash Balances	7
Status of the Treasury – Investment Report	8
Bond and Interest Funds – Detailed Income Statement	9
Rainy Day Fund – Detailed Income Statement	10
Library Improvement Reserve Fund – Detailed Income Statement	11
Parking Garage – Detailed Income Statement	12
Shared System - Detailed Income Statement	13
Gift & Grant Fund - Detailed Income Statement	14
Summary of Construction Fund Cash Balances	17

Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended June 30, 2021

Revenue		Annual 2021 Revised Budget	Actual MTD 6/30/2021	Actual YTD 6/30/2021	% Budget Received
Property Taxes	31	37,083,732	16,731,874	20,509,048	55%
Intergovernmental	33	7,436,719	2,262,798	4,183,323	56%
Fines & Fees	35	165,918	12,966	56,692	34%
Charges for Services	34	555,491	37,252	218,400	39%
Miscellaneous	36	882,878	28,235	193,967	22%
Total		<u>46,124,738</u>	<u>19,073,125</u>	<u>25,161,430</u>	55%

Expenditures		Annual 2021 Revised Budget	Actual MTD 6/30/2021	Actual YTD 6/30/2021	% Budget Spent
Personal Services & Benefits	41	29,499,876	1,940,637	12,968,566	44%
Supplies	42	1,690,573	87,684	324,862	19%
Other Services and Charges	43	16,928,335	833,782	5,822,172	34%
Capital Outlay	44	3,551,122	264,682	1,059,305	30%
Total		<u>51,669,906</u>	<u>3,126,785</u>	<u>20,174,906</u>	39%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended June 30, 2021**



Indianapolis-Marion County Public Library
Fund 101- Operating Fund - Detailed Income Statement
Month Ended June 30, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
TAXES						
311000 PROPERTY TAX	45,409,231	45,409,231	16,731,874	20,509,048	-	24,900,183
311300 PROPERTY TAX CAPS	(9,161,750)	(8,325,499)	-	-	-	(8,325,499)
TAXES Total	36,247,481	37,083,732	16,731,874	20,509,048	-	16,574,684
INTERGOVERNMENTAL						
332200 E-RATE REVENUE	395,000	395,000	60,188	143,698	-	251,302
335100 FINANCIAL INSTITUTION TAX REV	298,260	298,260	160,880	160,880	-	137,380
335200 LICENSE EXCISE TAX REVENUE	2,585,701	2,585,701	1,523,346	1,523,346	-	1,062,355
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	1,927,292	-	1,927,292
335500 COUNTY OPTION INCOME TAX	-	-	42,395	273,333	-	(273,333)
335700 COMMERCIAL VEHICLE TAX REVENUE	273,734	273,734	144,155	144,155	-	129,579
339000 IN LIEU OF PROP. TAX	29,440	29,440	10,619	10,619	-	18,821
INTERGOVERNMENTAL Total	7,436,719	7,436,719	2,262,798	4,183,323	-	3,253,396
CHARGES FOR SERVICES						
347601 PUBLIC PRINTING REVENUE	303,631	303,631	23,862	139,117	-	164,514
347602 FAX TRANSMISSION REVENUE	62,553	62,553	10,594	54,470	-	8,083
347603 PROCTORING EXAMS	3,469	3,469	77	263	-	3,206
347604 PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	20,257	-	34,743
347605 USAGE FEE REVENUE	2,520	2,520	120	220	-	2,300
347606 SET-UP & SERVICE - TAXABLE	17,888	17,888	980	1,180	-	16,708
347607 SET-UP & SERVICE - NON-TAXABLE	14,420	14,420	350	650	-	13,770
347608 SECURITY SERVICES REVENUE	19,784	19,784	600	520	-	19,264
347609 EVENT SECURITY	-	-	240	240	-	(240)
347620 CAFE REVENUE	10,000	10,000	230	1,284	-	8,716
347621 CATERING REVENUE	66,226	66,226	199	199	-	66,027
CHARGES FOR SERVICES Total	555,491	555,491	37,252	218,400	-	337,091
FINES						
351200 FINES	153,000	153,000	12,000	52,761	-	100,239
351201 OTHER CARD REVENUE	1,163	1,163	260	975	-	188
351202 HEADSET REVENUE	5,708	5,708	258	922	-	4,786
351203 USB REVENUE	4,479	4,479	248	1,564	-	2,915
351204 LIBRARY TOTES	1,568	1,568	200	469	-	1,099
FINES Total	165,918	165,918	12,966	56,692	-	109,226
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	2,500	2,500	23	5,929	-	(3,429)
361000 INTEREST INCOME	90,000	90,000	3,224	20,390	-	69,610
362000 FACILITY RTL REV - TAXABLE	128,422	128,422	5,743	30,687	-	97,735
362001 FACILITY RENTAL REV - NONTAX	36,539	36,539	-	(3,500)	-	40,039
362002 EQUIPMENT RENTAL REV - TAXABLE	18,064	18,064	570	770	-	17,294
362003 EQUIPMENT RENTAL REV - NONTAX	2,353	2,353	-	-	-	2,353
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
MISCELLANEOUS Total	502,878	502,878	9,560	54,276	-	448,602
OTHER FINANCING SRCS						
392100 SALE OF SURPLUS PROPERTY	-	-	-	6,004	-	(6,004)
396000 REFUNDS	5,000	5,000	18,675	46,064	-	(41,064)
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	-	87,623	-	87,377
399001 INSURANCE REIMBURSEMENTS	200,000	200,000	-	-	-	200,000
OTHER FINANCING SRCS Total	380,000	380,000	18,675	139,691	-	240,309

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE Total	45,288,487	46,124,738	19,073,125	25,161,430	-	20,963,308
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	18,522,517	18,581,795	1,291,039	8,639,700	-	9,942,095
412000 SALARIES HOURLY STAFF	1,805,589	1,784,497	71,908	477,467	-	1,307,029
413000 WELLNESS	45,000	45,000	3,598	11,616	3,556	29,829
413001 LONG TERM DISABILITY INSURANCE	44,957	44,957	4,395	26,308	-	18,649
413002 EMPLOYEE ASSISTANCE PROGRAM	23,970	23,970	1,600	9,600	9,600	4,770
413003 TUITION ASSISTANCE	30,000	30,000	-	8,449	-	21,551
413100 FICA AND MEDICARE	1,555,100	1,558,021	101,199	666,185	-	891,836
413300 PERF/INPRS	2,630,197	2,630,197	185,263	1,209,348	-	1,420,849
413400 UNEMPLOYMENT COMPENSATION	20,000	23,463	2,106	13,781	1,081	8,601
413500 MEDICAL & DENTAL INSURANCE	4,737,323	4,738,247	276,709	1,890,299	25,004	2,822,944
413600 GROUP LIFE INSURANCE	39,729	39,729	2,822	15,813	-	23,916
PERSONAL SERVICES Total	29,454,382	29,499,876	1,940,637	12,968,566	39,240	16,492,069
SUPPLIES						
421500 OFFICE SUPPLIES - FAC/PURCH	710,120	765,626	19,279	121,426	112,304	531,897
421600 LIBRARY SUPPLIES	106,000	118,910	43,288	7,399	44,797	66,715
421700 DEPARTMENT OFFICE SUPPLIES	320,020	327,761	9,091	136,683	13,568	177,510
422210 GASOLINE	44,880	46,197	424	5,827	19,414	20,956
422250 UNIFORMS	8,160	12,360	50	1,683	4,123	6,554
422310 CLEANING & SANITATION	169,950	179,358	5,014	41,305	7,484	130,568
429001 NON CAPITAL FURNITURE & EQUIP	240,360	240,360	10,539	10,539	185,646	44,175
SUPPLIES Total	1,599,490	1,690,573	87,684	324,862	387,336	978,375
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	219,000	279,000	-	82,428	10,840	185,732
431500 CONSULTING SERVICES	278,320	580,732	24,687	181,960	108,316	290,457
432100 FREIGHT & EXPRESS	7,070	7,674	917	3,829	2,186	1,660
432200 POSTAGE	65,265	73,448	1,276	35,712	1,925	35,811
432300 TRAVEL	33,280	33,280	104	817	-	32,463
432400 DATA COMMUNICATIONS	278,400	278,400	21,853	139,679	-	138,721
432401 CELLULAR PHONE	10,890	10,890	871	4,890	-	6,000
432500 CONFERENCES	132,000	135,900	-	1,824	2,500	131,576
432501 IN HOUSE CONFERENCE	78,000	78,000	3,792	34,361	27,880	15,759
433100 OUTSIDE PRINTING	154,000	133,698	21,737	43,907	8,776	81,015
433200 PUBLICATION OF LEGAL NOTICES	1,810	1,810	441	616	-	1,194
434100 WORKER'S COMPENSATION	172,612	172,612	-	43,819	-	128,793
434200 PACKAGE	268,854	268,854	-	79,699	-	189,156
434201 EXCESS LIABILITY	11,514	11,514	-	8,039	-	3,476
434202 AUTOMOBILE	21,797	21,797	-	10,769	-	11,029
434500 OFFICIAL BONDS	1,112	1,112	-	-	-	1,112
434501 PUBLIC OFFICIALS & EE LIAB	17,798	17,798	-	9,008	-	8,790
434502 BROKERAGE FEE	20,000	20,000	-	10,000	-	10,000
435100 ELECTRICITY	1,236,709	1,359,751	64,779	386,288	831,567	141,896
435200 NATURAL GAS	167,793	189,305	6,228	77,365	54,147	57,793
435300 HEAT/STEAM	408,194	434,418	14,815	134,493	241,731	58,194
435400 WATER	87,574	94,034	3,335	21,865	64,595	7,574
435401 COOLING/CHILLED WATER	564,737	587,190	43,006	167,392	385,061	34,737
435500 STORMWATER	28,512	28,512	56	11,756	11,966	4,790
435900 SEWAGE	100,725	106,497	2,510	19,094	82,858	4,545
436100 REP & MAINT-STRUCTURE	746,361	777,691	54,466	238,010	239,303	300,378
436101 ELECTRICAL	487,437	550,371	51,777	135,484	207,991	206,896
436102 PLUMBING	102,000	103,025	5,221	21,454	24,245	57,326
436103 PEST SERVICES	35,700	38,646	1,576	8,674	18,272	11,700
436104 ELEVATOR SERVICES	139,740	165,931	25,964	94,061	66,459	5,411
436110 CLEANING SERVICES	1,176,936	1,256,067	67,538	468,294	586,595	201,178
436200 REP & MAINT-EQUIPMENT	221,340	227,326	1,705	94,634	33,180	99,512
436201 REP & MAINT-HEATING & AIR	476,340	518,452	15,399	131,728	157,722	229,003
436202 REP & MAINT -AUTO	64,260	67,431	8,828	18,174	700	48,557
436203 REP & MAINT-COMPUTERS	355,100	355,100	49,692	117,275	107,044	130,781

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
437200 EQUIPMENT RENTAL	86,908	86,908	5,811	35,055	23,497	28,356
437300 REAL ESTATE RENTAL	343,575	343,575	49,046	159,325	8,750	175,500
439100 CLAIMS, AWARDS, INDEMNITIES	25,750	25,750	-	-	-	25,750
439600 TRASH REMOVAL	71,404	74,293	4,772	48,307	25,820	166
439601 SNOW REMOVAL	419,910	443,284	1,875	235,600	46,509	161,175
439602 LAWN & LANDSCAPING	343,082	343,082	10,433	25,063	50,018	268,002
439800 DUES & MEMBERSHIPS	58,230	58,820	-	42,794	625	15,401
439901 COMPUTER SERVICES	366,100	290,600	721	44,459	98,661	147,480
439902 PAYROLL SERVICES	140,000	140,000	11,437	57,393	-	82,607
439903 SECURITY SERVICES	1,255,543	1,329,581	(148)	372,465	355,020	602,095
439904 BANK FEES/CREDIT CARD FEES	66,950	66,950	5,914	33,042	-	33,908
439905 OTHER CONTRACTUAL SERVICES	679,376	756,856	39,093	217,752	267,239	271,865
439906 RECRUITMENT EXPENSES	29,000	29,000	697	20,156	-	8,844
439907 EVENTS & PR	54,200	99,180	6,580	42,156	8,865	48,159
439910 PROGRAMMING	77,500	79,447	550	5,540	3,348	70,558
439911 PROGRAMMING-JUV.	150,000	151,963	-	14,292	3,635	134,036
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	-	-	25,000
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	3,100,000	3,592,780	204,430	1,631,375	492,780	1,468,625
451100 AUDIT FEES	15,000	30,000	-	-	15,000	15,000
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	15,483,708	16,958,335	833,782	5,822,172	4,675,625	6,460,538
CAPITAL						
443500 BUILDING	-	9,481	-	3,049	-	6,432
445100 CAPITAL - FURNITURE	-	8,200	8,113	8,113	-	87
445200 VEHICLES	-	42,257	-	-	42,257	-
445301 COMPUTER EQUIPMENT	270,500	262,300	-	-	230,412	31,888
449000 BOOKS & MATERIALS	3,160,296	3,228,883	256,569	1,048,143	68,587	2,112,153
449001 PERIODICALS & NEWSPAPERS	-	-	-	-	-	-
CAPITAL Total	3,430,796	3,551,122	264,682	1,059,305	341,257	2,150,559
EXPENSE Total	49,968,376	51,699,906	3,126,785	20,174,906	5,443,458	26,081,542

**Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2021**

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
Beginning Balance	\$ 31,372,728	\$ 28,770,156	\$ 26,116,172	\$ 23,403,072	\$ 20,269,203	\$ 20,417,636	\$ 36,363,428	\$ 32,802,702	\$ 29,415,696	\$ 25,739,233	\$ 22,432,638	\$ 21,782,504	\$ 31,372,728	\$ 31,372,728	
Receipts:															
PROPERTY TAX 311000	-	-	-	1,011,209	2,765,965	16,731,874	-	-	-	928,523	3,181,295	12,942,028	37,560,895	36,247,481	1,313,414
PROPERTY TAX CAPS 311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE 332200	16,128	14,414	14,414	14,414	24,139	60,188	14,642	14,642	14,642	14,642	14,842	14,642	231,751	395,000	(163,249)
FINANCIAL INSTITUTION TAX REV 335100	-	-	-	-	-	160,880	-	-	-	-	-	166,430	327,310	298,260	29,050
LICENSE EXCISE TAX REVENUE 335200	-	-	-	-	-	1,523,346	-	-	-	-	-	1,347,376	2,870,722	2,585,701	285,021
LOCAL OPTION INCOME TAX 335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-
COUNTY OPTION INCOME TAX 335500	42,395	42,395	42,395	42,395	61,356	42,395	42,395	42,395	42,395	42,395	42,395	42,395	527,705	-	527,705
COMMERCIAL VEHICLE TAX REVENUE 335700	-	-	-	-	-	144,155	-	-	-	-	-	144,824	288,979	273,734	15,245
IN LIEU OF PROP. TAX 339000	-	-	-	-	-	10,619	-	-	-	-	-	13,768	24,386	29,440	(5,054)
COPY MACHINE REVENUE 347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE 347601	17,650	19,041	26,898	26,710	24,956	23,862	25,000	32,000	32,000	32,000	32,000	22,981	315,098	303,631	11,467
FAX TRANSMISSION REVENUE 347602	6,914	7,884	10,922	9,575	8,580	10,594	5,000	5,000	5,000	5,000	5,000	5,639	85,109	62,553	22,556
PROCTORING EXAMS 347603	-	25	4	131	26	77	400	400	400	400	400	669	2,932	3,469	(537)
PLAC CARD DISTRIBUTION REVENUE 347604	-	-	-	-	20,257	-	-	-	-	-	-	-	20,257	55,000	(34,743)
USAGE FEE REVENUE 347605	40	-	20	20	20	120	-	500	500	500	500	520	2,740	2,520	220
SET-UP & SERVICE - TAXABLE 347606	-	-	-	200	-	980	2,925	1,750	1,750	1,650	1,750	1,750	12,755	17,888	(5,133)
SET-UP & SERVICE - NON-TAXABLE 347607	-	-	-	300	-	350	1,000	500	-	600	250	-	3,000	14,420	(11,420)
SECURITY SERVICES REVENUE 347608	-	(200)	-	120	-	600	1,380	780	1,110	660	270	120	4,840	19,784	(14,944)
EVENT SECURITY 347609	-	-	-	-	-	240	-	-	-	-	-	-	240	-	240
PARKING REVENUE 347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE 347620	235	154	153	273	239	230	-	-	1,109	231	283	201	3,108	10,000	(6,892)
CATERING REVENUE 347621	-	-	-	-	-	199	-	2,985	4,039	3,638	-	4,630	15,491	66,226	(50,735)
FINES 351200	5,300	5,657	10,485	9,943	9,376	12,000	10,000	10,000	10,000	10,000	10,000	10,000	112,761	153,000	(40,239)
OTHER CARD REVENUE 351201	65	-	65	455	130	260	65	195	195	195	-	-	1,495	1,163	332
HEADSET REVENUE 351202	99	107	141	144	174	258	250	230	300	230	230	230	2,392	5,708	(3,316)
USB REVENUE 351203	229	187	336	322	243	248	300	300	300	300	300	300	3,364	4,479	(1,115)
LIBRARY TOTES 351204	2	21	69	73	105	200	20	70	70	70	70	70	839	1,568	(729)
MISCELLANEOUS REVENUE 360000	20	59	123	44	5,659	23	200	200	200	200	200	200	7,129	2,500	4,629
REVENUE ADJUSTMENT 360001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTEREST INCOME 361000	3,797	3,235	3,412	3,320	3,402	3,224	3,000	3,000	3,000	3,000	3,000	3,000	38,390	90,000	(51,610)
FACILITY RTL REV - TAXABLE 362000	1,119	7,510	4,395	9,017	2,903	5,743	6,000	16,000	12,000	14,000	9,500	5,800	93,987	128,422	(34,435)
FACILITY RENTAL REV - NONTAX 362001	-	(1,575)	(1,925)	-	-	-	540	540	2,510	2,725	5,510	2,055	10,380	36,539	(26,159)
EQUIPMENT RENTAL REV - TAXABLE 362002	200	-	-	-	-	570	-	1,900	2,150	3,185	1,900	1,110	11,015	18,064	(7,049)
EQUIPMENT RENTAL REV - NONTAX 362003	-	-	-	-	-	-	-	400	450	500	-	300	1,650	2,353	(703)
FOUNDATION CONTRIBUTION 367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS 367004	-	-	-	-	-	-	-	225,000	-	-	-	-	225,000	225,000	-
TRANSFER IN 391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY 392100	-	-	-	-	6,004	-	45,780	-	-	2,075	3,850	-	57,709	-	57,709
REFUNDS 396000	-	-	-	-	27,390	18,675	420	420	420	420	420	800	48,964	5,000	43,964
REIMBURSEMENT FOR SERVICES 399000	71,621	4,890	185	-	10,927	-	-	-	15,000	71,000	2,000	2,000	177,623	175,000	2,623
INSURANCE REIMBURSEMENTS 399001	-	-	-	-	-	-	-	-	-	-	-	-	-	200,000	(200,000)
Total Receipts	487,030	425,019	433,308	1,449,882	3,293,067	19,073,125	480,533	680,293	470,756	1,459,356	3,637,181	15,055,054	46,944,601	45,288,487	1,656,113
Expenditures:															
PERSONAL SERVICES & BENEFITS 41	2,010,731	2,240,418	1,985,043	2,824,513	1,967,224	1,940,637	2,223,885	2,220,735	2,220,735	3,088,800	2,220,735	2,223,235	27,166,690	29,499,876	2,333,186
SUPPLIES 42	45,318	48,724	51,912	38,991	52,233	87,684	181,858	181,858	181,858	181,858	181,858	188,268	1,422,420	1,687,573	265,153
OTHER SERVICES AND CHARGES 43	958,955	792,243	1,071,506	1,351,239	814,447	833,782	1,274,096	1,153,399	1,157,731	1,325,836	1,392,031	2,359,961	14,485,227	16,931,335	2,446,108
LIBRARY MATERIALS CAPITAL OUTLAY 44	74,598	1,325	105,787	301,013	311,900	264,682	361,420	511,307	586,894	169,457	492,691	370,047	3,551,122	3,551,122	-
Total Expenditures	3,089,602	3,082,709	3,214,249	4,515,757	3,145,804	3,126,785	4,041,259	4,067,298	4,147,219	4,765,951	4,287,315	5,141,511	46,625,460	51,669,906	5,044,447
Change in Payables/Petty Cash/Correction* Transfer Out	-	3,707	67,842	(67,994)	1,170	(548)	-	-	-	-	-	-	4,176	-	-
Ending Balance	\$ 28,770,156	\$ 26,116,172	\$ 23,403,072	\$ 20,269,203	\$ 20,417,636	\$ 36,363,428	\$ 32,802,702	\$ 29,415,696	\$ 25,739,233	\$ 22,432,638	\$ 21,782,504	\$ 31,696,046	\$ 31,696,046	\$ 24,991,310	

**Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended June 30, 2021**

FUND	CASH AND INVESTMENTS 5/31/2021	RECEIPTS	DISBURSEMENTS	CASH AND INVESTMENTS 6/30/2021
101 Total Operating	20,417,636	19,073,125	3,127,333	36,363,428
104 Total Fines	(80)	53,013	53,013	(80)
226 Total Parking Garage	645,819	17,023	6,407	656,435
230 Total Grant	499,330	111,502	8,488	602,343
245 Total Rainy Day	5,818,678	303	1,077,064	4,741,917
270 Total Shared System	197,116	2,125	5,868	193,373
276 Total Cares Grant Fund	29,686	-	-	29,686
301 Total BIRF 1	2,155,168	3,994,828	1,841,675	4,308,321
321 Total BIRF 2	325,985	4,296,547	3,869,576	752,957
471 Total Library Improvement Reserve Fund	2,426,894	128	(4,260)	2,431,281
472 Total Construction	-	-	-	-
474 Total 2014 Multi-Branch Fac Improv	-	-	-	-
475 Total 2015 Bond RFID Books & Materials	155	-	-	155
476 Total 2016 Bond - Michigan Rd	3,986	-	-	3,986
477 Total 2017A Bond - Brightwood	19,753	-	1,035	18,719
478 Total 2017B Bond - Eagle	509,116	-	3,265	505,851
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	1,352,577	-	3,081	1,349,496
480 Total 2018 BBond - West Perry Branch	2,108,483	-	344,241	1,764,242
481 Total 2019 Bond - LAW WAY Renovation	11,457	-	-	11,457
482 Total 2020 Bond - Fac Renov Equip Acq	4,903,674	-	335,813	4,567,861
800 Total Gift	1,740,929	152,495	80,496	1,812,928
806 Total Payroll Liabilities (1)	68,556	103,482	102,824	69,214
812 Total Foundation Agency Fund	1,819	322	1,660	480
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	240	325	240	325
815 Total PLAC Card Revenue Agency Fund	11,655	5,022	-	16,677
Grand Total	43,248,663	27,810,240	10,857,817	60,201,086

Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
Month Ended June 30, 2021

<u>Chase Savings Account</u>			<u>Previous Month's Chase Savings Account Activity</u>		
	Balance June 30, 2021	Interest Earned June 30, 2021		Balance May 31, 2021	Interest Earned May 31, 2021
Operating Fund	\$ 2,002,872	\$ 16	Operating Fund	\$ 2,002,856	\$ 17
Grant Fund	\$ 193,395	\$ -	Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,248	\$ 3	Parking Garage	\$ 409,245	\$ 3
Bond & Interest Redemption Fd	\$ -	\$ -	Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -	Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,767	\$ 3	Rainy Day Fund	\$ 404,764	\$ 3
Gift Fund	\$ 78	\$ 2	Gift Fund	\$ 77	\$ 2
Total Chase Savings Account	\$ 3,023,746	\$ 24	Total Chase Savings Account	\$ 3,023,722	\$ 25
<i>The average savings account rate for June was 0.01%</i>			<i>The average savings account rate for May was 0.01%</i>		
<u>Fifth Third Bank Investment Account</u>			<u>Previous Month's Fifth Third Bank Investment Account</u>		
	Balance June 30, 2021	Interest Earned June 30, 2021		Balance May 31, 2021	Interest Earned May 31, 2021
Library Improvement Reserve Fd	\$ 2,229,856	\$ 128	Library Improvement Reserve Fd	\$ 2,229,729	\$ 118
Rainy Day Fund	\$ 4,460,304	\$ 255	Rainy Day Fund	\$ 4,460,049	\$ 236
Total Fifth Third Bank	\$ 6,690,161	\$ 383	Total Fifth Third Bank	\$ 6,689,778	\$ 354
<i>The average investment account rate for June was 0.07%</i>			<i>The average investment account rate for May was 0.06%</i>		
<u>Hoosier Fund Account Income</u>			<u>Previous Month's Hoosier Fund Account Income</u>		
	Balance June 30, 2021	Interest Earned June 30, 2021		Balance May 31, 2021	Interest Earned May 31, 2021
Operating Fund	\$ 8,674,129	\$ 2,838	Operating Fund	\$ 8,671,291	\$ 2,996
Rainy Day Fund	\$ 179,680	\$ 44	Rainy Day Fund	\$ 179,636	\$ 46
2017A Brightwood Project Fund	\$ -	\$ -	2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 562,846	\$ -	2018B West Perry Project Fund	\$ 3,062,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -	2018A Multi-Project Fund	\$ 1,251,796	\$ -
Bond & Interest Redemption Fd	\$ 27,163	\$ 296	Bond & Interest Redemption Fd	\$ 26,867	\$ 319
2019 Lawrence/Wayne Project Fund	\$ -	\$ -	2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 10,195,614	\$ 3,179	Total Hoosier Fund Account	\$ 13,192,435	\$ 3,360
<i>The average Hoosier Fund account rate for June was 0.30%</i>			<i>The average Hoosier Fund account rate for May was 0.30%</i>		
<u>TrustIndiana</u>			<u>Previous Month's TrustIndiana</u>		
	Balance June 30, 2021	Interest Earned June 30, 2021		Balance May 31, 2021	Interest Earned May 31, 2021
Operating Fund	\$ 6,426,841	\$ 365	Operating Fund	\$ 6,426,476	\$ 385
2015 RFID Project Fund	\$ -	\$ -	2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -	2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ 370,223	\$ -	2017B Eagle Project Fund	\$ 370,223	\$ -
2018B West Perry Project Fund	\$ -	\$ -	2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -	Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -	Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,338,213	\$ 365	Total TrustIndiana Account	\$ 7,337,848	\$ 385
<i>The average TrustIndiana account rate for June was 0.06%</i>			<i>The average TrustIndiana account rate for May was 0.06%</i>		
<u>U. S. Bank</u>			<u>Previous Month's U.S. Bank</u>		
	Balance June 30, 2021	Interest Earned June 30, 2021		Balance May 31, 2021	Interest Earned May 31, 2021
Operating Fund	\$ 1,053,342	\$ 5	Operating Fund	\$ 1,053,337	\$ 4
Total U. S. Bank	\$ 1,053,342	\$ 5	Total U. S. Bank	\$ 1,053,337	\$ 4
<i>The average U. S. Bank account rate for June was 0.01%</i>			<i>The average U. S. Bank account rate for May was 0.01%</i>		

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended June 30, 2021

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	14,136,876	14,136,876	7,761,507	7,761,507	-	6,375,369
Property Taxes Total	14,136,876	14,136,876	7,761,507	7,761,507	-	6,375,369
Intergovernmental						
335100 FINANCIAL INSTITUTION T	97,302	97,302	46,425	46,425	-	50,877
335200 LICENSE EXCISE TAX REVE	810,160	810,160	437,751	437,751	-	372,409
335700 COMMERCIAL VEHICLE TAX	89,302	89,302	41,598	41,598	-	47,704
339000 IN LIEU OF PROP. TAX	8,521	8,521	3,798	3,798	-	4,723
Intergovernmental Total	1,005,285	1,005,285	529,572	529,572	-	475,713
Miscellaneous						
361000 INTEREST INCOME	-	-	296	1,850	-	(1,850)
Miscellaneous Total	-	-	296	1,850	-	(1,850)
REVENUES Total	15,142,161	15,142,161	8,291,375	8,292,929	-	6,849,232
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	14,750	14,750	750	3,000	-	11,750
438100 PRINCIPAL	15,385,000	15,385,000	5,075,000	6,775,000	-	8,610,000
438200 INTEREST	1,467,665	1,467,665	635,501	776,838	-	690,828
Other Services and Charges Total	16,867,415	16,867,415	5,711,251	7,554,838	-	9,312,578
EXPENSES Total	16,867,415	16,867,415	5,711,251	7,554,838	-	9,312,578

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended June 30, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	30,000	30,000	303	2,324	-	27,676
MISCELLANEOUS Total	30,000	30,000	303	2,324	-	27,676
REVENUE Total	30,000	30,000	303	2,324	-	27,676
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	100,000	35,361	-	35,361	-	-
431200 ENGINEERING & ARCHITECTURAL	400,000	404,200	113,010	740,325	929,970	(1,266,095)
431500 CONSULTING SERVICES	-	72,819	29,002	51,820	42,740	(21,741)
433200 PUBLICATION OF LEGAL NOTICES	-	220	84	220	-	-
OTHER SERVICES AND CHARGES TOTAL	500,000	512,600	142,096	827,726	972,710	(1,287,836)
CAPITAL						
441000 LAND	1,000,000	1,000,000	934,968	934,968	-	65,032
443500 BUILDING	1,500,000	1,500,000	-	-	-	1,500,000
CAPITAL Total	2,500,000	2,500,000	934,968	934,968	-	1,565,032
EXPENSE Total	3,000,000	3,012,600	1,077,064	1,762,694	972,710	277,196

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended June 30, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	20,000	20,000	128	1,012	-	18,988
MISCELLANEOUS Total	20,000	20,000	128	1,012	-	18,988
REVENUE Total	20,000	20,000	128	1,012	-	18,988
EXPENSE						
OTHER SERVICES AND CHARGES						
436100 REP & MAINT-STRUCTURE	-	28,441	(4,260)	28,441	-	-
OTHER SERVICES AND CHARGES TOTAL	-	28,441	(4,260)	28,441	-	-
CAPITAL						
444501 COMPUTER SOFTWARE	-	133,362	-	2,550	130,812	-
CAPITAL Total	-	133,362	-	2,550	130,812	-
EXPENSE Total	-	161,803	(4,260)	30,991	130,812	-

