



Regular Library Board Meeting Agenda

Feb 24th 2025 6:30pm - 8:30pm

West Perry Branch Library, 6650 S. Harding Street, Indianapolis, IN 46217

The public is invited to view/listen to the Regular Meeting via a You Tube live stream link which will be accessible on the Library's website prior to the start of the Meeting as follows:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Board Meeting.

1. Call to Order

6:30pm

2. Roll Call

3. Branch Manager's Report

- a. **West Perry Branch Report - Ms. Lindsay Haddix, Manager, will report on their community and services. (enclosed)**



[3a West Perry Branch Profile - February 2025.pdf](#)

4. **Public Comment - The Public has been invited to the Board Meeting. We welcome feedback from the public about our Indianapolis libraries, and this is a time when the public may address the Library Board. If there are several individuals representing the same group, please select a spokesperson. Please do not**

repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to employee charges, employee complaints, or alleged employee misconduct. Any such matters should be brought promptly to the attention of the CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND IF THEY ARE SPEAKING ON BEHALF OF A GROUP.

5. Approval of Minutes

- a. Regular Meeting, January 27, 2025 (enclosed)



5a Minutes-RegularMtgJanuary 27, 2025-NEW.pdf

6. Finance Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtadha, Ms. Hope C. Tribble)

- a. Report of the Treasurer - January (enclosed)



January 2025 Treasurer's Report.pdf

7. Diversity, Policy and Human Resources Committee (Dr. Luis A. Palacio, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)

8. Facilities Committee (Dr. Lisa Riolo, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)

- a. Resolution 8 - 2025 (Approval to Award a Furniture, Furnishings, and Equipment Contract

for the Central Library Learning Curve Renovation Shelving Project) (enclosed)

 [8a Resolution 8-2025 CEN Curve Shelving Project.pdf](#)

- b. **Resolution 9 - 2025 (Approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Library Learning Curve Renovation Project) (enclosed)**

 [8b Resolution 9-2025 CEN Curve FFE Project.pdf](#)

- c. **Resolution 10 - 2025 (Approval to Award a Purchase Order for the Pike Branch Paving Project) (enclosed)**

 [8c Resolution 10-2025 Pike Paving Project.pdf](#)

9. Library Foundation Update

 [9 Foundation - Update February.pdf](#)

 [February strategic plan supplement.pdf](#)

10. Report of the CEO

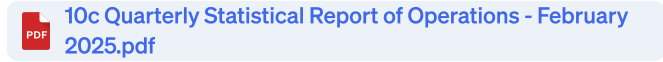
- a. **Confirming Resolution - Resolution Regarding Finances, Personnel and Travel (11-2025) (enclosed)**

 [10a Finances Personnel and Travel 11-2025.pdf](#)

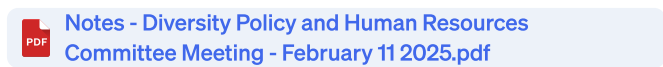
- b. **CEO Report - February 2025 (enclosed)**

 [10b CEO Report for February 2025.1.pdf](#)

**c. Quarterly Statistical Report of Library Operations
(enclosed)**



- 11. **Unfinished Business**
- 12. **New Business**
- 13. **Future Agenda items - This time is made available for discussion items not on the Agenda which are of interest to Library Board Members and the opportunity to suggest items to be included on future Library Board Meeting Agendas. Items suggested for March 2025 are:**
- 14. **Notice of Special Meetings**
- 15. **Notice of Next Regular Meeting - Monday, March 24, 2025, at Central Library, 40 East St. Clair Street, at 6:30 p.m.**
- 16. **Adjournment**
- 17. **Materials**
 - a. **Notes of February 11, 2025 Diversity, Policy and Human Resources Committee Meeting (enclosed)**



- b. **Notes of February 11, 2025 Facilities Committee Meeting (enclosed)**

 [Notes - Facilities Committee Meeting - 2025.2.11.pdf](#)

- c. **Notes of February 11, 2025 Finance Committee Meeting (enclosed)**

 [Finance Committee 2.11.25LC minutes.pdf](#)

18. **Board Meeting Schedule for 2025 (Notice of Date and Place of Meetings) and Upcoming Events**

- a. **Board Meeting Schedule for 2025 will be updated as needed.**
- b. **Library Programs/Free Upcoming Events may be found at attend.indypl.org.**

END
8:30pm

West Perry Branch Library

Who we are:



- 1 FT Circulation Supervisor
- 3 FT Public Services Librarians (Branch Manager included in count)
- 1 FT Public Services Associate II
- 1 PT Public Services Associate II
- 1 FT Library Assistant II
- 2 PT Computer Assistant II
- 2 PT Library Assistant II
- 1 Hourly Library Assistant (6 hours)
- 1 Hourly Library Assistant (12-19 hours)
- 4 Pages
- 17 volunteers

Who We Serve:

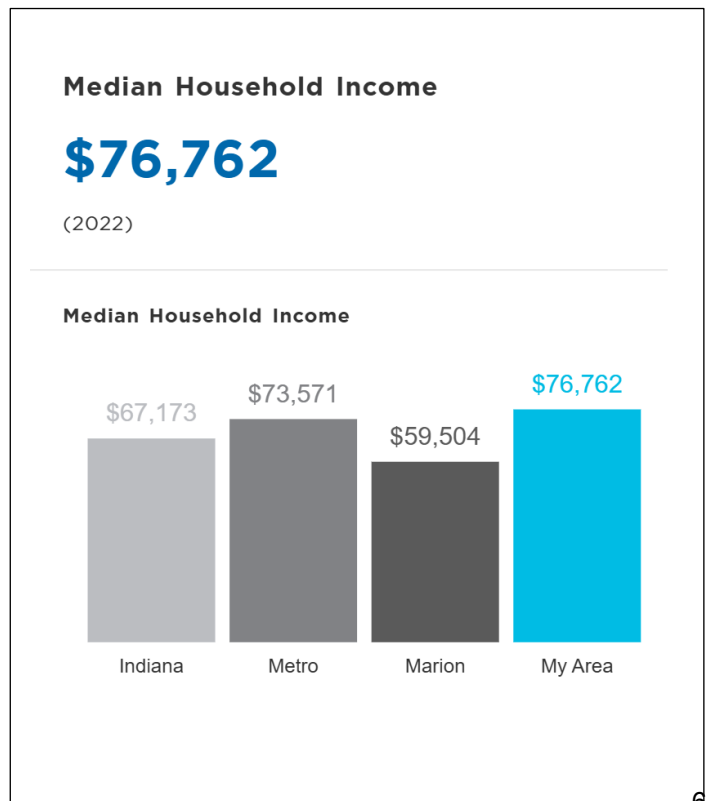
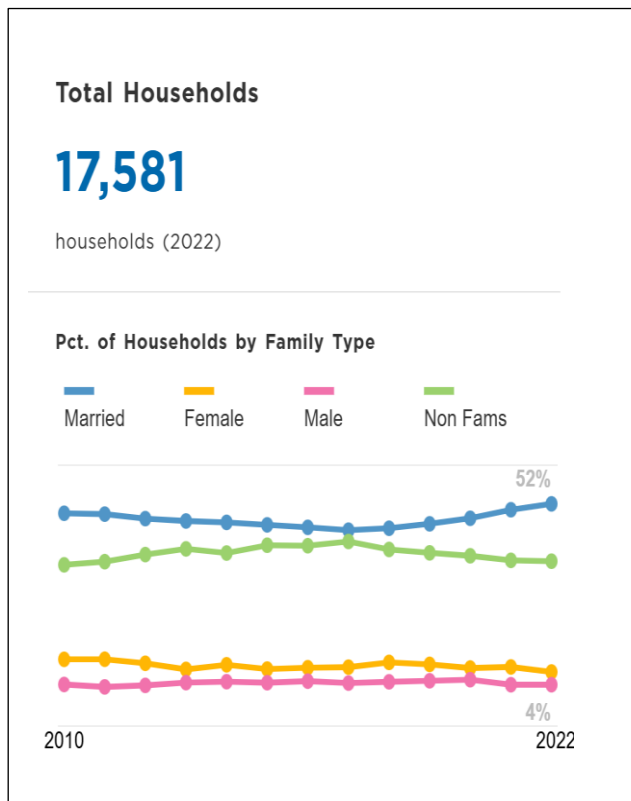
Total Population

45,627 (2022); 20% Asian, 5% African American, 10% Hispanic, and 62% non-Hispanic White

Languages Spoken

74% speak English only, 7.5% speak Spanish primarily, 13.9% speak Burmese, Karen and other Asian languages.

(Data from SAVI Community Profile)



Land Area in square miles: 25. 8

Schools: 10 public, 2 private

How We Serve:

- 1,121 new registered borrowers in 2024
- 78,537 door count in 2024
- 207,740 physical items circulated in 2024
- 13,739 locker holds circulated in 2024
- 51,022 physical items in the collection (January 2025)
- 308 total programs 8,531 participants in 2024
- 3,430 study room bookings in 2024

Current Branch Initiatives and Highlights:

- Preschool Storytime: Wednesdays 10:30 AM
- Toddler Storytime: Thursdays 10:15, 11 AM
- BACI Citizenship Classes
- **Gardening Group** every third Friday 10 AM
- Wellness Classes: Yoga (Twelve sessions) and Meditation (Six Sessions)
- Native Plant Project
- Teen Advisory Board biweekly session and one program/quarter
- **STEAM Team for Homeschoolers** first Monday of the month
- SRP Kickoff
- Gold LEED rating
- USGBC East North Central Region: Indiana Green Building of the Year – LEED for Building Design + Construction category
- **Everyday Artists** one per month
- Monthly craft program for teens and adults
- **Around the Stitching Table** weekly fiber arts craft drop in
- Take Home Craft kits for adults and kids.

Our Story

The Indianapolis Public Library added the 24,000 square foot West Perry Branch Library located at 6650 South Harding Street, Indianapolis, IN 46217 on July 17, 2021. The West Perry facility has been expected as early as 2014 when the 2015-2020 Strategic Plan was being formulated and stated as follows: The 2015-2020 Strategic Plan – Goal 4 Maximize accessibility to the library and its services, Action 4-5 stated “Move the branch resources currently located in the Fountain Square Branch to an expanded location in Perry Township in the area north of 1465 to fill the large service gap between the Garfield Park and Southport branches.” The branch was built to provide greater access to library services to the patrons in the West Perry Service area.

Three community input sessions were held to determine what the community wanted in their library. A large, bright space with separate teen and children’s area was requested. Community residents also requested a large community meeting room as well as study rooms. The study rooms are popular with the public. This state-of-the-art facility provides greater access to Library services and collections, with engaging spaces for children, teens, and adults including a quiet Reading Room

that looks out over Little Buck Creek In addition, the library has installed solar panels on the roof that generate electricity for the branch. From opening day until August 31, 2021, 725 patrons received their first library card, and we had over 1800 visitors on our opening day. Patrons constantly marvel over the beauty and design of the space. The library has won six local and regional architectural awards in addition to being awarded the Gold Level LEED certification.

For juvenile programs, Toddler and Preschool storytimes are very popular and frequently packed with kids and their caregivers. Our STEAM team for homeschoolers is extremely popular and often has a waiting list. In 2024 we added the Everyday Artists program, which is another creative outlet for those ages eight and up.

We partner with Perry Township Schools to promote library services both at the school, and by offering literacy nights, to bring the students, and their families into the branch. We are working on building up this partnership, so more students know and benefit from visiting the library.

For adult programming, we focus on meeting the needs of our loyal regular patrons and improving the lives of the large Chin community that resides in Perry Township. Our loyal patrons are very fond of any crafty or wellness related program. For the Chin community, we currently offer citizenship classes. We are working with a diverse partner to offer cultural programs to help the Chin feel a connection to the community and a sense of agency

West Perry staff and leadership strive to meet the information needs of all that enter its doors. We provide ample space for students and workers of all ages to work remotely. We also have many displays that market the collection

Respectfully submitted,

Lindsay Haddix, Branch Manager
West Perry Branch Library
6650 South Harding Street
Indianapolis, IN 46217

Revised February 11, 2025

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
JANUARY 27, 2025**

The Indianapolis-Marion County Public Library Board met in person at the Warren Branch Library, 9701 East 21st Street, Indianapolis, Indiana, on Monday, January 27, 2025 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Biederman called the meeting to order. In the absence of Dr. Payne, Dr. Murtadha acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Dr. Murtadha, Dr. Palacio and Dr. White.

Members absent: Dr. Payne, Dr. Riolo and Ms. Tribble.

The Chair recognized a quorum.

Mr. Biederman advised that he is the new President of the Board and this is his first meeting. As a brief introduction -- He and hjs wife are parents to two children. He has a degree in Music and obtained his JD from the IU Robert H. McKinney School of Law in 2009. He's an entrepreneur and an attorney celebrating ten years in business. He's an adjunct lecturer at Indiana University in the areas of data privacy and electronic discovery. He also sits on the Board of Freetown Village. Mr. Biederman commented that he was honored and humbled that his fellow Board members entrusted him with the responsibilities of Board President and that he looks forward to serving the community and ushering in the Library's new Strategic Plan.

3. Branch Manager's Report

a. Warren Branch Report

Ms. Connie Scott, Branch Manager, provided the following information about the branch:

- The Warren Branch opened for business in its current building on March 4, 1974 and they had a 50th anniversary celebration in May 2024.
- The branch has a substantial Spanish language collection. They have two librarians who speak Spanish and a computer assistant who is fluent in Haitian-Creole and French.

- The branch is known for its Community Outreach to the area day cares, schools and Far East Indy organizations. They consistently partner with CAFÉ, new immigrant populations and Moorhead Community Resource Center.
- It was noted that the branch is considered a “point of need” and people often come to have their needs met such as filling out forms, tutoring or looking for jobs.

4. **Public Comment**

a. **Public Comment** (Name and summary of comments follows)

Ms. Debora Holmes, Nurse-Family Partnership, addressed the Board and noted that the Library gives her space at the branch to share her work with the community. She visits Warren every other Friday and sets up a table to inform the community about the Nurse-Family Partnership, an organization which allows nurses to work with first-time mothers for two years for free.

Ms. Deb Ehret and Ms. Melinda Mullican, from the IndyPL Staff Association Scholarship and Program Committee, awarded scholarship funds to staff members Ms. Emily Gralak, Ms. Cori Miner, Ms. Valerie LaFave, Ms. Catrina Barnett and Ms. Amber Powell.

5. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

a. **Regular Meeting, December 16, 2024**

The minutes from the Regular Meeting held December 16, 2024, were approved on the motion of Dr. White, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye
Dr. Murtadha – Aye

Dr. Palacio – Aye
Dr. White – Aye

COMMITTEE REPORTS

6. **Finance Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtadha, Ms. Hope C. Tribble)**

a. **Report of the Treasurer**

Dr. White thanked Mr. Biederman for promoting him from Facilities to money.

Ms. Lolita Campbell, Chief Financial Officer, and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that as of December 31, 2024, the year-to-date revenue was \$56,835,968 and the year-to-date expenditures were \$52,560,649.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. Palacio, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Dr. Palacio – Aye
Dr. Murtadha – Aye	Dr. White – Aye

b. **Resolution 1 – 2025** (Disclosure of Waived Fines and Fees)

Ms. Campbell advised there was a total of \$107,251 of uncollectible fines and fees in 2024. These were waived at the branches following the Library’s debt collection process.

After full discussion and careful consideration of Resolution 1 – 2025, the resolution was approved on the motion of Dr. White, which was seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Dr. Palacio – Aye
Dr. Murtadha – Aye	Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 2 – 2025** (Outstanding Purchase Orders 2024)

Ms. Campbell explained that outstanding purchase orders not paid before December 31, 2024 will be paid in fiscal year 2025. Appropriations were provided for the purchase orders in the 2024 Budget.

After full discussion and careful consideration of Resolution 2 – 2025, the resolution was approved on the motion of Dr. White, which was seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Dr. Palacio – Aye
Dr. Murtadha – Aye	Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 3 – 2025** (Confirming Marion County Board of Finance)

Ms. Campbell noted that the Marion County Board of Finance will be designated to serve as the Library’s Board of Finance for 2025.

After full discussion and careful consideration of Resolution 3 – 2025, the resolution was approved on the motion of Dr. Palacio, which was seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye	Dr. Palacio – Aye
Dr. Murtadha – Aye	Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

Other – Ms. Campbell announced that the Library had received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for its Annual Comprehensive Financial Report for the Year Ended December 31, 2023.

7. Diversity, Policy and Human Resources Committee (Dr. Luis A. Palacio, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)

Dr. Palacio thanked Mr. Biederman for the opportunity to chair this Committee. He advised the Diversity, Policy and Human Resources Committee did not have any items to report this month.

8. Facilities Committee (Dr. Lisa Riolo, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)

a. **Resolution 4 – 2025** (Approval of First Addendum to Mechanical Services Contract with Ellis Mechanical)

Mr. Adam Parsons, Chief Operational Services Officer, explained that the Library is currently under contract with Ellis Mechanical, Inc. to provide preventive and reactive mechanical services to all IndyPL locations. Ellis Mechanical has proposed no price changes to their services. It is being recommended that the Board approve to extend the current mechanical services contract through October 10, 2025.

After full discussion and careful consideration of Resolution 4 – 2025, the resolution was approved on the motion of Dr. White, which was seconded by Dr. Murtadha, and the following roll call vote:

Mr. Biederman – Aye
Dr. Murtadha – Aye

Dr. Palacio – Aye
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

b. **Resolution 5 – 2024** (Approval of Second Addendum to Off-Duty Police Officer Services Contract with offdutycom.com, Inc.)

Mr. Parsons noted that the Library has a contract with offdutycom.com, Inc. and it was approved through the end of the year by Resolution 44 – 2024 for the second half of the year. The Library put out a RFP last year and received only two responses. Those were rejected and the Library re-advertised. We recently received four proposals for that re-advertised RFP for the off-duty police officer services. In between, discussions took place about how the Library wanted to approach off-duty police officer services. IndyPL has determined that it would like to extend our existing contract with off-duty cops by one year to the end of 2025. That will provide the Library eight months to decide how best to move forward with off-duty police officer services for the system.

After full discussion and careful consideration of Resolution 5 – 2025, the resolution was approved on the motion of Dr. White, which was seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye
Dr. Murtadha – Aye

Dr. Palacio – Aye
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

- c. **Resolution 6 – 2024** (Approval to Award a Services Contract for Off-Duty Police Officer Services)

Mr. Parsons advised that based on further discussion, it was determined that Resolution 6 – 2025 (Approval to Award a Services Contract for Off-Duty Police Officer Services) was being withdrawn from consideration at this time.

9. **Library Foundation Update**

Ms. Roberta Jagers, President, Indianapolis Public Library Foundation, reviewed the Foundation’s Update as follows:

News

The Foundation thanks Mr. Ray Biederman for his service on our Board of Directors and we welcome Dr. Lisa Riolo as our new Trustee Representative.

Congratulations to the Library on approving a new Strategic Plan. Our Board will vote to approve our Plan at our February Meeting.

Circulate: Night at the Library tickets are on sale now! Please join us for our annual fundraiser on Friday, May 9, at Central Library. You can purchase tickets here: <https://onecau.se/circulate2025>

Donors

Major Donors last month: First Merchants Bank; IndyGo Foundation; krM Architecture; Lilly Endowment; Paganelli Law Group; Shrewsberry & Associates; The Hagerman Fund and The Swisher Foundation.

Program Support

This month the Foundation provided \$120,000 to the Library for: Meet the Artists XXXLVII – “Pearl Experience,” World Culture Celebrations, Preschool Packaged Programs and Bilingual Storytime.

10. **Report of the CEO**

- a. **Confirming Resolutions**

- 1) **Resolution Regarding Finances, Personnel and Travel (7 – 2025)**

After full discussion and careful consideration of Resolution 7 – 2025, the resolution was approved on the motion of Dr. White, which was seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye
Dr. Murtadha – Aye

Dr. Palacio – Aye
Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO – January 2025

Mr. Gregory Hill, the Library’s CEO, discussed information contained in his Report which included the following:

- Tap Tap Evening: A Haitian Cultural Event offered attendees an opportunity to explore Haiti’s Haitian Creole language through history, culture, arts, storytelling and music. A total of 121 attendees joined the first event at Glendale in July. The event was held again at Central Library in December, welcoming 121 visitors.
- The AARP Foundation Tax-Aide Program at Fort Ben offered tax filing services to 720 visitors. Additionally, 280 attendees learned about tax law and successfully filed their returns.
- The 9th Annual Dia del Nino at *Be My Neighbor Day* brought 1,235 people to Central Library on April 27. Activities included a sensory-friendly play hour, concerts by 123 Andres, a toddler dance party, and storytimes in both English and Spanish.

Other – Mr. Hill announced that he had created a new special symbol of recognition to celebrate the achievements of Library staff. It is the “CEO Coin,” a token of appreciation that reinforces a culture of excellence. The CEO awards these coins to staff who go above and beyond in their work. At the meeting he honored the following:

- Ms. Kelly Donoho for her videography skills, her work on creating digital signage and her ability to put people at ease in front of the camera;
- Ms. Connie Scott for her outstanding contributions to outreach, resource fairs and community partnerships; and
- Ms. Linda Kopernak for her long-standing dedication to the Library,

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

- 13. Future Agenda Items** – This time is made available for discussion of items not on the Agenda which are of interest to the Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

- There were no items suggested.

14. Notice of Special Meetings

None.

15. Notice of Next Regular Meeting

Monday, February 24, 2025, at the West Perry Branch Library, 6650 South Harding, at 6:30 p.m.

16. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:55 p.m.

INFORMATION

17. Materials

None.

