



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
July 24, 2017**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Decatur Branch Library
5301 Kentucky Avenue
At 6:30 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 19th Day Of July, 2017**

**DR. DAVID W. WANTZ
President of the Library Board**

-- Regular Meeting Agenda --

- 1. Call to Order**
- 2. Roll Call**

3. Branch Manager's Report

Adam Todd, Manager, Decatur Branch, will provide an update on their services to the community. (enclosed)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A **five**-minute limit will be allowed for each speaker.

b. Dear CEO Letters and Responses (at meeting)

c. Correspondence for the Board's general information. (at meeting)

5. Approval of Minutes

a. Regular Meeting, June 26, 2017 (enclosed)

b. Executive Session, July 17, 2017 (enclosed)

COMMITTEE REPORTS

6. Finance Committee (Dr. Terri Jett, Chair; Lillian L. Charleston, Joanne M. Sanders)

a. Report of the Treasurer – June 2017 (enclosed)

b. Resolution 21 – 2017 (Liability Insurance for Policy Period 2017-2018) (enclosed)

c. Briefing Report – 2018 Proposed Budget (enclosed)

7. **Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)**
8. **Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders)**
 - a. **Resolution 22 – 2017** (Approval to Award a Services Contract for Security Officer and Alarm Response Services) (enclosed)
 - b. **Resolution 23 – 2017** (Approval to Award a Contract for the Library Services Center Automated Materials Handling System) (enclosed)
 - c. **Resolution 24 – 2017** (Approval to Award a Services Contract for Exhibit Design Development, Fabrication, and Installation Services for the Center for Black Literature and Culture Project) (enclosed)
 - d. **Briefing Report** – Action Item Scheduled for the August 2017 Facilities Committee Meeting – Authorize Issuing of the Michigan Road Branch Project Bidding Documents (enclosed)
9. **Library Foundation Update (Dr. Terri Jett, Library Board Representative)**
10. **Report of the Chief Executive Officer**
 - a. **Dashboards and Statistics**
 - 1) **Monthly Performance Dashboard – June 2017** (enclosed)
 - b. **Progress Report on the Library's Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, will give the Report. (enclosed)
 - c. **June Media Report** (enclosed)

d. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (25 – 2017)**

Enclosed.

e. **The Work of our Cataloging Team** (at meeting)

UNFINISHED BUSINESS

11. **Discussion of Library Board Retreat Dates** (at meeting)

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

13. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

August, 2017 - To Be Determined

INFORMATION

14. Materials

a. **Joint Meeting of Library Board Committees Notes – July 11, 2017** (enclosed)

b. **Important Activities at Central Library in October, 2017** – Please plan to attend several. (at meeting)

15. Board Meeting Schedule for 2017 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meetings for 2017** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through August 27, 2017**
(enclosed)
- c. **Joint Meeting of Library Board Committees** – Tuesday, August 15, 2017, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

16. Notice of Special Meetings

Special Finance Committee Meeting, Monday, July 24, 2017 at the Decatur Branch Library, 5301 Kentucky Avenue, at 4:00 p.m.

17. Notice of Next Regular Meeting

Monday, August 28, 2017, at the Lawrence Branch Library, 7898 North Hague Road, at 6:30 p.m.

18. Other Business

19. Adjournment

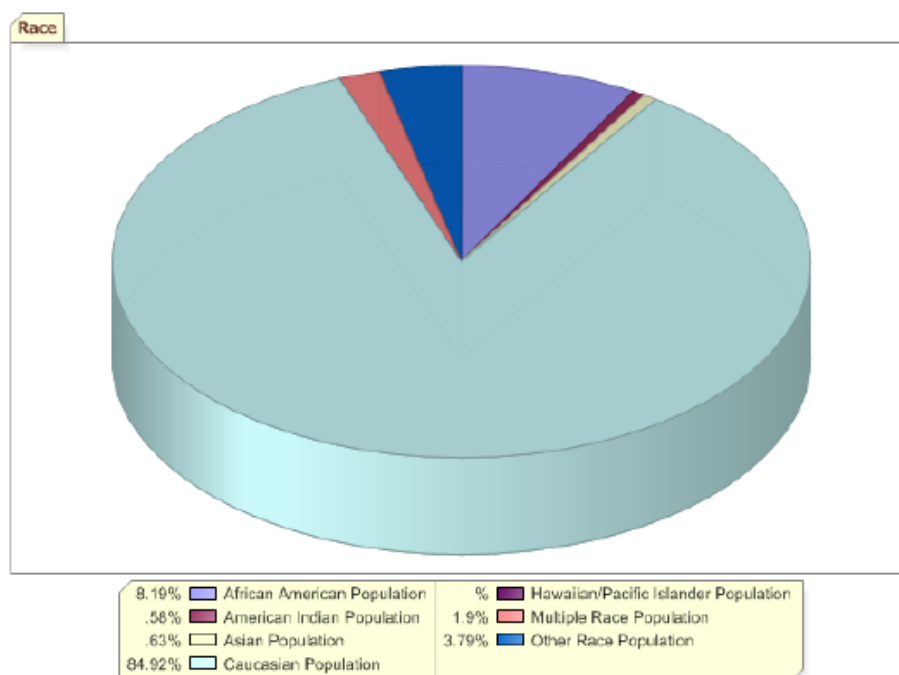




Decatur Branch Library

- 1 Branch Manager
- 1 Public Services Librarian (Juvenile)
- 1 PT Public Services Associate II
- 1 Library Services Supervisor
- 1 FT Library Assistant II
- 2 PT Library Assistant II
- 1 FT Library Assistant III
- 3 Hourly Library Pages

Who we serve:



- The total base population is 40,085.¹
- Percentage of High School Graduates (Age: 25+): 83.0¹
- Schools: 12 Public Schools
- Churches: 32

How we serve:

- 17,613 registered borrowers at Decatur or 44% of the total population in the service area.² (This does not include the 2,566 new cards issued to Decatur Township elementary school and middle school students through the library card initiative.)
- 90,476 Door count in 2016
- 290,623 Total Circulation in 2016
- 52,155 items in collection (7/12/2017)
- 20,807 computer users in 2016.³

¹ SAVI Community Profile, May 2017

² Public Service Statistics, July 2017

³ PC Reservation reports 2016

Our Story:

Decatur Branch Library has been at its current location since 1990. It was previously a storefront library in the Marwood Plaza Shopping Center. Marwood Branch was the first county branch, opening in August, 1967. We are next to and on the former property of the Metropolitan School District of Decatur Township.

Newer developments in Decatur Township area include Heartland Crossing, spread over 1,500 acres of Hendricks, Marion, and Morgan counties. It has added 12,000 residents to our area. Many of the residents, regardless of their county, are coming to our library branch. In 2010, the Decatur Township MSD completed an \$85 million renovation to the Decatur Central High School.

Nearby in the Decatur Branch service area is the AmeriPlex Industrial Park. This light industrial area houses facilities for Concentra, Pepsi, and the Indiana Department of Revenue. Also within our service area is Damar Services, a residential facility for children with developmental disabilities and challenges.

The Goodwin Community Center, located on the campus of the Stephen Decatur Elementary School, serves daily low cost lunches, hosts bingo, euchre, and Wii gaming, and provides a home for the Silver Eagles senior group. The center also houses five Head Start classes, stocks a food pantry, and looks for other ways to assist the people living in Decatur Township. The Decatur Branch holds a spot on the Center's Advisory Board, which is comprised of representatives from various community organizations and meets monthly to discuss happenings in the township and the needs of the citizens.

Highlights:

- Our children's librarians regularly visit a number of area preschools and daycares. Each month they visit Liberty Early Elementary (five preschool classes), Goodwin Center Head Start (five classes), Children's Village (seven preschool classes), and three home daycares.
- The branch hosted the Decatur Art Show this year for the 19th straight time. Throughout March the branch displayed nearly 300 pieces of art by Decatur Township students (Grades 1-12). Patrons were encouraged to vote on their favorite pieces. On April 6, the branch hosted the Art Show Open House. Around 350 people attended, including students and their families, school administrators, school board members, and Jason Holliday from the City-County Council. We handed out 344 award certificates.
- Thanks to the IndyPL school library card initiative, Decatur Township elementary school and middle school students were issued 2,566 new cards last school year. Students at Decatur Central High School, who do not already have cards, are issued library cards.

- Branch staff members are actively involved with many community groups, including Decatur/Mooresville Rotary Club, Goodwin Center Advisory Board, Decatur Township Civic Council, Decatur Township Partnership for Prosperity, and the Decatur Township Drug-Free Coalition.
- We have 767 individuals signed up for this year's Summer Reading Program at the Decatur Library (as of 7/12/17). And we have had healthy turnouts for various Summer Reading Program activities and events.
- In 2017 we have introduced a number of popular new programs including One-on-One Computer Classes, Lego Play, Graphic Novel Book Club, and Cookies & Canvas. After school goes back into session, we will introduce a new version of our Teen Gaming program.

Prepared by

Adam Todd, Branch Manager
Decatur Library
5301 Kentucky Ave.
Indianapolis, IN 46221
(317) 275-4330

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
JUNE 26, 2017**

The Indianapolis-Marion County Public Library Board met at the Irvington Branch Library, 5625 East Washington Street, Indianapolis, Indiana on Monday, June 26, 2017 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Dr. Wantz presided as Chairman. Ms. Charleston acted as Secretary.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Ms. Payne and Dr. Wantz.

Members absent: Dr. Jett, Rev. Robinson and Ms. Sanders.

3. Branch Manager's Report

Sue Kennedy, Manager, Irvington Branch, discussed some of the items contained in her Report that had been distributed to the Board. She commented that there has been a branch in the Irvington area since 1903. Also, this building, in its current location, celebrated its 15th anniversary last year. Ms. Kennedy went on to describe various partnerships with neighborhood organizations including the Historic Irvington Community Council, the Irvington Historical Society, Irvington Garden Club, Irvington Development Organization and the Irvington Business Association. She mentioned that the branch is involved in community activities and events including the Irvington Halloween Festival. The branch remains in high demand for computer/Wi-Fi access, its public spaces and for the many programs offered for children and adults. She also mentioned that the property on the north side of the branch will soon become a community plaza.

4. Public Comment and Communications

a. Public Comment

There were no petitions to come before the Board.

b. Dear CEO Letters and Responses were circulated for the Board's general information.

- c. **Correspondence** was circulated for the Board's general information.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

- a. **Regular Meeting, May 22, 2017**

The minutes were approved on the motion of Ms. Charleston, seconded by Ms. Crenshaw, and the "yes" votes of Ms. Charleston, Ms. Crenshaw, Ms. Payne and Dr. Wantz.

COMMITTEE REPORTS

6. Finance Committee (Dr. Terri Jett, Chair; Lillian L. Charleston, Joanne M. Sanders)

- a. **Report of the Treasurer – May 2017**

Becky Dixon, Chief Financial Officer, reviewed the Report of the Treasurer as follows:

Revenue:

- Total revenue for May came in slightly higher than projected and was more than 2016 due to an increase in the property tax advance.
- The cash flow projection included in the Treasurer's Report shows the tax advance received and the projection of tax revenue net of Circuit Breaker for the year.

Expenditures:

- We spent 15.8% less than projected and 7.45% more than May 2016.

Ms. Dixon then discussed information on Page 34 of the Report concerning property taxes. She advised that the amount of property taxes received by the Library, which account for approximately 80% of our revenues, is not keeping up with the Library's Budget due to the property tax caps.

Ms. Payne made the motion, which was seconded by Ms. Charleston, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

- b. **Resolution 17 – 2017 (Transfers Between Classifications and Accounts)**

Ms. Dixon explained the various transfers between classifications and accounts. There will be a transfer in the Operating Fund totaling \$95,000 which will provide funding for new signage at Central Library for the Reimagine Project and the

replacement of two Library vehicles. Also, the transfer in the Rainy Day Fund in the amount of \$567,000 is to reallocate funds from Capital Outlay to Other Services and Charges.

After full discussion and careful consideration of Resolution 17 – 2017, the resolution was adopted on the motion of Ms. Charleston, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Ms. Payne and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **Briefing Report – 2017-2018 Liability Insurance**

Ms. Dixon noted that it is being recommended that the Library renew its coverage with Hartford Insurance for the upcoming year based on past history and lack of interest from other carriers. There will be a cost increase of 1.4% that relates to increased property values, the addition of the Beech Grove Branch to the policy and overall increases in insurance coverage.

d. **Update – Calendar and Approval Process for the 2018 Budget**

Ms. Dixon reviewed the Calendar for the Library’s 2018 Budget. She advised that the Library Board is scheduled to adopt the Budget at its August 28, 2017 meeting. There will be reviews and approvals by the City-County Council, with the final approval coming in October 2017.

7. **Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)**

Ms. Crenshaw advised that the Committee did have any items this month.

8. **Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders)**

a. **Resolution 18 – 2017 (Establishing Responsible Bidding Practices and Submission Requirements on Public Works Projects)**

Sharon Smith, Facilities Director, explained that this resolution establishes responsible bidding practices and submission requirements on public works projects with a contract value over \$150,000. It is consistent with state statutes and enhances the Library’s ability to identify responsive and responsible bidders for projects. This follows City-County Council action urging municipal corporations to adopt such practices.

After full discussion and careful consideration of Resolution 17 – 2017, the resolution was adopted on the motion of Ms. Crenshaw, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Ms. Payne and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 19 – 2017** (Approval to Award a Construction Services Contract for the Haughville Branch Update Project)

Ms. Smith noted that it is recommended that the Board approve awarding the construction contract to Marten Construction Management, Inc. of Indianapolis for a total cost of \$102,936. The project will consolidate the information and circulation desks to a common location for patron assistance, provide additional seating for short term browsing, accommodate digital signage, and reorganize the layout of public computers into one area. This will include moving PCs from the study room which will free up space. Construction is scheduled to begin on September 11, 2017 and be completed on November 10, 2017.

After full discussion and careful consideration of Resolution 17 – 2017, the resolution was adopted on the motion of Ms. Charleston, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Ms. Payne and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- c. **Briefing Report** – Action Item Scheduled for the July 2017 Facilities Committee Meeting – Approval to Award a Services Contract for the Security Officer and Alarm Response Services

Ms. Smith advised that at the July Board Meeting, the Board will be asked to award a contract for security officer and alarm response services at nine branches, Central Library and the Library Services Center. She noted that six vendors have responded to the Request for Proposals, including our current vendor, SecuritasUSA. Evaluations of the proposals will be reviewed at the July 11, 2017 Joint Committee Meeting.

- d. **Briefing Report** – Action Item Scheduled for the July 2017 Facilities Committee Meeting – Approval to Award a Contract for the Library Services Center Automated Materials Handling System

Ms. Smith reported that competitive proposals have been received from three prospective vendors which will be evaluated and then reviewed at the July 11, 2017 Facilities Committee meeting. The project schedule targets a starting date of August 10, 2017 with substantial completion on November 30, 2017. The budget for the AMHS is \$600,000 and will be funded from the Library Improvement Reserve Fund.

9. Library Foundation Update

June 2017 Library Foundation Update

At this time, Dr. Wantz provided the Update for June 2017.

News:

Tracy Hilton from the Glendale Branch and her Packhorse Librarian project won the Imagine It competition sponsored by The Indianapolis Foundation Library Fund.

There were 65 people who purchased tickets for this event raising \$1,559.52. Thirteen Library staff members purchased tickets to support their colleagues. Heartfelt appreciation goes out to all the Library competitors who presented, namely, Tracy Hilton, Josh Crain and Jackie Kelly, for their enthusiasm, creativity and willingness to go above and beyond to advance the Library's mission. More information will follow at a future Library Board meeting.

The Library Foundation's Board and staff also appreciate the outpouring of generous contributions from Library staff members and other friends and family to celebrate the life of Michael Perry. The Michael Perry Memorial Fund will support technology activities and/or e-resources for children. The Foundation continues to accept contributions.

Strategic/Fiscal Impact:

The Library Foundation thanks all donors who made gifts last month. The Foundation wishes to acknowledge its top Foundation and corporate contributors:

- 92.3 WTTS
- The Brees Dream Foundation
- Clinical Lab Consulting of Indiana
- College Savings Bank
- Haddad Foundation
- Health and Hospital Corporation
- Indianapolis Colts
- The Indianapolis Public Library Staff Association
- Lincoln Square Pancake House
- Pacers Foundation, Inc.
- Stifel Nicolaus & Company, Inc.

This month, the Foundation provided funding for the following Library programs:

Children's

- Ready to Read – Onlook at the Road to Reading
- Ready to Read – Packaged Programming

Cultural

- Art Squared
- Center for Black Literature and Culture

Collections

- Marion County Internet Library
- Digitization

Lifelong

- Spanish Language Computer Classes
- USB Technology

Capital

- Call-A-Story/See-A-Story

10. Report Of The Chief Executive Officer

a. Dashboards and Statistics

1) Monthly Performance Dashboard – May 2017

Jackie Nytes, Chief Executive Officer, asked everyone to look at the info for Goal 3 on the Dashboard. We are seeing increases in the use of electronic resources. More patrons are downloading more materials. With regard to Goal 4 and accessibility, it is noted that walk-ins are up 7% for the year. She mentioned that we are seeing a nice increase in Active Borrowers. These are the cards that are really being used. Ms. Nytes also pointed out that there has been a decrease in the total number of borrowers as the Library continues to clean up its patron database.

- b. **Progress Report on the Library's Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, discussed her Report. Ms. Cairo noted that the Report focused on the Library's strategy of ensuring that local educators, including homeschoolers, are aware of Library services and view them as value-added to their efforts. Such initiatives as the Shared System, library card distribution to over 20,000 local students, programs for homeschoolers in the Learning Curve at Central Library, and other outreach activities have illustrated the extent of the Library's involvement in the educational community. It was noted that a new service, Axis 360, is being beta tested at nine local schools, mostly those in the Shared System, that would involve their contributions to a shared pool of eBooks that would be available for all to access with a library card.

Ms. Payne inquired about the possibility of the Indianapolis Public Schools ("IPS") participating in the library card distributions.

Ms. Nytes responded that the Library had conducted an extensive study with IPS which was funded by the Glick Family Foundation. Through that study we identified that there was interest on the part of many IPS staff to get involved in the library card program but there is concern on the part of IPS about the amount of work needed. What we concluded after the study was that IPS is going through so many changes right now that this is not the right time due to the amount of work needed on their part. A meeting was held with Dr. LeGrand at IPS to discuss the results of the study and we talked about when would be the right time. Our thinking is that because we will be upgrading our computer system over the next

year or two, so by the time we get back with a more robust, larger, and stronger computer system would be about the right time for IPS to begin working with us to get this project into their schools. One of the things we've learned is that individual principals have different priorities and different approaches. We can't roll out a one size fits all in that environment and therefore that is going to require a lot of extra thinking on our part to understand how to work with each of the schools. So, IPS is going to take more time but they are interested and we believe there is a future there but it will probably be the last one we go deep on.

Ms. Charleston asked which schools were participating in the Axis 360 testing.

Ms. Cairo advised that she would forward that information to Ms. Charleston following the meeting.

Ms. Crenshaw expressed her concern about the perception that IPS is unwilling to do the additional work necessary to participate. The Library needs to figure out a way to accelerate the process for inclusion. They are the ones that are most underserved and have the greatest need and right now they are scheduled to be last on the list. She commented that she doesn't know the solution but perhaps IPS needs information on the required staffing. This is too important to wait for IPS to figure it out. Perhaps the Library should offer something to assist them.

Ms. Nytes advised that she had discussed with Dr. LeGrand the schools that have invested more in media center staff are having more success. Dr. LeGrand recognized that this is an area of staffing IPS has to rebuild. The other obstacle for IPS is that other schools have rolled out one-on-one device programs so that all of the children have a device and therefore the media center staff is better positioned to use these materials.

Ms. Charleston felt that this topic should be discussed at an upcoming committee meeting because IPS is the largest school system in the state and the Library has some responsibility to try to ensure that IPS students are able to avail themselves of this system.

Ms. Payne advised that, during the discussion just now, she sent a communication to Dr. LeGrand to set up a time to discuss the matter.

c. **Communications Area Report –**

1) **May Media Report**

The Report was distributed to the Board. It highlighted the recent print, electronic and social media coverage on the Library.

2) **Update on “Between the Lines”**

Kim Crowder, Communications Director, announced that the Communications Department would no longer produce the videos entitled “Between the Lines” that have been used to promote the Library for many years. She discovered that the Library had never kept any record or info on the viewership for the

show. Ms. Crowder felt that the Library would be better served and reach more patrons by using the various social media platforms such as YouTube, Instagram, Twitter or Facebook. The Library will be able track viewership by using these forms of social media. Randy Starks, our media specialist, has been in training the last two weeks with a local videographer to learn how to put together the videos we need. She was proud that Mr. Starks was willing to learn something new.

A video about the Library's bookmobile and the service it provides was shown at this time.

d. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (20 – 2017)**

After full discussion and careful consideration of Resolution 20 – 2017, the resolution was adopted on the motion of Ms. Crenshaw, seconded by Ms. Charleston, and the “yes” votes of Ms. Charleston, Ms. Crenshaw, Ms. Payne and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

e. **Announcement of Staff Association Scholarships**

Melinda Mullican, Manager, Wayne Branch, and the President of the Library's Staff Association, announced that the following individuals, who were present at the meeting, had received scholarships from the Association. They were:

Shelby Phelps – Learning Curve
Lauren Freeman – Outreach
Rhonda Skomp – Cataloging

Ms. Mullican also noted that staff training on such topics as dealing with challenging patrons and professionalism will be scheduled in the upcoming months.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

AGENDA BUILDING

- 13. Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

July, 2017 – *No items were suggested.*

INFORMATION

14. Materials

- a. **Joint Meeting of Library Board Committee Notes – June 13, 2017** were distributed to the Board members for their general information.

15. Board Meeting Schedule for 2017 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2017** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through July 23, 2017.**
- c. **Joint Meeting of Library Board Committees** – Tuesday, July 11, 2017, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, July 24, 2017, at the Decatur Branch Library, 5301 Kentucky Avenue, at 6:30 p.m.

18. Other Business

None.

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:55 p.m.

A DVD of this meeting is on file in the Library's administration office.

Lillian L. Charleston, Secretary to the Board

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**Indianapolis-Marion County Public Library
Report of the Treasurer for June 2017
Prepared by Accounting for July 24, 2017 Board Meeting**

Contents

- Annual Highlights
- Financial Charts
- Operating Fund Revenues and Expenditures
- Expenditures for Operating, Debt, Capital Projects, Rainy Day & LIRF
- Status of the Treasury: Investment Report
- Status of the Treasury: Total Funds
- Parking Garage
- Cash Flow Projections: Operating Fund
- Cash Flow Projections: Bond & Interest Redemption Fund
- 2014, 2015, 2016 and 2017 Bond Expenditures
- Capital Projects Summary

2017 June Highlights

REVENUE:

- Total revenue for June came in higher than projected and was more than 2016 due to an increase in the property tax advance and the intergovernmental revenues.

EXPENDITURES:

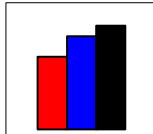
- We spent 10% less than projected and 28% more than June 2016 – we had three payrolls in June of 2017 compared to only two payrolls in June of 2016.

June 30th is half way through the budget year – a chart with YTD Actual to Budget is included on page two. The Library is at 47% of personal services, under in supplies and other charges/services and at 53% of our capital outlay.

Reminder – the Library's public hearing on the 2018 budget will be on August 15, 2017 at the Library Services Center at 4:00 p.m. Adoption of the budget will be August 28, 2017 at the Lawrence Branch at 6:30 p.m.

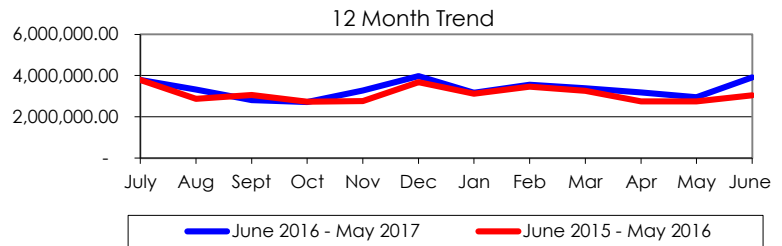
Finances - June 2017

Financial Comparisons - Operating Fund

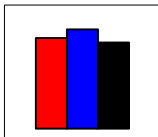


Expenses

3,050,521 June 16
3,909,167 June 17
4,363,491 Projected
-10.4%

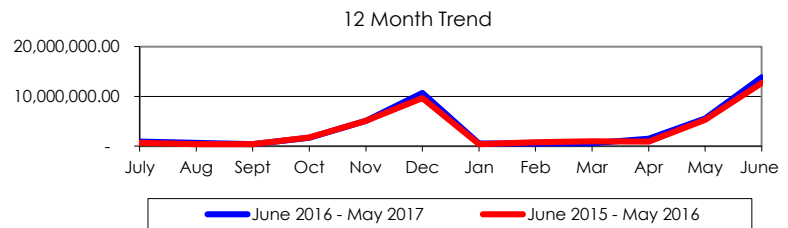


Other services and charges and capital outlay - less than projected



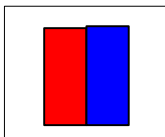
Revenue

12,668,139 June 16
13,879,399 June 17
12,036,820 Projected
15.3%



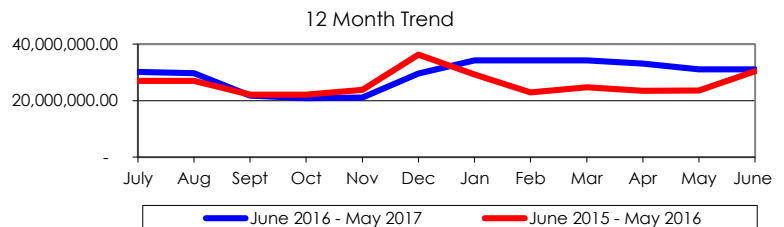
Property tax and intergovernmental tax - higher than projected

Investment Activity



Investments

30,461,555 June 16
31,094,801 June 17



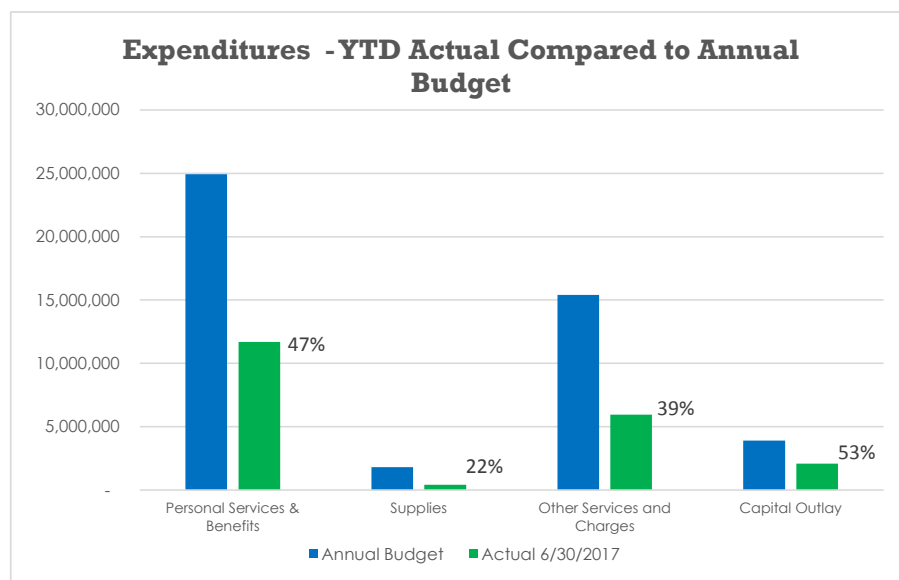
**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED JUNE 30, 2017**

Revenue

	Annual			
	2017 Adjusted	Projected MTD	Actual MTD	Variance
	Budget	6/30/2017	6/30/2017	% MTD
2016 - Property Taxes	32,646,240	10,207,505	11,623,828	14%
2016 - Intergovernmental	6,410,498	1,631,284	1,997,330	22%
Fines & Fees	780,840	65,022	73,475	13%
Charges for Services	222,500	18,525	36,238	96%
Miscellaneous	1,331,640	114,484	148,528	30%
Total	41,391,718	12,036,820	13,879,399	15%

Expenditures

	Annual			
	2017 Adjusted	Projected MTD	Actual MTD	Variance
	Budget	6/30/2017	6/30/2017	% MTD
Personal Services & Benefits	24,898,242	2,604,538	2,636,137	1%
Supplies	1,848,173	175,000	73,450	-58%
Other Services and Charges	15,200,361	1,200,000	970,593	-19%
Capital Outlay	3,964,938	383,953	228,987	-40%
Total	45,911,714	4,363,491	3,909,167	-10%