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended June 30, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	120,000	120,000	16,480	49,539	-	70,461
347611 EVENTS PARKING	8,000	8,000	540	740	-	7,260
CHARGES FOR SERVICES Total	128,000	128,000	17,020	50,279	-	77,721
MISCELLANEOUS						
361000 INTEREST INCOME	1,000	1,000	3	33	-	967
MISCELLANEOUS Total	1,000	1,000	3	33	-	967
REVENUE Total	129,000	129,000	17,023	50,312	-	78,688
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,000	2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH	6,000	6,000	118	634	-	5,366
422310 CLEANING & SANITATION	100	100	-	-	-	100
SUPPLIES Total	8,100	8,100	118	634	-	7,466
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	5,000	5,000	-	1,588	-	3,413
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	1,000	6,000	-	6,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	6,000	6,000	457	2,365	-	3,635
434201 EXCESS LIABILITY	7,000	7,000	389	2,349	-	4,651
436100 REP & MAINT-STRUCTURE	15,000	15,000	-	3,600	-	11,400
436110 CLEANING SERVICES	8,000	8,000	-	-	-	8,000
436200 REP & MAINT-EQUIPMENT	8,000	8,000	-	49	-	7,951
436201 REP & MAINT-HEATING & AIR	123,062	146,124	-	-	23,062	123,062
439904 BANK FEES/CREDIT CARD FEES	7,000	7,000	128	588	-	6,412
439905 OTHER CONTRACTUAL SERVICES	52,000	52,000	4,315	19,673	-	32,327
OTHER SERVICES AND CHARGES TOTAL	243,162	266,224	6,289	36,211	23,062	206,951
CAPITAL						
445300 CAPITAL - EQUIPMENT	184,446	322,781	-	105,188	36,608	180,985
CAPITAL Total	184,446	322,781	-	105,188	36,608	180,985
EXPENSE Total	435,708	597,105	6,407	142,032	59,670	395,402

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended June 30, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	2,125	43,815	-	(43,815)
CHARGES FOR SERVICES Total	-	-	2,125	43,815	-	(43,815)
REVENUE Total	-	-	2,125	43,815	-	(43,815)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	62,942	62,942	4,842	31,471	-	31,471
413100 FICA AND MEDICARE	4,815	4,815	339	2,198	-	2,617
413300 PERF/INPRS	8,938	8,938	688	4,469	-	4,469
PERSONAL SERVICES Total	76,695	76,695	5,868	38,138	-	38,557
SUPPLIES						
421600 LIBRARY SUPPLIES	5,000	5,641	-	310	2,685	2,647
SUPPLIES Total	5,000	5,641	-	310	2,685	2,647
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	5,000	5,000	-	-	-	5,000
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	916	916	-	120	-	796
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVICES EXP	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	9,488	-	4,512
OTHER SERVICES AND CHARGES TOTAL	97,166	97,166	-	9,608	-	87,558
EXPENSE Total	178,861	179,502	5,868	48,055	2,685	128,762

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended June 30, 2021

	MTD	YTD
REVENUE		
MISCELLANEOUS		
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	2,288
360000 MISCELLANEOUS REVENUE	-	179
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	2	16
367000 FOUNDATION CONTRIBUTION	152,495	909,532
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	111,500	257,726
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	(4,795)
MISCELLANEOUS Total	263,996	1,164,945

REVENUE Total	263,996	1,164,945
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EXPENSE

00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	342	2,669
00015001 - CENTRAL UNRESTRICTED GIFT	-	-
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	7,124	46,115
00045001 - IRVINGTON UNRESTRICTED GIFT	-	271
00055001 - BRIGHTWOOD UNRESTRICTED GIFT	-	34
00065001 - DECATUR UNRESTRICTED GIFT	-	54
00075001 - EAGLE UNRESTRICTED GIFT	-	61
00095001 - E. WASHINGTON UNRESTRICTED GIFT	-	164
00135001 - LAWRENCE UNRESTRICTED GIFTS	400	620
00145001 - NORA UNRESTRICTED GIFTS	-	167
00155005 - PIKE AQUARIUM	-	930
00165001 - GARFIELD PARK UNRESTRICTED GIFTS	-	96
00185001 - SPADES PRK UNRESTRICTED GIFTS	-	592
00195001 - WAYNE UNRESTRICTED GIFTS	-	37
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	961	961
00285001 - BEECH GROVE UNRESTRICTED GIFTS	-	34
00405001 - CEO UNRESTRICTED GIFTS	-	5,327
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	30,588	269,619
00425002 - LIBRARY MATERIALS MEMORIAL FUND	-	(1,443)
00425003 - LIBRARY MATERIALS ESTATE GIFTS	-	26,664
00425010 - LILLY CITY DIGITIZATION	1,364	51,907
00425015 - LSTA DIGITIZING LA VOZ DE INDIANA	-	10,680
18015015 - CURVESIDE RIDE - LEARNING CURVE	-	-
18015018 - #CODECAFE AT CENTRAL MAKERSPACE	-	-
18055010 - GROW WITH GOOGLE	-	15,981
18085010 - NE CORRIDOR COMMUNITY READERS E38	-	-

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended June 30, 2021

	MTD	YTD
18245013 - POCKET PARK STORYWALK TCM	-	-
18465011 - SCHOOL LIBRARY CARDS	-	10,901
19155001 - LAUNDROMAT PROGRAMMING PIKE	169	169
19420515 - COMMUNITY CORE COLLECTION CMSA	-	1,434
19425022 - SIMON LOVE OF READING	-	180
20005010 - TEEN ADVISORY GRP MULTI-BRANCH	-	327
20005012 - READY TO READ 2020	-	5
20005013 - SUMMER READING PROGRAM 2020	-	2,300
20005014 - CAREER CENTER 2020	-	185
20005026 - TEEN SPACES MULTI-BRANCH	-	1,102
20005027 - ADULT BOOK DISCUSSIONS MULTI-BRANCH	-	130
20005028 - CODING & TECH FOR ADULTS MULTI BRAN	-	2,185
20015016 - SIMPLE AFFORDABLE PLANT BASED COOKI	-	182
20015032 - CONSERVATION PRESERVATION CENTRAL	-	500
20015033 - ISCR LECTURE SERIES CENTRAL	-	500
20015035 - LGBTQ+ ORAL HISTORY PROJECT	6,000	6,000
20065010 - ART FOR FAMILIES DECATUR	-	332
20065011 - STEAM PRESCHOOL STORYTIME DECATUR	-	56
20125011 - HVL DEVICE LENDING EXPANSION	3,655	21,909
20225010 - SNACKS & STORIES WARREN	-	324
20275010 - MICHIGAN ROAD BRANCH ART	-	3,000
20425010 - GENERAL DIGITIZATION 2020	-	7,764
20425011 - MARION CTY INTERNET LIBRARY 20-21	-	500
20425015 - ANTI-RACISM BOOKS	2,365	11,001
20425017 - AXIS 360 HIGH SCHOOL EBOOKS	-	49,727
20425018 - AXIS 360 COVID EXPANSION EBOOKS	19,361	24,499
20455011 - LUNCH AND LEARN PDA	-	1,000
20455023 - 100 BOOKS BEFORE GRADUATION	-	2,542
20455024 - CIVIC SWITCHBOARD	-	8,450
20455028 - TEEN COMMUNITY BOOK CLUBS	-	2,650
20455030 - FOLKLORIC DANCE DEMOS	-	1,000
20465011 - BRANDED GIVEAWAYS	-	6,076
21005013 - SUMMER READING PROGRAM 2021	12,274	69,726
21005016 - ADULT SUMMER READING PROGRAM	350	350
21005029 - INDYPL SEED LIBRARY	-	1,183
21005033 - MENTAL HEALTH AND WELL BEING	150	416
21005036 - PRESCHOOL PACKAGED PROGRAMS	-	3,734
21005037 - CONCERT SERIES	600	7,150
21005038 - MONUMENT CIRCLE BOOK STATION TO CEN	-	-
21005039 - ON THE ROAD TO READING R2R	-	-
21015011 - NONPROFIT WORKSHOPS AT CENTRAL	-	1,500
21015016 - SIMPLE AND AFFORDABLE PLANT BASED C	-	364

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended June 30, 2021

	MTD	YTD
21015037 - CENTRAL LIBRARY BOOK CLUB	1,769	(91)
21015038 - POP UP COMPUTER LAB CEN/E38	(3,617)	(3,617)
21085018 - ZINE COLLECTION	414	1,240
21085022 - GRAB AND GO CRAFTS E38	-	175
21135010 - ADULT BOOK DISCUSSIONS - LAW	-	135
21135011 - CULTURE HISTORY AND SOCIETY LAW	113	463
21225015 - TEEN GAMING AND ART	-	41
21225016 - FANDOM AT THE LIBRARY	-	37
21415015 - THE PUBLIC COLLECTION ART STRATEGIE	-	1,909
21425014 - GENERAL DIGITIZATION 2021	-	-
21455010 - MEET THE ARTIST XXXIII 2021 ALL STA	-	15,480
21455014 - CAREER CENTER	-	1,883
21455018 - FIT LIT BOOK DISCUSSION AND LECTURE	213	613
21455028 - TEEN COMMUNITY BOOK CLUBS	22	22
21455034 - INTERNATIONAL FESTIVALS AND CELEBRA	-	796
21455035 - YA AUTHOR VISITS	-	-
21455039 - SUMMER WORKSHOPS	750	750
EXPENSE Total	85,367	702,724

**Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended June 30, 2021**

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 475 - Restricted - RFID Project	155.33
Fund 476 - Restricted - Michigan Road Project	3,986.47
Fund 477 - Restricted - Brightwood Project	18,718.68
Fund 478 - Restricted - Eagle Project	505,851.30
Fund 479 - Restricted - Multiple Projects	1,344,289.90
Fund 480 - Restricted - West Perry Project	1,019,916.12
Fund 481 - Restricted - Lawrence/ Wayne Projects	11,456.96
Fund 482 - Restricted - Multiple Projects II	4,567,861.33
Total Construction Fund Cash Balances	<u><u>7,472,236.09</u></u>

Construction Fund Classification Breakdown

Fund 475 - Restricted - RFID Project	155.33
Fund 476 - Restricted - Michigan Road Project	3,986.47
Fund 477 - Restricted - Brightwood Project	18,718.68
Fund 478 - Restricted - Eagle Project	505,851.30
Fund 479 - Restricted - Multiple Projects	1,344,289.90
Fund 480 - Restricted - West Perry Project	1,019,916.12
Fund 481 - Restricted - Lawrence/ Wayne Projects	11,456.96
Fund 482 - Restricted - Multiple Projects II	4,567,861.33
Total Construction Fund Breakdown	<u><u>7,472,236.09</u></u>

Summary of Classifications

Total Restricted	7,472,236.09
Total Assigned	0.00
Total of All Classifications	<u><u>7,472,236.09</u></u>

Summary of Project Activity

PROJECT	* ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	OPEN P.O.	UNEXPENDED
* Fund 475 - Restricted - RFID Project	2,000,000.00	0.00	0.00	1,999,844.67	155.33	0.00
* Fund 476 - Restricted - Michigan Road Project	7,719,554.17	0.00	2,834.50	7,715,567.70	0.00	3,986.47
* Fund 477 - Restricted - Brightwood Project	6,100,000.00	1,034.55	19,053.75	6,081,281.32	3,393.08	15,325.60
* Fund 478 - Restricted - Eagle Project	7,800,000.00	3,264.80	17,848.93	7,294,148.70	187.50	505,663.80
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	3,338.27	283,454.40	3,655,710.10	192,780.86	1,151,509.04
* Fund 480 - Restricted - West Perry Project	9,600,000.00	381,063.09	3,756,555.88	8,580,083.88	891,702.87	128,213.25
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	0.00	41,498.94	3,172,171.88	1,083.20	10,373.76
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	335,812.77	672,593.24	781,651.29	461,863.88	4,105,997.45
Total Expenditures	<u><u>46,752,695.63</u></u>	<u><u>724,513.48</u></u>	<u><u>4,793,839.64</u></u>	<u><u>39,280,459.54</u></u>	<u><u>1,551,166.72</u></u>	<u><u>5,921,069.37</u></u>

	ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
Appropriated Interest Earnings - Fund 476	154,554.17	0.00	0.00	154,554.17	0.00
Appropriated Interest Earnings - Fund 477	155,000.00	0.00	0.00	155,000.00	0.00
Appropriated Interest Earnings - Fund 478	83,372.45	0.00	0.00	83,372.45	0.00
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,917.50	0.00	0.00	9,917.50	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.



Board Briefing Report

5b

To: IMCPL Board **Meeting Date:** July 26, 2021

From: Finance Committee

Subject: 2022 Proposed Budget

Background:

Overall Summary of 2022 Budget:

	<u>2022</u>	<u>2021</u>
Operating Fund	\$51,978,972	\$49,968,376
BIRF -Debt Service	16,491,630	16,867,416
LIRF	250,000	0
Rainy Day Fund	3,000,000	3,000,000
TOTAL	<u>\$71,72,602</u>	<u>\$69,835,792</u>

Operating Fund:

The attached projected budget and estimated revenues for the Operating Fund are still in draft form. There might be some changes made before our public hearing which is currently scheduled for August 10th.

The Library is waiting on information from the Department of Local Government (DLGF) on Circuit Breaker (Tax Caps) and assessed property values. Certified Net Assessed Values will be available on August 1st.

Attached is a summary of the projected revenues and expenditures for 2022 as well as a detailed draft budget for the Operating Fund. Below are significant assumptions.

Significant Assumptions:

Revenues:

- Property Taxes: The DLGF released the growth quotient of 4.3% for 2022 so we have assumed the levy will grow by that percentage. Circuit breaker credits are expected to be 18% of the levy and we are projecting delinquencies staying flat from 2021 budget.
- Intergovernmental Revenue estimates will be updated based on distributions for the first half of 2021. Current projections have intergovernmental revenues staying flat in total.
- Local Income Tax: The budget assumes COIT will grow by 5% and the Levy freeze will stay flat.
- Fees: The budget assumes lost book fees will stay flat.
- In-Branch Revenues: This includes printing, faxing, events and café revenues. The budget assumes this will grow by 8% over 2021.