18. Board Meeting Schedule for 2025 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2025 will be updated as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

The January 27, 2025 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Dr. Khaula Murtadha, Acting Secretary to the Board

Indianapolis-Marion County Public Library
Report of the Treasurer for January 2025
Prepared by Accounting for the February 24, 2025 Board Meeting

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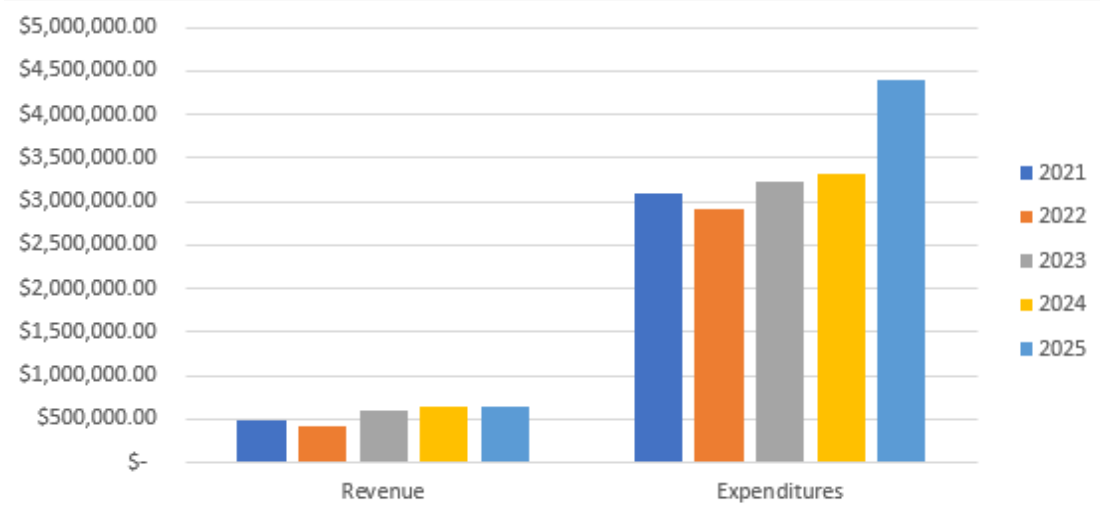
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**Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended January 31, 2025**

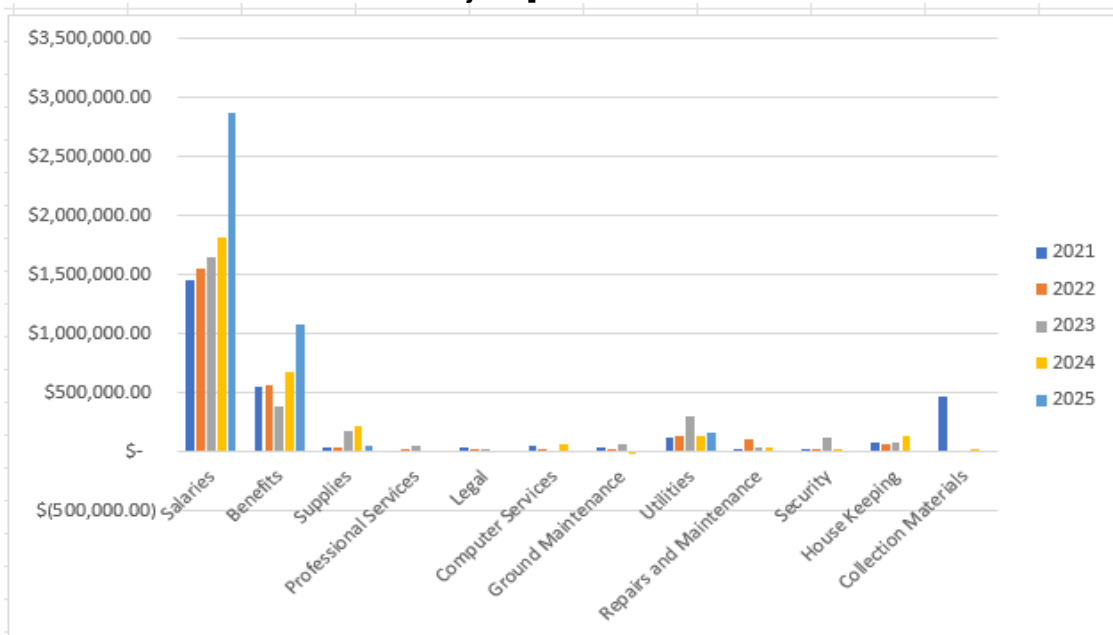
Revenue		Annual			% Budget Received
		2025 Budget	Actual MTD 1/31/2025	Actual YTD 1/31/2025	
Property Taxes	31	46,683,126	-	-	0%
Intergovernmental	33	8,439,437	377,151	377,151	4%
Fines & Fees	35	109,100	8,334	8,334	8%
Charges for Services	34	458,500	47,606	47,606	10%
Miscellaneous	36	1,782,000	197,987	197,987	11%
Total		<u>57,472,163</u>	<u>631,078</u>	<u>631,078</u>	1%

Expenditures		Annual			% Budget Spent
		2025 Budget	Actual MTD 1/31/2025	Actual YTD 1/31/2025	
Personal Services & Benefits	41	40,442,077	3,947,437	3,947,437	10%
Supplies	42	1,617,766	53,512	53,512	3%
Other Services and Charges	43	18,429,202	403,833	403,833	2%
Capital Outlay	44	3,291,311	3,048	3,048	0%
Total		<u>63,780,355</u>	<u>4,407,830</u>	<u>4,407,830</u>	7%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended January 31, 2025**



Major Expenditures



Indianapolis-Marion County Public Library
Fund 101- Operating Fund - Detailed Income Statement
Month Ended January 31, 2025

		Original Budget	Revised Budget	MTD	YTD	P.O.
REVENUE						
TAXES						
311000	PROPERTY TAX	53,820,214	53,820,214	-	-	-
311300	PROPERTY TAX CAPS	(7,137,088)	(7,137,088)	-	-	-
TAXES Total		46,683,126	46,683,126	-	-	-
INTERGOVERNMENTA						
332200	E-RATE REVENUE	240,000	240,000	-	-	-
335100	FINANCIAL INSTITUTION TAX REV	415,606	415,606	-	-	-
335200	LICENSE EXCISE TAX REVENUE	2,995,269	2,995,269	-	-	-
335400	LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	321,215	-
335500	COUNTY OPTION INCOME TAX	610,020	610,020	55,936	55,936	-
335700	COMMERCIAL VEHICLE TAX REVENUE	302,286	302,286	-	-	-
339000	IN LIEU OF PROP. TAX	21,672	21,672	-	-	-
INTERGOVERNMENTA		8,439,437	8,439,437	377,151	377,151	-
CHARGES FOR						
347601	PUBLIC PRINTING REVENUE	350,000	350,000	27,872	27,872	-
347602	FAX TRANSMISSION REVENUE	50,000	50,000	2,717	2,717	-
347603	PROCTORING EXAMS	1,500	1,500	25	25	-
347604	PLAC CARD DISTRIBUTION REVENUE	-	-	-	-	-
347605	USAGE FEE REVENUE	9,000	9,000	7,520	7,520	-
347606	SET-UP & SERVICE - TAXABLE	18,000	18,000	2,250	2,250	-
347607	SET-UP & SERVICE - NON-TAXABLE	8,000	8,000	-	-	-
347608	SECURITY SERVICES REVENUE	22,000	22,000	1,500	1,500	-
347609	EVENT SECURITY	-	-	-	-	-
347620	CAFE REVENUE	-	-	5,722	5,722	-
347621	CATERING REVENUE	-	-	-	-	-
CHARGES FOR		458,500	458,500	47,606	47,606	-
FINES						
351200	FINES	100,000	100,000	7,419	7,419	-
351201	OTHER CARD REVENUE	1,100	1,100	330	330	-
351202	HEADSET REVENUE	4,000	4,000	370	370	-
351203	USB REVENUE	3,000	3,000	178	178	-
351204	LIBRARY TOTES	1,000	1,000	37	37	-
FINES Total		109,100	109,100	8,334	8,334	-
MISCELLANEOUS						
360000	MISCELLANEOUS REVENUE	10,000	10,000	3,989	3,989	-
360001	REVENUE ADJUSTMENT	-	-	-	-	-
361000	INTEREST INCOME	1,200,000	1,200,000	163,799	163,799	-
362000	FACILITY RTL REV - TAXABLE	225,000	225,000	24,999	24,999	-
362001	FACILITY RENTAL REV - NONTAX	44,000	44,000	3,400	3,400	-
362002	EQUIPMENT RENTAL REV - TAXABLE	12,000	12,000	1,800	1,800	-
362003	EQUIPMENT RENTAL REV - NONTAX	3,000	3,000	-	-	-
367004	OTHER GRANTS	225,000	225,000	-	-	-
MISCELLANEOUS		1,719,000	1,719,000	197,987	197,987	-
OTHER FINANCING						
392100	SALE OF SURPLUS PROPERTY	12,000	12,000	-	-	-
396000	REFUNDS	1,000	1,000	-	-	-
399000	REIMBURSEMENT FOR SERVICES	50,000	50,000	-	-	-
399001	INSURANCE REIMBURSEMENTS	-	-	-	-	-
OTHER FINANCING		63,000	63,000	-	-	-
REVENUE Total		57,472,163	57,472,163	631,078	631,078	-
EXPENSE						
PERSONAL SERVICES						
411000	SALARIES APPOINTED STAFF	25,262,386	25,262,407	2,709,821	2,709,821	-
412000	SALARIES HOURLY STAFF	2,206,826	2,206,826	155,912	155,912	-
413000	WELLNESS	60,000	61,875	3,514	3,514	13,901
413001	LONG TERM DISABILITY INSURANCE	55,500	55,500	-	-	-
413002	EMPLOYEE ASSISTANCE PROGRAM	20,000	20,000	-	-	19,200
413003	TUITION ASSISTANCE	60,000	60,000	7,564	7,564	-
413004	SALARY ADJUSTMENT	600,000	600,000	-	-	-
413100	FICA AND MEDICARE	2,144,316	2,144,316	209,723	209,723	-
413300	PERF/INPRS	3,669,079	3,669,079	252,377	252,377	-
413400	UNEMPLOYMENT COMPENSATION	20,500	20,500	-	-	-
413500	MEDICAL & DENTAL INSURANCE	6,306,573	6,306,573	608,527	608,527	-

413600	GROUP LIFE INSURANCE	35,000	35,000	-	-	-
PERSONAL SERVICES		40,440,180	40,442,077	3,947,437	3,947,437	33,101
SUPPLIES						
421500	OFFICE SUPPLIES - FAC/PURCH	720,000	744,308	4,520	4,520	24,504
421600	LIBRARY SUPPLIES	100,000	118,860	15,713	15,713	6,510
421700	DEPARTMENT OFFICE SUPPLIES	367,706	371,019	29,901	29,901	4,715
422210	GASOLINE	20,000	20,000	-	-	18,800
422250	UNIFORMS	14,500	18,009	-	-	3,509
422310	CLEANING & SANITATION	180,000	185,570	3,378	3,378	22,652
429001	NON CAPITAL FURNITURE & EQUIP	160,000	160,000	-	-	-
SUPPLIES Total		1,562,206	1,617,766	53,512	53,512	80,690
OTHER SERVICES AND						
431100	LEGAL SERVICES	400,000	430,000	-	-	30,000
431500	CONSULTING SERVICES	537,200	559,939	14,605	14,605	70,369
432100	FREIGHT & EXPRESS	12,184	12,184	807	807	-
432200	POSTAGE	65,000	65,000	-	-	-
432300	TRAVEL	30,500	30,500	815	815	-
432400	DATA COMMUNICATIONS	296,876	329,806	19,168	19,168	18,979
432401	CELLULAR PHONE	21,330	21,330	1,365	1,365	-
432500	CONFERENCES	135,060	135,260	2,434	2,434	200
432501	IN HOUSE CONFERENCE	280,000	280,000	10,975	10,975	-
432502	STAFF DAY CONFERENCES	10,000	10,000	-	-	-
433100	OUTSIDE PRINTING	141,560	142,998	9,444	9,444	525
433200	PUBLICATION OF LEGAL NOTICES	2,950	2,950	72	72	-
434100	WORKER'S COMPENSATION	107,000	132,633	-	-	25,633
434200	PACKAGE	260,000	318,413	-	-	58,413
434201	EXCESS LIABILITY	28,000	34,346	-	-	6,346
434202	AUTOMOBILE	30,000	37,023	-	-	7,023
434500	OFFICIAL BONDS	2,400	2,400	-	-	-
434501	PUBLIC OFFICIALS & EE LIAB	17,000	17,000	-	-	-
434502	BROKERAGE FEE	25,000	31,105	-	-	6,105
435100	ELECTRICITY	1,144,800	1,283,161	68,338	68,338	950,000
435200	NATURAL GAS	115,000	131,427	19,625	19,625	100,000
435300	HEAT/STEAM	260,000	325,749	37,591	37,591	250,000
435400	WATER	67,725	69,477	7,830	7,830	55,000
435401	COOLING/CHILLED WATER	520,000	520,000	38,039	38,039	475,000
435500	STORMWATER	31,304	31,473	113	113	694
435900	SEWAGE	109,200	152,533	7,858	7,858	66,562
436100	REP & MAINT-STRUCTURE	1,040,000	1,173,389	-	-	424,168
436101	ELECTRICAL	260,000	276,687	-	-	249,459
436102	PLUMBING	78,000	81,199	3,321	3,321	28,820
436103	PEST SERVICES	41,600	44,070	1,367	1,367	23,169
436104	ELEVATOR SERVICES	130,000	144,130	-	-	86,095
436110	CLEANING SERVICES	1,795,000	1,959,547	350	350	584,197
436200	REP & MAINT-EQUIPMENT	156,000	171,905	-	-	41,199
436201	REP & MAINT-HEATING & AIR	442,000	499,928	-	-	242,659
436202	REP & MAINT-AUTO	52,000	52,000	-	-	9,106
436203	REP & MAINT-COMPUTERS	759,000	1,073,639	41,600	41,600	317,874
437200	EQUIPMENT RENTAL	68,660	68,660	8,590	8,590	42,170
437300	REAL ESTATE RENTAL	33,438	33,438	12,571	12,571	-
439100	CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-
439600	TRASH REMOVAL	88,400	88,400	8,269	8,269	-
439601	SNOW REMOVAL	286,000	286,000	-	-	233,612
439602	LAWN & LANDSCAPING	286,000	291,045	-	-	180,965
439800	DUES & MEMBERSHIPS	69,340	70,015	165	165	675
439901	COMPUTER SERVICES	527,500	538,628	14,858	14,858	10,088
439902	PAYROLL SERVICES	135,000	135,000	10,308	10,308	-
439903	SECURITY SERVICES	840,000	841,152	744	744	72,897
439904	BANK FEES/CREDIT CARD FEES	43,000	43,000	2,392	2,392	-
439905	OTHER CONTRACTUAL SERVICES	920,845	1,029,744	42,452	42,452	227,477
439906	RECRUITMENT EXPENSES	30,160	30,160	466	466	-
439907	EVENTS & PR	104,580	111,080	-	-	15,744
439910	PROGRAMMING	138,640	186,984	4,044	4,044	57,850
439911	PROGRAMMING-JUV.	156,600	193,540	13,258	13,258	28,482
439913	PROGRAMMING EXHIBITS - CENTRAL	3,000	3,000	-	-	-
439930	MATERIALS CONTRACTUAL	3,742,786	3,856,153	-	-	113,367
451100	AUDIT FEES	15,000	15,000	-	-	-
452000	TRANSFERS IN/OUT	-	-	-	-	-
452002	TRANSFERS IN/OUT	-	-	-	-	-
OTHER SERVICES AND		16,917,638	18,429,202	403,833	403,833	5,110,922
CAPITAL						
445100	CAPITAL - FURNITURE	15,000	15,000	-	-	-
445301	COMPUTER EQUIPMENT	-	-	-	-	-
449000	BOOKS & MATERIALS	3,167,625	3,276,311	3,048	3,048	108,686
449200	ART & EXHIBITS	-	-	-	-	-
CAPITAL Total		3,182,625	3,291,311	3,048	3,048	108,686

EXPENSE Total	62,102,650	63,780,355	4,407,830	4,407,830	5,333,400
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**Available
Budget**

53,820,214
(7,137,088)
46,683,126

240,000
415,606
2,995,269
3,533,369
554,084
302,286
21,672
8,062,286

322,128
47,283
1,475
-
1,480
15,750
8,000
20,500
-
(5,722)
-
410,894

92,581
770
3,630
2,822
963
100,766

6,011
-
1,036,201
200,001
40,600
10,200
3,000
225,000
1,521,013

12,000
1,000
50,000
-
63,000

56,841,085

22,552,586
2,050,915
44,461
55,500
800
52,436
600,000
1,934,593
3,416,702
20,500
5,698,046

35,000
36,461,539

715,283
96,636
336,403
1,200
14,500
159,540
160,000
1,483,563

400,000
474,965
11,377
65,000
29,685
291,659
19,965
132,626
269,025
10,000
133,029
2,879
107,000
260,000
28,000
30,000
2,400
17,000
25,000
264,824
11,802
38,158
6,647
6,961
30,667
78,113
749,222
27,228
49,058
19,534
58,035
1,375,000
130,706
257,269
42,894
714,166
17,901
20,867
25,000
80,131
52,388
110,080
69,175
513,682
124,692
767,511
40,608
759,815
29,694
95,336
125,090
151,800
3,000
3,742,786
15,000

-
12,914,447

15,000
-
3,164,577
-
3,179,577

54,039,126

Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2025

	Actual January	Projected February	Projected March	Projected April	Projected May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	2025 Budget	Variance
Beginning Balance	\$ 45,380,780	\$ 41,604,333	\$ 37,011,227	\$ 32,786,831	\$ 30,037,277	\$ 46,571,972	\$ 43,846,235	\$ 39,478,129	\$ 34,885,023	\$ 30,291,917	\$ 26,067,521	\$ 23,317,966	\$ 45,380,780	\$ 45,380,780	
Receipts:															
PROPERTY TAX	311000	-	-	368,710	1,843,552	21,127,801	-	-	-	368,710	1,843,552	21,130,801	46,683,126	46,683,126	-
PROPERTY TAX CAPS	311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	332200	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	220,000	240,000	(20,000)
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	207,756	-	-	-	-	-	207,756	415,512	415,606	(94)
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,497,635	-	-	-	-	-	1,497,635	2,995,269	2,995,269	-
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,580	3,854,584	(4)
COUNTY OPTION INCOME TAX	335500	55,936	50,835	50,835	50,835	50,835	50,835	50,835	50,835	50,835	50,835	50,835	615,121	610,020	5,101
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	151,143	-	-	-	-	-	151,143	302,286	302,286	-
IN LIEU OF PROP. TAX	339000	-	-	-	-	10,836	-	-	-	-	-	10,836	21,672	21,672	-
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE	347601	27,872	29,167	29,167	29,167	29,167	29,167	29,167	29,167	29,167	29,167	29,167	348,705	350,000	(1,295)
FAX TRANSMISSION REVENUE	347602	2,717	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	48,550	50,000	(1,450)
PROCTORING EXAMS	347603	25	125	125	125	125	125	125	125	125	125	125	1,400	1,500	(100)
PLAC CARD DISTRIBUTION REVENUE	347604	-	4,767	4,767	4,767	4,767	4,767	4,767	4,767	4,767	4,767	4,767	52,433	-	52,433
USAGE FEE REVENUE	347605	7,520	750	750	750	750	750	750	750	750	750	750	15,770	9,000	6,770
SET-UP & SERVICE - TAXABLE	347606	2,250	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,750	18,000	750
SET-UP & SERVICE - NON-TAXABLE	347607	-	667	667	667	667	667	667	667	667	667	667	7,333	8,000	(667)
SECURITY SERVICES REVENUE	347608	1,500	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	21,667	22,000	(333)
EVENT SECURITY	347609	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	347620	5,722	1,415	1,415	1,415	1,415	1,415	1,415	1,415	1,415	1,415	1,415	21,285	-	21,285
CATERING REVENUE	347621	-	6,833	6,833	6,833	6,833	6,833	6,833	6,833	6,833	6,833	6,833	75,161	-	75,161
FINES	351200	7,419	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	99,086	100,000	(914)
OTHER CARD REVENUE	351201	330	92	92	92	92	92	92	92	92	92	92	1,338	1,100	238
HEADSET REVENUE	351202	370	333	333	333	333	333	333	333	333	333	333	4,037	4,000	37
USB REVENUE	351203	178	250	250	250	250	250	250	250	250	250	250	2,928	3,000	(72)
LIBRARY TOTES	351204	37	83	83	83	83	83	83	83	83	83	83	954	1,000	(46)
MISCELLANEOUS REVENUE	360000	3,989	833	833	833	833	833	833	833	833	833	833	13,156	10,000	3,156
REVENUE ADJUSTMENT	360001	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTEREST INCOME	361000	163,799	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,263,799	1,200,000	63,799
FACILITY RTL REV - TAXABLE	362000	24,999	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	231,249	225,000	6,249
FACILITY RENTAL REV - NONTAX	362001	3,400	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	43,733	44,000	(267)
EQUIPMENT RENTAL REV - TAXABLE	362002	1,800	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,800	12,000	800
EQUIPMENT RENTAL REV - NONTAX	362003	-	250	250	250	250	250	250	250	250	250	250	2,750	3,000	(250)
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	367004	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFER IN	391000	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
SALE OF SURPLUS PROPERTY	392100	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	11,000	12,000	(1,000)
REFUNDS	396000	-	83	83	83	83	83	83	83	83	83	83	917	1,000	(83)
REIMBURSEMENT FOR SERVICES	399000	-	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	45,833	50,000	(4,167)
INSURANCE REIMBURSEMENTS	399001	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	631,078	582,114	950,825	2,425,666	21,709,915	2,449,484	807,114	582,114	582,114	950,825	2,425,666	23,580,285	57,677,200	57,472,163	205,037
Expenditures:															
PERSONAL SERVICES & BENEFITS	41	3,947,437	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	41,017,602	40,442,077	(575,525)
SUPPLIES	42	53,512	130,184	130,184	130,184	130,184	130,184	130,184	130,184	130,184	130,184	130,184	1,485,532	1,617,766	(132,234)
OTHER SERVICES AND CHARGES	43	403,833	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	15,911,666	18,429,202	2,517,536
CAPITAL OUTLAY (Including Books & Collection Materials)	44	3,048	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	2,920,454	3,291,311	370,857
Total Expenditures	4,407,830	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	61,335,254	63,780,355	2,445,102
Change in Payables/Petty Cash/Correction*	305												305		
Transfer Out (Rainy Day Fund/URF)															
Ending Balance	\$ 41,604,333	\$ 37,011,227	\$ 32,786,831	\$ 30,037,277	\$ 46,571,972	\$ 43,846,235	\$ 39,478,129	\$ 34,885,023	\$ 30,291,917	\$ 26,067,521	\$ 23,317,966	\$ 41,723,031	\$ 41,723,031	\$ 39,072,588	

**Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended January 31, 2025**

FUND	CASH AND INVESTMENTS 12/31/2024	RECEIPTS	DISBURSEMENTS	CASH AND INVESTMENTS 12/31/2024
101 Total Operating	45,380,780	631,078	4,407,525	41,604,333
104 Total Fines	11,281	43,964	43,964	11,281
226 Total Parking Garage	705,929	14,577	8,505	712,001
230 Total Grant	214,520	668	-	215,188
245 Total Rainy Day	8,172,504	28,038	-	8,200,542
270 Total Shared System	426,469	18,104	14,723	429,851
276 Total Cares Grant Fund	-	-	-	-
321 Total BIRF 2	3,200,060	644	1,875	3,198,829
471 Total Library Improvement Reserve Fund	2,878,247	10,571	-	2,888,818
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	208,491	-	-	208,491
480 Total 2018 BBond - West Perry Branch	-	-	-	-
481 Total 2019 Bond - LAW WAY Renovation	-	-	-	-
482 Total 2020 Bond - Fac Renov Equip Acq	1,090,973	-	-	1,090,973
483 Total 2021A Bond Glendale BR	855,758	2,596	61,755	796,599
484 Total 2021B Bond FT Harrison BR	1,044,388	3,280	7,675	1,039,992
485 Total 2021C Bond Energy Cons	3,738,754	11,526	66,320	3,683,960
486 Total 202c Bond Energy Cons LT MT	3,082,990	9,507	18,382	3,074,115
487 Total 2023A Bond Curve Renovation	5,794,001	17,760	134,512	5,677,249
488 Total 2023B Bond Nora & FAC Proj	2,305,717	5,875	181,900	2,129,693
489 Total 2023C Bond Pike Renov	3,638,069	10,778	997,490	2,651,357
490 Total 2024 Bond	6,265,658	19,340	-	6,284,998
701 Total Self-Insurance Fund	1,261,986	375,500	-	1,637,486
800 Total Gift	1,895,796	122,354	12,002	2,006,148
806 Total Payroll Liabilities	41,869	213,554.41	149,096.77	106,326
812 Total Foundation Agency Fund	1,713	427.97	0.00	2,141
813 Total Staff Association Agency Fund	31	0	0	31
814 Total Sales Tax Agency Fund	275	2158.4	275.04	2,158
815 Total PLAC Card Revenue Agency Fund	17,633	4410	0.00	22,043
99 Total CAFR GOVERNMENT - WIDE	-	-	-	-
Grand Total	92,233,891	1,546,710	6,105,999	87,674,601

**Status of the Treasury
Investment Report
Month Ended January 31, 2025**

Chase Savings Account

	Balance January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 7,614,560	\$ 24,215
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 445,134	\$ 1,413
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 440,259	\$ 1,398
Gift Fund	\$ 17,043	\$ 668
2021A Bond (Glendale)	\$ 527,723	\$ 1,675
2021B Bond (Fort Harrison)	\$ 693,556	\$ 2,202
Total Chase Savings Account	\$ 9,945,055	\$ 31,571

The average savings account rate for January was 3.75%

Previous Month's Chase Savings Account Activity

	Balance December 31, 2024	Interest Earned December 31, 2024
Operating Fund	\$ 7,590,345	\$ 27,215
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 443,721	\$ 1,588
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 438,862	\$ 1,571
Gift Fund	\$ 16,375	\$ 751
2021A Bond (Glendale)	\$ 526,047	\$ 1,883
2021B Bond (Fort Harrison)	\$ 691,355	\$ 2,474
Total Chase Savings Account	\$ 9,913,484	\$ 35,482

The average savings account rate for December was 3.90%

Fifth Third Bank Investment Account

	Balance January 31, 2025	Interest Earned January 31, 2025
Library Improvement Reserve Fd	\$ 2,419,493	\$ 9,126
Rainy Day Fund	\$ 3,754,614	\$ 14,162
Total Fifth Third Bank	\$ 6,174,107	\$ 23,289

The average 5/3 investment account rate for January was 4.53%

Previous Month's Fifth Third Bank Investment Account

	Balance December 31, 2024	Interest Earned December 31, 2024
Library Improvement Reserve Fd	\$ 2,410,367	\$ 9,139
Rainy Day Fund	\$ 3,740,451	\$ 14,182
Total Fifth Third Bank	\$ 6,150,818	\$ 23,321

The average 5/3 investment account rate for December was 4.56%

Hoosier Fund Account Income

	Balance January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 9,947,752	\$ 38,209
Rainy Day Fund	\$ 203,223	\$ 777
Bond & Interest Redemption Fd 2	\$ 44,813	\$ -
Total Hoosier Fund Account	\$ 10,195,789	\$ 38,986

The average Hoosier Fund account rate for January was 4.52%

Previous Month's Hoosier Fund Account Income

	Balance December 31, 2024	Interest Earned December 31, 2024
Operating Fund	\$ 9,909,543	\$ 39,697
Rainy Day Fund	\$ 202,446	\$ 807
Bond & Interest Redemption Fd 2	\$ 44,813	\$ -
Total Hoosier Fund Account	\$ 10,156,803	\$ 40,504

The average Hoosier Fund account rate for December was 4.71%

TrustIndiana

	Balance January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 7,743,724	\$ 30,832
Bond & Interest Redemption Fd 2	\$ 541,148	\$ -
Total TrustIndiana Account	\$ 8,284,873	\$ 30,832

The average Trust Indiana account rate for January was 4.39%

Previous Month's TrustIndiana

	Balance December 31, 2024	Interest Earned December 31, 2024
Operating Fund	\$ 7,712,892	\$ 32,104
Bond & Interest Redemption Fd 2	\$ 541,148	\$ -
Total TrustIndiana Account	\$ 8,254,040	\$ 32,104

The average Trust Indiana account rate for December was 4.60%

U. S. Bank

	Balance January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 5,332,289	\$ 8,326
Total U. S. Bank	\$ 5,332,289	\$ 8,326