Indianapolis Marion County Public Library Operating Fund

For the Month Ended June 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	YTD 50 %	P.O.	Balance 50 %	% Remaining
Expenses								
Services Personal								
Salaries & Wages								
SALARIES APPOINTED STAFF	15,542,822.15	(35,000.00)	15,507,822.15	1,731,324.29	7,506,509.86	0.00	8,001,312.29	52%
SALARIES HOURLY STAFF	1,859,091.00	0.00	1,859,091.00	236,750.74	753,390.29	0.00	1,105,700.71	59%
Total Salaries & Wages	17,401,913.15	(35,000.00)	17,366,913.15	1,968,075.03	8,259,900.15	0.00	9,107,013.00	52%
Employee Benefits								
HEALTH INSURANCE	3,827,725.00	10,808.91	3,838,533.91	273,136.30	1,810,761.22	0.00	2,027,772.69	53%
WELLNESS	25,000.00	0.00	25,000.00	40.00	520.00	14,250.00	10,230.00	41%
GROUP LIFE INSURANCE	30,000.00	0.00	30,000.00	3,384.47	17,336.74	0.00	12,663.26	42%
LONG TERM DISABILITY INSURANCE	27,000.00	0.00	27,000.00	3,467.15	19,701.97	0.00	7,298.03	27%
UNEMPLOYMENT COMPENSATION	5,000.00	2,000.00	7,000.00	0.00	0.00	2,000.00	5,000.00	71%
FICA AND MEDICARE	1,333,159.00	0.00	1,333,159.00	141,470.98	591,811.94	0.00	741,347.06	56%
PERF	2,215,616.00	0.00	2,215,616.00	244,728.02	978,432.59	0.00	1,237,183.41	56%
EMPLOYEE ASSISTANCE PROGRAM	22,020.00	0.00	22,020.00	1,835.00	11,010.00	11,010.00	0.00	0%
TUITION ASSISTANCE	8,000.00	0.00	8,000.00	0.00	6,735.38	0.00	1,264.62	16%
SALARY ADJUSTMENT	25,000.00	0.00	25,000.00	0.00	0.00	0.00	25,000.00	100%
Total Employee Benefits	7,518,520.00	12,808.91	7,531,328.91	668,061.92	3,436,309.84	27,260.00	4,067,759.07	54%
Total Services Personal	24,920,433.15	(22,191.09)	24,898,242.06	2,636,136.95	11,696,209.99	27,260.00	13,174,772.07	53%
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	975,709.00	287,144.80	1,262,853.80	54,752.54	268,711.45	448,582.79	545,559.56	43%
UNIFORMS	7,000.00	3,212.00	10,212.00	145.54	3,491.46	0.00	6,720.54	66%
Total Office Supplies	982,709.00	290,356.80	1,273,065.80	54,898.08	272,202.91	448,582.79	552,280.10	43%
Operating Supplies								
CLEANING & SANITATION	165,000.00	8,035.11	173,035.11	8,205.95	43,449.89	53,921.52	75,663.70	44%
GASOLINE	40,000.00	1,391.82	41,391.82	3,617.33	8,687.73	10,891.30	21,812.79	53%
Total Operating Supplies	205,000.00	9,426.93	214,426.93	11,823.28	52,137.62	64,812.82	97,476.49	45%
Other Supplies								
LIBRARY SUPPLIES	180,000.00	25,460.69	205,460.69	6,728.66	64,172.64	104,222.98	37,065.07	18%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended June 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	YTD 50 %	P.O.	Balance 50 %	% Remaining
NON-CAPITAL FURNITURE & EQUIPMENT	91,900.00	63,319.78	155,219.78	0.00	19,765.33	55,131.53	80,322.92	52%
Total Other Supplies	271,900.00	88,780.47	360,680.47	6,728.66	83,937.97	159,354.51	117,387.99	33%
Total Supplies	1,459,609.00	388,564.20	1,848,173.20	73,450.02	408,278.50	672,750.12	767,144.58	42%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	353,650.00	258,240.35	611,890.35	44,782.25	101,202.20	281,682.67	229,005.48	37%
LEGAL SERVICES	219,000.00	19,636.00	238,636.00	24,889.00	127,049.00	0.00	111,587.00	47%
Total Professional Services	572,650.00	277,876.35	850,526.35	69,671.25	228,251.20	281,682.67	340,592.48	40%
Communication & Transportation								
POSTAGE	68,800.00	388.57	69,188.57	1,507.30	29,847.30	2,134.83	37,206.44	54%
TRAVEL	40,280.00	0.00	40,280.00	2,089.19	10,780.09	0.00	29,499.91	73%
CONFERENCES	100,000.00	0.00	100,000.00	11,554.80	33,579.64	2,810.00	63,610.36	64%
IN HOUSE CONFERENCE	50,000.00	395.00	50,395.00	532.50	7,969.90	1,121.35	41,303.75	82%
FREIGHT & EXPRESS	5,500.00	0.00	5,500.00	301.52	2,202.41	2,550.36	747.23	14%
DATA COMMUNICATIONS	308,000.00	20,304.34	328,304.34	40,055.39	146,129.30	1,900.00	180,275.04	55%
CELLULAR PHONE	10,600.00	0.00	10,600.00	968.75	6,424.33	0.00	4,175.67	39%
Total Communication & Transporta	583,180.00	21,087.91	604,267.91	57,009.45	236,932.97	10,516.54	356,818.40	59%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	2,250.00	0.00	2,250.00	0.00	555.66	0.00	1,694.34	75%
PRINTING	238,550.00	15,632.00	254,182.00	24,345.50	88,514.44	6,798.00	158,869.56	63%
Total Printing & Advertising	240,800.00	15,632.00	256,432.00	24,345.50	89,070.10	6,798.00	160,563.90	63%
Insurance								
OFFICIAL BONDS	1,000.00	0.00	1,000.00	0.00	975.00	0.00	25.00	3%
AUTOMOBILE	15,004.00	0.00	15,004.00	0.00	7,029.74	0.00	7,974.26	53%
PACKAGE	189,148.00	0.00	189,148.00	0.00	81,502.26	0.00	107,645.74	57%
WORKER'S COMPENSATION	160,167.00	23,922.00	184,089.00	0.00	77,314.00	0.00	106,775.00	58%
EXCESS LIABILITY	8,001.00	0.00	8,001.00	0.00	3,468.00	0.00	4,533.00	57%
PUBLIC OFFICIALS & EMPLOYEE LIAB	16,000.00	0.00	16,000.00	0.00	15,306.00	0.00	694.00	4%
CLAIMS, AWARDS, AND INDEMNITIES	25,000.00	0.00	25,000.00	0.00	2,500.00	0.00	22,500.00	90%
BROKERAGE FEE	17,000.00	0.00	17,000.00	0.00	8,500.00	0.00	8,500.00	50%
Total Insurance	431,320.00	23,922.00	455,242.00	0.00	196,595.00	0.00	258,647.00	57%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended June 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	YTD 50 %	P.O.	Balance 50 %	% Remaining
Utilities								
GAS	115,000.00	11,898.87	126,898.87	2,865.66	49,262.57	77,636.30	0.00	0%
ELECTRICITY	950,000.00	69,710.78	1,019,710.78	72,064.85	430,644.69	589,408.23	(342.14)	0%
HEAT/STEAM	364,000.00	13,535.04	377,535.04	24,061.90	163,302.98	214,232.06	0.00	0%
COOLING/CHILLED WATER	453,200.00	20,867.93	474,067.93	50,988.78	194,509.13	279,480.30	78.50	0%
WATER	65,000.00	3,579.99	68,579.99	5,414.66	27,649.15	40,930.84	0.00	0%
STORMWATER	13,750.00	0.00	13,750.00	388.10	9,486.34	3,918.80	344.86	3%
SEWAGE	72,000.00	4,462.12	76,462.12	6,380.17	30,597.18	45,864.94	0.00	0%
Total Utilities	2,032,950.00	124,054.73	2,157,004.73	162,164.12	905,452.04	1,251,471.47	81.22	0%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	1,799,900.00	480,371.91	2,280,271.91	178,194.61	808,761.40	704,801.08	766,709.43	34%
REP & MAINT-HEATING & AIR	613,000.00	58,439.30	671,439.30	12,827.71	90,746.60	134,085.92	446,606.78	67%
REP & MAINT -AUTO	49,475.00	2,519.93	51,994.93	11,274.03	20,953.26	7,590.17	23,451.50	45%
REP & MAINT-EQUIPMENT	124,500.00	6,039.35	130,539.35	3,381.85	16,243.44	20,850.48	93,445.43	72%
REP & MAINT-COMPUTERS	528,460.00	(1,545.90)	526,914.10	29,164.48	290,641.38	171,135.91	65,136.81	12%
CLEANING	990,751.00	79,729.00	1,070,480.00	78,810.00	435,315.72	582,668.87	52,495.41	5%
Total Repairs & Maintenance	4,106,086.00	625,553.59	4,731,639.59	313,652.68	1,662,661.80	1,621,132.43	1,447,845.36	31%
Rentals								
REAL ESTATE	463,580.00	0.00	463,580.00	45,590.89	238,618.34	0.00	224,961.66	49%
EQUIPMENT RENTAL	66,982.00	4,501.78	71,483.78	4,797.55	34,467.54	23,595.36	13,420.88	19%
Total Rentals	530,562.00	4,501.78	535,063.78	50,388.44	273,085.88	23,595.36	238,382.54	45%
Other Services & Charges								
AUDIT FEES	15,000.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100%
DUES & MEMBERSHIPS	57,332.00	1,995.00	59,327.00	0.00	19,882.00	0.00	39,445.00	66%
COMPUTER SERVICES	28,000.00	16,857.98	44,857.98	192.00	33,055.03	1,000.00	10,802.95	24%
PAYROLL SERVICES	160,000.00	4,651.22	164,651.22	9,138.03	62,813.65	35,000.00	66,837.57	41%
SECURITY SERVICES	945,069.00	106,356.09	1,051,425.09	60,042.12	358,672.30	537,043.79	155,709.00	15%
TRASH REMOVAL	54,428.00	4,415.22	58,843.22	4,944.62	27,709.02	26,706.20	4,428.00	8%
SNOW REMOVAL	355,000.00	26,574.32	381,574.32	0.00	194,559.24	61,842.91	125,172.17	33%
PROGRAMMING	85,000.00	4,750.00	89,750.00	3,925.86	39,697.08	7,300.00	42,752.92	48%
PROGRAMMING-JUV.	173,500.00	270.00	173,770.00	9,202.16	78,932.61	16,682.00	78,155.39	45%
PROGRAMMING ADULT - CENTRAL	30,000.00	0.00	30,000.00	382.50	5,785.25	1,000.00	23,214.75	77%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended June 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	YTD 50 %	P.O.	Balance 50 %	% Remaining
PROGRAMMING EXHIBITS - CENTRAL	9,000.00	0.00	9,000.00	750.00	750.00	2,250.00	6,000.00	67%
EVENTS & PR	39,700.00	5,998.00	45,698.00	40.00	15,232.81	7,922.00	22,543.19	49%
LAWN & LANDSCAPING	273,312.00	10,075.00	283,387.00	24,728.16	113,647.82	118,545.10	51,194.08	18%
OTHER CONTRACTUAL SERVICES	502,455.00	355,445.89	857,900.89	65,085.31	454,873.02	282,468.13	120,559.74	14%
MATERIALS CONTRACTUAL	2,250,000.00	0.00	2,250,000.00	110,535.36	928,797.73	0.00	1,321,202.27	59%
BANK FEES/CREDIT CARD FEES	65,000.00	0.00	65,000.00	2,688.95	18,813.05	0.00	46,186.95	71%
RECRUITMENT EXPENSES	30,000.00	0.00	30,000.00	1,970.92	6,810.33	0.00	23,189.67	77%
Total Other Services & Charges	5,072,796.00	537,388.72	5,610,184.72	293,625.99	2,360,030.94	1,097,760.13	2,152,393.65	38%
Total Other Services & Charges	13,570,344.00	1,630,017.08	15,200,361.08	970,857.43	5,952,079.93	4,292,956.60	4,955,324.55	33%
Capital Outlay								
Capital - Furniture	0.00	45,264.00	45,264.00	0.00	0.00	65,774.84	(20,510.84)	-45%
CAPITAL - EQUIPMENT	85,000.00	105,272.63	190,272.63	77,310.40	106,819.75	22,632.29	60,820.59	32%
COMPUTER EQUIPMENT	40,000.00	179,672.00	219,672.00	0.00	179,672.00	317.75	39,682.25	18%
BOOKS & MATERIALS	3,300,000.00	1,486.97	3,301,486.97	150,476.18	1,777,302.17	3,486.97	1,520,697.83	46%
UNPROCESSED PAPERBACK BOOKS	126,000.00	21,546.81	147,546.81	529.29	26,375.17	89,847.25	31,324.39	21%
VEHICLES	0.00	60,695.00	60,695.00	0.00	695.00	0.00	60,000.00	99%
Total Capital Outlay	3,551,000.00	413,937.41	3,964,937.41	228,315.87	2,090,864.09	182,059.10	1,692,014.22	43%
Total Expenses	43,501,386.15	2,410,327.60	45,911,713.75	3,908,760.27	20,147,432.51	5,175,025.82	20,589,255.42	45%

Indianapolis Marion County Public Library
Bond and Interest Redemption Fund
For the Month Ended June 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 50 %	P.O.	Balance 50 %	% Remaining
Expenses								
Other Services & Charges								
Other Services & Charges								
BOND EXPENSES	9,140,000.00	0.00	9,140,000.00	1,690,000.00	4,475,000.00	0.00	4,665,000.00	51%
INTEREST EXPENSE	2,180,496.00	0.00	2,180,496.00	562,267.50	1,131,666.88	0.00	1,048,829.12	48%
BANK FEES/CREDIT CARD FEES	4,750.00	0.00	4,750.00	0.00	1,500.00	0.00	3,250.00	68%
Total Other Services & Charges	11,325,246.00	0.00	11,325,246.00	2,252,267.50	5,608,166.88	0.00	5,717,079.12	50%
 Total Other Services & Charges	 11,325,246.00	 0.00	 11,325,246.00	 2,252,267.50	 5,608,166.88	 0.00	 5,717,079.12	 50%
 Total Expenses	 11,325,246.00	 0.00	 11,325,246.00	 2,252,267.50	 5,608,166.88	 0.00	 5,717,079.12	 50%

Indianapolis Marion County Public Library
Bond and Interest Redemption Fund II
For the Month Ended June 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 50 %	P.O.	Balance 50 %	% Remaining
Expenses								
Other Services & Charges								
Other Services & Charges								
BOND REDEMPTION EXPENSES	30,000.00	0.00	30,000.00	10,000.00	10,000.00	0.00	20,000.00	67%
INTEREST EXPENSE	360,393.00	0.00	360,393.00	180,708.94	180,708.94	0.00	179,684.06	50%
Total Other Services & Charges	390,393.00	0.00	390,393.00	190,708.94	190,708.94	0.00	199,684.06	51%
 Total Other Services & Charges	 390,393.00	 0.00	 390,393.00	 190,708.94	 190,708.94	 0.00	 199,684.06	 51%
 Total Expenses	 390,393.00	 0.00	 390,393.00	 190,708.94	 190,708.94	 0.00	 199,684.06	 51%

Indianapolis Marion County Public Library
Capital Projects Fund
For the Month June 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 50 %	P.O.	Balance 50 %	% Remaining
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	0.00	121,239.16	121,239.16	0.00	78,669.16	42,570.00	0.00	0%
Total Office Supplies	0.00	121,239.16	121,239.16	0.00	78,669.16	42,570.00	0.00	0%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	0.00	3,041.63	3,041.63	0.00	3,041.63	0.00	0.00	0%
Total Other Supplies	0.00	3,041.63	3,041.63	0.00	3,041.63	0.00	0.00	0%
Total Supplies	0.00	124,280.79	124,280.79	0.00	81,710.79	42,570.00	0.00	0%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	0.00	55,404.00	55,404.00	0.00	18,900.00	4,100.00	32,404.00	58%
Total Professional Services	0.00	55,404.00	55,404.00	0.00	18,900.00	4,100.00	32,404.00	58%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	0.00	91,727.00	91,727.00	0.00	76,027.00	15,700.00	0.00	0%
Total Repairs & Maintenance	0.00	91,727.00	91,727.00	0.00	76,027.00	15,700.00	0.00	0%
Other Services & Charges								
OTHER CONTRACTUAL SERVICES	0.00	5,600.00	5,600.00	0.00	5,600.00	0.00	0.00	0%
Total Other Services & Charges	0.00	5,600.00	5,600.00	0.00	5,600.00	0.00	0.00	0%
Total Other Services & Charges	0.00	152,731.00	152,731.00	0.00	100,527.00	19,800.00	32,404.00	21%
Capital Outlay								
CAPITAL - EQUIPMENT	0.00	64,467.00	64,467.00	0.00	64,467.00	0.00	0.00	0%
COMPUTER EQUIPMENT	0.00	30,493.96	30,493.96	0.00	30,493.96	0.00	0.00	0%
Total Capital Outlay	0.00	94,960.96	94,960.96	0.00	94,960.96	0.00	0.00	0%

Indianapolis Marion County Public Library
Capital Projects Fund
For the Month June 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 50 %	P.O.	Balance 50 %	% Remaining
Total Expenses	0.00	371,972.75	371,972.75	0.00	277,198.75	62,370.00	32,404.00	9%

Indianapolis Marion County Public Library
Income Statement - Rainy Day Fund
For the Month Ended June 30, 2017

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
Revenues								
Other Revenue								
INTEREST INCOME	26,000.00	0.00	26,000.00	4,414.87	26,829.55	0.00	829.55	3.19%
Total Other Revenue	26,000.00	0.00	26,000.00	4,414.87	26,829.55	0.00	829.55	3.19%
Total Revenues	26,000.00	0.00	26,000.00	4,414.87	26,829.55	0.00	829.55	3.19%
Expenses								
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	150,000.00	675,625.36	825,625.36	18,376.12	158,961.94	666,663.42	0.00	0.00%
LEGAL SERVICES	150,000.00	(40,417.36)	109,582.64	9,632.50	23,084.61	8,720.00	77,778.03	70.98%
Total Professional Services	300,000.00	635,208.00	935,208.00	28,008.62	182,046.55	675,383.42	77,778.03	8.32%
Printing & Advertising								
OUTSIDE PRINTING	0.00	215.00	215.00	0.00	215.00	0.00	0.00	0.00%
Total Printing & Advertising	0.00	215.00	215.00	0.00	215.00	0.00	0.00	0.00%
Other Services & Charges								
OTHER CONTRACTUAL SERVICES	0.00	25,000.00	25,000.00	0.00	2,500.00	22,500.00	0.00	0.00%
PROPERTY TAXES	0.00	2,277.36	2,277.36	0.00	2,277.36	0.00	0.00	0.00%
Total Other Services & Charges	0.00	27,277.36	27,277.36	0.00	4,777.36	22,500.00	0.00	0.00%
Total Other Services & Charges	300,000.00	662,700.36	962,700.36	28,008.62	187,038.91	697,883.42	77,778.03	8.08%
Capital Outlay								
LAND	700,000.00	(6,974.00)	693,026.00	0.00	344,342.45	227,500.00	121,183.55	17.49%
Total Capital Outlay	700,000.00	(6,974.00)	693,026.00	0.00	344,342.45	227,500.00	121,183.55	17.49%
Total Expenses	1,000,000.00	655,726.36	1,655,726.36	28,008.62	531,381.36	925,383.42	198,961.58	12.02%

Indianapolis Marion County Public Library
Income Statement - Library Improvement Reserve Fund
For the Month Ended June 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	Actual MTD	Actual YTD	Open P.O.	Balance	% Remaining
Revenues								
Other Revenue								
INTEREST INCOME	18,000.00	0.00	18,000.00	2,244.82	13,072.23	0.00	4,927.77	27.38%
Total Other Revenue	18,000.00	0.00	18,000.00	2,244.82	13,072.23	0.00	4,927.77	27.38%
Total Revenues	18,000.00	0.00	18,000.00	2,244.82	13,072.23	0.00	4,927.77	27.38%
Expenses								
Capital Outlay								
CAPITAL - EQUIPMENT	600,000.00	0.00	600,000.00	0.00	0.00	0.00	600,000.00	100.00%
COMPUTER SOFTWARE	0.00	594,331.25	594,331.25	27,282.36	233,384.20	360,947.05	0.00	0.00%
Total Capital Outlay	600,000.00	594,331.25	1,194,331.25	27,282.36	233,384.20	360,947.05	600,000.00	50.24%
Total Expenses	600,000.00	594,331.25	1,194,331.25	27,282.36	233,384.20	360,947.05	600,000.00	50.24%

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
June 30, 2017**

Chase Savings Account

	Balance June 30, 2017	Interest Earned June 30, 2017
Operating Fund	\$ 362,713	\$ 83
Library Improvement Reserve Fd	\$ 619	0
Shared System Fund	\$ 46,062	11
Grant Fund	\$ 36,806	8
Parking Garage	\$ 4,038	1
Capital Projects Fund	\$ -	-
Bond & Interest Redemption Fd	\$ -	-
Total Chase Savings Account	\$ 450,239	\$ 104

The average savings account rate for June was 0.28%

Fifth Third Bank Investment Account

	Balance June 30, 2017	Interest Earned June 30, 2017
Operating Fund	\$ 3,558,221	\$ 2,686
Library Improvement Reserve Fd	\$ 2,973,567	2,245
Shared System Fund	\$ 307,074	232
Gift Fund	\$ 511,790	386
Construction Fund	\$ 239,045	180
Capital Projects Fund	\$ 286	0
Parking Garage	\$ 200,924	152
Rainy Day Fund	\$ 5,714,292	4,314
Bond & Interest Redemption Fd	\$ 1,023,580	773
Total Fifth Third Bank	\$ 14,528,779	\$ 10,968

The average investment account rate for June was .91%

Hoosier Fund Account Income

	Balance June 30, 2017	Interest Earned June 30, 2017
Operating Fund	\$ 1,525,012	\$ 906
Capital Projects	\$ 201,562	120
Rainy Day Fund	\$ 170,432	101
2017 Brightwood	\$ 5,514,723	3,277
Total Hoosier Fund Account	\$ 7,411,731	\$ 4,404

The average Hoosier Fund account rate for June was 0.72%

TrustIndiana

	Balance June 30, 2017	Interest Earned June 30, 2017
Operating Fund	\$ 11,758	\$ 9
2015 RFID Project Fund	\$ 1,250,000	-
2016 Michigan Road Project Fund	\$ 7,026,575	5,424
Bond & Interest Redemption Fd	\$ 415,719	1,286
Total TrustIndiana Account	\$ 8,704,052	\$ 6,719

The average TrustIndiana account rate for June was 0.94%

Previous Month's Chase Savings Account Activity

	Balance May 31, 2017	Interest Earned May 31, 2017
Operating Fund	\$ 362,630	\$ 2
Library Improvement Reserve Fd	\$ 619	0
Shared System Fund	\$ 46,052	7
Grant Fund	\$ 36,797	6
Parking Garage	\$ 4,037	1
Capital Projects Fund	\$ -	-
Bond & Interest Redemption Fd	\$ -	-
Total Chase Savings Account	\$ 450,135	\$ 15

The average savings account rate for May was 0.18%

Previous Month's Fifth Third Bank Investment Account

	Balance May 31, 2017	Interest Earned May 31, 2017
Operating Fund	\$ 3,555,535	\$ 2,764
Library Improvement Reserve Fd	\$ 2,971,322	2,310
Shared System Fund	\$ 306,842	239
Gift Fund	\$ 511,404	398
Construction Fund	\$ 238,865	186
Capital Projects Fund	\$ 286	0
Parking Garage	\$ 200,772	156
Rainy Day Fund	\$ 5,709,978	4,548
Bond & Interest Redemption Fd	\$ 1,022,807	795
Total Fifth Third Bank	\$ 14,517,812	\$ 11,395

The average investment account rate for May was .93%

Previous Month's Hoosier Fund Account Income

	Balance May 31, 2017	Interest Earned May 31, 2017
Operating Fund	\$ 1,524,106	\$ 867
Capital Projects	\$ 201,443	115
Rainy Day Fund	\$ 170,331	97
2017 Brightwood	\$ 5,511,447	3,134
Total Hoosier Fund Account	\$ 7,407,327	\$ 4,213

The average Hoosier Fund account rate for May was 0.67%

Previous Month's TrustIndiana

	Balance May 31, 2017	Interest Earned May 31, 2017
Operating Fund	\$ 11,749	\$ 8
2015 RFID Project Fund	\$ 1,250,000	-
2016 Michigan Road Project Fund	\$ 7,021,151	4,989
Bond & Interest Redemption Fd	\$ 414,433	1,183
Total TrustIndiana Account	\$ 8,697,333	\$ 6,180

The average TrustIndiana account rate for May was 0.84%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
STATUS OF THE TREASURY
CASH BALANCES
June 30, 2017

	Prior Year All Balances 6/30/2016	----- Checking and Savings Account Activity - Chase ----- Beginning Balance 5/31/2017	Current Month Receipts	Current Month Disbursements	Ending Balance 6/30/2017	Investments 6/30/2017	Total All Balances 6/30/2017
TOTAL ALL FUNDS	39,747,562.27	6,045,432.85	21,608,062.27	7,400,697.93	20,297,631.76	30,644,562.11	50,942,193.87
OPERATING FUND	19,135,907.55	3,596,742.28	13,918,434.60	3,951,803.60	13,563,373.28	5,094,991.69	18,658,364.97
Current Year Investments			13,918,434.60	3,951,803.60	-		
CAPITAL PROJECTS FUND	1,047,568.28	(11,740.77)	-	-	(11,740.77)	201,848.40	190,107.63
Current Year Investments			-	-			
BOND & INTEREST REDEMPTION FUND	5,441,040.41	30,218.14	6,213,870.26	2,252,267.50	3,991,820.90	1,439,299.16	5,431,120.06
Current Year Investments			6,213,870.26	2,252,267.50	-		
BOND & INTEREST REDEMPTION FUND II	-	-	235,543.51	190,708.94	44,834.57		44,834.57
Current Year Investments			235,543.51	190,708.94	-		
CONSTRUCTION FUND	369,927.14	22,248.34	-	-	22,248.34	239,045.34	261,293.68
Current Year Investments			-	-			
RAINY DAY FUND	4,091,777.28	152,462.51	-	28,008.62	124,453.89	5,884,724.08	6,009,177.97
Current Year Investments			-	28,008.62	-		
LIBRARY IMPROVEMENT RESERVE FUND	3,027,997.74	150,050.58	0.14	27,282.36	122,768.36	2,973,566.81	3,096,335.17
Current Year Investments			0.14	27,282.36			
2014 MULTI-BRANCH IMPROVEMENT	3,086,620.25	90,384.23	9,496.60	83,659.15	16,221.68	-	16,221.68
Current Year Investments			9,496.60	83,659.15	-		
2015 RFID BOOKS & MATERIALS PROJECT	1,712,532.34	79,169.25	-	50,531.55	28,637.70	1,250,000.00	1,278,637.70
Current Year Investments			-	50,531.55	-		
2016 MICHIGAN ROAD	-	241,723.91	-	66,295.00	175,428.91	7,026,574.86	7,202,003.77
Current Year			-	66,295.00			
2017 BRIGHTWOOD	-	347,568.50	-	5,225.00	342,343.50	5,514,723.40	5,857,066.90
Current Year Investments			-	5,225.00	-		
PARKING GARAGE FUND	146,934.37	378,099.40	9,236.83	23,210.77	364,125.46	200,924.13	565,049.59
Current Year			9,236.83	23,210.77			
GIFT FUND	749,218.51	255,145.45	139,535.31	118,668.73	276,012.03	511,790.14	787,802.17
Current Year			139,535.31	118,668.73			
GRANT FUND	346,498.63	479,018.41	696,308.47	203,727.44	971,599.44		971,599.44
Current Year			696,308.47	203,727.44			
OTHER FUNDS & ACTIVITY:							
PAYROLL DEDUCTIONS	75,598.68	83,140.45	610,946.18	581,122.25	112,964.38		112,964.38
FOUNDATION AGENCY FUND	1,461.23	6,396.99	1,025.96	-	7,422.95		7,422.95
STAFF ASSOCIATION AGENCY FUND	2.00	16.00		-	16.00		16.00
SALES TAX AGENCY FUND	854.45	1,425.17	1,022.57	1,425.17	1,022.57		1,022.57
PLAC CARD AGENCY FUND	14,388.80	7,170.55	7,085.00		14,255.55		14,255.55
SHARED SYSTEM	499,234.61	136,193.46	1,100.35	7,470.79	129,823.02	307,074.10	436,897.12

Indianapolis Marion County Public Library

Income Statement - Parking Garage

For the Month Ended June 30, 2017

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
Revenues								
Other Revenue								
INTEREST INCOME	100.00	0.00	100.00	152.60	905.21	0.00	805.21	805.21%
PARKING GARAGE REVENUE	300,000.00	0.00	300,000.00	20,610.90	293,809.80	0.00	(6,190.20)	(2.06)%
Events Parking	10,000.00	0.00	10,000.00	475.00	4,570.00	0.00	(5,430.00)	(54.30)%
Total Other Revenue	310,100.00	0.00	310,100.00	21,238.50	299,285.01	0.00	(10,814.99)	(3.49)%
Total Revenues	310,100.00	0.00	310,100.00	21,238.50	299,285.01	0.00	(10,814.99)	(3.49)%
Expenses								
Supplies								
Office Supplies								
PRINTING SUPPLIES	3,000.00	0.00	3,000.00	0.00	234.00	0.00	2,766.00	92.20%
OTHER OFFICE SUPPLIES	5,000.00	371.74	5,371.74	564.00	2,641.34	371.74	2,358.66	43.91%
UNIFORMS	100.00	0.00	100.00	99.60	99.60	0.00	0.40	0.40%
Total Office Supplies	8,100.00	371.74	8,471.74	663.60	2,974.94	371.74	5,125.06	60.50%
Total Supplies	8,100.00	371.74	8,471.74	663.60	2,974.94	371.74	5,125.06	60.50%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	0.00	26,770.00	26,770.00	0.00	24,252.68	2,517.32	0.00	0.00%
LEGAL SERVICES	0.00	495.00	495.00	0.00	495.00	0.00	0.00	0.00%
Total Professional Services	0.00	27,265.00	27,265.00	0.00	24,747.68	2,517.32	0.00	0.00%
Communication & Transportation								
TELEPHONE	4,000.00	0.00	4,000.00	626.64	1,874.34	0.00	2,125.66	53.14%
DATA COMMUNICATIONS	700.00	0.00	700.00	0.00	238.31	0.00	461.69	65.96%
Total Communication & Transportation	4,700.00	0.00	4,700.00	626.64	2,112.65	0.00	2,587.35	55.05%

Indianapolis Marion County Public Library
Income Statement - Parking Garage
For the Month Ended June 30, 2017

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
Insurance								
EXCESS LIABILITY	6,000.00	0.00	6,000.00	880.00	2,631.00	0.00	3,369.00	56.15%
Total Insurance	6,000.00	0.00	6,000.00	880.00	2,631.00	0.00	3,369.00	56.15%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	20,000.00	(495.00)	19,505.00	0.00	0.00	0.00	19,505.00	100.00%
REP & MAINT-HEATING & AIR	22,315.00	14,585.00	36,900.00	0.00	14,585.00	0.00	22,315.00	60.47%
REP & MAINT-EQUIPMENT	20,000.00	0.00	20,000.00	6,132.51	6,928.18	0.00	13,071.82	65.36%
Total Repairs & Maintenance	62,315.00	14,090.00	76,405.00	6,132.51	21,513.18	0.00	54,891.82	71.84%
Rentals								
EQUIPMENT RENTAL	300.00	0.00	300.00	0.00	0.00	0.00	300.00	100.00%
Total Rentals	300.00	0.00	300.00	0.00	0.00	0.00	300.00	100.00%
Other Services & Charges								
PARKING GARAGE CONTRACTUAL	12,000.00	0.00	12,000.00	2,000.00	6,000.00	0.00	6,000.00	50.00%
CLEANING SERVICES	6,000.00	0.00	6,000.00	5,114.34	5,114.34	0.00	885.66	14.76%
OTHER CONTRACTUAL SERVICES	70,000.00	4,800.00	74,800.00	7,273.14	23,937.19	4,800.00	46,062.81	61.58%
BANK FEES/CREDIT CARD FEES	7,500.00	0.00	7,500.00	520.54	3,690.69	0.00	3,809.31	50.79%
Total Other Services & Charges	95,500.00	4,800.00	100,300.00	14,908.02	38,742.22	4,800.00	56,757.78	56.59%
Total Other Services & Charges	168,815.00	46,155.00	214,970.00	22,547.17	89,746.73	7,317.32	117,905.95	54.85%
Total Expenses	176,915.00	46,526.74	223,441.74	23,210.77	92,721.67	7,689.06	123,031.01	55.06%
NET SURPLUS/(DEFICIT)	133,185.00	(46,526.74)	86,658.26	(1,972.27)	206,563.34	(7,689.06)	112,216.02	129.49%