Expenditures:

1. The largest part of our budget continues to be **Salaries and Benefits**. The planned overall increase in the preliminary budget for Salaries and Benefits is approximately 5.7%.
 - This increase is due to:
 - Assumed salary increases for 2022 of 2%.
 - Reserve of 1% to give flexibility on a possible range shift to keep up with the market.
 - Additional increase for the staffing of the Fort Ben branch.
 - An assumption that the Library will increase the minimum pay for the Library to \$15/hr for everyone except for Pages.
 - Health Insurance – The 2022 budget includes a 7% increase in health insurance from the 2021 budget. We have projections that claims are expected to increase by 14.6%.
 - Wellness – Plan for an increase in the budget for wellness programs to benefit staff – screenings, flu shots, enrichment classes, weight watchers and other wellness initiatives.
 - Unemployment Insurance is assumed to increase.
 - FICA – The contribution rate set by the Federal Government is 7.65%
 - PERF – The Library pays the employer contribution to PERF at 11.2%. The budget assumes that the Library will continue to pay the employee required

contribution of 3% which makes the total Library contribution 14.2% of salaries for benefit eligible employees

2. In this initial draft, **Supplies** are budgeted to decrease by approximately \$341,000 due to planned increase in 2021 for purchases of Staff and Public PCs that are due to be refreshed. The 2022 budget will not have the same number of PC purchases.
3. The **Other Services and Charges** category is currently budgeted to increase by 5.5%. This includes, costs for insurance, printing, legal, consulting, training, utilities, repairs and maintenance, security, cleaning and other.
 - We have external factors out of our control such as cost of utilities.
 - Non-tangible collection materials – e-books, and other electronic formats – this is managed in combination with our tangible collection materials to reflect the patron usage.
4. **Collection Materials** This will stay flat from the 2021 budget.

Bond and Interest Redemption Fund (BIRF-debt service):

In accordance with Indiana Code, this fund can only be used for making our debt payments related to outstanding bonds. The projected 2022 budget includes the 2021 bond issues, scheduled to be sold later this year. The plan is for **the 2022 debt service tax rate will be the same as the 2021 tax rate**. The anticipated debt service will be structured to ensure a flat tax rate but we are budgeting high for flexibility.

Bonds	Budget Year Paid off	Original Principal Amount	Outstanding Principal Amount 12/31/21	2022 Debt Service Budget
BIRF Fund #1				
2010 Central Library Project/Refunding	2022	23,630,000	1,465,000	\$1,491,553
2011 Central Library Project/Refunding	2022	8,310,000	2,070,000	2,101,050
2013 Central Library Project/Refunding	2022	30,725,000	5,355,000	5,556,625
2014 Bonds – E. Wash, South Port and Warren Renovations	2022	4,755,000	130,000	132,925
Fees				4,750
TOTAL				9,286,903
BIRF Fund #2				
2016 Bonds - Michigan Road Branch	2028	7,565,000	7,470,000	225,288
2017A Bonds - Brightwood Branch	2025	5,945,000	5,850,000	169,048
2017B Bonds - Eagle Branch	2029	7,660,000	5,905,000	140,831
2018B Bonds - West Perry Branch	2030	9,635,000	8,700,000	261,000
2020 Bonds - West Perry Collections/Facility Improvement	2022	5,350,000	1,315,000	1,329,346
2021A - Glendale Branch*	2024	5,350,000	5,350,000	1,004,159
2021B - Fort Ben Branch*	2024	10,215,000	10,215,000	3,059,885
2021C - Improvement Projects*	2023	9,690,000	9,690,000	1,005,171
Fees				10,000
TOTAL				7,204,727
Grand Total				\$16,491,630

*Anticipated Debt Service for bonds to be sold late 2021

Library Improvement Reserve Fund (LIRF):

We plan to appropriate \$250,000 from the LIRF fund for the accounting software upgrade.

Rainy Day Fund:

Expenses related to the Library's capital projects that will be reimbursed by bond proceeds.

Construction	\$1,500,000
Land	1,000,000
Consulting Services /Legal Services	<u>500,000</u>
	\$3,000,000

Indianapolis Public Library

2022 Operating Revenues for Review at Finance Committee Meeting

Object Code Description	2018 Actuals	2019 Actuals	2020 Actuals	2021 Budget	2022 Budget	\$ Change	% Change
PROPERTY TAX	\$ 40,789,832	\$ 42,109,199	\$ 43,598,685	\$ 45,409,231	47,390,298	1,981,067	0.04
LOSS FROM CIRCUIT BREAKER	(6,960,602)	(7,579,000)	(7,848,241)	(8,173,662)	(8,530,254)	(356,592)	0.04
PROPERTY TAX DELINQUENCIES/APPEALS	859,859	711,088	918,977	500,000	500,000	-	-
FINANCIAL INSTITUTIONS TAX	258,770	336,411	363,935	332,860	330,013	(2,847)	(0.01)
AUTO AND AIRCRAFT EXCISE TAX	2,787,494	2,740,196	2,954,427	2,694,752	2,694,752	-	-
CVET	246,049	298,245	282,585	289,648	296,238	6,590	0.02
PAYMENT IN LIEU OF TAXES	29,440	24,521	26,933	26,933	26,933	-	-
ERATE	234,286	378,942	192,706	395,000	240,000	(155,000)	(0.39)
COIT	205,100	233,093	484,414	508,744	534,978	26,234	0.05
LIT	3,733,275	4,022,623	3,975,893	3,854,584	3,854,584	-	-
OTHER RECEIPTS	2,871,169	2,871,482	2,670,931	1,655,992	1,795,716	139,724	0.08
Total Revenues	\$ 45,054,672	\$ 46,146,800	\$ 47,621,245	\$ 47,494,082	\$ 49,133,258	\$ 1,639,176	3.5%

Indianapolis Public Library							
2022 Operating Budget for Review at Finance Committee Meeting							
				West Perry	Glendale/Fort Ben		
Code	Object Code Description	2019 Actuals	2020 Actuals	2021 Budget	2022 Budget	\$ Change	% Change
411000	SALARIES APPOINTED STAFF	\$ 15,519,814	\$ 16,904,011	\$ 18,522,516	19,305,519	783,003	0.04
412000	SALARIES HOURLY STAFF	1,765,332	1,116,559	1,806,158	1,933,981	127,823	0.07
413000	WELLNESS	28,144	19,986	45,000	46,125	1,125	0.02
413001	LONG TERM DISABILITY INSURANCE	47,038	50,337	44,957	46,081	1,124	0.02
413002	EMPLOYEE ASSISTANCE PROGRAM	19,200	19,200	23,970	24,569	599	0.02
413003	TUITION ASSISTANCE	10,085	14,647	30,000	30,750	750	0.02
413004	SALARY ADJUSTMENT	-	-	-	203,287	203,287	
413100	FICA AND MEDICARE	1,265,748	1,320,135	1,555,100	1,640,373	85,273	0.05
413300	PERF/INPRS	2,212,257	2,384,193	2,630,197	2,770,250	140,053	0.05
413400	UNEMPLOYMENT COMPENSATION	5,185	31,596	20,000	20,500	500	0.03
413500	MEDICAL & DENTAL INSURANCE	3,914,771	3,501,244	4,737,323	5,068,936	331,613	0.07
413600	GROUP LIFE INSURANCE	35,901	35,926	39,730	40,723	993	0.03
	Total Personal Services	24,823,476	25,397,834	29,454,951	31,131,095	1,676,144	5.7%
421500	SMALL EQUIP, DEVICES & FACILITY PURC	146,964	134,164	710,120	542,248	(167,872)	(0.24)
421600	LIBRARY SUPPLIES	80,661	72,710	106,000	106,000	-	-
421700	DEPARTMENT OFFICE SUPPLIES	485,549	222,205	320,020	325,920	5,900	0.02
422210	GASOLINE	26,244	12,576	44,880	44,880	-	-
422250	UNIFORMS	4,474	5,416	8,160	16,320	8,160	1.00
422310	CLEANING & SANITATION	93,095	63,308	169,950	169,950	-	-
429001	NON CAPITAL FURNITURE & EQUIPMENT	60,513	14,334	240,360	53,360	(187,000)	(0.78)
	Total Supplies	897,500	524,713	1,599,490	1,258,678	(340,812)	-21.3%
431100	LEGAL SERVICES	165,396	164,545	219,000	219,000	-	-
431500	CONSULTING SERVICES	304,295	211,226	278,320	327,900	49,580	0.18
432100	FREIGHT & EXPRESS	5,138	3,827	7,070	12,070	5,000	0.71
432200	POSTAGE	19,229	39,603	65,265	65,265	-	-
432300	TRAVEL	17,419	6,431	33,280	34,380	1,100	0.03
432400	DATA COMMUNICATIONS	283,387	255,033	278,400	280,400	2,000	0.01
432401	CELLULAR PHONE	11,145	10,348	10,890	11,602	712	0.07
432500	CONFERENCES	63,410	37,179	132,000	94,000	(38,000)	(0.29)
432501	IN HOUSE CONFERENCE	59,219	22,806	78,000	124,560	46,560	0.60
433100	OUTSIDE PRINTING	170,493	64,518	154,000	103,000	(51,000)	(0.33)
433200	PUBLICATION OF LEGAL NOTICES	1,255	1,276	1,810	1,810	-	-
434100	WORKER'S COMPENSATION	81,569	75,670	172,612	176,927	4,315	0.02
434200	PACKAGE	93,894	161,319	268,854	275,575	6,721	0.02
434201	EXCESS LIABILITY	85,434	17,051	11,514	11,802	288	0.02
434202	AUTOMOBILE	18,555	20,025	21,797	22,342	545	0.03
434500	OFFICIAL BONDS	975	975	1,112	1,140	28	0.03

Indianapolis Public Library							
2022 Operating Budget for Review at Finance Committee Meeting							
				West Perry	Glendale/Fort Ben		
Code	Object Code Description	2019 Actuals	2020 Actuals	2021 Budget	2022 Budget	\$ Change	% Change
434501	PUBLIC OFFICIALS & EE LIAB	15,259	15,504	17,798	18,243	445	0.02
434502	BROKERAGE FEE	18,500	20,000	20,000	20,500	500	0.03
435100	ELECTRICITY	885,733	765,841	1,236,709	1,300,000	63,291	0.05
435200	NATURAL GAS	87,596	73,484	167,793	190,000	22,207	0.13
435300	HEAT/STEAM	268,254	222,516	408,194	408,194	-	-
435400	WATER	68,378	56,659	87,574	87,574	-	-
435401	COOLING/CHILLED WATER	526,360	485,196	564,737	564,737	-	-
435500	STORMWATER	20,776	22,547	28,512	28,512	-	-
435900	SEWAGE	105,532	74,188	100,725	100,725	-	-
436100	REP & MAINT-STRUCTURE	1,026,161	696,171	746,361	748,606	2,245	0.00
436101	ELECTRICAL	526,566	216,930	487,437	487,437	-	-
436102	PLUMBING	76,124	45,603	102,000	102,000	-	-
436103	PEST SERVICES	24,957	12,445	35,700	35,700	-	-
436104	ELEVATOR SERVICES	107,800	99,571	139,740	165,000	25,260	0.18
436110	CLEANING SERVICES	888,544	907,387	1,176,936	1,370,000	193,064	0.16
436200	REP & MAINT-EQUIPMENT	137,428	109,335	221,340	221,340	-	-
436201	REP & MAINT-HEATING & AIR	281,413	333,933	476,340	523,974	47,634	0.10
436202	REP & MAINT -AUTO	32,446	35,926	64,260	64,260	-	-
436203	REP & MAINT-COMPUTERS	300,093	371,112	355,100	401,420	46,320	0.13
437200	EQUIPMENT RENTAL	67,044	58,618	86,908	87,869	961	0.01
437300	REAL ESTATE RENTAL	438,008	353,533	343,575	343,575	-	-
439100	CLAIMS, AWARDS, INDEMNITIES	-	-	25,750	25,750	-	-
439600	THRASH REMOVAL	97,155	96,343	71,404	80,000	8,596	0.12
439601	SNOW REMOVAL	348,410	147,105	419,910	419,910	-	-
439602	LAWN & LANDSCAPING	259,011	288,923	343,082	343,082	-	-
439800	DUES & MEMBERSHIPS	56,314	51,411	58,230	58,880	650	0.01
439901	COMPUTER SERVICES	333,844	151,516	366,100	566,634	200,534	0.55
439902	PAYROLL SERVICES	129,579	121,659	140,000	145,000	5,000	0.04
439903	SECURITY SERVICES	978,283	921,160	1,255,543	1,255,543	-	-
439904	BANK FEES/CREDIT CARD	47,966	57,921	66,950	68,289	1,339	0.02
439905	OTHER CONTRACTUAL SERVICES	650,090	517,528	679,376	687,476	8,100	0.01
439906	RECRUITMENT EXPENSES	12,866	8,592	29,000	44,000	15,000	0.52
439907	EVENTS & PR	22,520	21,578	54,200	77,200	23,000	0.42
439910	PROGRAMMING	75,124	11,205	77,500	77,950	450	0.01
439911	PROGRAMMING-JUV.	123,263	41,433	150,000	150,750	750	0.01
439912	PROGRAMMING - ADULT	24,257	2,650	25,000	25,000	-	-
439913	PROGRAMMING - EXHIBITS	-	-	5,000	5,000	-	-
439930	MATERIALS CONTRACTUAL(eBooks,Data	2,149,955	3,046,462	3,100,000	3,260,296	160,296	0.05

Indianapolis Public Library							
2022 Operating Budget for Review at Finance Committee Meeting							
Code	Object Code Description	2019 Actuals	2020 Actuals	West Perry 2021 Budget	Glendale/Fort Ben 2022 Budget	\$ Change	% Change
459000	REFUNDS	5,001			-	-	
451100	AUDIT FEES	23,715	-	15,000	15,000	-	-
452002	TRANSFER TO LIRF	590,000	1,000,000		-	-	
	Total Other Services & Charges	13,211,139	12,553,817	15,483,708	16,337,199	853,491	5.5%
443500	Building	915,665	192,150	-	-	-	
445100	CAPITAL - FURNITURE	8,658	12,611	-	50,000	50,000	
445200	VEHICLES	47,440	7,154	-	-	-	
445300	CAPITAL - EQUIPMENT	20,740	41,745	-	-	-	
445301	COMPUTER EQUIPMENT	292,618	15,582	270,500	200,000	(70,500)	(0.26)
449000	BOOKS & MATERIALS	3,776,606	2,536,179	3,160,296	3,002,000	(158,296)	(0.05)
449100	UNPROCESSED PAPERBACK BOOKS	46,034	42,934	-	-	-	
	Total Other Capital Outlay	5,107,760	2,848,355	3,430,796	3,252,000	(178,796)	(0.05)
	GRAND TOTAL	\$ 44,039,874	\$ 41,324,719	\$ 49,968,945	\$ 51,978,972	\$2,010,027	4.0%
	Revenues per Fiscal Plan	46,146,800	47,621,245	47,494,082	49,133,258		
	Surplus/(Deficit)	\$ 2,106,926	\$ 6,296,526	\$ (2,474,863)	\$ (2,845,714)		
	Identified Unspent Appropriations (5%)	2,316,623	7,333,779	2,498,447	2,598,949		
	Remaining Surplus/(Deficit)			23,584	(246,765)		



Board Action Request

5c

To: **IMCPL BOARD** Meeting Date: **July 26, 2021**
From: **Finance Committee** Approved: **July 26, 2021**
Effective Date: **July 26, 2021**

Subject: Resolution 26-2021 – Liability Insurance for Policy Period 2021-2022

Recommendation: Authorize the adoption of Resolution 26-2021

Background: The Library’s general insurance coverage is renewed on an annual basis in July for the period August 1 through July 31. (The Directors and Officers Liability Insurance coverage and Cyber Liability were both on a calendar year renewal but are now being renewed along with the rest of the liability insurance.)