The average U. S. Bank account rate for January was 1.70%

Previous Month's U.S. Bank

	Balance December 31, 2024	Interest Earned December 31, 2024
Operating Fund	\$ 5,323,963	\$ 8,623
Total U. S. Bank	\$ 5,323,963	\$ 8,623

The average U. S. Bank account rate for December was 1.90%

Chase Gift Fund Account Interest

	YTD Interest January 31, 2025	Interest Earned January 31, 2025
Gift Fund	\$ 6,395	\$ 6,395
Total Chase Gift Fund Account Interest	\$ 6,395	\$ 6,395

The average Chase Gift Fund Account Interest account rate for January was 3.75%

Previous Month's Chase Gift Fund Interest

	YTD Interest December 31, 2024	Interest Earned December 31, 2024
Gift Fund	\$ 7,646	\$ 7,646
Total Chase Gift Fund Account Interest	\$ 7,646	\$ 7,646

The average Chase Gift Fund Account Interest account rate for December was 3.97%

Chase Sweep Account Interest

	YTD Interest January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 62,217	\$ 62,217
Parking Garage	\$ 832	\$ 832
Rainy Day Fund	\$ 11,701	\$ 11,701
LIRF Fund	\$ 1,444	\$ 1,444
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 644	\$ 644
2021A Bond (Glendale)	\$ 921	\$ 921
2021B Bond (Fort Harrison)	\$ 1,078	\$ 1,078
2021C Bond (Multiple Projects)	\$ 11,526	\$ 11,526
2022 Bond (Multiple Projects)	\$ 9,507	\$ 9,507
2023A Bond (Curve & Others)	\$ 17,760	\$ 17,760
2023B Bond (Nora & Others)	\$ 5,875	\$ 5,875
2023C Bond (Pike & Others)	\$ 10,778	\$ 10,778
2024 Bond (Multiple Projects)	\$ 19,340	\$ 19,340
Total Chase Sweep Account Interest	\$ 153,622	\$ 153,622

The average Chase Sweep account rate for January was 3.81%

Previous Month's Chase Sweep Account Interest

	YTD Interest December 31, 2024	Interest Earned December 31, 2024
Operating Fund	\$ 466,229	\$ 62,666
Parking Garage	\$ 10,153	\$ 805
Rainy Day Fund	\$ 145,011	\$ 11,212
LIRF Fund	\$ 17,900	\$ 1,384
Bond & Interest Redemption Fd	\$ 6,778	\$ -
Bond & Interest Redemption Fd 2	\$ 5,583	\$ 665
2021A Bond (Glendale)	\$ 9,032	\$ 980
2021B Bond (Fort Harrison)	\$ 12,539	\$ 1,076
2021C Bond (Multiple Projects)	\$ 155,796	\$ 11,559
2022 Bond (Multiple Projects)	\$ 148,411	\$ 9,316
2023A Bond (Curve & Others)	\$ 232,511	\$ 17,383
2023B Bond (Nora & Others)	\$ 168,152	\$ 5,996
2023C Bond (Pike & Others)	\$ 204,626	\$ 10,646
2024 Bond (Multiple Projects)	\$ 55,075	\$ 18,503
Total Chase Sweep Account Interest	\$ 1,637,797	\$ 152,191

The average Chase Sweep account rate for December was 3.97%

Indianapolis-Marion County Public Library
Fund 321 - Bond and Interest Fund - Detailed Income Statement
Month Ended January 31, 2025

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	19,020,217	19,020,217	-	-	-	19,020,217
Property Taxes Total	19,020,217	19,020,217	-	-	-	19,020,217
Intergovernmental						
335100 FINANCIAL INSTITUTION T	91,484	91,484	-	-	-	91,484
335200 LICENSE EXCISE TAX REVE	800,766	800,766	-	-	-	800,766
335700 COMMERCIAL VEHICLE TAX	102,395	102,395	-	-	-	102,395
339000 IN LIEU OF PROP. TAX	4,000	4,000	-	-	-	4,000
Intergovernmental Total	998,645	998,645	-	-	-	998,645
Miscellaneous						
361000 INTEREST INCOME	-	-	644	644	-	(644)
Miscellaneous Total	-	-	644	644	-	(644)
REVENUES Total	20,018,862	20,018,862	644	644	-	20,018,218
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	10,000	10,000	1,875	1,875	-	8,125
438100 PRINCIPAL	20,282,278	20,282,278	-	-	-	20,282,278
438200 INTEREST	1,472,278	1,472,278	-	-	-	1,472,278
Other Services and Charges Total	21,764,556	21,764,556	1,875	1,875	-	21,762,681
EXPENSES Total	21,764,556	21,764,556	1,875	1,875	-	21,762,681

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended January 31, 2025

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	28,038	28,038	-	(28,038)
MISCELLANEOUS Total	-	-	28,038	28,038	-	(28,038)
OTHER FINANCING SRCS						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	-	-	-
OTHER FINANCING SRCS Total	-	-	-	-	-	-
REVENUE Total	-	-	28,038	28,038	-	(28,038)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	-	-	-	-	-	-
431200 ENGINEERING & ARCHITECTURAL	-	-	-	-	-	-
431500 CONSULTING SERVICES	500,000	500,000	-	-	-	500,000
438400 ISSUANCE COSTS	-	-	-	-	-	-
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	500,000	500,000	-	-	-	500,000
CAPITAL						
441000 LAND	-	-	-	-	-	-
443500 BUILDING	500,000	500,000	-	-	-	500,000
CAPITAL Total	500,000	500,000	-	-	-	500,000
EXPENSE Total	1,000,000	1,000,000	-	-	-	1,000,000

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended January 31, 2025

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	10,571	10,571	-	(10,571)
MISCELLANEOUS Total	-	-	10,571	10,571	-	(10,571)
REVENUE Total	-	-	10,571	10,571	-	(10,571)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	125,000	125,000	-	-	-	125,000
CAPITAL Total	125,000	125,000	-	-	-	125,000
EXPENSE Total	125,000	125,000	-	-	-	125,000

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended January 31, 2025

	MTD	YTD
REVENUE		
MISCELLANEOUS		
332205 EMERGENCY CONNECTIVITY FUND	-	-
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	-
334752 GRANTS - IMLS FEDERAL FUNDED	-	-
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	7,063	7,063
367000 FOUNDATION CONTRIBUTION	115,959	115,959
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	-	-
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
MISCELLANEOUS Total	123,022	123,022
REVENUE Total	123,022	123,022
EXPENSE		
00005000 - OPEN FOR ADJUSTMENTS	-	-
00025001 - COLLEGE UNRESTRICTED GIFT	-	-
00035001 - GLENDALE UNRESTRICTED GIFT	15	15
00045001 - IRVINGTON UNRESTRICTED GIFT	-	-
00125001 - HAUGHVILLE UNRESTRICTED GIFT	-	-
00135001 - LAWRENCE UNRESTRICTED GIFTS	-	-
00145001 - NORA UNRESTRICTED GIFTS	227	227
00195001 - WAYNE UNRESTRICTED GIFTS	-	-
00205001 - W. INDIANAPOLIS UNRESTRICTED GIFTS	204	204
00295001 - W. PERRY UNRESTRICTED GIFTS	-	-
00405001 - CEO UNRESTRICTED GIFTS	2,671	2,671
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	-	-
24015013 - COFFEE AND CONVERSATIONS	-	-
24015014 - CENTRAL EXHIBITS 2024	900	900
24015029 - CULTURE HISTORY AND SOCIETY	-	-
24015032 - CBLC 7TH ANNIVERSARY	500	500
24255043 - SRP SUMMER GROUP BOOK COLLECTION	72	72
24285011 - YOUNG SCIENTISTS (BEECH GROVE)	-	-
24455015 - WORLD LANGUAGE BOOK CLUB	-	-

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended January 31, 2025

	MTD	YTD
24455028 - TEEN COMMUNITY BOOK CLUB	4,324	4,324
24455029 - TEEN ZONE PDA	-	-
24455035 - YA AUTHOR VISITS	-	-
24455041 - ADULT ART PROGRAM	-	-
24455042 - CONVERSATION CIRCLES	225	225
24455045 - PATHWAY TO LITERACY	-	-
24455047 - INTERNATIONAL FESTIVALS AND CELEBRA	-	-
24455048 - READING READY TIME	-	-
24455050 - BILINGUAL FINANCIAL LITERACY	200	200
24455053 - EARLY CHILDHOOD EDUCATORS WORKSHOP	139	139
24455055 - REACH OUT AND READ DIA DE LOS NINOS	-	-
24455056 - BILINGUAL STORYTIME	-	-
24455061 - WORLD LANGUAGE COMPUTER CLASSES	-	-
24455063 - CONCERT SERIES	1,090	1,090
24475013 - LILLIAN CHILDRESS HALL SCHOLORSHIP	-	-
25015033 - CBLC UMBRELLA CAP	275	275
25455010 - MEET THE ARTIST 2025	1,160	1,160
EXPENSE Total	12,002	12,002

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended January 31, 2025

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	135,000	135,000	11,097	11,097	-	123,903
347611 EVENTS PARKING	12,000	12,000	1,200	1,200	-	10,800
CHARGES FOR SERVICES Total	147,000	147,000	12,297	12,297	-	134,703
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	500	500	-	-	-	500
360001 REVENUE ADJUSTMENT	-	-	35	35	-	(35)
361000 INTEREST INCOME	26,000	26,000	2,245	2,245	-	23,755
MISCELLANEOUS Total	26,500	26,500	2,280	2,280	-	24,220
REVENUE Total	173,500	173,500	14,577	14,577	-	158,923
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,000	2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH	2,200	2,200	163	163	-	2,037
422600 UNIFORMS	200	200	-	-	-	200
422310 CLEANING & SANITATION	500	500	-	-	-	500
SUPPLIES Total	4,900	4,900	163	163	-	4,737
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	1,250	1,250	-	-	-	1,250
431200 ENGINEERING & ARCHITECTURAL	9,000	9,000	-	-	-	9,000
431500 CONSULTING SERVICES	2,500	5,415	-	-	2,915	2,500
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	1,000	1,000	-	11,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	3,000	3,000	215	215	-	2,785
434201 EXCESS LIABILITY	5,400	5,400	426	426	-	4,974
436100 REP & MAINT-STRUCTURE	7,100	7,100	-	-	-	7,100
436110 CLEANING SERVICES	15,900	15,900	867	867	-	15,033
436200 REP & MAINT-EQUIPMENT	4,000	4,000	525	525	-	3,475
436201 REP & MAINT-HEATING & AIR	30,000	31,500	-	-	1,500	30,000
439904 BANK FEES/CREDIT CARD FEES	9,000	9,000	795	795	-	8,205
439905 OTHER CONTRACTUAL SERVICES	66,700	68,860	4,515	4,515	2,160	62,185
OTHER SERVICES AND CHARGES TOTAL	165,950	172,525	8,342	8,342	6,575	157,608
CAPITAL						
445300 CAPITAL - EQUIPMENT	5,000	5,000	-	-	-	5,000
CAPITAL Total	5,000	5,000	-	-	-	5,000
EXPENSE Total	170,850	182,425	8,505	8,505	6,575	167,345

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended January 31, 2025

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	18,104	18,104	-	(18,104)
CHARGES FOR SERVICES Total	-	-	18,104	18,104	-	(18,104)
REVENUE Total	-	-	18,104	18,104	-	(18,104)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	125,703	125,703	6,424	6,424		119,279
413100 FICA AND MEDICARE	9,617	9,617	3,895	3,895		5,722
413300 PERF/INPRS	10,919	10,919	193	193		10,726
PERSONAL SERVICES Total	146,239	146,239	10,512	10,512	-	135,727
SUPPLIES						
421600 LIBRARY SUPPLIES	5,000	5,681	681	681	972	4,028
SUPPLIES Total	5,000	5,681	681	681	972	4,028
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	1,000	1,000				1,000
432300 TRAVEL		-				-
432501 IN HOUSE CONFERENCE		-				-
439901 COMPUTER SERVICES	18,676	20,233			1,557	18,676
439905 OTHER CONTRACTUAL SERVICES	5,000	8,931	3,531	3,531	401	5,000
439907 EVENTS & PR	3,900	3,900				3,900
439909 REIMBURSEMENT FOR SERVI	35,000	35,000				35,000
439930 MATERIALS CONTRACTUAL	1,000	1,000				1,000
OTHER SERVICES AND CHARGES TOTAL	64,576	70,064	3,531	3,531	1,958	64,576
EXPENSE Total	215,815	221,984	14,723	14,723	2,930	204,331

**Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended January 31, 2025**

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	208,491.25
Fund 482 - Restricted - Multiple Projects 2	1,090,972.99
Fund 483 - Restricted - Glendale Project	696,576.34
Fund 484 - Restricted - Fort Harrison Project	1,039,992.10
Fund 485 - Restricted - Multiple Projects 3	3,675,651.15
Fund 486 - Restricted - Multiple Projects 4	3,043,550.67
Fund 487 - Restricted - Curve & Other Projects	5,654,505.06
Fund 488 - Restricted - Nora Reno & Other Projects	1,788,636.38
Fund 489 - Restricted - Pike Reno & Other Projects	2,380,239.32
Fund 490 - Restricted - Multiple Projects 5	6,284,997.84
Total Construction Fund Cash Balances	<u>25,863,613.10</u>

Summary of Classifications

Total Restricted	25,863,613.10
Total Assigned	0.00
Total of All Classifications	<u>25,863,613.10</u>

Summary of Project Activity

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN POs</u>	<u>UNEXPENDED</u>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	0.00	0.00	4,791,508.75	148,150.42	60,340.83
* Fund 482 - Restricted - Multiple Projects 2	5,349,512.62	0.00	0.00	4,258,539.63	283,960.82	807,012.17
Fund 483 - Restricted - Glendale Project	15,785,218.19	61,755.33	61,755.33	15,088,641.85	114,539.34	582,037.00
Fund 484 - Restricted - Fort Harrison Project	14,503,635.58	7,675.00	7,675.00	13,463,643.48	12,280.57	1,027,711.53
Fund 485 - Restricted - Multiple Projects 3	5,728,537.46	66,320.21	66,320.21	2,052,886.31	1,052,869.93	2,622,781.22
Fund 486 - Restricted - Multiple Projects 4	5,718,362.59	18,381.68	18,381.68	2,674,811.92	502,244.76	2,541,305.91
Fund 487 - Restricted - Curve & Other Projects	6,334,224.79	146,485.72	146,485.72	679,719.73	4,907,947.33	746,557.73
Fund 488 - Restricted - Nora Reno & Other Projects	6,259,231.71	183,207.51	183,207.51	4,470,595.33	220,074.06	1,568,562.32
Fund 489 - Restricted - Pike Reno & Other Projects	6,300,339.14	1,037,360.28	1,037,360.28	3,920,099.82	354,950.62	2,025,288.70
Fund 490 - Restricted - Multiple Projects 5	6,419,897.11	0.00	0.00	134,899.27	0.00	6,284,997.84
Total Expenditures	<u>77,398,959.19</u>	<u>1,521,185.73</u>	<u>1,521,185.73</u>	<u>51,535,346.09</u>	<u>7,597,017.85</u>	<u>18,266,595.25</u>

	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
** Appropriated Interest Earnings - Fund 483	287,676.16	2,596.38	2,596.38	287,676.16	0.00
*** Appropriated Interest Earnings - Fund 484	206,128.88	3,279.71	3,279.71	206,128.88	0.00
Appropriated Interest Earnings - Fund 485	154,421.01	11,525.72	11,525.72	154,421.01	0.00
Appropriated Interest Earnings - Fund 486	144,905.99	9,506.52	9,506.52	144,905.99	0.00
Appropriated Interest Earnings - Fund 487	230,932.93	17,760.44	17,760.44	230,932.93	0.00
Appropriated Interest Earnings - Fund 488	155,939.85	5,875.47	5,875.47	155,939.85	0.00
Appropriated Interest Earnings - Fund 489	197,047.28	10,778.06	10,778.06	197,047.28	0.00
Appropriated Interest Earnings - Fund 490	74,414.13	19,339.58	19,339.58	74,414.13	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.

** Total interest went \$227,676.16 above estimated \$60,000.00 so added it to budget.

*** Total interest went \$146,128.88 above estimated \$60,000.00 so added it to budget.



Board Action Request

8a

To: IndyPL Board

Meeting Date: February 24, 2025

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 8-2025**
Approval to Award a Fixtures, Furniture, and Equipment Contract for the Central Library Learning Curve Renovation Shelving Project

Recommendation:

The IndyPL Facilities Committee recommends Board approval of the attached action (Resolution 8–2025) approval to award a Fixture, Furniture, and Equipment Contract for the Central Library Learning Curve Renovation Shelving Project to **KPC Architectural Products, Inc.**, Lexington, Kentucky for \$295,925.02.

Strategic/Fiscal Impact:

The total cost of \$594,809.07 for FF&E is within the total Project budget of \$750,000.

- Shelving: \$295,925.02
- Furniture: \$298,884.05

The work will be funded by the Project Bond Fund (Fund 489).

DEI Impact:

KPC Architectural Products, Inc. is a certified WBE vendor with a contract value representing 100.00% of the total award amount.

Background:

The bidding documents were prepared by IndyPL and krM Architecture+ to procure, provide and install the cantilevered metal shelving for the project in 3 phases.

The Project was bid and will be completed using the requirements of the Public Works Statute IC §36-1-12. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 8-2025 Approval to Award a Fixtures, Furniture, and Equipment Contract for the Central Library Learning Curve Renovation Shelving Project

Date: February 24, 2025

The Bidding Documents were issued to vendors on January 7, 2025.

IndyPL staff and the architect solicited open, competitive, and sealed public bid for the Shelving Project. Notice of the Project was posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors in the library shelving industry. The Notice to Bidders was emailed directly to these vendors and business development contacts:

Certification	Vendor
	Agati
	Business Furniture
WBE	Binford Group KI
	Krueger International
	Bradford Systems Spacesaver
	Circle Office Supplies
WBE	Commercial Office Environments
	DECO Associates - Estey/Tennsco
	Educational Furniture
WBE	Fineline Furniture
	Fleming Furniture Group
	Fluid Libraries - Palmieri Products
	Indoff
	Kentwood Office Furniture
	KMA
WBE	KPC Architectural Products - Estey/Tennsco
	Library Bureau Steel
	Office 360
MBE	Officeworks
	PC & A Business Environments
	RDS Office Furniture
	RH Contract
	RJE
WBE	Solutions + Design
	Spacesaver
	Workspace Technologies
	Office of Minority and Women Business Development
	Indy Black Chamber of Commerce
	State Minority and Women Business Enterprises
	Great Lakes Women's Business Council

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 8-2025 Approval to Award a Fixtures, Furniture, and Equipment Contract for the Central Library Learning Curve Renovation Shelving Project

Date: February 24, 2025

	Indy Chamber of Commerce
	National Association of Women Business Owners
	Mid-States Minority Suppliers
	Construct Connect
	Dodge Data and Analytics

Two (2) sealed bids were received at the Library Services Center by the deadline of 3:30 pm EST on February 4, 2025. Per Statute, the Bids were opened and read aloud publicly and via a virtual Teams Meeting. A tabulation of the bids is included below.

Vendor	KPC Architectural Products, Inc. (Estay /Tennsco)	Soudan Metals, DBA Steel Fab and Finish (Library Bureau Steel)
Lump Sum Bid	\$ 295,925.02	\$ 445,280.00
Addenda 1 and 2	X	X
Completion Time	X	X
Non-Collusion Affidavit	X	X
E-Verify Affidavit	X	X
Utilization Goals Plan	X	X
Vendor XBE Status	WBE	-
Self-Perform %	100%	100%
Proposed MBE Utilization %	0%	0%
Proposed WBE Utilization %	100%	0%
Proposed VBE Utilization %	0%	0%
Proposed DOBE Utilization %	0%	0%

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 8-2025 Approval to Award a Fixtures, Furniture, and Equipment Contract for the Central Library Learning Curve Renovation Shelving Project

Date: February 24, 2025

IndyPL and krM Architecture+ completed a detailed review of the bids. Review by the IndyPL Purchasing Manager determined the Application for MBE/WBE/VBE/DOBE Program Waiver was not required of the apparent low bidder.

KPC Architectural Products, Inc. is a company with the knowledge, experience, and resources to satisfactorily complete the work as described in the Bidding documents. They have recently successfully provided the shelving for the Fort Ben and Glendale Branch Projects.

The Project requires compliance with Requirements for Contactors on Public Works Projects IC §5-16-13 including, liability insurance, qualification, E-Verify, and records retention.

The Project also requires compliance with Requirements for Contactors on Public Works Projects IC §4-13-18 including contractor's drug testing of employees.



Board Resolution

8a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 8-2025

APPROVAL TO AWARD A FIXTURES, FURNITURE, AND EQUIPMENT CONTRACT FOR THE CENTRAL LIBRARY LEARNING CURVE RENOVATION SHELVING PROJECT

FEBRUARY 24, 2025

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the Strategic Plan of IndyPL; and

WHEREAS, IndyPL and the architect, krM Architecture+, have prepared specifications for the library shelving required for the Central Library Learning Curve Renovation Project; and

WHEREAS, IndyPL and the architect, have solicited open, public, and competitive bids for the library shelving required for the Central Library Learning Curve Renovation Project; and

WHEREAS, IndyPL received responsible and responsive bids pursuant to IC §36-1-12 from two (2) Vendors; and

WHEREAS, based on the review of the quotes, IndyPL and the architect have determined **KPC Architectural Products, Inc.**, Lexington, Kentucky, to be the lowest, responsive, and responsible bidder and recommends award of the contract to **KPC Architectural Products, Inc.**

IT IS THEREFORE RESOLVED the Central Library Learning Curve Renovation Project contract, as bid describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **KPC Architectural Products, Inc.** The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents dated January 7, 2025, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **KPC Architectural Products, Inc.** will be for the total cost of Two Hundred Ninety-Five Thousand Nine Hundred Twenty-Five Dollars and Two Cents (\$295,925.02) and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

RESOLUTION 8-2025
(Continued)

APPROVAL TO AWARD A FIXTURES, FURNITURE, AND
EQUIPMENT CONTRACT FOR THE
CENTRAL LIBRARY LEARNING CURVE RENOVATION
SHELVING PROJECT

FEBRUARY 24, 2025

AYE

NAY

Adopted this 24th day of February 2025.

ATTEST: _____
Secretary of the Board



Board Action Request

8b

To: IndyPL Board

Meeting Date: February 24, 2025

From: Facilities Committee

**Approved by
The Library Board:
Effective Date:**

**Subject: Resolution 9-2025
Approval to Award Fixtures, Furniture, and Equipment Contracts for the
Central Library Learning Curve Renovation Project**

Recommendation:

The IndyPL Board Facilities Committee recommends Board approval of the attached action (Resolution 9–2025) approval to award Fixtures, Furniture, and Equipment contracts for the Central Library Learning Curve Renovation Project to two (2) vendors, **Commercial Office Environments**, Indianapolis, Indiana for \$71,433.61, and **Officeworks Services LLC**, Fishers, Indiana for \$227,450.44.

Strategic/Fiscal Impact:

The total cost of \$594,809.07 for FF&E is within the total Project budget of \$750,000.
- Shelving: \$295,925.02
- Furniture: \$298,884.05
The work will be funded by the Project Bond Fund (Fund 489).

DEI Impact:

Commercial Office Environments is a City-certified WBE vendor with a contract value representing 100% of their total awarded amount.

Officeworks Services LLC is a City-certified MBE vendor with a contract value representing 100% of their total awarded amount.

XBE utilization for the total award is MBE 76.1%, WBE 23.9%, VBE 0%, DOBE 0%.

Board Action Request

RE: Facilities Committee, Item 8b

Resolution 9-2025 Approval to Award Fixtures, Furniture, and Equipment Contracts for the Central Library Learning Curve Renovation Project

Date: February 24, 2025

Background:

The bid documents were prepared by IndyPL and krM Architecture+ to procure, provide and install the fixtures, furniture, and library equipment (“FF&E”) for the renovated facility. The documents were structured to allow for a detailed line-item evaluation of the bids to award contracts to multiple vendors to achieve the best value for IndyPL.

The Project was bid and will be completed using the requirements of the Public Works Statute IC §36-1-12-4.7. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020.

The documents were issued to interest vendors and posted on our webpage on January 7, 2025.

IndyPL staff used our database to identify vendors and the Notice to Bidders was emailed directly to these vendors and business development contacts:

Certification	Vendor
	Agati
	Business Furniture
WBE	Binford Group KI
	Krueger International
	Bradford Systems Spacesaver
WBE	Commercial Office Environments
	DECO Associates - Estey/Tennsco
	Educational Furniture
WBE	Fineline Furniture
	Fleming Furniture Group
	Fluid Libraries - Palmieri Products
	Indoff
	Kentwood Office Furniture
	KMA
	KPC Architectural Products - Estey/Tennsco
	Library Bureau
	Office 360
MBE	Office Works
	PC & A Business Environments
	RDS Office Furniture
	RH Contract

Board Action Request

RE: Facilities Committee, Item 8b

Resolution 9-2025 Approval to Award Fixtures, Furniture, and Equipment Contracts for the Central Library Learning Curve Renovation Project

Date: February 24, 2025

	RJE
WBE	Solutions + Design
	Office of Minority and Women Business Development
	Indy Black Chamber of Commerce
	State Minority and Women Business Enterprises
	Great Lakes Women’s Business Council
	Indy Chamber of Commerce
	National Association of Women Business Owners
	Mid-States Minority Suppliers
	Construct Connect
	Dodge Data and Analytics

Three (3) sealed line-item bids were received by the deadline of 4:00 pm EST on February 4, 2025. Using a TEAMS virtual meeting, the bids were opened and read aloud publicly. A tabulation of the bids is included below.