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASHFLOW PROJECTIONS - OPERATING FUND
January 1 - December 31, 2017

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	ACTUAL JUNE	PROJECTED JULY	PROJECTED AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	PROJECTED Y-T-D	ORIGINAL BUDGET	Variance
Beginning Balance	\$ 16,235,848	\$ 13,600,375	\$ 10,558,264	\$ 7,764,924	\$ 6,080,353	\$ 8,688,133	\$ 18,658,365	\$ 15,614,599	\$ 12,376,364	\$ 9,316,406	\$ 7,541,612	\$ 9,412,765	\$ 16,235,848	\$ 16,235,848	
Receipts:															
Property Tax	-	-	31,231	1,000,000	5,100,000	11,623,828	-	-	-	1,218,000	4,910,000	8,903,637	32,786,696	32,677,471	109,225
Excise Tax	-	-	-	-	-	1,383,229	-	-	-	-	-	1,383,229	2,766,458	2,766,458	-
Financial Institution Tax	-	-	-	-	-	149,934	-	-	-	-	-	149,934	299,868	299,868	-
Commercial Vehicle Tax	-	-	-	-	-	127,909	-	-	-	-	-	127,909	255,818	255,818	-
In-Lieu-of Taxes	-	-	-	-	-	12,686	-	-	-	-	-	12,686	25,372	25,372	-
Local Option Income Tax (LOIT)	306,448	306,448	306,448	306,448	306,721	306,721	306,721	306,721	306,721	306,721	306,721	306,721	3,679,559	3,592,319	87,240
County Option Income Tax (COIT)	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	202,211	202,211	0
Fines	66,541	63,917	72,572	53,684	62,030	69,312	62,362	62,362	62,362	62,362	62,362	62,362	762,228	748,340	13,888
Photocopier	-	124	-	-	-	-	-	-	-	-	-	-	124	-	124
Printers	15,993	32,747	35,912	26,794	27,177	30,470	16,875	16,875	16,875	16,875	16,875	16,875	270,343	202,500	67,843
Fax Transmissions	3,646	4,202	4,466	4,054	4,776	5,023	1,250	1,250	1,250	1,250	1,250	1,250	33,667	15,000	18,667
Headsets	589	551	643	505	667	641	500	500	500	500	500	500	6,596	6,000	596
USB	467	446	537	570	465	458	472	673	449	425	439	571	5,972	6,000	(28)
PLAC Dist.	-	-	-	-	-	85,820	-	-	-	-	-	-	85,820	79,000	6,820
Interest income	3,077	3,821	4,453	4,496	3,641	3,685	2,748	2,847	2,266	2,486	2,511	1,667	37,698	26,000	11,698
Library totes	135	153	196	101	172	467	274	180	193	168	129	167	2,335	2,500	(165)
Other Card Revenue	1,232	-	1,432	959	1,167	690	648	781	884	1,006	1,015	3,000	12,814	12,000	814
Miscellaneous	81	1,307	112	1,047	(247)	1,907	646	1,029	350	300	665	400	7,597	6,000	1,597
Proctoring Exams	125	75	335	400	495	745	870	395	200	275	260	200	4,375	5,000	(625)
Facility Rental	31,654	23,574	16,540	18,066	28,823	25,776	19,599	19,769	25,000	30,000	29,130	2,500	270,431	195,000	75,431
Catering Commission	11,190	-	2,143	236	4,035	5,585	16,000	2,500	7,500	6,800	13,000	3,500	72,489	85,000	(12,511)
Café Revenue	516	1,006	-	758	764	507	479	1,028	468	548	554	684	7,312	5,000	2,312
Shared System Projects	-	-	70,382	-	-	-	-	-	-	-	-	-	70,382	60,000	10,382
Reimbursement for Services	3,459	44,370	13,145	44,170	-	2,688	2,123	8,500	233	744	5,000	30,203	154,635	206,640	(52,005)
Insurance Reimbursement	2,046	40	1,460	3,849	2,692	-	-	-	-	-	-	-	10,087	250,000	(239,913)
Refunds	-	24	79	24	-	-	-	1,160	-	-	3	-	1,290	5,000	(3,710)
Erate Revenue	67,635	12,234	12,234	12,234	-	24,467	-	55,000	-	24,350	40,000	42,000	290,154	215,000	75,154
Grants/Contributions	-	-	-	-	-	-	-	200,000	-	-	-	-	200,000	200,000	-
Sale of surplus property	-	-	2,018	-	-	-	-	-	2,000	-	2,000	-	6,018	5,000	1,018
Transfer in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	531,685	511,889	593,188	1,495,245	5,560,229	13,879,399	448,418	698,421	444,102	1,689,661	5,409,265	11,066,846	42,328,349	42,154,497	173,852
Expenditures:															
Personal Services & Benefits	1,862,896	1,774,754	1,791,785	1,820,783	1,809,855	2,636,137	1,850,000	1,850,000	1,850,000	1,850,000	1,775,000	2,604,538	23,475,748	24,933,242	1,457,494
Supplies	63,939	46,510	59,227	116,471	49,963	73,450	165,000	170,000	190,000	175,000	174,390	190,000	1,473,950	1,883,329	409,379
Other Services and Charges	891,742	1,185,841	1,151,441	974,402	777,798	970,593	1,200,000	1,500,000	1,200,000	1,200,000	1,200,000	1,300,000	13,551,817	15,463,498	1,911,681
Library Materials Capital Outlay	348,581	546,895	384,076	268,160	314,833	228,987	277,184	416,656	264,060	239,455	388,722	337,122	4,014,731	3,905,187	(109,544)
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,167,158	3,554,000	3,386,529	3,179,816	2,952,449	3,909,167	3,492,184	3,936,656	3,504,060	3,464,455	3,538,112	4,431,660	42,516,246	46,185,256	3,669,010
Ending Balance	\$ 13,600,375	\$ 10,558,264	\$ 7,764,924	\$ 6,080,353	\$ 8,688,133	\$ 18,658,365	\$ 15,614,599	\$ 12,376,364	\$ 9,316,406	\$ 7,541,612	\$ 9,412,765	\$ 16,047,951	\$ 16,047,951	\$ 12,205,089	

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASH FLOW PROJECTIONS - BOND AND INTEREST REDEMPTION FUND (BIRF)
January through December 2017
Original Budget

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	ACTUAL JUNE	PROJECTED JULY	PROJECTED AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	TOTAL	BUDGET	VARIANCE
Total Beginning Funds	\$ 4,813,972	\$ 1,460,905	\$ 1,462,556	\$ 1,464,431	\$ 1,466,231	\$ 1,467,459	\$ 5,431,120	\$ 1,978,088	\$ 1,979,671	\$ 1,981,264	\$ 1,983,012	\$ 2,384,161	\$ 4,813,972	\$ 4,813,972	
Sources of Funds															
Receipts:															
Property Tax	-	-	-	-	-	5,790,670	-	-	-	-	400,000	5,017,479	11,208,149	10,834,957	373,192
Excise Tax	-	-	-	-	-	348,558	-	-	-	-	-	304,656	653,214	609,311	43,903
Financial Institution Tax	-	-	-	-	-	38,127	-	-	-	-	-	40,364	78,491	80,727	(2,236)
Commercial Vehicle Tax	-	-	-	-	-	32,527	-	-	-	-	-	39,055	71,582	78,110	(6,528)
In Lieu. Of Prop. Tax	-	-	-	-	-	3,988	-	-	-	-	-	3,076	7,064	6,152	912
Interest income	2,082	1,651	1,875	1,800	1,978	2,059	1,305	1,583	1,593	1,748	1,899	400	19,973	7,000	12,973
Refunds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	2,082	1,651	1,875	1,800	1,978	6,215,929	1,305	1,583	1,593	1,748	401,899	5,405,030	12,038,473	11,616,257	422,216
Uses of Funds															
Expenditures:															
2009 Bond Principal Payment	215,000	-	-	-	-	-	1,445,000	-	-	-	-	-	1,660,000	1,660,000	-
2010 Bond Principal Payment	1,110,000	-	-	-	-	-	1,105,000	-	-	-	-	-	2,215,000	2,215,000	-
2011 Bond Principal Payment	385,000	-	-	-	-	-	385,000	-	-	-	-	-	770,000	770,000	-
2012 Bond Principal Payment	1,075,000	-	-	-	-	-	-	-	-	-	-	-	1,075,000	1,075,000	-
2013 Bond Principal Payment	-	-	-	-	-	1,165,000	-	-	-	-	-	1,200,000	2,365,000	2,365,000	-
2014 Bond Principal Payment	-	-	-	-	-	25,000	-	-	-	-	-	25,000	50,000	50,000	-
2015 Bond Principal Payment	-	-	-	-	-	500,000	-	-	-	-	-	505,000	1,005,000	1,005,000	-
2016 Bond Principal Payment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2017 Bond Principal Payment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bond Interest Payment	569,399	-	-	-	-	562,268	518,937	-	-	-	-	529,893	2,180,497	2,180,496	(1)
Bank Fees & Other Expenses	750	-	-	-	750	-	400	-	-	-	750	400	3,050	4,750	1,700
Total Expenditures	3,355,149	-	-	-	750	2,252,268	3,454,337	-	-	-	750	2,260,293	11,323,547	11,325,246	1,699
Total Ending Funds	\$ 1,460,905	\$ 1,462,556	\$ 1,464,431	\$ 1,466,231	\$ 1,467,459	\$ 5,431,120	\$ 1,978,088	\$ 1,979,671	\$ 1,981,264	\$ 1,983,012	\$ 2,384,161	\$ 5,528,898	\$ 5,528,898	\$ 5,104,983	

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASH FLOW PROJECTIONS - BOND AND INTEREST REDEMPTION FUND II (BIRF 2)
January through December 2017
Original Budget

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	ACTUAL JUNE	PROJECTED JULY	PROJECTED AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	TOTAL	BUDGET	VARIANCE
Total Beginning Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ -	\$ -	
Sources of Funds															
Receipts:															
Property Tax	-	-	-	-	-	219,697	-	-	-	-	-	203,477	423,174	406,955	16,219
Excise Tax	-	-	-	-	-	13,072	-	-	-	-	-	10,684	23,756	21,368	2,388
Financial Institution Tax	-	-	-	-	-	1,417	-	-	-	-	-	1,368	2,785	2,735	50
Commercial Vehicle Tax	-	-	-	-	-	1,209	-	-	-	-	-	1,403	2,612	2,806	(194)
In Lieu. Of Prop. Tax	-	-	-	-	-	149	-	-	-	-	-	238	387	477	(90)
Total Receipts	-	-	-	-	-	235,544	-	-	-	-	-	217,170	452,714	434,341	18,373
Uses of Funds															
Expenditures:															
2016 Bond Principal Payment	-	-	-	-	-	5,000	-	-	-	-	-	10,000	15,000	15,000	-
2017 Bond Principal Payment	-	-	-	-	-	5,000	-	-	-	-	-	10,000	15,000	15,000	-
Bond Interest Payment	-	-	-	-	-	180,709	-	-	-	-	-	179,684	360,393	360,393	-
Bank Fees & Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	190,709	-	-	-	-	-	199,684	390,393	390,393	-
Total Ending Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 62,321	\$ 62,321	\$ 43,948	

Indianapolis Marion County Public Library

Income Statement - 2014 Bond

For the Month Ended June 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
43 - 2014 Multi-Branch Facility Improvements - Series One								
Revenues								
Other Revenue								
INTEREST INCOME	6,123.50	0.00	6,123.50	0.00	229.65	0.00	5,893.85	96%
Total Other Revenue	6,123.50	0.00	6,123.50	0.00	229.65	0.00	5,893.85	96%
Total Revenues	6,123.50	0.00	6,123.50	0.00	229.65	0.00	5,893.85	96%
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	6,427.21	28,215.83	34,643.04	0.00	27,358.24	650.00	6,634.80	19%
Total Office Supplies	6,427.21	28,215.83	34,643.04	0.00	27,358.24	650.00	6,634.80	19%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	26,921.01	(26,719.69)	201.32	0.00	0.00	201.32	0.00	0%
Total Other Supplies	26,921.01	(26,719.69)	201.32	0.00	0.00	201.32	0.00	0%
Total Supplies	33,348.22	1,496.14	34,844.36	0.00	27,358.24	851.32	6,634.80	19%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	20,551.27	743.73	21,295.00	2,090.00	18,795.00	2,500.00	0.00	0%
ENGINEERING & ARCHITECTURAL	4,107.48	22,536.29	26,643.77	10,048.41	23,008.21	3,635.56	0.00	0%
LEGAL SERVICES	6,820.00	7,850.50	14,670.50	0.00	14,670.50	0.00	0.00	0%
Total Professional Services	31,478.75	31,130.52	62,609.27	12,138.41	56,473.71	6,135.56	0.00	0%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	41.86	(41.86)	0.00	0.00	0.00	0.00	0.00	0%
OUTSIDE PRINTING	732.63	(732.63)	0.00	0.00	0.00	0.00	0.00	0%

Indianapolis Marion County Public Library
Income Statement - 2014 Bond
For the Month Ended June 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
Total Printing & Advertising	774.49	(774.49)	0.00	0.00	0.00	0.00	0.00	0%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	12,847.35	(832.35)	12,015.00	0.00	10,040.00	1,975.00	0.00	0%
Total Repairs & Maintenance	12,847.35	(832.35)	12,015.00	0.00	10,040.00	1,975.00	0.00	0%
Rentals								
REAL ESTATE	0.00	600.00	600.00	0.00	600.00	0.00	0.00	0%
EQUIPMENT RENTAL	0.00	5,210.00	5,210.00	0.00	5,210.00	0.00	0.00	0%
Total Rentals	0.00	5,810.00	5,810.00	0.00	5,810.00	0.00	0.00	0%
Other Services & Charges								
ISSUANCE COSTS	318.93	(318.93)	0.00	0.00	0.00	0.00	0.00	0%
EVENTS & PR	3,448.70	(3,448.70)	0.00	0.00	0.00	0.00	0.00	0%
LAWN & LANDSCAPING	0.00	10,247.50	10,247.50	0.00	9,622.50	625.00	0.00	0%
OTHER CONTRACTUAL SERVICES	1,580.56	8,379.94	9,960.50	0.00	9,960.50	0.00	0.00	0%
BANK FEES/CREDIT CARD FEES	0.00	84.00	84.00	0.00	84.00	0.00	0.00	0%
Total Other Services & Charges	5,348.19	14,943.81	20,292.00	0.00	19,667.00	625.00	0.00	0%
Total Other Services & Charges	50,448.78	50,277.49	100,726.27	12,138.41	91,990.71	8,735.56	0.00	0%
Capital Outlay								
BUILDING IMPROVEMENTS & UPGRADES	35,113.52	547,906.86	583,020.38	62,024.14	577,126.53	0.00	5,893.85	1%
CAPITAL - FURNITURE	33,869.40	(33,869.40)	0.00	0.00	0.00	0.00	0.00	0%
CAPITAL - EQUIPMENT	866.72	25,465.60	26,332.32	0.00	26,332.32	0.00	0.00	0%
Total Capital Outlay	69,849.64	539,503.06	609,352.70	62,024.14	603,458.85	0.00	5,893.85	1%
Total Expenses	153,646.64	591,276.69	744,923.33	74,162.55	722,807.80	9,586.88	12,528.65	2%

Indianapolis Marion County Public Library

Income Statement - 2015 RFID Bond

For the Month Ended June 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
44 - 2015 Bond - RFID Books & Materials Project								
Expenses								
Services Personal								
Salaries & Wages								
SALARIES APPOINTED STAFF	11,297.00	920.50	12,217.50	2,173.50	12,217.50	0.00	0.00	0%
Total Salaries & Wages	11,297.00	920.50	12,217.50	2,173.50	12,217.50	0.00	0.00	0%
Employee Benefits								
MEDICAL & DENTAL INSURANCE	15,000.00	(1,101.15)	13,898.85	0.00	0.00	0.00	13,898.85	100%
GROUP LIFE INSURANCE	43.75	0.00	43.75	0.00	6.00	0.00	37.75	86%
LONG TERM DISABILITY	26.32	0.00	26.32	0.00	5.38	0.00	20.94	80%
FICA AND MEDICARE	883.94	50.70	934.64	166.27	934.64	0.00	0.00	0%
PERF	1,604.96	129.95	1,734.91	308.64	1,734.91	0.00	0.00	0%
EMPLOYEE ASSISTANCE PROGRAM	28.00	0.00	28.00	0.00	0.00	0.00	28.00	100%
Total Employee Benefits	17,586.97	(920.50)	16,666.47	474.91	2,680.93	0.00	13,985.54	84%
Total Services Personal	28,883.97	0.00	28,883.97	2,648.41	14,898.43	0.00	13,985.54	48%
Supplies								
Office Supplies								
LIBRARY SUPPLIES	31,283.00	1,350.00	32,633.00	0.00	0.00	1,350.00	31,283.00	96%
Total Office Supplies	31,283.00	1,350.00	32,633.00	0.00	0.00	1,350.00	31,283.00	96%
Total Supplies	31,283.00	1,350.00	32,633.00	0.00	0.00	1,350.00	31,283.00	96%
Other Services & Charges								
Communication & Transportation								
TRAVEL	0.00	573.41	573.41	58.85	573.41	0.00	0.00	0%
CELLULAR PHONE	0.00	90.00	90.00	15.00	90.00	0.00	0.00	0%
Total Communication & Transportation	0.00	663.41	663.41	73.85	663.41	0.00	0.00	0%

Indianapolis Marion County Public Library

Income Statement - 2015 RFID Bond

For the Month Ended June 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
Rentals								
EQUIPMENT RENTAL	53,750.25	(662.99)	53,087.26	0.00	0.00	0.00	53,087.26	100%
Total Rentals	53,750.25	(662.99)	53,087.26	0.00	0.00	0.00	53,087.26	100%
Other Services & Charges								
ISSUANCE COSTS	0.42	(0.42)	0.00	0.00	0.00	0.00	0.00	0%
COMPUTER SERVICES	0.00	7,040.00	7,040.00	1,760.00	5,500.00	1,540.00	0.00	0%
OTHER CONTRACTUAL SERVICES	51,785.62	253,697.31	305,482.93	5,929.29	203,562.03	51,675.28	50,245.62	16%
Total Other Services & Charges	51,786.04	260,736.89	312,522.93	7,689.29	209,062.03	53,215.28	50,245.62	16%
Total Other Services & Charges	105,536.29	260,737.31	366,273.60	7,763.14	209,725.44	53,215.28	103,332.88	28%
Capital Outlay								
CAPITAL - EQUIPMENT	1,074,471.00	128,925.00	1,203,396.00	40,120.00	127,925.00	56,965.00	1,018,506.00	85%
Total Capital Outlay	1,074,471.00	128,925.00	1,203,396.00	40,120.00	127,925.00	56,965.00	1,018,506.00	85%
Total Expenses	1,240,174.26	391,012.31	1,631,186.57	50,531.55	352,548.87	111,530.28	1,167,107.42	72%

Indianapolis Marion County Public Library

Income Statement - 2016 Bond

For the Month Ended June 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
46 - 2016 Bond - Michigan Road								
Revenues								
Other Revenue								
INTEREST INCOME	29,660.88	0.00	29,660.88	5,424.13	26,235.74	0.00	3,425.14	12%
Total Other Revenue	29,660.88	0.00	29,660.88	5,424.13	26,235.74	0.00	3,425.14	12%
Total Revenues	29,660.88	0.00	29,660.88	5,424.13	26,235.74	0.00	3,425.14	12%
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	140,000.00	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100%
Total Office Supplies	140,000.00	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	80,000.00	0.00	80,000.00	0.00	0.00	0.00	80,000.00	100%
Total Other Supplies	80,000.00	0.00	80,000.00	0.00	0.00	0.00	80,000.00	100%
Total Supplies	220,000.00	0.00	220,000.00	0.00	0.00	0.00	220,000.00	100%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	204,025.00	6,475.00	210,500.00	0.00	11,950.00	25,000.00	173,550.00	82%
ENGINEERING & ARCHITECTURAL	40,000.00	557,944.74	597,944.74	66,295.00	210,582.35	356,687.39	30,675.00	5%
LEGAL SERVICES	27,442.00	0.00	27,442.00	0.00	20,033.48	0.00	7,408.52	27%
Total Professional Services	271,467.00	564,419.74	835,886.74	66,295.00	242,565.83	381,687.39	211,633.52	25%
Communication & Transportation								
TRAVEL	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100%
FREIGHT & EXPRESS	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100%

Indianapolis Marion County Public Library
Income Statement - 2016 Bond
For the Month Ended June 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
Total Communication & Transportation	1,000.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	750.00	0.00	750.00	0.00	0.00	0.00	750.00	100%
OUTSIDE PRINTING	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Total Printing & Advertising	5,750.00	0.00	5,750.00	0.00	0.00	0.00	5,750.00	100%
Insurance								
BUILDER'S RISK INSURANCE	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Total Insurance	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Other Services & Charges								
ISSUANCE COSTS	27,100.00	0.00	27,100.00	0.00	14,000.00	0.00	13,100.00	48%
OTHER CONTRACTUAL SERVICES	30,000.00	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100%
Total Other Services & Charges	57,100.00	0.00	57,100.00	0.00	14,000.00	0.00	43,100.00	75%
Total Other Services & Charges	340,317.00	564,419.74	904,736.74	66,295.00	256,565.83	381,687.39	266,483.52	29%
Capital Outlay								
LAND	100,000.00	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100%
BUILDING	5,839,758.00	0.00	5,839,758.00	0.00	0.00	0.00	5,839,758.00	100%
CAPITAL - FURNITURE	160,000.00	0.00	160,000.00	0.00	0.00	0.00	160,000.00	100%
CAPITAL - EQUIPMENT	137,500.00	0.00	137,500.00	0.00	0.00	0.00	137,500.00	100%
COMPUTER EQUIPMENT	100,000.00	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100%
Total Capital Outlay	6,337,258.00	0.00	6,337,258.00	0.00	0.00	0.00	6,337,258.00	100%
Total Expenses	6,897,575.00	564,419.74	7,461,994.74	66,295.00	256,565.83	381,687.39	6,823,741.52	91%

Indianapolis Marion County Public Library

Income Statement - 2017 Bond

For the Month Ended June 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
47 - 2017 Bond - Brightwood								
Revenues								
Other Revenue								
PROCEEDS FROM BOND SALE	5,945,000.00	0.00	5,945,000.00	0.00	5,945,000.00	0.00	0.00	0%
INTEREST INCOME	30,000.00	0.00	30,000.00	3,276.63	14,723.40	0.00	15,276.60	51%
Total Other Revenue	5,975,000.00	0.00	5,975,000.00	3,276.63	5,959,723.40	0.00	15,276.60	0%
Total Revenues	5,975,000.00	0.00	5,975,000.00	3,276.63	5,959,723.40	0.00	15,276.60	0%
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	225,000.00	0.00	225,000.00	0.00	0.00	0.00	225,000.00	100%
Total Office Supplies	225,000.00	0.00	225,000.00	0.00	0.00	0.00	225,000.00	100%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	40,000.00	0.00	40,000.00	0.00	0.00	0.00	40,000.00	100%
Total Other Supplies	40,000.00	0.00	40,000.00	0.00	0.00	0.00	40,000.00	100%
Total Supplies	265,000.00	0.00	265,000.00	0.00	0.00	0.00	265,000.00	100%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	192,000.00	0.00	192,000.00	0.00	7,751.00	249.00	184,000.00	96%
ENGINEERING & ARCHITECTURAL	407,000.00	0.00	407,000.00	5,000.00	5,000.00	412,000.00	(10,000.00)	(2)%
LEGAL SERVICES	30,000.00	0.00	30,000.00	225.00	11,680.50	0.00	18,319.50	61%
Total Professional Services	629,000.00	0.00	629,000.00	5,225.00	24,431.50	412,249.00	192,319.50	31%
Communication & Transportation								
TRAVEL	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100%

Indianapolis Marion County Public Library

Income Statement - 2017 Bond

For the Month Ended June 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
FREIGHT & EXPRESS	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100%
Total Communication & Transportation	1,000.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	1,250.00	0.00	1,250.00	0.00	0.00	0.00	1,250.00	100%
OUTSIDE PRINTING	1,000.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100%
Total Printing & Advertising	2,250.00	0.00	2,250.00	0.00	0.00	0.00	2,250.00	100%
Insurance								
BUILDER'S RISK INSURANCE	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Total Insurance	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Other Services & Charges								
ISSUANCE COSTS	89,725.00	0.00	89,725.00	0.00	78,225.00	0.00	11,500.00	13%
OTHER CONTRACTUAL SERVICES	25,000.00	0.00	25,000.00	0.00	0.00	0.00	25,000.00	100%
Total Other Services & Charges	114,725.00	0.00	114,725.00	0.00	78,225.00	0.00	36,500.00	32%
Total Other Services & Charges	751,975.00	0.00	751,975.00	5,225.00	102,656.50	412,249.00	237,069.50	32%
Capital Outlay								
LAND	250,000.00	0.00	250,000.00	0.00	0.00	0.00	250,000.00	100%
BUILDING	4,310,775.00	0.00	4,310,775.00	0.00	0.00	0.00	4,310,775.00	100%
CAPITAL - FURNITURE	257,500.00	0.00	257,500.00	0.00	0.00	0.00	257,500.00	100%
CAPITAL - EQUIPMENT	64,750.00	0.00	64,750.00	0.00	0.00	0.00	64,750.00	100%
COMPUTER EQUIPMENT	75,000.00	0.00	75,000.00	0.00	0.00	0.00	75,000.00	100%
Total Capital Outlay	4,958,025.00	0.00	4,958,025.00	0.00	0.00	0.00	4,958,025.00	100%
Total Expenses	5,975,000.00	0.00	5,975,000.00	5,225.00	102,656.50	412,249.00	5,460,094.50	91%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances
As of June 30, 2017

Construction Fund Cash Balances

Fund 43 - Restricted - E. Washington, Southport, Warren	16,221.68
Fund 44 - Restricted - RFID Project	1,278,637.70
Fund 46 - Restricted - Michigan Road Project	7,202,003.77
Fund 47 - Restricted - Brightwood Project	5,857,066.90
Foundation	261,293.68
Total Construction Fund Cash Balances	<u>14,615,223.73</u>

Construction Fund Classification Breakdown

Fund 43 - Restricted - E. Washington, Southport, Warren	16,221.68
Fund 44 - Restricted - RFID Project	1,278,637.70
Fund 46 - Restricted - Michigan Road Project	7,202,003.77
Fund 47 - Restricted - Brightwood Project	5,857,066.90
Foundation - Assigned - Central	261,293.68
Total Construction Fund Breakdown	<u>14,615,223.73</u>

Summary of Classifications

Total Restricted	14,353,930.05
Total Assigned	261,293.68
Total of All Classifications	<u>14,615,223.73</u>

Summary of Project Activity

<u>PROJECT</u>	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
Fund 43 - Restricted - E. Washington, Southport, Warren	5,059,300.65	74,162.55	722,807.80	5,037,185.12	9,586.88	12,528.65
Fund 44 - Restricted - RFID Project	2,000,000.00	50,531.55	352,548.87	721,362.30	111,530.28	1,167,107.42
Fund 46 - Restricted - Michigan Road Project	7,595,000.00	66,295.00	256,565.83	389,571.09	381,687.39	6,823,741.52
Fund 47 - Restricted - Brightwood Project	5,975,000.00	5,225.00	102,656.50	102,656.50	412,249.00	5,460,094.50
Central Project	102,412,625.02	0.00	0.00	102,261,164.89	0.00	151,460.13
Major Repairs & Maintenance	3,295,889.10	0.00	45,515.00	3,207,105.43	81,890.00	6,893.67
Central Technology	6,852,536.01	0.00	0.00	6,835,931.17	0.00	16,604.84
Total Expenditures	<u>133,190,350.78</u>	<u>196,214.10</u>	<u>1,480,094.00</u>	<u>118,554,976.50</u>	<u>996,943.55</u>	<u>13,638,430.73</u>

	<u>BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
* Estimated Future Interest Earnings - Foundation	9,186.06	180.44	1,048.30	13,631.10	(4,445.04)
** Estimated Future Interest Earnings - Fund 43	30,000.00	0.00	229.65	24,106.15	5,893.85
** Estimated Future Interest Earnings - Fund 46	30,000.00	5,424.13	26,235.74	26,574.86	3,425.14
** Estimated Future Interest Earnings - Fund 47	30,000.00	3,276.63	14,723.40	14,723.40	15,276.60

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.

** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.



Board Action Request

6b

To: IMCPL Board

Meeting Date: July 24, 2017

From: Finance Committee

**Approved by the
Library Board:** July 24, 2017

Effective Date: July 24, 2017

Subject: Resolution 21-2017 – Liability Insurance for Policy Period 2017-2018

Recommendation: Authorize the adoption of Resolution 21-2017

Background: The Library's insurance coverage is renewed on an annual basis effective in August. Last year the Library selected Hartford as our carrier.

In 2013, the Library began a relationship with Hartford as our insurance provider. They worked with us in spite of our worker's compensation experience and have continually offered the best pricing to the Library. Based on our past history and the lack of interest from other carriers our broker is recommending we remain with Hartford for the 2017-2018 year. Hartford has proven to be a good partner with the Library and again they are offering a competitive rate for our coverage.