Our insurance broker, Gallagher, recommends going with Travelers (our current carrier) again for the 2021-2022 renewal period. The insurance was bid for the 2019-2020 year and Travelers quote was significantly less than the other two carriers. Travelers quote this year is still lower than the quotes from the other carriers in 2019-2020. Another important factor in staying with Travelers is the importance of building a relationship with our insurance carriers.

A small portion (approximately 7.1% based on the premium for 2021/2022) of the Library’s overall insurance is provided through other carriers (National Union Fire Insurance Company for AD&D coverage, BCS Insurance Company for Cyber Liability coverage and Continental Casualty Company (CNA) for the Directors and Officers Liability and Employment Practices Liability coverage) and we recommend staying with these carriers as well.

The premium increased from last year due to the market trends.

Strategic/Fiscal Impact: The fiscal impact overall is an increase compared to the amount we paid for the 2020/2021 coverage. Total cost for 2020/2021, including the brokers fee, was \$318,782 and the amount quoted for 2021/2022 is \$326,596, an increase of \$7,814 or 2.5%. This amount for the 2021/2022 renewal year of \$326,596 is still less than the amount paid for 2018/2019, which was \$376,289.

Indianapolis Marion-County Public Library

8/1/2021 to 8/1/2022 Policy Term

Exposure History

	2016	2017	2018	2019	2020	2021	% Change
Total Building and Contents (Does Not Include Inland Marine, Fine Arts, Computer, Valuable Papers)	\$212,659,900 (Includes Beech Grove Library)	\$218,013,914	\$221,309,812	\$246,000,000	\$256,182,747	\$255,640,981	-.21%
EDP Hardware, Software, EE	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	0%
Inland Marine Miscellaneous Property	\$592,476	\$972,493	\$1,109,983	\$1,965,523	\$2,192,532	\$225,850	-89%
Total Payrolls	\$16,765,265 (1)	\$17,024,490 (1)	\$17,562,535 (1)	\$17,434,380 (2)	\$19,007,671 (2)	\$19,387,824	2%
Total Employees	319 FT 303 PT	414 FT 204 PT	Not provided	314 FT 319 PT 268 Hourly 849 Volunteers	338 FT 297 PT 268 Hourly 849 Volunteers	346 FT 267 PT 284 Hourly	---
Experience Mod. Factor	1.990	1.670	1.570	1.280	1.430	1.360	-4.89%
Total Volunteers	715 (17,196 total hours of service)	436 ongoing 466 one time (14,796 total hours of service)	489 ongoing 293 one time (19,265 total hours of service)	451 ongoing 398 one time (18,141 total hours of service)	451 ongoing 398 one time (18,141 total hours of service)	306 ongoing 51 one time (8,304 total hours of service)	-.57%
Total Vehicles	17	16	17	18	19	18	-5.26%
Fine Arts	\$3,648,969	\$4,205,767	\$4,229,617	\$4,232,617	\$4,232,617	\$4,232,617	0%
Operating Budget Expenditures excluding debt service		\$43,501,386	\$44,709,820	\$46,356,497	\$49,516,117	\$52,050,180	5.11%

(1) Audited

(2) Estimated.

PREMIUM SUMMARY
INDIANAPOLIS MARION COUNTY PUBLIC LIBRARY
8/1/2021 – 8/1/2022

	EXPIRING 2020 PROGRAM TRAVELERS		RECOMMENDED 2021 PROGRAM TRAVELERS	
LINE OF COVERAGE	CARRIER	EXPIRING PREMIUMS	CARRIER	ESTIMATED PREMIUMS
Property	Travelers Indemnity Co.	\$134,751	Travelers Indemnity Co.	\$138,320
Inland Marine	Travelers Indemnity Co.	\$4,166	Travelers Indemnity Co.	\$429
Crime	Travelers Indemnity Co.	\$1,871	Travelers Indemnity Co.	\$2,076
General Liability/EBL	Travelers Casualty Co America	\$18,609	Travelers Casualty Co America	\$19,532
Auto	Travelers Indemnity Co.	\$21,537	Travelers Indemnity Co.	\$22,396
Umbrella	Travelers Prop/Casualty Co of America	\$16,077	Travelers Prop/Casualty Co of America	\$20,020
Workers Compensation	Travelers Indemnity Co of	\$79,021	Travelers Indemnity Co of CT	\$80,516
		\$276,032		\$283,289
AD&D	National Union Fire Insurance Company of Pittsburgh PA	\$893	National Union Fire Insurance Company of Pittsburgh PA	\$740
Cyber Liability	BCS Insurance Company	\$6,504	BCS Insurance Company	\$9,439
D&O/EPL	Continental Casualty Company (CNA)	\$15,504	Continental Casualty Company (CNA)	\$13,128
Gallagher Service Fee	1 st year of 3 year contract	\$20,000	2 nd year of 3 year contract	\$20,000
Total Estimated Program Cost		\$318,782		\$326,596

Summary of Premium Changes

Property: +2.6%
 Inland Marine: -89.9%
 Crime: +11%
 General Liability: +4.9%
 Auto: +3.9%
 Workers Compensation +1.8%

AD&D: -18%
 Cyber: +45%
 D&O/EPL: -15%
 Umbrella: +24%

Total Program: +2.45%

Market Review

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

INSURANCE COMPANY	LINE OF COVERAGE	RESPONSE	PREMIUM
Travelers Indemnity Company	Property		\$138,320
Travelers Indemnity Company	Crime		\$2,076
Travelers Indemnity Company	Inland Marine – Miscellaneous Equip		\$429
Travelers Casualty Co of America	Auto		\$22,396
Travelers Indemnity Company	General Liability/EBL		\$19,532
Travelers Property Casualty Co of America	Umbrella		\$20,020
Travelers Indemnity Company of CT	Workers Compensation/EL		\$80,516
			TOTAL \$283,289
National Union Fire Insurance Company of Pittsburgh PA	Accident & Health		\$740
BCS Insurance Company	Cyber Liability		\$9,439
Continental Casualty Company (CNA)	Directors & Officers Liability/EPL	Recommended Quote	\$13,128
Travelers Indemnity Company	Management Liability and EPL	Quoted	\$30,707



Board Resolution

5c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 26-2021
LIABILITY INSURANCE FOR POLICY PERIOD 2021-2022
July 26, 2021**

WHEREAS, the Library has reviewed its current insurance coverage and deductibles for the period August 2021-July 2022; and

WHEREAS, the Library prefers to renew its coverage with its primary current insurance carrier, Travelers Insurance Group, as they have been determined to provide the most cost effective coverage.

BE IT RESOLVED, that for the policy year 2021-2022, the Library Board of Trustees approves the selection of Travelers Insurance Group as the provider of the Library property, general liability, automobile, workers compensation, umbrella, inland marine, boiler and crime insurance coverage at a combined cost of \$326,596.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

5d

To: IMCPL Board

Meeting Date: July 26, 2021

From: Finance Committee

Approved: July 26, 2021

Effective Date: July 26, 2021

Subject: Resolution 27-2021 – Establishment of Non-Reverting Fund for use as Self-Insurance Fund

Recommendation: Authorize the adoption of Resolution 27-2021

Background: The Library funds its group health costs through a self-insurance process that is administered by Anthem. Currently these costs are paid from the operating fund with employee premiums assessed and deposited in the operating fund. The Library management is proposing establishing a self-insurance fund to account for the premiums and costs in a designated fund.

The premiums from the Library and employees will be deposited in this fund and used to pay claims, administrative fees, reinsurance costs, Health Savings Account (HSA) contributions and other related costs.

The long term goal of this fund is to increase the fund balance which will act as a reserve to stabilize premium costs for employees.

Strategic/Fiscal Impact: There is no fiscal impact to this fund. The Library health insurance costs will continue to be appropriated in the Operating Fund and then transferred to the Self-Insurance Fund.



Board Resolution

5d

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 27-2021

ESTABLISHMENT OF SELF-INSURANCE FUND

WHEREAS, the Indianapolis-Marion County Public Library (“Library”) is a political subdivision which operates a public library system in Marion County, Indiana; and

WHEREAS, the Indianapolis-Marion County Library Board of Trustees (“Board of Trustees”), as the fiscal body of the Library (“Library”) and pursuant to Ind. Code § 36-12-3-3 and Ind. Code. § 36-12-3-11, is empowered to establish funds for money and securities of the Library; and

WHEREAS, as authorized by Ind. Code § 5-10-8-2.6, the Library provides group health insurance for its employees through a previously established self-insurance program; and

WHEREAS, the Board of Trustees of the Library finds that it is appropriate to establish an internal service fund to account for the expenditure and revenue transactions occurring when utilizing the self-insurance program.

IT IS THEREFORE RESOLVED by the Board of Trustees, as follows:

Section 1. Establishment of Fund. The Board of Trustees hereby establishes the Self-Insurance Fund, Fund Number 701 (the “Fund” or “Self-Insurance Fund”), to be designated as a local internal service fund.

Section 2. Purpose. The Fund shall serve as a local non-reverting fund for the purpose of paying healthcare-related costs for the Library’s employees. The Library will fund its portion of costs from the Operating Fund and the employee premiums paid will be receipted into this Fund. The long-term goal of this Self-Insurance Fund is to increase the Fund balance to a point where sufficient available funds exist to allow stable employee premium assessments rather than having those assessments be subject to the volatility inherent with healthcare costs.

Section 3. Administration of the Fund. The Chief Financial Officer shall keep records and monitor activities of all receipts into the Fund. Disbursements

may be made from the Fund without the necessity of appropriation by the Board of Trustees upon a valid claim being presented to the Board of Trustees subject to any other requirements by Indiana law.

Section 4. Non-Reverting. Unless directed otherwise by the Board of Trustees at the time annual appropriations are made to fund the Library portion of healthcare related costs from the Operating Fund to the Self-Insurance Fund or except as otherwise provided by law, all monies remaining in the Fund at the end of every budget year shall not revert to any other source; rather, monies shall continue to be held in the Self-Insurance Fund, from year to year, unless and until the purposes for which the funds therein have been placed have been fulfilled and an unused balance remains in the Fund.

Section 5. Effective Date. The effective date for the Fund will be December 31, 2021. This Resolution shall be of full force and effect from and upon its adoption, and in accordance with Indiana law.

Adopted this ____ day of _____, 2021.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

5e

To: IMCPL Board

Meeting Date: July 26, 2021

From: Finance Committee

**Approved by the
Library Board:** July 26, 2021

Effective Date: July 26, 2021

Subject: Resolution 28-2021 – Transfer Between Classifications and Accounts

Recommendation: Library staff recommends Board approval of the transfer.

Background: The transfer in the Operating fund is to cover the replacement of the information desk at the Irvington Branch Library. The transfer in the Rainy Day Fund is to cover Architect & Engineering for the Glendale & Fort Harrison projects until we receive the 2021 Bonds.

Strategic/Fiscal Impact: This change has no impact on the total budget for 2021 as the funds are moving from one account to another.



Board Briefing Report

8

To: IndyPL Board **Meeting Date:** 7/26/2021
From: The Indianapolis Public Library Foundation
Subject: July 2021 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

We are happy to announce a virtual event with Dr. Tyrone McKinley Freeman, author of *Madam C.J. Walker's Gospel of Giving: Black Women's Philanthropy during Jim Crow*. Dr. Freeman is an author, associate professor of philanthropic studies and director of undergraduate programs at the Indiana University Lilly Family School of Philanthropy. This event will be a training opportunity for our staff, board and volunteers. We are pleased to partner with the Library's Center for Black Literature & Culture, Communications, and Programming departments to open the event to the public. Mark your calendars for Tuesday, September 14 at 6 p.m. for the virtual event.

The Library Foundation congratulates the West Perry staff on the grand opening of the branch held on July 17.

Circulate: Night at the Library has been postponed to Saturday, March 12, 2022. We surveyed our donors and sponsors and found there was some hesitancy with a large in-person, indoor event. We also found there was not a lot of interest in a virtual event. Based on that feedback, we decided it is in everyone's best interest to have the event in the spring when we can draw a robust crowd. We appreciate your contributions to offset Library staff ticket costs. Those staff discounts will carry forward to next year.

Donors

The Foundation thanks 134 donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank these donors, we would be grateful.

- Downtown Optimist Foundation
- Griffith Family Foundation, Inc.
- Hoover Family Foundation
- Indianapolis Colts
- Nicholas H. Noyes, Jr. Memorial Foundation Inc.
- Pacers Foundation

- Tanglewood Publishing, Inc.
- The Indianapolis Foundation Library Found
- Tracy L. Haddad Foundation
- Woodley Farra Manion Portfolio Management, Inc.

Program Support

This month, the Library Foundation is proud to provide more than \$180,000 for Library programs and initiatives. Examples of major initiatives supported include:

- Center for Black Literature & Culture
- Digital Encyclopedia of Indianapolis
- East 38th Street Youth Art Series
- Book Club in a Bag



Board Action Request

9a1

To: IMCPL Board

Meeting Date: July 26, 2021

From: M. Jacqueline Nytes, CEO

**Approved by the
Library Board:**

Effective Date: July 26, 2021

Subject: Finances, Personnel and Travel Resolution 30-2021

Recommendation: Approve Finances, Personnel and Travel Resolution 30-2021

Background: The Finances, Personnel and Travel Resolution 30-2021 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

*There were no travel claims to be approved this month.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2021.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL

RESOLUTION 30 - 2021

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of June 2021 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **74570** through **74694** for a total of
\$6,562,850.91 were issued from the operating bank accounts.

EFT numbers **1495** through **1504** and
304283 through **304306** and
304310 through **304341** and
304344 through **304359** and
304362 through **304393** for a total of

\$2,717,561.75 were issued from the operating bank accounts.

Warrant number **851** through **854** for a total of
\$129.99 was issued from the fines bank account.

Warrant numbers **7945** through **7965** for a total of
\$19,432.73 were issued from the gift bank account.

EFT numbers **304307** through **304309** and
304342 through **304343** and
304360 through **304361** for a total of

\$61,062.96 were issued from the gift bank account.