Board Action Request

RE: Facilities Committee, Item 8b

Resolution 9-2025 Approval to Award Fixtures, Furniture, and Equipment Contracts for the Central Library Learning Curve Renovation Project

Date: February 24, 2025

Manufacturer	Bidder		
	COE	OFFICEWORKS	RJE
CEF	\$7,855.54	\$7,029.07	\$11,486.81
DEKKO	\$1,972.99	\$1,918.14	\$2,510.49
FOMCORE	\$9,684.61	\$7,503.67	\$9,576.31
GRAND RAPIDS CHAIR	\$9,574.88	\$8,986.82	\$9,544.00
HALE	\$3,187.58	\$3,072.94	\$3,827.29
KI	\$54,644.40	\$53,995.31	\$54,795.74
MAGNUSON GROUP	\$11,920.78	\$13,555.75	\$11,804.88
MILLERKNOLL	\$ -	\$90,657.81	\$ -
NAUGHTONE	\$17,635.52	\$17,685.48	\$17,956.04
PIVOTABLES	\$20,589.15	\$ -	\$20,335.57
REUPHOLSTERY	\$2,696.04	\$2,545.76	\$1,868.13
SITONIT	\$46,651.14	\$39,733.12	\$42,385.36
SIXINCH	\$13,392.67	\$12,007.80	\$13,414.76
SUPPLE COLLECTION	\$18,315.36	\$3,699.93	\$18,882.43
ULINE	\$2,972.80	\$3,035.60	\$3,927.62
Sub-total	\$71,433.61	\$227,450.44	
Total			\$298,884.05
Vendor Bid Sheet	Yes	Yes	Yes
Non-Collusion Affidavit	Yes	Yes	Yes
E-Verify Affidavit	Yes	Yes	Yes
Utilization Goals Plan	Yes	Yes	Yes
Unit Cost Schedule	Yes	Yes	Yes
Vendor XBE Status	WBE	MBE	
Drug Testing Program	Yes	Yes	Yes
Self-Perform	5%	100%	3%
Proposed MBE Utilization	0%	100%	0%
Proposed WBE Utilization	100%	0%	0%
Proposed VBE Utilization	0%	0%	0.03%
Proposed DOBE Utilization	0%	0%	0%

Board Action Request

RE: Facilities Committee, Item 8b

Resolution 9-2025 Approval to Award Fixtures, Furniture, and Equipment Contracts for the Central Library Learning Curve Renovation Project

Date: February 24, 2025

IndyPL and the design team completed a detailed review of the FF&E bids. As anticipated no vendor submitted a bid with all the items. The detailed review of the FF&E bids included consideration of approved product substitutions, manufacturer discounts, and governmental quantity purchasing agreements. Review by the IndyPL Purchasing Manager determined the Application for MBE/WBE/VBE/DOBE Program Waiver was not required of the apparent low bidders.

Commercial Office Environments is an Indianapolis company that is a Certified WBE. They have the knowledge, experience, and resources to satisfactorily complete the work as described in the documents. They have recently provided items for the Nora and Pike projects. Manufacturers of the FF&E to be provided include, Magnuson Group, Naughton, Pivotables, Supple Collection, and Uline.

Officeworks Services LLC is an Indiana company that is a Certified MBE. They have the knowledge, experience, and resources to satisfactorily complete the work as described in the documents. They have recently provided items for the Nora and Pike projects. Manufacturers of the FF&E to be provided include CEF, Dekko, Fomcore, Grand Rapids Chair, Hale, KI, MillerKnoll, Reupholstery, SitOnIt, and SixInch.

The Project also requires compliance with Requirements for Contractors on Public Works Projects IC §4-13-18 including contractor's drug testing of employees.



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 9-2025

APPROVAL TO AWARD A FIXTURES, FURNITURE, AND EQUIPMENT CONTRACTS FOR THE CENTRAL LIBRARY LEARNING CURVE RENOVATION PROJECT

FEBRUARY 24, 2025

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the Strategic Plan of IndyPL; and

WHEREAS, IndyPL and the architect, krM Architecture+, have prepared specifications for the library furniture, furnishings, and equipment required for the Central Library Learning Curve Renovation Project; and

WHEREAS, IndyPL and the architect, have solicited open, public, and competitive bids for the library furniture, furnishings, and equipment required for the Central Library Learning Curve Renovation Project; and

WHEREAS, IndyPL received responsible and responsive bids pursuant to IC §36-1-12 from three (3) Vendors; and

WHEREAS, based on the review of the bids, IndyPL and the design team have determined a combination of results in the most advantageous pricing for IndyPL, and recommends awarding contracts to the following vendors; and

WHEREAS, based on the review of the bids, IndyPL and the design team have determined **Commercial Office Environments**, Indianapolis, Indiana is the lowest, responsible, and responsive bidder for Magnuson Group, Naughton, Pivotables, Supple Collection, and Uline manufactured items and recommends IndyPL award the contract to **Commercial Office Environments** for a total cost of Seventy-One Thousand Four Hundred Thirty-three Dollars and Sixty-one Cents (\$71,433.61); and

RESOLUTION 9-2025
(Continued)

**APPROVAL TO AWARD A FIXTURES, FURNITURE, AND
EQUIPMENT CONTRACTS FOR THE
CENTRAL LIBRARY LEARNING CURVE RENOVATION
PROJECT**

FEBRUARY 24, 2025

WHEREAS, based on the review of the bids, IndyPL and the design team have determined **Officeworks Services LLC**, Fishers, Indiana is the lowest, responsible, and responsive bidder for CEF, Dekko, Fomcore, Grand Rapids Chair, Hale, KI, MillerKnoll, Reupholstery, SitOnIt, and SixInch manufactured items and recommends IndyPL award the contract to **Officeworks Services LLC** for a total cost of Two Hundred Twenty-seven Thousand Four Hundred Fifty Dollars and Forty-four Cents (\$227,450.44); and

IT IS THEREFORE RESOLVED the Central Library Learning Curve Renovation Fixtures, Furniture and Equipment Project, as bid, is approved and authorizes the Chief Executive Officer (“CEO”) to execute contracts with the selected Vendors and to acquire the specified furniture, furnishings, and equipment. The contract amount with **Commercial Office Environments** will be for a total cost of of Seventy-One Thousand Four Hundred Thirty-three Dollars and Sixty-one Cents (\$71,433.61); and the contract amount with **Officeworks Services LLC** will be for a total cost of Two Hundred Twenty-seven Thousand Four Hundred Fifty Dollars and Forty-four Cents (\$227,450.44). The contracts will be based upon such terms described in the Bidding Documents dated January 7, 2025, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel, and such contracts execution and delivery effected be, and hereby are, confirmed and approved.

RESOLUTION 9-2025
(Continued)

APPROVAL TO AWARD A FIXTURES, FURNITURE, AND
EQUIPMENT CONTRACTS FOR THE
CENTRAL LIBRARY LEARNING CURVE RENOVATION
PROJECT

FEBRUARY 24, 2025

AYE

NAY

Adopted this 24th day of February 2025.

ATTEST: _____
Secretary of the Board



Board Action Request

8c

To: IndyPL Board

Meeting Date: February 24, 2025

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: Resolution 10-2025
Approval to Award a Purchase Order for the Pike Branch Paving Project

Recommendation:

The Facilities Committee recommends Board approval for the attached action (Resolution 10-2025) to award a Purchase Order for the Pike Branch Paving Project to **Globe Asphalt Paving Co., Inc. Indianapolis, Indiana**, for the total cost of \$82,570.00.

Strategic/Fiscal Impact:

This work is within the total Project budget of \$95,000. The Project will be funded by the Facilities Improvements II Bond Fund (Fund 482).

DEI Impact:

Globe Asphalt Paving Co., Inc. is not an eligible XBE vendor and will self-perform 100% of the work.

Background:

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. The Documents were issued to invited vendors on February 3, 2025.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors in the construction industry.

Board Action Request

RE: Facilities Committee, Item 8x
Resolution 10-2025 Approval to Award a Purchase Order for the Pike Branch Paving Project

Date: February 24, 2025

The Invitation to Quote for the Project was e-mailed directly to these vendors and business development contacts:

City Certifications	Vendor
	City Wide Paving
MBE	CORNERSTONE CONSTRUCTION GROUP, LLC
	DC Construction
WBE	Dorsey Paving
	Globe Asphalt Paving
MBE	Highway Safety Services
MBE	HUNTERS TRUCKING, LLC
	Indy Curb Appeal
	Jind Construction LLC
	Martin Asphalt
MBE	TAP N2 POWER LLC
	Holladay Construction Group

The preliminary Project schedule targets substantial completion by March 25, 2025.

Board Action Request

RE: Facilities Committee, Item 8x
Resolution 10-2025 Approval to Award a Purchase Order for the Pike Branch Paving Project

Date: February 24, 2025

One (1) quote was received via email at PurchasingRFP@indypl.org by the deadline of 11:00 AM EST time on February 11, 2025. The quotes were opened and publicly read aloud in a virtual meeting. A tabulation of the quotes is below:

Vendor	Globe Asphalt Paving Co., Inc.
Lump Sum Quote	\$82,570.00
Non-Collusion Affidavit	Yes
E-Verify Affidavit	Yes
XBE Goals Plan Submitted	Yes
Vendor XBE Status	None
Proposed MBE Utilization %	0%
Proposed WBE Utilization %	0%
Proposed VBE Utilization %	0%
Proposed DOBE Utilization %	0%

IndyPL shall award the Project to the lowest, responsible, and responsive quoter pursuant to IC § 36-1-12-14. The lowest, responsive, and responsible quoter is **Globe Asphalt Paving Co., Inc.**

The Project requires compliance with Requirements for Contactors on Public Works Projects IC § 36-1-12-4.7 including contractor self-performance of work, liability insurance, E-Verify, and records retention.

The Project also requires compliance with Requirements for Contactors on Public Works Projects IC § 4-13-18 including contractor's drug testing of employees.

Globe Asphalt Paving Co., Inc. is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the quoting documents. They recently completed the work at the Nora Branch.



Board Resolution

8c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 10-2025

APPROVAL TO AWARD A PURCHASE ORDER FOR THE PIKE BRANCH PAVING PROJECT

FEBRUARY 24, 2025

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility and maintenance projects in support of the IndyPL Strategic Plan; and

WHEREAS, IndyPL prepared specifications for the Pike Branch Paving Project; and

WHEREAS, IndyPL solicited open, public, and competitive quotes for the Pike Branch Paving Project from twelve (12) Vendors; and

WHEREAS, IndyPL received responsible and responsive bids pursuant to IC §36-1-12 from one (1) Vendor; and

WHEREAS, based on the review of the quote, IndyPL has determined **Globe Asphalt Paving Co., Inc.**, Indianapolis, Indiana, to be the lowest, responsive, and responsible quoter and recommends award of the contract to **Globe Asphalt Paving Co., Inc.**

IT IS THEREFORE RESOLVED the Pike Branch Paving Project contract, as quoted, describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to issue a purchase order to **Globe Asphalt Paving Co., Inc.** The purchase order will be based upon such terms described in the Invitation to Quote dated February 3, 2025, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The purchase order to **Globe Asphalt Paving Co., Inc.** will be for the total cost of Eighty-Two Thousand Five Hundred Seventy Dollars (\$82,570.00).

RESOLUTION 10-2025
(Continued)

**APPROVAL TO AWARD A PURCHASE ORDER FOR THE
PIKE BRANCH PAVING PROJECT**

FEBRUARY 24, 2025

AYE

NAY

Adopted this 24th day of February 2025.

ATTEST: _____
Secretary of the Board



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 2/24/2025
From: The Indianapolis Public Library Foundation
Subject: February 2025 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

The Library Foundation Board of Directors approved our 2025-2027 strategic plan. Please see the attached highlights. We will provide a more in-depth overview during at a later meeting.

Congratulations to all staff and volunteers who made Meet the Artists a success! We thank The Indianapolis Foundation Library Fund, FHLBank Indianapolis and Friends of the Library for their generous support.

Circulate: Night at the Library tickets are on sale now! Please join us for our annual fundraiser on Friday, May 9 at Central Library. You can purchase tickets here: <https://onecau.se/circulate2025>

Donors

We thank the 253 donors who made gifts last month. The following are our top corporate and foundation donors: AARP Indiana; Barnes & Thornburg LLP; Blue & Co.; Charles Schwab Foundation; FHLBank Indianapolis; Hiron & Company; Indiana Education Savings Authority; Indiana Trust Wealth Management; Kiwanis Foundation of Indianapolis, Inc.; Linde; Microsoft; PNC Foundation; Ritz Charles Inc.; Shrewsbury & Associates; and Stenz Corporation.

Program Support

This month, we are proud to provide more than \$100,000 to the Library. Examples of major initiatives supported include Preschool Packaged Programs, Adult Summer Reading Programs, Teen Community Book Club and Growing Global Citizens.

The Indianapolis Public Library Foundation 2025-2027 Strategic Plan Highlights

Approved February 2025

Vision

A stronger public library
for a stronger
Indianapolis

Mission

Elevate The Indianapolis
Public Library by
activating the
community's generosity

Select Objectives

- **Raise** at least \$7.2 million between 2025 and 2027
- **Invest** at least \$7.4 million in the Library between 2025 and 2027
- **Align** our support with the Library's priorities – learning, belonging, wellbeing and workplace of choice





Board Action Request

10a

To: IMCPL Board

Meeting Date: February 24, 2025

From: Gregory Hill, CEO

**Approved by the
Library Board:**

Effective Date: February 24, 2025

Subject: Finances, Personnel and Travel Resolution 11-2025

Recommendation: Approve Finances, Personnel and Travel Resolution 11-2025

Background: The Finances, Personnel and Travel Resolution 11-2025 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2025.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 11 - 2025**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of January 2025 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

<u>Bank Account for:</u>	<u>Payment Type</u>	<u>Beginning Date Issued</u>	<u>Ending Date Issued</u>	<u>Count</u>	<u>Total Amount</u>
Operating	Warrant VOID	1/16/2025	1/16/2025	1	\$ (68,337.58)
	Warrant	1/16/2025	1/30/2025	68	\$ 497,987.66
Operating	EFT & Wires	1/2/2025	1/30/2025	12	\$ 315,495.23
Operating	EFT	1/16/2025	1/16/2025	19	\$ 163,648.10
	EFT	1/23/2025	1/23/2025	21	\$ 565,011.28
	EFT	1/30/2025	1/30/2025	38	\$ 762,682.95
Fines	Warrant	1/30/2025	1/30/2025	5	\$ 82.11
Gift	Warrant	1/16/2025	1/30/2025	11	\$ 3,282.57
Gift	EFT	1/16/2025	1/16/2025	2	\$ 4,962.55
	EFT	1/23/2025	1/23/2025	1	\$ 275.00
	EFT	1/30/2025	1/30/2025	6	\$ 3,481.53
Employee Payroll	Warrant	1/3/2025	1/31/2025	32	\$ 12,517.87
	Direct Deposit	1/3/2025	1/3/2025	585	\$ 707,709.34
	Direct Deposit	1/17/2025	1/17/2025	588	\$ 998,927.97
	Direct Deposit	1/31/2025	1/31/2025	588	\$ 714,252.52
Payroll Taxes, Garnishments	Electronic Transfer				\$ 774,642.20

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the 2025 Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Mr. Raymond J. Biederman

Dr. Lisa Riolo

Dr. Khaula Murtadha

Ms. Hope C. Tribble

Dr. Luis A. Palacio

Dr. Eugene White

I have examined the within claims and certify they are accurate:

Dr. Patricia A. Payne

Mrs. Mary Rankin CPA
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

Type	Date	Reference	Amount	Description	Fund
EFT	1/2/2025	AMERICAN UNITED LIFE INSURANCE CO	2,433.00	AUL ANNUITY WITHHELD	80600000 227203
EFT	1/6/2025	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	143,141.22	PERF	10126170 413300
EFT	1/6/2025	FIDELITY INVESTMENTS	3,893.91	FIDELITY MUTUAL FUNDS W/H	80600000 227208
EFT	1/16/2025	FIDELITY INVESTMENTS	3,893.91	FIDELITY MUTUAL FUNDS W/H	80600000 227208
EFT	1/17/2025	AMERICAN UNITED LIFE INSURANCE CO	2,433.00	AUL ANNUITY WITHHELD	80600000 227203
EFT	1/17/2025	ADP, INC.	6,945.87	PAYROLL SERVICES	10126170 439902
EFT	1/17/2025	ADP, INC.	2,376.04	PAYROLL SERVICES	10126170 439902
EFT	1/17/2025	ADP, INC.	985.60	PAYROLL SERVICES	10126170 439902
EFT	1/21/2025	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	142,792.74	PERF	10126170 413300
EFT	1/22/2025	INDIANA DEPARTMENT OF REVENUE	273.03	SALES TAX PAYABLE	81400000 227400
EFT	1/30/2025	FIDELITY INVESTMENTS	3,893.91	FIDELITY MUTUAL FUNDS W/H	80600000 227208
EFT	1/30/2025	AMERICAN UNITED LIFE INSURANCE CO	2,433.00	AUL ANNUITY WITHHELD	80600000 227203
VOID	01/16/2025	AES INDIANA	68,337.58	ELECTRICITY	10129180 435100
CHECK	01/16/2025	B&H FOTO & ELECTRONICS CORP	1,041.30	DEPARTMENT OFFICE SUPPLIES	10101401 421700
CHECK	01/16/2025	BEECH GROVE SEWAGE WORKS	194.04	SEWAGE	10128180 435900
CHECK	01/16/2025	CENTRAL TECHNOLOGY INC	73,494.99	IT OFFICE SUPPLIES	10126110 421500
CHECK	01/16/2025	CITIZENS ENERGY GROUP	20,439.71	SEWAGE	10129180 435900
CHECK	01/16/2025	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	8,961.12	NATURAL GAS	10102180 435200
CHECK	01/16/2025	INDIANAPOLIS OPERA SOCIETY	550.00	PROGRAMMING-JUV.	10101150 439911
CHECK	01/16/2025	JACKSON MANUFACTURERS CO., INC.	8,350.00	OFFICE SUPPLIES - FAC/PURCH	48814180 421500
CHECK	01/16/2025	KPC ARCHITECTURAL PRODUCTS, INC	82.25	OFFICE SUPPLIES - FAC/PURCH	48302003 421500
CHECK	01/16/2025	LAWRENCE UTILITIES	129.52	WATER	10123180 435400
CHECK	01/16/2025	R.E. DIMOND AND ASSOCIATES, INC.	796.00	REP & MAINT-HEATING & AIR	48528180 436201
CHECK	01/16/2025	SUSAN M. DAILEY	30.00	IN HOUSE CONFERENCE	10126170 432501
CHECK	01/16/2025	VERTIV CORPORATION	1,418.00	REP & MAINT-STRUCTURE	48626180 436100
CHECK	01/16/2025	WILLIAM OVERTON	6,450.00	OTHER CONTRACTUAL SERVICES	10101180 439905
CHECK	01/16/2025	AES INDIANA	68,337.58	ELECTRICITY	10129180 435100
CHECK	01/23/2025	ADTEC	10,000.00	CONSULTING SERVICES	10126110 431500
CHECK	01/23/2025	ALLIANCE RESEARCH LLC	5,400.00	IN HOUSE CONFERENCE	10126170 432501
CHECK	01/23/2025	ANDREW ADENIYI	3,500.00	IN HOUSE CONFERENCE	10126170 432501
CHECK	01/23/2025	AT&T	1,950.24	DATA COMMUNICATIONS	10126110 432400
CHECK	01/23/2025	AT&T	0.55	DATA COMMUNICATIONS	10126110 432400
CHECK	01/23/2025	AT&T	11,005.49	DATA COMMUNICATIONS	10126110 432400
CHECK	01/23/2025	AT&T	994.45	DATA COMMUNICATIONS	10126110 432400
CHECK	01/23/2025	ATT MOBILITY	767.43	DATA COMMUNICATIONS	10101401 432400
CHECK	01/23/2025	CENTRAL INDIANA HARDWARE	2,896.57	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
CHECK	01/23/2025	CITIZENS ENERGY GROUP	294.00	WATER	10115180 435400
CHECK	01/23/2025	CITIZENS ENERGY GROUP	75,630.67	COOLING/CHILLED WATER	10101180 435401
CHECK	01/23/2025	COMPUTYPE INC.	8,882.29	LIBRARY SUPPLIES	10126120 421600
CHECK	01/23/2025	IMCPL - HOLLADAY CONSTRUCTION - RETAINAGE - PIK	39,870.63	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
CHECK	01/23/2025	IMCPL STAFF ASSOCIATION	124.14	FRIEND'S PLEDGES	80600000 227227
CHECK	01/23/2025	INNOVATIVE USERS GROUP	2,400.00	CONFERENCES	10126170 432500
CHECK	01/23/2025	LAWRENCE UTILITIES	337.30	WATER	10123180 435400
CHECK	01/23/2025	MEIJER CORPORATE	2,812.50	REAL ESTATE RENTAL	10107180 437300
CHECK	01/23/2025	PITNEY BOWES, INC.	184.50	EQUIPMENT RENTAL	10126120 437200
CHECK	01/23/2025	PITNEY BOWES, INC.	264.00	EQUIPMENT RENTAL	10126120 437200
CHECK	01/23/2025	SHOWCASES	406.08	LIBRARY SUPPLIES	10126120 421600
CHECK	01/23/2025	STENZ CONSTRUCTION CORP 9729	11,967.90	BUILDING IMPRVMENTS & UPGRADES	48701180 444500
CHECK	01/23/2025	SUZANNE RUSSELL	3,530.50	OTHER CONTRACTUAL SERVICES	27026120 439905
CHECK	01/23/2025	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	971.00	FOUNDATION DONATIONS W/H	80600000 227221
CHECK	01/23/2025	UNITED PARCEL SERVICE	807.49	FREIGHT & EXPRESS	10126120 432100
CHECK	01/23/2025	WEBSDER CORNEILLE	2,500.00	PROGRAMMING	10101150 439910
CHECK	01/23/2025	WEST SIDE CHAMBER OF COMMERCE	125.00	DUES & MEMBERSHIPS	10102019 439800
CHECK	01/23/2025	WW NORTH AMERICA HOLDINGS, INC.	2,500.00	WELLNESS	10126170 413000
CHECK	01/30/2025	AMAZON CAPITAL SERVICES, INC	1,062.29	DEPARTMENT OFFICE SUPPLIES	10101150 421700
CHECK	01/30/2025	ARAB TERMITE AND PEST CONTROL INC	1,367.00	PEST SERVICES	10129180 436103
CHECK	01/30/2025	AT&T	6.11	DATA COMMUNICATIONS	10126110 432400
CHECK	01/30/2025	ATT MOBILITY	766.32	CELLULAR PHONE	10126180 432401
CHECK	01/30/2025	B&H FOTO & ELECTRONICS CORP	159.90	DEPARTMENT OFFICE SUPPLIES	10101401 421700
CHECK	01/30/2025	BEECH GROVE SEWAGE WORKS	194.04	SEWAGE	10128180 435900
CHECK	01/30/2025	C & J PROMOTIONS	2,236.00	PURCHASING OFFICE SUPPLIES	10126135 421500