Hartford has worked with the Library's Safety and Security Officer to help train staff in proper procedures leading to reduced worker's compensation claims resulting in a lower experience modification. Although our mod is higher than the average, it is moving in the right direction leading to a reduction in our premium by \$3,741. Property values have increased due to the merger with Beech Grove and the renovation of Warren, Southport and East Washington. Automobile coverage has increased overall due to adverse loss experience industry wide.

Strategic/Fiscal Impact: The fiscal impact overall is a slight increase compared to the amount we paid for 2016/2017 coverage. Total cost for 2016/2017 was \$389,320 and the amount quoted for 2017/2018 is \$394,605 an increase of \$5,285 or 1.4%.



Board Resolution

6b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 21-2017
LIABILITY INSURANCE FOR POLICY PERIOD 2017-2018
July 24, 2017

WHEREAS, the Library has reviewed its current insurance coverages and deductibles for the period August 2017-August 2018; and

WHEREAS, the Library prefers to renew its coverages with its current insurance carriers as they have been determined to provide the most cost effective coverage.

BE IT RESOLVED, that for the policy year 2017-2018, the Library Board of Trustees approves the selection of Hartford Insurance as the provider of the Library property, liability, automobile, workers compensation, umbrella, inland marine, boiler and crime insurance coverages and approves the selection of National Union Fire Insurance Company as the provider of accident coverage for our Library volunteers at a combined cost of \$394,605.



Board Briefing Report

6c

To: IMCPL Board

Meeting Date: July 11, 2017

From: Finance Committee

Subject: 2018 Proposed Budget

Background:

Operating Fund

The attached Projected Budget and Estimated Revenues for the Operating Fund are still in draft form as the Library is waiting on information from the Department of Local Government (DLGF) on Circuit Breaker (Tax Caps) and assessed property values.

The DLGF did release the growth quotient for 2018 – it is 4%.

Attached are the assumptions used for 2018 in the Operating Fund.

Library Improvement Reserve Fund

There are two projects being funded by the LIRF fund in 2018:

Replacement of exterior panels at the Nora Branch	\$250,000
Updates to the sound system in the Atrium at Central	150,000
	<u>\$400,000</u>

Rainy Day Fund

Expenses related to the Library's building projects

Construction	\$1,040,000
Land	480,000
Road Improvements	250,000
Consulting Services /Engineering & Architectural	703,000
Legal Services	<u>75,000</u>
	<u>\$2,548,000</u>

Bond and Interest Redemption Fund (debt service)

In accordance with Indiana Code this fund can only be used for making our debt payments related to Outstanding Bonds. For 2018, so far the Library's total debt payments are \$10,883,311. This does not include the new Eagle Bonds scheduled to be sold later this year. We are currently reviewing our options regarding the issuance of a short-term \$2 million bond for Automated Materials Handling equipment at our regional branch locations or doing a \$4 million bond which would include a new Integrated Library System (ILS).

**Indianapolis Public Library
Summary of Significant Assumptions
Budget 2018**

Operating Fund Revenues:

Property Taxes: Includes a 4.0% increase over last year's property tax levy based on the allowable growth rate per the Department of Local Government Finance. The estimated maximum levy for the Operating Fund for 2018 is \$40,822,964 less the estimated loss of \$6,930,736 due to Circuit Breaker resulting in net property taxes of \$33,892,228.

Intergovernmental:

Local Income Taxes: \$3,680,652 – 1% increase over 2017.

Intergovernmental: \$3,347,514 includes license excise taxes, financial institution taxes, commercial vehicle excise taxes, and in-lieu-of property taxes. Based on actual June collections for 2017.

COIT: \$212,322 – a 5% increase over 2017. The Library receives one tenth of one percent from the City.

Fines and Fees:

Fines & Fees: \$797,840 – increase over 2017 based on current year revenue. However, increase usage of e-books, electronic reminders of due dates, and changes in children's fines as approved by the Library Board of Trustees has attributed to a reduction compared to past years.

Copy/Printing Fees: \$275,000 – an increase over 2017 due to mobile printing and the ability to pay by credit card.

Fax Fees: \$32,000 – the Library, based on requests, added the ability for patrons to have access to a fax machine and it has been very popular.

Other Revenue:

Interest Income: \$35,000 – an increase over 2017 – interest rates are trending up.

Grants/Contributions: \$225,000 – annual support for the InfoZone Library Branch. The Library maintains Grant/Gift funds for all other grant/gifts in accordance to State Accounting Guidelines.

PLAC Distribution Revenue: \$83,000 – increase over 2017 based on 2016 actual.

Miscellaneous: \$797,640 – includes E-rate funds, rental income, and reimbursements.

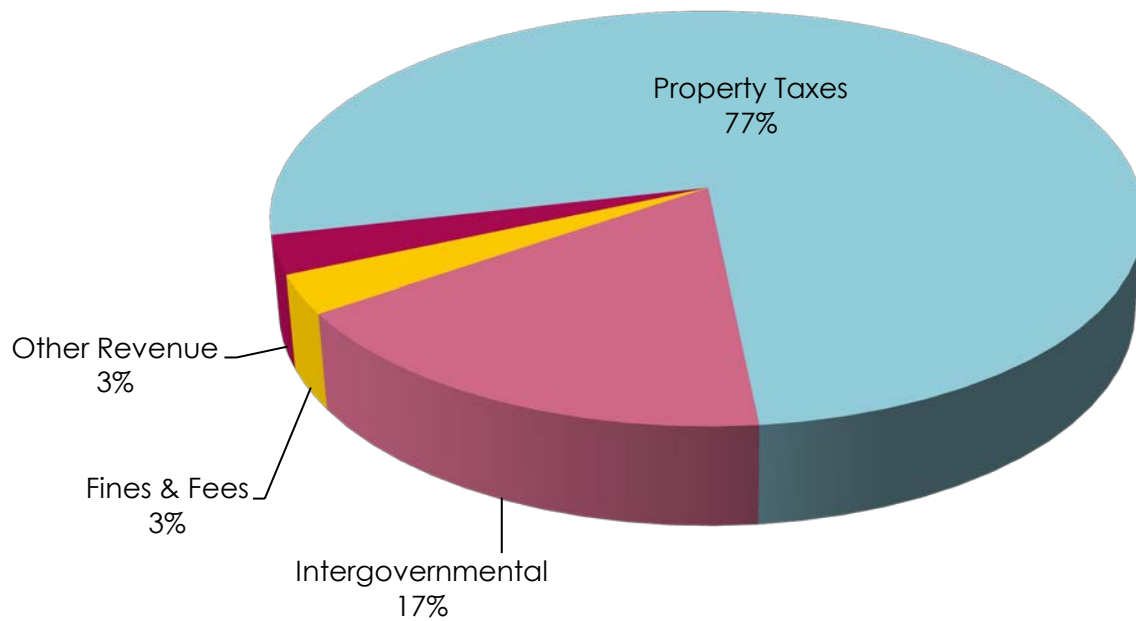
Indianapolis Marion County Public Library 2018 ESTIMATED REVENUE - OPERATING FUND

	2016 Actual	2017 Adj. Estimate	2018 Projected	Variance 2018 vrs 2017
Revenues				
Tax Revenue				
PROPERTY TAX	\$ 37,277,741.47	\$ 39,246,941.00	\$ 40,822,964.00	\$ 1,576,023.00
PROPERTY TAX CAPS	(5,957,899.00)	(6,600,701.00)	(6,930,736.00)	(330,035.00)
LICENSE EXCISE TAX REVENUE	2,539,671.06	2,766,458.00	2,766,458.00	-
FINANCIAL INSTITUTION TAX REVENUE	310,824.57	299,868.00	299,868.00	-
COMMERCIAL VEHICLE TAX REVENUE	265,592.10	255,818.00	255,818.00	-
IN LIEU OF PROP. TAX	23,723.62	25,372.00	25,372.00	-
LOCAL OPTION INCOME TAX	3,361,591.13	3,592,319.00	3,680,652.00	88,333.00
COUNTY OPTION INCOME TAX	197,216.08	202,211.00	212,322.00	10,111.00
Total Tax Revenue	\$ 38,018,461.03	\$ 39,788,286.00	\$ 41,132,718.00	\$ 1,344,432.00
Fees & Fines Revenue				
FINES	\$ 813,687.31	\$ 748,340.00	\$ 761,840.00	\$ 13,500.00
COPY MACHINE REVENUE	33,739.97	-	-	-
PUBLIC PRINTING REVENUE	201,111.75	202,500.00	275,000.00	72,500.00
FAX TRANSMISSION REVENUE	35,263.67	15,000.00	32,000.00	17,000.00
OTHER CARD REVENUE	12,175.81	12,000.00	12,000.00	-
MISCELLANEOUS REVENUE	5,875.92	6,000.00	6,000.00	-
REVENUE ADJUSTMENT	43.85	-	-	-
HEADSET REVENUE	7,260.28	6,000.00	6,000.00	-
USB REVENUE	6,103.69	6,000.00	6,000.00	-
LIBRARY TOTES	2,559.34	2,500.00	2,500.00	-
PROCTORING EXAMS	4,993.25	5,000.00	3,500.00	(1,500.00)
Total Fees & Fines Revenue	\$ 1,122,814.84	\$ 1,003,340.00	\$ 1,104,840.00	\$ 101,500.00
Grants				
OTHER GRANTS	\$ 170,000.00	\$ 200,000.00	\$ 225,000.00	\$ 25,000.00
Total Grants	\$ 170,000.00	\$ 200,000.00	\$ 225,000.00	\$ 25,000.00
Other Revenue				
TRANSFER IN	\$ 469,838.12	\$ -	\$ -	\$ -
INTEREST INCOME	33,610.39	26,000.00	35,000.00	9,000.00
PLAC DISTRIBUTION REVENUE	83,833.64	79,000.00	83,000.00	4,000.00
LSC PARKING LICENSE	2,200.00	2,640.00	2,640.00	-
USAGE FEE REVENUE	18,968.18	14,000.00	14,000.00	-
EQUIPMENT RENTAL REVENUE	4,700.00	7,000.00	2,500.00	(4,500.00)
SET-UP & SERVICE - TAXABLE	16,949.35	16,000.00	12,000.00	(4,000.00)
SET-UP & SERVICE - NON-TAXABLE	15,860.34	9,000.00	15,000.00	6,000.00
FACILITY RENTAL REVENUE - TAXABLE	112,780.03	125,000.00	125,000.00	-
CAFE REVENUE	5,652.77	5,000.00	6,000.00	1,000.00
FACILITY RENTAL REVENUE - NONTAXABLE	46,098.00	70,000.00	72,500.00	2,500.00
SECURITY SERVICES REVENUE	21,072.00	18,000.00	18,000.00	-
CATERING REVENUE	75,678.23	85,000.00	75,000.00	(10,000.00)
SALE OF SURPLUS PROPERTY	35,466.55	5,000.00	5,000.00	-
E-RATE REVENUE	645,816.71	215,000.00	250,000.00	35,000.00
INSURANCE REIMBURSEMENTS	475,388.51	250,000.00	20,000.00	(230,000.00)
REIMBURSEMENT FOR SERVICES	203,135.73	200,000.00	175,000.00	(25,000.00)
REFUNDS	15,359.77	5,000.00	5,000.00	-
Total Other Revenue	\$ 2,282,408.32	\$ 1,131,640.00	\$ 915,640.00	\$ (216,000.00)
Total Revenues	\$ 41,593,684.19	\$ 42,123,266.00	\$ 43,378,198.00	\$ 1,254,932.00
Total Proposed Budget from page 4			\$ 44,648,377.00	
Structural Deficit			\$ (1,270,179.00)	

Operating Fund

2018 Estimated Revenue

\$43,378,198



**Indianapolis Public Library
Summary of Significant Assumptions
Budget 2018**

Operating Fund Expenditures:

Salaries:

- Includes \$348,048 for merit increases, equivalent to 2% of labor costs
- Includes increases for the Library's lowest pay grades PG 0100 – PG 0103 in our commitment of increasing these paygrades – \$69,359.

Health Care: Increase of 7% – based on current year projected cost and expected medical expenses for 2018 - includes the estimated fees related to the Affordable Health Care Act.

PERF: Employer's share remains the same as 2017 – 11.2%. Employee share remains at 3% for a total of 14.2%.

Education: Same as 2017 - \$150,000.

Utilities: Increase of \$101,430 based on expected rate increases from the various utility providers – 3% for gas, 5% for electricity, heat/steam, chilled water, 7% for water, storm-water, and sewage.

Repair & Maintenance: Increase of \$78,077 – includes maintenance of the Library's elevators/escalators, electrical services, general maintenance – carpet replacement, roof replacements, parking lot repairs, painting, lighting upgrades, vehicle maintenance, janitorial services for all locations, conveyor system support and mechanical maintenance.

Security: Increase of \$28,352 – includes an armed off-duty police officer at the Pike Branch.

Collection Materials: Same as 2017 - \$5,550,000

	2018 Budget	2017 Budget
Operating Fund	\$44,648,377	\$43,501,386

Increase of 2.64%

Indianapolis Marion County Public Library

2018 PROPOSED BUDGET

Account Description	2016 Actual	2017 Original Budget	2018 Proposed Budget	VARIANCE 2018 VRS 2017
Expenses				
Services Personal				
Salaries & Wages				
SALARIES APPOINTED STAFF	\$14,654,170.69	\$15,542,822.15	\$15,542,822.00	\$0.00
SALARIES HOURLY STAFF	\$1,501,210.35	\$1,859,091.00	\$1,859,091.00	\$0.00
Total Salaries & Wages	\$16,155,381.04	\$17,401,913.15	\$17,401,913.00	\$0.00
Employee Benefits				
HEALTH INSURANCE	\$3,116,097.14	\$3,827,725.00	\$4,100,000.00	\$272,275.00
WELLNESS	\$15,350.00	\$25,000.00	\$30,000.00	\$5,000.00
GROUP LIFE INSURANCE	\$30,834.32	\$30,000.00	\$34,000.00	\$4,000.00
LONG TERM DISABILITY INSURANCE	\$33,706.09	\$27,000.00	\$35,000.00	\$8,000.00
UNEMPLOYMENT COMPENSATION	\$5,110.45	\$5,000.00	\$7,000.00	\$2,000.00
FICA AND MEDICARE	\$1,167,314.03	\$1,333,159.00	\$1,363,177.00	\$30,018.00
PERF	\$2,081,784.89	\$2,215,616.00	\$2,258,662.00	\$43,046.00
EMPLOYEE ASSISTANCE PROGRAM	\$22,020.00	\$22,020.00	\$22,020.00	\$0.00
TUITION ASSISTANCE	\$14,457.32	\$8,000.00	\$8,000.00	\$0.00
MERIT INCREASES	\$0.00	\$0.00	\$348,038.00	\$348,038.00
SALARY ADJUSTMENT	\$0.00	\$25,000.00	\$69,359.00	\$44,359.00
Total Employee Benefits	\$6,486,674.24	\$7,518,520.00	\$8,275,256.00	\$756,736.00
Total Services Personal	\$22,642,055.28	\$24,920,433.15	\$25,677,169.00	\$756,736.00
Supplies				
Office Supplies				
OTHER OFFICE SUPPLIES	\$456,494.82	\$975,709.00	\$667,949.00	(\$307,760.00)
STAFF DEVICES	\$0.00	\$0.00	\$27,000.00	\$27,000.00
PUBLIC DEVICES	\$0.00	\$0.00	\$149,000.00	\$149,000.00
UNIFORMS	\$540.55	\$7,000.00	\$8,000.00	\$1,000.00
Total Office Supplies	\$457,035.37	\$982,709.00	\$851,949.00	(\$130,760.00)
Operating Supplies				
CLEANING & SANITATION	\$99,248.30	\$165,000.00	\$165,000.00	\$0.00
GASOLINE	\$18,015.53	\$40,000.00	\$40,000.00	\$0.00
Total Operating Supplies	\$117,263.83	\$205,000.00	\$205,000.00	\$0.00
Other Supplies				
LIBRARY SUPPLIES	\$199,404.44	\$180,000.00	\$234,210.00	\$54,210.00
NON-CAPITAL FURNITURE & EQUIPMENT	\$10,873.63	\$91,900.00	\$76,500.00	(\$15,400.00)
Total Other Supplies	\$210,278.07	\$271,900.00	\$310,710.00	\$38,810.00
Total Supplies	\$784,577.27	\$1,459,609.00	\$1,367,659.00	(\$91,950.00)
Other Services & Charges				
Professional Services				
CONSULTING SERVICES	\$84,398.10	\$353,650.00	\$299,150.00	(\$54,500.00)
LEGAL SERVICES	\$182,427.50	\$219,000.00	\$219,000.00	\$0.00
Total Professional Services	\$266,825.60	\$572,650.00	\$518,150.00	(\$54,500.00)

Indianapolis Marion County Public Library

2018 PROPOSED BUDGET

Account Description	2016 Actual	2017 Original Budget	2018 Proposed Budget	VARIANCE 2018 VRS 2017
Communication & Transportation				
POSTAGE	\$32,249.89	\$68,800.00	\$68,150.00	(\$650.00)
TRAVEL	\$29,171.18	\$40,280.00	\$38,830.00	(\$1,450.00)
CONFERENCES	\$84,086.75	\$100,000.00	\$100,000.00	\$0.00
IN HOUSE CONFERENCE	\$35,169.87	\$50,000.00	\$45,000.00	(\$5,000.00)
FREIGHT & EXPRESS	\$4,039.19	\$5,500.00	\$5,500.00	\$0.00
DATA COMMUNICATIONS	\$319,041.06	\$308,000.00	\$304,600.00	(\$3,400.00)
CELLULAR PHONE	\$12,927.57	\$10,600.00	\$8,110.00	(\$2,490.00)
Total Communication & Transportation	\$516,685.51	\$583,180.00	\$570,190.00	(\$12,990.00)
Printing & Advertising				
PUBLICATION OF LEGAL NOTICES & HR	\$623.24	\$2,250.00	\$1,550.00	(\$700.00)
Printing	\$165,887.99	\$238,550.00	\$259,789.00	\$21,239.00
Total Printing & Advertising	\$166,511.23	\$240,800.00	\$261,339.00	\$20,539.00
Insurance				
OFFICIAL BONDS	\$975.00	\$1,000.00	\$1,000.00	\$0.00
AUTOMOBILE	\$5,637.60	\$15,004.00	\$18,750.00	\$3,746.00
PACKAGE	\$206,076.40	\$189,148.00	\$236,485.00	\$47,337.00
WORKER'S COMPENSATION	\$189,510.00	\$160,167.00	\$157,000.00	(\$3,167.00)
EXCESS LIABILITY	\$7,717.00	\$8,001.00	\$10,001.00	\$2,000.00
PUBLIC OFFICIALS & EMPLOYEE LIAB	\$15,839.00	\$16,000.00	\$16,000.00	\$0.00
CLAIMS, AWARDS, AND INDEMNITIES	\$0.00	\$25,000.00	\$25,000.00	\$0.00
BROKERAGE FEE	\$17,000.00	\$17,000.00	\$17,000.00	\$0.00
Total Insurance	\$442,755.00	\$431,320.00	\$481,236.00	\$49,916.00
Utilities				
Gas	\$66,023.08	\$115,000.00	\$118,450.00	\$3,450.00
ELECTRICITY	\$870,704.47	\$950,000.00	\$997,500.00	\$47,500.00
HEAT/STEAM	\$240,292.00	\$364,000.00	\$382,200.00	\$18,200.00
COOLING/CHILLED WATER	\$475,107.01	\$453,200.00	\$475,860.00	\$22,660.00
WATER	\$50,838.28	\$65,000.00	\$68,250.00	\$3,250.00
STORMWATER	\$16,893.46	\$13,750.00	\$20,330.00	\$6,580.00
SEWAGE	\$60,627.80	\$72,000.00	\$77,040.00	\$5,040.00
Total Utilities	\$1,780,486.10	\$2,032,950.00	\$2,139,630.00	\$106,680.00
Repairs & Maintenance				
REP & MAINT-STRUCTURE	\$958,824.71	\$1,799,900.00	\$1,900,000.00	\$100,100.00
REP & MAINT-HEATING & AIR	\$221,265.11	\$613,000.00	\$455,000.00	(\$158,000.00)
REP & MAINT -AUTO	\$37,833.62	\$49,475.00	\$59,475.00	\$10,000.00
REP & MAINT-EQUIPMENT	\$29,993.41	\$124,500.00	\$196,500.00	\$72,000.00
REP & MAINT-COMPUTERS	\$345,686.32	\$528,460.00	\$439,620.00	(\$88,840.00)
CLEANING	\$863,264.42	\$990,751.00	\$1,064,228.00	\$73,477.00
Total Repairs & Maintenance	\$2,456,867.59	\$4,106,086.00	\$4,114,823.00	\$8,737.00

DRAFT AS OF 7/7/17
SUBJECT TO CHANGE

Indianapolis Marion County Public Library

2018 PROPOSED BUDGET

Account Description	2016 Actual	2017 Original Budget	2018 Proposed Budget	VARIANCE 2018 VRS 2017
Rentals				
REAL ESTATE	\$446,724.46	\$463,580.00	\$470,271.00	\$6,691.00
EQUIPMENT RENTAL	\$61,247.60	\$66,982.00	\$68,070.00	\$1,088.00
Total Rentals	\$507,972.06	\$530,562.00	\$538,341.00	\$7,779.00
Other Services & Charges				
AUDIT FEES	\$14,971.00	\$15,000.00	\$15,000.00	\$0.00
TRANSFR TO LIBRARY IMPROVMT FND	\$200,000.00	\$0.00	\$0.00	\$0.00
DUES & MEMBERSHIPS	\$52,149.96	\$57,332.00	\$55,875.00	(\$1,457.00)
COMPUTER SERVICES	\$32,707.45	\$28,000.00	\$91,790.00	\$63,790.00
PAYROLL SERVICES	\$123,016.98	\$160,000.00	\$120,000.00	(\$40,000.00)
SECURITY SERVICES	\$734,654.02	\$945,069.00	\$1,004,721.00	\$59,652.00
TRASH REMOVAL	\$56,188.46	\$54,428.00	\$56,372.00	\$1,944.00
SNOW REMOVAL	\$188,157.82	\$355,000.00	\$354,080.00	(\$920.00)
PROGRAMMING	\$49,060.93	\$85,000.00	\$75,500.00	(\$9,500.00)
PROGRAMMING-JUV.	\$112,975.53	\$173,500.00	\$145,000.00	(\$28,500.00)
PROGRAMMING ADULT - CENTRAL	\$16,041.50	\$30,000.00	\$25,000.00	(\$5,000.00)
PROGRAMMING EXHIBITS - CENTRAL	\$2,016.81	\$9,000.00	\$5,000.00	(\$4,000.00)
EVENTS & PR	\$19,314.56	\$39,700.00	\$34,200.00	(\$5,500.00)
LAWN & LANDSCAPING	\$219,727.34	\$273,312.00	\$283,365.00	\$10,053.00
OTHER CONTRACTUAL SERVICES	\$423,866.08	\$502,455.00	\$546,437.00	\$43,982.00
MATERIALS CONTRACTUAL	\$2,329,406.93	\$2,250,000.00	\$2,000,000.00	(\$250,000.00)
LIBRARY MEDIA STATION	\$1,368.00	\$0.00	\$0.00	\$0.00
BANK FEES/CREDIT CARD FEES	\$48,929.58	\$65,000.00	\$65,000.00	\$0.00
RECRUITMENT EXPENSES	\$14,679.27	\$30,000.00	\$20,500.00	(\$9,500.00)
Total Other Services & Charges	\$4,639,232.22	\$5,072,796.00	\$4,897,840.00	(\$174,956.00)
Total Other Services & Charges	\$10,777,335.31	\$13,570,344.00	\$13,521,549.00	(\$48,795.00)
Capital Outlay				
Capital - Furniture	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL - EQUIPMENT	\$127,505.66	\$85,000.00	\$55,000.00	(\$30,000.00)
ART & EXHIBITS	\$6,928.99	\$0.00	\$0.00	\$0.00
COMPUTER EQUIPMENT	\$307,698.19	\$40,000.00	\$290,000.00	\$250,000.00
BOOKS & MATERIALS	\$3,475,335.49	\$3,300,000.00	\$2,165,000.00	(\$1,135,000.00)
PERIODICALS	\$0.00	\$0.00	\$120,000.00	\$120,000.00
AUDIOBOOKS	\$0.00	\$0.00	\$115,000.00	\$115,000.00
DVD'S	\$0.00	\$0.00	\$940,000.00	\$940,000.00
CD'S	\$0.00	\$0.00	\$210,000.00	\$210,000.00
UNPROCESSED PAPERBACK BOOKS	\$110,443.45	\$126,000.00	\$137,000.00	\$11,000.00
VEHICLES	\$27,834.25	\$0.00	\$50,000.00	\$50,000.00
Total Capital Outlay	\$4,055,746.03	\$3,551,000.00	\$4,082,000.00	\$531,000.00
Total Expenses	\$38,259,713.89	\$43,501,386.15	\$44,648,377.00	\$1,146,991.00
2016 PURCHASE ORDERS	\$2,561,846.35			
Beech Grove (Jan - May, 2016)	\$189,590.00			
Capital Project Fund for 2016	\$2,375,963.94			
Total Expenses for 2016	\$43,387,114.18	\$43,501,386.15	\$44,648,377.00	\$1,146,991.00

PERCENTAGE INCREASE OVER 2017

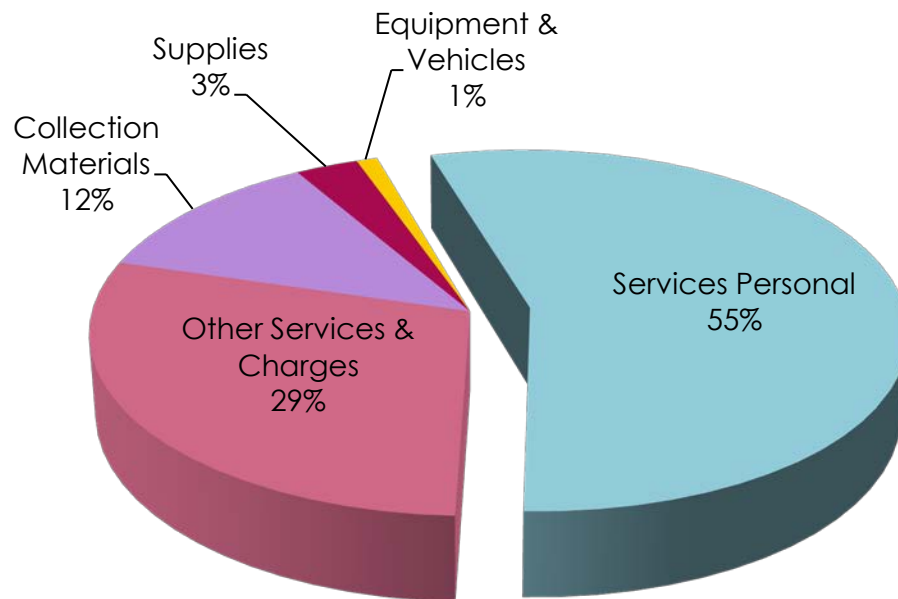
2.64%

Operating Fund

2018 Proposed Budget

\$44,648,377

Operating Fund 2018



Draft - Actual results may vary and the differences may be material.

Indianapolis Public Library

0101 Operating Fund

Projected Revenues and Expenditures

7/10/2017

ASSUMPTIONS	Actual 2014	Actual 2015	Actual 2016	Adopted Budget 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022
BEGINNING CASH BALANCE	\$ 14,694,374	\$ 11,289,374	\$ 11,414,587	\$ 11,235,848	\$ 7,524,343	\$ 5,915,243	\$ 5,074,193	\$ 4,320,951	\$ 3,073,917
REVENUES:									
Property tax	33,941,872	33,058,644	35,417,277	39,246,941	40,822,964	42,129,539	43,730,461	44,823,723	45,944,316
Loss from Circuit Breaker	(6,865,376)	(5,545,055)	(6,146,051)	(6,600,701)	(6,930,736)	(7,277,273)	(7,641,136)	(8,023,193)	(8,424,353)
Delinquent Taxes	1,519,490	1,385,254	1,131,936	-	-	-	-	-	-
Uncollected Taxes (1% - 99% collection Rate)	962,208	(20,712)	-	(326,462)	(338,922)	(348,523)	(360,893)	(360,893)	(360,893)
Intergovernmental revenue	2,882,727	2,792,590	3,036,690	3,347,514	3,347,514	3,347,514	3,347,514	3,347,514	3,347,514
LOIT	3,050,937	3,270,000	3,361,591	3,680,652	3,680,652	3,854,584	3,854,584	3,854,584	3,854,584
COIT from City	5% 181,608	194,417	197,216	202,211	212,322	222,938	234,085	245,789	258,078
Fines and fees	974,634	940,263	887,963	800,840	802,840	799,840	796,840	793,840	790,840
Other Charges for services	200,061	182,822	234,852	202,500	307,000	275,000	275,000	275,000	275,000
Grants - InfoZone Support	250,000	200,000	170,000	200,000	225,000	250,000	250,000	250,000	250,000
Interest Income	22,278	25,729	29,239	26,000	35,000	35,000	35,000	35,000	35,000
PLAC Distribution	81,668	78,332	83,834	79,000	83,000	83,000	83,000	83,000	83,000
Miscellaneous Reimbursements	1,367,118	1,250,826	1,705,822	1,268,051	792,643	800,000	800,000	800,000	800,000
Other financing sources									
Total revenues	38,569,225	37,813,110	40,110,368	42,126,546	43,039,276	44,171,619	45,404,454	46,124,363	46,853,086
EXPENDITURES:									
Personal services	22,183,629	23,228,208	22,642,055	24,695,251	25,633,920	25,839,063	26,353,124	26,877,466	26,877,466
Supplies	2% 627,487	739,859	783,807	1,459,609	1,395,449	1,423,358	1,451,825	1,480,862	1,510,479
Other charges and services	1% 7,989,497	8,235,582	8,447,928	11,320,344	11,486,758	11,601,626	11,717,642	11,834,818	11,953,166
Capital outlay	15,154	14,508	469,967	125,000	395,000	175,000	200,000	250,000	300,000
Collection Materials	6,013,222	5,469,740	5,915,187	5,676,000	5,687,000	5,687,000	5,687,000	5,687,000	5,687,000
Debt Service payments	145,236	-	-	-	-	-	-	-	-
New Facilities - Additional Cost	-	-	-	-	50,250	286,622	748,105	1,241,251	1,183,920
Total expenditures	36,974,225	37,687,897	38,258,944	43,276,204	44,648,377	45,012,668	46,157,696	47,371,397	47,512,032
EXCESS (DEFICIT) OF									
REVENUES OVER EXPENDITURES	1,595,000	125,213	1,851,423	(1,149,659)	(1,609,101)	(841,049)	(753,242)	(1,247,035)	(658,946)
OTHER CHANGES TO CASH:									
Reserved Fund Balance	(5,000,000)	-	-	-	-	-	-	-	-
Less, Transfer to Rainy Day	-	-	(2,500,000)	-	-	-	-	-	-
Less, prior year encumbrances paid in current year	-	-	-	(2,561,846)	-	-	-	-	-
Plus Beech Grove's beginning cash balance	-	-	469,838	-	-	-	-	-	-
Other adjustments									
ENDING CASH BALANCE	\$ 11,289,374	\$ 11,414,587	\$ 11,235,848	\$ 7,524,343	\$ 5,915,243	\$ 5,074,193	\$ 4,320,951	\$ 3,073,917	\$ 2,414,970

Notes: (1) Beginning in 2017 all expenditures related to the CPF were moved to the Operating Fund. Beech Grove for the full year is included

(2) The actual expenditures on prior year encumbrances may be less than estimated at the time of the encumbrance.