Warrant numbers **269154** through **269163** and
1385 for a total of

\$5,207.93 were issued for employee payroll

Direct deposits numbers **230001** through **230542** and
250001 through **250538** for a total of

\$1,017,053.95 were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of

\$384,180.62 were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Raymond J. Biederman

Rev. T.D. Robinson

Curtis W. Bigsbee

Hope C. Tribble

Dr. Khaula Murtadha

Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

Patricia A. Payne

Ijeoma Dike-Young
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
1495	EFT	06/10/2021	FIDELITY INVESTMENTS	4,535.13
1496	EFT	06/10/2021	AMERICAN UNITED LIFE INSURANCE CO	3,310.69
1497	EFT	06/14/2021	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	105,723.19
1498	EFT	06/18/2021	ADP, INC.	8,532.68
1499	EFT	06/18/2021	ADP, INC.	900.00
1500	EFT	06/22/2021	INDIANA DEPARTMENT OF REVENUE	237.98
1501	EFT	06/24/2021	FIDELITY INVESTMENTS	4,535.13
1502	EFT	06/24/2021	AMERICAN UNITED LIFE INSURANCE CO	3,310.69
1503	EFT	06/24/2021	FIRST AMERICAN TITLE INSURANCE CO	934,967.95
1504	EFT	06/28/2021	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	104,870.27
74570	CHECK	06/01/2021	U.S. POSTAL SERVICE	1,170.00
74571	CHECK	06/03/2021	ADP, INC.	2,004.58
74572	CHECK	06/03/2021	ASI SIGNAGE INNOVATIONS	69.00
74573	CHECK	06/03/2021	AT&T	46.95
74574	CHECK	06/03/2021	AT&T MOBILITY	686.01
74575	CHECK	06/03/2021	B&H FOTO & ELECTRONICS CORP	240.86
74576	CHECK	06/03/2021	BLACKMORE & BUCKNER ROOFING	342.24
74577	CHECK	06/03/2021	CITIZENS ENERGY GROUP	462.79
74578	CHECK	06/03/2021	CMID	420.00
74579	CHECK	06/03/2021	COMPLETE WELLNESS SOLUTIONS LLC	903.50
74580	CHECK	06/03/2021	DRIESSEN WATER INC	134.00
74581	CHECK	06/03/2021	DACO GLASS & GLAZING INC	2,071.00
74582	CHECK	06/03/2021	GALE GROUP THE	643.30
74583	CHECK	06/03/2021	LIBRARY IDEAS	1,410.91
74584	CHECK	06/03/2021	MACALLISTER MACHINERY CO., INC	1,111.46
74585	CHECK	06/03/2021	MATTHEW BENDER & CO.	112.43
74586	CHECK	06/03/2021	MICHAEL FIRSICH	375.00
74587	CHECK	06/03/2021	PAYPAL	162.30
74588	CHECK	06/03/2021	PLOW DIGITAL, LLC	42,566.00
74589	CHECK	06/03/2021	PROVIDENCE OUTDOOR	6,247.50
74590	CHECK	06/03/2021	REPROGRAPHIX, INC	23.50
74591	CHECK	06/03/2021	RJE BUSINESS INTERIORS	87,965.53
74592	CHECK	06/03/2021	SAUNDRA MITCHELL	150.00
74593	CHECK	06/03/2021	SCHMIDT ASSOCIATES, INC	12,410.30
74594	CHECK	06/03/2021	SECURITAS ELECTRONIC SECURITY, INC.	290.00
74595	CHECK	06/03/2021	SMITH SECKMAN REID, INC	3,174.00
74596	CHECK	06/03/2021	UNITED PARCEL SERVICE	536.66
74597	CHECK	06/10/2021	AGGREGATE INTELLIGENCE INC	273.92
74598	CHECK	06/10/2021	ALLISON O'KEEFFE	800.00
74599	CHECK	06/10/2021	AMAZON CAPITAL SERVICES, INC	1,120.80
74600	CHECK	06/10/2021	AMERICAN UNITED LIFE INSURANCE CO	2,985.24
74601	CHECK	06/10/2021	ANTHEM INSURANCE COMPANIES, INC	310,500.00
74602	CHECK	06/10/2021	AT&T	1,411.23
74603	CHECK	06/10/2021	AT&T	190.38
74604	CHECK	06/10/2021	ATC GROUP SERVICES, LLC	19,060.00
74605	CHECK	06/10/2021	BEECH GROVE SEWAGE WORKS	194.04
74606	CHECK	06/10/2021	BETH MENG	100.00
74607	CHECK	06/10/2021	BLACKMORE & BUCKNER ROOFING	907.97
74608	CHECK	06/10/2021	CHARITABLE ADVISORS	245.00
74609	CHECK	06/10/2021	CITIZENS ENERGY GROUP	4,949.83
74610	CHECK	06/10/2021	CMID	1,000.00
74611	CHECK	06/10/2021	CONNOR FINE PAINTING	3,540.00
74612	CHECK	06/10/2021	DACO GLASS & GLAZING INC	172.00
74613	CHECK	06/10/2021	DYNAMARK GRAPHICS GROUP	1,196.44
74614	CHECK	06/10/2021	ELIZABETH FRANKLIN	563.76
74615	CHECK	06/10/2021	GANNETT SATELLITE INFORMATION NETWORK, LLC	250.91
74616	CHECK	06/10/2021	GUARDIAN	17,626.87
74617	CHECK	06/10/2021	IBJ MEDIA	850.00
74618	CHECK	06/10/2021	ICC FLOORS	2,430.00
74619	CHECK	06/10/2021	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00

No.	Type	Date	Reference	Amount
74620	CHECK	06/10/2021	MIDWEST LANGUAGE SERVICES LLC	215.60
74621	CHECK	06/10/2021	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	72.50
74622	CHECK	06/10/2021	OCLC INC	9,988.93
74623	CHECK	06/10/2021	OFFICEWORKS	922.71
74624	CHECK	06/10/2021	PFM TRUCK CARE CENTER	6,200.21
74625	CHECK	06/10/2021	IMCPL - POWERS & SONS - RETAINAGE	37,079.73
74626	CHECK	06/10/2021	PROFESSIONAL GARAGE DOOR SYSTEMS	160.00
74627	CHECK	06/10/2021	PROVIDENCE OUTDOOR	6,060.00
74628	CHECK	06/10/2021	RAHMBERG, STOVER & ASSOCIATES, LLC	4,835.00
74629	CHECK	06/10/2021	SAKURA FUQUA	100.00
74630	CHECK	06/10/2021	SIGNARAMA DOWNTOWN INDIANAPOLIS	518.32
74631	CHECK	06/10/2021	SONDHI SOLUTIONS	721.11
74632	CHECK	06/10/2021	STERLING INFOSYSTEMS INC	18.00
74633	CHECK	06/10/2021	THE BANK OF NEW YORK MELLON TRUST CO N.A	750.00
74634	CHECK	06/10/2021	THE HARMON HOUSE L.L.C.	830.00
74635	CHECK	06/10/2021	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	706.41
74636	CHECK	06/10/2021	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	2,985.98
74637	CHECK	06/10/2021	TRUAX PATIENT SERVICES, LLC	2,625.00
74638	CHECK	06/10/2021	U.S. BANK ST. PAUL	3,799,160.21
74639	CHECK	06/10/2021	U.S. POSTAL SERVICE	1,276.00
74640	CHECK	06/10/2021	VERNON LIBRARY SUPPLIES	1,223.80
74641	CHECK	06/17/2021	AFSCME COUNCIL IKOC 962	2,098.01
74642	CHECK	06/17/2021	BORSHOFF	10,000.00
74643	CHECK	06/17/2021	BRANDON S. GLENN	200.00
74644	CHECK	06/17/2021	BUSINESS FURNITURE CORPORATION	13,912.62
74645	CHECK	06/17/2021	CITIZENS ENERGY GROUP	518.17
74646	CHECK	06/17/2021	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	4,742.75
74647	CHECK	06/17/2021	DACO GLASS & GLAZING INC	382.50
74648	CHECK	06/17/2021	IBJ MEDIA	236.47
74649	CHECK	06/17/2021	INDIANAPOLIS POWER & LIGHT COMPANY	64,779.42
74650	CHECK	06/17/2021	INDY SHADES, INC.	10,405.00
74651	CHECK	06/17/2021	LEGALSHIELD	255.91
74652	CHECK	06/17/2021	MIDWEST LANGUAGE SERVICES LLC	55.00
74653	CHECK	06/17/2021	PFM TRUCK CARE CENTER	209.91
74654	CHECK	06/17/2021	PROFESSIONAL GARAGE DOOR SYSTEMS	374.50
74655	CHECK	06/17/2021	RJE BUSINESS INTERIORS	21,689.17
74656	CHECK	06/17/2021	THE BANK OF NEW YORK MELLON TRUST	1,840,925.00
74657	CHECK	06/17/2021	THE HARMON HOUSE L.L.C.	250.00
74658	CHECK	06/18/2021	INDIANA DEPT OF WORKFORCE DEVELOP.	2,105.51
74659	CHECK	06/18/2021	U.S. BANK ST. PAUL	70,415.63
74660	CHECK	06/24/2021	AMAZON CAPITAL SERVICES, INC	30.84
74661	CHECK	06/24/2021	ARAB TERMITE AND PEST CONTROL INC	1,576.00
74662	CHECK	06/24/2021	AT&T	1,710.33
74663	CHECK	06/24/2021	AT&T	189.98
74664	CHECK	06/24/2021	BLACKMORE & BUCKNER ROOFING	1,031.09
74665	CHECK	06/24/2021	CDW GOVERNMENT, INC.	113.60
74666	CHECK	06/24/2021	CENTRAL TECHNOLOGY INC	823.00
74667	CHECK	06/24/2021	CHARITABLE ADVISORS	245.00
74668	CHECK	06/24/2021	CHRISTOPHER B. BURKE ENGINEERING, LLC	431.25
74669	CHECK	06/24/2021	CITIZENS ENERGY GROUP	1,572.42
74670	CHECK	06/24/2021	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,600.00
74671	CHECK	06/24/2021	COMPLETE WELLNESS SOLUTIONS LLC	2,694.25
74672	CHECK	06/24/2021	DELL MARKETING L.P.	48,761.82
74673	CHECK	06/24/2021	DUDE SOLUTIONS INC	2,328.94
74674	CHECK	06/24/2021	DYNAMARK GRAPHICS GROUP	537.27
74675	CHECK	06/24/2021	ESSENTIAL ARCHITECTURAL SIGNS, INC	2,954.00
74676	CHECK	06/24/2021	FINELINE PRINTING GROUP	1,097.00
74677	CHECK	06/24/2021	FMG INDIANAPOLIS LLC	5,730.00
74678	CHECK	06/24/2021	GURNEY J. BUSH, INC	165.00
74679	CHECK	06/24/2021	IBJ MEDIA	84.33
74680	CHECK	06/24/2021	INDIANA NEWSPAPERS, INC.	4,296.14
74681	CHECK	06/24/2021	INDY CURB APPEAL ASPHALT, INC	1,000.00
74682	CHECK	06/24/2021	JACKSON OIL & SOLVENTS, INC	424.15
74683	CHECK	06/24/2021	KEIANA WHATLEY	400.00

No.	Type	Date	Reference	Amount
74684	CHECK	06/24/2021	NRP DIRECT	298.65
74685	CHECK	06/24/2021	PROFESSIONAL GARAGE DOOR SYSTEMS	2,286.09
74686	CHECK	06/24/2021	REPUBLIC WASTE SERVICES	4,771.72
74687	CHECK	06/24/2021	SMITH SECKMAN REID, INC	6,348.00
74688	CHECK	06/24/2021	THE HARMON HOUSE L.L.C.	3,100.00
74689	CHECK	06/24/2021	TRUCK PAINTING SPECIALISTS	5,036.89
74690	CHECK	06/24/2021	UNIFORM HOUSE INC. THE	50.11
74691	CHECK	06/24/2021	UNITED PARCEL SERVICE	380.10
74692	CHECK	06/24/2021	WATT MECHANICAL LLC	3,758.00
74693	CHECK	06/24/2021	WAYNE (PETTY CASH)	32.65
74694	CHECK	06/24/2021	WENDY JOHNSON	189.00
304283	EFT	06/03/2021	ALSCO	1,103.83
304284	EFT	06/03/2021	BAKER & TAYLOR	14,280.68
304285	EFT	06/03/2021	BAKER & TAYLOR	5,127.37
304286	EFT	06/03/2021	BAKER & TAYLOR	47.52
304287	EFT	06/03/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	16,517.06
304288	EFT	06/03/2021	BLACKSTONE AUDIO INC	1,132.62
304289	EFT	06/03/2021	CENTRAL SECURITY & COMMUNICATIONS	703.89
304290	EFT	06/03/2021	FLEET CARE, INC.	369.10
304291	EFT	06/03/2021	INDIANA PLUMBING AND DRAIN LLC	3,604.50
304292	EFT	06/03/2021	INGRAM LIBRARY SERVICES	70.54
304293	EFT	06/03/2021	INSIGHT PUBLIC SECTOR, INC	31,922.10
304294	EFT	06/03/2021	MIDWEST TAPE - PROCESSED DVDS	189.41
304295	EFT	06/03/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	3,798.63
304296	EFT	06/03/2021	MIDWEST TAPE NON PROCESSED	1,328.78
304297	EFT	06/03/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	9,472.99
304298	EFT	06/03/2021	MIDWEST TAPE, LLC	60,139.71
304299	EFT	06/03/2021	ORACLE ELEVATOR HOLDCO, INC.	7,425.00
304300	EFT	06/03/2021	OVERDRIVE INC	80,643.89
304301	EFT	06/03/2021	PERFECTION GROUP, INC.	5,197.52
304302	EFT	06/03/2021	PRESIDIO NETWORKS SOLUTIONS GROUP, LLC	277.50
304303	EFT	06/03/2021	RICHARD LOPEZ ELECTRICAL, LLC	37,092.08
304304	EFT	06/03/2021	RYAN FIRE PROTECTION, INC	1,139.00
304305	EFT	06/03/2021	STENZ MANAGEMENT COMPANY, INC	8,741.56
304306	EFT	06/03/2021	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	5,519.25
304310	EFT	06/10/2021	ACORN DISTRIBUTORS, INC	2,133.80
304311	EFT	06/10/2021	BAKER & TAYLOR	47.62
304312	EFT	06/10/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	3,179.54
304313	EFT	06/10/2021	BRODART COMPANY	56.03
304314	EFT	06/10/2021	CENTRAL SECURITY & COMMUNICATIONS	78.00
304315	EFT	06/10/2021	DASHER PRINTING SERVICES, INC	4,725.00
304316	EFT	06/10/2021	DEMCO, INC.	258.16
304317	EFT	06/10/2021	FINELINE PRINTING GROUP	9,695.00
304318	EFT	06/10/2021	FLEET CARE, INC.	205.00
304319	EFT	06/10/2021	GLENDALE MALL	23,585.42
304320	EFT	06/10/2021	INDIANA PLUMBING AND DRAIN LLC	901.00
304321	EFT	06/10/2021	INDPLS-MARION COUNTY PUBLIC LIBRARY	9,495.95
304322	EFT	06/10/2021	IRISH MECHANICAL SERVICES, INC.	44,929.00
304323	EFT	06/10/2021	IRVINGTON PRESBYTERIAN CHURCH	937.50
304324	EFT	06/10/2021	MIDWEST TAPE - PROCESSED DVDS	1,682.14
304325	EFT	06/10/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	1,245.19
304326	EFT	06/10/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	2,716.77
304327	EFT	06/10/2021	MIDWEST TAPE, LLC	8,986.95
304328	EFT	06/10/2021	MOORE INFORMATION SERVICES, INC	585.35
304329	EFT	06/10/2021	ORACLE ELEVATOR HOLDCO, INC.	5,255.00
304330	EFT	06/10/2021	OVERDRIVE INC	28,402.51
304331	EFT	06/10/2021	PERFECTION GROUP, INC.	260.00
304332	EFT	06/10/2021	POWERS & SONS CONSTRUCTION	333,717.52
304333	EFT	06/10/2021	RATIO ARCHITECTS, LLC	112,009.50
304334	EFT	06/10/2021	RECORDED BOOKS	1,668.42
304335	EFT	06/10/2021	RICHARD LOPEZ ELECTRICAL, LLC	14,685.00
304336	EFT	06/10/2021	RICOH USA, INC. - 12882	10,749.11
304337	EFT	06/10/2021	RICOH USA, INC. - 12882	4,699.42
304338	EFT	06/10/2021	ROBERT HALF INTERNATIONAL, INC	1,108.80