CHECK	01/30/2025	CITIZENS ENERGY GROUP	1,303.61	WATER	10102180 435400
CHECK	01/30/2025	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	3,458.80	NATURAL GAS	10127180 435200
CHECK	01/30/2025	CVENT, INC.	4,312.50	OTHER CONTRACTUAL SERVICES	10103800 439905
CHECK	01/30/2025	DIVERSITY PRESS LLC	574.00	OUTSIDE PRINTING	10102001 433100
CHECK	01/30/2025	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	912.63	OTHER CONTRACTUAL SERVICES	10126130 439905
CHECK	01/30/2025	IMCPL - HOLLADAY CONSTRUCTION - RETAINAGE - PIK	59,603.73	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
CHECK	01/30/2025	ILEA INDIANA	40.00	DUES & MEMBERSHIPS	10103800 439800
CHECK	01/30/2025	IMPACT SPECIALTIES AND PROMOTIONS LLC	1,180.65	OUTSIDE PRINTING	10126160 433100
CHECK	01/30/2025	LAKESHORE LEARNING MATERIALS	182.85	PROGRAMMING-JUV.	10101403 439911
CHECK	01/30/2025	LAWRENCE UTILITIES	113.16	WATER	10123180 435400
CHECK	01/30/2025	LOFTUS ENGINEERING, INC.	1,259.00	BUILDING IMPRVMENTS & UPGRADES	48626180 444500
CHECK	01/30/2025	OCLC INC	279.95	OTHER CONTRACTUAL SERVICES	10126120 439905
CHECK	01/30/2025	REBECCA STALEY	40.00	BOOKS & MATERIALS	10126120 449000
CHECK	01/30/2025	REPUBLIC WASTE SERVICES	8,268.88	TRASH REMOVAL	10101180 439600
CHECK	01/30/2025	RFS GROUP LLC	38.00	CLEANING & SANITATION	10126135 422310
CHECK	01/30/2025	STERLING INFOSYSTEMS INC	466.00	RECRUITMENT EXPENSES	10102026 439906
CHECK	01/30/2025	THE CHILDREN'S MUSEUM OF INDIANAPOLIS	8,750.00	REAL ESTATE RENTAL	10102024 437300
CHECK	01/30/2025	TRAF-SYS	1,440.00	NON CAPITAL FURNITURE & EQUIP	48626180 429001
CHECK	01/30/2025	U.S. BANK	1,875.00	BANK FEES/CREDIT CARD FEES	32100000 439904
CHECK	01/30/2025	WILLIAM OVERTON	17,700.00	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	01/16/2025	CINTAS	859.52	OTHER CONTRACTUAL SERVICES	10117180 439905
EFT	01/16/2025	COMPLETE WELLNESS SOLUTIONS LLC	1,014.00	WELLNESS	10126170 413000
EFT	01/16/2025	CREATIVE AQUATIC SOLUTIONS, LLC	287.00	OTHER CONTRACTUAL SERVICES	10108180 439905
EFT	01/16/2025	CROSSROADS REHABILITATION CENTER	450.00	OTHER CONTRACTUAL SERVICES	10101150 439905
EFT	01/16/2025	DELL MARKETING L.P.	60,380.16	OFFICE SUPPLIES - FAC/PURCH	48326110 421500
EFT	01/16/2025	DEMCO, INC.	7,355.44	OFFICE SUPPLIES - FAC/PURCH	48814180 421500
EFT	01/16/2025	ETI PERFORMANCE IMPROVEMENT	125.00	CONSULTING SERVICES	10126110 431500
EFT	01/16/2025	IBJ CORPORATION	276.01	PUBLICATION OF LEGAL NOTICES	10126180 433200
EFT	01/16/2025	INDIANA PLUMBING AND DRAIN LLC	750.00	REP & MAINT-STRUCTURE	48626180 436100
EFT	01/16/2025	INGRAM LIBRARY SERVICES	10,793.02	PROGRAMMING-JUV.	10101150 439911
EFT	01/16/2025	INNOVATIVE INTERFACES INCORPORATED	3,000.00	COMPUTER SERVICES	10126110 439901
EFT	01/16/2025	LOGICALIS, INC	41,600.00	REP & MAINT-COMPUTERS	10126110 436203
EFT	01/16/2025	RELIANCE ENGINEERING, LLC	3,300.00	BUILDING IMPRVMENTS & UPGRADES	48814180 444500
EFT	01/16/2025	PERFORMANCE VALIDATION, INC.	325.00	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	01/16/2025	RATIO ARCHITECTS, LLC	7,275.00	BUILDING	48402023 443500
EFT	01/16/2025	RICOH USA, INC. - 12882	14,040.49	OTHER CONTRACTUAL SERVICES	10126110 439905
EFT	01/16/2025	SILLY SAFARI SHOWS, INC	1,700.00	PROGRAMMING-JUV.	10101150 439911
EFT	01/16/2025	STUART'S ENTERPRISES LLC	8,143.26	BUILDING IMPRVMENTS & UPGRADES	48814180 444500
EFT	01/16/2025	THE ETICA GROUP, INC	1,974.20	REP & MAINT-STRUCTURE	48626180 436100
EFT	01/23/2025	CDW GOVERNMENT, INC.	99.98	DEPARTMENT OFFICE SUPPLIES	10126110 421700
EFT	01/23/2025	CENTRAL SECURITY & COMMUNICATIONS	21,948.61	BUILDING IMPRVMENTS & UPGRADES	48814180 444500
EFT	01/23/2025	CINTAS	2,636.30	OTHER CONTRACTUAL SERVICES	10101180 439905
EFT	01/23/2025	CROWN CASTLE FIBER, LLC	950.00	DATA COMMUNICATIONS	10126110 432400
EFT	01/23/2025	CULLIGAN ULTRAPURE INC	219.60	FACILITIES OFFICE SUPPLIES	10101180 421500
EFT	01/23/2025	CULLIGAN ULTRAPURE INC	89.92	FACILITIES OFFICE SUPPLIES	10101180 421500
EFT	01/23/2025	HOLLADAY CONSTRUCTION GROUP	358,835.64	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	01/23/2025	INDIANAPOLIS ARMORED CAR, INC	5,963.91	OTHER CONTRACTUAL SERVICES	10126130 439905
EFT	01/23/2025	INGRAM LIBRARY SERVICES	1,238.74	PROGRAMMING	10101150 439910
EFT	01/23/2025	J&G CARPET PLUS	1,350.00	OTHER CONTRACTUAL SERVICES	10126120 439905
EFT	01/23/2025	LANGUAGE LINE SERVICES, INC.	87.84	COMPUTER SERVICES	10126110 439901
EFT	01/23/2025	LEVEL (3) COMMUNICATIONS, LLC	2,985.51	DATA COMMUNICATIONS	10126110 432400
EFT	01/23/2025	LYNGSOE SYSTEMS INC.	6,425.00	LIBRARY SUPPLIES	10126120 421600
EFT	01/23/2025	MOORE INFORMATION SERVICES, INC	821.38	CONSULTING SERVICES	10126170 431500
EFT	01/23/2025	OFFICEWORKS	688.42	OTHER CONTRACTUAL SERVICES	10101180 439905
EFT	01/23/2025	RED OXYGEN INC	44.62	COMPUTER SERVICES	10126110 439901
EFT	01/23/2025	REGIONS BANK PURCHASING CARD	31,166.76	IT OFFICE SUPPLIES	10126110 421500
EFT	01/23/2025	RICOH USA, INC. - 12882	4,070.86	EQUIPMENT RENTAL	10126110 437200
EFT	01/23/2025	AMERICAN UNITED LIFE INSURANCE CO	639.48	UNIVERSAL LIFE/VTL INSURANCE	80600000 227212
EFT	01/23/2025	STENZ CONSTRUCTION CORPORATION	122,711.10	BUILDING IMPRVMENTS & UPGRADES	48701180 444500
EFT	01/23/2025	STUART'S ENTERPRISES LLC	2,037.61	OTHER CONTRACTUAL SERVICES	10126180 439905
EFT	01/30/2025	BACKSTAGE LIBRARY WORKS	1,040.00	COMPUTER SERVICES	10126110 439901
EFT	01/30/2025	BROWNE BORTZ CODDINGTON INC	2,366.00	CONSULTING SERVICES	10126100 431500
EFT	01/30/2025	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	1,665.00	CLEANING & SANITATION	10126135 422310
EFT	01/30/2025	CDW GOVERNMENT, INC.	3,433.24	OFFICE SUPPLIES - FAC/PURCH	48814180 421500
EFT	01/30/2025	CINTAS	2,118.71	OTHER CONTRACTUAL SERVICES	10129180 439905
EFT	01/30/2025	DACO GLASS & GLAZING INC	1,560.00	BUILDING IMPRVMENTS & UPGRADES	48814180 444500
EFT	01/30/2025	DELL MARKETING L.P.	422.92	OFFICE SUPPLIES - FAC/PURCH	48302003 421500

EFT	01/30/2025 DELTA DENTAL	2,041.24	VOLUNTARY VISION	80600000 227214
EFT	01/30/2025 DELTA DENTAL	5.70	VOLUNTARY VISION	80600000 227214
EFT	01/30/2025 DELTA DENTAL	28.90	DENTAL INSURANCE	80600000 227218
EFT	01/30/2025 DELTA DENTAL	57.80	DENTAL INSURANCE	80600000 227218
EFT	01/30/2025 DEMCO, INC.	680.77	LIBRARY SUPPLIES	27026120 421600
EFT	01/30/2025 DENISON PARKING	7,681.12	OTHER OFFICE SUPPLIES	22600000 421500
EFT	01/30/2025 DIVERSITY PRESS LLC	7,689.00	OUTSIDE PRINTING	10126160 433100
EFT	01/30/2025 DYNAMARK GRAPHICS GROUP	89.18	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	01/30/2025 ESSENTIAL ARCHITECTURAL SIGNS, INC	1,270.00	OFFICE SUPPLIES - FAC/PURCH	48302003 421500
EFT	01/30/2025 GORDON PLUMBING, INC.	267.50	PLUMBING	10126180 436102
EFT	01/30/2025 GRAINGER	175.47	PROGRAMMING	10101150 439910
EFT	01/30/2025 HOLLADAY CONSTRUCTION GROUP	536,433.62	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	01/30/2025 INDIANA PLUMBING AND DRAIN LLC	3,053.50	PLUMBING	10101180 436102
EFT	01/30/2025 INSIGHT PUBLIC SECTOR, INC	21,512.34	COMPUTER EQUIPMENT	48626180 445301
EFT	01/30/2025 IRVINGTON PRESBYTERIAN CHURCH	1,008.33	REAL ESTATE RENTAL	10102004 437300
EFT	01/30/2025 KRM ARCHITECTURE+ INC	11,602.50	BUILDING IMPRVMENTS & UPGRADES	48701180 444500
EFT	01/30/2025 LANGUAGE LINE SERVICES, INC.	1,292.80	CONSULTING SERVICES	10126160 431500
EFT	01/30/2025 LUMINAUT, INC.	74.95	BUILDING IMPRVMENTS & UPGRADES	48814180 444500
EFT	01/30/2025 MARSHALL SECURITY LLC	744.31	SECURITY SERVICES	10103800 439903
EFT	01/30/2025 OFFICEWORKS	65,524.21	OFFICE SUPPLIES - FAC/PURCH	48501180 421500
EFT	01/30/2025 RED OXYGEN INC	40.21	COMPUTER SERVICES	10126110 439901
EFT	01/30/2025 RICHARD LOPEZ ELECTRICAL, LLC	29,606.00	BUILDING IMPRVMENTS & UPGRADES	48814180 444500
EFT	01/30/2025 RICOH USA, INC. - 12882	4,070.46	EQUIPMENT RENTAL	10126110 437200
EFT	01/30/2025 SCHAFAER ART SERVICES	7,321.53	ART & EXHIBITS	48915180 449200
EFT	01/30/2025 SHOEMAKER MOTION PICTURE COMPANY, LLC	35,000.00	CAPITAL - EQUIPMENT	48814180 445300
EFT	01/30/2025 SONDHJ SOLUTIONS, LLC	673.44	COMPUTER SERVICES	10126110 439901
EFT	01/30/2025 STAPLES	4,994.93	OFFICE SUPPLIES - FAC/PURCH	48814180 421500
EFT	01/30/2025 STUART'S ENTERPRISES LLC	710.32	OTHER CONTRACTUAL SERVICES	10126180 439905
EFT	01/30/2025 TITAN ASSOCIATES	1,181.00	CLEANING & SANITATION	10126135 422310
EFT	01/30/2025 TRANSACTION NETWORK SERVICES INC.	500.00	BANK FEES/CREDIT CARD FEES	22600000 439904
EFT	01/30/2025 ULINE	4745.95	DEPARTMENT OFFICE SUPPLIES	10101150 421700
		Total	<u>2,373,162.80</u>	

Summary by Transaction Type:

Computer Check	497,987.66
EFT Check	<u>1,806,837.56</u>
Total Payments	2,304,825.22
Total Voided Items	68,337.58
Total listed	<u>\$ 2,373,162.80</u>

Type	Date	Reference	Amount	Description	Fund
CHECK	01/16/2025	IMPACT SPECIALTIES AND PROMOTIONS LLC	116.03	EVENTS & PR	80026170 439907
CHECK	01/23/2025	BETH MENG	150.00	PROGRAMMING	80001150 439910
CHECK	01/23/2025	BROTHERS UNITED INC	900.00	PROGRAMMING	80001401 439910
CHECK	01/23/2025	ELEVATEPLUS LEADERSHIP DEVELOPMENT	200.00	PROGRAMMING	80001150 439910
CHECK	01/23/2025	LUNA MEDIA	1,000.00	PROGRAMMING	80001150 439910
CHECK	01/23/2025	TIMOTHY P. BOWLING	90.00	PROGRAMMING	80001150 439910
CHECK	01/30/2025	ASHLEY LUNA	81.56	DEPARTMENT OFFICE SUPPLIES	80026100 421700
CHECK	01/30/2025	BETH PINTAL	52.43	DEPARTMENT OFFICE SUPPLIES	80002014 421700
CHECK	01/30/2025	CAROL THARP-PERRIN	204.00	PROGRAMMING	80002020 439910
CHECK	01/30/2025	IMPACT SPECIALTIES AND PROMOTIONS LLC	473.58	IN HOUSE CONFERENCE	80026100 432501
CHECK	01/30/2025	JENA MATTIX	14.97	PROGRAMMING	80002003 439910
EFT	01/16/2025	CARLOTTA A BERRY	500.00	PROGRAMMING ADULT - CENTRAL	80001412 439912
EFT	01/16/2025	INGRAM LIBRARY SERVICES	4,462.55	PROGRAMMING-JUV.	80001150 439911
EFT	01/23/2025	COURTNEY B MCCRARY	275.00	PROGRAMMING ADULT - CENTRAL	80001401 439912
EFT	01/30/2025	AKOR LANGUAGES & MOR	75.00	PROGRAMMING	80001150 439910
EFT	01/30/2025	ALAINA R WILLIAMS	1,000.00	PROGRAMMING	80001150 439910
EFT	01/30/2025	BAKER & TAYLOR	71.53	BOOKS FOR PROGRAMMING	80002025 424100
EFT	01/30/2025	INDIANAPOLIS RECORDER NEWSPAPER	2,000.00	IN HOUSE CONFERENCE	80026100 432501
EFT	01/30/2025	NYLA DENAE' ENTERPRISES LLC	160.00	PROGRAMMING	80001150 439910
EFT	01/30/2025	THE HARMON HOUSE LLC	175.00	PROGRAMMING	80002014 439910
Total			<u>12,001.65</u>		

Summary by Transaction Type:

Computer Check	3,282.57
EFT Check	<u>8,719.08</u>
Total Payments	12,001.65
Total Voided Items	-
Total Listed	<u>\$ 12,001.65</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
 FINES ACCOUNT

Type	Date	Reference	Amount	Description	Fund
CHECK	1/30/2025	BONNIE FREDERICK	16.88	LOST ITEMS	10402029 351205
CHECK	1/30/2025	DAYLAYLAH HERRON	8.82	LOST ITEMS	10402016 351205
CHECK	1/30/2025	JON R FINDLEY	9.41	LOST ITEMS	10402027 351205
CHECK	1/30/2025	LIZABETH BRADSHAW	15.00	LOST ITEMS	10402003 351205
CHECK	1/30/2025	VALPARAISO UNIVERSITY	32.00	LOST ITEMS	10401401 351205
Total			<u>\$ 82.11</u>		

Summary by Transaction Type:

Computer Check	\$ 82.11
EFT Check	\$ -
Total Payments	<u>\$ 82.11</u>
Total Voided Items	\$ -
Total listed	<u>\$ 82.11</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
FEBRUARY 24, 2025
PERSONNEL ACTIONS
RESOLUTION 11-2025

NEW HIRES:

- Gregory Warren, Safety and Security Officer, Facilities Management Services Area, \$43.26 per hour, Effective: February 12, 2025
- Ashley Monroe, Library Security Assistant, Pike Branch, \$18.30 per hour, Effective: January 30, 2025
- Elizabeth Kunesh, Public Services Librarian, Martindale Brightwood Branch, \$22.00 per hour, Effective: February 12, 2025
- Emily Gould, Library Assistant II, Franklin Road Branch, \$18.00 per hour, Effective: February 12, 2025
- Jesse Helm, Computer Assistant II, Martindale Brightwood Branch, \$18.30 per hour, Effective: February 12, 2025
- Chase Taylor, Page, Nora Branch, \$16.00 per hour, Effective: January 30, 2025
- Glynnis Kunkel-Ruiz, Public Services Associate II, College Avenue Branch, \$18.70 per hour, Effective: February 27, 2025
- Kristie Benedict, Hourly Bookmobile Driver/Clerk, Outreach Services & Volunteer Resources, \$18.30 per hour, Effective: February 11, 2025
- Rani Klingensmith, Page, Beech Grove Branch, \$16.00 per hour, Effective: January 30, 2025
- Sarah Sweeden, Hourly Library Assistant II, Franklin Road Branch, \$18.00 per hour, Effective: January 30, 2025
- Toyosi Begbaaji, Page, Pike Branch, \$16.00 per hour, Effective: January 30, 2025
- Caroline Bransby, Page, Nora Branch, \$16.00 per hour, Effective: February 12, 2025

INTERNAL CHANGES:

- Kimberly Cage from Supervisor Librarian NE, Wayne Branch, \$24.85 per hour to Public Services Librarian, Nora Branch, \$24.08 per hour, Effective: March 9, 2025
- Kellie Terry from Project Coordinator, Communications and Marketing to Business Officer, Communications and Marketing, No Change in Pay, Effective: January 27, 2025
- Jane Worley from Page, The Learning Curve, \$16.00 per hour to Library Assistant II, Central Borrowers Service Section, \$18.00 per hour, Effective: January 26, 2025
- Rain Hubner from Library Assistant II, Garfield Park Branch, Part-Time, \$18.00 per hour to Public Services Associate II – Floater, Garfield Park Branch, Full-Time, \$19.50 per hour, Effective: March 9, 2025
- Lorette Takacs from Library Assistant II, Martindale Brightwood Branch to Library Assistant II, Pike Branch, No Change in Pay, Effective: January 12, 2025
- Tamara Buchanan from Public Services Librarian, Eagle Branch, Part-Time 20 hours to Public Services Librarian, Eagle Branch, Part-Time 24 hours, No Change in Pay, Effective: January 26, 2025

RE-HIRES:

- Marissa Cohen, Computer Assistant II, Pike Branch, \$18.30 per hour, Effective: February 12, 2025
- Rebecca Miller, Public Services Librarian, Lawrence Branch, \$22.00 per hour, Effective: January 30, 2025

SEPARATION:

- Adam Bedoya, Library Security Assistant, East 38th Street Branch, 10 months, Effective: January 26, 2025
- Alexis Hunt, Manager, Center for Black Literature & Culture, Central Library, 2 years and 8 months, Effective: March 1, 2025
- Amanuel Araya, Library Assistant II, Eagle Branch, 4 months, Effective: January 13, 2025
- Denyce Malone, Manager, Community Branch, Michigan Road Branch, 30 years and 1 month, Effective: November 25, 2024
- Gwedyonn Ashkevron, Processing Assistant I, Processing Service Section, 5 years and 6 months, Effective: January 24, 2025
- Sally Small, Library Assistant II, Irvington Branch, 10 years and 2 months, Effective: April 5, 2025
- Tristen Lee, Computer Assistant II, Spades Park Branch, 3 years and 11 months, Effective: February 1, 2025
- Veronica Rychtarczyk, Public Services Librarian, Warren Branch, 5 months, Effective: January 22, 2025

INACTIVE:

- Cole Weidenbach, Page, Irvington Branch, Inactive: February 5, 2025
- Thelma “Jean” Hunt, Hourly Library Assistant II, InfoZone, Inactive: January 23, 2025

RE-ACTIVATE:

- Claire Taylor, Page, College Avenue Branch, \$16.10 per hour, Reactivate: February 3, 2025

PAY ADJUSTMENT: (None Reported)

RECLASSIFICATION:

- Olutimilehin Olaniyi from Purchasing Order Specialist, Pay Grade 6 to Purchasing Accountant, Pay Grade 7, No Change in Pay, Effective: February 9, 2025

CORRECTION: (None Reported)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

TRAVEL AND TRAINING ACTION

RESOLUTION 11-2025 February 2025

WHEREAS it is the opinion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Milea	Lodging	Per Diem	Total
Divya Pathak	CEN	1401	Virtual	Supporting the Business Community at th	101	\$ 360.00				\$ 360.00
Amy Spurrier	IT	1101	Denver, CO	Innovative Users Group	101	\$ 450.00	\$ 1,150.00	\$ 1,000.00	\$ 120.00	\$ 2,720.00
Jeffrey Edminster	IT	1101	Denver, CO	Innovative Users Group	101	\$ 450.00	\$ 1,150.00	\$ 1,000.00	\$ 120.00	\$ 2,720.00
Pam Swaidner	CMSA	1201	Denver, CO	Innovative Users Group	101	\$ 450.00	\$ 1,000.00	\$ 1,000.00	\$ 120.00	\$ 2,570.00
Kimberly Andersen	PSA	2001	Denver, CO	Innovative Users Group	101	\$ 450.00	\$ 600.00	\$ 800.00	\$ 120.00	\$ 1,970.00
Carrie Waterson	COMMS	1601	Denver, CO	Innovative Users Group	101	\$ 450.00	\$ 1,150.00	\$ 1,000.00	\$ 120.00	\$ 2,720.00
Deb Lambert	CMSA	1201	Denver, CO	Innovative Users Group	101	\$ 550.00	\$ 900.00	\$ 930.00	\$ 120.00	\$ 2,500.00
Hallie Schmucker	WRN	2022	Bloomington, IN	ILF Youth Services	101	\$ 175.00	\$ 76.72		\$ 60.00	\$ 311.72
Tammie Buchanan	EAG	2007	Bloomington, IN	ILF Youth Services	101	\$ 160.00	\$ 93.00	\$ 348.00	\$ 60.00	\$ 661.00
Sarah Masson-Randall	FRA	2021	Bloomington, IN	ILF Youth Services	101	\$ 235.00	\$ 220.00		\$ 60.00	\$ 515.00
April Petrie	FRA	2021	Bloomington, IN	ILF Youth Services	101	\$ 235.00				\$ 235.00
Patty Wallace	GLD	2003	Bloomington, IN	ILF Youth Services	101	\$ 235.00	\$ 220.00		\$ 60.00	\$ 515.00
Kirsten Weaver	PDA	1502	Bloomington, IN	ILF Youth Services	101	\$ 235.00	\$ 170.00			\$ 405.00
Joanna Conrad	E38	2008	Virtual	Using MarcEdit	101	\$ 250.00				\$ 250.00
Kimberly Brown	TD	1701	Indianapolis, IN	Women's Executive Leadership Program	101	\$ 5,000.00				\$ 5,000.00
Katelyn Coyne	PDA	1502	Virtual	250 Con	101	\$ 75.00				\$ 75.00
Danielle Cave	CEN	1401	Virtual	Social Workers Confront Racial Injustice	101	\$ -				\$ -
					101					\$ -
					101					\$ -
					101					\$ -
					101					\$ -
					101					\$ -

\$ 23,527.72



CEO REPORT

February 24, 2025

SUMMARY

On a typical day at the Indianapolis Public Library, 137 new cardholders joined our community, and our patrons checked out 12,341 items across our 25 library locations, highlighting their active engagement with our resources.

The Star Awards provided an opportunity to recognize and express gratitude for the outstanding contributions of the staff at IndyPL. Our library programs continued to thrive, offering something for everyone: in-house computer classes, a family Storytime at College, and a memorable afterschool visit from East Washington Staff to the Westminster Community Center.

Adult programs featured a "Meet Your Neighbor" series and a naturalization program, while children's programming included a "Stuff Your Own Animal" event and bilingual Storytime. The Social Work Team completed their system-wide branch visits, which began on December 3, 2024, and wrapped up on January 29, 2025.

Additionally, in collaboration with Easterseals Crossroads, accessible workstations equipped with assistive technology have been installed at every location, ensuring all visitors can easily access library services.

Our journey through these highlights reflects our dedication to providing accessible, engaging, and enriching experiences for every community member.

Gregory A. Hill, Sr., CEO
Indianapolis Public Library



Average Day at IndyPL

On an average day at the Indianapolis Public Library, we welcomed 137 new cardholders into our community. Our patrons checked out 12,341 items from our 25 locations, emphasizing the active use of our resources. We greeted 5,490 visitors to the building, highlighting our role as a crucial community hub. The library hosted 19 programs attended by 324 people, demonstrating our commitment to providing valuable educational and recreational opportunities.

Our study rooms were in high demand, with 125 bookings indicating the need for quiet, focused spaces. Additionally, 927 patrons utilized our public computers, underscoring the importance of digital access. IndyPL remains an essential resource for our community, offering everything from books and music to technology assistance and reference support. Our patrons rely on us for a wide range of needs, and we take pride in meeting those needs every day.



Staff Recognition

The Star Awards give us a special opportunity to express our heartfelt appreciation and gratitude for the amazing work done by our staff at IndyPL. It is crucial to recognize our team's hard work and dedication, as each member plays an important role in the success of our library and the community. With seven categories, staff can nominate their peers for outstanding contributions to teamwork, community involvement, patron support, volunteer efforts, and building partnerships. We would like to extend a sincere thank you to everyone who was nominated for your commitment and steadfast dedication to IndyPL. Your efforts genuinely make a difference.

★ January Star Award Winners ★

★ Patron Services – Moshia Scott (Irvington)

Today, one of our regular patrons pulled me aside to express his appreciation for our LSA Moshia's assistance yesterday. He's disabled, and a car was parked in a manner that blocked access to the sidewalk from the parking lot, making it difficult for him to get through, especially with the heavy snowfall. Moshia located the car's owners and asked them to move it. Then, she placed a cone to prevent the situation from happening again. Later, when the man left, Moshia helped him clear the snow off his car.