Board Action Request

8a

To: IndyPL Board

Meeting Date: July 24, 2017

From: Facilities Committee

**Approved by
The Library Board:**

Effective Date:

**Subject: Resolution 22-2017
Approval to Award a Services Contract for
Security and Alarm Response Services**

Recommendation:

The IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 22-2017) to award a services contract for security and alarm response services to **G4S Secure Solutions (USA) Inc., Indianapolis, Indiana.**

Background:

In accordance with the policies of the IndyPL Board, IndyPL staff used the Request for Proposals (“RFP”) process pursuant to IC §5-22-6 for Security Officer and Alarm Response Services (“Services”) for IndyPL facilities. The current vendor for the Services is Securitas Security Services USA, Inc. Their contract expired on March 31, 2017, and they are performing Services on a month-to-month basis.

IndyPL currently utilizes 308.5 hours/week at 9 branch libraries and the LSC:

Brightwood	College	Eagle
East 38 th	East Washington	Haughville
Irvington	LSC	Pike
Warren		

IndyPL currently utilizes 701 hours/week at Central Library, and requests approximately 20 after-hours Alarm Responses per year.

Board Action Request

RE: Building Committee

Item 8a

Resolution 22-2017 Approval to Award a Services Contract for
Security and Alarm Response Services

Date: July 26, 2017

At the direction of the Board Facilities Committee, IndyPL staff and its attorney prepared and issued the RFP on April 13, 2017 seeking proposals for a three (3) year Services contract with the option for up to a three (3) year renewal. Public notices were issued soliciting responses, the RFP was posted on the IndyPL website, known Vendors were contacted, site tours were available for the Vendors, and a Pre-proposal Conference was held for all prospective Vendors.

Copies of the Notice were emailed to these business development entities:

- Center for Empowerment and Economic Development.
- Conexus Indiana.
- Hispanic Business Council, Indianapolis Chamber of Commerce.
- Indiana Minority Supplier Development Council.
- Indiana Chamber of Commerce.
- Indianapolis Black Chamber of Commerce.
- Indianapolis Chamber of Commerce.
- Indianapolis Department of Minority & Women Business Development.
- Indianapolis Urban League.
- National Association of Women Business Owners – Indy.
- Mid-States Minority Supplier Development Council.
- Small Business Administration.
- State of Indiana Minority & Women's Business Enterprise Division.
- Women's Business Enterprise Council, Indianapolis Chamber of Commerce.
- Women's Business Enterprise Council – Great Lakes Indiana.

The selection of the vendor was determined based upon the satisfaction level of current customers, overall cost, demonstrated experience, and financial stability of the vendor. The IndyPL Evaluation Committee consists of the Central Area Resource Manager, two (2) representatives from Finance, the Safety Officer, the Supervisor of Buildings and Grounds, and the Director of Facilities.

IndyPL received six (6) responses to the RFP by the May 18, 2017 deadline. The Evaluation Committee evaluated the proposals received, contacted references, reviewed submitted financial information, and requested additional clarification of billing rates from two vendors reasonably susceptible of being awarded the contract.

Board Action Request

RE: Building Committee

Item 8a

Resolution 22-2017 Approval to Award a Services Contract for
Security and Alarm Response Services

Date: July 26, 2017

Vendor	Vendor Price Sheet Non-Collusion Affidavit	Vendor References, Screening and Training	Standard Security Rate	Supervisor Security Rate	Special Events Security Rate	Off-Duty Police Officer Rate	Acct Manager Rate	Alarm Response Per Call Rate	Estimated annual
Allied Universal	X	X	\$15.89	\$18.57	\$15.89	\$50.00	\$28.29	\$40.00	\$898,695
ESG	X	X	\$16.75	\$18.50	\$15.50	\$42.00	\$19.00	\$0.00	\$909,220
G4S	X	X	\$14.65	\$15.65	\$20.51	\$50.00	\$24.23	\$30.00	\$822,650
Per Mar	X	X	\$13.89	\$14.58	\$16.00	\$45.00	\$23.37	\$25.00	\$777,223
Securalex	X	X	\$14.29	\$14.94	\$21.43	\$25.00	\$22.37	\$15.00	\$773,729
Securitas	X	X	\$14.93	\$17.48	\$14.93	\$49.00	\$25.01	\$30.00	\$843,367

After due consideration, the Evaluation Committee unanimously recommends G4S to the Board Facilities Committee as the Vendor that best meets the requirements as defined in the RFP with these comments:

- The estimated annual rate will be within our proposed 2018 budget.
- G4S has a proven track record of service to clients in a people first atmosphere.
- G4S is a global company, and has the resources to staff and monitor the Library.
- Securalex has an \$865/month fee for the afterhours patrol vehicle.
- Per Mar does not have an Indianapolis office nor an Indianapolis presence.
- Securalex received negative reviews and feedback from past experiences.

Fiscal Impact:

The RFP included provisions for a three (3) year contract with the option for up to a three (3) year renewal. The goal is to have the contract completed and ready for the Vendor to begin Services on September 1, 2017.

The cost of this service will be funded from the Operating Fund (Fund 10) during the contract term.

	<h1>Board Resolution</h1>	<h1>8a</h1>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 22 – 2017**

**APPROVAL TO AWARD A SERVICES CONTRACT FOR
SECURITY AND ALARM RESPONSE SERVICES**

JULY 24, 2017

WHEREAS, At the direction of the Board Facilities Committee, IndyPL staff and its attorney prepared and issued a Request for Proposals on April 13, 2017 seeking proposals for a three-year Services contract with the option for up to a three-year renewal; and

WHEREAS, the Library received six (6) responses by the May 18, 2017 deadline; and

WHEREAS, the proposals were reviewed against the evaluation criteria established in the RFP, including the satisfaction level of current customers, overall cost, demonstrated experience, and financial stability of the vendor. The IndyPL Evaluation Committee reviewed the proposals received, contacted references, reviewed submitted financial information, and requested clarification on the submitted proposals from two (2) vendors reasonably susceptible of being awarded the contract; and

WHEREAS, based on the review of the Proposals against the criteria in the RFP, IndyPL has determined **G4S Secure Solutions (USA) Inc.** to be the Vendor that best meets the criteria, and recommends IndyPL award the contract to **G4S Secure Solutions (USA) Inc.**

IT IS THEREFORE RESOLVED the Security and Alarm Response Services, as proposed, describing the scope of services and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **G4S Secure Solutions (USA) Inc.** The agreement will be based upon such terms described in the RFP and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

IT IS FURTHER RESOLVED the contract shall include provisions for a three (3) year term with the option for up to a three (3) year renewal.



Board Action Request

8b

To: IndyPL Board

Meeting Date: July 24, 2017

From: Facilities Committee

Approved by
The Library Board:

Effective Date:

Subject: Resolution 23-2017
Approval to Award a Contract for the Library Services Center Automated Materials Handling System

Recommendation:

IndyPL Board Facilities Committee recommends Board approval for the attached action (Resolution 23-2017) to award a contract for the Library Services Center Automated Materials Handling System to **P.V. Supa Inc., Plano, Texas**. The total cost of the system is \$338,574.00.

Background:

IndyPL has made the determination that the use of sealed competitive bidding is neither practicable nor advantageous to IndyPL in regards to the selection, installation, and maintenance of an Automated Materials Handling System ("AMHS") for the Library Services Center. A vendor for the AMHS will be selected using the Request for Proposal method outlined in IC § 5-22-9.

Accordingly, IndyPL solicited competitive proposals from prospective Vendors in accordance with IC § 5-22-9-7, for the award of a contract. IndyPL prepared performance technical specifications for the AMHS to allow for a detailed and thorough evaluation of the Vendors proposals. The RFP for the AMHS included options for additional and separate maintenance agreements.

Public notices were issued, the RFP was posted on our website, known Vendors were contacted, Vendors conducted site tours, and a Pre-proposal Conference was held for all prospective Vendors. Three (3) Vendors submitted Proposals by the May 17, 2017 deadline.

The IndyPL Evaluation Committee consisted of the Director of Public Services, Director of IT, Director of Collection Management, Director of Facilities, two (2) representatives from Shipping and Receiving, and the Supervisor of Buildings and Grounds.

Board Action Request

RE: Facilities Committee

Item 8b

Resolution 23-2017 Approval to Award a Contract for the Library Services Center
Automated Materials Handling System

Date: July 24, 2017

Vendor	Vendor Proposal Sheet and Non-Collusion Affidavit	Vendor Technical Specifications	Vendor Profile, Experience, and References	Vendor Work Plan	Vendor Financial Documentation	Proposed Price	Extended Support for 2 Years After Contract Term – Annual Fee	Extended Support Additional 2 Years for 4 Year Total – Annual Fee
Bibliotheca+3M, with Lyngsoe	X	X	X	X	X	\$ 539,900	\$ 34,000	\$ 34,000
P.V. Supa Inc.	X	X	X	X	X	\$ 338,574	\$ 25,050	\$ 26,302
TechLogic	X	X	X	X	X	\$ 599,500	\$ 23,000	\$ 24,942

IndyPL Evaluation Committee reviewed the proposals against the criteria established in the RFP and offers these comments:

- After receipt of the Proposal, the Evaluation Committee requested additional information from all of the Vendors concerning their processes on the tote manifest and hold label management capabilities.
- All the Vendors demonstrated compatibility with our existing Integrated Library System (“ILS”).
- P.V. Supa received excellent references for their local service, training, and warranty performance.
- All the Vendors demonstrated their equipment will meet the RFP pace, capacity, accuracy and expandability requirements.
- In follow-up discussions with P.V. Supa, they confirmed the accuracy of their proposed price and the capacity to meet the schedule.

The preliminary Project schedule targets a substantial completion date of November 30, 2017.

Strategic/Fiscal Impact:

The budget for the AMHS is \$600,000, and the work will be funded from the Library Improvement Reserve Fund (LIRF 11).



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 23–2017

APPROVAL TO AWARD A SERVICES CONTRACT FOR THE LIBRARY SERVICES CENTER AUTOMATED MATERIALS HANDLING SYSTEM PROJECT

JULY 24, 2017

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement equipment and facility upgrade projects in support of the Strategic Plan of IndyPL; and

WHEREAS, IndyPL has made the determination that the use of sealed competitive bidding is neither practicable nor advantageous to IndyPL in regards to the selection, installation, and maintenance of an Automated Materials Handling System (“AMHS”) for the Library Services Center; and

WHEREAS, IndyPL solicited competitive sealed proposals using the Request for Proposal (“RFP”) method outlined in IC § 5-22-9; and

WHEREAS, IndyPL received Proposals from three (3) vendors; and

WHEREAS, based on the review of the Proposals against the criteria in the RFP, IndyPL has determined **P.V. Supa Inc., Plano, Texas** to be the Vendor that best meets the criteria, and recommends IndyPL award the contract to **P.V. Supa**.

IT IS THEREFORE RESOLVED the Automated Materials Handling System Project, as described in the RFP and the submitted Proposal, including the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **P.V. Supa**. The agreement will be based upon such terms described in the RFP and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **P.V. Supa** will be for the total cost of Three-Hundred Thirty-eight Thousand Five-Hundred Seventy-four Dollars (\$338,574.00), and any such agreement execution and delivery be, and hereby is, confirmed and approved.



Board Action Request

8c

To: IndyPL Board

Meeting Date: July 24, 2017

From: Facilities Committee

Approved by
The Library Board:

Effective Date:

Subject: Resolution 24-2017
Approval to Award a Services Contract for
Exhibit Design Development, Fabrication, and Installation Services for the
Center for Black Literature and Culture Project

Recommendation:

The IndyPL Board Facilities Committee recommends Board approval for the attached action (Resolution 24-2017) to award a services contract for the Exhibit Design Development, Fabrication, and Installation Services ("Services") for the Center for Black Literature and Culture ("CBLC") Project to **The Exhibit House, Indianapolis, Indiana.**

Background:

Indy PL sought Vendors whose combination of capabilities, experience, processes, and personnel will provide timely, cost-effective and professional services to IndyPL for the CBLC Project. The Vendor shall have the following qualifications:

- Expertise in working with an exhibit designer in the development of exhibits;
- Expertise in the fabrication of exhibits;
- Expertise in the installation of exhibits;
- Demonstrated track record of overall client satisfaction;
- Demonstrated track record of completing projects on time and on budget;
- Appropriate resources to satisfy the requirements of the Project; and
- Licensed to do business in the State of Indiana.

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of a Vendor will be on the basis of provisions of the required services, experience, cost, and any other factors deemed appropriate to the services being secured. IndyPL staff used the Request for Qualifications ("RFQ") process pursuant to IC § 5-16-11.1 to solicit Statements of Qualifications ("SOQ") from Vendors for the Services. Per the Board Bylaws, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board.

Board Action Request

RE: Facilities Committee

Item 8C

Resolution 24-2017 Approval to Award a Services Contract for Exhibit Design Development, Fabrication, and Installation Services for the Center for Black Literature and Culture Project

Date: July 24, 2017

To secure the needed Services the RFQ was prepared in collaboration with the Exhibit Designer, RLR Associates, Indianapolis, IN. The RFQ was issued on June 26, 2017 to five (5) known Vendors. IndyPL received SOQs from three (3) Vendors by the deadline of June 30, 2017. Below is a tabulation sheet of the received SOQs:

Vendor	Introduction and Cover Letter	Exhibit Design Development Experience	Exhibit Fabrication Experience	Exhibit Installation Experience	Exhibit Fabrication and Installation Capabilities	Company References	Company Profile	Proposed Schedule
Coppinger Exhibits	No SOQ							
The Exhibit House	X	X	X	X	X	X	X	X
Forty Nine Degrees LLC	X	X	X	X	X	X	X	X
Geograph Industries, Inc.	X	X	X	X	X	X	X	X
Hamilton Exhibits	No SOQ							

IndyPL staff and the Exhibit Designer evaluated the qualifications against the criteria established in the RFQ, and offers these comments:

- All the Vendors demonstrated the capacity and capabilities to meet the design intent.
- The Exhibit House and Geograph demonstrated extensive experience in interactive exhibits.
- All the Vendors demonstrated their in-house fabrication and graphics equipment will meet the anticipated design requirements of RLR Associates.
- The Exhibit House is located in Indianapolis, with Forty Nine Degrees and Geograph being located in Ohio.
- The Exhibit House has successfully completed projects for IndyPL in the past, including work at the InfoZone, rolling cases for Central Library, and multiple Call-a-Story installations.

The preliminary Project schedule targets a substantial completion date of September 29, 2017.

Strategic/Fiscal Impact:

The budget for the work is \$250,000, and will be funded from the Grant Fund (Fund 35).



Board Resolution

8c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 24–2017

APPROVAL TO AWARD A SERVICES CONTRACT FOR EXHIBIT DESIGN DEVELOPMENT, FABRICATION, AND INSTALLATION SERVICES FOR THE CENTER FOR BLACK LITERATURE AND CULTURE PROJECT

JULY 24, 2017

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the IndyPL Strategic Plan; and

WHEREAS, IndyPL Staff and the exhibit designer, RLR Associates, Indianapolis, IN, have solicited qualifications from Vendors whose combination of capabilities, experience, processes, and personnel will provide timely, cost-effective and exemplary services for the Project; and

WHEREAS, IndyPL received qualifications from three (3) of the five (5) invited Vendors; and

WHEREAS, based on the review of the qualifications, IndyPL and the designer have determined **The Exhibit House, Indianapolis, Indiana** best meets the requirements of the Request for Qualifications and recommends IndyPL award the contract to **The Exhibit House**.

IT IS THEREFORE RESOLVED the Exhibit Design Development, Fabrication, and Installation Services Project is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **The Exhibit House**. The agreement will be based upon such terms described in the Request for Qualifications dated May 26, 2017, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **The Exhibit House** will be for the total cost of a not-to-exceed cost of Two Hundred Fifty-Thousand Dollars (\$250,000.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.



Board Briefing Report

8d

To: IndyPL Board
Facilities Committee

Meeting Date: July 24, 2017

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Facilities Briefing Report for
Scheduled August 2017 Board Meeting Action Item

Authorize Bidding of the Michigan Road Branch Project

The Michigan Road Branch Project will be bid and completed using the Public Works Statute IC § 36-1-12. The architect for the Project is krM Architecture+.

Public Notice to prospective bidders will be advertised per the Public Notice Statute IC § 5-3. The Project will be posted on the IndyPL website and IndyPL staff will utilize the City's Department of Minority & Women Business Development website to identify Vendors capable of providing the required services.

Copies of the Notice will be emailed to these entities:

- Center for Empowerment and Economic Development.
- Conexus Indiana.
- Hispanic Business Council, Indianapolis Chamber of Commerce.
- Indiana Minority Supplier Development Council.
- Indiana Chamber of Commerce.
- Indianapolis Black Chamber of Commerce.
- Indianapolis Chamber of Commerce.
- Indianapolis Department of Minority & Women Business Development.
- Indianapolis Urban League.
- National Association of Women Business Owners – Indy.
- Mid-States Minority Supplier Development Council.
- Small Business Administration.
- State of Indiana Minority & Women's Business Enterprise Division.
- Women's Business Enterprise Council, Indianapolis Chamber of Commerce.
- Women's Business Enterprise Council – Great Lakes Indiana.

Facilities Briefing Report

To: Facilities Committee

Item 8d

From: Sharon Smith, Facilities Director

RE: August Action Item – Authorize Bidding of the Michigan Road Branch Project

Date: July 24, 2017

This Project bidding effort will use the Responsible Bidding Practice and Submission Requirements established as policy by the Board in Resolution 18-2017.

The successful bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of contracts. Bonds shall be maintained in accordance with IC § 36-1-12. Bids will be due in time for evaluation prior to presentation at the September 12, 2017 Board Facilities Committee Meeting.

The construction budget is \$5,550,000, and funded by the Series 2016 Bond Fund (Fund 46.)

The Library shall award the Contract to the lowest, responsive, and responsible bidder pursuant to IC § 36-1-12.



Board Briefing Report

9

To: IndyPL Board

Meeting Date: 7/24/2017

From: The Indianapolis Public Library Foundation

Subject: July 2017 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News:

- The Library Foundation received an estate gift from a former Glendale Branch Library patron. The executor of his estate said the public library was an important part of the “fabric of his life” and that he visited weekly to borrow movies and CDs. This is just another example of how excellent service provided by the public service staff translates to support for the Library Foundation and, in turn, the Library.
- The Library Foundation is excited to announce the winners and finalists of the 2017 Eugene & Marilyn Glick Indiana Authors Award.
 - National Author winner: Kekla (KECK-luh) Magoon
 - Regional Author winner: Lori Rader-Day
 - Genre Excellence – Middle Grade Fiction (Chapter Books) Author winner: John David Anderson
 - Emerging Author finalists: Bryan Furuness, Angela Palm, Francesca Zappia

The Emerging Author winner will be announced at the Award Dinner on Saturday, October 14th. Find more information and full bios for the honorees at www.indianaauthorsaward.org.

The Library Foundation hopes many of you will join us for the ninth annual Indiana Authors Award Dinner at Central Library on October 14. If you, your company or your book club is interested in tickets or a table, please call the Library Foundation at (317) 275-4868 for more information.

Strategic/Fiscal Impact:

The Library Foundation thanks all donors who made gifts last month. The following are our top foundation and corporate contributors from last month. If you should have an opportunity to thank these donors, the Library Foundation would be grateful.

- Bob's Discount Furniture
- Buckingham Companies
- Central Indiana Community Foundation
- Fifth Third Bank, Indiana
- Fire Fighter Retirees Association
- First Merchants Bank
- The Eugene and Marilyn Glick Family Foundation
- Knowledge Services
- The Kroger Co.
- Eli Lilly and Company Foundation, Inc.
- Sablosky Family Foundation, a fund of Legacy Fund

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's

- Summer Reading Program
- Ready to Read – Early Childhood Conference
- Read to Me, Please at InfoZone
- YAT Workshops

Cultural

- Hometown Roots Concerts
- Classical Concerts at Central
- Community Conversations at East 38th Street
- Celebrating our New Neighbors at Eagle
- Center for Black Literature and Culture
- Global Village Innovation

Collections

- Marion County Internet Library
- Digitization
- Library Cards
- Axis 360

Lifelong

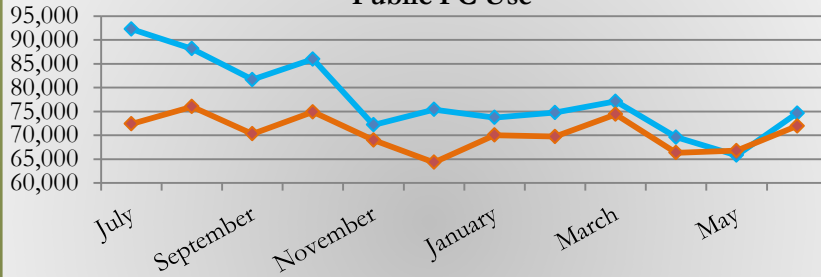
- The Job Center
- Grantsmanship Institute at East 38th Street

Capital

- Food for Public Programs

Computer Use

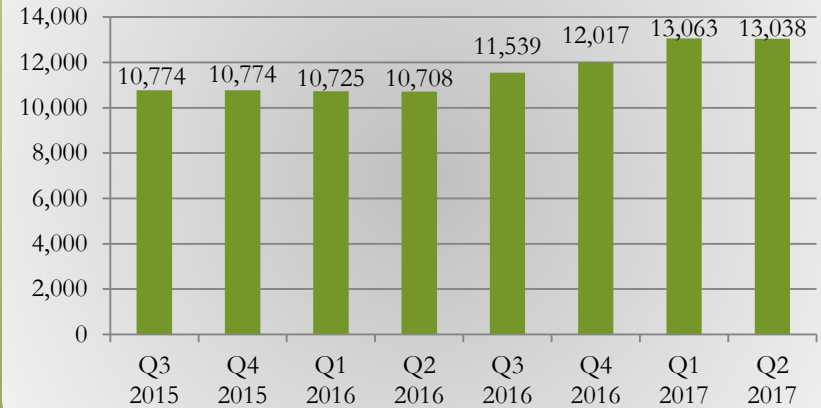
Public PC Use



Use in Session Hours	2016	2017	Change
June	74,632	71,971	-4%
Year-to-Date	435,705	419,314	-4%

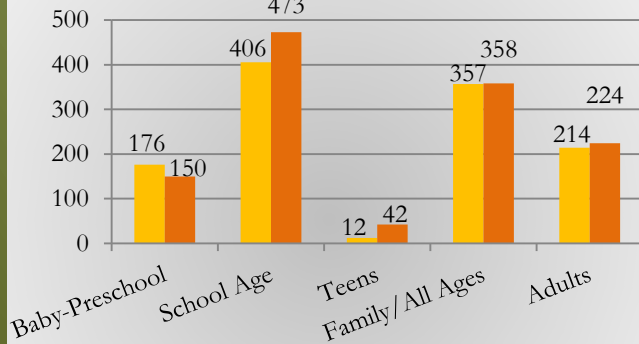
— 2015 - 2016 — 2016-2017

Average Unique Wireless Devices per Week



Programs

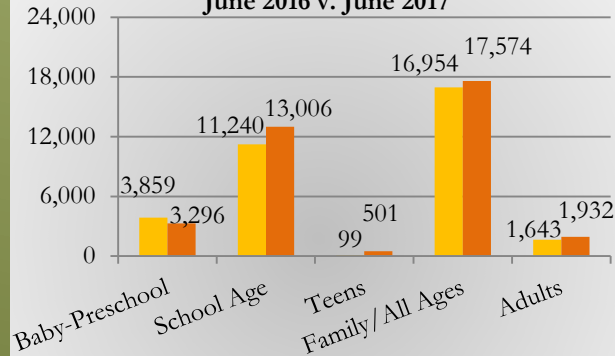
Program by Type
June 2016 v. June 2017



Total Programs Offered	Change
2017	1,247
2016	1,165
	7%

■ 2016 ■ 2017

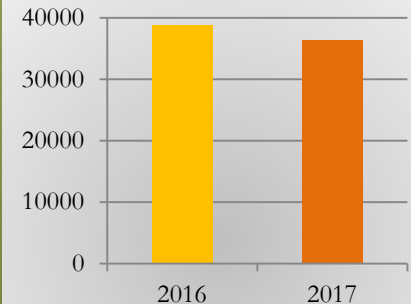
Program by Attendance
June 2016 v. June 2017



Total Program Attendance	Change
2017	36,309
2016	33,795
	7%

■ 2016 ■ 2017

Call A Story

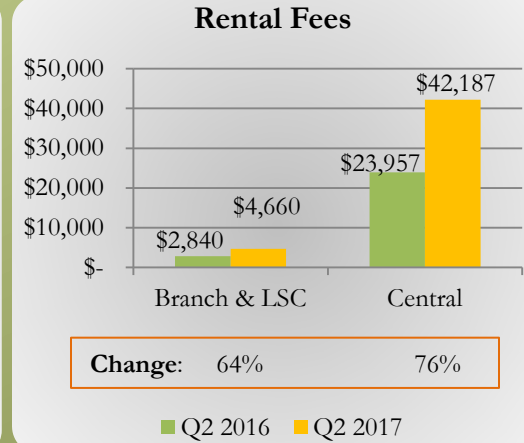
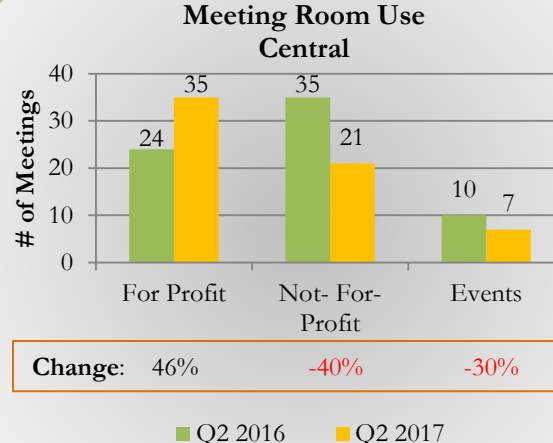
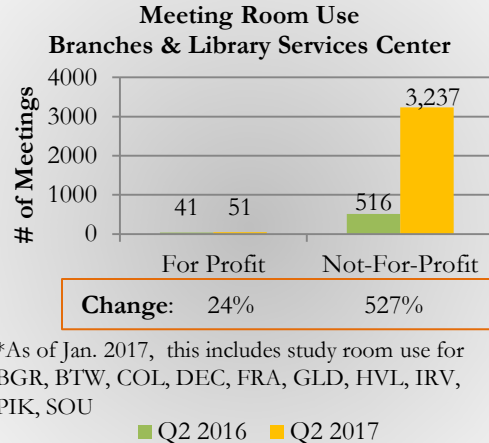