No.	Type	Date	Reference	Amount
304339	EFT	06/10/2021	RYAN FIRE PROTECTION, INC	352.50
304340	EFT	06/10/2021	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	377.00
304341	EFT	06/10/2021	ULINE	191.22
304344	EFT	06/17/2021	ACORN DISTRIBUTORS, INC	710.40
304345	EFT	06/17/2021	ALSCO	772.49
304346	EFT	06/17/2021	CDW GOVERNMENT, INC.	567.92
304347	EFT	06/17/2021	CITIZENS THERMAL ENERGY	57,820.95
304348	EFT	06/17/2021	COMMERCIAL SEWER CLEANING	550.00
304349	EFT	06/17/2021	DELTA DENTAL	11,530.10
304350	EFT	06/17/2021	FINELINE PRINTING GROUP	394.00
304351	EFT	06/17/2021	GRAINGER	27.96
304352	EFT	06/17/2021	KLINES QUALITY WATER, INC	36.75
304353	EFT	06/17/2021	MARK'S VACUUM & JANITORIAL SUPPLIES	221.02
304354	EFT	06/17/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	65,118.37
304355	EFT	06/17/2021	ORACLE ELEVATOR HOLDCO, INC.	11,303.75
304356	EFT	06/17/2021	PERFECTION GROUP, INC.	715.00
304357	EFT	06/17/2021	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	254.25
304358	EFT	06/17/2021	TITAN ASSOCIATES	67,537.88
304359	EFT	06/17/2021	ULINE	1,403.79
304362	EFT	06/23/2021	REGIONS BANK PURCHASING CARD	19,851.81
304363	EFT	06/24/2021	BAKER & TAYLOR	150,733.80
304364	EFT	06/24/2021	BAKER & TAYLOR	640.57
304365	EFT	06/24/2021	BAKER & TAYLOR	13,747.16
304366	EFT	06/24/2021	BAKER & TAYLOR	18,756.95
304367	EFT	06/24/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	4,536.04
304368	EFT	06/24/2021	CDW GOVERNMENT, INC.	20,140.61
304369	EFT	06/24/2021	CENTRAL SECURITY & COMMUNICATIONS	13,549.27
304370	EFT	06/24/2021	DANCORP INC. DBA DANCO	500.00
304371	EFT	06/24/2021	DENISON PARKING	6,258.65
304372	EFT	06/24/2021	EBSCO INFORMATION SERVICES	35.48
304373	EFT	06/24/2021	FINELINE PRINTING GROUP	8,794.00
304374	EFT	06/24/2021	GLENDALE MALL	23,585.42
304375	EFT	06/24/2021	INDIANAPOLIS ARMORED CAR, INC	3,195.00
304376	EFT	06/24/2021	INGRAM LIBRARY SERVICES	49,069.82
304377	EFT	06/24/2021	INSIGHT PUBLIC SECTOR, INC	288.34
304378	EFT	06/24/2021	IRVINGTON PRESBYTERIAN CHURCH	937.50
304379	EFT	06/24/2021	J&G CARPET PLUS	665.00
304380	EFT	06/24/2021	LEVEL (3) COMMUNICATIONS, LLC	3,440.89
304381	EFT	06/24/2021	MARK'S VACUUM & JANITORIAL SUPPLIES	80.00
304382	EFT	06/24/2021	MICHAEL R. TWYMAN	3,000.00
304383	EFT	06/24/2021	MIDWEST TAPE - AUDIOBOOKS ONLY	2,426.49
304384	EFT	06/24/2021	MIDWEST TAPE - PROCESSED DVDS	3,830.97
304385	EFT	06/24/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	29,323.98
304386	EFT	06/24/2021	MIDWEST TAPE NON PROCESSED	1,609.42
304387	EFT	06/24/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	5,240.79
304388	EFT	06/24/2021	MIDWEST TAPE, LLC	58.70
304389	EFT	06/24/2021	ORACLE ELEVATOR HOLDCO, INC.	1,980.00
304390	EFT	06/24/2021	PERFECTION GROUP, INC.	4,968.00
304391	EFT	06/24/2021	RYAN FIRE PROTECTION, INC	958.00
304392	EFT	06/24/2021	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	5,332.59
304393	EFT	06/24/2021	TELAMON ENTERPRISE VENTURES, LLC.	5,374.21
Total				\$ 9,280,412.66

Summary by Transaction Type:

Computer Check	\$ 6,562,850.91
EFT Check	\$ 2,717,561.75
Total Payments	\$ 9,280,412.66
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

No.	Type	Date	Reference	Amount
851	CHECK	6/3/2021	EMILIE LYNN	20.00
852	CHECK	6/17/2021	GABRIELA GUERRERO	22.99
853	CHECK	6/17/2021	TERRI LEE COLE	27.00
854	CHECK	6/24/2021	BALL STATE UNIVERSITY	60.00
			Total	<u>\$ 129.99</u>

Summary by Transaction Type:

Computer Check	\$ 129.99
EFT Check	\$ -
Total Payments	\$ 129.99
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
7945	CHECK	06/03/2021	AT&T MOBILITY	3,655.00
7946	CHECK	06/03/2021	KIRSTEN WEAVER	21.98
7947	CHECK	06/03/2021	MICHELLE M. NICHOLS-YEHLING	112.50
7948	CHECK	06/03/2021	STORYTELLING ARTS OF INDIANA	400.00
7949	CHECK	06/10/2021	DISCOUNT SCHOOL SUPPLY	1,382.61
7950	CHECK	06/17/2021	ASIA ELIZABETH COFFEE	350.00
7951	CHECK	06/17/2021	CASH & CARRY PAPER COMPANY, INC.	38.80
7952	CHECK	06/17/2021	JESSICA MCALLISTER	150.00
7953	CHECK	06/17/2021	JOANNA CONRAD	414.23
7954	CHECK	06/17/2021	LUNA LANGUAGE SERVICES	180.00
7955	CHECK	06/17/2021	MARTHA LATTA	320.00
7956	CHECK	06/17/2021	OTC DIRECT INC	52.58
7957	CHECK	06/17/2021	OTC DIRECT INC	2,144.32
7958	CHECK	06/24/2021	AMAZON CAPITAL SERVICES, INC	2,350.00
7959	CHECK	06/24/2021	BEVERLY SCOTT	300.00
7960	CHECK	06/24/2021	CREATIVE AQUATIC SOLUTIONS, LLC	341.79
7961	CHECK	06/24/2021	INDIANA UNIV ACCTS RECEIVABLE IUPUI	6,000.00
7962	CHECK	06/24/2021	MONICA SANCHEZ	150.00
7963	CHECK	06/24/2021	PERRY A. SCOTT	300.00
7964	CHECK	06/24/2021	THE HEALTH & HOSPITAL CORPORATION OF MARION COUNTY	600.00
7965	CHECK	06/24/2021	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	168.92
304307	EFT	06/03/2021	BAKER & TAYLOR	504.57
304308	EFT	06/03/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	19,361.21
304309	EFT	06/03/2021	OVERDRIVE INC	1,860.70
304342	EFT	06/10/2021	BAKER & TAYLOR	1,981.90
304343	EFT	06/10/2021	INDPLS-MARION COUNTY PUBLIC LIBRARY	30,587.93
304360	EFT	06/17/2021	DEMCO, INC.	960.57
304361	EFT	06/17/2021	TOY INVESTMENTS, INC	5,806.08
			Total	<u>\$ 80,495.69</u>

Summary by Transaction Type:

Computer Check	\$ 19,432.73
EFT Check	\$ 61,062.96
Total Payments	\$ 80,495.69
Total Voided Items	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

July 26, 2021

PERSONNEL ACTIONS

RESOLUTION 30-2021

NEW HIRES:

- Connie Scott, Area Resource Manager – Central Library, \$32.69 per hour, Effective: June 21, 2021
- Raven Smith, Public Services Associate II, Martindale Brightwood, \$17.36 per hour, Effective: June 28, 2021
- Donna Cirello, Public Services Librarian, Central Library, \$23.31 per hour, Effective: July 7, 2021
- Abby Ferris, Page, Warren, \$10.00 per hour, Effective: July 12, 2021
- Fana Gizaw, Page, Wayne, \$10.00 per hour, Effective: July 6, 2021
- Donovan Harden, Hourly Job Center Assistant, East 38th Street, \$10.20 per hour, Effective: July 6, 2021
- Carol Fowler, Page, West Perry, \$10.00 per hour, Effective: July 15, 2021
- Katelyn Raber, Page, West Perry, \$10.00 per hour, Effective: July 15, 2021
- Paula Guthrie, Page, Eagle, \$10.00 per hour, Effective: July 19, 2021
- Jarrell Stutts, Page, Eagle, \$10.00 per hour, Effective: July 19, 2021
- Isbely Par, Page, West Perry, \$10.00 per hour, Effective: July 15, 2021

INTERNAL CHANGES:

- Kyala Taylor from Hourly Library Assistant II (FTE), Spades Park, \$14.25 per hour to Computer Assistant II, Part-Time, Spades Park, \$15.02 per hour, Effective: July 4, 2021
- Amber Sabo from Library Assistant II, Part-Time, Warren, \$15.30 per hour to Circulation Supervisor I, East 38th Street, \$20.06 per hour, Effective: June 27, 2021
- Naomi Allensworth from Circulation Supervisor I, East 38th Street, \$21.07 per hour to Circulation Supervisor II, Central, \$23.18 per hour, Effective: June 27, 2021
- Rene Gonzalez from Hourly Library Assistant II (SUB), Warren, \$14.25 per hour to Page, Warren, \$10.00 per hour, Effective: June 20, 2021
- Kyle Reeser from Library Assistant III, Glendale, \$16.47 per hour to Circulation Supervisor I, InfoZone, \$20.06 per hour, Effective: July 18, 2021
- Jessica Mattox from Library Assistant II, East Washington, \$14.25 per hour to Computer Assistant II, West Perry, \$15.02 per hour, Effective: July 18, 2021
- Katherine Hill from Youth Multimedia Learning Specialist, InfoZone, \$17.36 per hour to Public Services Associate II, InfoZone, \$17.36 per hour, Effective: June 20, 2021
- Robin Kelley from Interim Area Resource Manager, Central Library, \$34.28 per hour to Manager, Central Adult Services, \$31.16 per hour, Effective: June 21, 2021
- Magaly Coronado from Public Services Librarian, Lawrence, \$21.99 per hour to Supervisor Librarian, Lawrence, \$23.19 per hour, Effective: July 3, 2021
- Marissa Ballesteros from Page, Warren, \$10.35 per hour to Library Assistant II, College, \$13.97 per hour, Effective: July 4, 2021
- Chelsea Edwards from Library Assistant II, Southport, \$15.12 per hour to Computer Assistant II, West Perry, \$15.87 per hour, Effective: July 4, 2021

- Robin Youngworth from Technology Learning Specialist, Central to Public Services Associate II, West Perry, No Change in Pay, Effective: July 4, 2021
- Bambi Pea from Public Services Librarian, Warren, \$21.99 per hour to Supervisor Librarian, Warren, \$23.19 per hour, Effective: July 19, 2021
- Anna Koriath from Hourly Library Assistant II (FTE), Nora to Library Assistant II, Full-Time, Glendale, No Change in Pay, Effective: July 4, 2021
- Mary Kathryn Cobb from Hourly Library Assistant II (FTE), West Perry to Hourly Library Assistant II (FTE), Beech Grove, No Change in Pay, Effective: August 1, 2021
- Chelsea Edwards from Computer Assistant II, West Perry, \$15.87 per hour to Library Assistant II, Southport, \$15.12 per hour, Effective: July 18, 2021
- Holly Minton from Library Assistant II, Full-Time, Glendale to Library Assistant II, Part-Time, Glendale, No Change in Pay, Effective: July 18, 2021
- Kiersten Drosos from Public Services Associate II, Part-Time, East 38th Street, \$17.36 per hour to Computer Assistant II, Full-Time, Pike, \$15.02 per hour, Effective: August 1, 2021
- Hope McKune from Library Assistant III, Eagle, \$17.47 per hour to Interim Circulation Supervisor I, Eagle, \$20.06 per hour, Effective: July 5, 2021
- Bethany Allison from Interim Manager, East Washington, \$24.92 per hour to Public Services Librarian, Michigan Road, \$21.99 per week, Effective: July 5, 2021

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RE-HIRES: (None Reported)

SEPARATIONS:

- Gwyn Dimick, Library Assistant II, Glendale, 4 years and 10 months, Effective: June 20, 2021
- Mary Weimer, Supervisor Librarian, Warren, 10 years and 2 months, Effective: June 25, 2021
- Ailana Woodard, Page, Central, 2 years and 3 months, Effective: May 25, 2021
- Linda Nieves, Page, Central, 6 years and 5 months, Effective: June 26, 2021
- Claire Manfroy, Hourly Library Assistant II (FTE), Glendale, 2 years and 2 months, Effective: July 8, 2021
- Elshadai Aberra, Page, Wayne, 1 year and 5 months, Effective: July 8, 2021
- Donovan Harden, Hourly Job Center Assistant, East 38th Street, 8 days, Effective: July 14, 2021
- Henry Herbst, Technology Learning Specialist, Public Services, 5 months, Effective: July 24, 2021
- Barbara Young, Page, Eagle, 17 years and 10 months, Effective: June 30, 2021
- Tyrone Carney, Library Security Assistant, West Indianapolis, 2 months, Effective: July 2, 2021

INACTIVE:

- Kenedy Manuel, Page, Glendale, Inactive: July 11, 2021

RE-ACTIVATE: (None Reported)

RECLASSIFICATION: (None Reported)

REVISION:

- Jennifer Miller became Public Services Associate II, West Perry on July 4, 2021 and not June 20, 2021 as previously reported.