That same day, Moshia and Adam worked at the branch until 8pm resolving a Safe Place call. Moshia is an incredible asset to the branch and the Irvington community. She knows everyone who walks in, and we frequently receive compliments from patrons about her kindness and the help she provides. She also has an eagle eye and has prevented many disruptions before they could occur in the branch.

Also nominated: Angie Lewis, Valerie LaFave, Jenny Miller, Christa Braun, J. Jarvis, James Konja

★ **Peer Support – Michele Patterson (Beech Grove)**

We had a challenging situation with a library visitor behaving inappropriately and threateningly towards staff and other guests. The PIC handled the situation remarkably well and could easily be nominated for a star herself - but this nomination for peer support goes to Michele Patterson, PSL, who backed up the PIC perfectly. She noticed the situation developing, eased into the area without crowding the space, positioned herself safely to observe and report and provide any assistance needed, and then quietly trailed the PIC as she escorted the problem off the premises. Michele was always in the perfect position to assist, observe, report, or call for help. Well done, and a great example of peer support!

Also nominated: Sarah Batt, Art Quebe, Kendra Chekoff, The IT Team, Karen Moore & the Tech Learning Team

★ **Page Excellence – Kaila Hill (Eagle) & Jeff Tatum (Curve)**

Kaila is a Super Page! She is a senior at Pike High School and a mature and reliable young lady. We had a significant WFYI Children's Program on Tuesday, January 7th, and she helped me like a champ! She helped set up the program, assisted our large group, and helped us clean up--even making sure trash was out of the Meeting Room.

JT truly deserves recognition for his exceptional work as a page. He consistently goes above and beyond expectations, demonstrating outstanding dedication every day. In 2024 alone, JT efficiently sorted and shelved 1,297 carts with remarkable speed and accuracy. In addition to his stellar work in sorting and shelving, he tackles the pick list with focus and commitment during each shift. He has fantastic work ethic, and I am so grateful he is on our team.

★ **Other Duties as Assigned – Consuelo Zavala (Spades Park)**

Consuelo has been with the SPK team since October and has accomplished so much in this short time. She came as interim Circulation Supervisor and sat to interview her first day. In mid-December, she got a new hat as interim Branch Manager. She meets challenges head-on and sees them to completion. She has seen staff hired and leave, all while maintaining calm and streamlining day-to-day processes to ease these transitions. She seamlessly fits in with the team and continues the tradition of kindness and service that the Spades Park community knows and loves.

Also nominated: Fiona Duke, Cera House, Kera Rice, Marie Haddox, Erica Irish, Bria Carter

★ **Volunteers & Partnerships – Monica Pipes, Michael “Biggie” Smith & Nicole Sowell (Camacho)**

At Central Library, Camacho goes above and beyond to anticipate the needs of staff members. For example, on different occasions this month, as art exhibits were being installed and the Lunar New Year rehearsal took place, Monica, Nicole, and Biggie checked in to see how they could support the activities. Further, they did not hesitate to lend a hand if they saw a partner or artist who needed help. In short, they take ownership and interest in the programs and events at the Central Library, enhancing our customer service.

★ **Team Excellence – Shipping and Receiving**

I want to thank the Shipping and Receiving team for their dedicated work during this challenging time of the year due to the weather. All staff are navigating difficulties with driving in snow and frigid conditions to and from work and their daily lives. However, the S/R team endures harsh temperatures and snow piles in the parking lot while fulfilling their daily job duties day after day.

In the early hours, team members spend an hour outdoors each day loading trucks and additional hours moving numerous stacks of totes between trucks and libraries across the icy, salt-crusting pavement. Kudos to this resilient crew for ensuring that all our library and school locations can fill patron hold requests and that every location has the supplies to keep running despite the weather. Well done, team!



Branch Highlights

This report details programming updates from The Indianapolis Public Library for January 2025. It was curated by the Program Development Area (PDA) in partnership with system Branch Managers.

College Avenue - Our computer assistant created and ran five in-house computer classes, attended by a total of 12 people. These classes are in addition to the computer class from the Tech Learning Team that we hosted. Our computer assistant has grown our digital literacy contact list to over 60 College Avenue library users.

The new Youth Librarian has taken over the weekly family storytime program and had over 100 people in attendance. We continue to offer Mother Goose on the Loose Lap-Sit Baby Storytime. This event brought 231 people into the library. Attendance has been high, to the point of almost hitting our room capacity a few times!



A child plays with College Avenue's florist stand after a recent storytime. Photo submitted by Stacy Hurt.

Monthly Family Game Night is growing beyond our core group of players. We are attracting new people every month. The College Avenue Chess club continues to meet. They have been meeting at this location longer than the library has been at this location. There was a total of 44 participants in January.

Staff had the opportunity to take Dementia Friendly Business training through IU Health. Because more than half the staff participated, we will be considered a dementia-friendly business.

From Stacy Hurt, COL Branch Manager

Decatur - In January, our juvenile librarian did her monthly outreach story time at Decatur Township's Blue Academy preschool. She read a story about sea bunnies. At the end, she asked the first graders if they thought that sea bunnies were real, and they all voted no. She surprised them by telling them that sea bunnies were real, and as she left the room, the children were all gathered around the teacher, who was looking up pictures and information about actual sea bunnies.

From Doriene Smither, DEC Branch Manager

East Washington - A particularly memorable programming experience I've had in January was my recent visit to the kids at the Westminster Community Center afterschool program. While not unusual, it's always heartening when both the staff and children happily and vocally shout my name upon seeing me. This tells me that my presence there is appreciated by everyone involved.

During this most recent visit, I came with crafting supplies in tow for a semi-guided but open crafting session to accompany my stories. The second I brought out the materials, the kids asked me to help them make another paper lantern (a craft I had done with them last Halloween). This was especially encouraging since I only did this craft during an after-hours community event. So, along with some stories centered on the Lunar New Year, which is being celebrated this month, I helped them make some red and dragon-themed lanterns along the same style as the Halloween ones we had made previously. A total of 8 children participated.

From Joseph Lutholtz, EWA Public Services Librarian – Juvenile Focus

Spades Park – We had 5 storytimes in January and averaged 26 participants each program, which is double our average attendance in January 2024! In January, we talked about our favorite colors, penguins, fruits and veggies, and the snowy weather. This month, we've introduced the kids to sorting stations and process art, both of which they love.



We have partnered with Paramount Brookside Middle School to display students art. So far, we have displayed 15 different pieces of artwork.

(Left) A selection of the student artwork on display at Spades Park. Students from Paramount Brookside Middle School are sharing their work in the library.

Photo submitted by Consuelo Zavala.

From Consuelo Zavala, SPK Interim Branch Manager

West Perry - West Perry had several successful programs in 2024, and many are continuing this year. One is called "Everyday Artists," a program that helps participants ages 8+ to learn a new art skill each month. We hired an outside presenter for a few months, and then the rest were led by branch staff. We had eight sessions with 129 people in attendance. The sessions culminated in an art show in December where the participants displayed what they made. One comment from a young man about the program was, "I wish I could do this every day."

Preschool and Toddler storytime are a major draw for our young ones and their caregivers. Miss Robin and Miss Shelby have received rave reviews. They've been told they have the best storytime around. Shelby's ukelele playing during storytime, inspired one little girl to ask for one for Christmas. We had 127 sessions of storytime in 2024 with a total of 3,514 attendees.

Our Gardening Group stayed strong in 2024, with different topics each month. Some examples were soil health, houseplants, food gardening, and a special holiday wreath-making session using clippings from their own yards. The gardeners also helped pack seeds for the seed library and tended to our native plant spaces. We had 12 sessions, with 193 in attendance.

We added a program called Crafternoon last year, which was highly requested by our loyal adult library users. Each month, there is a demo, and supplies are provided for the participants. We had 12 sessions, with 107 in attendance.

Lastly, we had citizenship classes during the late summer and early fall of 2024. They had a small group of three students, but all of them passed the United States citizenship test.

From Lindsay Haddix, WPR Branch Manager



Adult Program Highlights

We are proud to continue our Meet Your Neighbor series in partnership with leaders in the immigrant and refugee space. In January, we started the 2025 series with a Refugee 101 presentation by the local organization Exodus Refugee. A total of 25 visitors joined the online discussion to learn about the protections and services available.

Additionally, in January, we continued to host Naturalization Ceremonies to celebrate new citizens. The ceremonies happen about two times every month at Central Library. Held in partnership with U.S. Citizenship and Immigration Services (USCIS), this event is the last step immigrants take to become U.S. citizens. Together, they take an oath before the public and USCIS officials to cement their new citizenship status. We held two ceremonies in January that welcomed 426 new citizens. We look forward to many more ceremonies throughout 2025. We kicked off our Outsmarting Scammers series at Glendale, Irvington, and West Indianapolis. Lastly, we offered Financial Literacy workshops focused on "Preparing for Tax Season" at five locations.



Juvenile Program Highlights

A variety of youth programs are happening this spring and appeal to all interests! For school-age kids, one popular program in January was Make Your Own Stuffed Animal: a short class where kids learn how to dream and design a character and then work with a professional to sew the animal alive! More than 81 visitors joined the program at six different sessions in January.

For smaller kids, toddlers, and infants, we continued to offer Bilingual Storytime events in both Spanish and English. More than 87 kids and their families attended the program across seven sessions in January. Branches who held Bilingual Storytime included Haughville, College Avenue, Glendale, Beech Grove, Irvington, and Warren.

We also offered Paper Bead Making at nine locations in January.



Digital Inclusion Program Highlights

Our self-directed Northstar Digital Literacy usage stat stayed flat from December to January. Northstar Digital Literacy saw 48 unique users in January 2025. These users completed a total of 45 hours of independent learning and took 91 total assessments. That's a little bit of a drop in learning hours, but the number of assessments is back up towards our overall average.

For January, Michigan Road had the highest number of unique users other than Central. As far as popular topics, Basic Computer Skills is back on top with Windows coming in second.



Social Work Department

The social work team concluded our branch visits for the entire system which started December 3 and ended January 29, 2025. The social work manager and social worker visited all 24 branches including visits to Outreach and Communications. The goal of each visit was to align with branch needs, meet staff, and to assess the branch space which will allow us to work towards the goal of scheduling regular office hours on-site in all branch locations.



IndyPL in the Media

Welcome to our uplifting journey through our library's latest and greatest highlights! In this media summary, we are thrilled to share a collection of upbeat stories that showcase our community hub's vibrant and dynamic spirit. From heartwarming events to remarkable achievements, each link within this report is a testament to our library's positive impact in the last month.

Join us in celebrating the inspiring moments, connecting with the community, and embracing the joy that resonates within our library's walls. Let us dive into a world of optimism and discover the countless reasons why our library stands as a beacon of positivity and enthusiasm!

Press Releases:

[The Indianapolis Public Library Partners with Local Civic Organizations to Reflect on the 100th Anniversary of the Trial of Ku Klux Klan Leader D.C. Stephenson](#)

[The Indianapolis Public Library's Nonprofit Workshop Series Launches on February 22 at Central Library](#)

[The Indianapolis Public Library's Monthly Media Newsletter - February 2025](#)

Selection of IndyPL recent news coverage:

[Introducing talent remains the mission at 37th 'Meet the Artists' exhibition - Indianapolis Business Journal](#)

[indypl.org/news-and-announcements/indianapolis-public-library-selected-for-national-cybersecurity-pilot-program](#)

[New exhibit at Indy Public Library chronicles Indiana's past with KKK – WTHR 13](#)

[Local robotics venture expands programs, offers scholarships \(mentions Indy Library\) - Daily Journal](#)

[Celebrating African American artistry: 37th year of 'Meet the Artists' gala - WISH TV 8 Life.Style.Live](#)

[Celebrating Black History – Indianapolis Public Library exhibit celebrates black artists - All Indiana Podcast](#)

[Indy Now Book Club: Meet the Artists Gala - Fox 59 Indy Now](#)

[Indianapolis Public Library celebrates Black talent - WISH-TV 8](#)

[Exhibit at Indy Public Library celebrates Black artists - Newsbreak](#)

[The Indianapolis Public Library is celebrating 37th anniversary of Meet the Artists exhibit and gala - Urban Times](#)

[Visual Arts Round-up for February: Valentine's Photos, Meet the Artists XXXVII, Blue Chips, and First Friday - Nuvo](#)

[Celebrating 37th Anniversary of "Meet the Artists" with "Pearl Experience" Exhibit and Gala - Weekly View](#)

[Indianapolis weekend events: Stand-up, Indy Ignite, winter beer fest and more \(mentions Meet The Artists\) - AXIOS INDY](#)



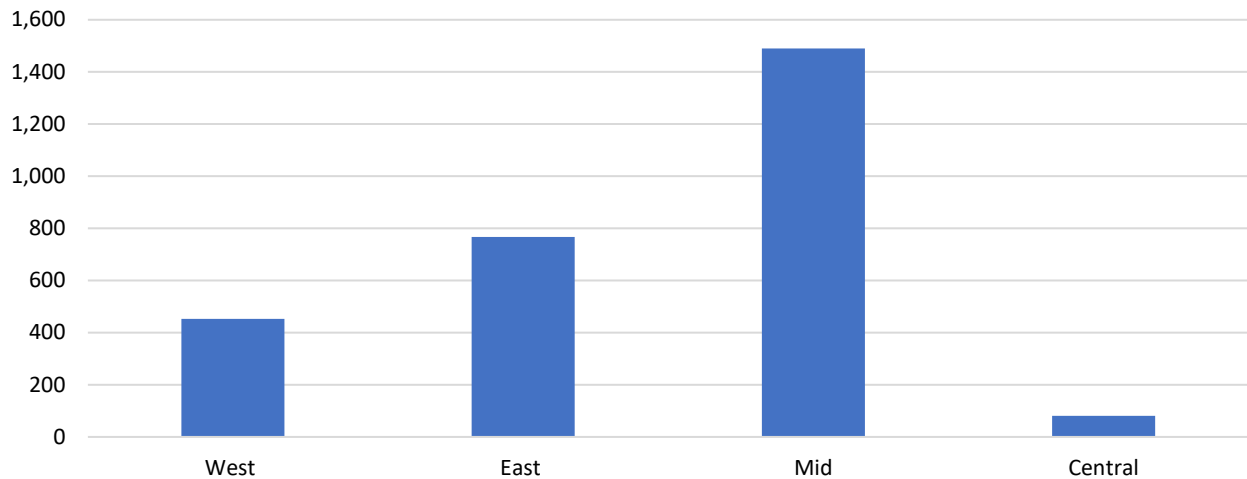
Accessibility Workstations

Every page on our websites must comply with ADA standards. We provide large print books, audiobooks on CD, audio-described DVDs, closed-caption DVDs, e-books, and audiobooks for borrowing. These resources are available for pickup at any IndyPL location. All public computers are equipped with Windows Magnifier.

In partnership with Easterseals Crossroads, we have created accessible workstations at every location to ensure all visitors can use assistive technology.

	West	East	Mid	Central
October	193	319	603	44
November	141	250	477	14
December	119	198	410	23

Usages By Region





BUSINESS PRIORITIES

- Implementation of Strategic Plan
- Nora and Pike Grand Reopening



ADDED PRIORITIES

- Youth Policy
- IndyPL magazine launch



Staff Opportunities

- Neurodiversity and Disability Inclusion Training – 101 staff
- How to field tax questions and find resources (adult services meeting)-54 staff

Report Prepared By
Gregory A. Hill, Sr. CEO
Indianapolis Public Library



GOALS FOR Q1

Library Policies Update

We are undertaking a comprehensive system-wide policy update to ensure our policies remain current and impactful. We have implemented a project timeline and a periodic review calendar to keep our library operations efficient. Tisha Galarce and Mary Barr will oversee the project.

Staff Engagement Survey

This is the third staff engagement we will conduct. We currently administer two surveys yearly: one in the first quarter and another in the third quarter. These surveys are essential to our culture and continual growth.

Business Continuity Plan

The Business Continuity Plan is a strategic playbook designed to assist the Indianapolis Public Library sustain or swiftly restore business operations. The plan is in the final stages of completion and should be finalized by the end of the first quarter.



Quarterly Statistical Report on Library Operations

Quarter 4 + Full Year 2024

Circulation and Collection Usage

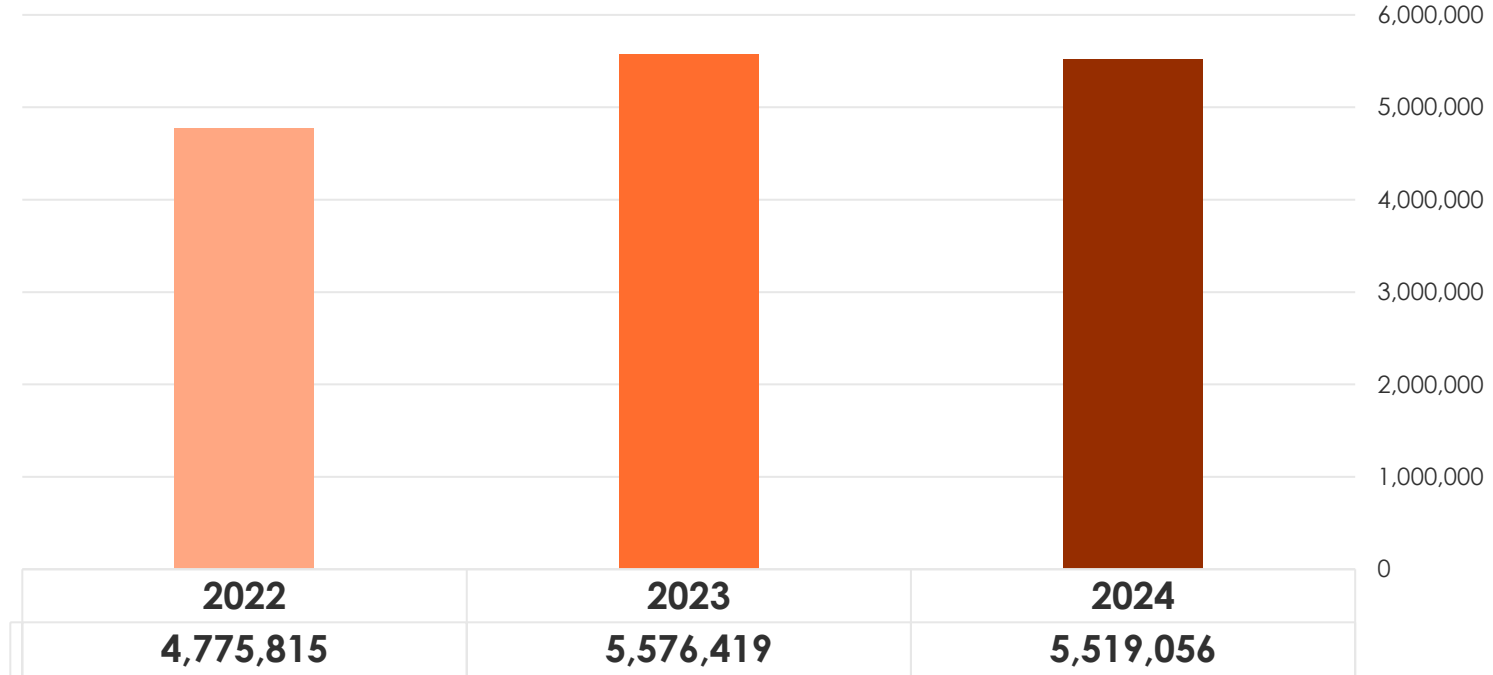
COMMUNITY IMPACT HIGHLIGHTS

Physical Circulation

Circulation of all physical item for IndyPL and Shared System Locations

1% decrease over 2023.

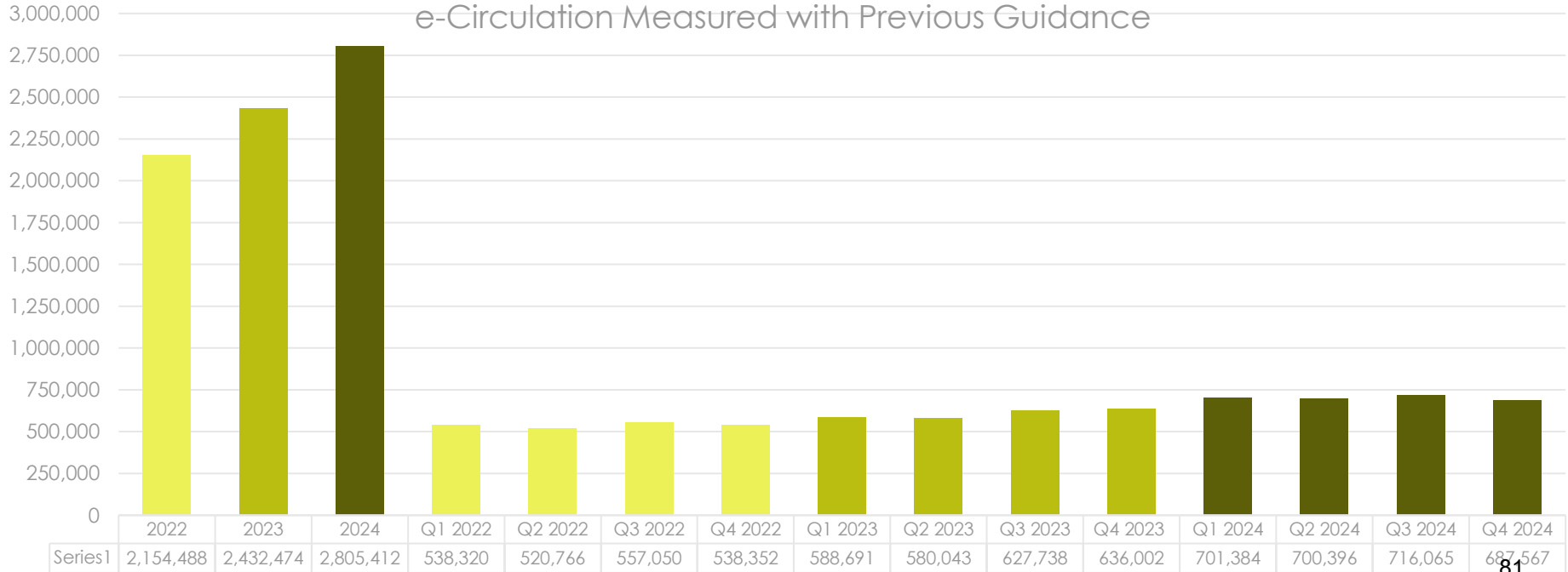
34.4 Items borrowed per active borrower; **5.7** Items per Capita



Previous Measurement

eCirc - Downloadable eBooks and eAudiobooks

The guidance on measuring e-circulation has changed. It now includes e-books, e-audiobooks, e-videos, and e-magazine. Previously only a portion of our e-books and e-audiobooks were reported in this category with the rest categorized in the same category as Database access.

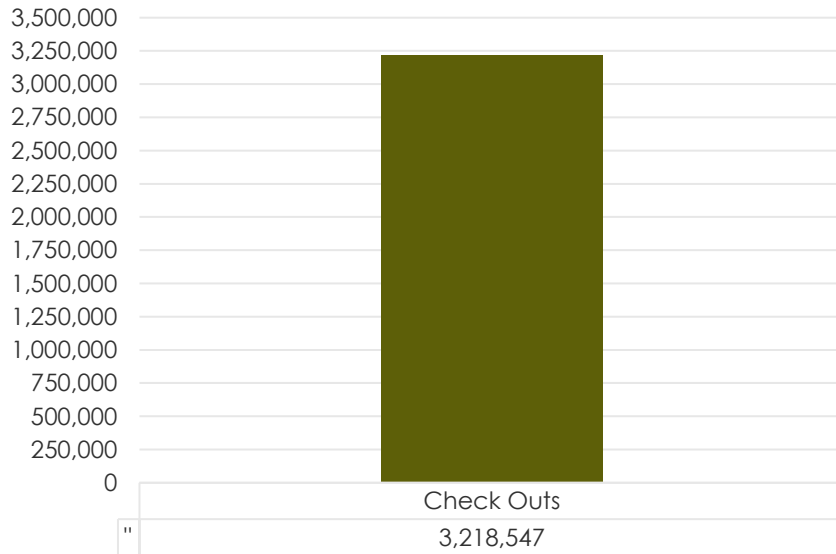


New Electronic Circulation Measurement

Impacts Database, Learning Platform, and More Measurement

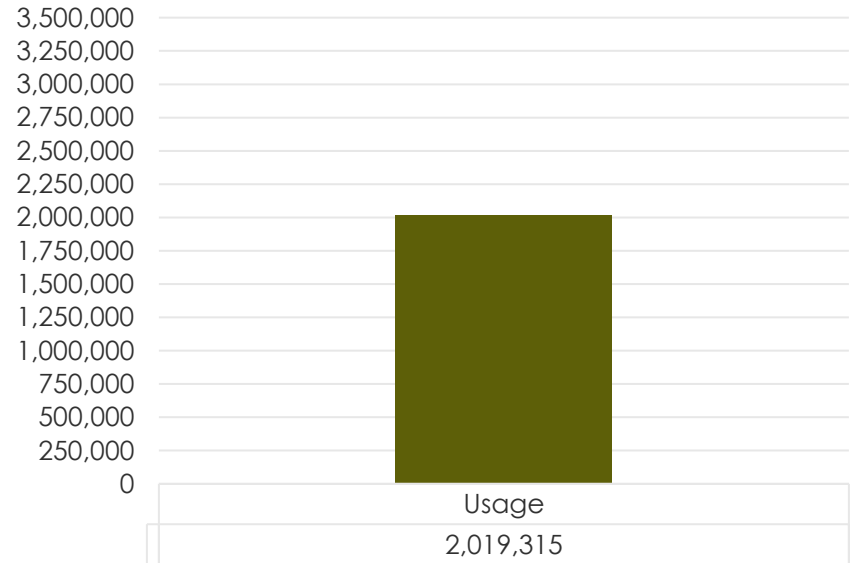
New measurement guidance results in higher e-circ and lower Databases, Learning Platforms, and Other Electronic Materials as over 400,000 items are moved from one measurement category to the other. Regardless of new or old measurement, demand for both categories continues to show growth in 2024.