Total Calls Received	Change
2017	36,354
2016	38,867
	-6%

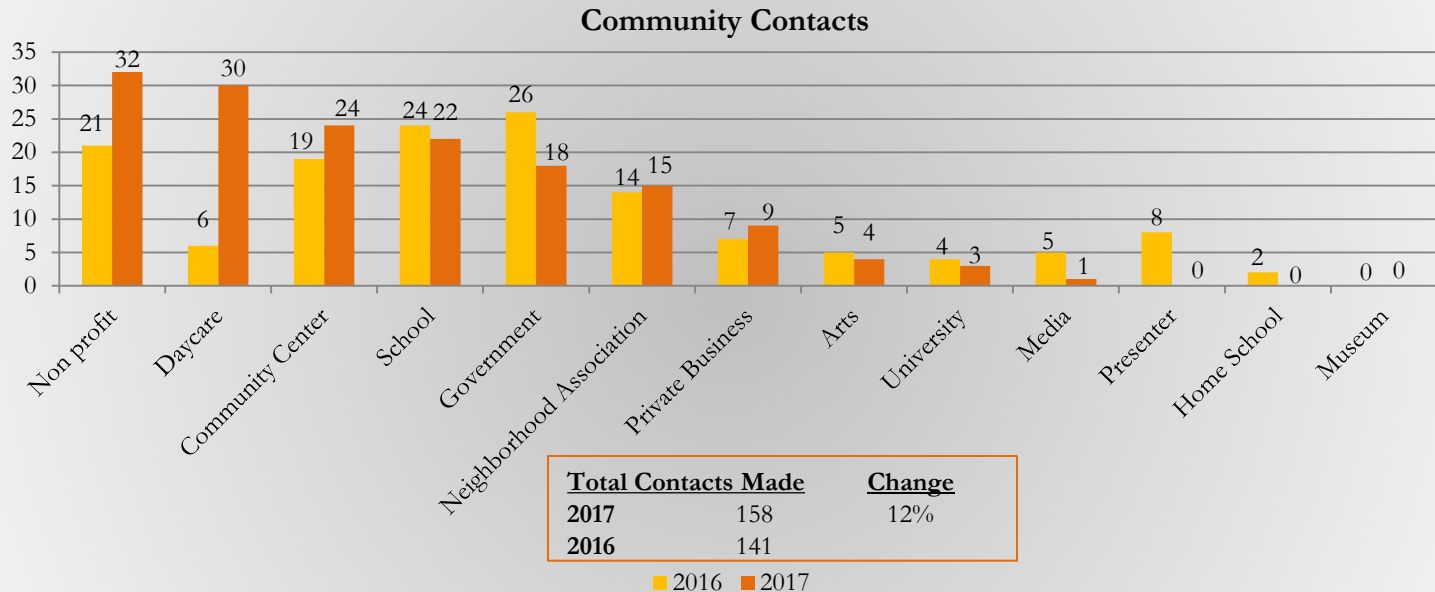
■ 2016 ■ 2017

Performance Dashboard

Community Room Usage

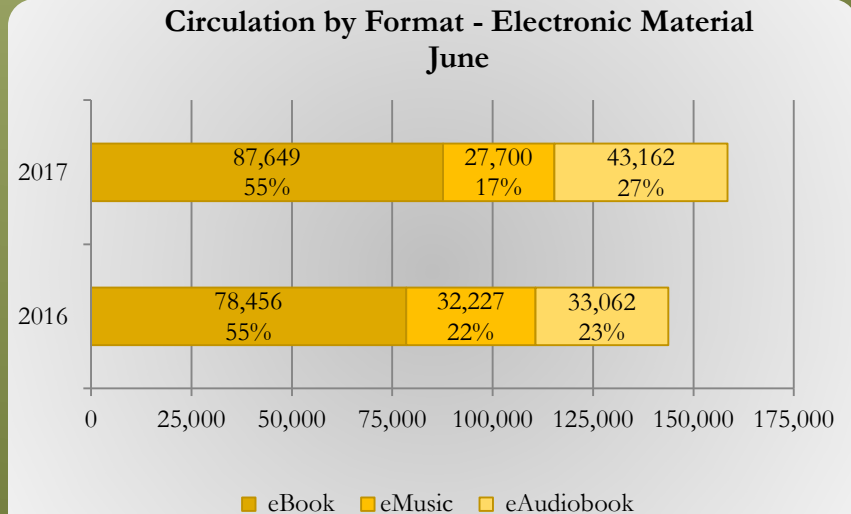
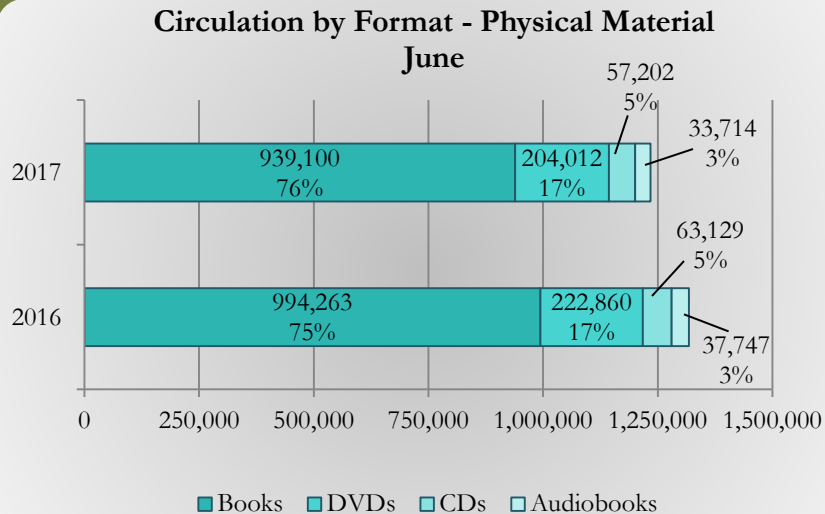
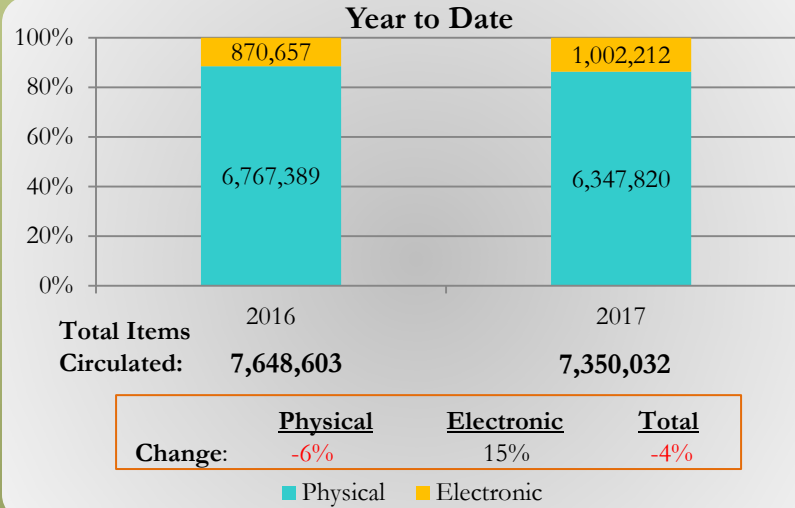
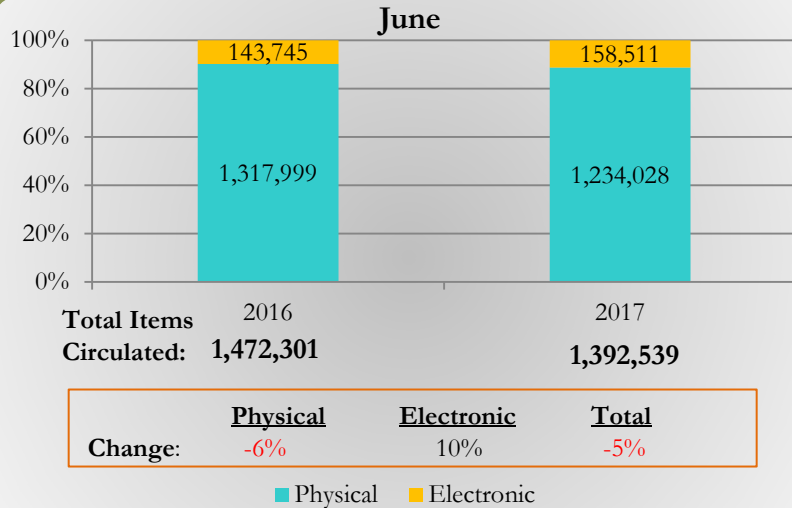


Community Contacts



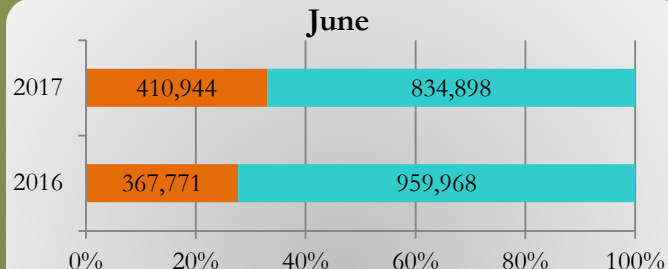
Performance Dashboard

Circulation



Performance Dashboard

Patron Visits



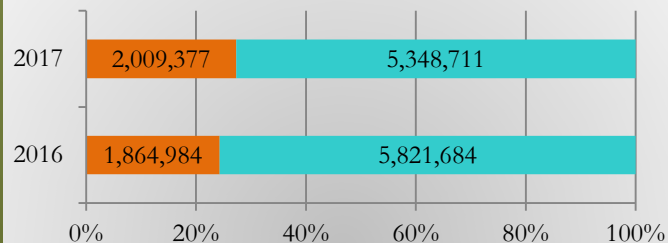
Total Visits

	June
2017	1,245,842
2016	1,327,739

	Walk-in	Web Branch	Total
Change	12%	-13%	-6%

Walk-in Web Branch

Year to Date



Total Visits

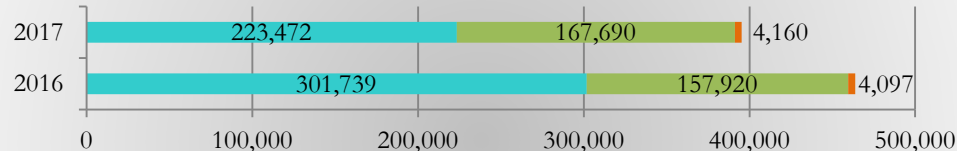
	Year-to-Date
2017	7,358,088
2016	7,686,668

	Walk-in	Web Branch	Total
Change	8%	-8%	-4%

Walk-in Web Branch

Library Card Use

Total Borrowers



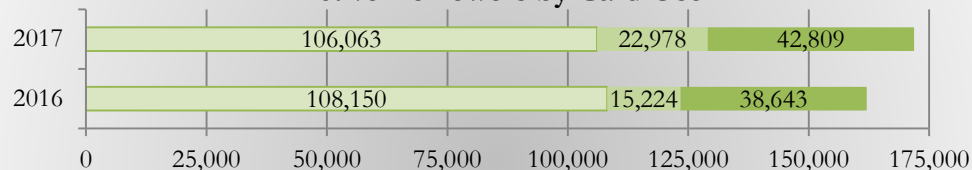
Total Borrowers

	2017	2016
2017	395,322	
2016	463,756	

	All Others	Active	New
Change	-26%	6%	2%

All Others Active New

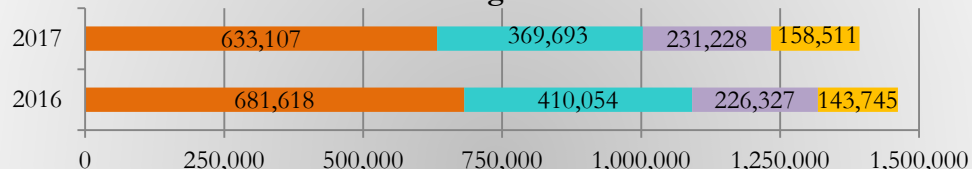
Active Borrowers by Card Use



	Check-out Both	Only	PC & Remote Access Only
Change	-2%	51%	11%

Both Checking-out material Using public PCs and remote online service

Borrowing Methods



	Self- Renewal	Check Desk	Circ Desk	Electronic
Change	-7%	-10%	2%	10%

Renewal Self-Check Circ Desk Electronic

Strategic Plan Review #22 July 2017

Goal 2: Strengthen Indianapolis neighborhoods and businesses

Strategy: Create opportunities for people to become informed and engaged on important issues



It isn't
what we say
or think
that defines us,
but what
we do.

Jane Austen
Sense and Sensibility

Background

Successful community involvement is based upon information and dialogue. Only an informed community can be effective in the decision- making process.

Luckily, our technology savvy world creates multiple access points for becoming informed and engaged. In addition to the Library providing the resources and access to quality information on any topic and hosting forums in our buildings, conversations about important issues through social media keep our community connected.

At IndyPL, we establish educational programs and serve as a data repository so groups or individuals can obtain timely, accurate information. We also react quickly to trending issues and connect the Indy community to current information. The challenge is to provide the best unbiased, useful information to the user...whether it involves eye safety for watching the solar eclipse or demystifying the Section 8 housing process.

2-1 Be the best one-stop source for people to find quality information about commonly shared life challenges

INFORMATION ASSISTANCE

- **DATABASE** accessibility benefits public library patrons by providing authoritative information about life's challenges including, health, commerce, legal, employment and an endless list of topics. There were **984,347** database retrievals in 2016; a **153%** increase from 2015.
- Because almost all of our staff speak English as their primary language, the Library has created an **IMMIGRANT WELCOME CENTER NEIGHBORHOOD BRANCH @ INDYPL BRANCH** to improve the Library experience for those who speak a language other than English by providing language services at key branches in partnership with the Immigrant Welcome Center.

LIFE SKILLS

- Curiosity about one's family history is a common life experience many people share. Central Library hosted an **ANCESTRY** class to help community members learn to use genealogical materials and discover their roots. Attendees explore Ancestry's Learning Center, Historical Record and U.S. Census Records and open a family tree to continue their search at home.
- **MIDWESTERN ROOTS** genealogy conference is held biannually by the Indiana Historical Society. The Library participants by hosting one of the most popular learning sessions on preconference day. **Twenty** attendees learned about the materials in the ISCR room applicable to genealogical research.
- The **EARTH FRIENDLY FESTIVAL** educated attendees about the importance of eco-friendly living and fostered partnerships between patrons and local green organizations. **153** people attended a day-long event where **18%** learned some new green technique and all of the **153** attendees completed a rain barrel.
- The Library offers a free **JOB CENTER** service at a number of locations for unemployed or underemployed individuals to receive one-on-one assistance for enhancing their employment skills featuring job search strategies, interviewing skills, resume development, and instruction on basic computer skills. The Centers had **20,143** users between the years 2011-2016.

HEALTH

- Adults with diabetes or pre-diabetes, along this family members and friends, are invited to a health series, at branches around the city. The four-part **ABC OF DIABETES** series, accredited by the American Association of Diabetes Educators, includes instruction for healthy lifestyles, diabetes control and dealing with complications. A registered dietitian, registered nurse and health educator are on site.
- STARS for Children of Marion County presented a **SAFE TOTS** session at three branches for caregivers to discuss child safety, including topics such as safe sleep and safe haven law.

2-2 Create online community conversations on important issues

The Library hosts a children's webpage featuring information on timely topics for caregivers. It remains the most viewed webpage on the Library's website, after the front page and catalog, with

31,000 average monthly page views. During the tragic Pulse Nightclub shooting in 2016, advice and book suggestions about fear and loss for adults to share with children were quickly provided. This is one example of how the content on this site is valued and used every day by parents, teachers and daycares to support their work with children.

2-3 Host Library forums to engage the community in timely issues

Forums

- The **FARMCITY: AN INDY FOOD STORY** film screening in the fall of 2016, examined the complicated relationship between the health of a city and its food system through interviews with local farmers, grocery store owners, and health experts. It featured urban gardener Novella Carpenter and a photography exhibit of local food system images at Central Library.
- The entire E. 38th St community was invited to **ENGAGING CONVERSATIONS**, designed to let the community voice their opinions and share their vision for the growth of the neighborhood. Topics included the safety and well-being of those who work and live near the E. 38th St branch.
- The Library's **2016 CONVERSATIONS ABOUT EDUCATION**, co-sponsored by WFYI and attended by **615** individuals, generated local discussions about issues such as the future of standardized testing, fatherless children and challenges facing distressed children. The series also featured a candidate forum for the IPS School Board in partnership with The Indianapolis Recorder, Chalkbeat and WFYI. Over **2,700** people have participated from 2012-2016. In 2016, **615** people attended **six** programs. A **54% increase** from 2015.
- **A DAY IN THE LIFE: A POVERTY SIMULATION** was an interactive community discussion exploring the real-life experiences of those living in poverty. Hosted by the Coalition for Homelessness Intervention and Prevention in partnership with Domestic Violence Network and Institute for Working Families, this forum featured a simulation of poverty in the Central Atrium and a panel discussion of community leaders.
- **iCIVICS** series at E. 38th street Branch increased the knowledge of **43** participants about the Constitution, citizenship, Civil Rights, democracy and the influence of media. The series included game play and instructional lessons using the iCivics portal at icivics.org.
- The **VOICES OF THE FUTURE** event is a Library model for involving the teen community in examining racial conflict and the role teens can play in reconciliation. Authors Jason Reynold and Brendan Kiely, co-authors of *All American Boys*, spoke with tweens and teens at Central Library in April, 2017. The authors opened doors to frank discussion about topics raised in the book. IndyPL served as a forum to share teen voices with the wider community. **488** middle and high school students, who received free copies of *All American Boys*, participated in the discussion and development of the art exhibit at the Central Library. **Eight** schools in the Indianapolis community incorporated reading of the book into their school curriculum and the Library became the launch pad for educational enrichment about a current issue impacting the community.
- Jackie Nytes, CEO hosts forums on library related topics at all 24 IndyPL library branches each February. Known as **LOVE YOUR LIBRARY TOURS**, these meetings provide community member's face-to-face time with the Library CEO to discuss Library concerns and celebrate Library successes. Over **600** people attended these forums over the last three years.

- **ATTUCKS: THE SCHOOL THAT OPENED A CITY**, the documentary film about the illustrious history of Crispus Attucks High School was part of a forum held in March, 2017 for **86** people. Following the film, a panel of Crispus Attucks Alumni and community members shared stories of the school's impact on their lives and Indianapolis. Panelists includes, Brigadier General Norris Overton, IPL Board member Dr. Pat Payne, filmmaker Ted Green, author Dr. Stanley Warren and Indiana Basketball Hall of Fame inductee Bill Hampton.
- **A COMMUNITY CONVERSATION ABOUT PUBLIC HEALTH** was held at Central Library last fall to discuss the report released by IUPUI School of Public Health & SAVI proving life expectancy depends on ones zip code. Sponsored by BioCrossroads, the conversation focused on methods to close the zip code gaps and encourage community members to make life-style changes.
- **200** people attended the **ELECTING OUR FUTURE** forums held at Central Library to discuss the future of Indianapolis. The goal was to increase informed engagement in the civic life of our city and to increase the number of citizens voting in November.
- **MOBILE APP DEVELOPMENT FOR FOOD RELIEF** forum was an innovative project organized by the Mayor's Office and Indy Food Network. In February, representatives from local organizations and City government gathered at Central Library to participate in brainstorming workshops to identify barriers that cause food insecurity and create technology solutions to target the barriers. Three concepts were developed and the community was invited to vote at their local library to select the best idea. **450** people voted and offered comments.
- **COMMUNITY ENGAGEMENT FORUMS** were organized by the respective architects at each of the four renovated branches and the new Michigan Road branch. The Brightwood community also received an update on the status of their Library project at a forum conducted by the Library.

2-4 Remain current using social media trends to ensure the Library is connecting to new audiences

IndyPL has posted over **91** YouTube videos in 2016 and the first half of 2017. Most are promotions for Library programs and services, but a few have addressed timely topics affecting our community, including author Barbara Shoup leading a community discussion on American Muslims in Indiana. From January to June 2017, Facebook followers have increased from **9,251 to 10,313**, a growth rate of **10.3%**. The Library has shared **765** tweets from the IndyPL Twitter account with a **265%** increase in the number of times our tweets have been shared in timelines or search results, keeping our patrons, community partners and Indianapolis media informed of our programs and services. The new system-wide Instagram page has grown **11.5%** in the last 45 days.

2-5 Gather and display collection materials on issues as news stories are released, including the celebration of the Indiana Bicentennial

EXHIBITS

- Visitors to Central Library were given the opportunity to view the **STATES OF INCARCERATION EXHIBITION**. The exhibition explores a history of incarceration, creating a diverse genealogy of the incarceration generation and challenges viewers to remember the past and use these insights to shape the future. In partnership with IUPUI Humanities Action Lab students, the exhibit was

interactive with six pieces of technology and included a coordinated book drive for prisoners administered by Midwest Pages to Prisoners.

- The Library participated in the **“BISON-TENNIAL” PUBLIC ART PROJECT** as part of the Indiana Bicentennial Celebration. A five foot fiberglass bison, representing the literacy history of Indiana, is permanently displayed on the front steps of Central Library. Noted Indiana artist Kyle Ragsdale, painted the bison with illustrations and titles of books by Indiana authors from 1800 to the present creating a unique public art installation for visitors to enjoy.

BICENTENIAL BOOK DISCUSSIONS

- As an endorsed Indiana Bicentennial Commission Project, the **2016 ADULT SUMMER READING PROGRAM** proudly celebrated the 200th anniversary of Indiana becoming the 19th state to join the union. Seventeen selected titles with an Indiana connection were highlighted as good summer reading along with a complement of public book discussions and programs. Over a 1,000 people participated.

2-6 Develop multi-layered global programs on diversity issues and cultures

DIVERSITY FORUMS

- The **LUNCH AND LEARN** series offers the community a unique way to learn about the diverse cultures represented by the people of Indianapolis during their lunch break. Along with a traditional lunch, a conversation about the cultures represented in Indy is shared. A number of branches have discussed the cultures of Syria, Mexico and the Dominican Republic in 2016/17.
- The Library hosted the community discussion, **AMERICAN MUSLIMS IN INDIANA** in September, 2016 for **80** people which featured a book discussion of *The Girl in the Tangerine Scarf*, a novel by Mohja Kahf about a girl growing up devoutly Muslim in Indiana during the 1970s. This was followed by a moderated panel discussion comprised of representatives from the Muslim community discussing what it means to be Muslim and American in Indiana today.

DIVERSITY EXHIBITS

- In response to the surge in senseless violence in Indianapolis 2014, the Library hosted an exhibition called **KIN KILLIN’ KIN** composed of graphic images created by James Pate, one of the most important African American artists in the United States. His work addresses one of the critical social issues of our time – the epidemic of youth violence in the African-American community and is his personal statement that art can be an agent for change and a visual call-to-action to find positive alternatives to negative behavior. High School and Middle School guided tours and student enrichment were held throughout the exhibition.
- In the summer of 2015, Central Library hosted a national traveling photographic study of the spiritual and physical beauty of the black woman, portrayed in a new and illuminating light. The subjects come from all walks and stages of life. Through a process of open nominations and judging, eleven local Indianapolis women with incredible lives were selected and photographed. The

Indianapolis Public Library was a proud sponsor of this **WOMEN OF A NEW TRIBE** exhibition as a tribute to all black women. Over **300** high school students visited the exhibit plus community members who visited Central Library.

- A 2,000 foot display about culture and life in Indianapolis was showcased at the **HANGZHOU PUBLIC LIBRARY** and received a national award in China for their efforts. In Indianapolis, a beautiful photographic exhibition representing the city and culture of Hangzhou was displayed in the summer of 2016 in conjunction with a visit to Central Library by Hangzhou Library staff.



10c

June 2017 Media Report

Below is a summary of highlighted media activity in June for electronic, print and social media. This is a limited view, but it includes several activities the Communications Department is most proud of.

For a more comprehensive view of print media placements, please view the Library's yearly media scrapbook, available in the Communications Department and at monthly Board meetings.

Topics of major news releases or media solicitation: (print placements listed below topic)

- **2017 Summer Reading Program – stories featuring the children's and adult programs appeared in the following publications:**
Indy Star, Broad Ripple Gazette, Southside Times, Westside Community News, Weekly View, Urban Times
- **2017 Summer Reading Program – live or taped appearances were scheduled on the following TV and radio outlets:**
WISH-TV, WXIN-TV, WTHR-TV, WRTV-TV, WHMB-TV, WFYI-FM, WTLC-AM, WTLC-FM, WFMS-FM

Other media outreach in June occurred on such Library activities as Call-a-Pacer, IndyPL immigrant outreach initiatives (La Voz de Indiana), Indy Library Store Booksale and the upcoming opening of the Center for Black Literature and Culture.

4 newscasts sent to all staff:

- Chef Neal Brown and staff member Melinda Mullican on Adult Summer Reading Program on WXIN-TV
- Library Foundation President Roberta Jagers on Summer Reading Program and the work of the Foundation on WISH-TV
- Staff member Mollie Beaumont on Summer Reading Program on WISH-TV
- Chef Audrey Barron and Library Foundation President Roberta Jagers on Summer Reading Program on WRTV-TV

3 YouTube videos posted to website:

- 2016 Annual Report Online
- IndyPL and Riviera Camera Club present award-winning photographers Bill Foley and Bob Daugherty
- Summer Reading Program Kickoff event at Central Library

Social Media

64 posts published on the official IndyPL Facebook Page:

Top Performing Posts-

- Drag Queen Story Hour Promotion - Reach of 7.6k
- #CurrentlyReading-Interactive Book discussion - Reach of 5.3k
- Indy Pride and Drag Queen Story Hour Follow up - Reach of 5.6k
- Library Square Sidewalk Poetry partnership with the Arts Council of Indianapolis, Buckingham Companies, and the Indiana Writers Center - Reach of 5.4k
- Announcement of John Green's New Book - Reach of 4.3k
- Call-an-Indianapolis-Indian Promotional Video - Reach of 4.2k
- Andrew Luck Promoting Summer Reading - Reach of 3.4k
- Immigrant Heritage Month and Immigrant Welcome Center partnership - Reach of 2.8k

188 tweets published on the official IndyPL Twitter Page:

- 129,000 Twitter impressions occurred in June
- 4,776 profile visits
- 215 outside mentions of IndyPL by patrons, community partners, and Indianapolis media

Other social media outreach occurred on Library activities and community partnerships, including the Summer Reading Program for both adults and children, World Refugee Day with Exodus Refugee Immigration, Bright by Text with WFYI, the Digital Bookmobile visit to Glendale Library, promotion for the Indy Library Store's June book sale, and Digital Indy collections.



Board Action Request

10d1

To: IMCPL Board

Meeting Date: July 24, 2017

From: M. Jacqueline Nytes, CEO

**Approved by the
Library Board:**

Effective Date: July 24, 2017

Subject: Finances, Personnel and Travel Resolution 25-2017

Recommendation: Approve Finances, Personnel and Travel Resolution 25- 2017

Background: The Finances, Personnel and Travel Resolution 25- 2017 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2017.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 25 - 2017

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of June 2017 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **60439** through **60624** for a total of
\$3,494,314.60 were issued from the Operating Fund.

EFT numbers **13812** through **13948** and
13971 for a total of
\$1,193,612.46 were issued from the Operating Fund.

Warrant numbers **3069** through **3078** for a total of
\$80,713.52 were issued from the Payroll Fund.

EFT numbers **546** and **555** for a total of
\$52,141.52 were issued from the Payroll Fund.

Warrant number **638** **649** for a total of
\$766.50 were issued from the Fines Fund.

Warrant numbers **5887** through **5965** for a total of
\$53,854.20 were issued from the Gift Fund.

EFT numbers **1412** through **1432** for a total of
\$65,584.53 were issued from the Gift Fund.

Warrant numbers **267279** through **267351** and
1342 through **1347** for a total of
\$17,917.76 were issued for Employee Payroll

Direct deposits numbers **220001** through **220599** and

Direct deposits numbers **240001** through **240619** for a total of

Direct deposits numbers **260001** through **260639** for a total of

\$1,409,730.77 were issued for Employee Payroll

Electronic transfers for payment of taxes and garnishments for a total of

\$557,433.90 were issued for Employee Payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Lillian L. Charleston

Rev. T.D. Robinson

Dorothy R. Crenshaw

Joanne Sanders

Dr. Terri Jett

Dr. David W. Wantz

Patricia A. Payne

I have examined the within claims and certify they are accurate:

Rebecca L. Dixon
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
13812	EFT Check	6/2/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$82,534.60	Cleared
13813	EFT Check	6/9/2017	ADP, INC.	\$3,673.33	Cleared
13814	EFT Check	6/8/2017	ACORN DISTRIBUTORS INC	\$1,800.10	Cleared
13815	EFT Check	6/8/2017	ALSCO	\$591.08	Cleared
13816	EFT Check	6/8/2017	BACKGROUND BUREAU INC.	\$515.00	Cleared
13817	EFT Check	6/8/2017	Baker & Taylor	\$14,907.06	Cleared
13818	EFT Check	6/8/2017	Baker & Taylor	\$28.58	Cleared
13819	EFT Check	6/8/2017	CDW GOVERNMENT, INC.	\$14,912.71	Cleared
13820	EFT Check	6/8/2017	DELTA DENTAL	\$9,059.23	Cleared
13821	EFT Check	6/8/2017	DEMCO INC.	\$100.12	Cleared
13822	EFT Check	6/8/2017	DENISON PARKING	\$10,243.45	Cleared
13823	EFT Check	6/8/2017	FLEET CARE, INC.	\$440.79	Cleared
13824	EFT Check	6/8/2017	H.J. UмбаUGH & ASSOCIATES	\$17,010.00	Cleared
13825	EFT Check	6/8/2017	H.J. UмбаUGH & ASSOCIATES	\$4,520.00	Cleared
13826	EFT Check	6/8/2017	INDIANA PLUMBING AND DRAIN LLC	\$1,906.50	Cleared
13827	EFT Check	6/8/2017	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$259.29	Cleared
13828	EFT Check	6/8/2017	INGRAM LIBRARY SERVICES	\$1,544.50	Cleared
13829	EFT Check	6/8/2017	INGRAM LIBRARY SERVICES	\$62.17	Cleared
13830	EFT Check	6/8/2017	J&G CARPET PLUS	\$1,125.00	Cleared
13831	EFT Check	6/8/2017	KRATOS PUBLIC SAFETY & SECURITY SOLUTIONS, INC.	\$170.50	Cleared
13832	EFT Check	6/8/2017	LOHR DESIGN, INC.	\$106.00	Cleared
13833	EFT Check	6/8/2017	LUNA MUSIC	\$199.68	Cleared
13834	EFT Check	6/8/2017	MIDWEST TAPE - AUDIOBOOKS ONLY	\$9.99	Cleared
13835	EFT Check	6/8/2017	MIDWEST TAPE - PROCESSED DVDS	\$578.48	Cleared
13836	EFT Check	6/8/2017	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$384.25	Cleared
13837	EFT Check	6/8/2017	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$2,318.71	Cleared
13838	EFT Check	6/8/2017	OVERDRIVE INC	\$17,559.74	Cleared
13839	EFT Check	6/8/2017	PERFECTION SERVICE OF INDIANA	\$2,255.10	Cleared
13840	EFT Check	6/8/2017	RECORDED BOOKS	\$199.96	Cleared
13841	EFT Check	6/8/2017	RICHARD LOPEZ ELECTRICAL, LLC	\$58,074.69	Cleared
13842	EFT Check	6/8/2017	RYAN FIRE PROTECTION, INC.	\$2,920.00	Cleared
13843	EFT Check	6/8/2017	Staples Business Advantage	\$2,275.52	Cleared
13844	EFT Check	6/8/2017	STAPLES	\$9,085.32	Cleared
13845	EFT Check	6/8/2017	STENZ MANAGEMENT COMPANY, INC.	\$8,235.62	Cleared
13846	EFT Check	6/8/2017	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$105.00	Cleared
13847	EFT Check	6/8/2017	TITAN ASSOCIATES	\$94.25	Cleared
13848	EFT Check	6/8/2017	TYLER TECHNOLOGIES, INC.	\$5,682.36	Cleared
13849	EFT Check	6/8/2017	ULINE	\$76.86	Cleared
13850	EFT Check	6/8/2017	VERITIV OPERATING COMPANY	\$1,180.00	Cleared
13851	EFT Check	6/20/2017	INDIANA DEPARTMENT OF REVENUE	\$1,414.77	Cleared
13852	EFT Check	6/15/2017	AUSTIN BOOK SALES	\$2,971.18	Cleared
13853	EFT Check	6/15/2017	Baker & Taylor	\$13,245.67	Cleared
13854	EFT Check	6/15/2017	Baker & Taylor Pre-Cat	\$13,969.20	Cleared
13855	EFT Check	6/15/2017	Baker & Taylor	\$220.50	Cleared
13856	EFT Check	6/15/2017	BRODART CO.	\$1,097.40	Cleared
13857	EFT Check	6/15/2017	BROWNING DAY MULLINS DIERDORF	\$11,408.37	Cleared
13858	EFT Check	6/15/2017	CITIZENS THERMAL ENERGY	\$24,061.90	Cleared
13859	EFT Check	6/15/2017	CITIZENS THERMAL ENRGY.	\$50,988.78	Cleared
13860	EFT Check	6/15/2017	COMMERCIAL OFFICE ENVIRONMENTS INC.	\$195.00	Cleared
13861	EFT Check	6/15/2017	DANCORP INC. dba DANCO	\$450.00	Cleared
13862	EFT Check	6/15/2017	DEMCO INC.	\$563.06	Cleared
13863	EFT Check	6/15/2017	FAMILYTIME ENTERTAINMENT, INC.	\$595.00	Cleared
13864	EFT Check	6/15/2017	FINE LINE PRINTING GROUP	\$19,765.00	Cleared
13865	EFT Check	6/15/2017	FLEET CARE, INC.	\$20.00	Cleared
13866	EFT Check	6/15/2017	HP PRODUCTS CORPORATION	\$109.20	Cleared
13867	EFT Check	6/15/2017	INDIANA PLUMBING AND DRAIN LLC	\$552.75	Cleared
13868	EFT Check	6/15/2017	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$879.75	Cleared
13869	EFT Check	6/15/2017	INGRAM LIBRARY SERVICES	\$1,104.04	Cleared
13870	EFT Check	6/15/2017	INGRAM LIBRARY SERVICES	\$35,053.43	Cleared
13871	EFT Check	6/15/2017	J&G CARPET PLUS	\$400.00	Cleared
13872	EFT Check	6/15/2017	KEVIN J. COCQUYT	\$3,600.00	Cleared
13873	EFT Check	6/15/2017	LOHR DESIGN, INC.	\$215.45	Cleared
13874	EFT Check	6/15/2017	LUNA MUSIC	\$5,870.01	Cleared
13875	EFT Check	6/15/2017	MIDWEST TAPE - AUDIOBOOKS ONLY	\$9.99	Cleared
13876	EFT Check	6/15/2017	MIDWEST TAPE - PROCESSED DVDS	\$2,121.52	Cleared
13877	EFT Check	6/15/2017	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$5,663.97	Cleared
13878	EFT Check	6/15/2017	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$9,693.16	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
13879	EFT Check	6/15/2017	MIDWEST TAPE, LLC	\$4,947.05	Cleared
13880	EFT Check	6/15/2017	MOHLER ARCHITECTS	\$10,048.41	Cleared
13881	EFT Check	6/15/2017	MOORE INFORMATION SERVICES, INC.	\$1,147.35	Cleared
13882	EFT Check	6/15/2017	OVERDRIVE INC	\$33,009.61	Cleared
13883	EFT Check	6/15/2017	PERFECTION SERVICE OF INDIANA	\$6,458.00	Cleared
13884	EFT Check	6/15/2017	RECORD AUTOMATIC DOORS, INC.	\$635.25	Cleared
13885	EFT Check	6/15/2017	RECORDED BOOKS	\$15.90	Cleared
13886	EFT Check	6/15/2017	RICHARD LOPEZ ELECTRICAL, LLC	\$2,836.00	Cleared
13887	EFT Check	6/15/2017	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$1,480.75	Cleared
13888	EFT Check	6/15/2017	TECH-LOGIC CORPORATION	\$41,880.00	Cleared
13889	EFT Check	6/15/2017	TITAN ASSOCIATES	\$67,746.50	Cleared
13890	EFT Check	6/15/2017	SimplexGrinnell	\$878.09	Cleared
13891	EFT Check	6/16/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$82,888.22	Cleared
13892	EFT Check	6/23/2017	ADP, INC.	\$3,851.48	Cleared
13893	EFT Check	6/23/2017	ADP, INC.	\$1,051.50	Cleared
13894	EFT Check	6/22/2017	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$4,649.50	Cleared
13895	EFT Check	6/22/2017	ALSCO	\$295.54	Cleared
13896	EFT Check	6/22/2017	BACKSTAGE LIBRARY WORKS	\$5,929.29	Cleared
13897	EFT Check	6/22/2017	Baker & Taylor Pre-Cat	\$5,893.98	Cleared
13898	EFT Check	6/22/2017	Baker & Taylor	\$2,016.78	Cleared
13899	EFT Check	6/22/2017	Baker & Taylor	\$21,237.72	Cleared
13900	EFT Check	6/22/2017	BAKER & TAYLOR	\$277.55	Cleared
13901	EFT Check	6/22/2017	BRODART CO.	\$29.08	Cleared
13902	EFT Check	6/22/2017	BRODART CO.	\$211.95	Cleared
13903	EFT Check	6/22/2017	DEMCO INC.	\$3,468.70	Cleared
13904	EFT Check	6/22/2017	FacilityDude.com	\$1,801.75	Cleared
13905	EFT Check	6/22/2017	FINELINE PRINTING GROUP	\$4,540.00	Cleared
13906	EFT Check	6/22/2017	GRAINGER	\$133.56	Cleared
13907	EFT Check	6/22/2017	HP PRODUCTS CORPORATION	\$285.54	Cleared
13908	EFT Check	6/22/2017	INDIANA PLUMBING AND DRAIN LLC	\$1,037.00	Cleared
13909	EFT Check	6/22/2017	INGRAM LIBRARY SERVICES	\$1,684.09	Cleared
13910	EFT Check	6/22/2017	INGRAM LIBRARY SERVICES	\$116.54	Cleared
13911	EFT Check	6/22/2017	J&G CARPET PLUS	\$725.00	Cleared
13912	EFT Check	6/22/2017	JCOS, INC.	\$24,728.16	Cleared
13913	EFT Check	6/22/2017	LUNA MUSIC	\$4,020.84	Cleared
13914	EFT Check	6/22/2017	MacDougall Pierce Construction	\$85,469.40	Cleared
13915	EFT Check	6/22/2017	MIDWEST TAPE - AUDIOBOOKS ONLY	\$1,180.69	Cleared
13916	EFT Check	6/22/2017	MIDWEST TAPE - PROCESSED DVDS	\$1,347.87	Cleared
13917	EFT Check	6/22/2017	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$931.11	Cleared
13918	EFT Check	6/22/2017	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$8,851.94	Cleared
13919	EFT Check	6/22/2017	MIDWEST TAPE, LLC	\$5,570.33	Cleared
13920	EFT Check	6/22/2017	OVERDRIVE INC	\$59,966.01	Cleared
13921	EFT Check	6/22/2017	PERFECTION SERVICE OF INDIANA	\$3,464.61	Cleared
13922	EFT Check	6/22/2017	RECORDED BOOKS	\$939.74	Cleared
13923	EFT Check	6/22/2017	ALLIED RECEIVABLES FUNDING, INC.	\$4,944.62	Cleared
13924	EFT Check	6/22/2017	RYAN FIRE PROTECTION, INC.	\$1,471.60	Cleared
13925	EFT Check	6/22/2017	STENZ MANAGEMENT COMPANY, INC.	\$5,268.92	Cleared
13926	EFT Check	6/22/2017	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$266.50	Cleared
13927	EFT Check	6/22/2017	THOMAS REUTERS - WEST	\$4,487.24	Cleared
13928	EFT Check	6/22/2017	TYLER TECHNOLOGIES, INC.	\$4,590.00	Cleared
13929	EFT Check	6/22/2017	UNIQUE MANAGEMENT SERVICES, INC.	\$7,579.04	Cleared
13930	EFT Check	6/22/2017	VALUE LINE PUBLISHING INC.	\$425.00	Cleared
13931	EFT Check	6/29/2017	ALSCO	\$295.54	Cleared
13932	EFT Check	6/29/2017	AXIS ARCHITECTURE & INT., LLC	\$5,000.00	Cleared
13933	EFT Check	6/29/2017	BAKER & TAYLOR	\$41.85	Cleared
13934	EFT Check	6/29/2017	CDW GOVERNMENT, INC.	\$13,830.46	Cleared
13935	EFT Check	6/29/2017	DANCORP INC. dba DANCO	\$200.00	Cleared
13936	EFT Check	6/29/2017	DENISON PARKING	\$12,446.78	Cleared
13937	EFT Check	6/29/2017	FLEET CARE, INC.	\$108.10	Cleared
13938	EFT Check	6/29/2017	IRVINGTON PRESBYTERIAN CHURCH	\$933.33	Cleared
13939	EFT Check	6/29/2017	J&G CARPET PLUS	\$550.00	Cleared
13940	EFT Check	6/29/2017	MARK'S VACUUM & JANITORIAL SUPPLIES	\$1,796.45	Cleared
13941	EFT Check	6/29/2017	RICHARD LOPEZ ELECTRICAL, LLC	\$24,491.29	Cleared
13942	EFT Check	6/29/2017	RLR ASSOCIATES, INC.	\$4,425.00	Cleared
13943	EFT Check	6/29/2017	RYAN FIRE PROTECTION, INC.	\$2,725.00	Cleared
13944	EFT Check	6/29/2017	Staples Business Advantage	\$418.82	Cleared
13945	EFT Check	6/29/2017	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$2,702.62	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

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No.	Type	Date	Reference	Checks	Status
13946	EFT Check	6/29/2017	TITAN ASSOCIATES	\$8,963.50	Cleared
13947	EFT Check	6/29/2017	ULINE	\$489.67	Cleared
13948	EFT Check	6/30/2017	STAPLES	\$10,166.40	Cleared
13971	EFT Check	6/29/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$82,331.71	Cleared
60439	Computer Check	6/2/2017	BOBBIE LANCASTER	\$1,350.00	Cleared
60440	Computer Check	6/6/2017	Doubletree Hotel Chicago Magnificent Mile	\$1,168.15	Cleared
60441	Computer Check	6/6/2017	CITIZENS ENERGY GROUP	\$4,503.77	Cleared
60442	Computer Check	6/8/2017	ASCAP	\$331.61	Cleared
60443	Computer Check	6/8/2017	AMERICAN UNITED LIFE INSURANCE CO	\$3,384.47	Cleared
60444	Computer Check	6/8/2017	ANTHEM INSURANCE COMPANIES, INC.	\$263,777.07	Cleared
60445	Computer Check	6/8/2017	ASPHALT MAINTENANCE	\$500.00	Cleared
60446	Computer Check	6/8/2017	AT & T LONG DISTANCE	\$62.09	Cleared
60447	Computer Check	6/8/2017	AT&T	\$1,991.50	Cleared
60448	Computer Check	6/8/2017	BEECH GROVE SEWAGE WORKS	\$388.10	Cleared
60449	Computer Check	6/8/2017	BETH MENG	\$75.00	Cleared
60450	Computer Check	6/8/2017	CATHERINE BOWIE	\$75.00	Cleared
60451	Computer Check	6/8/2017	CINTAS CORPORATION #018	\$46.51	Cleared
60452	Computer Check	6/8/2017	CITIZENS ENERGY GROUP	\$273.78	Cleared
60453	Computer Check	6/8/2017	CRAIG DEHUT	\$850.00	Cleared
60454	Computer Check	6/8/2017	DACO GLASS & GLAZING INC.	\$120.00	Cleared
60455	Computer Check	6/8/2017	EF MARBURGER	\$468.61	Cleared
60456	Computer Check	6/8/2017	ESSENTIAL ARCHITECTURAL SIGNS, INC.	\$2,035.00	Cleared
60457	Computer Check	6/8/2017	GALE GROUP THE	\$60.78	Cleared
60458	Computer Check	6/8/2017	GUARDIAN	\$3,467.15	Cleared
60459	Computer Check	6/8/2017	INDIANAPOLIS FLEET SERVICES	\$1,726.14	Cleared
60460	Computer Check	6/8/2017	INDIANAPOLIS POWER & LIGHT COMPANY	\$62,893.10	Cleared
60461	Computer Check	6/8/2017	INDY BLACK CHAMBER OF COMMERCE	\$100.00	Cleared
60462	Computer Check	6/8/2017	JEANNETTE HUESCA	\$75.00	Cleared
60463	Computer Check	6/8/2017	KOORSEN PROTECTION SERVICES INC.	\$464.95	Cleared
60464	Computer Check	6/8/2017	LABEL SOLUTIONS, LLC	\$324.93	Cleared
60465	Computer Check	6/8/2017	LAUREN HUBER	\$1,520.00	Cleared
60466	Computer Check	6/8/2017	MARIAN UNIVERSITY THEATRE	\$300.00	Cleared
60467	Computer Check	6/8/2017	MARION COUNTY PUBLIC HEALTH DEPT	\$1,800.00	Cleared
60468	Computer Check	6/8/2017	MAY REALTORS, LLC	\$1,500.00	Cleared
60469	Computer Check	6/8/2017	MEETING PROFESSIONALS INTERNATIONAL INDIANA CHPTR.	\$40.00	Cleared
60470	Computer Check	6/8/2017	Ni'cola Mitchell	\$300.00	Cleared
60471	Computer Check	6/8/2017	PCM-G	\$22,455.57	Cleared
60472	Computer Check	6/8/2017	PFM AUTOMOTIVE.COM	\$788.83	Cleared
60473	Computer Check	6/8/2017	RADWAY PIANO SERVICE	\$95.00	Cleared
60474	Computer Check	6/8/2017	ROSALEEN CROWLEY	\$22.00	Cleared
60475	Computer Check	6/8/2017	SECURITAS SECURITY SERVICES USA, INC.	\$43,495.25	Cleared
60476	Computer Check	6/8/2017	SONDHI SOLUTIONS	\$18,720.00	Cleared
60477	Computer Check	6/8/2017	TEKTONIC NINJAS TEAM 7790	\$500.00	Cleared
60478	Computer Check	6/8/2017	The Bank of New York Mellon Trust Co N.A	\$2,252,267.50	Cleared
60479	Computer Check	6/8/2017	TINT KING L.L.C.	\$520.00	Cleared
60480	Computer Check	6/8/2017	TRUCK PAINTING SPECIALISTS	\$1,917.56	Cleared
60481	Computer Check	6/8/2017	U.S. BANK St. Paul	\$190,708.94	Cleared
60482	Computer Check	6/8/2017	U.S. HealthWorks Medical Group IN, PC	\$195.74	Cleared
60483	Computer Check	6/8/2017	UNITED PARCEL SERVICE	\$301.52	Cleared
60484	Computer Check	6/8/2017	We Count People LLC	\$830.00	Cleared
60485	Computer Check	6/14/2017	CITIZENS ENERGY GROUP	\$2,936.52	Cleared
60486	Computer Check	6/14/2017	INDIANAPOLIS POWER & LIGHT COMPANY	\$9,171.75	Cleared
60487	Computer Check	6/14/2017	OCLC, INC.	\$34,149.57	Cleared
60488	Computer Check	6/15/2017	ACADEMIA CULTURAL, INC.	\$2,475.00	Cleared
60489	Computer Check	6/15/2017	ASI	\$1,299.00	Cleared
60490	Computer Check	6/15/2017	Association for the Study of African American Life & History	\$290.00	Voided
60491	Computer Check	6/15/2017	AT & T LONG DISTANCE	\$67.32	Cleared
60492	Computer Check	6/15/2017	AT&T	\$1,991.50	Cleared
60493	Computer Check	6/15/2017	AT&T MOBILITY	\$950.94	Cleared
60494	Computer Check	6/15/2017	CAREY INTERNATIONAL, INC.	\$84.70	Cleared
60495	Computer Check	6/15/2017	CINTAS CORPORATION #018	\$139.19	Cleared
60496	Computer Check	6/15/2017	CLINT JIVOIN	\$400.00	Cleared
60497	Computer Check	6/15/2017	DEAF COMMUNITY SERVICES	\$150.00	Cleared
60498	Computer Check	6/15/2017	EMBARQUE	\$54.00	Cleared
60499	Computer Check	6/15/2017	ERIN WEBSTER WEIR	\$130.81	Cleared
60500	Computer Check	6/15/2017	GREY HOUSE PUBLISHING	\$280.00	Cleared
60501	Computer Check	6/15/2017	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	\$206.13	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

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No.	Type	Date	Reference	Checks	Status
60502	Computer Check	6/15/2017	Hall, Render, Killian, Heath & Lyman, P.C.	\$9,509.00	Cleared
60503	Computer Check	6/15/2017	IMMIGRANT WELCOME CENTER	\$1,050.00	Cleared
60504	Computer Check	6/15/2017	INDY SHADES, INC.	\$175.00	Cleared
60505	Computer Check	6/15/2017	INFOGROUP	\$4,340.00	Cleared
60506	Computer Check	6/15/2017	INFORMATION TODAY, INC.	\$404.05	Cleared
60507	Computer Check	6/15/2017	INTEGRA REALTY RESOURCES	\$2,000.00	Cleared
60508	Computer Check	6/15/2017	MARION COUNTY PUBLIC HEALTH DEPT	\$400.00	Cleared
60509	Computer Check	6/15/2017	METRIC ENVIRONMENTAL	\$1,467.75	Cleared
60510	Computer Check	6/15/2017	MID-AMERICA SOUND CORP.	\$89,966.00	Cleared
60511	Computer Check	6/15/2017	NRP DIRECT	\$299.60	Cleared
60512	Computer Check	6/15/2017	S.C. PRYOR, INC.	\$1,758.40	Cleared
60513	Computer Check	6/15/2017	SCHOLASTIC, INC.	\$9,409.51	Cleared
60514	Computer Check	6/15/2017	SECURITAS SECURITY SERVICES USA, INC.	\$2,256.80	Cleared
60515	Computer Check	6/15/2017	SOCIAL TABLES, INC.	\$2,000.00	Cleared
60516	Computer Check	6/15/2017	SONDHI SOLUTIONS	\$8,685.00	Cleared
60517	Computer Check	6/15/2017	U.S. HealthWorks Medical Group IN, PC	\$183.61	Cleared
60518	Computer Check	6/15/2017	U.S. POSTAL SERVICE	\$1,154.00	Voided
60519	Computer Check	6/15/2017	WENDELL R. FOWLER	\$100.00	Cleared
60520	Computer Check	6/15/2017	WONDERLAB MUSEUM of Science, Health & Technology	\$468.46	Cleared
60521	Computer Check	6/15/2017	YOUR AUTOMATIC DOOR COMPANY	\$140.25	Cleared
60522	Computer Check	6/15/2017	Assn. for the Study of African Amer. Life & History	\$290.00	Cleared
60523	Computer Check	6/21/2017	CITIZENS ENERGY GROUP	\$1,175.02	Cleared
60524	Computer Check	6/22/2017	ALEKSA MARIA LUKASIEWICZ	\$20.00	Outstanding
60525	Computer Check	6/22/2017	Brynn Nightenhelser	\$75.00	Outstanding
60526	Computer Check	6/22/2017	C & J PROMOTIONS	\$1,381.12	Cleared
60527	Computer Check	6/22/2017	CENTRAL SECURITY & COMMUNICATIONS	\$150.00	Cleared
60528	Computer Check	6/22/2017	CHILDREN'S PLUS INC.	\$197.35	Cleared
60529	Computer Check	6/22/2017	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	\$22,462.50	Outstanding
60530	Computer Check	6/22/2017	CLINT JIVOIN	\$800.00	Cleared
60531	Computer Check	6/22/2017	CODY MILEY	\$7.50	Outstanding
60532	Computer Check	6/22/2017	COMMUNITY OCCUPATIONAL HEALTH SERVICES	\$1,835.00	Cleared
60533	Computer Check	6/22/2017	COMPUTYPE, INC.	\$663.34	Outstanding
60534	Computer Check	6/22/2017	CROSSROADS DOCUMENT SERVICES	\$47,434.41	Cleared
60535	Computer Check	6/22/2017	CULLIGAN OF INDIANAPOLIS	\$120.85	Cleared
60536	Computer Check	6/22/2017	DACO GLASS & GLAZING INC.	\$850.00	Outstanding
60537	Computer Check	6/22/2017	Daniel Axler	\$245.00	Cleared
60538	Computer Check	6/22/2017	E T PUBLISHING	\$20.00	Outstanding
60539	Computer Check	6/22/2017	FOXY BROWN PRODUCTIONS, INC.	\$8,750.00	Voided
60540	Computer Check	6/22/2017	GALE GROUP THE	\$356.68	Cleared
60541	Computer Check	6/22/2017	GOVERNMENT FINANCE OFFICERS ASSOCIATION	\$505.00	Outstanding
60542	Computer Check	6/22/2017	INDIANA ALCOHOL AND TOBACCO COMMISSION	\$50.00	Voided
60543	Computer Check	6/22/2017	INDIANA ALCOHOL AND TOBACCO COMMISSION	\$50.00	Voided
60544	Computer Check	6/22/2017	INDIANA ALCOHOL AND TOBACCO COMMISSION	\$50.00	Voided
60545	Computer Check	6/22/2017	INDIANA BLACK EXPO/EOF	\$550.00	Cleared
60546	Computer Check	6/22/2017	INDIANA WRITER'S CENTER	\$200.00	Cleared
60547	Computer Check	6/22/2017	INDIANAPOLIS FLEET SERVICES	\$1,508.53	Cleared
60548	Computer Check	6/22/2017	MSC #410743	\$382.66	Voided
60549	Computer Check	6/22/2017	JP MORGAN CHASE BANK	\$5,206.82	Cleared
60550	Computer Check	6/22/2017	JP MORGAN CHASE BANK	\$8,570.43	Cleared
60551	Computer Check	6/22/2017	KELSEY HELEN-KOTNIK	\$300.00	Cleared
60552	Computer Check	6/22/2017	MACALLISTER MACHINERY CO., INC.	\$544.00	Cleared
60553	Computer Check	6/22/2017	I-MCPL - MACDOUGALL RETAINAGE	\$9,496.60	Cleared
60554	Computer Check	6/22/2017	MARIE KUHNS	\$18.75	Cleared
60555	Computer Check	6/22/2017	MARION COUNTY PUBLIC HEALTH DEPARTMENT	\$800.00	Cleared
60556	Computer Check	6/22/2017	OCLC, INC.	\$8,335.40	Cleared
60557	Computer Check	6/22/2017	Paypal	\$54.10	Cleared
60558	Computer Check	6/22/2017	PITNEY BOWES, INC.	\$184.50	Outstanding
60559	Computer Check	6/22/2017	QUAIL RIDGE PRESS, INC.	\$30.00	Outstanding
60560	Computer Check	6/22/2017	RADWAY PIANO SERVICE	\$95.00	Outstanding
60561	Computer Check	6/22/2017	SECURITAS SECURITY SERVICES USA, INC.	\$14,352.57	Cleared
60562	Computer Check	6/22/2017	STUART COLEMAN	\$18.75	Outstanding
60563	Computer Check	6/22/2017	THE CHILDREN'S MUSEUM OF INDIANAPOLIS	\$8,750.00	Outstanding
60564	Computer Check	6/22/2017	TIFFANI N. CARTER	\$214.78	Outstanding
60565	Computer Check	6/22/2017	U.S. HealthWorks Medical Group IN, PC	\$355.09	Cleared
60566	Computer Check	6/22/2017	THE UNIFORM HOUSE, INC.	\$145.54	Cleared
60567	Computer Check	6/22/2017	MITCHELL APPRAISALS	\$2,000.00	Cleared
60568	Computer Check	6/23/2017	DONALD KASER	\$975.00	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
60569	Computer Check	6/23/2017	SOUTHEASTERN SUPPLY CO., INC.	\$7,042.14	Cleared
60570	Computer Check	6/26/2017	JACKIE NYTES	\$4,100.00	Cleared
60571	Computer Check	6/29/2017	AARON MORRIS	\$100.00	Outstanding
60572	Computer Check	6/29/2017	ACTION PEST CONTROL, INC.	\$350.00	Outstanding
60573	Computer Check	6/29/2017	ADP, INC.	\$561.72	Outstanding
60574	Computer Check	6/29/2017	APPLIED ENGINEERING SERVICES	\$2,090.00	Outstanding
60575	Computer Check	6/29/2017	AT&T	\$1,880.42	Outstanding
60576	Computer Check	6/29/2017	AT & T LONG DISTANCE	\$34.49	Outstanding
60577	Computer Check	6/29/2017	AVANT GARB	\$3,500.00	Outstanding
60578	Computer Check	6/29/2017	BBC Pump and Equipment Co., Inc.	\$584.00	Outstanding
60579	Computer Check	6/29/2017	BRIGHTWOOD INVESTORS, LLC	\$3,976.00	Outstanding
60580	Computer Check	6/29/2017	C & J PROMOTIONS	\$1,381.84	Outstanding
60581	Computer Check	6/29/2017	CENTRAL SECURITY & COMMUNICATIONS	\$2,567.00	Outstanding
60582	Computer Check	6/29/2017	CINTAS CORPORATION #018	\$46.51	Outstanding
60583	Computer Check	6/29/2017	CITIZENS ENERGY GROUP	\$4,335.47	Outstanding
60584	Computer Check	6/29/2017	CITYOGA SCHOOL OF YOGA & HEALTH	\$75.00	Outstanding
60585	Computer Check	6/29/2017	CLINT JIVOIN	\$1,600.00	Outstanding
60586	Computer Check	6/29/2017	Constellation NewEnergy Gas Division, LLC	\$1,435.93	Outstanding
60587	Computer Check	6/29/2017	CUSTOM FLOORS	\$16,905.10	Outstanding
60588	Computer Check	6/29/2017	DACO GLASS & GLAZING INC.	\$240.00	Outstanding
60589	Computer Check	6/29/2017	EARL B. PHILLIPS	\$100.00	Outstanding
60590	Computer Check	6/29/2017	ELIZABETH FRANKLIN	\$531.25	Outstanding
60591	Computer Check	6/29/2017	EVAN BLACK	\$150.00	Outstanding
60592	Computer Check	6/29/2017	EXHIBIT ENVOY	\$750.00	Outstanding
60593	Computer Check	6/29/2017	FLANNER HOUSE OF INDIANAPOLIS, INC.	\$2,716.67	Outstanding
60594	Computer Check	6/29/2017	FOUNTAIN BLOCK DEVELOPMENT L.P.	\$4,881.56	Outstanding
60595	Computer Check	6/29/2017	FOXY BROWN PRODUCTIONS, INC.	\$8,750.00	Outstanding
60596	Computer Check	6/29/2017	GLENDALE TOWN CENTER	\$24,333.33	Outstanding
60597	Computer Check	6/29/2017	GORDON PLUMBING, INC.	\$80.00	Outstanding
60598	Computer Check	6/29/2017	Hall, Render, Killian, Heath & Lyman, P.C.	\$2,775.00	Outstanding
60599	Computer Check	6/29/2017	IMMIGRANT WELCOME CENTER	\$1,362.50	Outstanding
60600	Computer Check	6/29/2017	INDIANA ALCOHOL AND TOBACCO COMMISSION	\$50.00	Outstanding
60601	Computer Check	6/29/2017	INDIANA ALCOHOL AND TOBACCO COMMISSION	\$50.00	Outstanding
60602	Computer Check	6/29/2017	INDIANA ALCOHOL AND TOBACCO COMMISSION	\$50.00	Outstanding
60603	Computer Check	6/29/2017	INDIANA DEPARTMENT OF HOMELAND SECURITY	\$120.00	Outstanding
60604	Computer Check	6/29/2017	INDIANA WRITER'S CENTER	\$400.00	Outstanding
60605	Computer Check	6/29/2017	JACKSON OIL & SOLVENTS, INC.	\$382.66	Outstanding
60606	Computer Check	6/29/2017	krM Architecture+	\$66,295.00	Outstanding
60607	Computer Check	6/29/2017	LEVEL (3) COMMUNICATIONS, LLC	\$8,561.09	Outstanding
60608	Computer Check	6/29/2017	MARION COUNTY PUBLIC HEALTH DEPARTMENT	\$2,600.00	Outstanding
60609	Computer Check	6/29/2017	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	\$70,309.05	Outstanding
60610	Computer Check	6/29/2017	RASHAAD TRAPP	\$100.00	Outstanding
60611	Computer Check	6/29/2017	READING MIDWEST DISTRIBUTION, LLC	\$7,298.75	Outstanding
60612	Computer Check	6/29/2017	REED DRAPERY SERVICE	\$81.00	Outstanding
60613	Computer Check	6/29/2017	REPROGRAPHIX, INC.	\$40.50	Outstanding
60614	Computer Check	6/29/2017	RICOH USA, INC.	\$4,533.55	Outstanding
60615	Computer Check	6/29/2017	SEAN SAMPSON	\$100.00	Outstanding
60616	Computer Check	6/29/2017	SHOWCASES	\$673.92	Outstanding
60617	Computer Check	6/29/2017	SIGNS BY TOMORROW - INDY NW	\$400.90	Outstanding
60618	Computer Check	6/29/2017	THE HARMON HOUSE L.L.C.	\$630.00	Outstanding
60619	Computer Check	6/29/2017	THE HOME DEPOT	\$89.00	Outstanding
60620	Computer Check	6/29/2017	U.S. HealthWorks Medical Group IN, PC	\$171.48	Outstanding
60621	Computer Check	6/29/2017	VARIDESK, LLC	\$1,185.00	Outstanding
60622	Computer Check	6/29/2017	WENDELL R. FOWLER	\$100.00	Outstanding
60623	Computer Check	6/29/2017	WINNING EXPERIENCES	\$500.00	Outstanding
60624	Computer Check	6/29/2017	IMMIGRANT WELCOME CENTER	\$445.00	Outstanding
Total				<u>\$4,687,927.06</u>	

Summary by Transaction Type:

Computer Check	\$3,494,314.60
EFT Check	\$1,193,612.46
Total Payments	\$4,677,200.40
Total Voided Items	\$10,726.66