2021-2023 Strategic Plan
Community and Operational Objectives and Initiatives

Community

Priority/ Perspective	Strategic Objective	Targets	Initiatives
Racial Equity	Increase Collection Diversity	30% of Annual Collection Budget for African American Materials	<ul style="list-style-type: none"> • Collection Diversity Audit • Targeted Collection Management
	Increase Collection Diversity	10% of Annual Collection Budget for Latinx Materials	
	Increase Collection Diversity	5% of Annual Collection Budget for LGBTQ+ Materials	
	Application of the Racial Equity Toolkit	100% of Programs Complete Racial Equity Toolkit	<ul style="list-style-type: none"> • Staff Training • Incorporation of Racial Equity Toolkit into CAP
	Increase Vendor Diversity	27% of Annual Vendor Dollars Paid to City Certified XBEs beginning 2021	<ul style="list-style-type: none"> • Updated Vendor Processes and Outreach
	Diversify Staff	50% of Recruitment Dollars	<ul style="list-style-type: none"> • Intentional Recruitment Efforts • Collaboration with Diverse Community Partners • Explore Internships
	Racial Equity Culture	100% Completion and Continued Monitoring of All Racial Equity Culture Initiatives In the Organizational Framework Section of Internal Metrics By the Specified Deadlines	<ul style="list-style-type: none"> • GARE Racial Equity Culture Assessment • Implicit Bias Training for Managers • Racial Equity Training • Staff Demographic Alignment
Partnerships	Increase Youth Awareness of Library	Two (2) Targeted Marketed Efforts Annually	<ul style="list-style-type: none"> • Engagement and Advertising Collaboration with Educators • Creation of IndyPL Resource Guide for Educators
	Increase Partner Utilization	Engage/Create Partnership with Culturally Diverse Community Members, Leaders, and Organizations on Design of at Least 75% of Community Action Plans (CAPs)	<ul style="list-style-type: none"> • Outreach and Engagement with Community Leaders and Organizations • Utilization of the Racial Equity Toolkit
Technology and Digital Inclusion	Expand Support for Digital Literacy and Skills Training	600 Technology and Computer Training Program Sessions Annually	<ul style="list-style-type: none"> • Public Services Staff Training • Expanded Branch Laptop Deployment
	Engage Community Regarding Technology and Digital Divide	Completion of Digital Inclusion Roadmap by End of 2021	<ul style="list-style-type: none"> • Outreach and Engagement with Community Leaders and Organizations
	Create an Up-to-Date Space for Exploration of Contemporary Technology	Completion of The Curve Redesign by End of 2022	<ul style="list-style-type: none"> • Physical Redesign • Bond Issue • Identification and Installation of latest tech
	Continue High-Quality STEAM Programs System-wide	100% of STEAM Designated Programs are Reviewed for Quality	<ul style="list-style-type: none"> • CAP Scoring Rubric and Review
Education	Promote Resource Sharing Between Schools and Library	Shared System Circulation Increase of 2% Annually	<ul style="list-style-type: none"> • Teacher Outreach Efforts • Marketing/Public Relations Efforts
	Identify Educator Needs and Assets	Administer Educator Survey by End of 2021	<ul style="list-style-type: none"> • Create a Educator Advisory Committee • Teacher Outreach Efforts
	Provide More Professional Development	15 Sessions Annually	<ul style="list-style-type: none"> • Engagement with Community Partners

2021-2023 Strategic Plan

Community and Operational Objectives and Initiatives

Reading and Writing	Increase Community Awareness and Accessibility	20% of Service Area Population by 2023	<ul style="list-style-type: none"> • Marketing/Public Relations Efforts • Removal of Barriers • Delivery of Excellent Customer Service
	Increase Usage of Library Card Campaign Cards	25% of Cards Used Annually	<ul style="list-style-type: none"> • Library Card Campaign • Marketing Efforts
	Increase Community Awareness and Accessibility	Increase to 10.5 Million in 2023	<ul style="list-style-type: none"> • Marketing/Public Relations Efforts • Removal of Barriers • Delivery of Excellent Customer Service
Health and Wellness	Increase Health and Wellness Programming	15+ Classes Available Annually	<ul style="list-style-type: none"> • Expansion of Internal Health and Wellness Classes to Public
	Increase Health and Wellness Resources	Grow Collection by 25% by end of 2023	<ul style="list-style-type: none"> • Targeted Collection Management
	Increase Health and Wellness Awareness	One System-wide Event Focused on Disproportionate Health Issues of BIPOC Annually	<ul style="list-style-type: none"> • Collaboration with Community Health Partners
	Enhance Connections with Community Health Partners	Connect with Community Health Partnerships Semi-annually	<ul style="list-style-type: none"> • Consistent Engagement with Health Partners
Financial Literacy	Expand Online Financial Literacy Programming	15+ Classes (sessions) Available Annually	<ul style="list-style-type: none"> • Expansion of Internal Financial Management Classes to Public
	Expand Immigrant and Refugee Financial Literacy Programming	20+ Classes (sessions) Available Annually	<ul style="list-style-type: none"> • Engagement with Immigrant and Refugee Community Partners
	Expansion of Financial Management Collection	Grow Collection by 25% by end of 2023	<ul style="list-style-type: none"> • Targeted Collection Management
General	Increase Facility Use	4 Million by end of 2023	<ul style="list-style-type: none"> • Marketing Efforts • Engagement of Community Partners
Foundation	Financial Sustainability for Digital Encyclopedia of Indianapolis (DEOI)	\$560,000 by End of 2023	<ul style="list-style-type: none"> • Collaboration with Polis Center at IUPUI and the Library Foundation
	Financial Sustainability for Center for Black Literature and Culture (CBLC)	Sustainable Model in Place by End of 2023	<ul style="list-style-type: none"> • Identify Major Funder • Build a Stable Base of Renewable CBLC Supporters
	Diversity, Equity, and Inclusion (DEI) Staff Training	\$30,000 Annually	<ul style="list-style-type: none"> • Collaboration with the Library Foundation

2021-2023 Strategic Plan
Community and Operational Objectives and Initiatives

Operational

Priority/ Perspective	Strategic Objective	Targets	Initiatives
Financial Stewardship	Increase Available Revenue	Increase 1% Each Year	<ul style="list-style-type: none"> • Exploration of Various and Innovative Funding Sources (i.e. Partnerships, Membership Opportunities, Innovative Revenue Streams, Foundation)
	Increase Support of Capital Projects with Bond Issues	\$5,000,000+ by End of 2022	<ul style="list-style-type: none"> • Issue Bonds Issues for Special Print and Opening Day Collections
	Update Purchasing Process	Deployed by January 1, 2022	<ul style="list-style-type: none"> • Hire a Procurement Manager • Review of All Purchasing Processes
	Identify Asset Costs and Efficiencies	3% Reduction of Utilities Expenditures by 2023	<ul style="list-style-type: none"> • Seeking Sponsored Initiatives • Constant Monitoring of Monthly Usage Trends • Continue Control System Upgrade • Continued Awareness of Equipment Improvements and New Products
	Maintain Balanced Budget	5% of Annual Appropriation is Reverted	<ul style="list-style-type: none"> • Various Budgeting Efforts and Management
Internal Processes	Enhance Marketing Programs and Resources	Establish a Monthly Public Newsletter by January 1, 2022	<ul style="list-style-type: none"> • Collaboration Across the Agency for Content
	Enhance Marketing Programs and Resources	Establish Targeted Public Newsletters by January 1, 2022	<ul style="list-style-type: none"> • Collaboration with Public Services for Content
	Enhance Internal Communication	65% Open Rate by January 1, 2022	<ul style="list-style-type: none"> • Administration of Staff Survey • Continued Collaboration for Valued Content
	Update Manager Training	100% within 6 Months of Hire/Promotion	<ul style="list-style-type: none"> • Deployment of New Training Modules
	Leverage and Improve the Community Action Plan (CAP) Process	90% Annually	<ul style="list-style-type: none"> • Training and Oversight efforts • Continuous Streamlining of Process
	Enhance Data-Driven Decision Making Capabilities	Deploy by End of 2021	<ul style="list-style-type: none"> • Proof of Concept Efforts • Deployment of Visualization Environment
Organizational Framework	Increase Racial Equity Training for Staff	100% of All Staff Annually	<ul style="list-style-type: none"> • Creation and Deployment of Racial Equity Annual Competency
	Enhance Talent Management and Development	Align with Most Recent 5-year Census Race and Gender Figures	<ul style="list-style-type: none"> • Applicant Pool Cultivation Development • Targeted Recruiting Efforts
	Monitor Employee Satisfaction	Administration of the Survey by December 31, 2022	<ul style="list-style-type: none"> • Review of Previous Engagement Survey Questions and Results • Incorporation of New Questions
	Enhance Talent Management and Development	Align Staff Demographics with Most Recent 5-year Census Race and Gender Figures	<ul style="list-style-type: none"> • Targeted Recruiting Efforts • Semi-annual Analysis of Service Area Staff Demographics • Monitor Applicant to Hire Rate
	Enhance Talent Management and Development	Launch of Mentoring Program by January 1, 2022	<ul style="list-style-type: none"> • Research of Various Mentoring Models • Survey Staff to Determine Demand for Mentors and Willingness to Serve as Mentor

2021-2023 Strategic Plan

Community and Operational Objectives and Initiatives

Organizational Framework	Investigate Streamlining/Reorganization Development	Analysis of Survey Results by April 1, 2022	<ul style="list-style-type: none"> • Creation and Administration of Manager Survey
	Investigate Streamlining/Reorganization Development	Research Models Utilized by Other Libraries by December 1, 2021	<ul style="list-style-type: none"> • Engage with Various Libraries
	Continuously Develop A Culture of Racial Equity	Dependent on GARE's Availability Timeline	<ul style="list-style-type: none"> • DEI Training • Development of DEI Resources • Organization-wide Activities • Staff Surveys/Assessments
	Increase Leadership Intercultural Awareness	Deployment Intercultural Development Inventory (IDI) to Leadership Team by December 31, 2021	<ul style="list-style-type: none"> • DEI Training • Development of DEI Resources • Organization-wide Activities • Staff Surveys/Assessments
	Increase Standardization of Procedures	Create Standard Operating Procedures for 100% of Identified Processes	<ul style="list-style-type: none"> • Identification of 10 processes requiring standardization
<p align="center"> 1. COOP (Continuity of Operations) 2. Procurement Manual 3. Mentorship Procedures 4. Bias Incident Reporting Structure 5. Evaluation and Refining of Internal Controls 6. Whistle-blower Reporting Structure 7. Library Card Campaign Process 8. Newsletter/Marketing Requests 9. Internship Process 10. Collection, Redistribution, and Weeding Procedures </p>			



ENCYCLOPEDIA OF INDIANAPOLIS

Designated as a legacy project of the Indianapolis Bicentennial Commission, the Digital Encyclopedia of Indianapolis (DEOI) is an innovative web-based knowledge platform for Indianapolis. Developed by the Polis Center at IUPUI in collaboration with the city's major cultural and heritage institutions, it will be owned and sustained by The Indianapolis Public Library (IndyPL) as a civic resource.

<https://beta.indyencyclopedia.org/about/>

History

In 1994, Indiana University Press published *The Encyclopedia of History*, created by the Polis Center at IUPUI to provide a reliable source of information for a city that had a rich but little-known history. The web was in its infancy in the early 1990s but was sufficiently mature by the time of the city's bicentennial in 2020-21 to imagine an online version that would update the previous work and add to it. It soon became apparent that more was possible than a simple updating of a print resource. What emerged was the need for a dynamic, reliable, technically advanced, and sustainable information resource about the city and region that could support a new interest in placemaking, including efforts to enhance efforts at economic and social development.

Discussions toward these goals began in earnest in 2017 among a coalition of Indianapolis heritage and culture organizations (identified elsewhere), with formal planning facilitated by a grant from the Allen Whitehill Clowes Charitable Foundation in May 2018. This eight-month process involved scores of individuals, enlisted with the help of the collaborating partners, to shape policies and decisions related to content creation, editorial standards, technical specifications, and the like. The plan resulted in formal recognition of the digital encyclopedia

by the Indianapolis Bicentennial Commission as an official legacy project and a capital grant from AWCCF in January 2019 to begin work. Later that year, Lilly Endowment, Inc. made a major grant to advance the effort as a contribution to the city's bicentennial. Other foundations followed with grants, including Nicholas H. Noyes Memorial Foundation and Central Indiana Community Foundation. By the time of its transfer to Indianapolis Public Library at the end of 2021, the goal is to complete the first-stage campaign to fund the development and operations of the encyclopedia through 2023.

Partners

Polis Center at IUPUI (Managing Partner), Indianapolis Public Library, Indiana Historical Society, Indiana State Library and Historical Bureau, Center for Civic Leadership and Indianapolis Mayoral Archives (University of Indianapolis), Indiana Landmarks, IUPUI University Library, Indiana State Archives, Butler University Archives, , and Indiana Humanities.

Governance

The Indianapolis Public Library is responsible for the digital Encyclopedia of Indianapolis, structured as a civic project that involves the collaborating partners and other advisory groups, including:

1. A *Civic Advisory Committee* provides oversight and advice, with the aim of ensuring the integrity, reliability, objectivity, and representativeness of the website and its contents, as well as to preserve its character as a trustworthy and nonpartisan source of information.
2. The *Steering Committee* is responsible for ensuring that the digital encyclopedia meets its responsibility to tap existing digital archives, to federate the data effectively, and to enhance existing digital collections.
3. *Editorial Groups*:
 - a. Editorial Board, named by the Indianapolis Public Library, will establish editorial policy and work with the editors to ensure fair, comprehensive, and inclusive development of content.
 - b. Content Advisory Committees are knowledgeable individuals from the various subject areas reflected in the digital encyclopedia who help identify new content to be recommended for inclusion.
 - c. Consulting Editors help the editorial staff identify individuals who can write entries, as well as advise on how to present information to diverse audiences.
4. A *Technical Committee* provides guidance and feedback to the technical team and ensures that the platform interacts effectively with other systems.

Funders

The Digital Encyclopedia of Indianapolis has been made possible by generous donations from a variety of funders through the Indianapolis Public Library Foundation. The Indianapolis Public Library Foundation has established funding levels for DEOI development and wishes to thank those donors that have provided and continue to provide support for the Digital Encyclopedia of Indianapolis.

Visionary Level

These are donors who have contributed over \$100,000 to the project.



Lilly Endowment Inc.

A Private Philanthropic Foundation

Lilly Endowment Inc.



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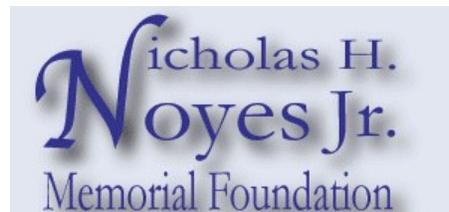
Allen Whitehill Clowes Charitable Foundation

Catalyst Level

Donors who contribute between \$50,000 and \$100,000 to the project.

Architect Level

Donors who contribute between \$25,000 and \$50,000 to the project.



Nicholas H. Noyes, Jr., Memorial Foundation, Inc.

Storyteller Level

Donors who contribute between \$10,000 and \$25,000 to the project.

Collaborator Level

Donors who contribute between \$5,000 and \$10,000 to the project.

Contributor Level

Donors who contribute between \$1,000 and \$5,000 to the project.

The Burlingame Charitable Fund, a fund of The Indianapolis Foundation

Save the Date!!

*Thursday evening September 30th at Central
Library for the Launch Party! 7-9 pm*

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FINANCE COMMITTEE MEETING
JULY 12, 2021

The Indianapolis-Marion County Public Library Board Finance Committee met electronically and at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana, on Monday, July 12, 2021 at 6:00 p.m., pursuant to notice given.

Committee Members Present: Mr. Biederman, Ms. Payne (via Zoom) and Ms. Tribble

COMMITTEE REPORT

1. Resolution – Liability Insurance for Policy Period 2021 – 2023

Ije Dike-Young, CFO, discussed the proposed resolution.

Following the discussion, Ms. Tribble made the motion, which was seconded by Mr. Biederman, that the resolution be sent to the full Board for final approval with a Do Pass recommendation.

It was necessary for Ms. Payne to leave the meeting at 6:30 p.m.

2. Resolution – Establishment of Self-Insurance Fund

Ms. Dike-Young discussed the proposed resolution.

Following the discussion, Ms. Tribble made the motion, which was seconded by Mr. Biederman, that the resolution be sent to the full Board for final approval with a Do Pass recommendation.

3. Review of 2022 Budget

Ms. Dike-Young reviewed the proposed 2022 Budget which included information on the Operating Fund, Revenues, and Expenditures.

4. Adjournment

The meeting adjourned at 7:30 p.m.

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