Total electronic circulation
E-books, e-audiobooks, e-magazines, and e-videos



20 Items borrowed per active borrower
3.3 Items per Capita

Usage of Databases, Learning Platforms,
and Other Electronic Materials



12.6 Usage per active borrower
2 Usage per Capita

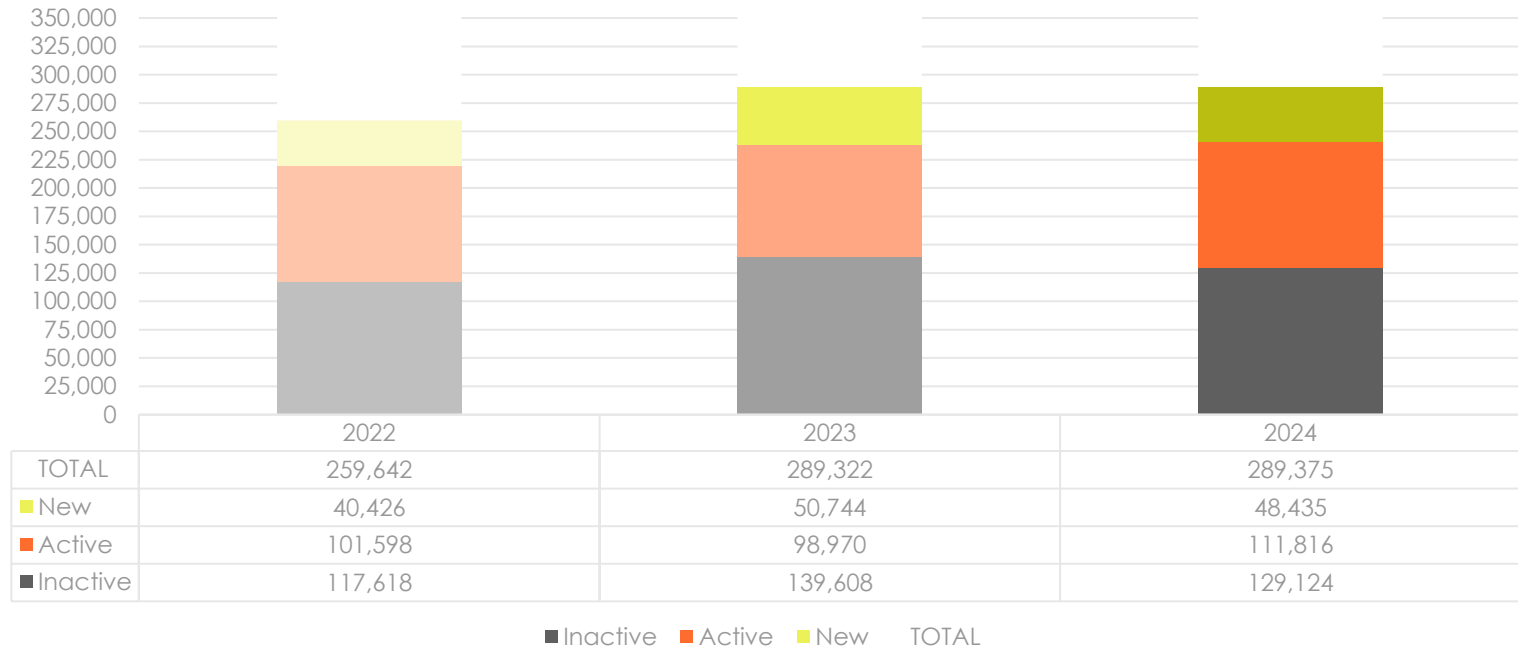
Services

COMMUNITY IMPACT HIGHLIGHTS

Cardholders

16.64% of total service area were active or new cardholders in December 2024, a 1.8% increase over 2023.

16.74% of all cardholders are New Cardholders in 2024.

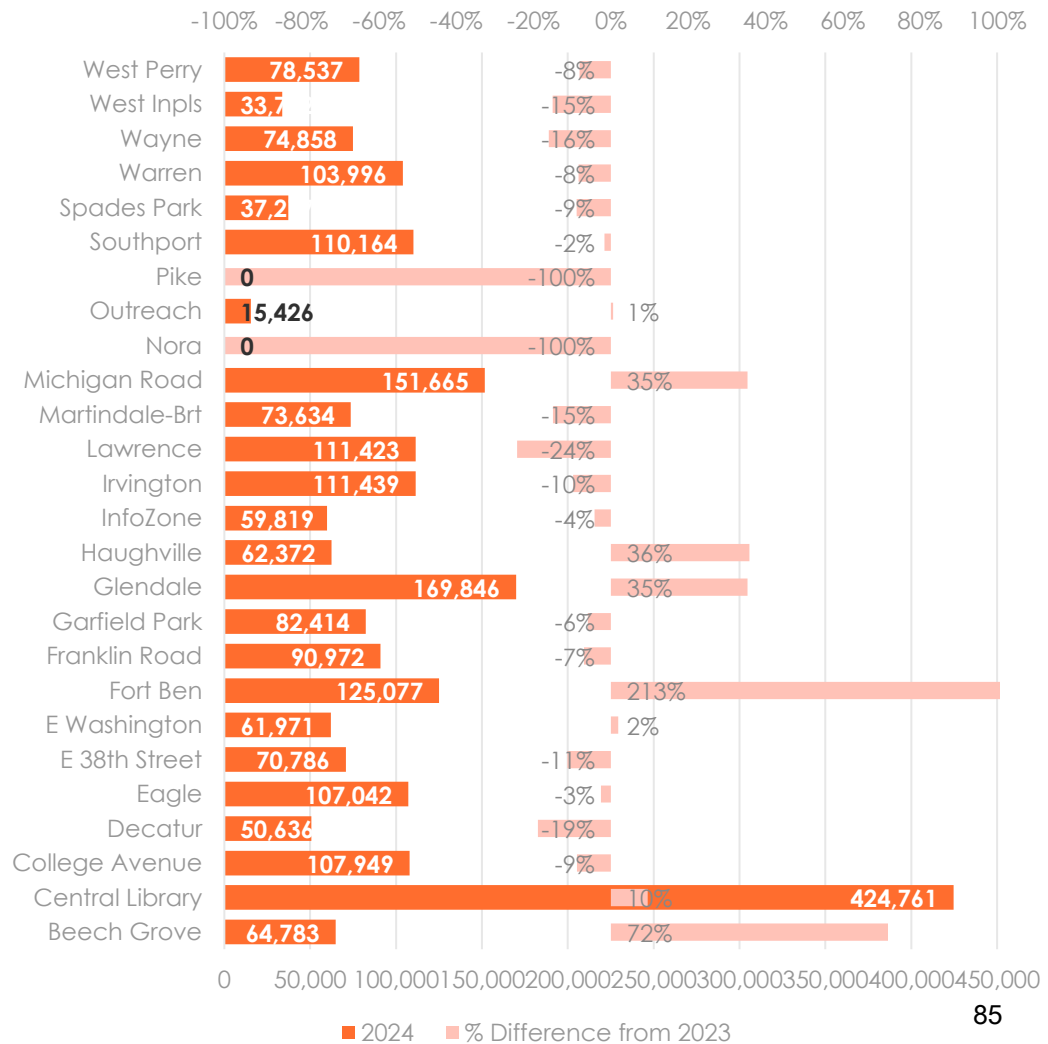


Visits

2,380,569 branch visits in 2024.
5% decrease from 2023,
16% increase from 2022.

In Q2 of 2024, an updated patron counter system was fully launched, resulting in more accurate count of visits across the system. This resulted in a decrease in visitor count at each branch (excepting those impacted by Nora and Pike closures or with broken censor in 2023). This appears to be a more accurate count not an actual decline in visits.

7,889,393 website visits in 2024.



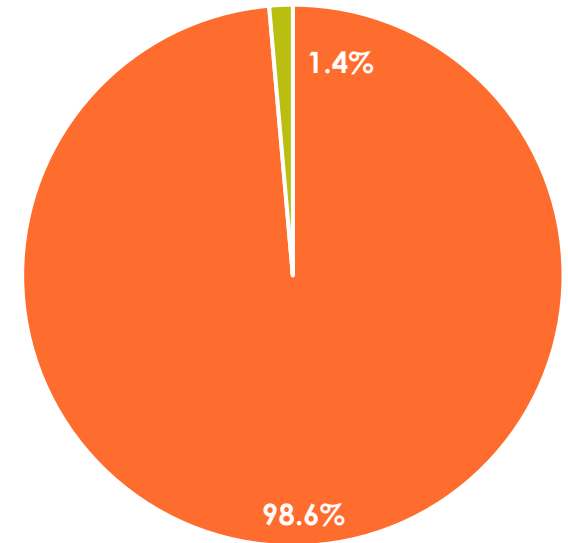
Operational Services

Unexpected closures were minimal in 2024, with a slight improvement (0.5%) over 2023.

This a result of proactive maintenance and remodel schedules for facilities.

% Open Hours

$$\frac{(\text{Square Foot} * \text{Open Hours})}{(\text{Square Foot} * \text{Schedule Hours})}$$
 (Less Central, Less planned closures)

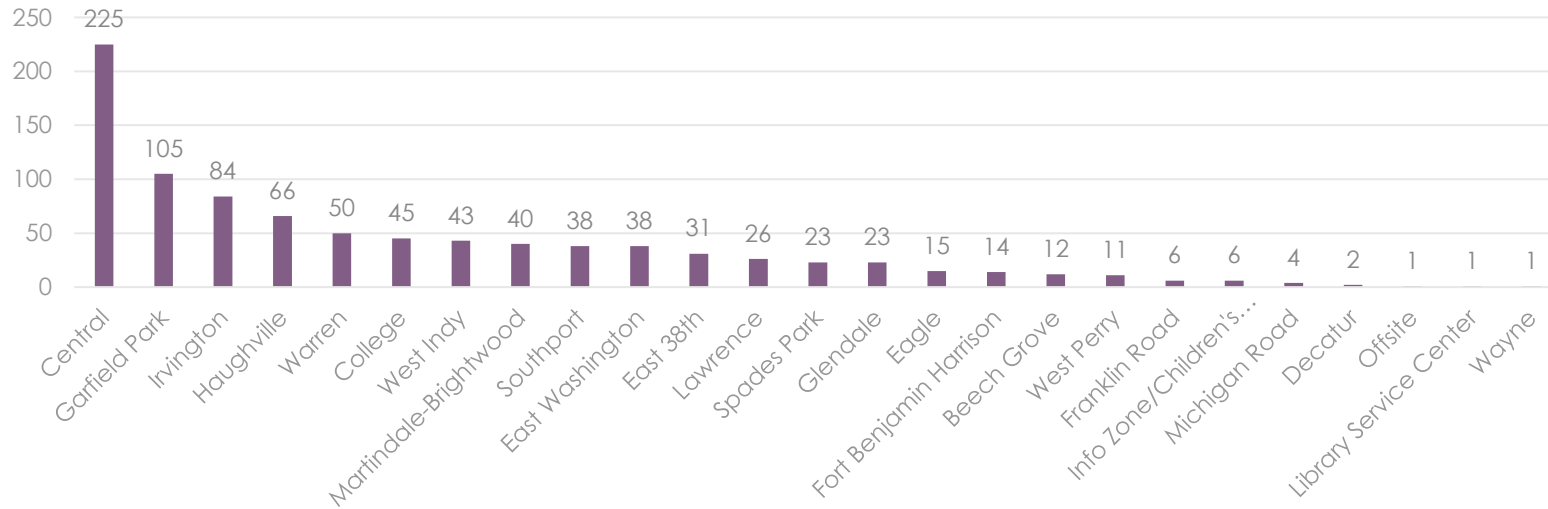


■ Open Hours ■ Unexpected Closure

Incident Report

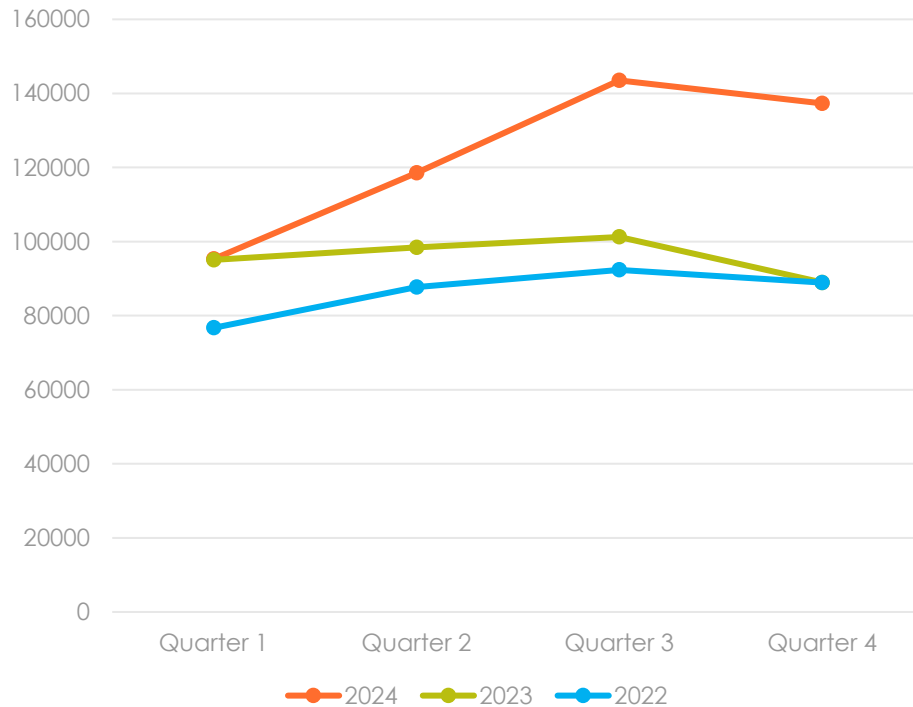
910 Incidents Reported

Incidents could be an accident, a medical emergency experienced by a visitor, lost item or lost library card, a response to a behavior policy violation, or a safety or security incident.



Wi-Fi Utilization

Unique Devices - Wifi Connection



In Q3, 2024 we propelled the Library forward by upgrading our equipment, driving remarkable gains in both efficiency and quality. These updates weren't just technical enhancements, they were strategic investments in our future.

A single device may connect multiple times during a single visit or during repeat visits, so examining only unique devices connected per week is a more reliable measure of number of patron using Wi-Fi. Some patrons may visit multiple times in a week, so this is a low estimate of wi-fi utilization for branches.

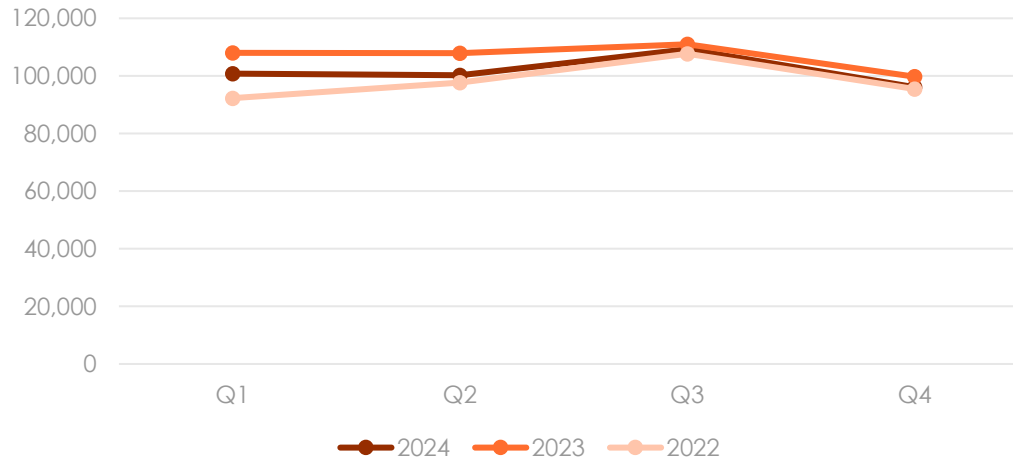
Wi-Fi – Unique Device Connections

	2023	% Change	2023
Q1	95,298	0%	95,022
Q2	118,527	20%	98,405
Q3	143,516	42%	101,243
Q4	137,295	54%	95,497

Public PC Utilization

The new Public PC measurement system provides more accurate reporting on # of public PC sessions.

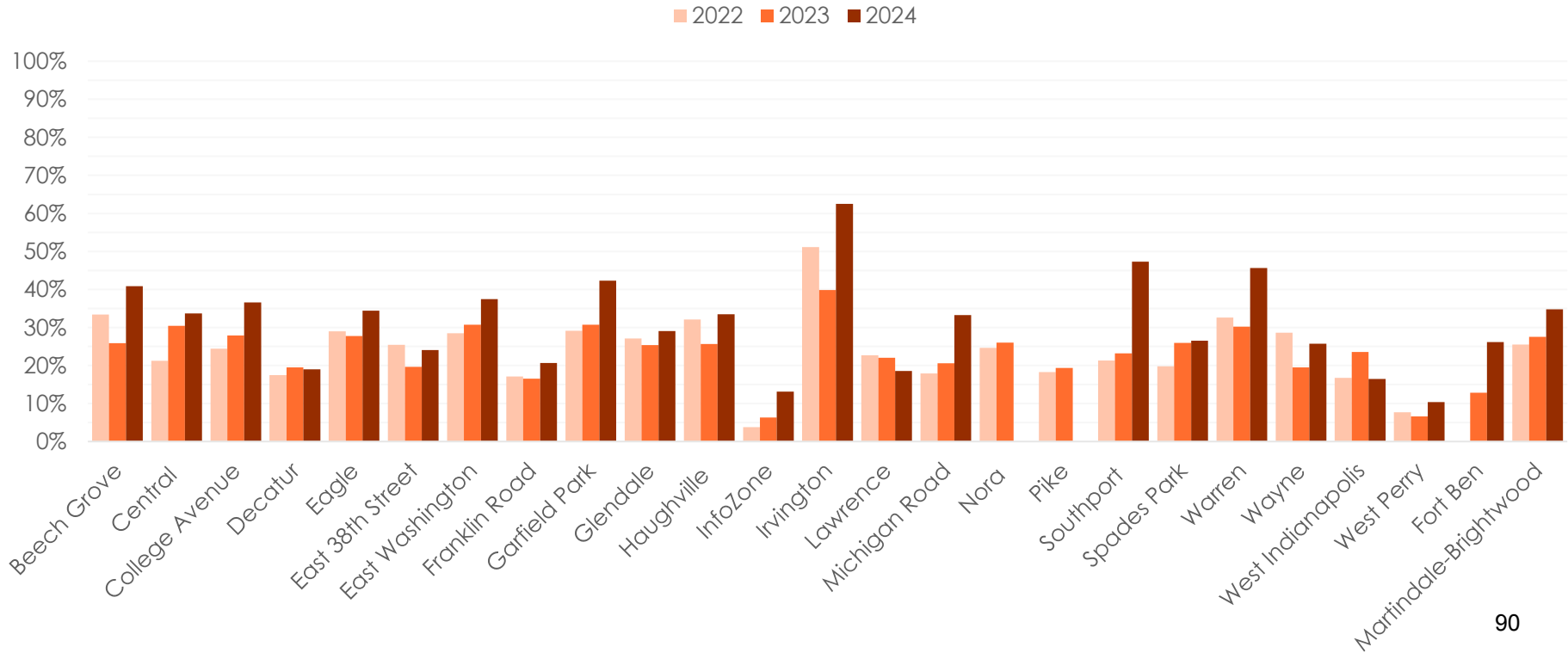
Improvements that allow patrons to extend time instead of starting a new session, this resulted in an expected decrease in total sessions. However, the total % time in use has increased.



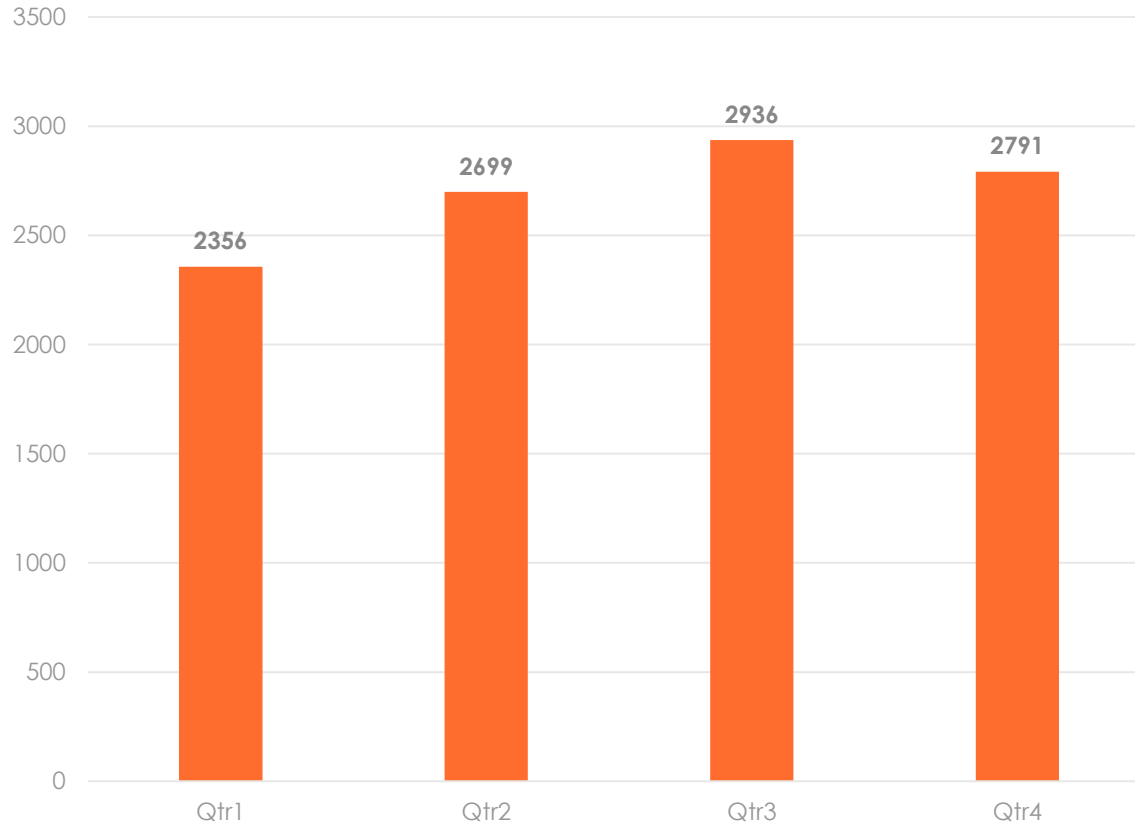
	2023	% Change	2024
Q1	108,068	-7%	100,808
Q2	107,902	-7%	100,289
Q3	110,993	-2%	109,269
Q4	99,747	-4%	96,100

% of Total Public PC Hours Utilized in Q3

Average 31% up from 23% in 2023. This increase is primarily attributed to the shift to the new reservation system and upgraded functionality of public use computers making them more useful.



Accessible Computer Workstations (2024)



Use of the Accessible workstations has grown from quarter to quarter this year. Each branch has one workstation and Talent & Development Dept., formerly known as HR Dept., for staff.

The workstations include: Tools that can “read” information to computer users, respond to voice commands and help people with learning disabilities and mobility limitations complete tasks like writing a document or accessing the internet.