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
PAYROLL ACCOUNT

No.	Type	Date	Reference	Checks	Status
546	EFT Check	6/2/2017	AMERICAN UNITED LIFE INSURANCE CO	\$3,837.00	Cleared
547	EFT Check	6/2/2017	FIDELITY INVESTMENTS	\$5,366.61	Cleared
548	EFT Check	6/2/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$7,293.58	Cleared
549	EFT Check	6/8/2017	DELTA DENTAL	\$2,940.43	Cleared
550	EFT Check	6/16/2017	AMERICAN UNITED LIFE INSURANCE CO	\$3,837.00	Cleared
551	EFT Check	6/16/2017	FIDELITY INVESTMENTS	\$5,366.61	Cleared
552	EFT Check	6/16/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$7,263.28	Cleared
553	EFT Check	6/29/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$7,031.40	Cleared
554	EFT Check	6/30/2017	FIDELITY INVESTMENTS	\$5,366.61	Cleared
555	EFT Check	6/30/2017	AMERICAN UNITED LIFE INSURANCE CO	\$3,839.00	Cleared
3069	Computer Check	6/8/2017	AFSCME COUNCIL IKOC 962	\$2,250.06	Cleared
3070	Computer Check	6/8/2017	AMERICAN UNITED LIFE	\$2,303.04	Cleared
3071	Computer Check	6/8/2017	AMERICAN UNITED LIFE INSURANCE CO	\$219.69	Cleared
3072	Computer Check	6/8/2017	AMERICAN UNITED LIFE	\$2,231.80	Cleared
3073	Computer Check	6/8/2017	ANTHEM INSURANCE COMPANIES, INC.	\$59,922.93	Cleared
3074	Computer Check	6/8/2017	GUARDIAN	\$11,752.52	Cleared
3075	Computer Check	6/8/2017	LegalShield	\$345.95	Cleared
3076	Computer Check	6/8/2017	The Indianapolis Public Library Foundation	\$563.10	Cleared
3077	Computer Check	6/15/2017	The Indianapolis Public Library Foundation	\$563.10	Cleared
3078	Computer Check	6/29/2017	The Indianapolis Public Library Foundation	\$561.33	Outstanding
Total				<u><u>\$132,855.04</u></u>	

Summary by Transaction Type:

Computer Check	\$80,713.52
EFT Check	\$52,141.52
Total Payments	\$132,855.04
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

No.	Type	Date	Reference	Checks	Status
638	Computer Check	6/8/2017	ALISHA PEHLERT	\$62.91	Outstanding
639	Computer Check	6/8/2017	INDIANA STATE UNIVERSITY	\$85.00	Cleared
640	Computer Check	6/8/2017	JOSHUA BEASLEY	\$23.95	Cleared
641	Computer Check	6/8/2017	MARION PUBLIC LIBRARY	\$26.00	Cleared
642	Computer Check	6/8/2017	MISSOURI STATE UNIVERSITY	\$120.00	Cleared
643	Computer Check	6/22/2017	CHRISTINA MARTIN	\$166.63	Cleared
644	Computer Check	6/22/2017	JERRONA NICHELLE BOLDEN	\$29.99	Outstanding
645	Computer Check	6/29/2017	I.U.P.U.I.	\$65.00	Voided
646	Computer Check	6/29/2017	JOSE CASILLAS-URIBE	\$35.97	Outstanding
647	Computer Check	6/29/2017	LEAH WILLIAMS	\$21.05	Outstanding
648	Computer Check	6/29/2017	INDIANA UNIV ACCTS RECEIVABLE	\$65.00	Voided
649	Computer Check	6/29/2017	INDIANA UNIV ACCTS RECEIVABLE	\$65.00	Outstanding
Total				<u><u>\$766.50</u></u>	

Summary by Transaction Type:

Computer Check	\$766.50
EFT Check	\$0.00
Total Payments	\$636.50
Total Voided Items	\$130.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT FUND

No.	Type	Date	Reference	Checks	Status
1412	EFT Check	6/8/2017	BAKER & TAYLOR	\$74.60	Cleared
1413	EFT Check	6/8/2017	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$1,131.00	Cleared
1414	EFT Check	6/8/2017	INGRAM LIBRARY SERVICES	\$2,692.73	Cleared
1415	EFT Check	6/8/2017	KLINES QUALITY WATER, INC.	\$70.65	Cleared
1416	EFT Check	6/8/2017	STAPLES	\$166.75	Cleared
1417	EFT Check	6/8/2017	TITAN ASSOCIATES	\$54.25	Cleared
1418	EFT Check	6/15/2017	DEMCO INC.	\$1,570.22	Cleared
1419	EFT Check	6/15/2017	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$1,327.00	Cleared
1420	EFT Check	6/15/2017	INGRAM LIBRARY SERVICES	\$19,182.72	Cleared
1421	EFT Check	6/15/2017	RUBY TREGNAGO	\$400.00	Cleared
1422	EFT Check	6/15/2017	TOY INVESTMENTS, INC.	\$2,805.00	Cleared
1423	EFT Check	6/22/2017	BAKER & TAYLOR	\$936.54	Cleared
1424	EFT Check	6/22/2017	CDW GOVERNMENT, INC.	\$121.69	Cleared
1425	EFT Check	6/22/2017	FAMILYTIMEENTERTAINMENT,INC.	\$195.00	Cleared
1426	EFT Check	6/22/2017	KLINES QUALITY WATER, INC.	\$43.90	Cleared
1427	EFT Check	6/29/2017	BAKER & TAYLOR	\$94.20	Cleared
1428	EFT Check	6/29/2017	FAMILYTIMEENTERTAINMENT,INC.	\$195.00	Cleared
1429	EFT Check	6/29/2017	FINELINE PRINTING GROUP	\$2,987.00	Cleared
1430	EFT Check	6/29/2017	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$1,926.63	Cleared
1431	EFT Check	6/29/2017	TITAN ASSOCIATES	\$643.50	Cleared
1432	EFT Check	6/29/2017	TOY INVESTMENTS, INC.	\$28,966.15	Cleared
5887	Computer Check	6/2/2017	BOBBIE LANCASTER	\$675.00	Cleared
5888	Computer Check	6/8/2017	CREATIVE AQUATIC SOLUTIONS, LLC	\$284.95	Cleared
5889	Computer Check	6/8/2017	DAMITA JO WILLIAMS	\$270.00	Cleared
5890	Computer Check	6/8/2017	Shanika Heyward	\$18.55	Cleared
5891	Computer Check	6/8/2017	STORYTELLER'S DRUM	\$175.00	Cleared
5892	Computer Check	6/12/2017	JOSEPH C. FOX	\$501.84	Cleared
5893	Computer Check	6/14/2017	THE LOFT RESTAURANT	\$190.05	Cleared
5894	Computer Check	6/15/2017	ABSOLUTELY FANTASTIC PARTIES FOR KIDS	\$450.00	Cleared
5895	Computer Check	6/15/2017	BARNES & NOBLE	\$1,039.00	Cleared
5896	Computer Check	6/15/2017	BETH ANN BROADHURST	\$300.00	Cleared
5897	Computer Check	6/15/2017	BOBBIE LANCASTER	\$225.00	Cleared
5898	Computer Check	6/15/2017	CATHY GAGE	\$79.83	Cleared
5899	Computer Check	6/15/2017	CULLIGAN OF INDIANAPOLIS	\$28.90	Cleared
5900	Computer Check	6/15/2017	DEBRA MAY	\$17.08	Outstanding
5901	Computer Check	6/15/2017	FABULOUSLY FUN COMPANY	\$550.00	Cleared
5902	Computer Check	6/15/2017	INDIANAPOLIS NEIGHBORHOOD RESOURCE CE	\$3,875.00	Cleared
5903	Computer Check	6/15/2017	JUDY GRAY	\$23.49	Cleared
5904	Computer Check	6/15/2017	JULI WRIGHT	\$48.86	Cleared
5905	Computer Check	6/15/2017	KATHERINE HEJAZI	\$34.84	Outstanding
5906	Computer Check	6/15/2017	KIMBERLY ANDERSEN	\$271.26	Cleared
5907	Computer Check	6/15/2017	LAKESHORE LEARNING MATERIALS	\$229.95	Cleared
5908	Computer Check	6/15/2017	LAWRENCE (PETTY CASH)	\$19.17	Outstanding
5909	Computer Check	6/15/2017	MARION COUNTY PUBLIC HEALTH DEPARTMENT	\$200.00	Cleared
5910	Computer Check	6/15/2017	MAYRA OSEGUERA	\$400.00	Cleared
5911	Computer Check	6/15/2017	MELINDA MULLICAN	\$63.56	Cleared
5912	Computer Check	6/15/2017	MELISSA WOOTON	\$58.84	Cleared
5913	Computer Check	6/15/2017	MSD WASHINGTON TOWNSHIP TRANSPORTATIO	\$389.64	Outstanding
5914	Computer Check	6/15/2017	NATIVITY CATHOLIC SCHOOL	\$41.00	Cleared
5915	Computer Check	6/15/2017	NEAR NORTH DEVELOPEMENT CORPORATION	\$50.00	Cleared
5916	Computer Check	6/15/2017	PATTY WALLACE	\$79.30	Outstanding
5917	Computer Check	6/15/2017	PERRY A. SCOTT	\$250.00	Outstanding
5918	Computer Check	6/15/2017	REALLY BIG COLORING BOOKS, INC.	\$3,019.00	Cleared
5919	Computer Check	6/15/2017	VLADIMIR KRAKOVICH	\$500.00	Cleared
5920	Computer Check	6/15/2017	WFYI TELEPLEX	\$1,000.00	Cleared
5921	Computer Check	6/15/2017	YEFIM PASTUKH	\$500.00	Outstanding
5922	Computer Check	6/15/2017	ZACH COLLINS	\$250.00	Cleared
5923	Computer Check	6/19/2017	TIAOLLI TAMALES REINVENTED	\$161.00	Cleared
5924	Computer Check	6/22/2017	ANDREA BAUGHMAN	\$33.12	Cleared
5925	Computer Check	6/22/2017	ANTHONY RADFORD	\$338.63	Outstanding
5926	Computer Check	6/22/2017	BETH ANN BROADHURST	\$300.00	Cleared
5927	Computer Check	6/22/2017	BRIGHT IDEAS IN BROAD RIPPLE	\$332.62	Cleared

5928	Computer Check	6/22/2017	CREATIVE AQUATIC SOLUTIONS, LLC	\$242.88	Cleared
5929	Computer Check	6/22/2017	DON HUDSON	\$125.00	Cleared
5930	Computer Check	6/22/2017	JILL WETNIGHT	\$39.28	Outstanding
5931	Computer Check	6/22/2017	Jeanine DeLashmit	\$59.36	Outstanding
5932	Computer Check	6/22/2017	JEREMY SOUTH	\$840.00	Cleared
5933	Computer Check	6/22/2017	JP MORGAN CHASE BANK	\$1,501.20	Cleared
5934	Computer Check	6/22/2017	KATHLEEN LARATTA	\$47.07	Cleared
5935	Computer Check	6/22/2017	KATHRYN FARMER	\$40.79	Outstanding
5936	Computer Check	6/22/2017	LAWRENCE (PETTY CASH)	\$16.96	Outstanding
5937	Computer Check	6/22/2017	MAYRA OSEGUERA	\$200.00	Outstanding
5938	Computer Check	6/22/2017	MELISSA WOOTON	\$12.82	Outstanding
5939	Computer Check	6/22/2017	MIKAELA SMITH	\$36.96	Outstanding
5940	Computer Check	6/22/2017	MILLER TRANSPORTATION	\$100.00	Voided
5941	Computer Check	6/22/2017	PATTY JENKINS	\$17.60	Cleared
5942	Computer Check	6/22/2017	PRECISE PRINTING PLUS SIGNS	\$115.00	Outstanding
5943	Computer Check	6/22/2017	YARDART	\$85.00	Cleared
5944	Computer Check	6/29/2017	ALLYSN L. ONEILL	\$22.98	Outstanding
5945	Computer Check	6/29/2017	BETH ANN BROADHURST	\$2,700.00	Outstanding
5946	Computer Check	6/29/2017	BRIGHT IDEAS IN BROAD RIPPLE	\$2,526.32	Outstanding
5947	Computer Check	6/29/2017	CONTINENTAL BROADCAST GROUP, LLC	\$750.00	Outstanding
5948	Computer Check	6/29/2017	CREATIVE AQUATIC SOLUTIONS, LLC	\$284.95	Outstanding
5949	Computer Check	6/29/2017	DEBRA MAY	\$78.11	Outstanding
5950	Computer Check	6/29/2017	Shanika Heyward	\$15.99	Outstanding
5951	Computer Check	6/29/2017	EMMA WILLIAMS	\$40.00	Outstanding
5952	Computer Check	6/29/2017	FLANNER HOUSE (PETTY CASH)	\$10.95	Outstanding
5953	Computer Check	6/29/2017	JILL WETNIGHT	\$3.98	Outstanding
5954	Computer Check	6/29/2017	GIRLS INC. OF GREATER INDIANAPOLIS	\$1,250.00	Outstanding
5955	Computer Check	6/29/2017	IMMIGRANT WELCOME CENTER	\$445.00	Voided
5956	Computer Check	6/29/2017	JEREMY SOUTH	\$4,760.00	Outstanding
5957	Computer Check	6/29/2017	MAYRA OSEGUERA	\$400.00	Outstanding
5958	Computer Check	6/29/2017	MELISSA WOOTON	\$387.39	Outstanding
5959	Computer Check	6/29/2017	SARAH WOODRUFF	\$17.73	Outstanding
5960	Computer Check	6/29/2017	SHANIKA HEYWARD	\$120.00	Outstanding
5961	Computer Check	6/29/2017	SHARON BERNHARDT	\$13.96	Outstanding
5962	Computer Check	6/29/2017	SILLY SAFARI SHOWS, INC.	\$18,750.00	Outstanding
5963	Computer Check	6/29/2017	SUSAN DAVIS	\$36.15	Outstanding
5964	Computer Check	6/29/2017	THE LIBADA DANCE COMPANY	\$400.00	Outstanding
5965	Computer Check	6/29/2017	Tia Jah Wynne Ayers	\$86.29	Outstanding
Total				<u><u>\$119,438.73</u></u>	

Summary by Transaction Type:

Computer Check	\$53,854.20
EFT Check	\$65,584.53
Total Payments	\$118,893.73
Total Voided Items	\$545.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY -JULY 24, 2017 - PERSONNEL ACTIONS - RESOLUTION 25-2017							
NEW HIRES:							
EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	HIRE DATE			
Casion Smith	Page	Central	\$9.15	6/19/2017			
Pamela Fleck	Page	Central	\$9.15	6/19/2017			
Jessica Rinker	Page	Haughville	\$9.15	7/3/2017			
Kaela Bailey	Page	Central	\$9.15	7/3/2017			
Anita Brown	Hourly Computer Lab Assistant I	Learning Curve	\$11.85	7/3/2017			
Amy Adrian	Hourly Public Services Associate I	Central	\$14.08	7/3/2017			
INTERNAL CHANGES:							
EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	OLD JOB TITLE	OLD LOCATION	OLD HOURLY RATE	EFFECTIVE DATE
Dawn Hawkins	Hourly Library Assistant II	Lawrence	\$11.85	Hourly Summer Reading Clerk	E38th	\$11.85	6/11/2017
Theresa Coleman	Hourly Library Assistant II	Glendale	\$11.85	Hourly Summer Reading Clerk	Glendale	\$11.85	6/11/2017
Shelby Phelps	Public Services Librarian	Lawrence	\$18.00	Activity Guide	Learning Curve	\$16.08	7/23/2017
Nicole Josephsen	Public Services Librarian	Pike	\$18.00	Hourly Public Services Associate I	Wayne	\$14.08	7/9/2017
RE-HIRES:							
EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	EFFECTIVE DATE			
Renee Stout	Page	Haughville	\$9.15	7/18/2017			
SEPARATIONS:							
EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	YEARS OF SERVICE	EFFECTIVE DATE		
Jasma Adams	Hourly Public Services Associate I	Learning Curve	\$14.97	3 years and 9 months	6/11/2017		
Haley Hoernschemeyer	Hourly Library Assistant II	Southport	\$11.85	1 year and 9 months	7/5/2017		
Julia Mathis	Hourly Library Assistant II	Southport	\$12.40	8 years and 3 months	4/30/2017		
Shannon Elliott	Hourly Activity Guide	Learning Curve	\$15.35	5 months	6/22/2017		
Stephanie Roell	Public Services Librarian	Central	\$18.36	1 year and 8 months	7/8/2017		

Ashley Ballard	Hourly Job Center Assistant	Garfield Park	\$10.61	2 years and 7 months	6/25/2017		
Adrian Hudson	Page	East 38th	\$9.15	23 days	6/26/2017		
LaJeanna Lee	Hourly Public Services Associate I	Lawrence	\$14.65	4 years	7/3/2017		
La'Tia Smith	Computer Lab Assistant II	Central	\$12.92	3 months	6/27/2017		
INACTIVE:							
EMPLOYEE NAME	JOB TITLE	LOCATION NAME	HOURLY RATE	EFFECTIVE DATE			
Danielle Scott	Page	Haughville	\$9.84	6/12/2017			

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
TRAVEL AND TRAINING ACTION
RESOLUTION 25- 2017

WHEREAS it is the opinion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

[illegible]

\$1,353.51

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES JULY 11, 2017

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, on Tuesday, July 11, 2017 at 4:07 p.m. pursuant to notice given.

1. Call To Order

In the absence of Dr. Wantz, Vice President Crenshaw called the meeting to order.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne and Rev. Robinson

Members absent: Ms. Sanders and Dr. Wantz

COMMITTEE REPORTS

3. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson) – Staff Liaison: Katherine Lerg

3a. Briefing - Employee Survey

Katherine reported she is currently researching survey vendors and is planning to conduct a survey 1st quarter 2018.

3b. Briefing - Review of Pay Increase Approaches for Pay Grades 0100 - 0103

Katherine reviewed the background and approaches considered for increasing pay grade minimums prior to the recommendation submitted to the Board at the June committee meeting.

The Board decided that this information will move to the Finance Committee for review before further action.

4. Finance Committee (Dr. Terri Jett, Chair; Lillian L. Charleston, Joanne M. Sanders) – Staff Liaison: Becky Dixon

- a. **Resolution: Insurance Resolution.** The Library's Liability Insurance will be up for renewal on July 31st, 2017. Staff recommends the Library renew its contract with the

Hartford for the coverage year 8/1/17-7/31/18. The Hartford provided their initial quote for coverage with the intention of building a long term relationship with the Library in 2013. For the coverage year 8/1/17-7/31/18, the Hartford has quoted premiums at \$394,605 which is an increase of \$5,285 or 1.4% over the previous year at \$389,320.

- b. **Briefing Report – 2018 Proposed Budget.** Ms. Dixon noted that the Library’s public hearing on the proposed 2018 budget will be held during the Board’s August 15th Committee Meeting. The budget will be up for approval at the August 28th Board Meeting at the Lawrence Branch Library.

Ms. Dixon also noted that there will be a special Finance committee meeting prior to the July 24th Board Meeting at the Decatur library. The special committee meeting will begin at 4pm and will provide an opportunity for the Finance committee to further discuss the 2018 proposed budget.

She then reviewed the details of the 2018 proposed budget:

Library Improvement Reserve Fund: \$400,000

Provides funds for the replacement of panels at the Nora library and updates to the sound system at Central.

Rainy Day Fund: \$2,548,000

Funds the Library’s various building projects including the Michigan Road, West Perry, Glendale, and Brightwood branch facilities improvement projects.

Bond and Interest Redemption Fund: \$10,883,311

These funds may only be used to make debt payments on existing bonds. This total does not include the Eagle Bonds that are scheduled to be sold later in 2017. The Library is also reviewing options for the issuance of a short-term \$2 million bond for Automated Materials Handling equipment at regional branch locations or a \$4 million bond which would include a new Integrated Library System (ILS).

Operating Fund: \$44,648,377

Ms. Dixon reviewed her revenue projections for 2018:

- Property taxes: 4% increase based on the Department of Local Government Finance’s allowable growth rate.
- LOIT: 1% increase over 2017
- Intergovernmental: estimating \$3.3 million for 2018, based on actual June 2017 collections.
- COIT: 5% increase over 2017
- Fines & Fees: increased based on 2017 activity so far. The Library has seen an increase in revenue from copy/printing due to patrons being able to use mobile printing to send print jobs from anywhere in the city to the library and pay by credit card.
- Interest Income: \$35,000 which is an increase due to interest rates trending up.
- PLAC distribution: \$83,000 increase based on 2016 actual.

Ms. Dixon then reviewed proposed 2018 expenditures:

- 2% pool for merit increases.
- Healthcare: 7% increase, based on current year projected cost and expected medical expenses for 2018 (including fees related to the ACA).

- Utilities, Repair & Maintenance, Security will all see increases of \$101,420, \$78,077, and \$28,352 respectively.
- Collection Materials will remain the same as 2017 at \$5,500,000.
- Overall, the increase to the 2018 Operating Budget over 2017 is 2.64%.

5. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders) – Staff Liaison: Sharon Smith

a. Resolution XX-2017 – Approval to Award a Services Contract for Security and Alarm Response Services

- The current vendor for the Services is Securitas Security Services USA, Inc., and we have experienced a positive relationship with them for the past 8 years.
- The contract expired on March 31, 2017, and they are performing Services on a month-to-month basis.
- An RFP was issued on April 13, 2017 seeking proposals for a 3-year Services contract with option for up to a 3-year renewal.
- Responses were received on May 18, 2017 from six (6) Vendors.
- IndyPL currently utilizes 308.5 hours/week at 9 branch libraries and the LSC, 701 hours/week at Central Library, and requests approximately 20 after-hours Alarm Responses per year.
- The locations, number, and hours for the officers at the locations are determined in conference with the branch managers, area resource managers, safety officer, and the vendor, and are based on the tracked events of our security incident database.
- The Evaluation Committee, after a thorough review process, unanimously recommends G4S Secure Solutions (USA) Inc., Indianapolis, Indiana as the Vendor best meeting the criteria established in the RFP. The RFP responses presented a difficult evaluation process, as we are looking find a partner to develop and grow a working relationship. The security officer is one of the many public faces for our facilities.
- The cost for the services will be funded from the Operating Fund (Fund 10) during the contract term.
- After discussion, the Facilities Committee by consent moved to forward the Resolution to the full Board at the regular meeting in July.

b. Resolution XX-2017 – Approval to Award a Contract for the Library Services Center Automated Materials Handling System

- The AMHS will streamline processes in Shipping/Receiving and Processing, and use the material RFID to efficiently sort materials for delivery to our Facilities and Shared System Partners.
- IndyPL prepared performance specifications for the Library Services Center Automated Materials Handling Systems (AMHS) to allow for a thorough evaluation of the proposals received.
- Public notices were issued, the RFP was posted to the Library website, and known Vendors were contacted. Also a site tour/Pre-proposal Conference was held for all prospective Vendors.

c. Resolution XX-2017 – Approval to Award a Contract for the Library Services Center Automated Materials Handling System

- The AMHS will streamline processes in Shipping/Receiving and Processing, and use the material RFID to efficiently sort materials for delivery to our Facilities and Shared System Partners.
- IndyPL prepared performance specifications for the Library Services Center Automated Materials Handling Systems (AMHS) to allow for a thorough evaluation of the proposals received.
- Public notices were issued, the RFP was posted to the Library website, and known Vendors were contacted. Also a site tour/Pre-proposal Conference was held for all prospective Vendors.
- Three (3) Vendors submitted Proposals by the May 17, 2017 deadline.
- The Evaluation Committee, after an intensive review process involving site visits and additional discussions with the vendors, unanimously recommends P.V. Supa Inc., Plano, Texas as the Vendor best meeting the criteria established in the RFP.
- The RFP evaluation process was very collaborative, with the Evaluation Committee having the Director of Public Services, Director of IT, Director of Collection Management, Director of Facilities, two (2) representatives from Shipping and Receiving, and the Supervisor of Buildings and Grounds.
- P.V. Supa received excellent references for their local service, training, and warranty performance. They have smaller installations in Greenfield, Avon, and Mooresville.
- The preliminary Project schedule targets a starting date of August 10, 2017, and a substantial completion date of November 30, 2017.
- The budget for the AMHS is \$600,000.00 and will be funded from the Library Improvement Reserve Fund (LIRF 11).
- After discussion, the Facilities Committee by consent moved to forward the Resolution to the full Board at the regular meeting in July.

d. Presentation of the Vision Book for the Center for Black Literature and Culture Project

- Jackie Nytes presented the final Vision Book for the project, outlining the concepts, branding, images, and context for the Center.
- There will be a large image above the entrance clearly identifying the Center.
- The fireplace alcove will remain, with information on the room sponsor, R.B. Annis.
- The middle of the Center will have an exhibit item, called the Epi-Center, which will be a living, growing, changing installation with interactive exhibit components.
- The collection will be organized by experience, not by Dewey order.
- Around the perimeter of the Center, there will be nodes/niches to the highlight significant persons and contributions.
- Along the inside wall, there will be a large photomural celebrating Indiana Avenue.
- The 9 windows will have large images celebrating illuminators and icons printed on the window shade scrim.

e. Resolution XX-2017 – Approval to Award a Services Contract for Exhibit Design Development, Fabrication, and Installation Services for the Center for Black Literature and Culture Project

- Indy PL sought Vendors whose combination of capabilities, experience, processes, and personnel will provide timely, cost-effective and professional services to IndyPL for the Center for Black Literature and Culture (“CBLC”) Project.
- IndyPL staff used the Request for Qualifications (“RFQ”) process pursuant to IC § 5-16-11.1 to solicit Statements of Qualifications (“SOQ”) from 5 vendors known to be capable to successfully provide the Services.
- The RFQ was prepared in collaboration with the Exhibit Designer, RLR Associates, Indianapolis, IN. The RFQ was issued on June 26, 2017.
- Three (3) Vendors submitted Proposals by June 30, 2017 deadline.
- The Evaluation Committee recommends The Exhibit House, Indianapolis, Indiana as the Vendor best meeting the criteria established in the RFQ.
- The Exhibit House has successfully completed projects for IndyPL in the past, including work at the InfoZone, rolling cases for Central Library, and multiple Call-a-Story installations.
- The Project schedule targets a substantial completion date of September 29, 2017.
- The budget for the CBLC is \$250,000.00 and will be funded from the Gift Fund (Fund 35).
- After discussion, the Facilities Committee by consent moved to forward the Resolution to the full Board at the regular meeting in July.

f. Briefing Report – Action Item Scheduled for the August 2017 Facilities Committee Meeting – Authorize Bidding of the Michigan Road Branch Project

- The Michigan Road Branch Project will be bid and completed using the Public Works Statute IC § 36-1-12. The Project will use the Responsible Bidding Practice and Submission Requirements established as policy by the Board in Resolution 18-2017.
- The architect for the Project is krM Architecture+.
- Public Notice to prospective bidders will be advertised per the Public Notice Statute IC § 5-3. The Project will be posted on the IndyPL website and IndyPL staff will utilize the City’s Department of Minority & Women Business Development website to identify Vendors capable of providing the required services.
- The construction budget is \$5,550,000, to be funded by the Series 2016 Bond Fund (Fund 46.)

g. Update on Current Projects

- The Eagle Branch Project continues in the design phases, with emphasis on the international flavor of the community reflected in colors and elements. The Project has been submitted to the City for re-zoning and re-platting. There are no variances requested for the project.
- There will be a special Committee meeting on July 17, 2017 at 11:00 am to discuss property acquisition options with the current property owners for the Brightwood Branch.

6. Other Business

None.

7. Notice of Next Regular Board Meeting and Library Board Committees Meeting

- a. **Regular Board Meeting** – Monday, July 24, 2017, at the Decatur Branch Library, 5301 Kentucky Avenue, at 6:30 p.m.
- b. **Library Board Committees Meeting** – August 15, 2017, at the Library Services Center, 2450 North Meridian Street, Room 226, at 4:00 p.m.

8. Adjournment

Ms. Crenshaw declared the meeting adjourned at 5:55 p.m.

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You Are Invited!

15b

The Indianapolis Public Library
Free Upcoming Events

(Please call Communications at 317-275-4022 for more information)

July 27 from 6:30 - 8 p.m. – “A Day in the Life: A Poverty Simulation.” Join an interactive community discussion that explores the real-life experiences of those living in poverty. Hosted by the Coalition for Homelessness Intervention and Prevention in partnership with the Domestic Violence Network and Institute for Working Families, this program will feature a simulation of poverty and panel discussion with community leaders. Held at Central Library.

Continuing throughout August – “2017 Adult Summer Cooking Series.” Learn new cooking and gardening techniques and enjoy tasty food samplings during this series presented by the Marion County Health Department. Presenters will describe canning and freezing, using fresh ingredients, and the basics of home composting. Held at various IndyPL locations.

August 13 at 2 p.m. – “The Great American Eclipse: Standing in the Shadow of the Moon.” Learn more about the August 21st eclipse during this special multi-media presentation by Kurt Williams of the Link Observatory Space Institute. It will include digital animations that provide background on the Great American Eclipse and illustrate the orbital dynamics of solar eclipses. Free eclipse glasses will be provided. Held at Central Library.

August 21 from 6 - 7:30 p.m. – “Community Conversations at East 38th Street.” You’re invited to this next program in a series of engagement conversations and forums designed to solicit citizens’ visions for the growth, safety and well-being of the community and to improve the quality of life for those who work and live within the neighborhood. This series is made possible by Tracy L. Haddad through a gift to the Library Foundation. Held at the E. 38th St. Branch.

August 23 at 6 p.m. – “Preserving Herbs for the Winter.” This presentation as part of the Library’s Seed Library initiative will feature Juli Iverson from the Herb Society of Central Indiana who will show attendees how to freeze/dry individual herbs for the winter and to make pesto to freeze. She will also answer questions. This program is sponsored by the Indianapolis Garden Club, Purdue Extension Master Gardeners and The Indianapolis Public Library Foundation. Held at the Glendale Branch.

August 23 from 6 - 7:30 p.m. – “Escape Velocity: Ray Bradbury & the American Space Program.” The 4th annual Ray Bradbury Memorial Lecture will be presented by Dr. Jonathan Eller, Director of the Center for Ray Bradbury Studies at IUPUI. He will explore Bradbury’s fascination with space. His stories that grew into *The Martian Chronicles* and filled the pages of *The Illustrated Man* paved the way for his half-century relationship with NASA, the Jet Propulsion Laboratory, and all the missions that took humans to the moon and launched unmanned craft to all the planets of our solar system. Held at Central Library.

August 25 from 6 - 8 p.m. – “Author Kimberla Lawson Roby @ Central!” Author Kimberla Lawson Roby will discuss her self-published debut novel, *Behind Closed Doors*, and her other works that have sold over 2.8 million copies. Her 26th novel, *Sin of a Woman*, will be published this year. Roby is the winner of the 2013 NAACP Image Award for Outstanding Literary Work - Fiction and the 2014 AAMBC Award for Female Author of the Year. A book signing and book sales will follow. Held at Central Library.

We hope to see you at these exciting events!