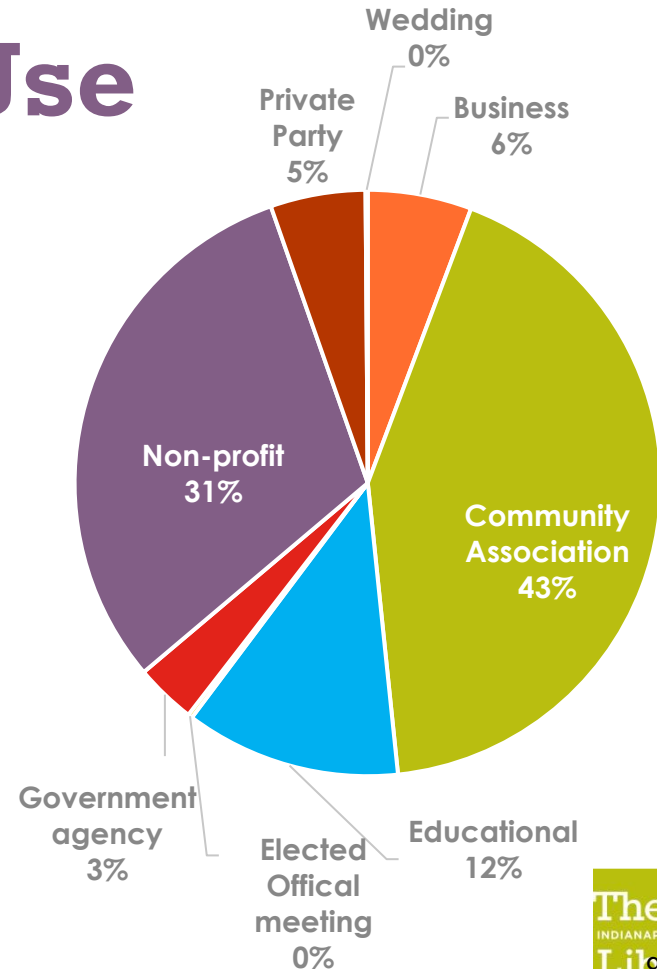
These workstations are available for all visitors to branches, with shorter use periods than other stations to decrease wait times.

Community Room Use

23,600 attendees served with **1651**
Community Room Bookings

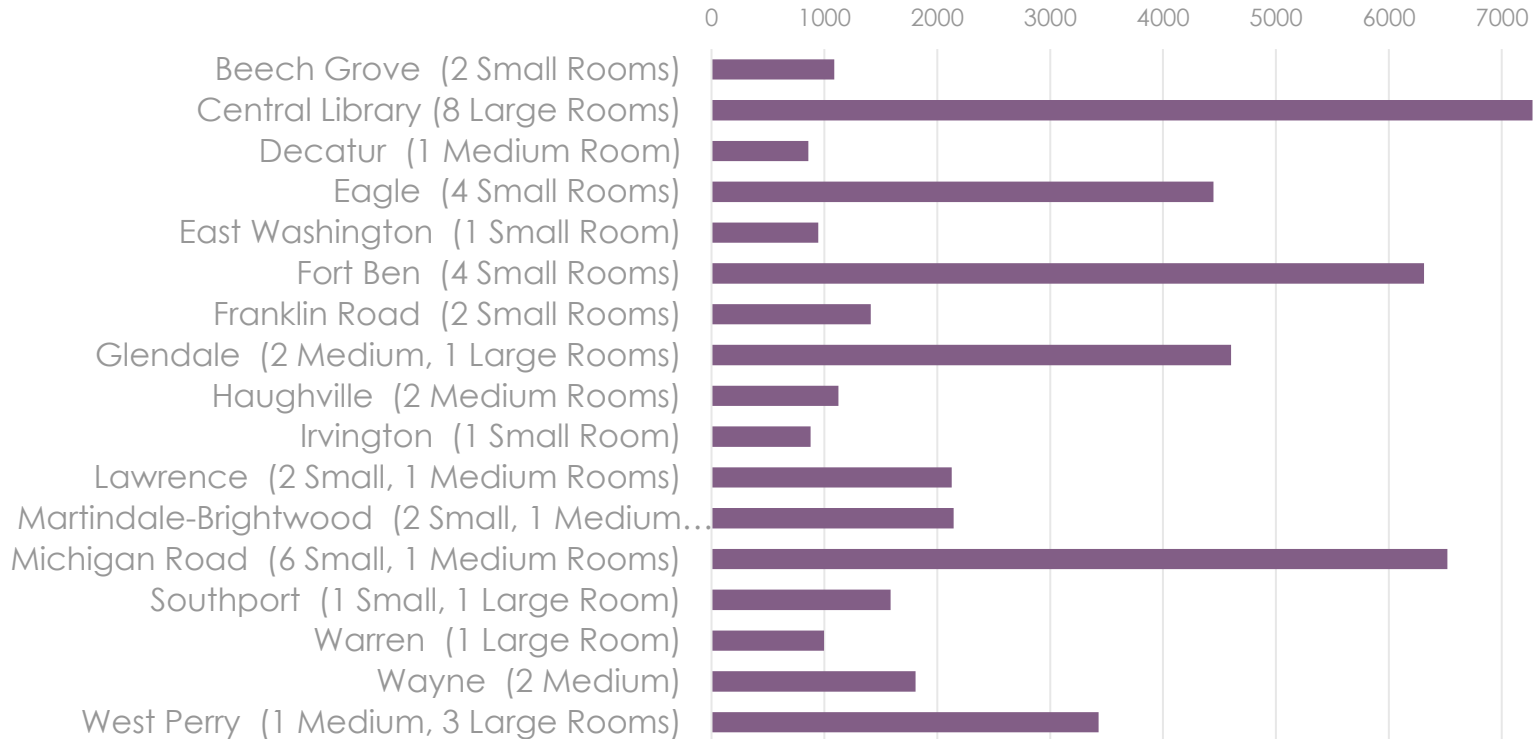
Nonprofit organizations have an opportunity to book branch spaces at no costs and Central event spaces at a reduce rate.

This shows a decrease of 20% over 2023.



Study Room Usage

47,552 Study Room Bookings with **84,292** attendees in 2024. An **18.7%** increase over 2023.



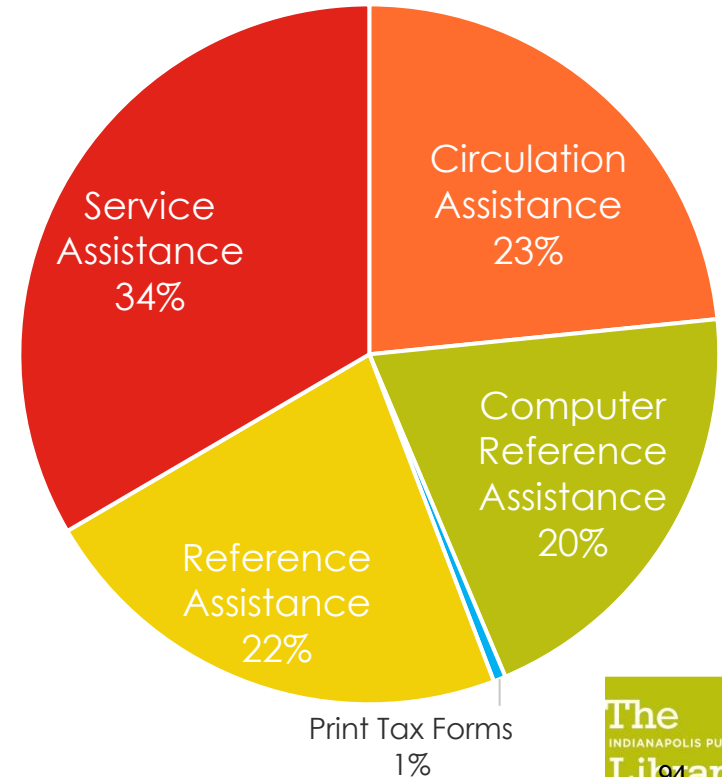
Service Point Assistance*

*This is a minimum for number of assistances offered, not every interaction is captured here

387,714 patron service point interactions

41,819 by phone

3765 by Ask-a-Librarian (Text, E-mail, etc.)



Programs

COMMUNITY IMPACT HIGHLIGHTS

Programs Offered by Branch

8,638 programs in 2024

(includes passive programs)

3% Online

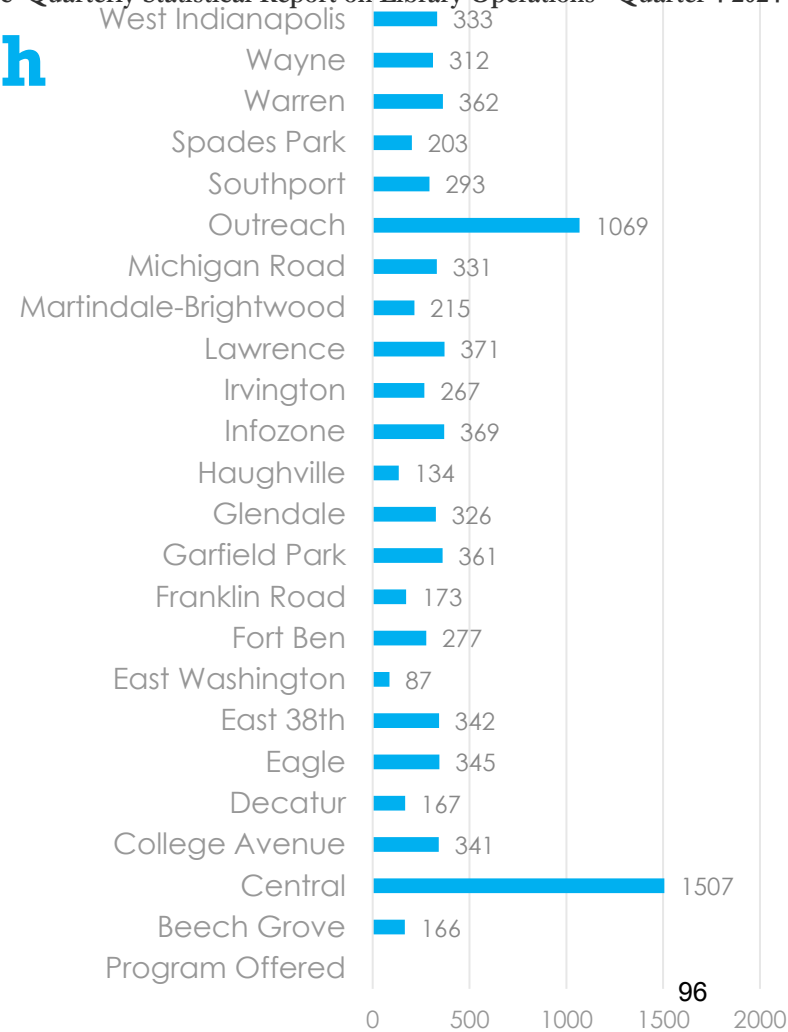
21% at community sites

76% in branches

10% more programs than were offered in 2023

Average **22** attendees per program

10c Quarterly Statistical Report on Library Operations— Quarter 4 2024



Program Attendance 2024

190,223 attendees at programs

(includes passive, drop-in programs)

Attendees Age (Staff Reported)

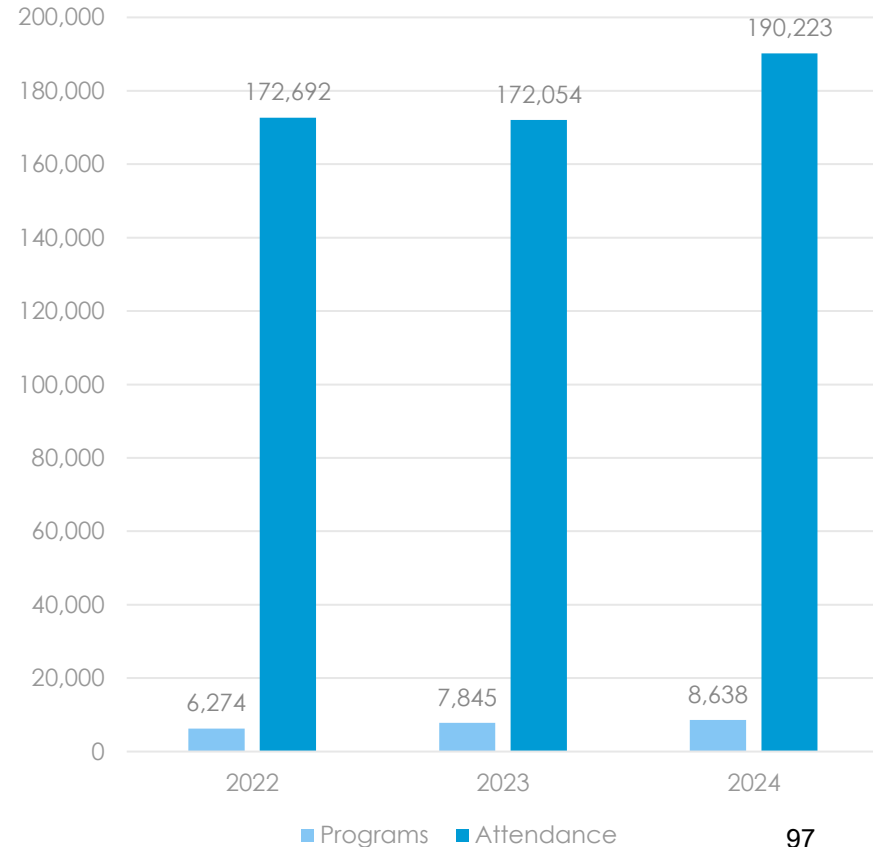
32% Early Childhood (0-5)

23% School Age (6-11)

6% Teen (12-18)

31% Adults (19-55)

8% Seniors (56+)



Program Evaluation Trends

6,374 Evaluations collected, which is a total response rate of **3.3%**

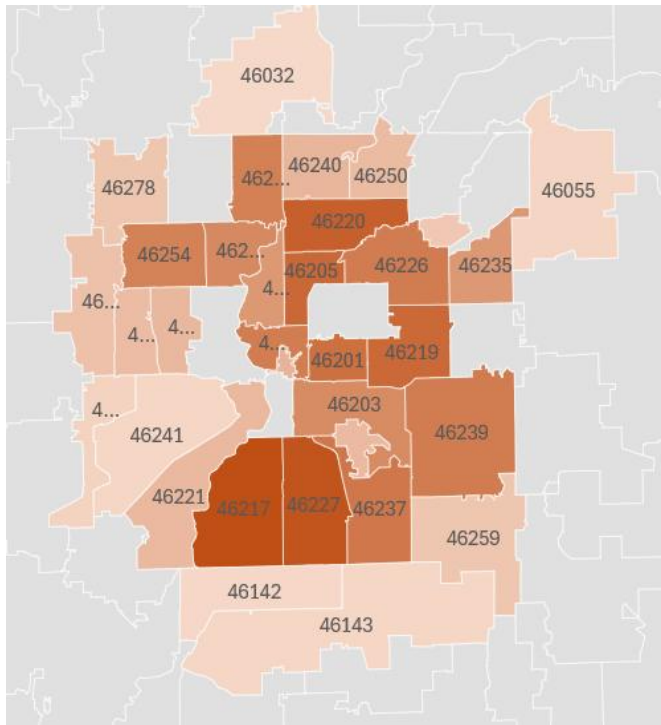
Top locations for surveys gathered: **Central, Fort Ben, Southport, and West Perry**

Evaluations collected in 2024, showed a strong positive response to the following statements:

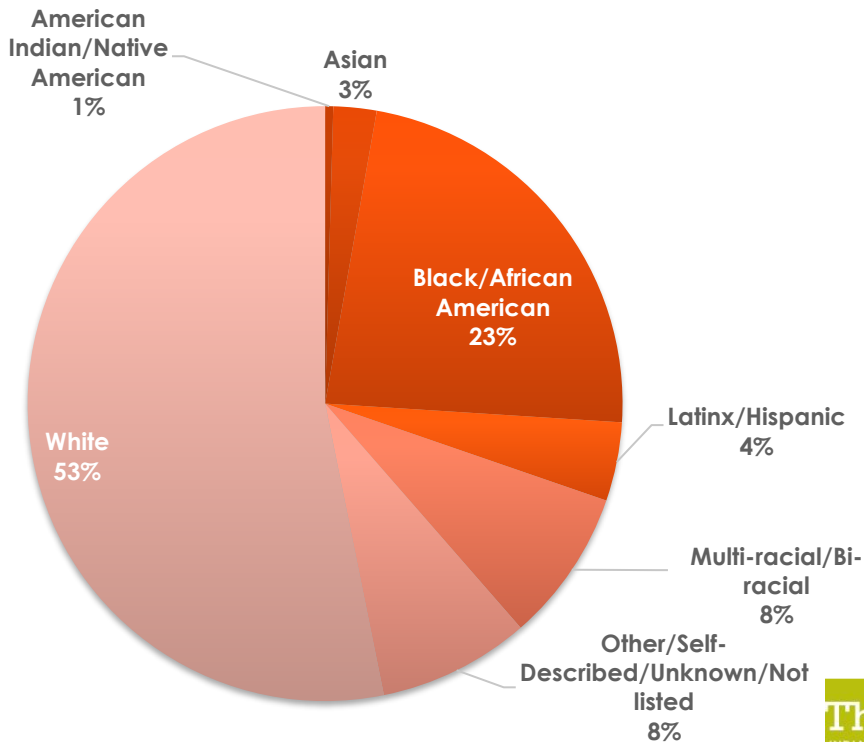
- *“I (or my child) will be able to use the knowledge gained from the program”*
94% Strongly Agree or Agree
- *“The program will help improve my (or my child's) confidence on the program's subject.”*
93% Strongly Agree or Agree
- *“I (or my child or group) enjoyed the program”*
96% Strongly Agree or Agree
- *“The program made me (or my child) more aware of Library resources (i.e. books, electronic resources, programs, etc.) ”*
86% Strongly Agree or Agree

Program Evaluation Demographics

The program evaluation is also the primary tool for gathering demographic data such as race, ethnicity, and zip code. It has a 3.3% response rate.



Response by Zip Code



Program Evaluations by Race Ethnicity

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE MEETING
FEBRUARY 11, 2025

The Indianapolis-Marion County Public Library Board Diversity, Policy and Human Resources Committee met in-person at LSC Room 226 and via Microsoft Teams on Tuesday February 11, 2025, at 11:30a.m. pursuant to notice given.

Committee Members Present: Dr. Luis Palacio, Dr. Eugene White

Other Attendees Present: Tisha Galarce, Gregory Hill, Lolita Campbell, Jackie Hernandez, M. McKenzie, Dr. Lisa Riolo, John Helling, Kim Ewers

Virtual Attendees: Russell Brown: IndyPL Legal Counsel

Dr. Luis Palacio called the meeting to order at 11:30 am.

• Immigration and Customs Enforcement

- o If Immigration and Customs Enforcement (ICE) request a staff audit, then the Library treats them as if they were any other federal agency.
i. Library provides the documentation, reviews it, and allow the lawyers to also review the documentation
ii. Normally, the agency will come in to review the I-9 process and the E-Verify process
iii. ICE can come in any day at any time, but they typically provide a 72 hour notification so that the Library can get prepared
o If ICE enters a Library branch in a public area, that is a different scenario because they do not have to provide a notice.
i. John Helling states that he worked with Russell Brown and other IndyPL Legal Counsel to determine a proper procedure in case ICE were to enter a public area in a Library branch.
ii. John states that it is basically the same procedure as if any type of law enforcement showed up in a branch, which is that they have the right to enter a public place in the Library where there is no expectation of privacy.
iii. ICE or any law enforcement does not have the right to enter staff areas
iv. The Library does not turn over any patron information without a subpoena or a warrant; this includes when being asked if a specific person is in the branch at any given time
v. Finally, if ICE seeks to make an arrest or remove someone from the Library, Staff are not allowed to interfere in any way (hiding them, guiding them out of the building, blocking agents)
vi. John States that he found a procedure from another library, and it was customized to fit IndyPL.
vii. Patron privacy is prioritized unless the Library is compelled to provide information through warrant or subpoena

- **Policy Manual Updates**

- Departments have been working with the lawyers to do revisions of the Library Policy Manual
- Currently, the Accounting and Communications and Marketing departments are doing revisions of their departmental policies
- Some of the job titles and department names have been changed, so a lot of the Policy Manual changes are updated to align with these changes
- Once the revisions are completed, a Resolution will be created for Board approval.
- The Policy Manual is revised at least annually
- Dr. Riolo asked if IndyPL is addressing generative AI within the Library and Tisha said that there is currently a statement being written by John Helling and Mary Barr. Gregory Hill states that it will likely be released in the next newsletter.

- **Adjournment**

- Dr. Palacio adjourned meeting at 12:03pm

- **Next Proposed Meeting Date**

- March 11, 2025 at 11:30am

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
February 11, 2025

The Indianapolis-Marion County February 11, 2025, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairperson Dr. Lisa Riolo, Dr. Eugene White

Other Attendees Present: Gregory Hill, Lolita Campbell, Adam Parsons, Robert Morrison, Mary Barr, Marianne McKenzie

Attended Virtually: Russell Brown

1. Resolution XX-2025 – Approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Library Curve Renovation Shelving Project

- The Facilities Committee recommends Board approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Furniture, Furnishings, and Equipment Contract for the Central Library Curve Renovation Shelving Project to **KPC Architectural Products, Inc.**, Lexington, Kentucky for \$295,925.02.
- The total cost (shelving @ \$295,925.02 and furniture @ \$298,884.05) of \$594,809.07 for FE&E is within the total Project budget of \$750,000.
- The work will be funded by the Project Bond Fund (Fund 489).
- Bidding documents were issued to vendors on January 7, 2025.
- Two (2) sealed bids were received by the deadline of 3:30 PM EST on February 4, 2025.
- **KPC Architectural Products, Inc.** is a certified WBE vendor with contract value representing 100% of the total award amount.
- **KPC Architectural Products, Inc.** is a company with the knowledge, experience, and resources to satisfactorily complete the work as described in the bidding documents. They have recently successfully provided the shelving for the Fort Ben and Glendale Branch Projects.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

2. Resolution XX-2025 – Approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Library Curve Renovation Shelving Project

- The Facilities Committee recommends Board approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Furniture, Furnishings, and Equipment Contract for the Central Library Curve Renovation Project to two (2) vendors, **Commercial Office Environments**, Indianapolis, Indiana for \$71,433.61, and **Officeworks Services LLC**, Fishers, Indiana for \$227,450.44.

- The total cost (shelving @ \$295,925.02 and furniture @ \$298,884.05) of \$594,809.07 for FE&E is within the total Project budget of \$750,000.
- The work will be funded by the Project Bond Fund (Fund 489).
- **Commercial Office Environments** is a City-certified WBE vendor with a contract value representing 100% of their total awarded amount.
- **Officeworks Services LLC** is a City-certified MBE vendor with a contract value representing 100% of their total awarded amount.
- The Bidding documents were issued to interested vendors and posted on our webpage on January 7, 2025.
- Three (3) sealed line-item bids were received by the deadline of 4:00 PM EST on February 4, 2025.
- IndyPL and the design team completed a detailed review of the FF&E bids. As anticipated no vendor submitted a bid with all the items. The detailed review of the FF&E bids included consideration of approved product substitutions, manufacturer discounts, and governmental quantity purchasing agreements. Review by the IndyPL Purchasing Manager determined the Application for MBE/WBE/VBE/DOBE Program Waiver was not required.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

3. Resolution XX-2025 – Approval to Award a Purchase Order for the Pike Branch Paving Project

- The Facilities Committee recommends Board approval to award a Purchase Order for the Pike Branch Paving Project to **Globe Asphalt Paving Co., Inc.**, Indianapolis, IN for the total cost of \$82,570.00.
- The work is within the total Project budget of \$95,000. The Facilities Improvement II Bond Fund (Fund 482) will fund the Project.
- **Globe Asphalt Paving Co., Inc.** is not an eligible WBE vendor and will self-perform 98% of the work. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the supporting documentation provided by **Globe Asphalt Paving Co., Inc.**, and approved their efforts to achieve the IndyPL participation goals.
- The Invitation to Quote for the Project was e-mailed directly to vendors and development contacts.
- One (1) quote was received by the deadline of 11:00 AM EST on February 11, 2025.
- The preliminary Project schedule targets substantial completion by March 25, 2025.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

Updates on Facilities projects and upcoming Board items.

Nora Branch renovation:

The Nora Branch renovation is coming along but currently has a delay with the Circulation and Reference desk delivery and installation. Plans for a soft re-opening and date for Grand Re-Opening are dependent on delivery/installation of the desks.

Pike Branch renovation:

The Pike Branch renovation is on track for completion in March 2025. Grand Reopening is scheduled for March 29, 2025.

Central Library Curve Renovation:

The project is ongoing with 2 East construction nearing completion. The next phase of the Project will be @ 3 west.

Other Projects:

RFP for two (2) new bookmobiles. Targeted for Fall of 2026.

HVL and E38 Furniture Refresh:

The furniture installations at each location are completed.

Adam Parsons noted that there will be more items to be discussed at the March 2025 Facilities Committee meeting.

Proposed Next Meeting – Tuesday March 11, 2025, at 1:00 PM at the Library Services Center

Adjournment – 1:20 PM

**THE INDIANAPOLIS-MARION COUNTY PUBLIC
LIBRARY NOTES OF THE
FINANCE COMMITTEE MEETING
February 11, 2025**

The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Tuesday, February 11, 2025, at 10:00 am pursuant to notice given.

Committee Members Present: Dr. Eugene White and Dr. Khaula Murtadha

Other Attendees: Lolita Campbell, Gregory Hill, Mary Rankin, Dr. Lisa Riolo, and Russel Brown (virtual)

Discussion: Dr. White informed the committee they did not have any resolution to approve this month, however, they still wanted to meet to discuss the changes that the library may face in the upcoming budgets for the next few years.

Updates: Mrs. Lolita Campbell provided a few updates to the committee on the current projects the department is currently working on such as pre-audit work. In addition, there was a discussion regarding Senate Bill 1 and Senate Bill 283.

Next meeting.

Tuesday, March 11, 2025, at the location Library Service Center (LSC) at 10am.

Adjournment.

Dr. Eugene White declared the meeting adjourned at 10:39 am.